



**Cortland County Health &
Human Services
Committee
Committee Meeting
~ Minutes ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, August 13, 2026

10:00 AM

Room 302

Call to Order

The meeting was called to order at 10:00 a.m. by Chair Van Dee.

Roll Call

PRESENT:	Legislator Douglas Bentley, Legislator William McGovern, Legislator Jason Prentice, Legislator Keith VanGorder, Minority Leader Sandra Price (Late 10:10 a.m.), Legislator Ronald VanDee
ABSENT:	
EXCUSED:	Legislator Christopher Newell
OTHERS PRESENT:	
Ashley Millard	Deputy Clerk of the Legislature
Michael Ponticiello	County Administrator
Terra Adams	Deputy County Administrator
Amber Giamei	Office for Aging Director
Amy Buggs	Workforce Development Director
Patty Schaap	Community Services Director
Allison Veintimilla	Commissioner of Social Services
Kris Beard	Child Advocacy Center Director
Rebecca Main	Public Health Programs Director
Nicole Anjeski	Public Health Director
Savannah Hempstead	Clerk of the Legislature
Isaac King	Health Department Intern
Madlyn Allen	Personnel Officer
Dan Considine	Cortland Standard Reporter
Morgan Spaulding	Grants Administrator
Reed Cleland	Legislator
Nicole Compton	County Attorney Executive Assistant (Remote)

Approval of Minutes

1. June 11, 2026 - Health & Human Services Committee Minutes

RESULT:	APPROVED
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Resolutions

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 1.

Amend Cortland County Youth Board By-Laws - Health Department

WHEREAS, the Cortland County Youth Board has submitted updated By-Laws for review and approval; AND

WHEREAS, the Health and Human Services Committee reviewed and recommends the approval of the proposed By-Laws of the Cortland County Board of Health; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves the By-Laws of the Cortland County Youth Board; AND BE IT FURTHER

RESOLVED, that a copy of the By-Laws shall be kept on file with the Clerk of the Legislature.

RESULT:	APPROVED (5 TO 1)
MOVER:	Legislator Douglas Bentley
SECONDER:	Legislator Jason Prentice
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Ronald VanDee
NAYS:	Sandra Price (Away)
EXCUSED:	Christopher Newell
ABSENT:	

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 2.

Write Off Uncollectible Account Balances - Mental Health Department

WHEREAS, the Mental Health Department invoices individuals and their health insurance companies for services provided by the Mental Health Department; AND

WHEREAS, the department invoiced a total of \$3,241,026.61 received a total of \$2,708,706.81 and recorded insurance adjustments of \$458,040.45 for the fiscal year 2023; AND

WHEREAS, \$74,279.35 in unpaid balances that were invoiced between Jan. 1, 2023 and Dec. 31, 2023 are still listed in Mental Health's records as accounts receivable; AND

WHEREAS, Cortland County Mental Health Department will serve county residents regardless of their ability to pay; AND

WHEREAS, the Mental Health Department has a "Write-Off" policy that will try to recoup the back payments, and if unable to do so will write off any balance over two years old, so these do not carry forward as uncollectible balances; AND

WHEREAS, the Cortland County Mental Health Department realizes that unpaid account balances will continue due to changes in availability of health insurance and plans that offer health insurance coverage with deductibles as high as \$10,000; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes that these balances, totaling \$74,279.35 be written off as uncollectible by year-end December 31, 2026; AND BE IT FURTHER

RESOLVED, Cortland County will continue collection efforts when and where possible.

RESULT:	APPROVED (5 TO 1)
MOVER:	Legislator Douglas Bentley
SECONDER:	Legislator William McGovern
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Ronald VanDee
NAYS:	Sandra Price (Away)
EXCUSED:	Christopher Newell
ABSENT:	

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 3.

Authorizing Collaboration Agreement LIFEPlan CCO NY, Inc. - Mental Health Department

WHEREAS, LIFEPlan CCO NY, Inc. has requested that the Cortland County Department of Mental Health enter into a Collaboration Agreement to strengthen coordination and collaboration between Care Coordination Organizations (CCOs), local government units, and community service providers; AND

WHEREAS, the New York State Office for People with Developmental Disabilities (OPWDD) has encouraged Care Coordination Organizations to develop and maintain collaborative networks of providers to improve access to services and support for individuals with intellectual and developmental disabilities; AND

WHEREAS, LIFEPlan CCO NY has expanded its Collaboration Agreements to include Local Government Units and has developed the Disability Services NY (DSNY) directory, a statewide resource intended to identify specialized service providers and improve awareness of available services throughout New York State; AND

WHEREAS, participation in this collaborative network will provide an opportunity for the Cortland County Department of Mental Health to strengthen partnerships, enhance communication and referrals, and ensure that individuals and families are better informed of available behavioral health and developmental disability services; AND

WHEREAS, execution of this Collaboration Agreement is solely for the purpose of fostering inter-agency collaboration and participation in the Disability Services NY (DSNY) provider network and has no fiscal impact or financial obligation to Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon approval by the County Attorney or designee, to execute a Collaboration Agreement with LIFEPlan CCO NY, Inc.

RESULT:	APPROVED (5 TO 1)
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MOVER:	Legislator Jason Prentice
SECONDER:	Legislator Douglas Bentley
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Ronald VanDee
NAYS:	Sandra Price (Away)
EXCUSED:	Christopher Newell
ABSENT:	

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 4.

Acceptance of New York State Office of Mental Health (OMH) State Aid For Children's Single Point of Access (C-SPOA) and Creating a Children's Single Point of Access (CSPOA) Coordinator

WHEREAS, the County of Cortland recognizes the importance of maintaining and strengthening community-based behavioral health services for children, youth, and their families; AND

WHEREAS, the New York State Office of Mental Health (NYS OMH) has made available State Aid funding to support Children's Single Point of Access (C-SPOA) initiatives, including the establishment of a dedicated position to coordinate and administer the C-SPOA process; AND

WHEREAS, the Cortland County Mental Health Department has been identified as the appropriate recipient and administrator of these funds to support the planning, development, enhancement, and ongoing operation of the County's Children's Single Point of Access (C-SPOA); AND

WHEREAS, the New York State Office of Mental Health has awarded funding in the amount of \$160,648 to the Cortland County Mental Health Department for these purposes; AND

WHEREAS, the acceptance of this funding will allow the County to establish a Children's Single Point of Access (C-SPOA) Coordinator position to provide centralized coordination of referrals, improve access to behavioral health services for children and families, strengthen inter-agency collaboration, and ensure compliance with New York State Office of Mental Health expectations; AND

