



Public Works Committee

Special Meeting

~ Minutes ~

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

Thursday, July 24, 2025

5:30 PM

Room 302

Call to Order

The meeting was called to order at 5:35 PM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County	Vice Chair	Present	
Beau Harbin	Cortland County	Committee Member	Present	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Eugene Waldbauer	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Present	5:40 PM
Keith VanGorder	Cortland County	Committee Member	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County	Commissioner of Public Works	Present	
Alan Ricottilli	Cortland County	Deputy Commissioner of Public Works	Present	
Laurie Leonard	Cortland County	Personnel Officer	Present	
Jason DeRaiche	Cortland County	Safety Director	Present	
William McGovern	Cortland County	Legislator	Present	
Sandra Price	Cortland County	Legislator	Present	
Jason Prentice	Cortland County	Legislator	Present	
Cathy Bischoff	Cortland County	Legislator	Present	
Joseph Nauseef	Cortland County	Legislator	Present	
Linda Jones	Cortland County	Legislator	Present	
Reed Cleland	Cortland County	Legislator	Present	
James Bauman			Remote	

Resolutions

AGENDA ITEM NO. 1 – Appoint Chief Information Officer

It was MOVED by Mr. Harbin, seconded by Mr. Newell, and unanimously approved by voice vote of members present, to enter into an executive session to discuss matters leading to the appointment of a particular person or corporation, with Savannah Hempstead, Laurie Leonard, Charlie Sudbrink, Al Ricottilli, and Jason DeRaiche permitted to stay in the room. MOTION CARRIED.

An executive session was held from 5:35 p.m. to 5:47 p.m., at which time on motion of Mr. Harbin, seconded by Mr. VanDee, it was unanimously approved by voice vote to exit executive session.

RESULT:	APPROVED [UNANIMOUS]
	Next: 7/24/2025 6:00 PM
MOVER:	Christopher Newell, Vice Chair
SECONDER:	Beau Harbin, Committee Member
AYES:	Newell, Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

ON MOTION OF HEIDER

RESOLUTION NO.

Appoint Chief Information Officer

WHEREAS, Resolution No. 150-25 created the full-time position of Chief Information Officer;
AND

WHEREAS, the County Legislature has received the recommendation for appointment of _____ as Chief Information Officer; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as Chief Information Officer at an annual salary of \$145,000 (Management Compensation Plan, off scale, full-time, 40 hours/week, pending jurisdictional classification) effective _____.

AGENDA ITEM NO. 2 – Award Bid/Authorize Agreement for the Handling, Transportation and Safe Disposal of Household Hazardous Waste - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 7/24/2025 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Christopher Newell, Vice Chair
AYES:	Newell, Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

ON MOTION OF HEIDER

RESOLUTION NO.

Award Bid/Authorize Agreement for the Handling, Transportation and Safe Disposal of Household Hazardous Waste - Highway Department

WHEREAS, the Cortland County Department of Public Works advertised for bids for the Handling, Transportation and Safe Disposal of Household Hazardous Waste; AND

WHEREAS, the Cortland County Department of Public Works has received the following bids

for the Handling, Transportation and Safe Disposal of Household Hazardous Waste:

Bidders	Per/Car	Min. Charge	Testing Unknown/Unlabeled/Generic Items
North Ward Environmental Services	\$39.50	\$14,250.00	\$0.00
Clean Harbors Environmental Services	\$40.50	\$7,675.00	\$25 each item
MXI Environmental Services	\$70.00	\$12,000.00	\$0.00
Environmental Service Group	\$100.00	\$20,000.00	\$0.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the County hereby awards the agreement for The Handling, Transportation and Safe Disposal of Household Hazardous Waste bid to North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 for the bid prices listed above; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account EL81605.54625 for the Handling, Transportation and Safe Disposal of Household Hazardous Waste to North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 for a cost not to exceed \$14,250.00; AND BE IT FURTHER

RESOLVED, that North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 shall have the option to renew the contract under the same terms and conditions for a maximum of three one-year extensions, conditioned on mutual agreement between the bidder and the County; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature is hereby authorized and directed to execute an agreement with North Ward Environmental Services, 75 Lane Road, Suite 406; Fairfield NJ 07004.

Adjournment

The meeting was closed at 5:51 PM