



Cortland County Legislature

Legislative Session

~ Agenda ~

Legislative Chambers

Cortland, NY 13045

<http://www.cortland-co.org>

Thursday, November 19, 2015

6:00 PM

Board Room

Salute to the Flag

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislative District 1 John R Troy	☐	☐	☐	
Legislative District 2 Amy Cobb	☐	☐	☐	
Legislative District 3 Thomas P. Hartnett	☐	☐	☐	
Legislative District 4 Richard Bushnell	☐	☐	☐	
Legislative District 5 Luke Snyder	☐	☐	☐	
Legislative District 6 Mary Ann Discenza	☐	☐	☐	
Legislative District 7 Raylynn Knolls	☐	☐	☐	
Chair Donnell Boyden	☐	☐	☐	
Legislative District 9 Linda Jones	☐	☐	☐	
Legislative District 10 Gordon Wheelock	☐	☐	☐	
Legislative District 11 Susan Briggs	☐	☐	☐	
Legislative District 12 Joseph Steinhoff	☐	☐	☐	
Majority Leader Kevin Whitney	☐	☐	☐	
Minority Leader Sandra Price	☐	☐	☐	
Legislative District 15 George Wagner	☐	☐	☐	
Legislative District 16 James Denkenberger	☐	☐	☐	
Legislative District 17 Charles Sudbrink	☐	☐	☐	

Approval of Minutes

Cortland County Legislature - Legislative Session - Oct 22, 2015 6:00 PM

Privilege of the floor

Proclamations & Recognitions

Presentation of Petitions, Communications, and Notice

Receive and File

1. Recommendation to Reappoint Carl Bullock as Director of Veteran's Services
2. Recommend Reappointment of Keith Dayton as Public Defender
3. Recommend Reappointment of Karen Howe as Cortland County Attorney

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Appoint Member Mental Health Subcommittee

WHEREAS, the By-Laws of the Cortland County Community Services Board Article 7, Section 1 states that membership of the Subcommittees shall consist of nine (9) members appointed by the Cortland County Legislature, AND

WHEREAS, the term of each member of the Subcommittee shall be four years, AND

WHEREAS, there is currently a vacancy on the Mental Health Subcommittee due to the resignation of Trish Hansen whose term will expire on December 31, 2016, NOW THEREFORE BE IT

RESOLVED that the following appointment be made:

NAME/ADDRESS:

TERM EXPIRATION:

Cynthia Guy
7 Meadow Dr
Homer NY 13077

December 31, 2016

Referred from Building & Grounds Committee

ON MOTION OF WHEELLOCK

AGENDA ITEM NO. 2

Amend Budget/Authorize Agreement - Website Design Consultant Information Technology

WHEREAS, the Cortland County Legislature wishes to develop a professional, user-friendly and interactive online presence that provides for government transparency, **AND**

WHEREAS, the County issued a Request for Proposals for a consultant to redesign the Cortland County website, including all departments pages, **AND**

WHEREAS, five proposals were received and reviewed by the Information Technology Department, and the County Personnel Committee recommends contracting with CivicPlus, for the design, hosting and annual maintenance of the Cortland County website for a cost not to exceed an initial cost of \$26,994, with an annual maintenance fee of \$4,000 per year, **NOW THEREFORE BE IT**

RESOLVED, that the Chairman of the Cortland County Legislature, upon approval of the County Attorney, is hereby authorized and directed to enter into an agreement with CivicPlus302 S. 4th Street, Manhattan, KS 66502, for the design, hosting and annual maintenance of the Cortland County website(s), for a term to expire December 31, 2017, and that the cost of said services shall be paid out of account A16805 54055, **AND BE IT FURTHER**

RESOLVED that the 2015 budget be amended as follows:

		Current	Amount	Final
Increase:	A16805 54055	\$ 1,000	\$26,994	\$ 27,994
	PROFESSIONAL SERVICES			
Decrease:	A16805 51005	\$461,055	\$26,994	\$434,061
	PERSONAL SERVICES			

Referred from Highway Committee

ON MOTION OF STEINHOFF

AGENDA ITEM NO. 3

Authorize Extension Of State Snow & Ice Control Agreement Highway Department

WHEREAS, the County of Cortland pursuant to Section 12 of the Highway Law, relating to control of Snow and Ice on State Highways in Towns and incorporated Villages, has heretofore entered into an agreement with the State of New York for such purposes, and

WHEREAS, Sections 7 and 10 of the said agreement respectively provide a method of modification of the map of affected state highway and an annually updating the estimated expenditure, and

WHEREAS, it would be in the best interest of Cortland County to extend the agreement as modified and updated an additional one year period, NOW, THEREFORE, BE IT

RESOLVED, that the Legislature of the County of Cortland hereby authorizes such extension of the said Snow and Ice Agreement for a period of one year, to expire on June 30, 2018, AND BE IT FURTHER

RESOLVED, that, the Chairman of the Cortland County Legislature, upon review and approval as to form by the County Attorney, is authorized to execute an agreement effecting such extension and modification.

Referred from Solid Waste Committee

ON MOTION OF HARTNETT

AGENDA ITEM NO. 4

Resolution Authorizing a Contract with the Onondaga County Resource Recovery Agency (OCRRA) for the Use of Ash as Alternative Daily Cover at the County Landfill

WHEREAS, Cortland County currently operates the Cortland County Landfill (the landfill) at 4708 Town Line Road, pursuant to Permit No. 7-1122-00052 issued by the Department of Environmental Conservation (DEC), AND

WHEREAS, the permit conditions and DEC regulations require that solid wastes be covered by a minimum of 6 inches of compacted soil cover material every working day, or such other alternative cover material as is proposed by the County and approved by the DEC, AND

WHEREAS, the DEC has determined that ash produced by OCRRA at its waste to energy facility may be used as alternative daily cover (ADC) material at landfills, AND

WHEREAS, the DEC has determined that OCRRA ash qualifies as BUD (beneficial use determination) material pursuant to its regulations, AND

WHEREAS, the DEC has determined that the approval of ADC and BUD material is not an action which is subject to the State Environmental Quality Review regulations, AND

WHEREAS, Cortland County Local Law No. 4 for 2012 authorizes and allows BUD material to be taken at the landfill, regardless of its place of origin, AND

WHEREAS, the County and OCRRA wish to formalize an agreement for the use of ash as alternative daily cover at the landfill, contingent upon approval from the DEC, at a tipping fee of \$14 per ton, AND

WHEREAS, there will be no changes made to the DEC approved landfill plans, AND

WHEREAS, the adoption of an agreement with OCRRA for the use of ash as ADC is an

unlisted action under SEQR, AND

WHEREAS, a short environmental assessment form and draft agreement have been prepared, AND

WHEREAS, the short environmental assessment form has been prepared by Patrick M. Snyder, Esq., PE, with input from the County's environmental engineers, Barton and Loguidice, and the DEC, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature, upon approval of Patrick Snyder, attorney of record for this project, hereby approves the short environmental assessment form, and finds the contract with OCRRA will not have a significant adverse effect on the environment, and further authorizes the Chairman to execute said form, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon approval of Patrick Snyder and the County Attorney, is hereby authorized and directed to execute the contract with OCRRA for a five-year term to begin 12/1/15 and expire 11/30/2020.

Referred from Health & Human Services Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 5

Authorize Agreement/Accept Funds Health Department/Administration Special Programs Traffic Safety and Injury Prevention Program Child Passenger Safety Program

WHEREAS, the State of New York through the Governor's Traffic Safety Committee has awarded the Cortland County Health Department \$11,500 to continue to fund the Child Passenger Safety Program, CPS-2016-Cortland County HD-00063-(012), CFDA# 20.600, for the period of 10/01/15-9/30/16, AND

WHEREAS, this will provide education on the proper use and installation of child safety seats in New York State, AND

WHEREAS, these funds will need to be added to the 2015 County Budget:

A401043.43450.15TRS	Traffic Safety Grant	Current: \$0	Increase: (\$11,500)
A40105.54365.15TRS	Car Seat Expense	Current: \$0	Increase: \$ 9,500
A40105.54048.15TRS	Program Supplies	Current: \$0	Increase: <u>\$ 2,000</u>

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, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature and the Public Health Director or Designee, upon review and approval by the County Attorney, are hereby authorized and directed to sign an agreement with the State of New York to accept these funds.

Authorize Agreements - Area Agency on Aging (Several Agencies, Departments, Etc.)

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements in 2016 for or with the following:

Caregivers Home Care
Carolyn Allen, RD
Classen Home Health Associates
Comfort Keepers
Cortland County Office of Employment and Training
Cortland Housing Assistance Council, Inc.
Cortland Regional Nursing & Rehabilitation Facility
Critical Signal Technologies, Inc., GTL, Inc. (d/b/a Link to Life)
Elder Choice, Inc.
Elizabeth Brewster House
Franciscan Companies
Integrity Home Care Services
Scott United Methodist Church
Seniors at Home LLC (d/b/a Home Instead Senior Care)
Walden Place

New York State Office for the Aging
Access to Independence
Cortland County Community Action Program Inc. (CAPCO)
Cortland County Department of Social Services
Cortland Regional Medical Center Long Term Home Health Care Program
Fidelis Care
Independent Living Systems (iCircle)
Liberty Resources, Inc.
New York State Energy Research and Development Authority
Visiting Nurse Service of New York Choice
VNA Home Care Options

Central New York Chapter Alzheimer's Association
SEPP Corporation
Seven Valley Health Coalition
Town of Homer
Town of Willet
Truxton United Methodist Church
Village of Marathon
Village of McGraw

Authorize Agreement - Department of Social Services - Elmcrest Children's Center

WHEREAS, the Cortland County Department of Social Services put out a Request for Proposals for Parent Aide, Parent Training and Foster Care Visitation Services and opened the bids on October 13, 2015, AND

WHEREAS, the bids for Parent Aide, Parent Training and Foster Care Visitation Services were as follows:

<u>BIDDER</u>	<u>BID</u>
Elmcrest Children's Center	\$254,200.00 (subject to lease negotiations)
CAPCO	\$269,687.25
Berkshire Farm	\$289,125.64

WHEREAS, Cortland County Department of Social Services is desirous of contracting with Elmcrest Children's Center to provide parent aide and family visitation services for eligible Cortland County recipients, AND

WHEREAS, Cortland County Department of Social Services intends to combine this new program service with an existing preventive services contract with Elmcrest Children's Center in an amount of \$290,900 that is already included in the 2016 County Budget and approved for contract authority per resolution 266-15, AND

WHEREAS, the new funding needed for this Agreement is already appropriated in the 2016 County Budget and is approximated as indicated within the following accounts:

Services for Recipients	A60105.56070	2016 budget: \$107,272
Family Assistance	A60105.56109	2016 budget: \$146,928

, NOW THEREFORE BE IT

RESOLVED, the Chairman of the County Legislature, upon review and approval by the County Attorney, be and hereby is authorized to sign an Agreement for the time period of December 31, 2015 through December 31, 2016 in an amount not to exceed \$550,000 with Elmcrest Children's Center.

Contract Authorization Professional Services for 2016 Budget for Mental Health

WHEREAS, the Cortland County Mental Health Department must execute several contracts for professional services, AND

WHEREAS, such contracts, costs, and associated account numbers are listed below:

Contractor:	Cost:	Account #:	Account Name:
Bonadio Group	\$1,000	A43105-54750-4200	Auditor
Empire Interpreting	\$1,500	A43105-54055-4200	Professional Services
Madison Cortland ARC	\$21,700	A43105-54870-4223	NYSARC Contract
Sentry Alarms	\$750	A43105-54023-4200	SecuritySystem Maint

NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney, and subject to appropriation of funding by the Legislature, is hereby authorized to execute agreements for 2016 for or with The Bonadio Group, Empire Interpreting Service, Madison Cortland ARC, and Sentry Alarms.

ON MOTION OF PRICE

AGENDA ITEM NO. 9

Contract Authorization - Medent and Ability Network Software for Mental Health

WHEREAS, the Cortland County Mental Health Department must execute several contracts for access to and maintenance of several software systems, AND

WHEREAS, such contracts, costs, and associated account numbers are as follows:

Contractor:	Cost:	Account #:	Acct Name:
Ability Network	\$1,200	A43105-54002-4200	Computer Mtn/Agreements
Medent	\$9,720	A43105-54002-4200	Computer Mtn/Agreements

, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney, and subject to appropriation of funding by the Legislature, is hereby authorized to execute agreements for 2016 for Ability Network and Medent.

ON MOTION OF PRICE

AGENDA ITEM NO. 10

OMH State Aid Increase SPOA

WHEREAS, the Office of Mental Health has increased the amount of funding for the SPOA program to support the enhanced role of SPOA/Conflict of Interest compliance in regards to Home and Community Based Services wavier, AND

WHEREAS, items to be purchased include 2 tablets, a projector, contract with a SPOA parent partner through Catholic Charities, books, travel and supplies, NOW THEREFORE BE IT

RESOLVED, that the 2015 County Mental Health budget be amended as follows:

Increase:	CURRENT	CHANGE	FINAL
A431043-43490-4202 Revenue	(\$ 23,186)	(\$ 8,000)	(\$ 31,186)
A43105-52015-4202 Tech. Equip.	\$ 0	\$ 850	\$ 850
A43105-52060-4202 Comp. Equip.	\$ 0	\$ 2,000	\$ 2,000
A43105-54005-4202 Office Supply	\$ 15	\$ 1,700	\$ 1,700
A43105-54004-4202 Software	\$ 0	\$ 500	\$ 500
A43105-54010-4202 Printing	\$ 0	\$ 150	\$ 150
A43105-54041-4202 Publications	\$ 0	\$ 1,800	\$ 1,800
A43105-54047-4202 Mileage	\$ 100	\$ 100	\$ 200
A43105-54078-4202 Fuel	\$ 0	\$ 50	\$ 50
A43105-54301-4202 Rental Car	\$ 0	\$ 100	\$ 100
A43105-54870-4202 Contracts	\$ 0	\$ 750	\$ 750

, AND BE IT FURTHER

RESOLVED, that contract with Catholic Charities be amended to include the increase in State Aid Funding for SPOA.

ON MOTION OF PRICE

AGENDA ITEM NO. 11

Contract Authorization State Aid for Various Agencies

WHEREAS, the Cortland County Mental Health Department receives pass-through funding from New York State Office of Alcohol and Substance Abuse Services and New York State Office of Mental Health for agencies to provide mental health services, AND

WHEREAS, revenue and associated expenses have been requested in the 2016 budget, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney, and subject to appropriation of funding by the Legislature, is hereby authorized to execute agreements for 2016 for or with the following:

Contractor:	Cost:	Account Number:	Title:
Catholic Charities	(\$623,034.00)	A431043-43490-4213	Mental Health Program-State Aid
Catholic Charities	\$623,034.00)	A43105-54870-4213	CC CSS Contract
Catholic Charities	(\$289,567)	A431043-43492-4224	OASAS
Catholic Charities	\$289,567	A43105-54870-4224	MH Contracts
Cortland City Schools	(\$90,051)	A431043-43492-4211	OASAS
Cortland City Schools	\$90,051	A43105-54870-4211	Cortland Schools Contract
Cortland Hospital	(\$111,184)	A431043-43490-4222	Mental Health Program-St Aid
Cortland Hospital	\$111,184	A43105-54870-4222	CMH Contract
Family Counseling	(\$786,245)	A431043-43492-4208	OASAS
Family Counseling	\$786,245	A43105-54870-4208	FC OASAS Contract

Family Counseling	(\$114,320)	A431043-43490-4226 Mental Health Program-St Aid
Family Counseling	\$114,320	A43105-54870-4226 MH Contracts
Franziska Racker	(\$39,975)	A431043-43490-4219 F Racker Reinvestment Contract
Franziska Racker	\$39,975	A43105-54870-4219 Mental Health Program-St Aid
JM Murray Center	(\$196,555)	A431043-43490-4216 Mental Health Program-St Aid
JM Murray Center	\$196,555	A43105-54870-4216 JMM CSS Contract
Mental Hlth Assoc.	(\$22,351)	A431043-43490-4221 Menta Health Program-St Aid
Mental Hlth Assoc.	\$22,351	A43105-54870-4221 MH Assoc Contract

ON MOTION OF PRICE

AGENDA ITEM NO. 12

Amend Budget/Contract Mental Health Department Increase in State Aid for Catholic Charities

WHEREAS, the Office of Mental Health has increased the amount of funding for Catholic Charities in the amount of \$5,945.00 for the addition of 3 supported housing beds, AND

WHEREAS, the Office of Alcohol and Substance Abuse Services has increased the amount of funding for Catholic Charities in the amount of \$15,961 for one time funding for per diem staff due to staff turnover, AND

WHEREAS Cortland County Mental Health Clinic and Catholic Charities entered into contract #399-14 for the period December 31, 2014 through December 31, 2015, for \$889,497, NOW THEREFORE BE IT

RESOLVED, that the 2015 County Mental Health budget be amended as follows:

ACCT NUMBER:	DESCRIPTION:	CURRENT	CHANGE	FINAL
A431043-43490-4213	Catholic Charities Revenue	(\$617,089)	(\$ 5,945)	(\$623,034)
A43105-54870-4213	Mental Health Contract	\$617,089	\$ 5,945	\$623,034
A431043-43492-4224	OASAS Revenue	(\$286,574)	(\$15,961)	(\$302,535)
A43105-54870-4224	Mental Health Contract	\$286,574	\$15,961	\$302,535

, AND BE IT FURTHER

RESOLVED, that contract with Catholic Charities be amended to include the increase in State Aid Funding.

ON MOTION OF PRICE

AGENDA ITEM NO. 13

Authorize Agreement of Employment and Training Department Year- Round Youth Program

WHEREAS, the Workforce Innovation Opportunity Act (WIOA) of 2014 has made funds available to operate a year-round youth program, AND

WHEREAS, the Youth Council of the Cayuga-Cortland Workforce Development Board (WDB) initiated RFP's in 2014 with the proviso that successful awards could be extended through August 31, 2017, at the discretion of the WDB, AND

WHEREAS, this issuance was subject to the continued availability of WIOA Youth Funds and dependent on meeting performance standards in the current year before continuing for the next year, AND

WHEREAS, \$53,170 of the WIOA Youth Funds are available for programs and services in Cortland County, AND

WHEREAS, the Executive Committee of the Cayuga-Cortland WDB has authorized the execution of the contract with the Cortland County Office of Employment and Training Grant Administration to operate and oversee the execution of programs in Cortland County for the program year of September 1, 2015 through August 31, 2016, AND

WHEREAS, the Human Services Committee of the Cortland County Legislature reviewed this recommendation and concurs, NOW THEREFORE BE IT,

RESOLVED, that the Chairman of the Cortland County Legislature be and hereby is authorized and directed to execute the above Agreement with the County Employment and Training Department, AND BE IT FURTHER

RESOLVED, that the Chairman execute such agreements with other agencies as necessary to conduct components of the Year-Round Youth program in accordance with the terms and conditions of the executed agreement, AND BE IT FURTHER

RESOLVED, that the cost of said Agreement will be paid from Federal Workforce Innovation Opportunity Act funds through account # A629244 42375 and shall not exceed \$53,170, AND IT BE FURTHER

RESOLVED, that the upon approval of the Budget and Finance Officer and the County Attorney's approval, that the County Treasurer and the Department of Employment and Training be and hereby authorized to make payments against the Agreement in accordance and terms and conditions of the executed Agreement.