WHEREAS, no local matching funds are required for this State Aid, the position will be fully supported through OMH funding; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the acceptance of \$160,648 in funding from the New York State Office of Mental Health by the Cortland County Mental Health Department for the purpose of supporting the Children's Single Point of Access (C-SPOA) program; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorizes the creation of one (1) Children's Single Point of Access (C-SPOA) Coordinator position within the Cortland County Mental Health Department, CSEA Contracted position, grade 21 (\$30.1348-\$38.1429 hourly rate); AND BE IT FURTHER

RESOLVED, that the Mental Health Department is authorized to administer and expend said funds in accordance with NYS OMH requirements and all applicable federal, state, and county laws, rules, and regulations; AND BE IT FURTHER

RESOLVED, that there is no additional County financial impact associated with the creation of this position, as it will be fully funded through New York State Office of Mental Health State Aid; AND BE IT FURTHER

RESOLVED, that the 2026 budget be amended as follows:

INCREASE:

EXPENDITURES:

A43105.51005	Personal Services	\$119,001.39
A43105.54000	Telephone	\$1,000.00
A43105.54001	Copying/Printing	\$250.00
A43105.54005	Office Supplies	\$500.00
A43105.54035	Education & Training	\$1,000.00
A43105.54045	Travel	\$1,000.00
A43105.58020	Retirement	\$9,359.57
A43105.58030	FICA	\$4,211.80

A43105.58040	Workers' Compensation	\$1,420.00
A43105.58060	Health Insurance	\$22,790.04
A43105.58062	Dental Insurance	\$95.64
A43105.58065	Vision Insurance	\$19.56

REVENUE:

A43105.43490	MH OMH State Aid	\$160,648.00
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RESOLVED, that this Resolution shall take effect immediately.

RESULT:	APPROVED (5 TO 1)
MOVER:	Legislator Douglas Bentley
SECONDER:	Legislator William McGovern
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Ronald VanDee
NAYS:	Sandra Price (away)
EXCUSED:	Christopher Newell
ABSENT:	

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 5.

Amend Resolution No. 189-24, as Amended by Resolution No. 187-25 - Authorize Agreements for Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with Serious Emotional Disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 189-24 which authorized contracts with some agencies for only the first year of the grant; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 187-25 which authorized contracts with some agencies for the remaining three (3) years of the grant; AND

WHEREAS, an amendment is required to increase the authorized funds designated for CACTC/RHI from \$634,000 to \$797,184 to expand services to include a Systems of Care Suicide Prevention Coordinator utilizing grant funds for the remaining two (2) years of the grant; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to authorize the Chair of the Cortland County Legislature and/or the County Administrator to approve the designation of funds to the following Cortland County contracted agencies for the next three (3) years of the grant to work under the Grant leadership oversight of the Mental Health Department; within the budget requirements in the grant; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature and/or the County Administrator, upon review by the County Attorney or designee, is hereby authorized to execute contracts with the following agencies for an amount not to exceed the amount listed:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
FFT, LLC Functional Family Therapy	\$85,460
Family & Children's Counseling Services of Cortland	\$38,000
CAPCO	\$367,258
CACTC /RHI	\$797,184
SUNY Upstate Medical University	\$17,680
RHI (Web Design and Development)	\$38,500
RHI (Marketing)	\$313,000
Functional Family Therapy, LLC	\$71,750

; AND BE IT FURTHER

RESOLVED, that funding to CACTC/RHI, in an amount of up to \$797,184, shall be determined and authorized in accordance with SAMHSA's approval, and the funding level may be adjusted accordingly; AND BE IT FURTHER

RESOLVED, the Director of Finance is authorized to pay the approved county contracted agencies from the appropriate expense account for this SAMHSA Grant.

RESULT:	APPROVED (5 TO 1)
MOVER:	Legislator Douglas Bentley
SECONDER:	Legislator William McGovern
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Ronald VanDee
NAYS:	Sandra Price (Away)
EXCUSED:	Christopher Newell

ABSENT:

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 6.

Award Bid/Authorize Agreement for Use of JUUL Settlement Funds - Health Department

WHEREAS, Cortland County has received JUUL settlement funds from the New York State Attorney General's Office in the amount of \$103,789.16; representing years one through three of the anticipated total award of \$276,771.10; to be used for approved JUUL prevention, treatment, law and regulation enforcement, research and surveillance, and proper disposal of vaping products as hazardous waste; AND

WHEREAS, the County issued a Request for Proposals (RFP) for qualified agencies to submit funding requests consistent with the JUUL settlement spending categories; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, sealed proposals were received by and opened in the Office of the Clerk of the Legislature on June 30, 2026; AND

WHEREAS, the County received bids from the following for utilization of the JUUL settlement funding:

Access to Independence of Cortland County, Inc
26 North Main Street
Cortland, NY 13045

Family and Children's Counseling Services
165 Main Street, Suite A
Cortland, NY 13045

InVeritas Investigations and Compliance, LLC
286 Genesee Street, Suite 3
Utica, NY 13502

Rural Health Institute of New York
45 Crandall Street
Cortland, NY 13045

Show the Good
495 Henry Street #1084
Brooklyn, NY 11231

Titan Haven Group, LLC
30 North Gould Street #56898
Sheridan, WY 82801

; AND

WHEREAS, based upon the results of the bid, the bid is being awarded to the qualified organizations or programs to implement initiatives consistent with the approved uses of the JUUL Settlement fund; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee of the Cortland County Legislature to award the amount of \$7,900 to Family and Children’s Counseling Services of 165 Main Street, Suite A, Cortland, NY 13045; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee of the Cortland County Legislature to award the amount of \$42,500 to the Rural Health Institute of New York at 45 Crandall Street, Cortland, NY 13045; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby awards the bid to Family and Children’s Counseling Services, located at 165 Main Street, Suite A, Cortland NY 13045, in the amount of \$7,900; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature be and hereby awards the bid to the Rural Health Institute of New York, located at 45 Crandall Street, Cortland, NY 13045, in the amount of \$42,500; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is and hereby authorized to enter into an agreement with the Rural Health Institute of New York of 45 Crandall Street, Cortland, NY 13045 and Family and Children’s Counseling Services of 165 Main Street, Suite A, Cortland, NY 13045 for the amounts designated above to implement initiatives consistent with the approved uses of the JUUL Settlement fund as outlined in their bid responses; AND BE IT FURTHER

RESOLVED, that any unspent funds shall be returned to the JUUL settlement account to be reallocated by future legislative action.

