



**Cortland County
Legislature
Legislative Session
~ Agenda ~**

Legislative Chambers
60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, August 27, 2026

6:00 PM

Legislative Chambers

Public Hearings

1. **Proposed Local Law "H" of 2026 — A Local law Authorizing 12 & 13 Year-Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter**
2. **Public Hearing on Proposed Community Development Block Grant Applications for Program Year 2026**

Call to Order

Salute to the Flag

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley				
Legislator Cathy Bischoff				
Legislator Reed Cleland				
Legislator Mitchel Eccleston				
Legislator Beau Harbin				
Majority Leader Paul Heider				
Legislator Linda Jones				
Legislator Dominick Mantella				
Legislator William McGovern				
Legislator Joseph Nauseef				
Legislator Christopher Newell				
Legislator Jason Prentice				
Minority Leader Sandra Price				
Legislator Ronald J. Van Dee				
Legislator Keith VanGorder				
Legislator Eugene Waldbauer				
Chair of the Legislature Kevin Fitch				

Message from the Chairman

Approval of Minutes

1. Cortland County Legislature - Legislative Session - June 25, 2026

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, Presentations and Notices

Reports of Standing, Special and Ad Hoc Committees

Receive and File

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF KEVIN FITCH

AGENDA ITEM NO. 1

Appoint Member to the Cortland County Planning Board

WHEREAS, the Bylaws of the Cortland County Planning Board establish attendance requirements for members and provide for the removal of a member when those requirements are not met; AND

WHEREAS, pursuant to the applicable provisions of the Cortland County Planning Board Bylaws, a vacancy has been created in the Planning Board position currently held by Paul Dries: AND

WHEREAS, Article IV, Section 4, Vacancies of the Cortland County Planning Board Bylaws states vacancies in membership on the Board shall be filled by appointment by the Legislature in accordance with Section I, Article III of these Bylaws; AND

WHEREAS, James Reeners has been recommended for appointment to fill the remainder of the existing term by the Chair of the Legislature; NOW THEREFORE BE IT

RESOLVED, that Paul Dries be and hereby is removed from the Cortland County Planning Board in accordance with the attendance provisions of the Cortland County Planning Board Bylaws; AND BE IT FURTHER

RESOLVED, that the following is hereby appointed to the Cortland County Planning Board for the term as provided below:

Name	Address	Municipality	Term Expiration
James Reeners	14 Hickory Lane, Cortland, NY 13045	City of Cortland	6/30/2027

Referred from Public Works Committee

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 2

Authorizing Execution of Letter of Intent with Trane U.S. Inc. for Cortland County Courthouse Heating and Cooling System Evaluation and Related Engineering Services

WHEREAS, Cortland County is evaluating improvements to the heating and cooling systems at the Cortland County Courthouse; AND

WHEREAS, Trane U.S. Inc. has proposed to conduct a comprehensive evaluation of the Courthouse heating and cooling systems, including an energy study utilizing the New York State Energy Research and Development Authority (NYSERDA) FlexTech Program, PON 4192; AND

WHEREAS, the proposed FlexTech Study is estimated at \$30,000, with NYSERDA providing a fifty percent (50%) cost share for the eligible energy study portion, resulting in an estimated County responsibility of \$15,000; AND

WHEREAS, the proposed scope includes a detailed site survey, utility analysis, calculation of energy impacts, evaluation of heating and cooling system alternatives, consideration of humidity control, calculation of available rebates, and other related services; AND

WHEREAS, additional engineering services are necessary to fully evaluate the proposed improvements, including hazardous material testing, load analysis for a new standby generator, schematic design for the selected heating and cooling system, evaluation of finishes for State Historic Preservation Office (SHPO) requirements, and development of turnkey fixed pricing through the applicable General Services Administration contract; AND

WHEREAS, Trane estimates the additional engineering services at \$64,960, resulting in a total authorization under the Letter of Intent of \$79,960; AND

WHEREAS, Trane U.S. Inc. is an authorized contractor under General Services Administration Multiple Award Schedule Contract No. 47QSWA20D002A, which includes facilities maintenance, facilities services, facilities solutions, installation, ancillary services, and related categories; AND

WHEREAS, the Letter of Intent provides that, should Cortland County enter into a definitive agreement with Trane for implementation of the proposed systems on or before February 15, 2027, the \$79,960 cost authorized under the Letter of Intent will be incorporated into the installation price; and further provides that, should the County elect not to proceed with an installation project with Trane, the County shall be responsible for payment for services rendered under the Letter of Intent; AND

WHEREAS, the preliminary estimated cost for implementation of the proposed installed system is approximately \$5.75 million; AND

WHEREAS, the County desires to authorize the County Administrator to execute the Letter of Intent and provide the funding necessary to complete the proposed study and engineering services; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to execute the Letter of Intent with Trane U.S. Inc. for the comprehensive evaluation of the Cortland County Courthouse heating and cooling systems and related engineering services; AND BE IT FURTHER

RESOLVED, that an amount not to exceed \$79,960 is hereby authorized for the services described in the Letter of Intent, with the County's anticipated net cost for the NYSERDA FlexTech Study portion being approximately \$15,000 after application of the anticipated NYSERDA cost share; AND BE IT FURTHER