ON MOTION OF PRICE

AGENDA ITEM NO. 14

Amend Contract Accumedic

WHEREAS, the Cortland County Mental Health Clinic and Accumedic entered into contract #346-14 for the period October 1, 2014 through September 30, 2015 to cover the annual cost of maintenance of the clinics billing and scheduling software system, AND

WHEREAS, the Mental Health Clinic would like to extend the contract until December 31, 2015, AND

WHEREAS the cost of maintenance is \$422 per month and the increase in the cost of extending the maintenance agreement for 3 months is \$1,266 and funds are available in the 2015 budget in account A43105-54004-4200 (Computer software) to cover the cost, NOW THEREFORE BE IT

RESOLVED, that contract #346-14 with Accumedic be amended to include the cost of the additional three months of maintenance.

ON MOTION OF PRICE

AGENDA ITEM NO. 15

Authorize Re-Appointment Public Health Director Health Department

WHEREAS, the appointment of the Public Health Director expired on January 31, 2015, AND

WHEREAS, the Board of Health, after evaluation, recommended the re-appointment of Catherine Feuerherm as Public Health Director for Cortland County, AND

WHEREAS, the Chair of the Legislature, after evaluation, also recommends the re-appointment, AND

WHEREAS, the Health Committee has evaluated Ms. Feuerherm and recommends her re-appointment as Public Health Director, NOW THEREFORE BE IT

RESOLVED, that Catherine Feuerherm be and hereby is re-appointed as Public Health Director for a term of six years beginning on January 31, 2015, at an annual salary set with the Management Compensation Plan as may be amended from time to time.

ON MOTION OF PRICE

AGENDA ITEM NO. 16

Authorize Agreement/ Release Funds Health Department 2016 Advancing Tobacco Free Communities Grant

WHEREAS, Resolution #248-15 authorized Cortland County to accept funds from New York State Department of Health, Advancing Tobacco Free Communities Grant, Contract # C-029671, AND

WHEREAS, the County will contract with the following outside agencies to implement the work plan required under the grant: James Mutabiilwa, Tompkins County Health Department and Joel LaLone for the period of 7/1/15-6/30/16, AND

WHEREAS, for the period 7/1/15-12/31/15 from the 2015 Expenditure line A40105.54812.15TBC, Cortland County will reimburse:

James Mutabiilwa at an amount not to exceed \$11,284;

Tompkins County Health Department at an amount not to exceed \$23,216; and

Joel LaLone at an amount not to exceed \$4,000,
AND

WHEREAS, for the period 1/1/16-6/30/16 from the 2016 Expenditure line A40105.54812.15TBC, Cortland County will reimburse:

James Mutabiilwa at an amount not to exceed \$11,284

Tompkins County Health Department at an amount not to exceed \$23,215

Joel LaLone at an amount not to exceed \$4,000,

, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature and the Public Health Director or Designee, upon review and approval by the Budget and Finance Officer and the County Attorney, are hereby authorized to contract with the above agencies and authorizes the Cortland County Treasurers office to release funds accordingly.

ON MOTION OF PRICE

AGENDA ITEM NO. 17

Abolish/Create/Health Department Nurse Practitioner/Full-Time to Nurse Practitioner/Part-Time (20Hrs/Week) and Nurse Practitioner/Part-Time (17Hrs/Week)

WHEREAS, the needs of the agency will be better served by abolishing one full-time position of Nurse Practitioner and creating one part-time (20hrs/week) position of Nurse Practitioner and one part-time (17hrs/week) position of Nurse Practitioner , AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions, which is paid out of account #: A40355.51005, NOW, THEREFORE, BE IT

RESOLVED, that one full-time position of Nurse Practitioner (\$31.3297-36.3382/hr., NYSNA Contract, competitive class), be and hereby is abolished effective December 18, 2015 at midnight, AND BE IT FURTHER

RESOLVED, that one part-time position (20hrs/week) of Nurse Practitioner (\$31.3297-36.3382/hr., NYSNA Contract, competitive class), be created effective December 19, 2015 at 12:01, which is paid out of account #: A40355.51010, AND BE IT FURTHER

RESOLVED, that one part-time position (17hrs/week) of Nurse Practitioner (\$31.3297-36.3382/hr., NYSNA contract, competitive class), be created effective December 19, 2015 at 12:01, which is paid out of account #A40355.51010, AND BE IT FURTHER

RESOLVED, the 2015 budget is amended as follows:

A40355.51055	Personal Services	Current: \$56,293	Decrease:	(\$1,755)
A40355.51010	Part Time	Current: \$12,681	Increase:	<u>\$1,755</u>

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF TROY

AGENDA ITEM NO. 18

Award Bid/Authorize Agreement NYS DOT Federal Section 5311 Mass Transportation Capital Project, Supplemental Grant Agreement #2, Contract C003761, PIN 3794.19.302 Cortland County Planning Department

WHEREAS, Resolution 359-12 authorized the Cortland County to sign the grant application, accept agreement and amend the budget for consolidated grant funds under Contract C003761 from the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for projects to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider, for the 2013 and 2014 fiscal years, AND

WHEREAS, Resolution 280-14 authorized Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract C003761 for Supplemental Grant Agreement #2, to include specific PIN Numbers 3793/17.302, 3793/18.302, 3794.19.302 and 3794.20.302 for the purchase of buses and related equipment, purchase shop equipment and purchase miscellaneous equipment for a total grant award of \$475,000, AND

WHEREAS, the Planning Department received three written quotes for a pressure washer as part of the purchase shop equipment under the Mass Transportation Capital Agreement, Contract Number C003761 for Supplemental Grant Agreement #2, PIN# 3794.19.302, as follows:

Alpha DC Motors	\$7,388.23
5949 East Molloy Road	
Syracuse, NY 13211	

Capital Tractor, Inc.	\$8,940.35
1135 State Route 29	
Greenwich, NY 12834	

Snap on Tools	\$11,415.00
2801 80 th Street	
Kenosha, WI 53143-5656	

, AND

WHEREAS, New York State Department of Transportation has approved the quotes and indicated the use of the lowest bidder, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to sign an agreement with Alpha DC Motors, Inc., 5949 East Molloy Road, Syracuse, NY 13211 for payment out of account number A56305-52030 Motor Vehicle Capital Equipment.

Referred from Judiciary & Public Safety Committee

ON MOTION OF BUSHNELL

AGENDA ITEM NO. 19

Authorize Agreement Office of the Sheriff's Jail Black Creek Integrated Systems Corporation

WHEREAS, the maintenance agreement for the Black Creek Integrated System Corporation Software will expire December 31, 2015, AND

WHEREAS, the cost for the maintenance agreement is \$13,809 annually, for the period of January 1, 2016 through December 31, 2016, AND

WHEREAS, the Sheriff is authorized to pay this annual billing in JANUARY, 2016, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon approval of the County Attorney, be and is hereby authorized to sign an agreement with Black Creek Integrated Systems Corporation at a cost per year not to exceed \$13,809 to be paid from Account A31505-54002

ON MOTION OF BUSHNELL

AGENDA ITEM NO. 20

Accept Funds/Amend Budget

WHEREAS, Cortland County Sheriff's Department has a donation made by the Village of McGraw, New York for use within our K-9 Program in the amount of \$430.00 NOW THEREFORE, BE IT, that the Cortland County Sheriff's Department accept the donation from said Village,

RESOLVED, the 2015 budget be amended to reflect the acceptance of these funds with the following adjustments to the 2015 budget:

Increase:

A311042.42705-3115	Gifts & Donations	(\$6,449)	(\$430.00)	(\$6,879)
A31105.54800.3115	Program Expense	\$5,749	\$430	\$6,179

AND BE IT FURTHER RESOLVED, that if the full amount of the K9 Gifts and Donations are not expended under line A3115.54800.3115 at the end of the 2015 Fiscal Year, that the County Treasurer is hereby authorized to place any unspent donated funds into a K9 Reserve account number A388905.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 21

Accept 2015-2016 STOP DWI Grant Program Funds - Sheriff's Department

WHEREAS, the NYS STOP DWI Foundation has been awarded a grant to participate in New York State's Highway Safety Program in which Cortland County STOP DWI has been accepted to participate in and receive partial grant monies from the State for period of October 1, 2015 to September 30, 2016, NOW THEREFORE BE IT

RESOLVED, the Cortland County STOP DWI Program accept the grant, and that the 2015 budget be amended to reflect the acceptance of these funds with the following adjustments to the 2015 budget:

			Current	Change	Revised
Revenue	A331543.43389.DW	State Aide-Stop DWI	(\$0)	(\$8,455)	(\$8,455)
Expense	A33155.54520.DWI	Enforcement STOP DWI	\$0	\$8,455	\$8,455

, AND BE IT FURTHER

RESOLVED, that if the full amount of the STOP DWI grant, is not expended under line A33155.54520.DWI at the end of the 2015 Fiscal Year, that the County Treasurer is hereby authorized to reallocate the unspent funds and anticipated revenue in the 2016 budget via a 2016

budget resolution.

Referred from Personnel Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 22

Reallocate Funds for AED Purchase

WHEREAS, the Cortland County Legislature has set forth funds in the 2015 County Budget for the payment of Personal Services for a County Administrator and Secretary to the County Administrator, AND

WHEREAS, those positions have remained vacant for a portion of 2015, AND

WHEREAS, we have eight County locations in need of cabinet-mounted AED equipment (Highway Bldg#4, Public Safety Building, Jail, Airport, West Court Street, Grant Street, Recycling Center, and Dwyer Park) and 4 locations in need of portable AED equipment (Fire Coordinator, and 3 Highway Crew Unit), NOW THEREFORE BE IT

RESOLVED, that the 2015 County Budget be and hereby is amended as follows for purchase of the listed items:

12 Powerheart AED G-5's @\$1495.00	\$17,940
With 8 year warranty	
12 sets pediatric pads @ \$86.70	\$ 1,041
8 surface mount cabinets @ \$209.00	\$ 1,672
8 emergency pager dialer skylink AD-105	\$ 880

<u>INCREASE:</u>	Current	Change	Revised
A36205.54075 EQUIPMENT	\$42,151	\$21,533	\$63,684

<u>DECREASE:</u>			
A11755.51005 PERSONAL SERVICES	\$290,971	(\$21,533)	\$269,438

AND BE IT FURTHER RESOLVED THAT, the County Treasurer is hereby authorized to release payment for respective expenses through the 2015 budget.

ON MOTION OF PRICE

AGENDA ITEM NO. 23

Revise Self Insurance Rates Employees Health Benefits Program

WHEREAS, the County sets premium equivalent rates to be charged to individuals, employees and/or County agencies participating in the County's Health, Dental and Vision Insurance programs, AND

WHEREAS, said premiums are based upon claims experience within each program,
AND

WHEREAS, BCG has recommended premium equivalents based upon projected claims during the period January 1, 2016 through December 31, 2016, NOW THEREFORE BE IT

RESOLVED, that effective January 1, 2016, the premium equivalents to be charged to the individuals, employees and/or County agencies participating in the Cortland County Government Employee's Health Benefits Program shall be in accordance with the attached schedule, AND BE IT FURTHER

RESOLVED, that the Personnel Office is hereby directed to notify the affected parties of this revision.

Referred from Budget & Finance Committee

ON MOTION OF WHITNEY

AGENDA ITEM NO. 24

Community College Chargeback

WHEREAS, the Cortland County approved a Community College Charge back in the amount of \$375,000 in the 2015 Adopted Budget under account line #A24905.54110, and

WHEREAS, NYS Education Law Section 6305 allows fees known as "charge backs" to be assessed to counties when their residents attend a community college outside of their home county, and

WHEREAS, the current amount that has been submitted for reimbursement from outside community colleges is now at \$406,433 due to a recent invoices from NYS community colleges,

NOW THEREFORE BE IT RESOLVED, that the Cortland County Legislature authorizes the Budget and Finance office to amend the 2015 budget as follows and authorizes the County Treasurer to release payment as authorized:

		Current	Change	Final
INCREASE:				
A24905.54110	Charge Back	\$375,000	\$45,000	\$420,000
DECREASE:				
A19905.54775	Contingency	\$ 91,898	-\$45,000	\$ 46,898

ON MOTION OF WHITNEY

AGENDA ITEM NO. 25

2015 Third Quarter Sales Tax Distribution

WHEREAS, the Cortland County Board of Legislators established board resolution #260-15, related to the distribution and calculation of Sales Tax, from the County to Local sharing municipalities, with appropriate offsets of the Radio Project and Sales Tax Credits, and

WHEREAS, the 2015 third quarter sales tax payments are now ready for disbursement,

NOW THEREFORE BE IT RESOLVED THAT, Cortland County Legislature authorizes the County Treasurer to release sales tax payments for the third quarter of 2015 as so stated below from account # A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Cortland, City of	\$1,237,834.68	
Cincinnatus, Town of	56,611.62	
Cortlandville, Town of	609,713.79	
McGraw, Village of	28,690.13	
Cuyler, Town of	45,266.64	
Freetown, Town of	42,899.58	
Harford, Town of	43,832.00	
Homer, Town of	222,339.02	
Homer, Village of	163,978.34	(includes Cortlandville & Homer splits)
Marathon, Town of	67,778.11	
Marathon, Village of	36,611.18	
Preble, Town of	104,703.13	
Scott, Town of	64,543.63	
Solon, Town of	- 0 -	(due to Town sales tax credit resolution)
Taylor, Town of	21,434.79	
Truxton, Town of	54,282.17	
Virgil, Town of	180,465.21	
Willet, Town of	50,990.97	

TOTAL **\$3,031,974.99**

ON MOTION OF WHITNEY

AGENDA ITEM NO. 26

Mortgage Tax Distribution - 2015 Final

WHEREAS, that the apportionment of the current mortgage tax monies including the Base Amount as reported by NYS Department of Taxation and Finance for the period listed of April 1, 2015 through September 30, 2015 and the accrued interest for the same period, as submitted by the Budget and Finance Committee, be approved as per Local Law D, Resolution #262-15,

AND BE IT FURTHER RESOLVED, that the County Treasurer is hereby authorized to make apportioned mortgage tax payments to each of the listed tax districts within the County

of Cortland as shown below upon approval of the full board, either by check or by electronic bank deposit based on the request of the receiving municipality:

MUNICIPALITY	BASE AMOUNT	INTEREST	TOTAL
Cortland, City of	\$79,345.06	\$7.34	\$79,352.40
Cincinnati, Town of	1,732.99	.16	1,733.15
Cortlandville, Town of	62,593.48	5.78	62,599.26
McGraw, Village of	1,438.51	.13	1,438.64
Cuyler, Town of	2,419.81	.22	2,420.03
Freetown, Town of	3,049.64	.28	3,049.92
Harford., Town of	4,956.02	.46	4,956.48
Homer, Town of	37,574.28	3.47	37,577.75
Homer, Village of	10,405.87	.96	10,406.83
Lapeer, Town of	5,898.83	.54	5,899.37
Marathon, Town of	7,329.68	.68	7,330.36
Marathon, Village of	1,648.25	.15	1,648.40
Preble, Town of	9,165.56	.85	9,166.41
Scott, Town of	5,888.94	.54	5,889.48
Solon, Town of	4,960.85	.46	4,961.31
Taylor, Town of	447.74	.04	447.78
Truxton, Town of	4,170.67	.39	4,171.06
Virgil, Town of	23,916.99	2.21	23,919.20
Willet, Town of	3,081.51	.28	3,081.79
GRAND TOTALS	\$270,024.68	\$24.94	\$270,049.62

ON MOTION OF WHITNEY

AGENDA ITEM NO. 27

2016 Occupancy Tax Distribution

WHEREAS, the appointed Occupancy Tax Allocation Committee met on November 3rd, 2015 to review and recommend amounts for distribution on the available occupancy tax funds based on presented applications, and

WHEREAS, that recommendation is being presented to the Board through the Budget & Finance Committee for consideration for approval, NOW, THEREFORE BE IT

RESOLVED, that the County Treasurer is hereby authorized to make payments to each of the listed agencies as shown below, either by check or by electronic bank deposit based on the request of the agency, **AND BE IT FURTHER**

RESOLVED that the Director of Budget and Finance is authorized to modify the 2016 Adopted Budget, in January 2016, to reflect the committee's recommendation as approved by the Budget and Finance Committee and the Cortland Board of Legislators as follows:

		2016 Budget	Change	Revised
A64105.54838	Tourism Allocation	\$452,979	(- \$222,930)	\$230,049
A64105.54824	1890 House	- 0 -	10,000	10,000
A64105.54790	Brockway Truck	- 0 -	10,000	10,000
A64105.54791	Center for Arts Homer	- 0 -	12,000	12,000
A64105.54792	Central NY Maple Fest	- 0 -	7,500	7,500
A64105.54794	Cincinnatus Corn Fest	- 0 -	1,500	1,500
A64105.54841	CNY Living History	- 0 -	10,000	10,000
A64105.54795	Cortland Area Innkeepers	- 0 -	11,000	11,000
A64105.54823	Cortland Celtic Fest	- 0 -	4,000	4,000
A64105.54826	Historical Society	- 0 -	9,500	9,500
A64105.54856	Downtown Partnership	- 0 -	13,500	13,500
A64105.54857	Regional Sports Council	- 0 -	44,000	44,000
A64105.54840	Cortland Repertory Theater	- 0 -	23,000	23,000
A64105.54835	Cultural Council	- 0 -	10,000	10,000
A64105.54797	Holiday in Homer	- 0 -	3,000	3,000
A64105.54798	Homer Music Series	- 0 -	750	750
A64105.54799	Homer Winterfest	- 0 -	3,500	3,500
A64105.54829	JM McDonald Sports	- 0 -	35,000	35,000
A64105.54832	Little York Fiber Fest	- 0 -	1,000	1,000
A64105.54843	Main St Music Series	- 0 -	3,500	3,500
A64105.54833	McGraw Fire Antique	- 0 -	300	300
A64105.54834	Cortland Pumpkinfest	- 0 -	3,500	3,500
A64105.54851	Lime Hollow Nature	- 0 -	5,380	5,380
A64105.54837	United Way Cortland	- 0 -	1,000	1,000

AND BE IT FURTHER RESOLVED, that the County Treasurer is allowed to disburse from the 2016 budget to the respective listed agencies an amount not to exceed what has been allocated per agency, based on the above listed agencies securing a signed contract with Cortland County and presentation of approved, eligible invoices which have occurred during the 2016 calendar year.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 28

Reporting of Real Property Tax Installment Agreements Monthly

WHEREAS, the Cortland County Legislature has the obligation for fiscal oversight of the County as a whole, AND

