



Public Works Committee

Committee Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Tuesday, August 12, 2025

9:00 AM

Room 302

Call to Order

The meeting was called to order at 9:02 AM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County	Vice Chair	Excused	
Beau Harbin	Cortland County	Committee Member	Excused	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Eugene Waldbauer	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Remote	9:10 AM
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County	Highway Superintendent	Present	
Alan Ricottilli	Cortland County	Deputy Highway Superintendent	Present	
Thomas McGrath	Cortland County	Deputy IT Director	Present	
Christopher Holl	Cortland County	Director of Weights and Measures	Present	
Morgan Spaulding	Cortland County	Grants Administrator	Present	
Jason DeRaiche	Cortland County	Safety Director	Present	
Chris Driscoll	Cortland County	Deputy Director of Community Services	Present	
Laurie Leonard	Cortland County	Personnel Officer	Present	
Wendy Canfield	Cortland County	County Administrator Executive Assistant	Present	
Sandra Price	Cortland County	Legislator	Present	
Donald Chu	Cortland	Resident	Present	
Gary Lawrence	Cortland	Resident	Present	
Judah Currie	Cortland	Resident	Present	

Joseph Nauseef	Cortland County	Legislator	Present	9:39 AM
Nicole Compton	Cortland County	County Attorney Executive Assistant	Remote	
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Remote	
Andrea Herzog	Cortland County	Director of Finance	Remote	

Minutes Approval

1. Public Works Committee - Committee Meeting - Jun 10, 2025 9:00 AM

RESULT:	APPROVED
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2. Public Works Committee - Special Meeting - Jul 10, 2025 3:00 PM

RESULT:	APPROVED
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3. Public Works Committee - Special Meeting - Jul 24, 2025 5:30 PM

RESULT:	APPROVED
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Resolutions

AGENDA ITEM NO. 1 – Create One Per Diem Network Technician - Personnel

RESULT:	APPROVED [UNANIMOUS]
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Next: 8/19/2025 9:00 AM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: Ronald J. Van Dee, Committee Member

AYES: Van Dee, Heider, Waldbauer, Mantella, VanGorder

EXCUSED: Christopher Newell, Beau Harbin

ON MOTION OF HEIDER

RESOLUTION NO.

Create One Per Diem Network Technician - Personnel

WHEREAS, the needs of the agency will be better served by creating one per diem position of Network Technician; AND

WHEREAS, the Public Works Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one position of Network Technician (Grade 18, \$26.3374-33.3363/hr, CSEA, competitive class, per diem, up to 17 hrs/week, no benefits), be created with approval to fill on August 29, 2025.

AGENDA ITEM NO. 2 – Resolution Accepting the Donation of a Playground from the Kiwanis Club of Cortland County to be Installed at Dwyer Memorial County Park and Authorizing the Naming of the Playground in Honor of the Kiwanis Club

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/28/2025 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Van Dee, Heider, Waldbauer, Mantella, VanGorder
EXCUSED:	Christopher Newell, Beau Harbin

ON MOTION OF HEIDER

RESOLUTION NO.

Resolution Accepting the Donation of a Playground from the Kiwanis Club of Cortland County to be Installed at Dwyer Memorial County Park and Authorizing the Naming of the Playground in Honor of the Kiwanis Club

WHEREAS, the Kiwanis Club of Cortland County, a long-standing civic organization dedicated to serving the children and families of our community, has generously undertaken a project to fund and donate a new playground to be installed at Dwyer Memorial County Park; AND

WHEREAS, the Kiwanis Club of Cortland County was awarded grant funding from the Kiwanis Children's Fund to support a portion of the playground project, and successfully raised the additional necessary funds; AND

WHEREAS, this donation will provide a safe, inclusive, and recreational space for children and families in Cortland County and will enhance the overall amenities and public use of Dwyer Memorial County Park; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature has reviewed and recommends acceptance of this generous donation, as well as the formal naming of the playground in honor of the Kiwanis Club of Cortland County in recognition of their commitment to the community; AND

WHEREAS, the Cortland County Legislature wishes to express its deep appreciation for the Kiwanis Club's commitment to public service and support for community recreation; NOW, THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the donation of a playground from the Kiwanis Club of Cortland County to be installed at Dwyer Memorial County Park; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature authorizes the naming of the new playground in honor of the Kiwanis Club of Cortland County, in recognition of their generous contribution to the community and dedication to the children of Cortland County; AND BE IT FURTHER

RESOLVED, that the Public Works Commissioner, or their designee, is authorized to coordinate the installation of the playground in accordance with County policies and applicable safety standards; AND BE IT FURTHER

RESOLVED, that a suitable sign or marker recognizing the Kiwanis Club of Cortland County shall be installed at or near the playground, with the design and wording to be approved by the County; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature shall forward a certified copy of this resolution to the Kiwanis Club of Cortland County and all others deemed necessary and proper.