RESULT:	APPROVED (5 TO 1)
MOVER:	Legislator Jason Prentice
SECONDER:	Legislator William McGovern
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Ronald VanDee
NAYS:	Sandra Price (Away)
EXCUSED:	Christopher Newell
ABSENT:	

Clerk of the Legislature, Savannah Hempstead, gave notice to the Committee that Legislator Cathy Bischoff has a conflict relative to the Rural Health Institute of NY (RHI), as she has been appointed as Interim Director of RHI. Legislator Bischoff should not be included in any discussions or votes regarding the organization.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 7.

Abolish Staff Development Coordinator (35 hrs/week)/Create Staff Development Coordinator (40 hrs/week) and Abolish Part Time Case Aide (Up to 9 hrs/week) - Department of Social Services

WHEREAS, the needs of the Department of Social Services will be better served by abolishing one (1) position of Staff Development Coordinator (35 hrs/week), abolishing one (1) position of Case Aide (up to 9

hrs/week), and creating one (1) position of Staff Development Coordinator (40 hrs/week); AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Staff Development Coordinator (Grade 20, CSEA, \$29.0528-36.7735/hr, competitive class, 35 hrs/week) and one position of Case Aide (Grade 8, CSEA, \$19.4812-24.6583/hr, competitive class, up to 9 hrs/week) be abolished effective August 27, 2026 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Staff Development Coordinator (Grade 20, CSEA, \$29.0528-36.7735/hr, competitive class, 40 hrs/week) be created with permission to fill effective August 27, 2026 at 12:01 a.m.

RESULT:	APPROVED (6 TO 0)
MOVER:	Legislator Douglas Bentley
SECONDER:	Minority Leader Sandra Price
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Sandra Price, Ronald VanDee
NAYS:	None
EXCUSED:	Christopher Newell
ABSENT:	

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 8.

Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$128,089 to Cortland County, through the Youth Bureau; AND

WHEREAS, the funding allocations are as follows. Youth Development Funding of \$66,067, Youth Team Sports funding of \$20,923, Youth Sports and Education Opportunity Funding of \$26,099, and Runaway and Homeless Youth funding of \$15,000; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2026 through September 30, 2027 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$109,627 will be allocated to Cortland County municipalities and \$18,462 will be allocated to the Cortland County Youth Bureau administration; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to pay from the appropriate expense account and that in the event that the County does not receive the appropriate funds from the New York State Office of

Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract; AND BE IT FURTHER

RESOLVED, that the 2026 County Budget be and hereby is amended as follows:

Revenue:		Current	Inc/Dec	Balance
A73125.43820.YB	Youth Bureau	\$103,688	\$128,089	\$231,777
Expenditure:		Current	Inc/Dec	Balance
A73125.51005	Personal Services	\$6,452	\$8,663	\$15,115
A73125.54020	Postage	\$200	\$200	\$400
A73125.54035	Education & Training	\$1,325	\$-0-	\$1,325
A73125.54040	Dues	\$120	\$120	\$240
A73125.54045	Travel	\$3,154	\$3,154	\$6,308
A73125.54048	Program Supp	\$4,430	\$4,430	\$8,860
A73125.58060	Health Ins	\$1,014	\$1,895	\$2,909
A73125.54815	Contracted Svcs	\$87,101	\$109,627	\$196,728

RESULT:	APPROVED (6 TO 0)
MOVER:	Minority Leader Sandra Price
SECONDER:	Legislator Jason Prentice
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder,

	Sandra Price, Ronald VanDee
NAYS:	None
EXCUSED:	Christopher Newell
ABSENT:	

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 9.

**Amend Resolution No. 53-26 Accept Children and Youth w/ Special Health Care Needs (CYSHCN)
Supplemental Funding and Authorize Memorandum of Understanding with local Municipalities -
Health Department**

WHEREAS, by Resolution No. 53-26, the Cortland County Legislature accepted funds from the New York State Department of Health (NYSDOH) for the Children with Special Health Care Needs supplemental funding for Community Accessibility and Inclusion, Contract C41711GM in the amount of \$31,340.00 for a contract period of 10/1/2025-9/30/2026; AND

WHEREAS, the New York State Department of Health for Children with Special Health Care Needs has amended the contract to extend the use of these funds to 9/30/27; AND

WHEREAS, the Cortland County Legislature now wishes to amend Resolution No. 53-26 to reflect this extension; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 53-26 is hereby amended to include the new term end date of 9/30/2027 for contract C41711GM; AND BE IT FURTHER

RESOLVED, that all other provisions of Resolution No. 53-26 shall remain in full force and effect.

RESULT:	APPROVED (6 TO 0)
MOVER:	Minority Leader Sandra Price
SECONDER:	Legislator Douglas Bentley
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Sandra Price, Ronald VanDee
NAYS:	None
EXCUSED:	Christopher Newell
ABSENT:	

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 10.

Amend 2026 Budget for Additional Rent Expenses - Workforce Development Office

WHEREAS, the Cortland County Legislature adopted Resolution No. 136-26, authorizing an extension of the lease with 91–101 Main Street, LLC for premises known as 99 Main Street, Cortland, New York, through December 31, 2026; AND

WHEREAS, additional appropriations totaling \$17,589.60 are required in the Workforce Development budget to pay rent for August, September, and October 2026; AND

WHEREAS, funding is available from the County's allocation under the Local Assistance and Tribal Consistency Fund, which must be obligated prior to the end of the current fiscal year and will otherwise expire; NOW THEREFORE BE IT

RESOLVED, that the 2026 Cortland County Budget is hereby amended as follows:

Increase:

Account Number	Account Name	Amount
A99010.99012	I/F Transfers out – Special Grant Fund	\$17,589.60
A132544.44089.ARP	Federal Aid	\$17,589.60
CD62925.54067	Rent	\$17,589.60
CD99010.45031	I/F Transfers in – General Fund	\$17,589.60

; AND BE IT FURTHER

RESOLVED, that the Director of Finance is hereby authorized and directed to make the necessary accounting entries and interfund transfer to effectuate this budget amendment.