WHEREAS, the initiation of Real Property Tax Installment Agreements from the County Treasurer's Office impact the overall financial projections of anticipated revenues of the County, NOW THEREFORE BE IT

RESOLVED, that the Board is requiring the County Treasurer to report monthly, effective upon adoption of this resolution, the Real Property Installment Agreements initiated in the prior 30 days to the Budget & Finance Committee's monthly meeting, AND BE IT FURTHER

RESOLVED, that this report is to reflect tax parcel number of the installment party, real property taxes, relevies and interest owed by year in the agreement plan, the details of the installment agreement plan including monthly payment over allowed Twenty Four (24) month period, interest charged during term of plan, and any parties who are in default of current installment agreements.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 29

Establish Correctional Facility Capital Project Reserve Account

WHEREAS, the Cortland County Correctional Facility on occasion has the opportunity to house in inmates due to an expanding female correctional population,

AND WHEREAS, the revenue earned from this housing opportunity is neither expected or budgeted,

NOW THEREFORE BE IT RESOLVED, that the Cortland County Legislature authorizes the Director of Budget and Finance to establish a Correctional Facility Reserve Account #A388750 for the purpose of Capital Projects related to the Correctional Facility,

AND FURTHER RESOLVES that all revenue received in 2015 related to housing in female inmates be placed in said reserve, and that female inmate revenue be continued to be placed into this reserve until a new correctional facility is built and occupied by Cortland County.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 30

Permission to Establish Reserve Bank Accounts

WHEREAS, Cortland County has established reserves that are reflected on the financial statements but are accounted for in a combined cash account,

AND WHEREAS, it is the desire of the NYS Comptroller and the Cortland County Board of Legislature to account for and separate reserve funds into individual bank accounts,

NOW THEREFORE BE IT RESOLVED that the Cortland County Legislature authorizes the County Treasurer and the Director of Budget and Finance to identify and establish separate bank accounts within the deposit guidelines established by the County.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 31

2014 - 2015 Enlarged School District- Final Real Property Tax Payment

WHEREAS, Cortland County has an agreement with the Enlarged School Tax Districts within the City of Cortland to make said districts whole for any unpaid property taxes,

AND WHEREAS, final tax collections have been submitted and verified with the Delinquent Tax Receiver,

NOW THEREFORE BE IT RESOLVED, the County Board of Legislators authorizes the County Treasurer to make said districts whole for the base amount and interest earned for the 2014-2015 Enlarged School District Tax Year in the following amounts from Account #A266100 - Due to City School District:

Payments received by County in October = \$ 26,159.24
Unpaid Taxes which the County is making the district whole = \$138,413.40

TOTAL TO CITY SCHOOL DISTRICT = \$164,572.64

ON MOTION OF WHITNEY

AGENDA ITEM NO. 32

Approve Apportionment of 2016 Cortland County Tax Levy

WHEREAS, the Report of the Budget and Finance Committee on the apportionment and tax rates for County taxes as submitted to this Legislature be received, filed and approved

AND BE IT FURTHER RESOLVED, that the Cortland County Legislatures hereby approve the Final 2016 Apportionment report for the tax levy for the year 2016 as the foregoing amounts are the net amounts necessary to be raised in taxes:

APPORTIONMENT

	Net		2016
2016 CORTLAND COUNTY	Tax Levy	Taxable	Tax Rate
TAX LEVY		Value	per \$1,000
Cortland County			
Cortland, City of	7,752,788.35	525,442,914	14.754768
Cincinnatus, Town of	736,359.83	45,244,497	16.275125
Cortlandville, Outside	7,844,667.40	536,772,395	14.614513
McGraw, Village of	367,065.56	25,183,396	14.575698
Homer, Village of	57,967.21	4,089,525	14.174558
Cortlandville, Town Total	8,269,700.17	566,045,316	43.364769

Cuyler, Town of	593,538.48	44,413,623	13.363883
Freetown, Town of	560,240.70	32,432,678	17.273958
Harford, Town of	724,972.36	53,961,535	13.434984
Homer, Town of	2,865,493.20	188,869,467	15.171818
Homer, Village of	2,045,710.30	140,369,462	14.573756
Homer, Town Total	4,911,203.50	329,238,929	29.745574
Lapeer, Town of	787,837.54	76,030,135	10.362175
Marathon, Outside	857,500.89	56,429,653	15.195927
Marathon, Village of	472,878.22	32,329,407	14.626876
Marathon, Town Total	1,330,379.11	88,759,060	29.822803
Preble, Town of	1,392,334.60	87,934,421	15.833784
Scott, Town of	856,122.02	55,613,584	15.394117
Solon, Town of	577,205.35	45,463,248	12.696087
Taylor, Town of	362,074.37	23,347,235	15.508233
Truxton, Town of	969,192.25	67,896,007	14.274657
Virgil, Town of	2,509,343.18	176,278,040	14.235143
Willet, Town of	706,278.62	43,083,470	16.393262
GRAND TOTALS	33,039,570.44	2,261,184,692	
COUNTY DISTRIBUTION	33,945,100	2,261,184,692	15.012086

ON MOTION OF BUSHNELL

AGENDA ITEM NO. 33

Create Reserve Account/Sheriff 'S Department

WHEREAS, Cortland County Sheriff's Department request of a Reserve Account for the Special Program line,

WHEREAS, the Special Program line is funded by donations from the community for the use within the Sheriff's K-9 Unit Program,

WHEREAS, the funds in the 2015 budget be rolled over to the 2016 County Budget in a Reserve Account,

NOW THEREFORE BE IT RESOLVED, the balance of the Special Programs in the Sheriff's Department have any, and all, unspent funds rolled over to the 2016 County Budget

RESOLVED, the 2016 budget be amended to reflect the creation of a Reserve Account for the Sheriff's Special Program:

Increase:

Revenue	A312042.41511	Gifts & Donations	\$2,901
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Decrease:

Expense A31205-54360 Special Programs \$2,901

ON MOTION OF WHITNEY

AGENDA ITEM NO. 34

Reappointment Director of Budget and Finance

WHEREAS, the appointment of the Director of Budget and Finance will expire on December 31, 2015, AND

WHEREAS, the Budget and Finance Committee, after evaluation, recommends the re-appointment of Peggy Mousaw as Director of Budget and Finance, AND

WHEREAS, the County Administrator, after evaluation, also recommends the re-appointment, NOW THEREFORE BE IT

RESOLVED, that Peggy Mousaw be and hereby is re-appointed as Director of Budget and Finance for a term beginning December 31, 2015, at an annual salary set with the Management Compensation Plan and subject to the terms and conditions of the Employment Agreement attached hereto, for a term to expire on December 31, 2017, AND BE IT FURTHER

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney, be and hereby is authorized to execute on behalf of the County Legislature an employment agreement with Peggy Mousaw.

Announcements

Adjourn



Cortland County Legislature

Legislative Session

~ Minutes ~

Legislative Chambers

Cortland, NY 13045

<http://www.cortland-co.org>

Thursday, October 22, 2015

6:00 PM

Board Room

Public Hearing

1. Public Hearing - Local Law "D" of 2015

Mr. Boylan opened the public hearing and read the legal notice. He asked if there was anyone that wished to address the Legislature regarding Local Law "D" of 2015. As there was none, he closed the public hearing.

2. Public Hearing - Local Law "E" of 2015 - Overriding the Tax Levy Limit

Mr. Boylan opened the public hearing and read the legal notice. He asked if there was anyone that wished to address the Legislature regarding Local Law "E" of 2015. As there was none, he closed the public hearing.

3. Public Hearing - 2016 Proposed Budget

Mr. Boylan opened the public hearing and read the legal notice. He asked if there was anyone that wished to address the Legislature regarding the proposed budget. Sheriff Lee Price thanked the Legislature for a responsible budget and said this year's process that Ms. Mousaw implemented went extremely well. As there was nobody else who wished to speak, Mr. Boylan closed the public hearing.

Salute to the Flag

Roll Call

PRESENT: Troy, Cobb, Hartnett, Bushnell, Snyder, Discenza, Knolls, Boyden, Jones, Wheelock, Steinhoff, Whitney, Price, Wagner, Sudbrink

ABSENT: Briggs (Excused), Denkenberger (Excused)

Approval of Minutes

Cortland County Legislature - Legislative Session - Sep 24, 2015 6:00 PM

Privilege of the floor

Proclamations & Recognitions

Recognizing Brenda DeRuosso - the Disaster Lady

Mr. Boylan read the proclamation and Mr. Bushnell and Mr. Scott Roman, Director of Emergency Response and Communications presented Ms. DeRusso with the Recognition.

Historic Marker Eagle Scout Project - Christopher DeLage

Eagle Scout candidate and Homer School student Christopher DeLage gave a presentation regarding his Eagle Scout project. Of the 59 Historic Markers in

Minutes Acceptance: Minutes of Oct 22, 2015 6:00 PM (Approval of Minutes)

Cortland County he and his scout team sanded and repainted 30 of them, and documented the exact location with GPS Coordinates. Mr. Boylan thanked him for his service to the community.

Presentation of Petitions, Communications, and Notice

Receive and File

Year End 2014 Independent Audit - Bonadio

Mr. Troy made a motion to Receive & File the 2014 audit. Second by Mr. Whitney. All members voting in favor; none opposed. The motion was approved.

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

AGENDA ITEM NO. 1 – Appoint Member - Cornell Cooperative Extension Board of Directors - **Adopted**

AGENDA ITEM NO. 2 – Appoint Member Developmental Disability Subcommittee - **Adopted**

Referred from Solid Waste Committee

AGENDA ITEM NO. 3 – Award Solid Waste Equipment One (1) New Truck Tractor - **Adopted**

Referred from Health & Human Services Committee

AGENDA ITEM NO. 4 – Authorize Agreements Department of Social Services (Several Agencies, Departments, Etc.) - **Adopted**

AGENDA ITEM NO. 5 – Authorize Agreements Department of Social Services (Day Care Services) - **Adopted**

AGENDA ITEM NO. 6 – Authorize Agreements Department of Social Services (Foster Care) - **Adopted**

AGENDA ITEM NO. 7 – Authorize Agreements Department of Social Services (Work Experience Work Sites) - **Adopted**

AGENDA ITEM NO. 8 – Medent Agreement - Authorize Agreement/Increase Budget - Mental Health - **Adopted**

Minutes Acceptance: Minutes of Oct 22, 2015 6:00 PM (Approval of Minutes)

AGENDA ITEM NO. 9 – Abolish/Create/Health Department/Health Education Division
Registered Nurse/Full-Time to Registered Nurse/Part-Time (.6) - **Adopted**

AGENDA ITEM NO. 10 – Authorize Agreement/Accept Funds Health Education Traffic Safety
and Injury Prevention Program - **Adopted**

Referred from Judiciary & Public Safety Committee

AGENDA ITEM NO. 11 – Consultant Services - Emergency Response - **Adopted**

AGENDA ITEM NO. 12 – Adopt Comprehensive Emergency Management Plan (CEMP)
Emergency Response and Communications - **Adopted**

Referred from Personnel Committee

AGENDA ITEM NO. 13 – Authorize Agreement Deferred Compensation Audit - **Adopted**

AGENDA ITEM NO. 14 – Authorize Agreements Personnel /Civil Service (Several Agencies)
- **Adopted**

AGENDA ITEM NO. 15 – Reallocate Funds for AED Purchase - **Adopted**

Referred from Budget & Finance Committee

AGENDA ITEM NO. 16 – Transfer of County Property to Town of Cortlandville - **Adopted**

AGENDA ITEM NO. 17 – Local Law "D" of 2015 Rescind Local Law 2 of 2011 "TRUTH IN
TAXATION IN CORTLAND COUNTY" - **Adopted**

AGENDA ITEM NO. 18 – Adopt Proposed Local Law "E" of 2015 Authorizing Cortland
County to Override the Tax Levy Limit for Fiscal Year 2016 - **Adopted**

AGENDA ITEM NO. 19 – Resolution Establishing Fee Schedule For Documents, Records and
Information Produced by Real Property Tax Services - **Adopted**

AGENDA ITEM NO. 20 – Adopt 2016 Budget - **Adopted as Amended**

AGENDA ITEM NO. 21 – Create Temporary Building Maintenance Mechanic Building and
Grounds Department - **Adopted**

AGENDA ITEM NO. 22 – Create Temporary Keyboard Specialist District Attorney's Office -
Adopted

AGENDA ITEM NO. 23 – Authorize Contract Extension - Bonadio & Company - Year End
2015 - **Adopted**

Announcements

Adjourn

Minutes Acceptance: Minutes of Oct 22, 2015 6:00 PM (Approval of Minutes)

ON MOTION OF

AGENDA ITEM NO. 1

Recommendation to Reappoint Carl Bullock as Director of Veteran's Services



CORTLAND COUNTY

60 Central Avenue
Cortland NY 13045

Donnell E. Boyden
Chair, Cortland County Legislature

Jeremy Boylan
Clerk of the Legislature

November 16, 2015

To: Cortland County Legislators

From: County Administrator Donnell Boyden

Re: Appointment of Veterans Services Officer

Fellow Legislators,

In accordance with Local Law No. 7 of 2002, the County Administrator shall make a recommendation on the appointment of all department heads. As such, please find below a recommendation to reappoint Mr. Carl Bullock as Director of Veterans Services Officer.

Carl has served the veterans of Cortland and surrounding counties since Nov. 14, 1999. The aging population of veterans in our community often have difficulty navigating the complex federal system of military benefits. Carl has provided outstanding services to our community, assisting veterans in a myriad of ways. It is with great confidence that I recommend the reappointment of Carl Bullock as Veterans Services Officer.

If you have questions please feel free to contact me, and thank you for your consideration in this matter.

Sincerely

Donnell Boyden, Chair
Cortland County Legislature

Cc: Annette Barber, Personnel Director
Karen Howe, County Attorney
Carl Bullock, Veterans Services Officer

Attachment: Bullock Appointment (3005 : Recommendation to Reappoint Carl Bullock as Director of Veteran's Services)

ON MOTION OF

AGENDA ITEM NO. 2

Recommend Reappointment of Keith Dayton as Public Defender



CORTLAND COUNTY

60 Central Avenue
Cortland NY 13045

Donnell E. Boyden
Chair, Cortland County Legislature

Jeremy Boylan
Clerk of the Legislature

November 16, 2015

To: Cortland County Legislators

From: County Administrator Donnell Boyden

Re: Appointment of Cortland County Public Defender

Fellow Legislators,

In accordance with Local Law No. 7 of 2002, the County Administrator shall make a recommendation on the appointment of all department heads. As such, please find below a recommendation to reappoint Mr. Keith Dayton as the Cortland County Public Defender.

Keith has served as Public Defender for 14 years, and has an exceptional record of providing indigent defense in Cortland County. He has played an integral role in the transition to an Assigned Counsel program for conflicts from his office. Keith also goes above and beyond the call of duty by serving as the chair of the Criminal Justice Advisory Board. I strongly recommend the 2016-17 Legislature reappoint Keith Dayton as the Cortland County Public Defender.

If you have questions please feel free to contact me, and thank you for your consideration in this matter.

Sincerely

Donnell Boyden, Chair
Cortland County Legislature

Cc: Annette Barber, Personnel Director
Keith Dayton, Public Defender

Attachment: Dayton appointment (3004 : Recommend Reappointment of Keith Dayton as Public Defender)



CORTLAND COUNTY

60 Central Avenue
Cortland NY 13045

Donnell E. Boyden
Chair, Cortland County Legislature

Jeremy Boylan
Clerk of the Legislature

November 16, 2015

To: Cortland County Legislators

From: County Administrator Donnell Boyden

Re: Appointment of Cortland County Attorney

Fellow Legislators,

In accordance with Local Law No. 7 of 2002, the County Administrator shall make a recommendation on the appointment of all department heads. As such, please find below a recommendation to reappoint Ms. Karen Howe as Cortland County Attorney.

Karen has served the County and the Legislature faithfully for the past two years. She has taken an active role to assist the administration during the absence of a Chairman, and a County Administrator, and never allows politics to affect her legal opinion. I am happy to recommend that the 2016-17 Legislature appoint Karen Howe as the Cortland County Attorney.

If you have questions please feel free to contact me, and thank you for your consideration in this matter.

Sincerely

Donnell Boyden, Chair
Cortland County Legislature

Cc: Annette Barber, Personnel Director
Karen Howe, County Attorney

Attachment: Howe Appointment (3009 : Recommend Reappointment of Karen Howe as Cortland County Attorney)

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 286-15

Appoint Member Mental Health Subcommittee

WHEREAS, the By-Laws of the Cortland County Community Services Board Article 7, Section 1 states that membership of the Subcommittees shall consist of nine (9) members appointed by the Cortland County Legislature, AND

WHEREAS, the term of each member of the Subcommittee shall be four years, AND

WHEREAS, there is currently a vacancy on the Mental Health Subcommittee due to the resignation of Trish Hansen whose term will expire on December 31, 2016, NOW THEREFORE BE IT

RESOLVED that the following appointment be made:

NAME/ADDRESS:

Cynthia Guy
7 Meadow Dr
Homer NY 13077

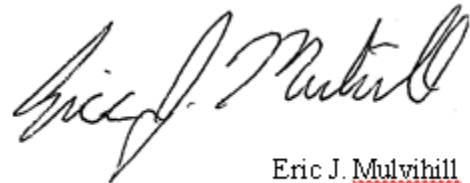
TERM EXPIRATION:

December 31, 2016

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF GORDON WHELOCK

RESOLUTION NO. 287-15

Amend Budget/Authorize Agreement - Website Design Consultant Information Technology

WHEREAS, the Cortland County Legislature wishes to develop a professional, user-friendly and interactive online presence that provides for government transparency, AND

WHEREAS, the County issued a Request for Proposals for a consultant to redesign the Cortland County website, including all departments pages, AND

WHEREAS, five proposals were received and reviewed by the Information Technology Department, and the County Personnel Committee recommends contracting with CivicPlus, for the design, hosting and annual maintenance of the Cortland County website for a cost not to exceed an initial cost of \$26,994, with an annual maintenance fee of \$4,000 per year, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon approval of the County Attorney, is hereby authorized and directed to enter into an agreement with CivicPlus 302 S. 4th Street, Manhattan, KS 66502, for the design, hosting and annual maintenance of the Cortland County website(s), for a term to expire December 31, 2017, and that the cost of said services shall be paid out of account A16805 54055, AND BE IT FURTHER

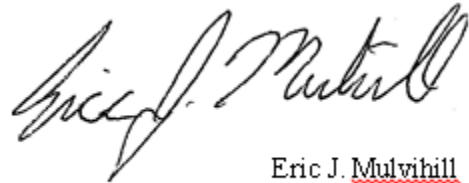
RESOLVED that the 2015 budget be amended as follows:

		Current	Amount	Final
Increase:	A16805 54055	\$ 1,000	\$26,994	\$ 27,994
	PROFESSIONAL SERVICES			
Decrease:	A16805 51005	\$461,055	\$26,994	\$434,061
	PERSONAL SERVICES			

