



Public Works Committee

Special Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, August 28, 2025

4:30 PM

Room 302

Call to Order

The meeting was called to order at 4:30 PM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Late	4:33 PM
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Eugene Waldbauer	Cortland County	Committee Member	Present	
Christopher Newell	Cortland County	Vice Chair	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Charles Sudbrink	Cortland County	Highway Superintendent	Present	
Alan Ricottilli	Cortland County	Deputy Highway Superintendent	Present	
Thomas McGrath	Cortland County	Deputy IT Director	Present	
Patty Schaap	Cortland County	Director of Community Mental Health Services	Present	
Chris Driscoll	Cortland County	Deputy Director of Community Mental Health Service	Present	
William McGovern	Cortland County	Legislator	Present	
Jason Prentice	Cortland County	Legislator	Present	

Resolutions

AGENDA ITEM NO. 1 – Accept New York State Department of Transportation Aviation Grant for Chase Field - County Airport

RESULT: **APPROVED [6 TO 0]**

Next: 8/28/2025 6:00 PM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Beau Harbin, Committee Member

AYES: Harbin, Van Dee, VanGorder, Waldbauer, Newell, Heider

AWAY: Dominick Mantella

ON MOTION OF HEIDER

RESOLUTION NO.

Accept New York State Department of Transportation Aviation Grant for Chase Field - County Airport

WHEREAS, the County has been awarded a grant from the New York State Department of Transportation in the amount of \$289,500 to support the acquisition of snow removal equipment and other airport-related improvements at Chase Field, the Cortland County Airport; AND

WHEREAS, acceptance of this grant will help ensure safe and efficient airport operations; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature accepts the grant; AND BE IT FURTHER

RESOLVED, that the Chair of the Legislature and/or County Administrator is authorized to execute any necessary agreements and take all actions required to implement the award, upon approval of the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to make any budgetary or account adjustments necessary to accept and manage the grant funds.

AGENDA ITEM NO. 2 – Authorize Agreement for Installation of Building Access Control System at 111 Port Watson Street - IT

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/28/2025 6:00 PM
MOVER:	Beau Harbin, Committee Member
SECONDER:	Christopher Newell, Vice Chair
AYES:	Harbin, Mantella, Van Dee, VanGorder, Waldbauer, Newell, Heider

ON MOTION OF HEIDER

RESOLUTION NO.

**Authorize Agreement for Installation of Building Access Control System at 111 Port Watson Street
- IT**

WHEREAS, Cortland County is in the process of completing the new Mental Health Building at 111 Port Watson Street, Cortland, NY; AND

WHEREAS, an access control system is required for the safety and security of the building, its occupants, and visitors; AND

WHEREAS, the County solicited multiple quotes for the purchase and installation of access control systems for the Mental Health Building security system; AND

WHEREAS, the quotes received are as follows:

Vendor Name	Address	Amount
Linstar Security	430 Lawrence Bell Drive, Suite 1 Buffalo, New York 14221-7085	\$29,491.25
Day Automation	7931 Rae Boulevard Victor, NY 14564	\$80,971.39
IK Systems	7625 County Rd. 42 Victor, NY 14564	\$57,206.26

WHEREAS, after a careful review and consideration of all quotes, it is in the best interest of Cortland County to enter into an agreement with Linstar Security, of 430 Lawrence Bell Drive, Suite 1, Buffalo, NY 14221-7085, the lowest responsible bidder, for the purchase and installation of the access control system; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator and/or Chair of the Legislature to enter into an agreement with Linstar Security, of 430 Lawrence Bell Drive, Suite 1, Buffalo, NY 14221-7085 for the purchase and installation of cameras and cabling for the

Mental Health Building at a cost not to exceed \$29,491.25; AND BE IT FURTHER

RESOLVED, that sufficient funds for this purchase are available and have been appropriated in the project budget.

Adjournment

The meeting was closed at 4:35 PM

ON MOTION OF PAUL HEIDER, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Accept New York State Department of Transportation Aviation Grant for Chase Field - County Airport**

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RESOLVED, that the Director of Finance is authorized to make any budgetary or account adjustments necessary to accept and manage the grant funds.

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