RESULT:	APPROVED (6 TO 0)
MOVER:	Legislator Jason Prentice
SECONDER:	Legislator Douglas Bentley
AYES:	Douglas Bentley, William McGovern, Jason Prentice, Keith VanGorder, Sandra Price, Ronald VanDee
NAYS:	None
EXCUSED:	Christopher Newell
ABSENT:	

Action Items

Discussion Items

1. **Resolution No. 66-26 Authorizing Contract with Eleos Health Inc. - Mental Health Department**

RESULT:	COMPLETED
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Monthly Reports

1. **Health Department Monthly Report**

RESULT:	COMPLETED
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2. **Office for Aging Monthly Report**

RESULT:	COMPLETED
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Adjournment

The meeting was adjourned at 11:00 a.m.

CORTLAND COUNTY HEALTH DEPARTMENT



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY YOUTH BOARD

BY-LAWS BYLAWS

Cortland County Office Building 60 Central Avenue Cortland, New York 13045-2746
(607) 753-5036 FAX: (607) 753-5209 <https://www.cortlandcountyny.gov/432/Health-Department>



ARTICLE ONE – NAME

The name of this board shall be the Cortland County Youth Board, hereinafter referred to as the “Board”.

ARTICLE TWO – OBJECTIVES AND PURPOSE

- Section 1 Assist in developing and proposing policies and programs, in consultation with the Director of the Cortland County Youth Bureau, for youth development and delinquency prevention services, subject to County policy and appropriation. ~~To assist in developing effective policies and programs in consultation with the Director of the Youth Bureau for the purpose of providing youth development and delinquency prevention services.~~
- Section 2 ~~To act~~ Act as a liaison among the Cortland County Youth Bureau, the Cortland County Legislature, New York State Office of Children and Family Services, Cortland County municipalities, and not-for-profit agencies in respect to the solution of youth problems and/or the enactment of youth programs.
- Section 3 ~~To encourage cooperation~~ Encourage collaborations among employers, laborslabor unions, schools, churches, ~~recreation commissionsmunicipalities~~, youth and family service providers, service clubs, and other public and private agencies in an effort to ~~encourage sound~~ develop and/or promote concrete youth programs on the basis of community planning.
- Section 4 ~~To establish~~ Establish programs and fiscal criteria (goals, objectives, and priorities) for the annual allocation of New York State Office of Children and Family ServicesOCFS funds.
- Section 5 ~~To review/evaluate~~ Review/evaluate ~~renewal and new~~ proposed projects for conformity to established criteria and make funding recommendations. Recommendations requiring ~~county~~ Cortland County to enter into contract(s) will be ~~made-put forward~~ made-put forward to the Cortland County Legislature for ~~its~~ consideration.
- Section 6 ~~To receive~~ Receive, review, and analyze statistical records and data including those that reflect the incidence and trends of delinquency and youthful crimes and offenses in the county. To make necessary studies and recommendations for the needs of youth residing in the community served by the ~~b~~ BBoard.
- Section 7 Educate the community as to youth problems and needs that exist.
- Section 8 ~~To appoint~~ Appoint such advisory groups and committees as may be necessary to carry out the ~~above-mentioned powers and duties~~ objectives of the Board.
- Section 9 ~~To submit~~ Submit an annual report to the Cortland County Legislature and the New York State Office of Children and Family Services.
- Section 10 ~~To perform~~ Perform such other duties as may be assigned by the County Legislature in regard to young people in Cortland County.

ARTICLE THREE – MEMBERSHIP

- Section 1 ~~The Youth Board shall number 10-15 and will be appointed by the Cortland County Legislature~~ The Board shall consist of 11 to 15 members, appointed by the Cortland County Legislature. Lay citizens shall comprise at least 50% of the total membership ~~and~~ and may include representatives from disciplines such as: education, juvenile justice, business, arts/culture, employment and youth. Public officials may comprise the remainder of the ~~Youth~~ Board's membership and may include representatives from municipalities and other disciplines directly concerned with youth.

- Section 2 Each member shall have one vote.
- Section 3 Each member shall serve for a term of three (3) years or until said member or the replacement has been duly reappointed and qualified. Youth members may be appointed for one (1)-year terms.
- Section 4 The terms of the ~~Youth~~-Board members shall be staggered.

ARTICLE FOUR - OFFICERS AND DUTIES

- Section 1 Officers of the ~~Youth~~-Board shall be Chairperson and Vice Chairperson. The ~~Chair-person~~Chairperson and ~~Vice-Vice~~-Chairperson shall be elected from the membership of the ~~Youth~~-Board.
- Section 2 Duties of the Chairperson shall be:
- Preside ~~at over~~ all meetings.
 - Appoint committees and chairpersons of such committees
 - To act as a liaison between the Cortland County Legislature and the Board, and to have such other powers and to perform such other duties as may be vested in said person by the Board.
 - To be an ex-officio member with voting privileges of all committees (except nominating committee) of the ~~Youth~~-Board.
- Section 3 Duties of the Vice-Chairperson shall be to perform all the duties of the Chairperson in the absence of the Chairperson and to perform such other duties as may be assigned to said person by the Board.

~~Section 4~~ Duties of the secretary shall be:

~~a: Take and administer minutes for each meeting~~

Section 4- Duties of the secretary shall be:

a. Take and administer minutes for each meeting.

b. In the event a Secretary is unavailable, the Director of the Cortland County Youth Bureau shall serve as Secretary for that meeting; however, the Director shall not be counted as a member for purposes of quorum and shall not have voting privileges.

ARTICLE FIVE – MEETING

- Section 1 Regular Board meetings shall be held at ~~least quarterly~~ four (4) times yearly~~annually~~.
- Section 2 Special meetings shall be called by the Chairperson as needed.

ARTICLE SIX – COMMITTEES

- Section 1 Standing committees shall be Allocation, Monitoring, Planning, and ~~By-Laws~~Bylaws.
- Section 1 2 The Chairperson shall appoint special committees as needed.

ARTICLE SEVEN – QUORUM

- Section 1 Quorum shall mean a simple majority of the ~~active Youth~~appointed-Board members.
- Section 2 Whenever there are not enough board members present to form a quorum at a scheduled board meeting, ~~no formal business can be conducted~~ the Board meeting ~~will not be held~~will be canceled/postponed.
- Section 3 When a member and/or members of the ~~Youth~~-Board leave a meeting causing a situation where there are not enough members to maintain a quorum, the meeting will stop and no further discussion or business will occur.