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF JOSEPH STEINHOFF

RESOLUTION NO. 288-15

Authorize Extension Of State Snow & Ice Control Agreement Highway Department

WHEREAS, the County of Cortland pursuant to Section 12 of the Highway Law, relating to control of Snow and Ice on State Highways in Towns and incorporated Villages, has heretofore entered into an agreement with the State of New York for such purposes, and

WHEREAS, Sections 7 and 10 of the said agreement respectively provide a method of modification of the map of affected state highway and an annually updating the estimated expenditure, and

WHEREAS, it would be in the best interest of Cortland County to extend the agreement as modified and updated an additional one year period, NOW, THEREFORE, BE IT

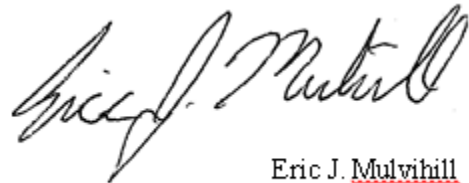
RESOLVED, that the Legislature of the County of Cortland hereby authorizes such extension of the said Snow and Ice Agreement for a period of one year, to expire on June 30, 2018, AND BE IT FURTHER

RESOLVED, that, the Chairman of the Cortland County Legislature, upon review and approval as to form by the County Attorney, is authorized to execute an agreement effecting such extension and modification.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF THOMAS P. HARTNETT, BOARD MEMBER

Resolution Authorizing a Contract with the Onondaga County Resource Recovery Agency (OCRRA) for the Use of Ash as Alternative Daily Cover at the County Landfill

WHEREAS, Cortland County currently operates the Cortland County Landfill (the landfill) at 4708 Town Line Road, pursuant to Permit No. 7-1122-00052 issued by the Department of Environmental Conservation (DEC), AND

WHEREAS, the permit conditions and DEC regulations require that solid wastes be covered by a minimum of 6 inches of compacted soil cover material every working day, or such other alternative cover material as is proposed by the County and approved by the DEC, AND

WHEREAS, the DEC has determined that ash produced by OCRRA at its waste to energy facility may be used as alternative daily cover (ADC) material at landfills, AND

WHEREAS, the DEC has determined that OCRRA ash qualifies as BUD (beneficial use determination) material pursuant to its regulations, AND

WHEREAS, the DEC has determined that the approval of ADC and BUD material is not an action which is subject to the State Environmental Quality Review regulations, AND

WHEREAS, Cortland County Local Law No. 4 for 2012 authorizes and allows BUD material to be taken at the landfill, regardless of its place of origin, AND

WHEREAS, the County and OCRRA wish to formalize an agreement for the use of ash as alternative daily cover at the landfill, contingent upon approval from the DEC, at a tipping fee of \$14 per ton, AND

WHEREAS, there will be no changes made to the DEC approved landfill plans, AND

WHEREAS, the adoption of an agreement with OCRRA for the use of ash as ADC is an unlisted action under SEQR, AND

WHEREAS, a short environmental assessment form and draft agreement have been prepared, AND

WHEREAS, the short environmental assessment form has been prepared by Patrick M. Snyder, Esq., PE, with input from the County's environmental engineers, Barton and Loguidice, and the DEC, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature, upon approval of Patrick Snyder,

attorney of record for this project, hereby approves the short environmental assessment form, and finds the contract with OCRRA will not have a significant adverse effect on the environment, and further authorizes the Chairman to execute said form, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon approval of Patrick Snyder and the County Attorney, is hereby authorized and directed to execute the contract with OCRRA for a five-year term to begin 12/1/15 and expire 11/30/2020.

Beneficial Use Determinations (BUDs)

A Beneficial Use Determination (BUD), is a designation made by the Department as to whether the Part 360 Solid Waste Management Facilities regulations have jurisdiction over waste material which is to be beneficially used.

- Once the Department grants a BUD, the waste material ceases to be considered a solid waste (for the purposes of Part 360) when used as described.
- Since BUDs involve determinations over the jurisdiction of the solid waste permit program, BUDs differ significantly from permits. Accordingly, compliance with 6 NYCRR Part 617 State Environmental Quality Review and 6 NYCRR Part 621 Uniform Procedures do not apply to the BUD review process.

Pre-Determined BUDs

There are 16 pre-determined BUDs listed in 6 NYCRR Part 360-1.15(b).

- If any of these specific wastes are used by a generator or end user in the manner noted in Part 360-1.15(b), they are not considered solid wastes.
- Some of these are not self-implementing and may require a 360 permit or demonstration testing and Department authorization.

Case-Specific BUDs

In situations where a particular proposed reuse is not specifically identified in Subdivision 360-1.15(b), generators and potential users can petition the Department for a case-specific BUD in accordance with Subdivision 360-1.15(d).

Generally, **case-specific BUDs are for waste material used as:**

- as a substitute for a component material in the manufacture of a product;
- as a substitute for a commercial product

The Part 360 regulations further clarify that when granting a case-specific BUD, the Department will determine, on a case-by-case basis, **the precise point in the proposed process and/or use at which the waste material ceases to be regulated as a solid waste.**

- This is typically designated at the point in the process where the waste material will be used.
- A BUD petition may include a request that the point of reclassification be designated at some point in the process before actual use.
 - In evaluating such requests, the Department will consider the potential for improper disposal of the waste material and the possibility that the handling, transfer, and storage of the waste material may have an adverse impact on the public health, safety or welfare, the environment, or natural resources.

Some **examples of case-specific BUDs that have been granted include:**

- The use of dried paper mill sludge as animal bedding,
- The use of foundry sand as an aggregate in the production of concrete,
- The use of gypsum in the manufacture of wallboard or as a soil amendment, and
- The use of tire chips in civil engineering applications such as backfill material.

Source: DEC website

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action:			
Name of Applicant or Sponsor:		Telephone:	
		E-Mail:	
Address:			
City/PO:		State:	Zip Code:
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban)			
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____			
☐ Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation service(s) available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?			
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO	YES	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☐ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
16. Is the project site located in the 100 year flood plain?	NO	YES	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES _____	NO	YES	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO 	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO 	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO 	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: _____ Date: _____ Signature: _____		



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes

Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 289-15

**Authorize Agreement/Accept Funds Health Department/Administration Special Programs Traffic
Safety and Injury Prevention Program Child Passenger Safety Program**

WHEREAS, the State of New York through the Governor's Traffic Safety Committee has awarded the Cortland County Health Department \$11,500 to continue to fund the Child Passenger Safety Program, CPS-2016-Cortland County HD-00063-(012), CFDA# 20.600, for the period of 10/01/15-9/30/16, AND

WHEREAS, this will provide education on the proper use and installation of child safety seats in New York State, AND

WHEREAS, these funds will need to be added to the 2015 County Budget:

A401043.43450.15TRS	Traffic Safety Grant	Current: \$0	Increase: (\$11,500)
A40105.54365.15TRS	Car Seat Expense	Current: \$0	Increase: \$ 9,500
A40105.54048.15TRS	Program Supplies	Current: \$0	Increase: <u>\$ 2,000</u>
			-0-

, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature and the Public Health Director or Designee, upon review and approval by the County Attorney, are hereby authorized and directed to sign an agreement with the State of New York to accept these funds.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE**RESOLUTION NO. 290-15****Authorize Agreements - Area Agency on Aging (Several Agencies, Departments, Etc.)**

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements in 2016 for or with the following:

Caregivers Home Care
 Carolyn Allen, RD
 Classen Home Health Associates
 Comfort Keepers
 Cortland County Office of Employment and Training
 Cortland Housing Assistance Council, Inc.
 Cortland Regional Nursing & Rehabilitation Facility
 Critical Signal Technologies, Inc., GTL, Inc. (d/b/a Link to Life)
 Elder Choice, Inc.
 Elizabeth Brewster House
 Franciscan Companies
 Integrity Home Care Services
 Scott United Methodist Church
 Seniors at Home LLC (d/b/a Home Instead Senior Care)
 Walden Place

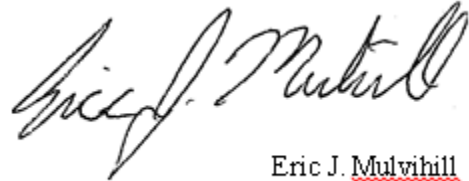
New York State Office for the Aging
 Access to Independence
 Cortland County Community Action Program Inc. (CAPCO)
 Cortland County Department of Social Services
 Cortland Regional Medical Center Long Term Home Health Care Program
 Fidelis Care
 Independent Living Systems (iCircle)
 Liberty Resources, Inc.
 New York State Energy Research and Development Authority
 Visiting Nurse Service of New York Choice
 VNA Home Care Options

Central New York Chapter Alzheimer's Association
 SEPP Corporation
 Seven Valley Health Coalition
 Town of Homer
 Town of Willet
 Truxton United Methodist Church
 Village of Marathon
 Village of McGraw

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
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LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

Area Agency on Aging Contracts 2016

Contractor	Service Provided	Period	Amount	Account Number(s)
Expenditure Contracts:				
Caregivers Home Care	Personal Care Levels I & II	1/1-12/31/16	**	A67725-54055 4326 (EISEP)
Carolyn Allen, RD	Dietitian Services	1/1-12/31/16	30,000	A67745-54055 4340 (Nutrition)
Classen Home Health Associates	Personal Care Levels I & II	1/1-12/31/16	**	A67725-54055 4326 (EISEP)
Comfort Keepers	Personal Care Levels I & II	1/1-12/31/16	**	A67725-54055 4326 (EISEP)
Cortland County E&T	Title V Employment	7/1/16-6/30/17	20,457	A67725-54083 4333 (Title V)
Cortland Housing Assistance Council	Handyman/Ramp	1/1-12/31/16	11,521	A67725-54410 4324 (CSE)
Cortland Regional Nursing & Rehab Fac.	24-hour Respite	1/1-12/31/16	***	A67725-54510 4332 (IIIE)
Critical Signals Technologies, Inc., GTL, Inc. (Link to Life)	PERS	1/1-12/31/16	2,600	A67725-54014 4332 (IIIE)
Elder Choice, Inc.	Aging Services/Meals on Wheels	1/1-12/31/16	**	A67725-54055 4326 (EISEP)
Elizabeth Brewster House	Adult Day Services/Respite	1/1-12/31/16	**	A67725-54055 4326 (EISEP)
Franciscan Companies	Personal Care Levels I & II	4/1/16-3/31/17	131,061	A67725-54055 4326 (EISEP-127,561) A67725-54510 4332 (IIIE-3,500)
Integrity Home Care Services	Personal Care Levels I & II	1/1-12/31/16	**	A67725-54055 4326 (EISEP)
Scott United Methodist Church	Rent - Scott Senior Center	1/1-12/31/16	2,500	A67745-54067 4340 (Nutrition)
Seniors at Home LLC (d/b/a Home Instead Senior Care)	Personal Care Levels I & II	1/1-12/31/16	**	A67725-54055 4326 (EISEP)
TBD - Attorney at Law	Legal Services	4/1-12/31/16+	7,000	A67725-54055 4330 (IIIB)
Walden Place	24-hour Respite	1/1-12/31/16	***	A67725-54510 4332 (IIIE)
Revenue Contracts:				
NYS Office for the Aging	Misc. Grants/Funding	1/1-12/31/16	R*	A67725* (Aging), A67745* (Nut), A76225* (RSVP)
Access to Independence	Handyman Service	1/1-12/31/16	R	A677242-41972 4324 (CSE - Revenue)
CAPCO	Consumer-directed Services	1/1-12/31/16	R	A677442-41972 4342 (Nutrition Contracts - Revenue)
Cortland County Dept. of Social Services	HEAP, NY Connects	1/1-12/31/16	R (18,638)	A677243-43772 4327 (HEAP)
Cortland Regional (LTHHCP)	Aging Services/Meals on Wheels	1/1-12/31/16	R	A677442-41972 4342 (Nutrition Contracts - Revenue)
Fidelis Care	Aging Services/Meals on Wheels	1/1-12/31/16	R	A677442-41972 4342 (Nutrition Contracts - Revenue)
Independent Living Systems (iCircle)	Aging Services/Meals on Wheels	1/1-12/31/16	R	A677442-41972 4342 (Nutrition Contracts - Revenue)
Liberty Resources, Inc.	Aging Services/Meals on Wheels	1/1-12/31/16	R	A677442-41972 4342 (Nutrition Contracts - Revenue)
New York State Energy Research and Development Authority (NYSERDA)	EmPower Referrals	1/1-12/31/16	R	A677242-41972 4330 (IIIB - Revenue)
Visiting Nurse Service of NY Choice	Aging Services/Meals on Wheels	1/1-12/31/16	R	A677442-41972 4342 (Nutrition Contracts - Revenue)
VNA Home Care Options	Aging Services/Meals on Wheels	1/1-12/31/16	R	A677442-41972 4342 (Nutrition Contracts - Revenue)

Attachment: 1955 (290-15 : Authorize Agreements - Area Agency on Aging)

Contractor	Service Provided	Period	Amount	Account Number(s)
Memoranda of Understanding:				
SEPP Corporation	Harford Senior Center	1/1-12/31/16	-	MOU only (no cost)
Seven Valley Health Coalition	Programming TBD	1/1-12/31/16	-	MOU only (no cost)
Town of Homer	Senior Center	1/1-12/31/16	-	MOU only (no cost)
Town of Willet	Senior Center	1/1-12/31/16	-	MOU only (no cost)
Truxton United Methodist Church	Senior Center	1/1-12/31/16	-	MOU only (no cost)
Village of Marathon	Senior Center	1/1-12/31/16	-	MOU only (no cost)
Village of McGraw	Senior Center	1/1-12/31/16	-	MOU only (no cost)
		*NYSOFA - All grants		
		**Total included in Franciscan		
		***Total included in IIIE Respite (Franciscan)		
	+Legal contract for remainder of year, will become calendar year effective 2017			
		R = Revenues		

Area Agency on Aging)

ON MOTION OF SANDRA PRICE**RESOLUTION NO. 291-15****Authorize Agreement - Department of Social Services - Elmcrest Children's Center**

WHEREAS, the Cortland County Department of Social Services put out a Request for Proposals for Parent Aide, Parent Training and Foster Care Visitation Services and opened the bids on October 13, 2015, AND

WHEREAS, the bids for Parent Aide, Parent Training and Foster Care Visitation Services were as follows:

<u>BIDDER</u>	<u>BID</u>
Elmcrest Children's Center	\$254,200.00 (subject to lease negotiations)
CAPCO	\$269,687.25
Berkshire Farm	\$289,125.64

WHEREAS, Cortland County Department of Social Services is desirous of contracting with Elmcrest Children's Center to provide parent aide and family visitation services for eligible Cortland County recipients, AND

WHEREAS, Cortland County Department of Social Services intends to combine this new program service with an existing preventive services contract with Elmcrest Children's Center in an amount of \$290,900 that is already included in the 2016 County Budget and approved for contract authority per resolution 266-15, AND

WHEREAS, the new funding needed for this Agreement is already appropriated in the 2016 County Budget and is approximated as indicated within the following accounts:

Services for Recipients	A60105.56070	2016 budget: \$107,272
Family Assistance	A60105.56109	2016 budget: \$146,928

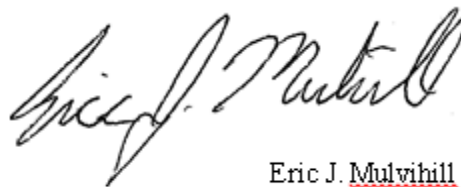
, NOW THEREFORE BE IT

RESOLVED, the Chairman of the County Legislature, upon review and approval by the County Attorney, be and hereby is authorized to sign an Agreement for the time period of December 31, 2015 through December 31, 2016 in an amount not to exceed \$550,000 with Elmcrest Children's Center.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.

A handwritten signature in black ink, reading "Eric J. Mulvihill". The signature is fluid and cursive, with the first name "Eric" and last name "Mulvihill" clearly distinguishable.

Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 292-15

Contract Authorization Professional Services for 2016 Budget for Mental Health

WHEREAS, the Cortland County Mental Health Department must execute several contracts for professional services, AND

WHEREAS, such contracts, costs, and associated account numbers are listed below:

Contractor:	Cost:	Account #:	Account Name:
Bonadio Group	\$1,000	A43105-54750-4200	Auditor
Empire Interpreting	\$1,500	A43105-54055-4200	Professional Services
Madison Cortland ARC	\$21,700	A43105-54870-4223	NYSARC Contract
Sentry Alarms	\$750	A43105-54023-4200	SecuritySystem Maint

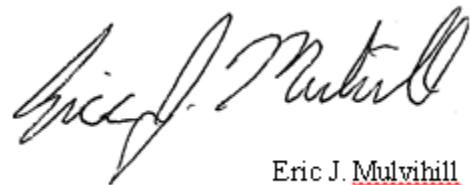
NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney, and subject to appropriation of funding by the Legislature, is hereby authorized to execute agreements for 2016 for or with The Bonadio Group, Empire Interpreting Service, Madison Cortland ARC, and Sentry Alarms.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

Cortland County Mental Health Contract Authorization List for 2016						
Contractor	Address	Contact Person	Description	Cost	Contract Terms	Account Number charged to in 2016 Budget
Bonadio Group	171 Syllly's Trail, Suite 201, Pittsford, NY 14534	Janine Mangione	Consolidated Fiscal Report Review	\$1,000.00	01/01/2016-12/31/2016	A43105-54750-4200
Empire Interpreting Service	24 Copeland Avenue, Homer, NY 13077	Susan Urban	Translation services for clients	\$1,500.00	01/01/2016-12/31/2016	A43105-54055-4200
Madison Cortland ARC	701 Lenox Avenue, Oneida, NY 13421	Lise McGrew	provides specialized programs for children and adults with intellectual and developmental disabilities	\$21,700.00	01/01/2016-12/31/2016	A43105-54870-4223
Sentry Alarms	40 Chenango Street, Cortland, NY 13045	Johanna Russell	Maintenance of panic button, security, and fire alarm sytems	\$750.00	01/01/2016-12/31/2016	A43105-54023-4200

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 293-15

Contract Authorization - Medent and Ability Network Software for Mental Health

WHEREAS, the Cortland County Mental Health Department must execute several contracts for access to and maintenance of several software systems, AND

WHEREAS, such contracts, costs, and associated account numbers are as follows:

Contractor:	Cost:	Account #:	Acct Name:
Ability Network	\$1,200	A43105-54002-4200	Computer Mtn/Agreements
Medent	\$9,720	A43105-54002-4200	Computer Mtn/Agreements

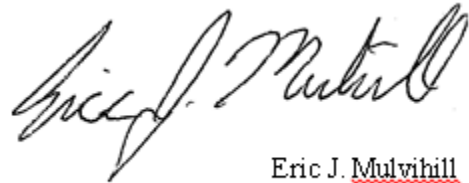
, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney, and subject to appropriation of funding by the Legislature, is hereby authorized to execute agreements for 2016 for Ability Network and Medent.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