Executive Session

It was MOVED by Mr. VanDee, seconded by Mr. Waldbauer, and unanimously approved by voice vote of members present, to enter into an executive session for discussions regarding current litigation, with Savannah Hempstead, Charlie Sudbrink, Alan Ricottilli, and Victoria Monty permitted to stay in the room. MOTION CARRIED.

An executive session was held from 10:00 a.m. to 10:21 a.m. at which time on motion of Mr. Waldbauer, seconded by Mr. Mantella, it was unanimously approved by voice vote to exit executive session.

AGENDA ITEM NO. 3 – Rescind Resolution No. 106-25 and Award Courthouse Dome Repair and Painting to Larrabee Painting, LLC

RESULT:	APPROVED [4 TO 1]
	Next: 8/19/2025 9:00 AM
MOVER:	Dominick Mantella, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Paul Heider, Eugene Waldbauer, Dominick Mantella, Keith VanGorder
NAYS:	Ronald J. Van Dee
EXCUSED:	Christopher Newell, Beau Harbin

ON MOTION OF HEIDER

RESOLUTION NO.

Rescind Resolution No. 106-25 and Award Courthouse Dome Repair and Painting to Larrabee Painting, LLC

WHEREAS, the Cortland County Highway Department advertised for proposals for the repair and painting of the Cortland County Courthouse Dome; AND

WHEREAS, sealed proposals were opened on April 17, 2025, at 2:00 p.m. at the Highway Administration Building; AND

WHEREAS, the bids received were as follows:

BIDDERS	BID AMOUNT
Larrabee Painting, LLC 4450 Kiwanis Road, Cincinnatus, NY 13040	\$307,500.00
Valley Restoration, LLC 254 South Lake Street, Litchfield, CT 06759	\$309,000.00

WHEREAS, Resolution No. 106-25, adopted on May 22, 2025, awarded the project to Valley Restoration, LLC; AND

WHEREAS, the Cortland County Legislature now finds it in the best interest of the County to rescind Resolution No. 106-25; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 106-25 is hereby rescinded in its entirety; AND BE IT FURTHER

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the Cortland County Legislature hereby awards the repair and painting of the Courthouse Dome Project to

Larrabee Painting, LLC, 4450 Kiwanis Road, Cincinnati, NY 13040, for an amount not to exceed \$307,500.00; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute an agreement with Larrabee Painting, LLC for the amount stated above; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from account HH16205.52320.CHEXT for the repair and painting of the courthouse dome as designated above.

Monthly Reports

1. IT Monthly Report

RESULT: COMPLETED

2. Weights and Measures Monthly Report

RESULT: COMPLETED

3. Solid Waste Monthly Report

RESULT: COMPLETED

4. Department of Public Works Monthly Report

RESULT: COMPLETED

Discussion Items

1. Application to Fill Vacancy on Dwyer Memorial Park Advisory Board

RESULT: COMPLETED

2. Airport Hangar

RESULT: COMPLETED

3. Future Landfill Options

RESULT: POSTPONED TO DATE CERTAIN (NO VOTE)

Next: 9/9/2025 9:00 AM

Adjournment

The meeting was closed at 10:23 AM



Public Works Committee

Committee Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Tuesday, June 10, 2025

9:00 AM

Room 302

Call to Order

The meeting was called to order at 9:02 AM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County	Vice Chair	Present	
Beau Harbin	Cortland County	Committee Member	Present	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Eugene Waldbauer	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Laurie Leonard	Cortland County	Personnel Officer	Present	
Jeri DuVall	Cortland County	Chief Assistant County Attorney	Present	
Charles Sudbrink	Cortland County	Highway Superintendent	Present	
Alan Ricottilli	Cortland County	Deputy Highway Superintendent	Present	
Chris Spadolini	Cortland County	Recycling Coordinator	Present	
Chris Driscoll	Cortland County	Deputy Mental Health Director	Present	
William McGovern	Cortland County	Legislator	Present	
Michael Kellaway	Cortland County	Buildings and Grounds Foreman	Present	
Kim Cameron	Cortland	Resident	Present	
Cathy Bischoff	Cortland County	Legislator	Present	
Don Chu	Cortland	Resident	Present	
Lori Canestaro	Cortland County	Buildings and Grounds Secretary	Present	
Joseph Nauseef	Cortland	Legislator	Present	9:41

Minutes Acceptance: Minutes of Jun 10, 2025 9:00 AM (Minutes Approval)