RESOLVED, that funding in an amount not to exceed \$79,960 is hereby authorized from the Buildings and Grounds Reserve for the purposes set forth herein, and the Director of Finance is authorized to transfer and appropriate such funds into the appropriate 2026 County budget accounts necessary to carry out the project; AND BE IT FURTHER

RESOLVED, that any NYSERDA reimbursement or other project-related reimbursement received by the County in connection with the authorized study shall be recognized and applied to the appropriate project account in accordance with County financial procedures; AND BE IT FURTHER

RESOLVED, that the County Administrator is further authorized to utilize GSA Multiple Award Schedule Contract No. 47QSWA20D002A, as applicable and in accordance with all applicable procurement requirements, in connection with the services authorized herein; AND BE IT FURTHER

RESOLVED, that authorization of this Letter of Intent shall not, by itself, constitute authorization to proceed with the estimated \$5.75 million installation project, and any definitive agreement or funding authorization for implementation of the heating and cooling improvements shall be subject to further approval by the Cortland County Legislature; AND BE IT FURTHER

RESOLVED, that the County Administrator, Director of Finance, and other appropriate County officials are authorized to take such additional actions and execute such documents as may be necessary to carry out the intent of this Resolution.

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 3

Authorize Agreement with FirstLight Internet - Department of Information Technology

WHEREAS, Cortland County is currently in year two (2) of a three (3) year contract for \$1,800.00/month with FirstLight for two Internet connections; AND

WHEREAS, these connections are not on independent paths and therefore do not provide true redundant backup connections; AND

WHEREAS, the Department of Information Technology recommends entering a new three (3) year contract with FirstLight which will include the costs for moving one of these connections to an independent path; AND

WHEREAS, the cost for the new service will be \$2,100.00/month; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to appropriation by the Cortland County Legislature, be and hereby is authorized to sign an agreement with FirstLight for said services, with payments from Account No. A16105.54000 Telephone Shared Service.

Referred from Government Operations Committee

ON MOTION OF JOSEPH NAUSEEF

AGENDA ITEM NO. 4

Increase Mortgage Tax Expense - Office of the County Clerk

WHEREAS, Article 11 (§§250-267) of the New York State Tax Law designates the County Clerk, as Recording Officer for the County of Cortland, to collect and administer mortgage recording taxes; AND

WHEREAS, the County Clerk is authorized to retain the actual and necessary expenses incurred in the collection and administration of mortgage recording taxes pursuant to Section 262 of the New York

State Tax Law; AND

WHEREAS, the County Clerk's authorized mortgage tax expenses for 2026 was established at \$117,591.98 annually, payable in twelve equal monthly installments, pursuant to Resolution No. 165-25; AND

WHEREAS, the County Clerk has determined that the actual and necessary expenses for collecting and administering mortgage recording taxes will total \$126,709.68 annually, effective January 1, 2027; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 164-25 is rescinded effective January 1, 2027; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature authorizes the County Clerk's annual Mortgage Tax Expense in the amount of \$126,709.68, effective January 1, 2027; AND BE IT FURTHER

RESOLVED, the County Clerk shall retain from mortgage tax collections, twelve equal monthly installments totaling \$126,709.68 annually; AND BE IT FURTHER

RESOLVED, that the County Clerk shall transmit a certified copy of this resolution to the New York State Department of Taxation and Finance for approval.

ON MOTION OF JOSEPH NAUSEEF

AGENDA ITEM NO. 5

Authorize Agreement with Carahsoft Technology Corporation - Department of Motor Vehicles

WHEREAS, the Cortland County Department of Motor Vehicles (DMV) has a longstanding challenge in answering incoming telephone calls, resulting in public frustration and increased demands on existing personnel; AND

WHEREAS, advances in Voice Artificial Intelligence (Voice AI) technology provide opportunities to improve customer service while supporting existing personnel resources; AND

WHEREAS, Carahsoft Technology Corp., is an authorized reseller and implementation partner for Polimorphic Inc., who provides Voice AI services and has successfully implemented similar solutions for other similar government agencies; AND

WHEREAS, a significant number of incoming telephone calls involve routine questions that do not require access to confidential or customer-specific information; AND

WHEREAS, the volume of routine telephone inquiries cannot be efficiently addressed with existing personnel resources without affecting other services; AND

WHEREAS, the needs of the public are better met when routine operational questions and requirements are answered in a timely and consistent manner; AND

WHEREAS, the proposed service is available twenty-four (24) hours a day in over seventy-five (75) languages, providing a cost-effective enhancement to public service; AND

WHEREAS, the Voice AI service will provide responses only to general informational inquiries and will not make decisions, process transactions, access confidential records or replace the review and approval functions performed by qualified County employees in accordance with applicable federal standards and New York State Law; AND

WHEREAS, funding for this agreement will come from Account A14115.54055; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to execute an agreement with Carahsoft Technology Corp., an authorized reseller for the proposed platform with Polimorphic Inc., for the period of September 1, 2026 – December 31, 2026 not to exceed Four Thousand Three Hundred Dollars (\$4,300).