Cortland County Mental Health Computer Contract Authorization List for 2016

Contractor	Address	Contact Person	Description	Cost	Contract Terms	Account Number charged to in 2016 Budget
Ability Network	100 North 6th Street, Suite 900A, Minneapolis, MN 54403	Pat Lucyshun	Medicare computerized Batch Billing Services	\$1,200.00	10/01/2015-12/31/2016	A43105-54002-4200
Medent	15 Hulbert Street, P.O. Box 980, Auburn, NY 13021	Gary Cuthbert, President	Documentation and Billing Software Maintenance	\$9,720.00	01/01/2016-12/31/2016	A43105-54002-4200

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 294-15

OMH State Aid Increase SPOA

WHEREAS, the Office of Mental Health has increased the amount of funding for the SPOA program to support the enhanced role of SPOA/Conflict of Interest compliance in regards to Home and Community Based Services wavier, AND

WHEREAS, items to be purchased include 2 tablets, a projector, contract with a SPOA parent partner through Catholic Charities, books, travel and supplies, NOW THEREFORE BE IT

RESOLVED, that the 2015 County Mental Health budget be amended as follows:

Increase:	CURRENT	CHANGE	FINAL
A431043-43490-4202 Revenue	(\$ 23,186)	(\$ 8,000)	(\$ 31,186)
A43105-52015-4202 Tech. Equip.	\$ 0	\$ 850	\$ 850
A43105-52060-4202 Comp. Equip.	\$ 0	\$ 2,000	\$ 2,000
A43105-54005-4202 Office Supply	\$ 15	\$ 1,700	\$ 1,700
A43105-54004-4202 Software	\$ 0	\$ 500	\$ 500
A43105-54010-4202 Printing	\$ 0	\$ 150	\$ 150
A43105-54041-4202 Publications	\$ 0	\$ 1,800	\$ 1,800
A43105-54047-4202 Mileage	\$ 100	\$ 100	\$ 200
A43105-54078-4202 Fuel	\$ 0	\$ 50	\$ 50
A43105-54301-4202 Rental Car	\$ 0	\$ 100	\$ 100
A43105-54870-4202 Contracts	\$ 0	\$ 750	\$ 750

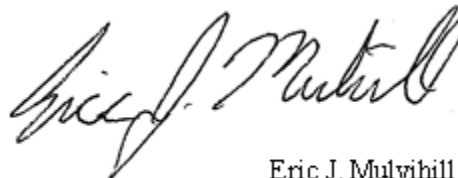
, AND BE IT FURTHER

RESOLVED, that contract with Catholic Charities be amended to include the increase in State Aid Funding for SPOA.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 295-15

Contract Authorization State Aid for Various Agencies

WHEREAS, the Cortland County Mental Health Department receives pass-through funding from New York State Office of Alcohol and Substance Abuse Services and New York State Office of Mental Health for agencies to provide mental health services, AND

WHEREAS, revenue and associated expenses have been requested in the 2016 budget, NOW THEREFORE BE IT

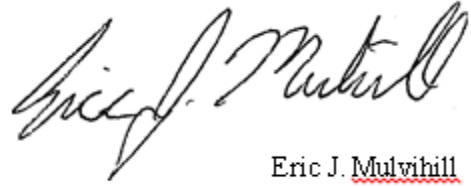
RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney, and subject to appropriation of funding by the Legislature, is hereby authorized to execute agreements for 2016 for or with the following:

Contractor:	Cost:	Account Number:	Title:
Catholic Charities	(\$623,034.00)	A431043-43490-4213	Mental Health Program-State Aid
Catholic Charities	\$623,034.00)	A43105-54870-4213	CC CSS Contract
Catholic Charities	(\$289,567)	A431043-43492-4224	OASAS
Catholic Charities	\$289,567	A43105-54870-4224	MH Contracts
Cortland City Schools	(\$90,051)	A431043-43492-4211	OASAS
Cortland City Schools	\$90,051	A43105-54870-4211	Cortland Schools Contract
Cortland Hospital	(\$111,184)	A431043-43490-4222	Mental Health Program-St Aid
Cortland Hospital	\$111,184	A43105-54870-4222	CMH Contract
Family Counseling	(\$786,245)	A431043-43492-4208	OASAS
Family Counseling	\$786,245	A43105-54870-4208	FC OASAS Contract
Family Counseling	(\$114,320)	A431043-43490-4226	Mental Health Program-St Aid
Family Counseling	\$114,320	A43105-54870-4226	MH Contracts
Franziska Racker	(\$39,975)	A431043-43490-4219	F Racker Reinvestment Contract
Franziska Racker	\$39,975	A43105-54870-4219	Mental Health Program-St Aid
JM Murray Center	(\$196,555)	A431043-43490-4216	Mental Health Program-St Aid
JM Murray Center	\$196,555	A43105-54870-4216	JMM CSS Contract
Mental Hlth Assoc.	(\$22,351)	A431043-43490-4221	Menta Health Program-St Aid
Mental Hlth Assoc.	\$22,351	A43105-54870-4221	MH Assoc Contract

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.

A handwritten signature in black ink, reading "Eric J. Mulvihill". The signature is fluid and cursive, with the first name "Eric" and last name "Mulvihill" clearly distinguishable.

Eric J. Mulvihill
Clerk of the Cortland County Legislature

Cortland County Mental Health State Aid Contract Authorization List for 2016								
Contractor	Address	Contact Person	Description	State Aid	Contract Terms	State Agency Providing Funding	Revenue Account Number charged to in 2016 Budget	Expense Account Number charged to in 2016 Budget
Catholic Charities	33-35 Cental Avenue, Cortland, NY 13045	Marie Walsh	Recovery Center, Care Coordination, Intensive Case Management	\$623,034.00	01/01/2016-12/31/2016	Office of Mental Health	A431043-43490-4213	A43105-54870-4213
Catholic Charities	33-35 Cental Avenue, Cortland, NY 13045	Marie Walsh	Permanent Supported Housing, Community Residential	\$289,567.00	01/01/2016-12/31/2016	Office of Alcohol and Substance Abuse Services	A431043-43492-4224	A43105-54870-4224
Cortland Enlarged School District	1 Valley View Drive, Cortland, NY 13045	Kim Vile	Alcohol and Substance Abuse Prevention Program	\$90,051.00	01/01/2016-12/31/2016	Office of Alcohol and Substance Abuse Services	A431043-43492-4211	A43105-54870-4211
Cortland Regional Medical Center	134 Homer Avenue, Cortland, NY 13045	Teri Ivory	Psychiatric emergency services	\$111,184.00	01/01/2016-12/31/2016	Office of Mental Health	A431043-43490-4222	A43105-54870-4222
Family Counseling Service	10 North Main Street, Cortland, NY 13045	Lisa Hoeschele	Chemical dependency treatment services	\$786,245.00	01/01/2016-12/31/2016	Office of Alcohol and Substance Abuse Services	A431043-43492-4208	A43105-54870-4208
Family Counseling Service	10 North Main Street, Cortland, NY 13045	Lisa Hoeschele	Early Recognition Screening program	\$114,320.00	01/01/2016-12/31/2016	Office of Mental Health	A431043-43490-4226	A43105-54870-4226
Franziska Racker Center	3226 Wilkins Road, Ithaca, NY 14850	Cecilia Campbell	Psyco-educational program	\$39,972.00	01/01/2016-12/31/2016	Office of Mental Health	A431043-43490-4219	A43105-54870-4219
JM Murray Center	823 NYS Route 13, Cortland, NY 13045	Dale Davis	Pre-vocational program	\$196,555.00	01/01/2016-12/31/2016	Office of Mental Health	A431043-43490-4216	A43105-54870-4216
Mental Health Association	25 Clinton Avenue, Cortland, NY 13045	Patty Schaap	Support survivors of suicide	\$22,351.00	01/01/2016-12/31/2016	Office of Mental Health	A431043-43490-4221	A43105-54870-4221

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 296-15

Amend Budget/Contract Mental Health Department Increase in State Aid for Catholic Charities

WHEREAS, the Office of Mental Health has increased the amount of funding for Catholic Charities in the amount of \$5,945.00 for the addition of 3 supported housing beds, AND

WHEREAS, the Office of Alcohol and Substance Abuse Services has increased the amount of funding for Catholic Charities in the amount of \$15,961 for one time funding for per diem staff due to staff turnover, AND

WHEREAS Cortland County Mental Health Clinic and Catholic Charities entered into contract #399-14 for the period December 31, 2014 through December 31, 2015, for \$889,497, NOW THEREFORE BE IT

RESOLVED, that the 2015 County Mental Health budget be amended as follows:

ACCT NUMBER:	DESCRIPTION:	CURRENT	CHANGE	FINAL
A431043-43490-4213	Catholic Charities Revenue	(\$617,089)	(\$ 5,945)	(\$623,034)
A43105-54870-4213	Mental Health Contract	\$617,089	\$ 5,945	\$623,034
A431043-43492-4224	OASAS Revenue	(\$286,574)	(\$15,961)	(\$302,535)
A43105-54870-4224	Mental Health Contract	\$286,574	\$15,961	\$302,535

, AND BE IT FURTHER

RESOLVED, that contract with Catholic Charities be amended to include the increase in State Aid Funding.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE**RESOLUTION NO. 297-15****Authorize Agreement of Employment and Training Department Year- Round Youth Program**

WHEREAS, the Workforce Innovation Opportunity Act (WIOA) of 2014 has made funds available to operate a year-round youth program, AND

WHEREAS, the Youth Council of the Cayuga-Cortland Workforce Development Board (WDB) initiated RFP's in 2014 with the proviso that successful awards could be extended through August 31, 2017, at the discretion of the WDB, AND

WHEREAS, this issuance was subject to the continued availability of WIOA Youth Funds and dependent on meeting performance standards in the current year before continuing for the next year, AND

WHEREAS, \$53,170 of the WIOA Youth Funds are available for programs and services in Cortland County, AND

WHEREAS, the Executive Committee of the Cayuga-Cortland WDB has authorized the execution of the contract with the Cortland County Office of Employment and Training Grant Administration to operate and oversee the execution of programs in Cortland County for the program year of September 1, 2015 through August 31, 2016, AND

WHEREAS, the Human Services Committee of the Cortland County Legislature reviewed this recommendation and concurs, NOW THEREFORE BE IT,

RESOLVED, that the Chairman of the Cortland County Legislature be and hereby is authorized and directed to execute the above Agreement with the County Employment and Training Department, AND BE IT FURTHER

RESOLVED, that the Chairman execute such agreements with other agencies as necessary to conduct components of the Year-Round Youth program in accordance with the terms and conditions of the executed agreement, AND BE IT FURTHER

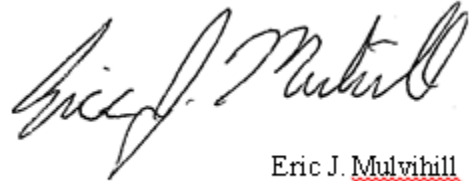
RESOLVED, that the cost of said Agreement will be paid from Federal Workforce Innovation Opportunity Act funds through account # A629244 42375 and shall not exceed \$53,170, AND IT BE FURTHER

RESOLVED, that the upon approval of the Budget and Finance Officer and the County Attorney's approval, that the County Treasurer and the Department of Employment and Training be and hereby authorized to make payments against the Agreement in accordance and terms and conditions of the executed Agreement.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

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LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 298-15

Amend Contract Accumedic

WHEREAS, the Cortland County Mental Health Clinic and Accumedic entered into contract #346-14 for the period October 1, 2014 through September 30, 2015 to cover the annual cost of maintenance of the clinics billing and scheduling software system, AND

WHEREAS, the Mental Health Clinic would like to extend the contract until December 31, 2015, AND

WHEREAS the cost of maintenance is \$422 per month and the increase in the cost of extending the maintenance agreement for 3 months is \$1,266 and funds are available in the 2015 budget in account A43105-54004-4200 (Computer software) to cover the cost, NOW THEREFORE BE IT

RESOLVED, that contract #346-14 with Accumedic be amended to include the cost of the additional three months of maintenance.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 299-15

Authorize Re-Appointment Public Health Director Health Department

WHEREAS, the appointment of the Public Health Director expired on January 31, 2015,
AND

WHEREAS, the Board of Health, after evaluation, recommended the re-appointment of Catherine Feuerherm as Public Health Director for Cortland County, AND

WHEREAS, the Chair of the Legislature, after evaluation, also recommends the re-appointment, AND

WHEREAS, the Health Committee has evaluated Ms. Feuerherm and recommends her re-appointment as Public Health Director, NOW THEREFORE BE IT

RESOLVED, that Catherine Feuerherm be and hereby is re-appointed as Public Health Director for a term of six years beginning on January 31, 2015, at an annual salary set with the Management Compensation Plan as may be amended from time to time.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036
FAX: (607) 753-5209
<http://cchd.cortland-co.org>

Catherine Feuerherm
Public Health Director
Mary Ann Haley
Deputy Public Health Director
Stuart W. Gillim, MD
Medical Advisor

BOARD OF HEALTH

Barry L. Batzing, Ph.D.
President

Marie Walsh
Vice President

Sandra Attleson, RN, NP

Stuart Douglas, DDS

Cindy Johnson, MD

Christopher Moheimani, MD

Douglas A. Rahner, MD

Sandra Price
Legislator

Jean Carman
Secretary

January 2, 2015

The Honorable Susan Briggs
Chair Cortland County Legislature
County Office Building
60 Central Avenue
Cortland, New York 13045

Re: Re-appoint Catherine Feuerherm
Effective: ~~January 31, 2015~~ – January 31, 2021

Dear Chairman Briggs:

As required by NYS Public Health Law, Title III, Section 351, at our meeting on December 16th, 2014, the Board of Health voted to re-appoint Catherine Feuerherm as Cortland County Public Health Director. This 6 year re-appointment will be effective on January 31, 2015.

Sincerely,

Barry L. Batzing, Ph.D.
President, Cortland County Board of Health

BB/jcc

Attachment: Feuerherm letter (299-15 : Re-Appoint Public Health Director)



CORTLAND COUNTY

60 Central Avenue
Cortland NY 13045

Donnell E. Boyden
Chair, Cortland County Legislature

Jeremy Boylan
Clerk of the Legislature

November 16, 2015

To: Cortland County Legislators

From: County Administrator Donnell Boyden

Re: Appointment of Public Health Director

Fellow Legislators,

In accordance with Local Law No. 7 of 2002, the County Administrator shall make a recommendation on the appointment of all department heads. As such, please find below a recommendation to reappoint Catherine Feuerherm as the Cortland County Public Health Director.

Ms. Feuerherm was officially appointed as the Public Health Director January 31, 2009. Since that time Ms. Feuerherm has faithfully served the County and the residents of Cortland County. She is focused on the mission of the Health Department, to promote health, prevent disease, injury, and disability while enhancing the quality of the life within our community.

Ms. Feuerherm oversees a budget of nearly \$2.4 million that involves a wide variety of programs. She does in a fair, efficient and professional manner. It is with great confidence that I recommend the reappointment of Catherine Feuerherm as the Public Health Director.

If you have questions please feel free to contact me, and thank you for your consideration in this matter.

Sincerely

Donnell Boyden, Chair
Cortland County Legislature

Cc: Annette Barber, Personnel Director
Karen Howe, County Attorney
Catherine Feuerherm, Public Health Director

Attachment: Feuerherm appointment (299-15 : Re-Appoint Public Health Director)

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 300-15

Authorize Agreement/ Release Funds Health Department 2016 Advancing Tobacco Free Communities Grant

WHEREAS, Resolution #248-15 authorized Cortland County to accept funds from New York State Department of Health, Advancing Tobacco Free Communities Grant, Contract # C-029671, AND

WHEREAS, the County will contract with the following outside agencies to implement the work plan required under the grant: James Mutabiilwa, Tompkins County Health Department and Joel LaLone for the period of 7/1/15-6/30/16, AND

WHEREAS, for the period 7/1/15-12/31/15 from the 2015 Expenditure line A40105.54812.15TBC, Cortland County will reimburse:

James Mutabiilwa at an amount not to exceed \$11,284;

Tompkins County Health Department at an amount not to exceed \$23,216; and

Joel LaLone at an amount not to exceed \$4,000,
AND

WHEREAS, for the period 1/1/16-6/30/16 from the 2016 Expenditure line A40105.54812.15TBC, Cortland County will reimburse:

James Mutabiilwa at an amount not to exceed \$11,284

Tompkins County Health Department at an amount not to exceed \$23,215

Joel LaLone at an amount not to exceed \$4,000,

, NOW THEREFORE BE IT

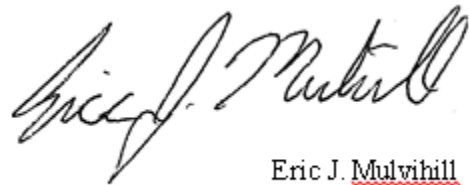
RESOLVED, that the Chairman of the County Legislature and the Public Health Director or Designee, upon review and approval by the Budget and Finance Officer and the County Attorney, are hereby authorized to contract with the

above agencies and authorizes the Cortland County Treasurers office to release funds accordingly.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 301-15

Abolish/Create/Health Department Nurse Practitioner/Full-Time to Nurse Practitioner/Part-Time (20Hrs/Week) and Nurse Practitioner/Part-Time (17Hrs/Week)

WHEREAS, the needs of the agency will be better served by abolishing one full-time position of Nurse Practitioner and creating one part-time (20hrs/week) position of Nurse Practitioner and one part-time (17hrs/week) position of Nurse Practitioner , AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions, which is paid out of account #: A40355.51005, NOW THEREFORE BE IT

RESOLVED, that one full-time position of Nurse Practitioner (\$31.3297-36.3382/hr., NYSNA Contract, competitive class), be and hereby is abolished effective December 18, 2015 at midnight, AND BE IT FURTHER

RESOLVED, that one part-time position (20hrs/week) of Nurse Practitioner (\$31.3297-36.3382/hr., NYSNA Contract, competitive class), be created effective December 19, 2015 at 12:01, which is paid out of account #: A40355.51010, AND BE IT FURTHER

RESOLVED, that one part-time position (17hrs/week) of Nurse Practitioner (\$31.3297-36.3382/hr., NYSNA contract, competitive class), be created effective December 19, 2015 at 12:01, which is paid out of account #A40355.51010, AND BE IT FURTHER

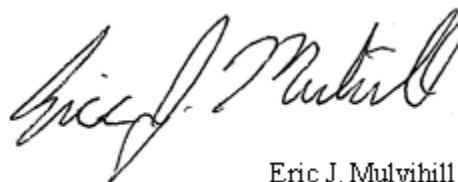
RESOLVED, the 2015 budget is amended as follows:

A40355.51055	Personal Services	Current: \$56,293	Decrease:	(\$1,755)
A40355.51010	Part Time	Current: \$12,681	Increase:	<u>\$1,755</u>

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF JOHN TROY

RESOLUTION NO. 302-15

**Award Bid/Authorize Agreement NYS DOT Federal Section 5311 Mass Transportation Capital
Project, Supplemental Grant Agreement #2, Contract C003761, PIN 3794.19.302 Cortland County
Planning Department**