	County			AM
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Remote	
Nicole Compton	Cortland County	County Attorney Executive Assistant	Remote	
Carlita Withers	Cortland County	Deputy Director of Finance	Remote	
Andrea Herzog	Cortland County	Director of Finance	Remote	
Wendy Sturdevant	Cortland County	Finance and Administration	Remote	
Rebecca Glover	Cortland County	Resident	Remote	
Kelly Green	Cortland County	Finance and Administration	Remote	
Pam Winn	Cortland County	Resident	Remote	

Executive Session

It was MOVED by Mr. Heider, seconded by Mr. VanDee, and unanimously approved by voice vote of members present, to enter into an executive session to discuss matters leading to the demotion of a particular person, with Laurie Leonard and Jeri DuVall permitted to stay in the room. MOTION CARRIED.

An executive session was held from 9:04 a.m. to 9:18 a.m., at which time on motion of Mr. Newell, Seconded by Mr. VanDee, it was unanimously approved by voice vote to exit executive session.

Minutes Approval

1. Public Works Committee - Committee Meeting - May 6, 2025 9:00 AM

RESULT:	ACCEPTED
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2. Public Works Committee - Special Meeting - May 22, 2025 4:00 PM

RESULT:	ACCEPTED
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Resolutions

AGENDA ITEM NO. 1 – Authorize Supplemental Agreement No. 3 with NYSDOT/East River Crossing Over Tioughnioga River Bridge

RESULT:	APPROVED [UNANIMOUS]
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Next: 6/26/2025 6:00 PM

MOVER: Christopher Newell, Vice Chair

SECONDER: Beau Harbin, Committee Member

AYES: Newell, Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Supplemental Agreement No. 3 with NYSDOT/East River Crossing Over Tioughnioga River Bridge

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, P.I.N.

Minutes Acceptance: Minutes of Jun 10, 2025 9:00 AM (Minutes Approval)

375687, by Resolution No. 339-19; AND

WHEREAS, the Project for the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds, 15% through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York, and 5% non-federal funds; AND

WHEREAS, the NYSDOT is amending the previously adopted agreement by adding \$3,549,000.00 for the Construction Phase of said project; NOW THEREFORE BE IT

RESOLVED, that Supplemental Agreement No. 3 with the NYSDOT, amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility), amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023, and adding phase 3 Construction; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney, or designee, is hereby authorized to execute Supplemental Agreement No. 3 with NYSDOT, for the Construction Phase of the East River Crossing Bridge Replacement; AND BE IT FURTHER

RESOLVED, that the 2025 budget is amended as follows:

INCREASE REVENUE BUDGET:

HH512243.43597.ERRBR	State Transportation Aid	\$ 532,350
HH512244.44597.ERRBR	Federal Transportation Aid	\$2,839,200
HH99015.45031.ERRBR	Interfund Transfer-in	\$ 177,450
A.359900	Appropriated Fund Balance	\$ 177,450

INCREASE EXPENDITURE BUDGET:

HH51225.52800.ERRBR	Infrastructure	\$3,549,000
A99095.59950.ERRBR	Interfund Transfer-out	\$ 177,450

AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 2 – Authorizing Notice of Termination of the Lease Agreement Between Cortland County and the City of Cortland for the Use and Management of the County Gymnasium

Motion made by Mr. Heider to amend and remove the second Whereas clause, seconded by Mr. VanDee

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/26/2025 6:00 PM
MOVER:	Christopher Newell, Vice Chair
SECONDER:	Beau Harbin, Committee Member
AYES:	Newell, Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

ON MOTION OF HEIDER

RESOLUTION NO.

Authorizing Notice of Termination of the Lease Agreement Between Cortland County and the City of Cortland for the Use and Management of the County Gymnasium

WHEREAS, Cortland County and the City of Cortland entered into a lease agreement for the City's use and management of the County-owned gymnasium located at the Cortland County Office Building; AND

WHEREAS, the lease agreement allows for either party to provide written notice of non-renewal of said lease at least ninety (90) days prior to the end of the term, which is December 31, 2025; AND

WHEREAS, the County intends to terminate the lease agreement in accordance with the notice provisions; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes and directs that written notice be provided to the City of Cortland of the County's intent to terminate the lease agreement for the use and management of the County gymnasium at the end of the current lease term; AND BE IT FURTHER

RESOLVED, that the Chair of the Legislature is hereby authorized to issue the required notice of termination and to take all necessary actions to effectuate the termination of the lease agreement; AND BE IT FURTHER

RESOLVED, that the County Attorney shall forward a certified copy of this resolution and accompanying notice to the City of Cortland and any other necessary parties.

