



Cortland County Legislature

Special Meeting

Legislative Chambers
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, July 24, 2025

6:00 PM

Board Room

Salute to the Flag

Call to Order

The meeting was called to order at 6:00 PM by Chair of the Legislature Kevin Fitch

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County	Legislator	Late	6:01 PM
Cathy Bischoff	Cortland County	Legislator	Present	
Reed Cleland	Cortland County	Legislator	Present	
Mitchel Eccleston	Cortland County	Legislator	Excused	
Beau Harbin	Cortland County	Minority Leader	Present	
Paul Heider	Cortland County	Majority Leader	Present	
Linda Jones	Cortland County	Legislator	Present	
Dominick Mantella	Cortland County	Legislator	Present	
William McGovern	Cortland County	Legislator	Present	
Joseph Nauseef	Cortland County	Legislator	Present	
Christopher Newell	Cortland County	Legislator	Present	
Jason Prentice	Cortland County	Legislator	Present	
Sandra Price	Cortland County	Legislator	Present	
Ronald J. Van Dee	Cortland County	Legislator	Present	
Keith VanGorder	Cortland County	Legislator	Present	
Eugene Waldbauer	Cortland County	Legislator	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	

Resolutions

AGENDA ITEM NO. 1 – Appoint Chief Information Officer

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Bischoff, Cleland, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Mitchel Eccleston

ON MOTION OF HEIDER

RESOLUTION NO. 155-25

Appoint Chief Information Officer

WHEREAS, Resolution No. 150-25 created the full-time position of Chief Information Officer;
AND

WHEREAS, the County Legislature has received the recommendation for appointment of Paul Lutwak as Chief Information Officer; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint Paul Lutwak as Chief

Information Officer at an annual salary of \$145,000 (Management Compensation Plan, off scale, full-time, 40 hours/week, pending jurisdictional classification) effective September 8, 2025.

AGENDA ITEM NO. 2 – Award Bid/Authorize Agreement for the Handling, Transportation and Safe Disposal of Household Hazardous Waste - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Mitchel Eccleston

ON MOTION OF HEIDER

RESOLUTION NO. 156-25

Award Bid/Authorize Agreement for the Handling, Transportation and Safe Disposal of Household Hazardous Waste - Highway Department

WHEREAS, the Cortland County Department of Public Works advertised for bids for the Handling, Transportation and Safe Disposal of Household Hazardous Waste; AND

WHEREAS, the Cortland County Department of Public Works has received the following bids for the Handling, Transportation and Safe Disposal of Household Hazardous Waste:

Bidders	Per/Car	Min. Charge	Testing Unknown/Unlabeled/Generic Items
North Ward Environmental Services	\$39.50	\$14,250.00	\$0.00
Clean Harbors Environmental Services	\$40.50	\$7,675.00	\$25 each item
MXI Environmental Services	\$70.00	\$12,000.00	\$0.00
Environmental Service Group	\$100.00	\$20,000.00	\$0.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the County hereby awards the agreement for The Handling, Transportation and Safe Disposal of Household Hazardous Waste bid to North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 for the bid prices listed above; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account EL81605.54625 for the Handling, Transportation and Safe Disposal of Household Hazardous Waste to North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004; AND BE IT FURTHER

RESOLVED, that North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 shall have the option to renew the contract under the same terms and conditions for a maximum of three one-year extensions, conditioned on mutual agreement between the bidder and the County; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature is hereby authorized and directed to execute an agreement with North Ward Environmental Services, 75 Lane Road, Suite 406; Fairfield NJ

07004.

Adjournment

The meeting was closed at 6:02 PM