ON MOTION OF JOSEPH NAUSEEF

AGENDA ITEM NO. 6

Authorize Agreement with Jerome Fire Equipment Company for Fire Extinguisher and Ansul System Inspections - Safety Director

WHEREAS, the County has a need for Fire Extinguisher and Ansul System Inspections and Testing; AND

WHEREAS, the County's most recent contract expired at the end of 2025; AND

WHEREAS, said contract was previously maintained by Building and Grounds when the Safety Officer was also the Superintendent of that department; AND

WHEREAS, the County currently has a Safety Director within the County Attorney's Office; AND

WHEREAS, there are funds in the Public Works Department's Building and Grounds budget to pay for said inspections and testing for 2026; AND

WHEREAS, the County Attorney's Office's Safety budget will include the cost of said inspections and testing commencing in 2027; AND

WHEREAS, the quote obtained by the Safety Director provides for a lower annual rate with the execution of a five (5) year contract; AND

WHEREAS, the Government Operations Committee recommends that the County enter into a five (5) year contract; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute a five (5) year contract with Jerome Fire Equipment Co., Inc., 8721 Caughdenoy Road, Clay, NY 13041 for Fire Extinguisher and Ansul System Inspections in an amount not to exceed \$10,500; AND BE IT FURTHER

RESOLVED, that the 2026 payment shall be made from Account No. A16205.54015; AND BE IT FURTHER

RESOLVED, that the payments for 2027 through 2030 shall be made from Account No. A36205.54015.

Referred from Judiciary & Public Safety Committee

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 7

Accept and Authorize FY2025 State Homeland Security Grant - Department of Emergency Response and Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$32,149 resulting in no new county costs, in support of NYS State Homeland Security Grant Program; AND

WHEREAS, the fiscal period for this grant is September 1, 2025 to August 31, 2028; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2026 budget is amended as follows:

	Current	Change	Revised
A34105.44389.SHSP DHSES Grant	0	\$32,149	\$32,149
A34105.54048.SHSP PROGRAM SUPPLIES	0	\$32,149	\$32,149

; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$32,149; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 8

Award Bid - Hazard Mitigation Plan Update Consultation Services - Department of Emergency Response & Communications

WHEREAS, a Request for Proposals (RFP) was issued on June 10, 2026 for Hazard Mitigation Plan Update Consultation Services for the county's Department of Emergency Response & Communications, and such bids were due and received by and opened in the Office of the Clerk of the Legislature on July 21, 2026; AND

WHEREAS, funding was received from the US Department of Homeland Security and Emergency Services Federal Emergency Management Agency (DHSES-FEMA), and approved by Resolution No. 93-26, in support of Multi-Jurisdictional Local Hazard Mitigation Planning in the amount of \$150,000; AND

WHEREAS, the County received the following bids from the following for Cortland County Hazard Mitigation Plan Update Consultation Services:

Company	Address	Fee Schedule/Price
Integrated Solutions Consulting	220 S. Buchanan Street Edwardsville, IL 62025	\$199,950.00
Highland Planning	820 South Clinton Avenue, #3 Rochester, NY 14620	\$149,995.00
Tetra Tech	3475 East Foothill Boulevard	\$112,530.00

	Pasadena, CA 91107	
H2O Partners	1515 S Capital of Texas HWY, Suite 305 Austin, TX 78716	\$112,450.00
The Resiliency Initiative	2055 Pine Street Redding, CA 96001	\$99,152.00
Continuity Operations Group, LLC	174 Nassau St., Suite 318 Princeton, NJ 08542-7005	\$98,800.00
Chloeta	701 Cedar Lake Boulevard, Suite 320 Oklahoma City, OK 73114	\$94,532.00
MCM Consulting Group, Inc.	328 Innovation Boulevard, Suite 222 State College, PA 16803	\$79,626.30

; AND

WHEREAS, the bids were evaluated to determine whether they met the specifications of the RFP and compared to identify the company that represents the lowest responsible bidder; AND

WHEREAS, it is the recommendation of the Judiciary and Public Safety Committee of the Cortland County Legislature to award the bid to The Resiliency Initiative, of 2055 Pine Street, Redding, CA 96001, as outlined in the RFP submission; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby awards the bid for Hazard Mitigation Plan Update Consultation Services to The Resiliency Initiative, of 2055 Pine Street, Redding, CA 96001 as outlined in the RFP submission; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation and funding by the Legislature, be and hereby is authorized to enter into an agreement with The Resiliency Initiative, of 2055 Pine Street, Redding, CA 96001 for the Hazard Mitigation Plan Update Consultation Services AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account A34105.54048.26HMG for the Hazard Mitigation Plan Update Consultation Services as approved.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 9

Authorize Software Support and Maintenance Contract - Motorola Flex - Department of Emergency Response & Communications

WHEREAS, the Cortland County Department of Emergency Response & Communications is operating Motorola's Flex Computer Aided Dispatch (CAD) software (formerly Spillman), Records Management System (RMS), mobile, and related public safety technologies; AND

WHEREAS, the Department of Emergency Response & Communications has previously entered into software and maintenance support contracts with Motorola (formerly Spillman); AND