AGENDA ITEM NO. 3 – Abolish/Create Positions for Department of Public Works

RESULT: **APPROVED [UNANIMOUS]**

Next: 6/26/2025 6:00 PM

MOVER: Christopher Newell, Vice Chair

SECONDER: Ronald J. Van Dee, Committee Member

AYES: Newell, Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

ON MOTION OF HEIDER

RESOLUTION NO.

Abolish/Create Positions for Department of Public Works

WHEREAS, the Cortland County Buildings and Grounds Department is moving under the newly created Cortland County Department of Public Works; AND

WHEREAS, the Public Works Committee recommends the abolishment of the following full-time positions:

- One - Superintendent of Highway (Management, Grade 2, \$105,677-140,657, unclassified service)
- One - Deputy Superintendent of Highway (Management, Grade 5, \$85,067-113,223, exempt class)
- One - Superintendent of Buildings and Grounds (Management, Grade 8, \$68,475-91,141, competitive Class)
- One - Buildings and Grounds Foreperson (CSEA, Grade 19, \$27.2911-34.5436/hr, competitive class)
- One - Secretary 1 (CSEA, Grade 10, \$20.1738-25.5349/hr, competitive class); AND

WHEREAS, the Public Works Committee recommends the creation of the following full-time positions:

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One - Commissioner of Public Works (Management, Grade 1, \$113,603-151,206, pending jurisdictional classification)
 One - Deputy Commissioner of Public Works (Management, Grade 4, \$91,446-121,715, pending jurisdictional classification)
 One - Supervisor of Buildings and Grounds (Management, Grade 9, \$63,697-84,781, competitive class)
 One - Building Maintenance Mechanic (CSEA, Grade 10, \$20.1738-25.5349/hr, non-competitive class)

; NOW THEREFORE BE IT

RESOLVED, that the following positions are abolished effective June 29, 2025:

One - Superintendent of Highway (Management, Grade 2, \$105,677-140,657, unclassified service)
 One - Deputy Superintendent of Highway (Management, Grade 5, \$85,067-113,223, exempt class)
 One - Superintendent of Buildings and Grounds (Management, Grade 8, \$68,475-91,141, competitive class)
 One - Buildings and Grounds Foreperson (CSEA, Grade 19, \$27.2911-34.5436/hr, competitive class)
 One - Secretary 1 (CSEA, Grade 10, \$20.1738-25.5349/hr, competitive class); AND BE IT FURTHER

RESOLVED, that the following positions are created with approval to fill effective June 30, 2025:

One - Commissioner of Public Works (Management, Grade 1, \$113,603-151,206, pending jurisdictional classification)
 One - Deputy Commissioner of Public Works (Management, Grade 4, \$91,446-121,715, pending jurisdictional classification)
 One - Supervisor of Buildings and Grounds (Management, Grade 9, \$63,697-84,781, competitive class)
 One - Building Maintenance Mechanic (CSEA, Grade 10, \$20.1738-25.5349/hr, non-competitive class)

; AND BE IT FURTHER

RESOLVED, that the current Superintendent of Highways is hereby appointed to serve as Commissioner of Public Works for a term ending December 31, 2026, aligning with the remainder of the current appointment term.

Monthly Reports

1. I.T. Monthly Report

RESULT:	COMPLETED
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2. Highway Monthly Report

RESULT:	COMPLETED
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3. Solid Waste Monthly Report

RESULT:	COMPLETED
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Executive Session

It was MOVED by Mr. Heider, Seconded by Mr. Harbin, and unanimously approved by voice vote of members present, to enter into an executive session for discussions regarding proposed litigation, with Savannah Hempstead, Jeri DuVall, Charlie Sudbrink, Alan Ricottilli and Chris Spadolini permitted to stay in the room. MOTION CARRIED.

An executive session was held from 9:52 a.m. to 10:03 a.m., at which time on motion of Mr. Waldbauer, Seconded by Mr. Mantella, it was unanimously approved by voice vote to exit executive session.

Adjournment

The meeting was closed at 10:04 AM

Minutes Acceptance: Minutes of Jun 10, 2025 9:00 AM (Minutes Approval)



Public Works Committee

Special Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, July 10, 2025

3:00 PM

Room 302

Call to Order

The meeting was called to order at 3:02 PM by

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County	Vice Chair	Excused	
Beau Harbin	Cortland County	Committee Member	Present	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Eugene Waldbauer	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	3:11 PM
Sandra Price	Cortland County	Legislator	Present	3:02 PM
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Wendy Canfield	Cortland County	Executive Assistant to the County Administrator	Present	
Brooke Kemak	Cortland County	County Clerk	Present	
Laurie Leonard	Cortland County	Personnel Officer	Present	
William McGovern	Cortland County	Legislator	Present	
Nicole Compton	Cortland County	County Attorney Executive Assistant	Remote	
Katee Padbury	Cortland County	Program Coordinator	Remote	
Morgan Spaulding	Cortland County	Grants Administrator	Remote	
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Remote	

Executive Session

It was MOVED by Mr. VanDee, seconded by Mr. Harbin, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the appointment of a particular

Minutes Acceptance: Minutes of Jul 10, 2025 3:00 PM (Minutes Approval)

person, with Laurie Leonard, Savannah Hempstead and Wendy Canfield permitted to stay in the room.
MOTION CARRIED.