ARTICLE EIGHT – ATTENDANCE AND FILLING VACANCIES

- Section 1 In the event that any member of this Board shall be absent from ~~three~~ **two** (2) consecutive meetings, without prior notice of just cause, that member shall be assumed to have resigned from this Board and a vacancy shall exist.
- Section 2 Any member who misses ~~four~~ **two**-four (4) meetings (excused or not) in the same calendar year shall be assumed to have resigned and a vacancy shall exist.
- Section 3 ~~The Director of the Cortland County Youth Bureau shall notify any member deemed to have resigned due to missed meetings that they have been removed from the Board within one (1) week of removal. The Director of the Cortland County Youth Bureau shall report any notice of resignation/vacancy to the Clerk of the Legislature upon receipt/notice.~~
- Section 34 Any vacancy on the ~~Youth~~-Board shall be filled by appointment of the Cortland County Legislature for the remainder of the term. The ~~Youth~~-Board may recommend such appointments.

ARTICLE NINE – AMENDMENT OF BY-LAWSBYLAWS

- Section 1 ~~These Bylaws may be amended upon approval by the Board at any regular meeting, provided that each member has been sent written notice stating the proposed amendment at least ten days prior to the date of such meeting, and shall be subject to adoption by the Cortland County Legislature. These by-laws may be amended by the Board at any regular meeting provided That each member has been sent a written notice stating the proposed amendment at least ten days prior to the date of such meeting.~~
- Section 2 An affirmative vote by at least **50**1% of the ~~Youth~~-Board membership is required to amend these ~~by-laws~~Bylaws.
- Section 3 ~~Amendments adopted by the Board must be approved by the Cortland County Legislature.~~

ARTICLE TEN – PARLIAMENTARY PROCEDURE

- Section 1 Parliamentary procedure shall be determined by Roberts' Rules of Order as Revised, except to the extent that such rules of order are inconsistent with the ~~by-laws~~Bylaws of this Board.
- Section 2 ~~The "Cortland County Code of Ethics" of Cortland County~~ shall apply to the all members of the Cortland County Youth-Board.

ARTICLE ELEVEN – ELECTION OF OFFICERS

- Section 1 Election of officers will take place at the first (regular) meeting of the year.
- Section 2 Officers shall serve for one (1) year or until said officer or the successor has been duly re-elected and qualified. ~~Officers may serve no more than two (2) consecutive terms in the same office. Officers shall succeed themselves not more than once.~~

ARTICLE TWELVE – VOTING PRIVILEGES

- Section 1 All ~~Youth~~-Board members shall have voting privileges on items requiring a vote for approval. ?
- Section 2 ~~Youth~~-Board members ~~may choose to~~ **shall** abstain on any voting decisions that pertain to any agencies that they volunteering/working with. ~~Disclosure of the relationship must be announced before voting takes place.~~

Revised: June 2017, May 2026

CORTLAND COUNTY HEALTH DEPARTMENT



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY YOUTH BOARD BYLAWS

Cortland County Office Building 60 Central Avenue Cortland, New York 13045-2746
(607) 753-5036 FAX: (607) 753-5209 <https://www.cortlandcountyny.gov/432/Health-Department>



ARTICLE ONE – NAME

The name of this board shall be the Cortland County Youth Board, hereinafter referred to as the “Board”.

ARTICLE TWO – OBJECTIVES AND PURPOSE

- Section 1 Assist in developing and proposing policies and programs, in consultation with the Director of the Cortland County Youth Bureau, for youth development and delinquency prevention services, subject to County policy and appropriation.
- Section 2 Act as a liaison among the Cortland County Youth Bureau, the Cortland County Legislature, New York State Office of Children and Family Services, Cortland County municipalities, and not-for-profit agencies in respect to the solution of youth problems and/or the enactment of youth programs.
- Section 3 Encourage collaboration among employers, labor unions, schools, churches, municipalities, youth and family service providers, service clubs, and other public and private agencies in an effort to develop and/or promote youth programs on the basis of community planning.
- Section 4 Establish programs and fiscal criteria (goals, objectives, and priorities) for the annual allocation of New York State Office of Children and Family Services funds.
- Section 5 Review/evaluate proposed projects for conformity to established criteria and make funding recommendations. Recommendations requiring Cortland County to enter into contract(s) will be put forward to the Cortland County Legislature for consideration.
- Section 6 Receive, review, and analyze statistical records and data including those that reflect the incidence and trends of delinquency and youthful crimes and offenses in the county. To make necessary studies and recommendations for the needs of youth residing in the community served by the Board.
- Section 7 Educate the community as to youth problems and needs that exist.
- Section 8 Appoint such advisory groups and committees as may be necessary to carry out the objectives of the Board.
- Section 9 Submit an annual report to the Cortland County Legislature and the New York State Office of Children and Family Services.
- Section 10 Perform such other duties as may be assigned by the County Legislature in regard to young people in Cortland County.

ARTICLE THREE – MEMBERSHIP

- Section 1 The Board shall consist of 11 to 15 members, appointed by the Cortland County Legislature. Lay citizens shall comprise at least 50% of the total membership and may include representatives from disciplines such as: education, juvenile justice, business, arts/culture, employment and youth. Public officials may comprise the remainder of the Board’s membership and may include representatives from municipalities and other disciplines directly concerned with youth.
- Section 2 Each member shall have one vote.
- Section 3 Each member shall serve for a term of three (3) years or until said member or the replacement has been duly reappointed and qualified. Youth members may be appointed for one (1) year terms.

Section 4 The terms of the Board members shall be staggered.

ARTICLE FOUR - OFFICERS AND DUTIES

Section 1 Officers of the Board shall be Chairperson and Vice Chairperson. The Chairperson and Vice-Chairperson shall be elected from the membership of the Board.

Section 2 Duties of the Chairperson shall be:

- a. Preside over all meetings.
- b. Appoint committees and chairpersons of such committees
- c. To act as a liaison between the Cortland County Legislature and the Board, and to have such other powers and to perform such other duties as may be vested in said person by the Board.
- d. To be an ex-officio member with voting privileges of all committees (except nominating committee) of the Board.

Section 3 Duties of the Vice-Chairperson shall be to perform all the duties of the Chairperson in the absence of the Chairperson and to perform such other duties as may be assigned to said person by the Board.

Section 4 Duties of the secretary shall be:

- a. Take and administer minutes for each meeting.
- b. In the event a Secretary is unavailable, the Director of the Cortland County Youth Bureau shall serve as Secretary for that meeting; however, the Director shall not be counted as a member for purposes of quorum and shall not have voting privileges.

ARTICLE FIVE – MEETING

Section 1 Regular Board meetings shall be held at four (4) times annually.

Section 2 Special meetings shall be called by the Chairperson as needed.