WHEREAS, Motorola Solutions, Inc. has submitted a proposal for software maintenance and support dated July 29, 2026, for the provision of its Flex Subscription Plus solution, which includes CAD, Records Management, Mobile applications, interface maintenance, cloud-based enhancements, and associated support services for County public safety operations; AND

WHEREAS, the proposed agreement provides for a seven (7) year subscription term at a total cost not to exceed One Million, One Hundred Fifty-Two Thousand Dollars (\$1,152,000.00), with annual payments as follows: Year 1 (2027) - \$162,000; Years 2 through 7 (2028-2033) - \$165,000 annually; AND

WHEREAS, this seven (7) year maintenance contract provides system reliability, continuity of operations, and predictable budgetary costs; AND

WHEREAS, the Department of Emergency Response & Communications has determined that implementation of the Flex Subscription Plus solution will enhance operational efficiency, improve information sharing, and support the County's public safety and emergency communications mission; AND

WHEREAS, this software maintenance and support proposal for the Motorola Flex Subscription Plus public safety software suite is in the best interests of Cortland County, and it is a budgeted expense under the Department of Emergency Response and Communications using account A30205.54015; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to execute an agreement and any related documents with Motorola Solutions, Inc. for the Flex Subscription Plus public safety software suite substantially in accordance with the proposal entitled Cortland County, NY Flex Subscription Proposal 7 year REV 2, dated July 29, 2026.

Referred from Health & Human Services Committee

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 10

Amend Resolution No. 53-26 Accept Children and Youth w/ Special Health Care Needs (CYSHCN) Supplemental Funding and Authorize Memorandum of Understanding with local Municipalities - Health Department

WHEREAS, by Resolution No. 53-26, the Cortland County Legislature accepted funds from the New York State Department of Health (NYSDOH) for the Children with Special Health Care Needs supplemental funding for Community Accessibility and Inclusion, Contract C41711GM in the amount of \$31,340.00 for a contract period of 10/1/2025-9/30/2026; AND

WHEREAS, the New York State Department of Health for Children with Special Health Care Needs has amended the contract to extend the use of these funds to 9/30/27; AND

WHEREAS, the Cortland County Legislature now wishes to amend Resolution No. 53-26 to reflect this extension; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 53-26 is hereby amended to include the new term end date of 9/30/2027 for contract C41711GM; AND BE IT FURTHER

RESOLVED, that all other provisions of Resolution No. 53-26 shall remain in full force and effect.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 11

Abolish Staff Development Coordinator (35 hrs/week)/Create Staff Development Coordinator (40 hrs/week) and Abolish Part Time Case Aide (Up to 9 hrs/week) - Department of Social Services

WHEREAS, the needs of the Department of Social Services will be better served by abolishing one (1) position of Staff Development Coordinator (35 hrs/week), abolishing one (1) position of Case Aide (up to 9 hrs/week), and creating one (1) position of Staff Development Coordinator (40 hrs/week); AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Staff Development Coordinator (Grade 20, CSEA, \$29.0528-36.7735/hr, competitive class, 35 hrs/week) and one position of Case Aide (Grade 8, CSEA, \$19.4812-24.6583/hr, competitive class, up to 9 hrs/week) be abolished effective August 27, 2026 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Staff Development Coordinator (Grade 20, CSEA, \$29.0528-36.7735/hr, competitive class, 40 hrs/week) be created with permission to fill effective August 27, 2026 at 12:01 a.m.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 12

Amend Cortland County Youth Board By-Laws - Health Department

WHEREAS, the Cortland County Youth Board has submitted updated By-Laws for review and approval; AND

WHEREAS, the Health and Human Services Committee reviewed and recommends the approval of the proposed By-Laws of the Cortland County Board of Health; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves the By-Laws of the Cortland County Youth Board; AND BE IT FURTHER

RESOLVED, that a copy of the By-Laws shall be kept on file with the Clerk of the Legislature.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 13

Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$128,089 to Cortland County, through the Youth Bureau; AND

WHEREAS, the funding allocations are as follows. Youth Development Funding of \$66,067, Youth Team Sports funding of \$20,923, Youth Sports and Education Opportunity Funding of \$26,099, and Runaway and Homeless Youth funding of \$15,000; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2026 through September 30, 2027 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$109,627 will be allocated to Cortland County municipalities and \$18,462 will be allocated to the Cortland County Youth Bureau administration; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to pay from the appropriate expense account and that in the event that the County does not receive the appropriate funds from the New York State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract; AND BE IT FURTHER

RESOLVED, that the 2026 County Budget be and hereby is amended as follows:

Revenue:		Current	Inc/Dec	Balance
A73125.43820.YB	Youth Bureau	\$103,688	\$128,089	\$231,777

Expenditure:		Current	Inc/Dec	Balance
A73125.51005	Personal Services	\$6,452	\$8,663	\$15,115
A73125.54020	Postage	\$200	\$200	\$400
A73125.54035	Education & Training	\$1,325	\$-0-	\$1,325
A73125.54040	Dues	\$120	\$120	\$240
A73125.54045	Travel	\$3,154	\$3,154	\$6,308
A73125.54048	Program Supp	\$4,430	\$4,430	\$8,860
A73125.58060	Health Ins	\$1,014	\$1,895	\$2,909
A73125.54815	Contracted Svcs	\$87,101	\$109,627	\$196,728