An executive session was held from 3:03 p.m. to 3:25 p.m., at which time on motion of Mr. Harbin, seconded by Mr. VanDee, it was unanimously approved by voice vote to exit executive session.

Resolutions

AGENDA ITEM NO. 1 – Create Position of Chief Information Officer Information Technology Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 7/17/2025 6:00 PM

MOVER: Beau Harbin, Committee Member

SECONDER: Eugene Waldbauer, Committee Member

AYES: Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

EXCUSED: Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO.

Create Position of Chief Information Officer Information Technology Department

WHEREAS, the needs of the agency will be better served by creating one full-time position of Chief Information Officer; AND

WHEREAS, the Department of Public Works Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one full-time-time position of Chief Information Officer (Management Compensation Plan, off-scale, \$145, 000, pending jurisdictional classification), be created with approval to fill on July 18, 2025.

Adjournment

The meeting was closed at 3:28 PM

Minutes Acceptance: Minutes of Jul 10, 2025 3:00 PM (Minutes Approval)



Public Works Committee

Special Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, July 24, 2025

5:30 PM

Room 302

Call to Order

The meeting was called to order at 5:35 PM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County	Vice Chair	Present	
Beau Harbin	Cortland County	Committee Member	Present	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Eugene Waldbauer	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Present	5:40 PM
Keith VanGorder	Cortland County	Committee Member	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County	Commissioner of Public Works	Present	
Alan Ricottilli	Cortland County	Deputy Commissioner of Public Works	Present	
Laurie Leonard	Cortland County	Personnel Officer	Present	
Jason DeRaiche	Cortland County	Safety Director	Present	
William McGovern	Cortland County	Legislator	Present	
Sandra Price	Cortland County	Legislator	Present	
Jason Prentice	Cortland County	Legislator	Present	
Cathy Bischoff	Cortland County	Legislator	Present	
Joseph Nauseef	Cortland County	Legislator	Present	
Linda Jones	Cortland County	Legislator	Present	
Reed Cleland	Cortland County	Legislator	Present	
James Bauman			Remote	

Minutes Acceptance: Minutes of Jul 24, 2025 5:30 PM (Minutes Approval)

Resolutions

AGENDA ITEM NO. 1 – Appoint Chief Information Officer

It was MOVED by Mr. Harbin, seconded by Mr. Newell, and unanimously approved by voice vote of members present, to enter into an executive session to discuss matters leading to the appointment of a particular person or corporation, with Savannah Hempstead, Laurie Leonard, Charlie Sudbrink, Al Ricottilli, and Jason DeRaiche permitted to stay in the room. MOTION CARRIED.

An executive session was held from 5:35 p.m. to 5:47 p.m., at which time on motion of Mr. Harbin, seconded by Mr. VanDee, it was unanimously approved by voice vote to exit executive session.

RESULT: APPROVED [UNANIMOUS]

Next: 7/24/2025 6:00 PM

MOVER: Christopher Newell, Vice Chair

SECONDER: Beau Harbin, Committee Member

AYES: Newell, Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

ON MOTION OF HEIDER

RESOLUTION NO.

Appoint Chief Information Officer

WHEREAS, Resolution No. 150-25 created the full-time position of Chief Information Officer;
AND

WHEREAS, the County Legislature has received the recommendation for appointment of _____ as Chief Information Officer; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as Chief Information Officer at an annual salary of \$145,000 (Management Compensation Plan, off scale, full-time, 40 hours/week, pending jurisdictional classification) effective _____.

AGENDA ITEM NO. 2 – Award Bid/Authorize Agreement for the Handling, Transportation and Safe Disposal of Household Hazardous Waste - Highway Department

RESULT: APPROVED [UNANIMOUS]

Next: 7/24/2025 6:00 PM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Christopher Newell, Vice Chair

AYES: Newell, Harbin, Van Dee, Heider, Waldbauer, Mantella, VanGorder

ON MOTION OF HEIDER

RESOLUTION NO.