ARTICLE SIX – COMMITTEES

Section 1 Standing committees shall be Allocation, Monitoring, Planning, and Bylaws.

Section 2 The Chairperson shall appoint special committees as needed.

ARTICLE SEVEN – QUORUM

Section 1 Quorum shall mean a simple majority of the appointed Board members.

Section 2 Whenever there are not enough board members present to form a quorum at a scheduled board meeting, the Board meeting will be canceled/postponed.

Section 3 When a member and/or members of the Board leave a meeting causing a situation where there are not enough members to maintain a quorum, the meeting will stop and no further discussion or business will occur.

ARTICLE EIGHT – ATTENDANCE AND FILLING VACANCIES

Section 1 In the event that any member of this Board shall be absent from two (2) consecutive meetings, without prior notice of just cause, that member shall be assumed to have resigned from this Board and a vacancy shall exist.

- Section 2 Any member who misses four (4) meetings (excused or not) in the same calendar year shall be assumed to have resigned and a vacancy shall exist.
- Section 3 The Director of the Cortland County Youth Bureau shall notify any member deemed to have resigned due to missed meetings that they have been removed from the Board within one (1) week of removal. The Director of the Cortland County Youth Bureau shall report any notice of resignation/vacancy to the Clerk of the Legislature upon receipt/notice.
- Section 4 Any vacancy on the Board shall be filled by appointment of the Cortland County Legislature for the remainder of the term. The Board may recommend such appointments.

ARTICLE NINE – AMENDMENT OF BYLAWS

- Section 1 These Bylaws may be amended upon approval by the Board at any regular meeting, provided that each member has been sent written notice stating the proposed amendment at least ten days prior to the date of such meeting, and shall be subject to adoption by the Cortland County Legislature.
- Section 2 An affirmative vote by at least 51% of the Board membership is required to amend these Bylaws.

ARTICLE TEN – PARLIAMENTARY PROCEDURE

- Section 1 Parliamentary procedure shall be determined by Roberts’ Rules of Order as Revised, except to the extent that such rules of order are inconsistent with the Bylaws of this Board.
- Section 2 The “Cortland County Code of Ethics” shall apply to all members of the Board.

ARTICLE ELEVEN – ELECTION OF OFFICERS

- Section 1 Election of officers will take place at the first (regular) meeting of the year.
- Section 2 Officers shall serve for one (1) year or until said officer or the successor has been duly re-elected and qualified. Officers may serve no more than two (2) consecutive terms in the same office.

ARTICLE TWELVE – VOTING PRIVILEGES

- Section 1 All Board members shall have voting privileges on items requiring a vote for approval.
- Section 2 Board members shall abstain from any voting decisions that pertain to any agencies that they volunteer/work with.



Personnel Change Justification Form

Requested Change

☒ Abolish/Create ☐ Reallocation ☐ Abolish ☐ Create

Position Name(s): Create

Staff Development Coordinator 40 hrs

Position Name(s): Abolish

PT Case Aide and Staff Development Coordinator 35 hrs

Bargaining Unit:

CSEA

Purpose and Background

This proposal replaces a 35 hr Staff Development Coordinator with a 40 hr Staff Development Coordinator. The work to interview, onboard, train and manage on-going training needs for our large department with 40-50 positions turning over each year requires more hours from the position. The cost difference for just the Staff Development Coordinator is approximately \$5,000 and this can be more than made up by abolishing a vacant PT Case Aide position for which there is \$10,228 in the 2026 budget.

Fiscal Impact:

☒ County Funded ☒ Grant Funded

County Funded Percentage	Grant Funded Percentage	Grant Exp. Date
23	77	
Current Grade/Salary of Position:	Grade	Salary Range \$
	20	\$29.0528 - 36.7735
Requested Grade/Salary of Position:	Grade	Salary Range \$
	20	same
Annual Increase \$	County Share \$	# of Positions Affected
decrease of \$5,228	decrease of \$1,202	1

Goals

To have a point person who can shepherd the interview paperwork and process, provide policy orientation, arrange the numerous mandated trainings needed for specific titles, create travel authorization paperwork, run process work groups, etc. This work needs to remain centralized for consistency and accuracy.

Operational Impact:

New employees will be brought on with the correct paperwork completed, a thorough understanding of policies and we will be in compliance with mandated initial and annual training requirements for new and existing employees.

Requested by:

*

Kristen Monroe

Signature of Requesting Department Head

06/23/2026

Date

Personnel Officer Approval:

*

Laurie Leonard

Signature of Personnel Officer

06/25/2026

Date

County Administrator Budget Impact Statement *

Budget offset by abolishing PT position.

County Administrator
Approval:

*

Michael A. Porticiello

Signature of County Administrator

06/25/2026

Date

Authorize Contract With Eleos Health Inc. - Mental Health Department

WHEREAS, the Mental Health Department, due to increasing client caseloads and documentation requirements, finds it necessary to implement an ambient listening program to expedite and facilitate billing while decreasing the burden on the clinical and medical staff; AND

WHEREAS, the Mental Health Clinic administration and Compliance Officer have reviewed several ambient listening providers and have determined that Eleos Health, Inc. has the preferred ambient listening program both for cost effectiveness and HIPAA compliance; AND

WHEREAS, the Mental Health Clinic has negotiated a special half-price contract amount for a three-year period with a one-time set up and training fee of \$10,000 and \$25,000 per year for three years based on the initial implementation date; AND

WHEREAS, the ambient listening program will be funded through the SAMHSA grant for a total cost not to exceed \$85,000 for 3 years; AND

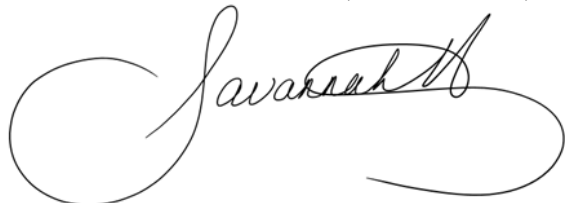
WHEREAS, these expenses are budgeted in A43105-54815-ISCEI; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute agreements to implement this program.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the forgoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on March 26, 2026 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this March 26, 2026.

A large, stylized handwritten signature in black ink, likely belonging to the Clerk of the Cortland County Legislature.

Clerk of the Cortland County Legislature

CORTLAND COUNTY HEALTH DEPARTMENT



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

Administration

Nicole Anjeski, MS, MPH

Public Health Director

Lisa Perfetti, BSN, RN

Deputy Public Health Director

Douglas MacQueen, MD, MS, FIDSA

Medical Consultant

Board of Health

Bonni C. Hodges, Ph.D., *President*

Susan Williams, *Vice-President*

Marisa Clifford, D.M.D.