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 14

Award Bid/Authorize Agreement for Use of JUUL Settlement Funds - Health Department

WHEREAS, Cortland County has received JUUL settlement funds from the New York State Attorney General's Office in the amount of \$103,789.16; representing years one through three of the anticipated total award of \$276,771.10; to be used for approved JUUL prevention, treatment, law and regulation enforcement, research and surveillance, and proper disposal of vaping products as hazardous waste; AND

WHEREAS, the County issued a Request for Proposals (RFP) for qualified agencies to submit funding requests consistent with the JUUL settlement spending categories; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, sealed proposals were received by and opened in the Office of the Clerk of the Legislature on June 30, 2026; AND

WHEREAS, the County received bids from the following for utilization of the JUUL settlement funding:

Access to Independence of Cortland County, Inc
26 North Main Street
Cortland, NY 13045

Family and Children's Counseling Services
165 Main Street, Suite A
Cortland, NY 13045

InVeritas Investigations and Compliance, LLC
286 Genesee Street, Suite 3
Utica, NY 13502

Rural Health Institute of New York
45 Crandall Street
Cortland, NY 13045

Show the Good
495 Henry Street #1084
Brooklyn, NY 11231

Titan Haven Group, LLC
30 North Gould Street #56898
Sheridan, WY 82801

; AND

WHEREAS, based upon the results of the bid, the bid is being awarded to the qualified organizations or programs to implement initiatives consistent with the approved uses of the JUUL Settlement fund; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee of the Cortland County Legislature to award the amount of \$7,900 to Family and Children's Counseling Services of 165 Main Street, Suite A, Cortland, NY 13045; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee of the Cortland County Legislature to award the amount of \$42,500 to the Rural Health Institute of New York at 45 Crandall Street, Cortland, NY 13045; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby awards the bid to Family and Children's Counseling Services, located at 165 Main Street, Suite A, Cortland NY 13045, in the amount of \$7,900; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature be and hereby awards the bid to the Rural Health Institute of New York, located at 45 Crandall Street, Cortland, NY 13045, in the amount of \$42,500; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is and hereby authorized to enter into an agreement with the Rural Health Institute of New York of 45 Crandall Street, Cortland, NY 13045 and Family and Children's Counseling Services of 165 Main Street, Suite A, Cortland, NY 13045 for the amounts designated above to implement initiatives consistent with the approved uses of the JUUL Settlement fund as outlined in their bid responses; AND BE IT FURTHER

RESOLVED, that any unspent funds shall be returned to the JUUL settlement account to be reallocated by future legislative action.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 15

Amend Resolution No. 189-24, as Amended by Resolution No. 187-25 - Authorize Agreements for Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with Serious Emotional Disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 189-24 which authorized contracts with some agencies for only the first year of the grant; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 187-25 which authorized contracts with some agencies for the remaining three (3) years of the grant; AND

WHEREAS, an amendment is required to increase the authorized funds designated for CACTC/RHI from \$634,000 to \$797,184 to expand services to include a Systems of Care Suicide Prevention Coordinator utilizing grant funds for the remaining two (2) years of the grant; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to authorize the Chair of the Cortland County Legislature and/or the County Administrator to approve the designation of funds to the following Cortland County contracted agencies for the next three (3) years of the grant to work under the Grant leadership oversight of the Mental Health Department; within the budget requirements in the grant; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature and/or the County Administrator, upon review by the County Attorney or designee, is hereby authorized to execute contracts with the following agencies for an amount not to exceed the amount listed:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
FFT, LLC Functional Family Therapy	\$85,460
Family & Children's Counseling Services of Cortland	\$38,000
CAPCO	\$367,258
CACTC /RHI	\$797,184
SUNY Upstate Medical University	\$17,680
RHI (Web Design and Development)	\$38,500
RHI (Marketing)	\$313,000
Functional Family Therapy, LLC	\$71,750

; AND BE IT FURTHER

RESOLVED, that funding to CACTC/RHI, in an amount of up to \$797,184, shall be determined and authorized in accordance with SAMHSA's approval, and the funding level may be adjusted accordingly; AND BE IT FURTHER

RESOLVED, the Director of Finance is authorized to pay the approved county contracted agencies from the appropriate expense account for this SAMHSA Grant.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 16

Write Off Uncollectible Account Balances - Mental Health Department

WHEREAS, the Mental Health Department invoices individuals and their health insurance companies for

services provided by the Mental Health Department; AND

WHEREAS, the department invoiced a total of \$3,241,026.61 received a total of \$2,708,706.81 and recorded insurance adjustments of \$458,040.45 for the fiscal year 2023; AND

WHEREAS, \$74,279.35 in unpaid balances that were invoiced between Jan. 1, 2023 and Dec. 31, 2023 are still listed in Mental Health's records as accounts receivable; AND

WHEREAS, Cortland County Mental Health Department will serve county residents regardless of their ability to pay; AND