WHEREAS, Resolution 359-12 authorized the Cortland County to sign the grant application, accept agreement and amend the budget for consolidated grant funds under Contract C003761 from the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for projects to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider, for the 2013 and 2014 fiscal years, AND

WHEREAS, Resolution 280-14 authorized Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract C003761 for Supplemental Grant Agreement #2, to include specific PIN Numbers 3793/17.302, 3793/18.302, 3794.19.302 and 3794.20.302 for the purchase of buses and related equipment, purchase shop equipment and purchase miscellaneous equipment for a total grant award of \$475,000, AND

WHEREAS, the Planning Department received three written quotes for a pressure washer as part of the purchase shop equipment under the Mass Transportation Capital Agreement, Contract Number C003761 for Supplemental Grant Agreement #2, PIN# 3794.19.302, as follows:

Alpha DC Motors 5949 East Molloy Road Syracuse, NY 13211	\$7,388.23
Capital Tractor, Inc. 1135 State Route 29 Greenwich, NY 12834	\$8,940.35
Snap on Tools 2801 80 th Street Kenosha, WI 53143-5656	\$11,415.00

, AND

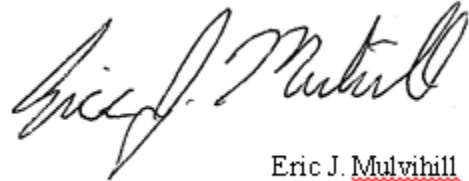
WHEREAS, New York State Department of Transportation has approved the quotes and indicated the use of the lowest bidder, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to sign an agreement with Alpha DC Motors, Inc., 5949 East Molloy Road, Syracuse, NY 13211 for payment out of account number A56305-52030 Motor Vehicle Capital Equipment.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

Between
Cortland County
 (Municipality)
 And
Alpha DC Motors, Inc
 (Vendor)

Contract made this _____ day of _____, 20__ by and

Between **Alpha DC Motors, Inc, 5949 East Molloy Road, Syracuse, NY 13211**

hereinafter referred to as Contractor, and the **County of Cortland** having its office and principal place of business at **60 Central Avenue, Cortland, NY 13045** hereinafter referred to as

County
 (City, County, Indian Reservation or Transportation Authority)

WITNESSETH:

Inconsideration of the premises and mutual covenants and agreements herein contained, it is hereby agreed by and between the parties hereto as follows:

- (a) The Contractor agrees to furnish
(1) Model 921N, Hotsy Stationary Hot Water NG-Fired electric Pressure Washer, 4.-GPM @2300 PSI, 6.2 with 50' high pressure hose, trigger gun shut off, wall mount bracket, 100' pivot hose, cartridge, water treatment system and 10' jumper hose for hose reel.
 (describe equipment to be purchased including options)

to the **County**
 (City, County, Indian Reservation or Transportation Authority)

in compliance with the requested written quotation in accordance with the
County's
 (City, County, Indian Reservation or Transportation Authority)

approved Federal Section 5311 project. Said written proposal is made part of this Contract by reference;

(a) The parties agree that this Contract and the underlying Resolution, a copy of which is attached hereto and made a part hereof, is subject to approval by the New York State Department of Transportation;

The **County** agrees to pay to the Contractor, and the Contractor
 (City, County, Indian Reservation or Transportation Authority)

agrees to accept, in full payment for the performance of

this Contract **Seven thousand three hundred eighty-eight dollars and twenty three cents** said

(exact payment amount in words and numbers)

payment to be made within 30 days upon certification by the **County**
(City, County, Indian Reservation or Transportation Authority)

that such equipment described above has been delivered in full compliance with the terms and provisions of this Contract and documents referred to herein;

(b) The required federal and State clauses and each and every provision of law and clause required by applicable laws to be inserted in this Contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though they were included herein; and if, through mistake or otherwise, any such provision is not inserted or is not correctly inserted, then upon the application of either party, this Contract shall forthwith be physically amended to make such insertion.

This Contract shall inure to the benefit of and be binding upon the successors and assignees hereto.

In witness whereof, the respective parties hereto have caused this Contract to be executed by their duly authorized representatives and their seals, if any, to be affixed hereto they day and year first above written.

(seal)

BY:

(Vendor Name)

(Vendor Representative Signature)

(Vendor Representatives Title)

(seal)

BY:

(Municipality Name)

(Municipality Representative's Signature)

(Municipality Representative's Title)

Attachment: Contract Alpha DC Motors.Pressure Washer (302-15 : Award Bid/Accept Agreement)

VENDOR ACKNOWLEDGMENT

STATE OF _____)

) SS:

COUNTY OF _____)

On this _____ day of _____, in the year _____, before
me personally came _____ to me known, who,
being by me, duly sworn, did depose and say that s/he resides in

_____;

that s/he is the _____ of the
corporation described in and which executed the foregoing instrument; that s/he knows the
corporate seal of the said corporation; that the seal affixed to the said instrument is such
corporate seal; and that it was so affixed by order of the Board of Directors of the said
corporation, and that s/he signed her/his name thereto by like order.

Notary Public**MUNICIPAL ACKNOWLEDGMENT**

STATE OF)

) SS:

COUNTY OF _____)

On this _____ day of _____, in the year _____, before
me personally came _____ to me known, who,
being by me duly sworn, did depose and say that s/he resides in

_____;

that s/he is the _____ of the municipal
corporation described in and which executed the foregoing instrument; that s/he knows
the corporate seal of the said corporation; and that it was so affixed by order of the
_____, and that s/he signed her/his name
thereto by like order.

Notary Public

FEDERAL AND STATE CLAUSES MUST BE ATTACHED TO OR INCLUDED BY REFERENCE IN EVERY CONTRACT INVOLVING FEDERAL SECTION 5311 AND NYS MATCHING FUNDS.

CLAUSES MAY BE PART OF THE ORIGINAL SOLICITATION DOCUMENT (WHICH BECOMES PART OF THE CONTRACT WITH THE SUCCESSFUL VENDOR) OR THEY MAY BE ATTACHED TO THE CONTRACT BETWEEN THE MUNICIPALITY AND THE VENDOR.

PLEASE CONTACT NYSDOT STAFF TO ENSURE THAT YOU HAVE THE MOST CURRENT FEDERAL AND STATE CLAUSES.

ON MOTION OF RICHARD BUSHNELL**RESOLUTION NO. 303-15****Authorize Agreement Office of the Sheriff's Jail Black Creek Integrated Systems Corporation**

WHEREAS, the maintenance agreement for the Black Creek Integrated System Corporation Software will expire December 31, 2015, AND

WHEREAS, the cost for the maintenance agreement is \$13,809 annually, for the period of January 1, 2016 through December 31, 2016, AND

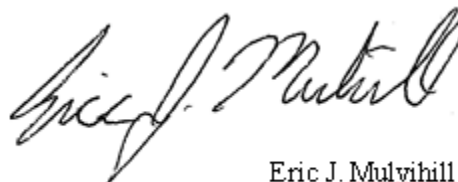
WHEREAS, the Sheriff is authorized to pay this annual billing in JANUARY, 2016,
NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon approval of the County Attorney, be and is hereby authorized to sign an agreement with Black Creek Integrated Systems Corporation at a cost per year not to exceed \$13,809 to be paid from Account A31505-54002 Computer Maintenance Agreements.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF RICHARD BUSHNELL

RESOLUTION NO. 304-15

Accept Funds/Amend Budget

WHEREAS, Cortland County Sheriff's Department has a donation made by the Village of McGraw, New York for use within our K-9 Program in the amount of \$430.00 NOW THEREFORE, BE IT, that the Cortland County Sheriff's Department accept the donation from said Village,

RESOLVED, the 2015 budget be amended to reflect the acceptance of these funds with the following adjustments to the 2015 budget:

Increase:

A311042.42705-3115	Gifts & Donations	(\$6,449)	(\$930.00)	(\$7,379)
A31105.54800.3115	Program Expense	\$5,749	\$930	\$6,679

AND BE IT FURTHER RESOLVED, that if the full amount of the K9 Gifts and Donations are not expended under line A3115.54800.3115 at the end of the 2015 Fiscal Year, that the County Treasurer is hereby authorized to place any unspent donated funds into a K9 Reserve account number A388905.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 305-15

Accept 2015-2016 STOP DWI Grant Program Funds - Sheriff's Department

WHEREAS, the NYS STOP DWI Foundation has been awarded a grant to participate in New York State's Highway Safety Program in which Cortland County STOP DWI has been accepted to participate in and receive partial grant monies from the State for period of October 1, 2015 to September 30, 2016, NOW THEREFORE BE IT

RESOLVED, the Cortland County STOP DWI Program accept the grant, and that the 2015 budget be amended to reflect the acceptance of these funds with the following adjustments to the 2015 budget:

		Current	Change	Revised
Revenue	A331543.43389.DW State Aide-Stop DWI	(\$0)	(\$8,455)	(\$8,455)
Expense	A33155.54520.DWI Enforcement STOP DWI	\$0	\$8,455	\$8,455

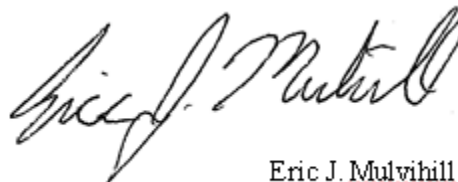
, AND BE IT FURTHER

RESOLVED, that if the full amount of the STOP DWI grant, is not expended under line A33155.54520.DWI at the end of the 2015 Fiscal Year, that the County Treasurer is hereby authorized to reallocate the unspent funds and anticipated revenue in the 2016 budget via a 2016 budget resolution.

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 306-15

Reallocate Funds for AED Purchase

WHEREAS, the Cortland County Legislature has set forth funds in the 2015 County Budget for the payment of Personal Services for a County Administrator and Secretary to the County Administrator, AND

WHEREAS, those positions have remained vacant for a portion of 2015, AND

WHEREAS, we have eight County locations in need of cabinet-mounted AED equipment (Highway Bldg#4, Public Safety Building, Jail, Airport, West Court Street, Grant Street, Recycling Center, and Dwyer Park) and 4 locations in need of portable AED equipment (Fire Coordinator, and 3 Highway Crew Unit), NOW THEREFORE BE IT

RESOLVED, that the 2015 County Budget be and hereby is amended as follows for purchase of the listed items:

12 Powerheart AED G-5's @\$1495.00	\$17,940
With 8 year warranty	
12 sets pediatric pads @ \$86.70	\$ 1,041
8 surface mount cabinets @ \$209.00	\$ 1,672
8 emergency pager dialer skylink AD-105	\$ 880

<u>INCREASE:</u>	Current	Change	Revised
A36205.54075 EQUIPMENT	\$42,151	\$21,533	\$63,684

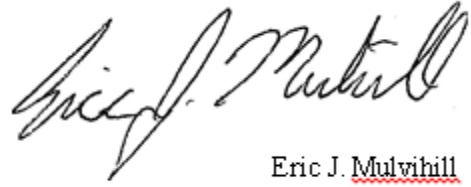
<u>DECREASE:</u>	Current	Change	Revised
A11755.51005 PERSONAL SERVICES	\$290,971	(\$21,533)	\$269,438

AND BE IT FURTHER RESOLVED THAT, the County Treasurer is hereby authorized to release payment for respective expenses through the 2015 budget.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

**Cardiac Life
Products, Inc.**

PO Box 25755
Rochester, NY 14625

PH: 585-267-7775
FAX: 585-267-5218



Quote

Date	Quote #
11/5/2015	92454

Name / Address
Cortland County Safety Accounts Payable 60 Central Ave. Cortland, NY 13045

Ship To
Cortland County Safety Officer COB Basement Floor Room B32 60 Central Ave. Cortland, NY 13045

*Promising the lowest prices and best service.
Let us know if we have not met your expectations.*

Sales Rep	Prepared by
Kathleen Wish	KWi

Item	Description	Qty	Your Cost	Retail	Total
A-G5S-80A-P NASPO	Powerheart AED G-5 Semi Automatic Dual Language Quick Response Package. Includes: (1) Powerheart AED G5 Semi-Auto with Dual Language (English/LatAm Spanish) (1) G5 Intellisense Battery (2) pairs G5 Adult Defibrillation Pads (1) Premium Carry Case (1) Universal Ready Kit (1) AED Manager CD (1) USB Cable (1) set printed G5 User Guide, Steps to Rescue, Getting Started, and multi-lingual Electrode Instructions for Use (Eng) (1) set printed G5 User Guide, Steps to Rescue, Getting Started, and multi-lingual Electrode Instructions for Use (ESP)	12	1,495.00		17,940.00
E-XELAED003A NA...	Intellisense Pediatric Defibrillation Pads for Powerheart G5 AED with two year shelf life	12	86.70		1,040.40
C-180SM-14R NYS	Cabinet-Surface Mount, with Alarm and Strobe 17.5 X 17.5 X 7	8	209.00		1,672.00
Shipping	Shipping			(OGS includes)	0.00

Quote valid for 30 days.

Total \$20,652.40

Attachment: 11.05.15-Cortland County Safety Office (306-15 : Reallocated Funds for AED Purchase)

AED Program Management mitigates risk. Ask us how we can help.

Packet Pg. 83

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 307-15

Revise Self Insurance Rates Employees Health Benefits Program

WHEREAS, the County sets premium equivalent rates to be charged to individuals, employees and/or County agencies participating in the County's Health, Dental and Vision Insurance programs, AND

WHEREAS, said premiums are based upon claims experience within each program, AND

WHEREAS, BCG has recommended premium equivalents based upon projected claims during the period January 1, 2016 through December 31, 2016, NOW THEREFORE BE IT

RESOLVED, that effective January 1, 2016, the premium equivalents to be charged to the individuals, employees and/or County agencies participating in the Cortland County Government Employee's Health Benefits Program shall be in accordance with the attached schedule, AND BE IT FURTHER

RESOLVED, that the Personnel Office is hereby directed to notify the affected parties of this revision.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

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LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

EFFECTIVE FOR FEB. 1, 2016
HEALTH/DENTAL/VISION INSURANCE RATES

HEALTH INSURANCE RATES

2015 RATES

Individual \$696.34
 Family \$1693.75

2016 RATES

\$ 620.76
 \$1509.91

Employees	Total Monthly Premium	Employee Monthly Share	County Monthly Share	Employee Share Per Pay Check	County Share Per Pay Check
S10	620.76	62.08	558.68	28.65	257.85
S20	620.76	124.15	496.61	57.30	229.20
F10	1509.91	150.99	1358.92	69.69	627.19
F20	1509.91	301.98	1207.93	139.38	557.51

DENTAL INSURANCE RATES – no change

	2015 Rate	2016 Rate	Emp. Mo. Share	County Share	Emp Share/Pay
Single	12.00	12.00	6.00	6.00	2.78
Family	48.00	48.00	42.00	6.00	18.76

VISION INSURANCE RATES – no change

	2015 Rate	2016 Rate	Emp. Mo. Share	County Share	Emp Share/Pay
Single	3.25	3.25	1.63	1.63	0.75
Family	13.00	13.00	11.37	1.63	5.00

COBRA INSURANCE MONTHLY

	HEALTH	DENTAL	VISION
Single	633.18	12.24	3.31
Family	1540.11	48.96	13.26

RETIREES

S10% w/o MC	\$62.08 - 0 = 62.08	F10% w/o MC	150.99 - 0 = 150.99
S10% w/ MC	62.08 - 104.90 = 0	F10% w/MC	150.99 - 104.90 = 46.09
S20% w/o MC	124.15 - 0 = 124.15	F20% w/o MC	301.98 - 0 = 301.98
S20% w/ MC	124.15 - 104.90 = 19.25	F20% w/MC	301.98 - 104.90 = 197.08

SURVIVORS	TOTAL PREMIUM/MO.	MEDICARE PART B/ COUNTY SHARE	SURVIVOR'S MONTHLY SHARE
Single w/o MC	620.76	0	620.76
Single w/MC	620.76	104.90	515.86

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 308-15

Community College Chargeback

WHEREAS, the Cortland County approved a Community College Charge back in the amount of \$375,000 in the 2015 Adopted Budget under account line #A24905.54110, and

WHEREAS, NYS Education Law Section 6305 allows fees known as "charge backs" to be assessed to counties when their residents attend a community college outside of their home county, and

WHEREAS, the current amount that has been submitted for reimbursement from outside community colleges is now at \$406,433 due to a recent invoices from NYS community colleges,

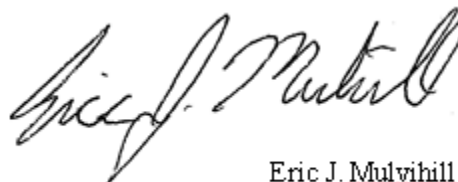
NOW THEREFORE BE IT RESOLVED, that the Cortland County Legislature authorizes the Budget and Finance office to amend the 2015 budget as follows and authorizes the County Treasurer to release payment as authorized:

		Current	Change	Final
INCREASE:				
A24905.54110	Charge Back	\$375,000	\$45,000	\$420,000
DECREASE:				
A19905.54775	Contingency	\$ 91,898	-\$45,000	\$ 46,898

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 309-15

2015 Third Quarter Sales Tax Distribution

WHEREAS, the Cortland County Board of Legislators established board resolution #260-15, related to the distribution and calculation of Sales Tax, from the County to Local sharing municipalities, with appropriate offsets of the Radio Project and Sales Tax Credits, and

WHEREAS, the 2015 third quarter sales tax payments are now ready for disbursement,

NOW THEREFORE BE IT RESOLVED THAT, Cortland County Legislature authorizes the County Treasurer to release sales tax payments for the third quarter of 2015 as so stated below from account # A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

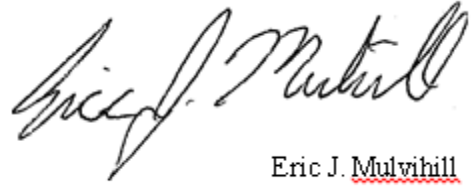
Cortland, City of	\$1,237,834.68	
Cincinnatus, Town of	56,611.62	
Cortlandville, Town of	609,713.79	
McGraw, Village of	28,690.13	
Cuyler, Town of	45,266.64	
Freetown, Town of	42,899.58	
Harford, Town of	43,832.00	
Homer, Town of	222,339.02	
Homer, Village of	163,978.34	(includes Cortlandville & Homer splits)
Marathon, Town of	67,778.11	
Marathon, Village of	36,611.18	
Preble, Town of	104,703.13	
Scott, Town of	64,543.63	
Solon, Town of	- 0 -	(due to Town sales tax credit resolution)
Taylor, Town of	21,434.79	
Truxton, Town of	54,282.17	
Virgil, Town of	180,465.21	
Willet, Town of	50,990.97	

TOTAL **\$3,031,974.99**

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COUNTY OF CORTLAND)

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Eric J. Mulvihill
Clerk of the Cortland County Legislature

2015 Sales Tax
Estimated Sales Tax \$28,627,820
Estimated County Portion Jan - May = \$4,997,940.24
Estimated County Portion June - Dec = \$10,043,593.51
Total Estimated 2015 County Share Sales Tax = \$ 15,041,533.75