Award Bid/Authorize Agreement for the Handling, Transportation and Safe Disposal of Household Hazardous Waste - Highway Department

WHEREAS, the Cortland County Department of Public Works advertised for bids for the Handling, Transportation and Safe Disposal of Household Hazardous Waste; AND

WHEREAS, the Cortland County Department of Public Works has received the following bids

Minutes Acceptance: Minutes of Jul 24, 2025 5:30 PM (Minutes Approval)

for the Handling, Transportation and Safe Disposal of Household Hazardous Waste:

Bidders	Per/Car	Min. Charge	Testing Unknown/Unlabeled/Generic Items
North Ward Environmental Services	\$39.50	\$14,250.00	\$0.00
Clean Harbors Environmental Services	\$40.50	\$7,675.00	\$25 each item
MXI Environmental Services	\$70.00	\$12,000.00	\$0.00
Environmental Service Group	\$100.00	\$20,000.00	\$0.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the County hereby awards the agreement for The Handling, Transportation and Safe Disposal of Household Hazardous Waste bid to North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 for the bid prices listed above; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account EL81605.54625 for the Handling, Transportation and Safe Disposal of Household Hazardous Waste to North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 for a cost not to exceed \$14,250.00; AND BE IT FURTHER

RESOLVED, that North Ward Environmental Services, 75 Lane Road, Suite 406, Fairfield NJ 07004 shall have the option to renew the contract under the same terms and conditions for a maximum of three one-year extensions, conditioned on mutual agreement between the bidder and the County; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature is hereby authorized and directed to execute an agreement with North Ward Environmental Services, 75 Lane Road, Suite 406; Fairfield NJ 07004.

Adjournment

The meeting was closed at 5:51 PM

Minutes Acceptance: Minutes of Jul 24, 2025 5:30 PM (Minutes Approval)

ON MOTION OF PAUL HEIDER, COMMITTEE CHAIR

AGENDA ITEM NO. 1

Create One Per Diem Network Technician - Personnel

WHEREAS, the needs of the agency will be better served by creating one per diem position of Network Technician; AND

WHEREAS, the Public Works Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one position of Network Technician (Grade 18, \$26.3374-33.3363/hr, CSEA, competitive class, per diem, up to 17 hrs/week, no benefits), be created with approval to fill on August 29, 2025.



Personnel Change Justification Form

Requested Change: ☐ Abolish/Create ☐ Reallocation ☐ Abolish ☒ Create

Position Name (s): Create Network Tech - Per Diem Abolish _____

Bargaining Unit: _____

Purpose and Background:

A position to fill gaps in IT Support for part-time or as needed roles to support low staff conditions.

Fiscal Impact: ☒ County Funded _____ % ☐ Grant Funded _____ % Grant Exp. Date _____

Current Grade/Salary of Position: Grade 18 Salary Range \$ 26.3374

Requested Grade/Salary of Position: Grade _____ Salary Range \$ _____

Annual Increase: \$ _____ County Share: \$ _____ # of Positions Affected: _____

Goals:

To offset some additional load with vacancies of current positions.

Operational Impact:

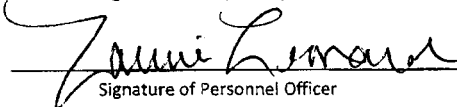
Currently Short 3 positions in the IT Department of different capacities and skill set. Will take up slack and help move the needle on upcoming and continuing projects.

Requested By:


Signature of Requesting Department Head

8/5/25
Date

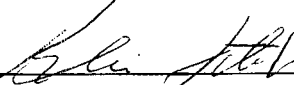
Personnel Officer Approval


Signature of Personnel Officer

8/5/25
Date

County Administrator Budget Impact Statement:

County Administrator Approval


Signature of County Administrator

8/5/25
Date

Statutory Committee Approval

Signature of Committee Chair after Committee Vote

Date

ON MOTION OF PAUL HEIDER, COMMITTEE CHAIR**AGENDA ITEM NO. 2****Resolution Accepting the Donation of a Playground from the Kiwanis Club of Cortland County to be Installed at Dwyer Memorial County Park and Authorizing the Naming of the Playground in Honor of the Kiwanis Club**

WHEREAS, the Kiwanis Club of Cortland County, a long-standing civic organization dedicated to serving the children and families of our community, has generously undertaken a project to fund and donate a new playground to be installed at Dwyer Memorial County Park; AND

WHEREAS, the Kiwanis Club of Cortland County was awarded grant funding from the Kiwanis Children's Fund to support a portion of the playground project, and successfully raised the additional necessary funds; AND

WHEREAS, this donation will provide a safe, inclusive, and recreational space for children and families in Cortland County and will enhance the overall amenities and public use of Dwyer Memorial County Park; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature has reviewed and recommends acceptance of this generous donation, as well as the formal naming of the playground in honor of the Kiwanis Club of Cortland County in recognition of their commitment to the community; AND