WHEREAS, the Mental Health Department has a "Write-Off" policy that will try to recoup the back payments, and if unable to do so will write off any balance over two years old, so these do not carry forward as uncollectible balances; AND

WHEREAS, the Cortland County Mental Health Department realizes that unpaid account balances will continue due to changes in availability of health insurance and plans that offer health insurance coverage with deductibles as high as \$10,000; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes that these balances, totaling \$74,279.35 be written off as uncollectible by year-end December 31, 2026; AND BE IT FURTHER

RESOLVED, Cortland County will continue collection efforts when and where possible.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 17

Authorizing Collaboration Agreement LIFEPlan CCO NY, Inc. - Mental Health Department

WHEREAS, LIFEPlan CCO NY, Inc. has requested that the Cortland County Department of Mental Health enter into a Collaboration Agreement to strengthen coordination and collaboration between Care Coordination Organizations (CCOs), local government units, and community service providers; AND

WHEREAS, the New York State Office for People with Developmental Disabilities (OPWDD) has encouraged Care Coordination Organizations to develop and maintain collaborative networks of providers to improve access to services and support for individuals with intellectual and developmental disabilities; AND

WHEREAS, LIFEPlan CCO NY has expanded its Collaboration Agreements to include Local Government Units and has developed the Disability Services NY (DSNY) directory, a statewide resource intended to identify specialized service providers and improve awareness of available services throughout New York State; AND

WHEREAS, participation in this collaborative network will provide an opportunity for the Cortland County Department of Mental Health to strengthen partnerships, enhance communication and referrals, and ensure that individuals and families are better informed of available behavioral health and developmental disability services; AND

WHEREAS, execution of this Collaboration Agreement is solely for the purpose of fostering inter-agency collaboration and participation in the Disability Services NY (DSNY) provider network and has no fiscal impact or financial obligation to Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon approval by the County Attorney or designee, to execute a Collaboration Agreement with LIFEPlan CCO NY, Inc.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 18

Acceptance of New York State Office of Mental Health (OMH) State Aid For Children's Single Point of Access

(C-SPOA) and Creating a Children's Single Point of Access (CSPOA) Coordinator

WHEREAS, the County of Cortland recognizes the importance of maintaining and strengthening community-based behavioral health services for children, youth, and their families; AND

WHEREAS, the New York State Office of Mental Health (NYS OMH) has made available State Aid funding to support Children's Single Point of Access (C-SPOA) initiatives, including the establishment of a dedicated position to coordinate and administer the C-SPOA process; AND

WHEREAS, the Cortland County Mental Health Department has been identified as the appropriate recipient and administrator of these funds to support the planning, development, enhancement, and ongoing operation of the County's Children's Single Point of Access (C-SPOA); AND

WHEREAS, the New York State Office of Mental Health has awarded funding in the amount of \$160,648 to the Cortland County Mental Health Department for these purposes; AND

WHEREAS, the acceptance of this funding will allow the County to establish a Children's Single Point of Access (C-SPOA) Coordinator position to provide centralized coordination of referrals, improve access to behavioral health services for children and families, strengthen inter-agency collaboration, and ensure compliance with New York State Office of Mental Health expectations; AND

WHEREAS, no local matching funds are required for this State Aid, the position will be fully supported through OMH funding; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the acceptance of \$160,648 in funding from the New York State Office of Mental Health by the Cortland County Mental Health Department for the purpose of supporting the Children's Single Point of Access (C-SPOA) program; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorizes the creation of one (1) Children's Single Point of Access (C-SPOA) Coordinator position within the Cortland County Mental Health Department, CSEA Contracted position, grade 21 (\$30.1348-\$38.1429 hourly rate); AND BE IT FURTHER

RESOLVED, that the Mental Health Department is authorized to administer and expend said funds in accordance with NYS OMH requirements and all applicable federal, state, and county laws, rules, and regulations; AND BE IT FURTHER

RESOLVED, that there is no additional County financial impact associated with the creation of this position, as it will be fully funded through New York State Office of Mental Health State Aid; AND BE IT FURTHER

RESOLVED, that the 2026 budget be amended as follows:

INCREASE:

EXPENDITURES:

A43105.51005	Personal Services	\$119,001.39
A43105.54000	Telephone	\$1,000.00
A43105.54001	Copying/Printing	\$250.00
A43105.54005	Office Supplies	\$500.00
A43105.54035	Education & Training	\$1,000.00
A43105.54045	Travel	\$1,000.00
A43105.58020	Retirement	\$9,359.57
A43105.58030	FICA	\$4,211.80
A43105.58040	Workers' Compensation	\$1,420.00
A43105.58060	Health Insurance	\$22,790.04
A43105.58062	Dental Insurance	\$95.64
A43105.58065	Vision Insurance	\$19.56

REVENUE:

A43105.43490 MH OMH State Aid

\$160,648.00

RESOLVED, that this Resolution shall take effect immediately.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 19

Amend 2026 Budget for Additional Rent Expenses - Workforce Development Office

WHEREAS, the Cortland County Legislature adopted Resolution No. 136-26, authorizing an extension of the lease with 91–101 Main Street, LLC for premises known as 99 Main Street, Cortland, New York, through December 31, 2026; AND