1st Quarter						2nd Quarter			3rd Quarter					
Sales Tax Credits		Radio Proj. Offset	Sales Tax Credit Before Offset	Sales Tax Credit After Offset	Cash Before Offset	Cash After Offset	Radio Project Adj.	Credit to Levy (Includes Adj)	Cash (Includes Adj)	Radio Proj. Offset	Sales Tax Credit Before Offset	Sales Tax Credit After Offset	Cash Before Offset	Payments/Credits After Offsets
		\$ 581,509.22					\$ 1,262.25			\$ 140,630.38	\$ 7,021,312.31			
County		\$ 304,565.45			\$ 3,407,438.89	\$ 3,102,873.44	\$ 661.10		\$ 3,836,472.29	\$ 74,006.73	\$ 3,694,965.60			\$ 3,620,958.87
City		\$ 105,340.40			\$ 1,178,534.71	\$ 1,073,194.31	\$ 228.66		\$ 1,320,820.37	\$ 25,299.41	\$ 1,263,134.09			\$ 1,237,834.68
Towns/Villages		\$ 171,603.37			\$ 1,919,876.31	\$ 1,740,272.94	\$ 372.49		\$ 5,157,292.66	\$ 41,324.24	\$ 2,063,212.63			\$ 2,021,888.39
Cincinnati		\$ 4,804.79			\$ 53,755.35	\$ 48,950.56	\$ 10.43		\$ 60,308.84	\$ 1,157.05			\$ 57,768.67	\$ 56,611.62
C'ville		\$ 51,748.13			\$ 578,951.36	\$ 527,203.23	\$ 112.33		\$ 649,533.22	\$ 12,461.60			\$ 622,175.38	\$ 609,713.79
V/O Homer		\$ 381.70			\$ 4,270.36	\$ 3,888.66	\$ 0.83		\$ 4,790.98	\$ 91.92			\$ 4,589.18	\$ 4,497.26
V/O McGraw		\$ 2,435.01			\$ 27,242.60	\$ 24,807.59	\$ 5.29		\$ 30,563.84	\$ 586.38			\$ 29,276.51	\$ 28,690.13
Cuyler	\$ 115,000.00	\$ 4,642.45	\$ 51,939.09	\$ 47,296.64			\$ 10.08	\$ 58,271.15		\$ 1,117.96	\$ 9,432.21	\$ 9,432.21	\$ 46,384.60	\$ 45,266.64
Freetown		\$ 3,641.01			\$ 40,735.13	\$ 37,094.12	\$ 7.90		\$ 45,701.28	\$ 876.80			\$ 43,776.38	\$ 42,899.58
Harford	\$ 70,000.00	\$ 5,205.42	\$ 17,500.00	\$ 17,500.00	\$ 40,737.57	\$ 35,532.15	\$ 11.30	\$ 17,500.00	\$ 47,837.50	\$ 1,253.53	\$ 17,500.00	\$ 17,500.00	\$ 45,085.53	\$ 43,832.00
T/O Homer		\$ 18,870.54			\$ 211,121.15	\$ 192,250.61	\$ 40.96		\$ 236,859.62	\$ 4,544.26			\$ 226,883.28	\$ 222,339.02
V/O Homer		\$ 13,535.61			\$ 151,434.64	\$ 137,899.03	\$ 29.38		\$ 169,896.53	\$ 3,259.54			\$ 162,740.62	\$ 159,481.08
Lapeer	\$ 375,079.84	\$ 7,640.47	\$ 85,480.61	\$ 77,840.14			\$ 16.58	\$ 95,901.83		\$ 1,839.92	\$ 91,862.52	\$ 90,022.60		
T/O Marathon	\$ 30,000.00	\$ 5,752.52	\$ 7,500.00	\$ 7,500.00	\$ 64,358.44	\$ 58,605.92	\$ 12.49		\$ 72,204.59	\$ 1,385.28			\$ 69,163.39	\$ 67,778.11
V/O Marathon		\$ 3,107.29			\$ 34,764.01	\$ 31,656.71	\$ 6.74		\$ 39,002.20	\$ 748.28			\$ 37,359.46	\$ 36,611.18
Preble		\$ 8,886.45			\$ 99,420.45	\$ 90,534.00	\$ 19.29		\$ 111,541.12	\$ 2,139.97			\$ 106,843.09	\$ 104,703.13
Scott		\$ 5,478.00			\$ 61,287.16	\$ 55,809.16	\$ 11.89		\$ 68,758.87	\$ 1,319.17			\$ 65,862.80	\$ 64,543.63
Solon	\$ 175,067.14	\$ 4,788.38	\$ 53,571.77	\$ 48,783.39			\$ 10.39	\$ 60,102.88		\$ 1,153.10	\$ 57,571.39	\$ 56,418.29		
Taylor	\$ 20,000.00	\$ 2,508.82	\$ 5,000.00	\$ 5,000.00	\$ 23,068.38	\$ 20,559.56	\$ 5.45	\$ 5,000.00	\$ 26,490.29	\$ 604.16	\$ 8,125.00	\$ 8,125.00	\$ 22,038.94	\$ 21,434.79
Truxton	\$ 100,000.00	\$ 6,941.08	\$ 25,000.00	\$ 25,000.00	\$ 52,655.94	\$ 45,714.86	\$ 15.07	\$ 25,000.00	\$ 62,123.24	\$ 1,671.50	\$ 27,500.00	\$ 27,500.00	\$ 55,953.67	\$ 54,282.17
Virgil	\$ 70,000.00	\$ 16,907.96	\$ 17,500.00	\$ 17,500.00	\$ 171,664.02	\$ 154,756.06	\$ 36.70	\$ 17,500.00	\$ 194,725.64	\$ 4,071.65	\$ 18,750.00	\$ 18,750.00	\$ 184,536.85	\$ 180,465.21
Willet		\$ 4,327.75			\$ 48,418.28	\$ 44,090.53	\$ 9.39		\$ 54,321.11	\$ 1,042.18			\$ 52,033.15	\$ 50,990.97
	\$ 955,146.98						\$ 372.49							
Total Offsets		\$ 581,509.22								\$ 41,324.24				
Total Towns/Vill Credits			\$ 255,991.46	\$ 238,020.17	\$ 255,991.46	\$ 238,920.17		\$ 279,275.86			\$ 230,741.12	\$ 227,748.10		
Total Towns/Vill Cash					\$ 1,663,884.85	\$ 1,509,352.76			\$ 1,874,658.87	\$ 140,630.38			\$ 1,832,471.53	\$ 1,794,140.31
Total Towns/Villages					\$ 1,919,876.31	\$ 1,748,272.93			\$ 2,153,934.73					\$ 2,063,212.65
Total this Quarter Incl Adj					\$ 6,505,849.91	\$ 6,507,112.14			\$ 7,311,227.39					\$ 7,021,312.31
Total Cy YTD						\$ 6,505,849.91			\$ 13,818,339.53					\$ 20,839,651.84
PY Same Quarter						\$ 6,886,259.42			\$ 7,487,960.55					\$ 7,039,236.15
PY YTD						\$ 6,886,259.42			\$ 14,374,219.97					\$ 21,413,456.12

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 310-15

Mortgage Tax Distribution - 2015 Final

WHEREAS, that the apportionment of the current mortgage tax monies including the Base Amount as reported by NYS Department of Taxation and Finance for the period listed of April 1, 2015 through September 30, 2015 and the accrued interest for the same period, as submitted by the Budget and Finance Committee, be approved as per Local Law D, Resolution #262-15,

AND BE IT FURTHER RESOLVED, that the County Treasurer is hereby authorized to make apportioned mortgage tax payments to each of the listed tax districts within the County of Cortland as shown below upon approval of the full board, either by check or by electronic bank deposit based on the request of the receiving municipality:

MUNICIPALITY	BASE AMOUNT	INTEREST	TOTAL
Cortland, City of	\$79,345.06	\$7.34	\$79,352.40
Cincinnatus, Town of	1,732.99	.16	
1,733.15			
Cortlandville, Town of	62,593.48	5.78	
62,599.26			
McGraw, Village of	1,438.51	.13	1,438.64
Cuyler, Town of	2,419.81	.22	2,420.03
Freetown, Town of	3,049.64	.28	3,049.92
Harford., Town of	4,956.02	.46	4,956.48
Homer, Town of	37,574.28	3.47	37,577.75
Homer, Village of	10,405.87	.96	10,406.83
Lapeer, Town of	5,898.83	.54	5,899.37
Marathon, Town of	7,329.68	.68	7,330.36
Marathon, Village of	1,648.25	.15	1,648.40
Preble, Town of	9,165.56	.85	9,166.41
Scott, Town of	5,888.94	.54	5,889.48
Solon, Town of	4,960.85	.46	4,961.31
Taylor, Town of	447.74	.04	447.78
Truxton, Town of	4,170.67	.39	4,171.06
Virgil, Town of	23,916.99	2.21	23,919.20
Willet, Town of	3,081.51	.28	3,081.79
GRAND TOTALS	\$270,024.68	\$24.94	\$270,049.62

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand

and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.

A handwritten signature in black ink, appearing to read "Eric J. Mulvihill". The signature is fluid and cursive, with the first name "Eric" and last name "Mulvihill" clearly distinguishable.

Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 311-15

2016 Occupancy Tax Distribution

WHEREAS, the appointed Occupancy Tax Allocation Committee met on November 3rd, 2015 to review and recommend amounts for distribution on the available occupancy tax funds based on presented applications, and

WHEREAS, that recommendation is being presented to the Board through the Budget & Finance Committee for consideration for approval, NOW, THEREFORE BE IT

RESOLVED, that the County Treasurer is hereby authorized to make payments to each of the listed agencies as shown below, either by check or by electronic bank deposit based on the request of the agency, **AND BE IT FURTHER**

RESOLVED that the Director of Budget and Finance is authorized to modify the 2016 Adopted Budget, in January 2016, to reflect the committee's recommendation as approved by the Budget and Finance Committee and the Cortland Board of Legislators as follows:

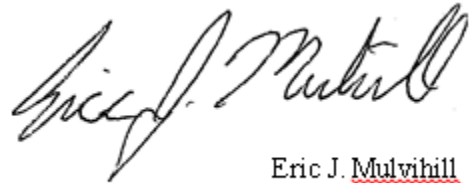
		2016 Budget	Change	Revised
A64105.54838	Tourism Allocation	\$452,979	(- \$222,930)	\$230,049
A64105.54824	1890 House	- 0 -	10,000	10,000
A64105.54790	Brockway Truck	- 0 -	10,000	10,000
A64105.54791	Center for Arts Homer	- 0 -	12,000	12,000
A64105.54792	Central NY Maple Fest	- 0 -	7,500	7,500
A64105.54794	Cincinnatus Corn Fest	- 0 -	1,500	1,500
A64105.54841	CNY Living History	- 0 -	10,000	10,000
A64105.54795	Cortland Area Innkeepers	- 0 -	11,000	11,000
A64105.54823	Cortland Celtic Fest	- 0 -	4,000	4,000
A64105.54826	Historical Society	- 0 -	9,500	9,500
A64105.54856	Downtown Partnership	- 0 -	13,500	13,500
A64105.54857	Regional Sports Council	- 0 -	44,000	44,000
A64105.54840	Cortland Repertory Theater	- 0 -	23,000	23,000
A64105.54835	Cultural Council	- 0 -	10,000	10,000
A64105.54797	Holiday in Homer	- 0 -	3,000	3,000
A64105.54798	Homer Music Series	- 0 -	750	
750				
A64105.54799	Homer Winterfest	- 0 -	3,500	3,500
A64105.54829	JM McDonald Sports	- 0 -	35,000	35,000
A64105.54832	Little York Fiber Fest	- 0 -	1,000	1,000
A64105.54843	Main St Music Series	- 0 -	3,500	3,500
A64105.54833	McGraw Fire Antique	- 0 -	300	300
A64105.54834	Cortland Pumpkinfest	- 0 -	3,500	3,500
A64105.54851	Lime Hollow Nature	- 0 -	5,380	
5,380				
A64105.54837	United Way Cortland	- 0 -	1,000	1,000

AND BE IT FURTHER RESOLVED, that the County Treasurer is allowed to disburse from the 2016 budget to the respective listed agencies an amount not to exceed what has been allocated per agency, based on the above listed agencies securing a signed contract with Cortland County and presentation of approved, eligible invoices which have occurred during the 2016 calendar year.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature



37 Church Street • Cortland, NY 13045 • 607-753-8463 • Fax 607-753-1296

11.27.a

**Cortland County Convention and Visitors Bureau
Occupancy Tax Allocation Committee
2016 Occupancy Tax Requests**

Event/Attraction	2015 Recommen dations	2016 Requests	2016 Recommendations
1890 House Museum	8,500.00	17,734.00	10,000.00
Brockway Truck Show	10,000.00	10,000.00	10,000.00
Center for the Arts of Homer	8,000.00	20,000.00	12,000.00
Central NY Maple Festival	5,000.00	10,000.00	7,500.00
Cincinnati 4th	1,000.00	* 0	
Cincinnati Corn Festival	1,100.00	1,500.00	1,500.00
CNY Living History Center	8,500.00	15,000.00	10,000.00
Cortland Area Innkeepers	10,000.00	13,550.00	11,000.00
Cortland Celtic Festival	3,400.00	4,000.00	4,000.00
Cortland County CVB	238,275.00	0	0
Cortland County Historical Society	8,500.00	9,000.00	9,500.00
Cortland Downtown Partnership	12,000.00	20,000.00	13,500.00
Cortland Regional Sports Council	105,000.00	105,000.00	44,000.00
Cortland Repertory Theatre	13,000.00	25,000.00	23,000.00
Cultural Council of Cortland County	7,500.00	17,500.00	10,000.00
Holiday In Homer	2,500.00	3,000.00	3,000.00
Homer Music Series	725.00	750.00	750.00
Homer Winterfest	2,500.00	5,000.00	3,500.00
JM McDonald Sports Complex	35,000.00	36,000.00	35,000.00
Little York Arts Fiber Festival	1,000.00	1,000.00	1,000.00
Main Street Music Series	3,000.00	3,500.00	3,500.00
McGraw Fire Department Antique Truck Show	300.00	300.00	300.00
The Great Cortland Pumpkinfest	3,500.00	3,500.00	3,500.00
The Lime Hollow Nature Center	5,000.00	5,380.00	5,380.00
United Way for Cortland County	1,000.00	1,000.00	1,000.00
Village of McGraw Pumpkin Launch		*0	
*Reserve	4,000.00	4,000.00	0
Total	498,300.00	331,714.00	222,930.00
* Did not submit request			



2016 Occupancy Tax Allocation Recommendations Summary of Agency/Event Marketing Plans

The 1890 House Museum – The 2016 marketing plan includes printing new brochures, event posters, magazine ads, quarterly newsletters, radio ads and a web based video promoting the museum and events throughout the year.

Recommendation: \$10,000

Brockway Truck Show – Marketing plans were incomplete and additional information has been requested. Recommendation is tentative subject to receiving complete market plan document.

Recommendation: \$10,000

Center for the Arts of Homer – Funding would be applied towards creating packages in conjunction with local motels and attractions that would then be marketed to potential visitors.

Recommendation: \$12,000

Central New York Maple Festival – Marketing plan to follow as committee finalizes plans. Recommendation is tentative subject to receiving complete market plan.

Recommendation: \$7,500

Cincinnatus Corn Festival - Plans call for radio advertising, print ads in area newspapers and weeklies, in addition to posters and 5,000 postcards.

Recommendation: \$1,500

Cortland Area Innkeepers Association – The Cortland Area Innkeepers Association plans to do a 12 month digital advertising campaign on the Fingerlakes.com website, print advertising, update their website and print and distribute a new brochure.

Recommendation: \$11,000

Cortland Celtic Festival – Funding would be used for digital advertising, rack cards, posters, newspaper ads, TV and radio advertising.

Recommendation: \$4,000

Cortland County Historical Society & Suggett House Museum – Funds would be directed towards social media marketing, advertising in travel publications, website related expenses and brochure production.

Recommendation: \$9,500

Cortland Downtown Partnership – Promotional efforts will include print, promotional video and social media marketing.

Recommendation: \$13,500

Cortland Regional Sports Council – In an effort to retain and attract athletic events to Cortland County the Cortland Regional Sports Council will use electronic and digital advertising, radio and printed material to continue to promote Cortland County as a first rate venue for team sports events.

Recommendation: \$44,000

Cortland Repertory Theatre – 2016 marketing efforts include newspaper and magazine advertising, promotional posters, radio advertising as well as digital and social media marketing.

Recommendation: \$23,000

Cultural Council of Cortland County - The marketing plan to promote the Cortland Art and Wine Festival and the Cortland National Photography Exhibition include digital advertising, print ads, newspaper and magazine ads, commercial and public radio ads.

Recommendation: \$10,000

Holiday in Homer – Marketing plan includes newspaper, radio, TV and posters.

Recommendation: \$3,000

Homer Cortland Community Agency dba CNY Living History Center – 2016 advertising plan includes but is not limited to printed material (brochures, posters, flyers), brochure printing and distribution, magazine, newspaper and TV advertising.

Recommendation: \$10,000

Homer Music Series – The marketing plan to promote the Village of Homer summer concerts includes newspaper ads in adjacent counties as well as radio.

Recommendation: \$750

Homer Winterfest – Marketing efforts will include print and radio advertising along with an informational brochure.

Recommendation: \$3,500

J. M. McDonald Sports Complex – Plans call for newspaper, radio and social media marketing efforts. Also included in the plan are a schedule of e-mail updates to an existing database and an interactive website.

Recommendation: \$35,000

Little York Art Fiber Festival – Funding request references printing brochures/rack cards, printing flyers/posters and print advertising.

Recommendation: \$1,000

Main Street Music Series – Marketing plan referenced newspaper advertising, social media marketing and emphasized radio ads as the major component to their marketing plan.

Recommendation: \$3,500

McGraw Fire Department Antique Truck Show - Advertising plans include radio, newspaper ads, Facebook, and distributing flyers at area truck and antique car shows.

Recommendation: \$300

The Great Cortland Pumpkinfest – Marketing plan includes rack cards, radio advertising, newspaper ads and website revisions. The plan also references social media marketing through a Facebook page.

Recommendation: \$3,500

The Lime Hollow Nature Center - Marketing efforts will include print advertising, newsletter publications, website updates and a public relations campaign.

Recommendation: \$5,380

United Way of Cortland County Triathlon – The event would be promoted by means of posters, rack cards, magazine/newspaper ads, radio ads, website updates and yard signs.