WHEREAS, the Cortland County Legislature wishes to express its deep appreciation for the Kiwanis Club's commitment to public service and support for community recreation; NOW, THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the donation of a playground from the Kiwanis Club of Cortland County to be installed at Dwyer Memorial County Park; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature authorizes the naming of the new playground in honor of the Kiwanis Club of Cortland County, in recognition of their generous contribution to the community and dedication to the children of Cortland County; AND BE IT FURTHER

RESOLVED, that the Public Works Commissioner, or their designee, is authorized to coordinate the installation of the playground in accordance with County policies and applicable safety standards; AND BE IT FURTHER

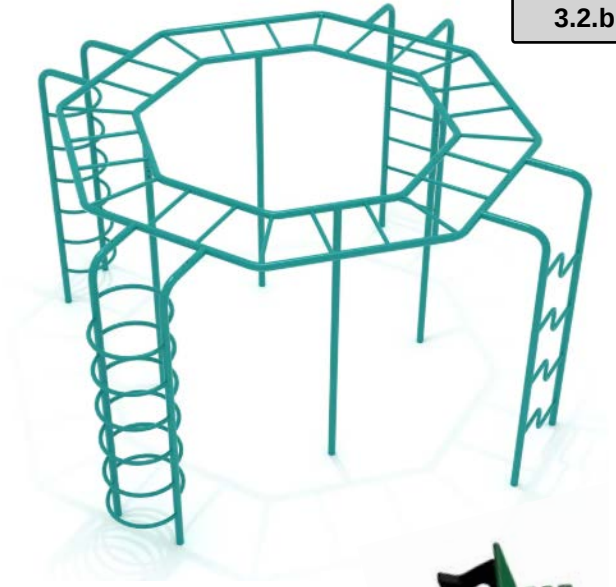
RESOLVED, that a suitable sign or marker recognizing the Kiwanis Club of Cortland County shall be installed at or near the playground, with the design and wording to be approved by the County; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature shall forward a certified copy of this resolution to the Kiwanis Club of Cortland County and all others deemed necessary and proper.

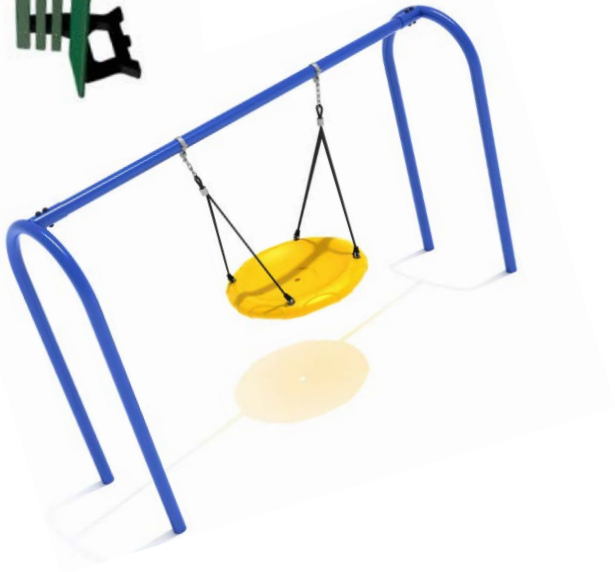
The Kiwanis Children's Fund would like the top 3 lines below. If possible I would like to recognize the other organizations that contributed to making this happen.

Kiwanis Community Playground
A grant from the Kiwanis Children's Fund
Kiwanis of Cortland

Cortland County Parks & Recreation	Cortland Community Foundation
Cortland Community Service Club	The Yaman Foundation
Cortland Breakfast Rotary Club	The Tennant Family



3.2.b



Attachment: Playground Layout 8.8.25 - Kiwanis (13179 : Resolution Accepting Donation

ON MOTION OF PAUL HEIDER, COMMITTEE CHAIR**AGENDA ITEM NO. 3****Rescind Resolution No. 106-25 and Award Courthouse Dome Repair and Painting to Larrabee Painting, LLC**

WHEREAS, the Cortland County Highway Department advertised for proposals for the repair and painting of the Cortland County Courthouse Dome; AND

WHEREAS, sealed proposals were opened on April 17, 2025, at 2:00 p.m. at the Highway Administration Building; AND

WHEREAS, the bids received were as follows:

BIDDERS	BID AMOUNT
Larrabee Painting, LLC 4450 Kiwanis Road, Cincinnatus, NY 13040	\$307,500.00
Valley Restoration, LLC 254 South Lake Street, Litchfield, CT 06759	\$309,000.00

WHEREAS, Resolution No. 106-25, adopted on May 22, 2025, awarded the project to Valley Restoration, LLC; AND

WHEREAS, the Cortland County Legislature now finds it in the best interest of the County to rescind Resolution No. 106-25; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 106-25 is hereby rescinded in its entirety; AND BE IT FURTHER

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the Cortland County Legislature hereby awards the repair and painting of the Courthouse Dome Project to Larrabee Painting, LLC, 4450 Kiwanis Road, Cincinnatus, NY 13040, for an amount not to exceed \$307,500.00; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute an agreement with Larrabee Painting, LLC for the amount stated above; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from account HH16205.52320.CHEXT for the repair and painting of the courthouse dome as designated above.



