



Public Works Committee

Committee Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Tuesday, September 9, 2025

9:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mc629a4661c698c6ec788f3ca2a09d902>

Tuesday, September 9, 2025 9:00 AM | 1 hour 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2348 077 4798

Password: HKqEfEgr832

Join by phone

+1-415-655-0001 US Toll

Access code: 234 807 74798

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Keith VanGorder	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Vice Chair Christopher Newell	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	

Minutes Approval

1. Public Works Committee - Committee Meeting - Aug 12, 2025 9:00 AM
2. Public Works Committee - Special Meeting - Aug 28, 2025 4:30 PM

Resolutions

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Resolution Authorizing Chair of the Cortland County Legislature to Sign Easement Termination

WHEREAS, Daniel M. Owen and Sally J. Owen are the owners of lands situate, lying and being in the Town of Cortlandville, County of Cortland and State of New York, which lands are described in a certain deed dated November 14, 1993, and recorded in the Cortland County Clerk's Office in Book 556 of Deeds at page 49; AND

WHEREAS, Russel E. Owen and Frances M. Owen granted to the County an easement across their property for electric lines in an instrument dated January 6, 1968, and recorded in the Cortland County Clerk's Office on December 4, 1968, in Book 314 of Deeds at page 107; AND

WHEREAS, said easement contained a clause stating that the agreement extended to their successors and assigns. Daniel M. Owen and Sally J. Owen are the assigns of Russel E. Owen and

Frances M. Owen by deed dated November 14, 1993, and recorded in the Cortland County Clerk's Office on November 19, 1993, in Book 556 of Deeds at page 49; AND

WHEREAS, said easement states that in the event the easement granted therein is at any time abandoned by the County, then the rights granted therein shall terminate and revert to the owners of the property as described therein; AND

WHEREAS, the Commissioner of Public Works has determined that the easements were for obstruction lights no longer utilized by the County and agrees that the County has abandoned said easement and therefore termination is proper; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature upon review and approval by the County Attorney or designee, is hereby authorized to sign an Easement Termination acknowledging that the County has abandoned the easement outlined in an instrument dated January 6, 1968, and recorded in the Cortland County Clerk's Office on December 4, 1968, in Book 314 of Deeds at page 107, and therefore termination is proper and the rights granted by said easement shall revert to Daniel M. Owen and Sally J. Owen, as the owners of the property.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Amend 2025 Budget - Increase Revenue from NYS Unified Court System

WHEREAS, the County of Cortland shall have higher than estimated revenues for projects completed at the Cortland County Courthouse; AND

WHEREAS, the County of Cortland received \$68,132, in reimbursement, over the budgeted amount for 2025 for projects completed at the County Courthouse; AND

WHEREAS, the County of Cortland anticipates an additional reimbursement in the amount of \$70,000 for projects completed at the County Courthouse; AND

WHEREAS, the additional revenue to be received from the NYS Unified Court System has been recommended to be appropriated to fund additional costs associated with projects at the Cortland County Courthouse; NOW THEREFORE BE IT

RESOLVED, that with the recommendation of the Cortland County Department of Public Works that the following accounts be modified; AND BE IT FURTHER

RESOLVED, that the 2025 County Budget be amended as follows:

Increase:

Revenue

A162043.43021

Court Facilities Incentive

\$138,132.00

Expense

A16205.54076

Building Repairs & Maintenance

\$138,132.00

ON MOTION OF HEIDER

AGENDA ITEM NO. 3

Authorize Temporary Lease Modification for 49 Grant Street - Code Blue

WHEREAS, the New York State Office of Temporary and Disability Assistance mandates counties to implement regulations in Title 18NYCRR Section 304.1 titled Protection of Vulnerable Homeless Persons, otherwise referred to as "Code Blue" to provide shelter during inclement weather when air temperatures are at or below 32 degrees Fahrenheit; AND

WHEREAS, the New York State (NYS) Code Blue policy was established as an emergency Executive Order on December 16, 2016, with a commitment of reimbursement for additional costs to counties that are directly related to the requirements of the Code Blue regulation; AND

WHEREAS, Cortland County has entered into a contract with the Salvation Army for the provision of Warming Center services for the 2025 - 2026 season; AND

WHEREAS, Resolution No. 123-25 authorizes the County Administrator, upon review and approval by the County Attorney or designee, to sign an agreement with a landlord of a location to be determined for hours the Salvation Army is not open in an amount not to exceed \$25,000; AND

WHEREAS, Cortland County (Landlord) and Catholic Charities of Cortland County (Tenant) entered into a Lease Agreement dated April 30, 2024 for premises located at 49 Grant Street, Cortland, New York 13045, bearing Tax Map No.: 86.43-02-14.200; AND

WHEREAS, Cortland County and Catholic Charities of Cortland County desire to temporarily expand upon the use of the premises contained in said Lease Agreement to include operation of a temporary warming center to be operated under specific circumstances, in accordance with New York State Code Blue regulations, when the County Office Building is closed until such time as the Salvation Army Warming Center officially opens on November 1, 2025; AND

WHEREAS, such expanded use shall only be limited up to 16 hours each night the Department of Social Services declares the need to open based on qualifying temperatures prior to November 1, 2025; AND

WHEREAS, Cortland County and Catholic Charities of Cortland County desire to temporarily further expand upon the use of the premises contained in the aforementioned Lease Agreement, beginning November 1, 2025 until the termination of the lease agreement on March 31, 2026, to include operation of a temporary warming center to be operated from 4:30 p.m. to 7:30 p.m. on Tuesdays and Sunday mornings from 8:30 a.m. until noon; AND

WHEREAS, all other terms and conditions of the Lease Agreement dated April 30, 2024 shall remain in full force and effect; NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement to modify the Lease Agreement dated April 30, 2024 to temporarily expand upon the use of the premises located at 49 Grant Street, Cortland, New York 13045, bearing Tax Map No.: 86.43-02-14.200 to include operation of a temporary warming center to be operated under specific circumstances, in accordance with New York State Code Blue regulations, when the County Office Building is closed, until such time as the Salvation Army Warming Center officially opens on November 1, 2025, and after November 1, 2025 on Tuesdays from 4:30 p.m. to 7:30 p.m. on Tuesdays and Sunday mornings from 8:30 a.m. until noon until the end of the lease term on March 31, 2026.

Action Items

1. Authorize the Dedication/Naming of a Conference Room in the New Mental Health Building in Honor of Senator Chuck Schumer

Monthly Reports

1. Department of Public Works Monthly Report
2. Solid Waste Monthly Report
3. IT Monthly Report
4. Weights and Measures Monthly Report

Discussion Items

Adjournment