WHEREAS, additional appropriations totaling \$17,589.60 are required in the Workforce Development budget to pay rent for August, September, and October 2026; AND

WHEREAS, funding is available from the County’s allocation under the Local Assistance and Tribal Consistency Fund, which must be obligated prior to the end of the current fiscal year and will otherwise expire; NOW THEREFORE BE IT

RESOLVED, that the 2026 Cortland County Budget is hereby amended as follows:

Increase:

Account Number	Account Name	Amount
A99010.99012	I/F Transfers out – Special Grant Fund	\$17,589.60
A132544.44089.ARP	Federal Aid	\$17,589.60
CD62925.54067	Rent	\$17,589.60
CD99010.45031	I/F Transfers in – General Fund	\$17,589.60

; AND BE IT FURTHER

RESOLVED, that the Director of Finance is hereby authorized and directed to make the necessary accounting entries and interfund transfer to effectuate this budget amendment.

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 20

Local Law H of 2026 - A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter

WHEREAS, by Local Law No. 5 of 2024, the Cortland County Legislature authorized Cortland County to participate in the temporary program established pursuant to Environmental Conservation Law § 11-0935, permitting licensed hunters ages twelve (12) and thirteen (13) to hunt deer with a firearm or crossbow under specified conditions; AND

WHEREAS, subsequent New York State legislation has extended the authorization for counties to participate in such program through 2028; AND

WHEREAS, the Cortland County Legislature desires to continue Cortland County’s participation in the program and extend the County’s authorization consistent with State law through 2028; NOW THEREFORE

BE IT ENACTED by the Cortland County Legislature as follows:

Section 1. Legislative Intent

The intent of this Local Law is to authorize Cortland County to permit 12 and 13 year old individuals to participate in the new and safe hunting opportunities in accordance with Environmental Conservation Law § 11-0935. The enacted 2021-2022 New York State Budget, included a pilot program, allowing the opportunity for young hunters, ages 12 and 13, to hunt deer with firearms and crossbow through 2023 if a county authorizes such action within their municipality. In 2023, the New York State Legislature extended the authorization through 2025. In 2025, New York State Legislation enacted and extended the authorization through 2028. Cortland County is passing this local law as hunting is a valued tradition for many families, and this new opportunity allows experienced, adult hunters to introduce the value of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer management population control practices.

Section 2. Pilot Program Authorization

Pursuant to Environmental Conservation Law, ECL 11-0935, Cortland County elects to participate in the temporary program to allow for young hunters, ages twelve (12) and thirteen (13) years, to hunt deer with a firearm, to include rifles, shotguns, and muzzle-loaded firearms or crossbow through 2028.

Section 3. State Requirements to Adhere Once Authorized

Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer with the following requirements to be followed:

- Twelve (12) and thirteen (13) year old licensed hunters shall be under the supervision of a licensed adult hunter, age 21 years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used; and
- Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer under the supervision of a licensed adult hunter, age 21 years or older, with a crossbow during the times when other hunters may use crossbows; and
- Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required; and
- All licensed twelve (12) and thirteen (13) year old hunters as well as their adult supervisors shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York; and
- All licensed twelve (12) and thirteen (13) year old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader; and
- Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year old with a firearm or crossbow.

Section 4. Local Law Filing Requirements

A copy of this local law shall be sent to the New York State Department of Conservation as well as the NYS Department of State.

Section 5. Severability

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, effect or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 6. Effective Date

This local law shall take effect immediately upon filing and publication in accordance with Section 27 of the

Municipal Home Rule.

Referred from Finance & Administration Committee

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 21

Establishing the Cortland County Capital Improvement Program

WHEREAS, Cortland County owns and maintains facilities, infrastructure, equipment, technology systems, and other capital assets necessary to provide public services; AND

WHEREAS, effective stewardship of public resources requires long-range planning, coordination of capital investments, identification of funding strategies, and consideration of asset replacement and deferred maintenance needs; AND

WHEREAS, the Cortland County Legislature desires to establish a formal Capital Improvement Program process to support strategic planning, financial sustainability, asset management, and informed budgetary decision-making; NOW THEREFORE BE IT

RESOLVED, that the County Administrator shall annually prepare and submit a proposed five-year Capital Improvement Plan to the Cortland County Legislature; AND BE IT FURTHER

RESOLVED, that the proposed Capital Improvement Plan shall be referred to the Public Works Committee and the Finance and Administration Committee for review and recommendation prior to consideration by the full Legislature; AND BE IT FURTHER

RESOLVED, that following committee review, the Cortland County Legislature may review, amend, and adopt the Capital Improvement Plan by resolution; AND BE IT FURTHER

RESOLVED, that all County departments and offices shall participate in the Capital Improvement Program process and provide information, project submissions, updates, and supporting documentation as required by the County Administrator; AND BE IT FURTHER

RESOLVED, that adoption of the Capital Improvement Program shall establish the County's five-year capital planning framework and identify projects for planning, prioritization, and budget development purposes; however, individual capital projects shall require approval through the annual budget, separate legislative resolution, contract approval, or other applicable approval process before implementation; AND BE IT FURTHER