Recommendation: \$1,000

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 312-15

Reporting of Real Property Tax Installment Agreements Monthly

WHEREAS, the Cortland County Legislature has the obligation for fiscal oversight of the County as a whole, AND

WHEREAS, the initiation of Real Property Tax Installment Agreements from the County Treasurer's Office impact the overall financial projections of anticipated revenues of the County, NOW THEREFORE BE IT

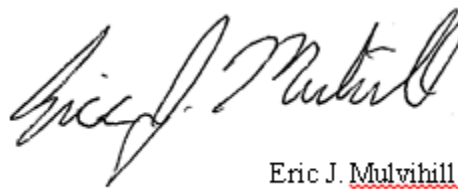
RESOLVED, that the Board is requesting the County Treasurer to report monthly, effective upon adoption of this resolution, the Real Property Installment Agreements initiated in the prior 30 days to the Budget & Finance Committee's monthly meeting, AND BE IT FURTHER

RESOLVED, that this report is to reflect tax parcel number of the installment party, real property taxes, relieves and interest owed by year in the agreement plan, the details of the installment agreement plan including monthly payment over allowed Twenty Four (24) month period, interest charged during term of plan, and any parties who are in default of current installment agreements.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 313-15

Establish Correctional Facility Capital Project Reserve Account

WHEREAS, the Cortland County Correctional Facility on occasion has the opportunity to house in inmates due to an expanding correctional population,

AND WHEREAS, the revenue earned from this housing opportunity is neither expected or budgeted,

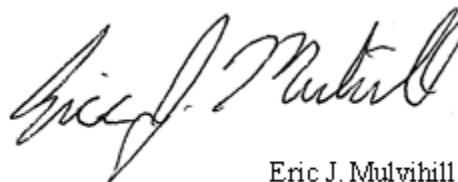
NOW THEREFORE BE IT RESOLVED, that the Cortland County Legislature authorizes the Director of Budget and Finance to establish a Correctional Facility Reserve Account #A388750 for the purpose of repair, construction, Capital Projects or other related expenses to the Correctional Facility,

AND FURTHER RESOLVES that all revenue received in any calendar year, related to housing in inmates be placed in said reserve.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 314-15

Permission to Establish Reserve Bank Accounts

WHEREAS, Cortland County has established reserves that are reflected on the financial statements but are accounted for in a combined cash account,

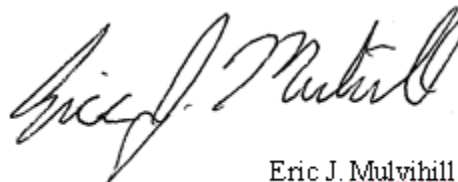
AND WHEREAS, it is the desire of the NYS Comptroller and the Cortland County Board of Legislature to account for and separate reserve funds into individual bank accounts,

NOW THEREFORE BE IT RESOLVED that the Cortland County Legislature authorizes the County Treasurer and the Director of Budget and Finance to identify and establish separate bank accounts within the deposit guidelines established by the County.

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

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LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 315-15

2014 - 2015 Enlarged School District- Final Real Property Tax Payment

WHEREAS, Cortland County has an agreement with the Enlarged School Tax Districts within the City of Cortland to make said districts whole for any unpaid property taxes,

AND WHEREAS, final tax collections have been submitted and verified with the Delinquent Tax Receiver,

NOW THEREFORE BE IT RESOLVED, the County Board of Legislators authorizes the County Treasurer to make said districts whole for the base amount and interest earned for the 2014-2015 Enlarged School District Tax Year in the following amounts from Account #A266100 - Due to City School District:

Payments received by County in October = \$ 26,159.24
 Unpaid Taxes which the County is making the district whole = \$138,413.40

TOTAL TO CITY SCHOOL DISTRICT = \$164,572.64

STATE OF NEW YORK) SS:
 COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
 and the official seal of the CORTLAND COUNTY
 LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
 Clerk of the Cortland County Legislature

November 2015 Unpaid Taxes in the Towns of Cortlandville and Virgil within the Enlarged School District, City of Cortland. This is the Final Payment for the Delinquent 2014-2015 Enlarged School Taxes.

<u>PROPERTY ASSESSED TO</u>	<u>TAX MAP #</u>	<u>RETURNED TAX</u>	<u>INTEREST 9%</u>	<u>TOTAL</u>
<u>CORTLANDVILLE</u>				
Pall Corporation	95.00-05-12.000	\$ 967.10	\$ 87.04	\$ 1,054.14
Bergeron, Keith	95.11-01-16.000	\$ 1,696.69	\$ 152.70	\$ 1,849.39
Ruggier, Gerald V.	95.11-01-24.000	\$ 2,719.36	\$ 244.74	\$ 2,964.10
Pall Corporation	95.12-01-07.000	\$ 24,885.96	\$ 2,239.74	\$ 27,125.70
Ladd, Alyssa	95.16-01-60.000	\$ 2,317.20	\$ 208.55	\$ 2,525.75
Hall, Keith	95.16-02-23.000	\$ 1,562.62	\$ 140.64	\$ 1,703.26
Lime Rd. Inc.	95.16-02-72.000	\$ 13,165.91	\$ 1,184.93	\$ 14,350.84
Route 13 Partners LLC	95.20-02-07.000	\$ 5,266.37	\$ 473.97	\$ 5,740.34
Frost, Faith	96.00-01-23.000	\$ 2,884.01	\$ 259.56	\$ 3,143.57
Romer, James J.	96.00-09-04.000	\$ 718.14	\$ 64.63	\$ 782.77
VanDee, Trevor W.	96.00-09-06.000	\$ 130.18	\$ 11.72	\$ 141.90
Barden & Robeson Corp	96.06-01-15.100	\$ 19.14	\$ 1.72	\$ 20.86
Twomey, James F.	96.09-01-48.000	\$ 1,491.81	\$ 134.26	\$ 1,626.07
O'Dell, Richard	96.09-02-30.000	\$ 20.09	\$ 1.81	\$ 21.90
Stewart, Leon W.	96.09-04-06.000	\$ 222.11	\$ 19.99	\$ 242.10
Banks, Steven	96.09-04-14.000	\$ 2,202.30	\$ 198.21	\$ 2,400.51
Glover, Rosemarie	96.12-01-18.000	\$ 1,570.34	\$ 141.33	\$ 1,711.67
Guernsey, Charles E.	96.12-01-20.000	\$ 978.58	\$ 88.07	\$ 1,066.65
Guernsey, Charles	96.12-01-38.000	\$ 134.05	\$ 12.06	\$ 146.11
Cortland Suites LLC	96.13-01-02.100	\$ 10,492.50	\$ 944.33	\$ 11,436.83
Hutchings, Robert J. Sr.	105.00-01-37.000	\$ 919.18	\$ 82.73	\$ 1,001.91
Hutchings, Robert Sr.	105.00-01-38.000	\$ 38.30	\$ 3.45	\$ 41.75
Silvernail, Earl	105.00-01-47.000	\$ 18.53	\$ 1.67	\$ 20.20
Burk, Timothy C.	105.08-01-13.000	\$ 1,432.04	\$ 128.88	\$ 1,560.92
Sloan, Carol S.	106.00-01-09.000	\$ 2,215.71	\$ 199.41	\$ 2,415.12
Sun Acres Corp	106.00-05-13.000	\$ 28.74	\$ 2.59	\$ 31.33
Pierce, David	106.00-09-11.000	\$ 633.83	\$ 57.04	\$ 690.87
DDD Enterprises Inc	106.00-09-12.000	\$ 404.07	\$ 36.37	\$ 440.44
Burk, Timothy	106.00-09-14.000	\$ 383.00	\$ 34.47	\$ 417.47
Rew, Dennis W.	106.00-09-19.000	\$ 4,963.78	\$ 446.74	\$ 5,410.52
Barden & Robeson Corp	106.05-01-24.000	\$ 98.51	\$ 8.87	\$ 107.38
TOTAL		\$ 84,580.15	\$ 7,612.22	\$ 92,192.37
<u>VIRGIL</u>				
PMP Realty LLC	105.00-03-08.121	\$ 1,136.07	\$ 102.25	\$ 1,238.32
PMP Realty LLC	105.00-03-14.000	\$ 307.48	\$ 27.67	\$ 335.15
PMP Realty LLC	105.00-03-16.000	\$ 413.30	\$ 37.20	\$ 450.50
PMP Realty LLC	105.00-07-10.000	\$ 121.79	\$ 10.96	\$ 132.75
Distributor Data Forms, Inc.	105.00-07-13.100	\$ 469.20	\$ 42.23	\$ 511.43
Christmas, Leo D.	106.00-04-05.000	\$ 187.11	\$ 16.84	\$ 203.95
Foster, Jason J.	106.00-06-05.200	\$ 359.39	\$ 32.35	\$ 391.74
Faberkak, Matthew T.	115.00-13-05.000	\$ 1,216.30	\$ 109.47	\$ 1,325.77

Attachment: School District info. (315-15 : 2014 - 2015 Enlarged School District- Final Real Property Tax Payment)

Bollinger, James	116.00-01-11.000	\$	948.39	\$	85.36	\$	1,033.75
Seibel, George	116.00-08-01.000	\$	1,409.61	\$	126.86	\$	1,536.47
Seibel, George	116.00-08-05.000	\$	397.33	\$	35.76	\$	433.09
Seibel, George	116.00-08-06.100	\$	419.29	\$	37.74	\$	457.03
Priest, Dezla S.	117.00-01-03.000	\$	980.34	\$	88.23	\$	1,068.57
Elston, Agnes A.	125.00-01-65.000	\$	991.98	\$	89.28	\$	1,081.26
Sprague, Jeannine	125.00-02-01.000	\$	1,762.20	\$	158.60	\$	1,920.80
Clark, H. James	125.00-02-12.000	\$	1,647.84	\$	148.31	\$	1,796.15
Metzler, Gail	126.00-04-03.000	\$	1,591.29	\$	143.22	\$	1,734.51
Clark, Ruby	126.00-04-04.000	\$	572.40	\$	51.52	\$	623.92
Flood, James M.	126.00-05-14.111	\$	2,030.54	\$	182.75	\$	2,213.29
Young, Kevin J.	126.10-01-05.200	\$	2,603.93	\$	234.35	\$	2,838.28
Avery, Edwin	126.14-02-13.000	\$	696.10	\$	62.65	\$	758.75
Elston, Richard S.	126.14-02-43.000	\$	969.68	\$	87.27	\$	1,056.95
Petrie, Arthur J.	127.00-02-33.000	\$	475.18	\$	42.77	\$	517.95
Oot Brothers Inc	127.00-06-27.000	\$	5,504.64	\$	495.42	\$	6,000.06
Weber, David M.	127.00-09-09.000-14	\$	40.29	\$	3.63	\$	43.92
Flynn, Michael	127.15-01-23.000	\$	4,344.62	\$	391.02	\$	4,735.64
Richardson, Karin K.	127.15-01-30.000-9	\$	2,256.52	\$	203.09	\$	2,459.61
Kowalski, Bruce W.	127.15-01-30.000-39	\$	1,163.41	\$	104.71	\$	1,268.12
Sorbella, James S.	127.15-01-31.000-24	\$	1,597.29	\$	143.76	\$	1,741.05
Sorbella, James	127.15-01-31.000-25	\$	1,297.80	\$	116.80	\$	1,414.60
Waters, Michael J.	127.15-01-31.000-35	\$	581.70	\$	52.35	\$	634.05
Gooshaw, Robert F.	127.17-01-10.000	\$	199.66	\$	17.97	\$	217.63
Brown, Sean M.	127.17-01-11.000	\$	99.83	\$	8.98	\$	108.81
Brown, Sean M.	127.17-01-12.000	\$	99.83	\$	8.98	\$	108.81
Paquin, Albert	136.00-01-21.000	\$	479.02	\$	43.11	\$	522.13
Gleason, Frank	136.00-02-27.100	\$	353.27	\$	31.79	\$	385.06
Gleason, Frank R.	136.00-02-28.000	\$	2,679.96	\$	241.20	\$	2,921.16
<u>TOTAL</u>		\$	42,404.58	\$	3,816.45	\$	46,221.03
<u>GRAND TOTAL:</u>		\$	126,984.73	\$	11,428.67	\$	138,413.40

2014-2015 Enlarged School Tax Payments made to the County Treasurer's Office during the month of October 2015 in the Towns of Cortlandville and Virgil within the Enlarged School District, City of Cortland.

<u>PROPERTY ASSESSED TO</u>	<u>TAX MAP #</u>	<u>RETURNED TAX</u>	<u>INTEREST 8%</u>	<u>TOTAL</u>
<u>CORTLANDVILLE</u>				
Wilcox Tompkins St. Properties	96.05-01-19.000	\$ 11,375.35	\$ 910.03	\$ 12,285.38
<u>TOTAL</u>		\$ 11,375.35	\$ 910.03	\$ 12,285.38
<u>VIRGIL</u>				
Debsco LLC	127.00-02-29.000	\$ 11,248.88	\$ 899.91	\$ 12,148.79
Kline, Donald R.	127.15-01-31.000-56	\$ 1,597.29	\$ 127.78	\$ 1,725.07
<u>TOTAL</u>		\$ 12,846.17	\$ 1,027.69	\$ 13,873.86
<u>Grand Total</u>		\$ 24,221.52	\$ 1,937.72	\$ 26,159.24

Attachment: School District info. (315-15 : 2014 - 2015 Enlarged School District- Final Real Property Tax Payment)

ON MOTION OF KEVIN WHITNEY

RESOLUTION NO. 316-15

Approve Apportionment of 2016 Cortland County Tax Levy

WHEREAS, the Report of the Budget and Finance Committee on the apportionment and tax rates for County taxes as submitted to this Legislature be received, filed and approved

AND BE IT FURTHER RESOLVED, that the Cortland County Legislatures hereby approve the Final 2016 Apportionment report for the tax levy for the year 2016 as the foregoing amounts are the net amounts necessary to be raised in taxes:

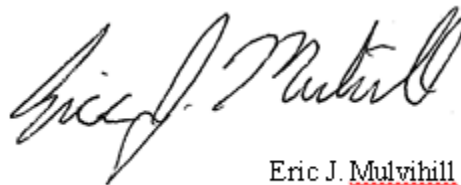
APPORTIONMENT

2016 CORTLAND COUNTY TAX LEVY	Net Tax Levy	Taxable Value	2016 Tax Rate per \$1,000
Cortland County			
Cortland, City of	7,752,788.35	525,442,914	14.754768
Cincinnatus, Town of	736,359.83	45,244,497	16.275125
Cortlandville, Outside	7,844,667.40	536,772,395	14.614513
McGraw, Village of	367,065.56	25,183,396	14.575698
Homer, Village of	57,967.21	4,089,525	14.174558
Cortlandville, Town Total	8,269,700.17	566,045,316	43.364769
Cuyler, Town of	593,538.48	44,413,623	13.363883
Freetown, Town of	560,240.70	32,432,678	17.273958
Harford, Town of	724,972.36	53,961,535	13.434984
Homer, Town of	2,865,493.20	188,869,467	15.171818
Homer, Village of	2,045,710.30	140,369,462	14.573756
Homer, Town Total	4,911,203.50	329,238,929	29.745574
Lapeer, Town of	787,837.54	76,030,135	10.362175
Marathon, Outside	857,500.89	56,429,653	15.195927
Marathon, Village of	472,878.22	32,329,407	14.626876
Marathon, Town Total	1,330,379.11	88,759,060	29.822803
Preble, Town of	1,392,334.60	87,934,421	15.833784
Scott, Town of	856,122.02	55,613,584	15.394117
Solon, Town of	577,205.35	45,463,248	12.696087
Taylor, Town of	362,074.37	23,347,235	15.508233
Truxton, Town of	969,192.25	67,896,007	14.274657
Virgil, Town of	2,509,343.18	176,278,040	14.235143
Willet, Town of	706,278.62	43,083,470	16.393262
 GRAND TOTALS	 33,039,570.44	 2,261,184,692	
COUNTY DISTRIBUTION	33,945,100	2,261,184,692	15.012086

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.

A handwritten signature in black ink, appearing to read "Eric J. Mulvihill". The signature is fluid and cursive, with the first name "Eric" and last name "Mulvihill" clearly distinguishable.

Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF RICHARD BUSHNELL

RESOLUTION NO. 317-15

Create Reserve Account/Sheriff 'S Department

WHEREAS, Cortland County Sheriff's Department request of a Reserve Account for the Special Program line,

WHEREAS, the Special Program line is funded by donations from the community for the use within the Sheriff's K-9 Unit Program,

WHEREAS, the funds in the 2015 budget be rolled over to the 2016 County Budget in a Reserve Account A388905,

NOW THEREFORE BE IT RESOLVED, the balance of the Special Programs in the Sheriff's Department have any, and all, unspent funds rolled over to the 2016 County Budget

RESOLVED, the 2016 budget be amended to reflect the creation of a Reserve Account for the Sheriff's Special Program:

Increase:

Revenue	A312042.41511	Gifts & Donations	\$2,901
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Decrease:

Expense	A31205-54360	Special Programs	\$2,901
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STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

ON MOTION OF KEVIN WHITNEY**RESOLUTION NO. 321-15****Authorize Contract - Director of Budget and Finance**

WHEREAS, the appointment of the Director of Budget and Finance will expire on December 31, 2015, AND

WHEREAS, the Budget and Finance Committee, after evaluation, recommends authorizing a new employment contract with Peggy Mousaw as Director of Budget and Finance, AND

WHEREAS, the County Administrator, after evaluation, also recommends executing a new contract, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney, be and hereby is authorized to execute on behalf of the County Legislature an employment agreement with Peggy Mousaw for a term beginning December 31, 2015, at an annual salary set with the Management Compensation Plan and subject to the terms and conditions of the Employment Agreement attached hereto, for a term to expire on December 31, 2017

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 19th day of November, 2015 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 19th day of November, 2015.



Eric J. Mulvihill
Clerk of the Cortland County Legislature



CORTLAND COUNTY

60 Central Avenue
Cortland NY 13045

Donnell E. Boyden
Chair, Cortland County Legislature

Jeremy Boylan
Clerk of the Legislature

November 16, 2015

To: Cortland County Legislators

From: County Administrator Donnell Boyden

Re: Appointment of Director of Budget & Finance

Fellow Legislators,

In accordance with Local Law No. 7 of 2002, the County Administrator shall make a recommendation on the appointment of all department heads. As such, please find below a recommendation to reappoint Peggy Mousaw as the Cortland County Director of Budget & Finance.

Ms. Mousaw was officially appointed as the Director of Budget & Finance April 23, 2015 and began her employment with the County May 18, 2015. Since that time Ms. Mousaw has played an essential role in the operations of the finance department for Cortland County. In only a few months she prepared a realistic 2016 budget that stayed within the NYS Property Tax Cap while not utilizing the General Fund Balance.

The County operates a \$122 million annual spending plan. Through her experience and knowledge, Ms. Mousaw will play an integral role in ensuring the County's financial data is in excellent condition. It is with confidence that I recommend the reappointment of Ms. Peggy Mousaw as the County's Director of Budget & Finance for a two-year term.

If you have questions please feel free to contact me, and thank you for your consideration in this matter.

Sincerely

Donnell Boyden, Chair
Cortland County Legislature

Cc: Annette Barber, Personnel Director
Karen Howe, County Attorney

Attachment: Mousaw Appointment (321-15 : Authorize Contract - Director of Budget and Finance)