Matthew Noble, D.O.

Erica Skipton, M.D.

Mary Wright, R.N.

Sandy Price, *Legislator*

Cheryl Mrozowski, *Secretary*



Health and Human Services Committee

August 2026

Jennifer Hillman earns National Road Safety Certifications



Jennifer Hillman

Health Educator

Traffic Safety/Injury Prevention

Program Coordinator

Ms. Hillman has completed two specializations of the Road Safety Champion Program (RSCP) through the National Center for Rural Road Safety.

Hillman earned certifications in both the Planning & Engineering and Public Health career pathways, making her one of only a small number of RSCP graduates from New York State. The RSCP is a national certification that trains people from many different fields — including planning, engineering, public works, and public health — in the basics of road safety and how each field can help prevent crashes.

The Planning & Engineering pathway covered how road design, planning processes, and data-driven safety analysis can identify and fix high-risk locations before more crashes happen. The Public Health pathway focused on using public health data — like injury records and community health trends — to better understand who is affected by crashes and why, and how public health agencies can work alongside transportation, emergency services and law enforcement partners on shared solutions.

Together, the two pathways give Hillman a working knowledge of both the engineering and the human side of road safety, which she'll bring to the table as the county's municipalities, first responders, transportation partners, and residents collaborate on the development of a county Local Road Safety Plan.

For full press release: [Hillman: National Road Safety Certifications](#)

2026-2030 Community Health Improvement Plan (CHIP)

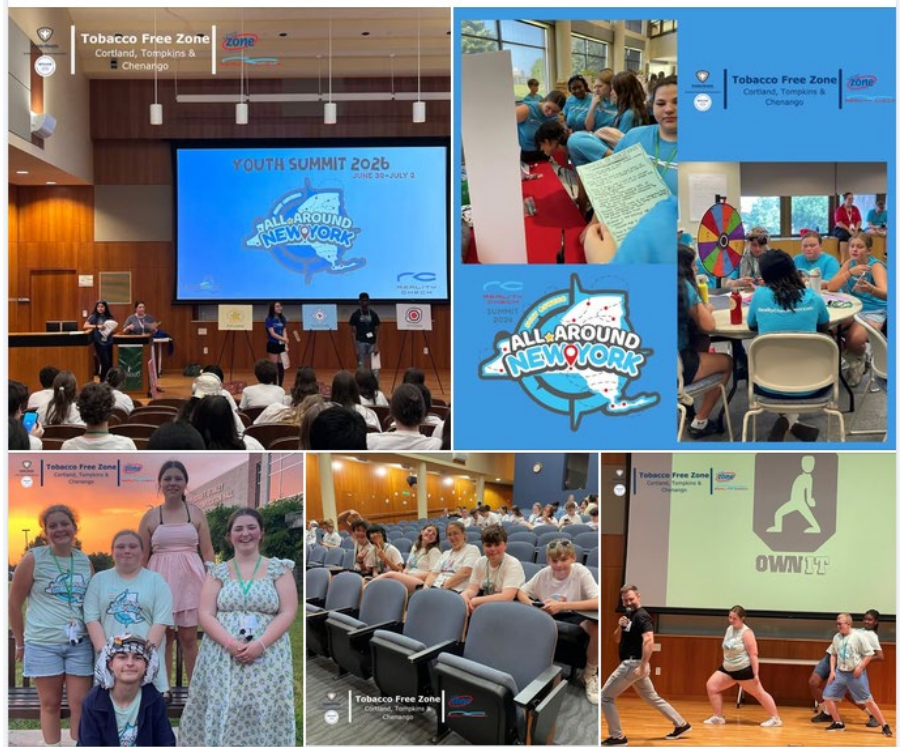
The finalized 2026–2030 CHIP was completed in June and will launch in Fall 2026. It serves as a master blueprint for aligning community resources and cross-sector partnerships around four priority areas.

- Priority #1: Substance Misuse and Overdose Prevention
- Priority #2: Depression and Suicide
- Priority #3: Tobacco/E-Cigarette Use
- Priority #4: Nutrition Security

A community presentation on the CHIP will be held in September, more information to come soon.

Reality Check Youth Summit 2026, June 30 to July 2

Reality Check youth from our [Tobacco Free Zone of Cortland, Tompkins & Chenango](#) program attended the Statewide Reality Check Youth Summit at SUNY Oswego. During the event, the youth developed leadership, communication and mobilization skills to take action against the tobacco industry's influence in their communities. Fun, energy & empowerment from Local youth representing Homer Central School District, Cortland Enlarged City School District, Dryden Central School District, and Norwich City School District.



Sincerely,

Nicole Anjeski, MS, MPH
Public Health Director



Cortland County Office for Aging

Health and Human Services Committee
August 2026

Agency Updates & Events

Older Americans Act Reauthorization Act of 2025

On July 14th, the Senate unanimously passed S. 2120, the Older Americans Act Reauthorization Act of 2025. The NCOA (National Council on Aging) endorsed the legislation and urges the House to adopt the legislation so that it may be enacted. First enacted in 1965, the law establishes priorities and operations for key programs and services that help keep our nation's adults age 60 and older healthy and independent.

OAA has been updated several times through the “reauthorization” process, most recently in 2020. OAA authorizes programs for:

- Home-delivered and group meals at senior centers, which keep older adults healthy, connected, and free of hunger
- Legal assistance and elder abuse prevention to protect older adults from harm
- Falls prevention programs that have been proven to reduce falls and prevent injuries and costly hospitalizations
- Caregiver support for the millions of families who are caring for aging loved ones
- Transportation services to enable older adults to travel to medical appointments

The bill awaits a vote in the House of Representatives.

Medicaid Eligibility Modernization

The New York State Department of Health launched the Medicaid Eligibility and Client Management (MECM) system in December 2025 as part of a phased modernization of the Medicaid application and renewal process. The initial phase serves adults age 65 and older, individuals who are blind or have disabilities, and those applying for the Medicare Savings Program (MSP). Applications and renewals are now processed through the New York State of Health platform. The Office for Aging has joined the waitlist to become a certified MECM assister, which will allow staff to provide direct application and renewal assistance to eligible Cortland County residents.