RESOLVED, that adoption of the Capital Improvement Plan shall not impede the County's ability to undertake emergency capital expenditures when otherwise authorized in accordance with applicable law, County policy, and legislative approval requirements.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 22

**Amending the 2026 Cortland County Budget to Recognize Insurance Recovery and Fund Expenses
Related to Water Damage at the County Office Building**

WHEREAS, a water pipe burst within the Cortland County Office Building, causing flooding and damage to portions of the building and its contents; AND

WHEREAS, Cortland County is pursuing an insurance claim for covered losses and expenses resulting from the incident; AND

WHEREAS, the County anticipates receiving insurance recovery proceeds associated with the claim less the County's deductible; AND

WHEREAS, it is necessary to amend the 2026 County budget to recognize anticipated insurance recovery revenue and establish an equivalent contingency appropriation for expenses related to the incident; NOW THEREFORE BE IT

RESOLVED, that the 2026 Cortland County Budget is hereby amended as follows:

Increase:

Account Number	Account Name	Amount
A132547.42680	Insurance Recovery	\$75,000.00
A.359900	Appropriated Fund Balance	\$25,000.00
A13255.54775	Contingency	\$100,000.00

; AND BE IT FURTHER

RESOLVED, that the \$25,000 appropriation from General Fund fund balance represents the County's anticipated insurance deductible; AND BE IT FURTHER

RESOLVED, that the contingency appropriation established shall be available for costs related to the response, remediation, repair, restoration, replacement, and recovery activities arising from the water damage at the County Office Building.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 23

Authorize Second Quarter 2026 Sales Tax Distribution - Finance Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 190-25, which provides for the distribution of sales tax from the County to local municipalities; AND

WHEREAS, the 2026 second quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for second quarter 2026 to be \$10,787,040.72; AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to offset the property tax levy and that amount (\$577,500.00) is to be withheld from the quarterly distribution; AND

WHEREAS, Cortland County receives (57.5%), or \$6,202,548.41 of the total quarterly distribution; AND

WHEREAS, respective payments are now ready for disbursement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the Director of Finance or designee to release sales tax payments for the second quarter of 2026 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits

Cortland, City of	1,941,667.33	-0-	1,941,667.33	-0-
Cincinnati, Town of	78,342.32	-0-	78,342.32	-0-
Cortlandville, Town of	756,966.46	-0-	756,966.46	-0-
Cuyler, Town of	61,649.98	(14,375.00)	47,274.98	(28,750.00)
Freetown, Town of	54,152.42	-0-	54,152.42	-0-
Harford, Town of	96,329.19	-0-	96,329.19	-0-
Homer, Town of	266,323.88	-0-	266,323.88	-0-
Homer, Village of	196,233.05	-0-	196,233.05	-0-
Lapeer, Town of	107,007.39	(107,007.39)	-0-	(125,772.59)
Marathon, Town of	79,443.84	-0-	79,443.84	-0-
Marathon, Village of	43,086.68	-0-	43,086.68	-0-
McGraw, Village of	34,343.28	-0-	34,343.28	-0-
Preble, Town of	125,901.47	-0-	125,901.47	-0-
Scott, Town of	76,502.55	-0-	76,502.55	-0-
Solon, Town of	64,278.37	-0-	64,278.37	-0-
Taylor, Town of	45,225.54	-0-	45,225.54	-0-
Truxton, Town of	89,472.88	-0-	89,472.88	-0-
Virgil, Town of	405,598.20	(25,000.00)	380,598.20	(50,000.00)
Willet, Town of	61,967.48	-0-	61,967.48	-0-
Total	4,584,492.31	(146,382.39)	4,438,109.92	(204,522.59)

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 24

Authorize Renewal of Contract - Property Tax Collection Software - ATC Taxes - Finance Department

WHEREAS, Cortland County currently utilizes real property tax software to track current and delinquent real property tax payments and provide necessary reports for auditing parcel payment status on parcels which have relevies, fees or interest, and support in a timely manner; AND

WHEREAS, the real property tax collection software is the primary tool for the loading, balancing, reporting, and auditing of property tax collection for Cortland County; AND

WHEREAS, following extensive review of the limited alternative real property tax software utilized within NYS counties and the municipalities within Cortland County, Resolution No. 371-16 authorized a contract with Allen Tunnel Corporation (ATC), Binghamton, NY, to replace and convert the real property information as well as provide support services; AND

WHEREAS, the contract has expired and the County wishes to continue using ATC for tax collection software; AND

WHEREAS, this program is critical for the collection of county, municipal, and school taxes as well as preparation for the real property foreclosure process; AND

WHEREAS, the cost of said contract for the year 2026 is budgeted in the 2026 budget in account A13105.54015; AND

WHEREAS, said cost of contract shall be as follows:

2026 - \$39,700

2027 - \$39,700

2028 - \$42,000

; NOW THEREFORE BE IT

RESOLVED that the Cortland County Legislature authorizes the County Administrator to sign said contract, upon the review and approval of the County Attorney or designee, for real property tax software with Allen Tunnel Corporation, 161 Rosedale Dr., Binghamton, NY 13905 for the years 2026, 2027 and 2028.

Announcements

Adjournment