Countywide Annual Senior Picnic

The Office for Aging will host its Annual Senior Picnic on Friday, August 28, from 9:30 a.m. to 2:00 p.m. at Dwyer Park. The event will feature fundraising activities, including raffle baskets, vendor tables, outdoor games, BINGO, and a chicken barbecue. The picnic provides an opportunity for older adults throughout Cortland County to socialize, engage in recreational activities, and connect with community organizations and local resources.

Free Educational Presentation: Presented by the Association for Vision Rehabilitation and Employment (AVRE)

The Cortland County Office for Aging, in partnership with the Association for Vision Rehabilitation and Employment, Inc. (AVRE), warmly invites you to learn more about services designed to support individuals experiencing vision loss.

You will learn about:

- Vision Rehabilitation Therapy
- Low Vision Exams
- Orientation and Mobility Training
- Case Management & Support Services
- Functional Vision Assessments
- Vision Impairment Connect Program

Friday, August 14, 2026

2:00 PM – 3:00 PM

Age Well Center

165 Main Street, Suite B2

To register, please call:

607-753-5060

Learn about resources that can help promote independence, confidence, and quality of life for individuals living with vision loss.

SAVE the DATE!

COUNTYWIDE SENIOR PICNIC

FOR 60+

Friday, AUGUST 28, 2026

9:30 AM to 2:00 PM

CRT Little York Pavilion

JOIN US FOR A FUN-FILLED DAY!

FOOD

GAMES BINGO

Good food, great company, wonderful day!

SUGGESTED CONTRIBUTION

Individuals 60+ **\$6**

Guests of Seniors (under 60) **\$10**

***ADVANCED SALES TICKETS ONLY**

LIMITED TICKETS AVAILABLE!

MENU

- BBQ Chicken
- Baked Beans
- Pasta Salad
- Watermelon
- Dinner Roll
- Strawberry Shortcake

Good Food Great Company Wonderful Day!

We hope to see you there!

TICKETS GO ON SALE AT THE OFFICE FOR AGING

MONDAY, AUGUST 3, 2026

CORTLAND COUNTY OFFICE FOR AGING
Helping Older Adults Live Well and Age Well
Sponsored by the Cortland County Legislature

AVRE
ASSOCIATION FOR VISION REHABILITATION AND EMPLOYMENT, INC.

DISCOVER SERVICES FOR PEOPLE WITH VISION LOSS

The Cortland County Office for Aging, in partnership with the Association for Vision Rehabilitation and Employment, Inc. (AVRE), invites you to an informative presentation about services that can help you live independently and confidently.

FREE EVENT!

FRIDAY AUGUST 14, 2026

2:00 – 3:00 PM

AGE WELL CENTER
165 Main Street, Suite B2
Cortland, NY 13045

TOPICS INCLUDE

- ✓ Vision Rehabilitation Therapy
- ✓ Low Vision Examinations
- ✓ Orientation & Mobility Training
- ✓ Functional Vision Assessments
- ✓ Case Management & Support Services
- ✓ Vision Impairment Connect Program

WHO SHOULD ATTEND?

- Adults experiencing vision loss
- Family members and caregivers
- Anyone interested in learning about available vision services

Learn how these services can help you maintain your independence, stay safe and connected, and improve your quality of life.

RESERVE YOUR SEAT TODAY!
To register, please call **607-753-5060**

REGISTRATION IS REQUESTED

The Cortland County Office for Aging is sponsored by the Cortland County Legislature in conjunction with the New York State Office for the Aging under Title III of the Older Americans Act of 2020, as amended.

NEW YORK STATE OF OPPORTUNITY

Office for the Aging

OFA's Volunteer Engagement Program

The Office for Aging's Volunteer Engagement Program provides meaningful opportunities for community members to support the agency's mission while contributing their time and talents. The program is designed to offer a variety of volunteer roles that benefit the Office for Aging while providing engaging, rewarding, and fulfilling experiences for individuals who wish to serve older adults in Cortland County.

Continued Growth of Volunteer Engagement Program:

- Jan.-June 2022 – 1,002 volunteer hours
- Jan.-June 2023 – 1,335 volunteer hours
- Jan.-June 2024 – 1,986 volunteer hours
- Jan.-June 2025 – 2,069 volunteer hours
- Jan.-June 2026 – 2,331 volunteer hours

Age Well Center (AWC)

The Age Well Center (AWC) continues to grow in popularity, with 12 new participants enrolled in July. Total unduplicated attendance for participants age 60 and older reached 181 individuals during the month. Participation has shown notable increases over the last few months in several areas, including:

- Creative Writing, Gadget Groups, Live Music, and Exercise groups continues to draw a loyal weekly group
- Health and safety education, with growing attendance at screenings, fraud prevention, and preparedness presentations
- Social games such as Bingo, Mexican Train, Hand & Foot, and Pitch, which remain core engagement activities

Additional information and the full activity schedule are available through the [Age Well Center Activity Calendar](https://www.cortlandcountyny.gov/1117/Age-Well-Center) (<https://www.cortlandcountyny.gov/1117/Age-Well-Center>).

NY Connects

NY Connects provides free, unbiased information and assistance to older adults, individuals with disabilities, and caregivers to help them understand and access available services and supports. Through NY Connects, residents receive guidance on options such as long-term care services, health insurance programs, transportation, housing resources, caregiver supports, and other community-based resources. The Office for Aging partners with Access to Independence of Cortland County, Inc., the local Independent Living Center (ILC), to provide NY Connects services and ensure individuals receive comprehensive information, assistance, and referrals based on their unique needs and preferences.

Program Snapshot

Core Services

Service Type	YTD 2026 Units	YTD 2026 Unduplicated Clients
Case Management	1511	328
Home Care / Respite	3142	46
Congregate Meals	1693	125
Home Delivered Meals	34702	262
Health Promotion	3936	82
HIICAP Beneficiary Contact	686	493
NY Connects	1287	596
Personal Emergency Response	268	53
Home Repair & Modifications	43	27
Senior Center Rec & Ed	947	132
Transportation	2378	67
Information & Assistance	8030	1326
Food Pantries	2538	282 (duplicated)

Waitlists

Service Type	Individuals	Reason
Home Care / Respite	6	Pending assessment
Personal Emergency Response	3	Pending assessment
Home Repair & Modifications	47	Pending assessment / contractor
Home Delivered Meals	11	Case load
Bonesavers	16	Class size limited due to space / volunteer leader, and demand for the program
Shopping Assistance, Telephone Reassurance, Friendly Visitor	5	Lack of interested volunteers due to client location