01010111 01100101 00100111
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Information
Technology

CORTLAND COUNTY

Tom McGrath
Deputy Director

June 23, 2025

Information Technology June 23 Monthly Report

Executive Summary

- IT
 - Network infrastructure
 - Unexpected
 - 2 switch failures this month.
 - More scans for vulnerabilities coming
 - More Windows Updates coming
 - Network Technician vacancy
 - Postponed for later analysis after a pending Risk analysis.
 - Alertus Notification Software Roll-out completed (Go-2-Blu Replacement)
 - Training is being developed by a joint effort with the Security Officer and I.T.
 - Administrator training dates scheduled
 - Network Technician – Per Diem to fulfill the permanent position temporarily.
 - Eric Johnson – Approval to extend his time on a Per Diem basis for short term coverage
 - Pending approvals for hardware/license purchases.
- PSB
 - New Virtual Servers built for TRACS / ProQa-Aqua for upgrade purposes
 - Windows 11 Upgraded laptops being swapped into cars via approved schedule with Lt. Gallagher.
- DSS
 - According to James Harvey
 - DSS Phones have been migrated to county owned switches and on to our county network
- Mental Health
 - Working on quotes for new building for door security & Cameras
 - Locks and Strikes need to be ordered
- County Clerk
 - Successfully moved. New phones are being installed
 - Some cabling has to be re-ran due to old and deteriorated cable issues
- CWCC
 - Prepare RFQ to terminate county owned fiber in the TC3 Extension building.
 - Pending Timeline not yet established.

Attachment: IT July Report (13131 : IT Monthly Report)

Departmental Priorities and Focus

Create a clear vision of IT for the future

- Status: In Process
 - Steering committee meeting moved to July 10th.
 - Discussion items being worked on:
 - Laserfiche uses
 - Pending review and approval from County Administrator for New/Change/Remove Employee IT Form recently created.
 - Laurie Leonard & Pam Abbott added to Committee
 - Next meeting review A.I. Policy – (Tentative)
 - Review 5yr Plan
 - No 5yr Plan document in place Developing a Draft. Apparently, never truly completed.
 - Members
 - Tom McGrath, IT – Interim Chair
 - Lisa Perfetti, Health – Security Officer
 - Beau Harbin, Legislature
 - Rob Corpora, County Administration
 - Savannah Hempstead, Legislature
 - Brooke Kemak, County Clerk
 - Andrea Herzog, Finance
 - James Harvey, DSS
 - Patty Schaap, Mental Health
 - Alicia Wheaton, Probation
 - John Gallagher, Sheriff
 - Scott Roman, DERC
 - Wendy Canfield, Admin Secretary
 - Christopher Driscoll, Deputy Dir. Mental Health
 - Laurie Leonard – Director of Personnel
 - Pam Abbott – Deputy Director of Personnel

County Wide Services

- Provide mail and print services to all County departments
 - Mailing list management
- Provide fast reliable computer network for entire County
- Prepare new computers for Departments
- Maintain and enhance application programs for various departments to provide accurate and timely reports
- Monitor our security posture to mitigate the threat of ransomware and other attacks
- Provide desktop support
- Telecommunications support
- Access control to County buildings
- Camera and security systems
- Respond to requests for email archiver information (FOIL requests, etc.)
- Respond to alerts from intrusion detection system (IDS)
- Assign Munis roles and permissions
- Assign MFA Tokens to end users

Departments

- Aging
- Assigned Counsel
- Buildings and Grounds
- CAC
- CWCC
- County Administration
- County Attorney
- County Clerk
- DERC
- DMV
- DSS
- District Attorney
- Elections
- Finance
- Grant Administration
- Health
- Highway
- Legislators
- Mental Health
- Personnel
- Planning
- Probation
- Public Defender
- RPTS
- Recycling
- Sheriff
- Soil and Water Conservation District
- Solid Waste
- Treasurer
- Veterans

External Agencies

- SUNY Cortland
- Homer PD
- Homer FD
- Cortland PD
- Cortland FD
- NYSP
- MAVAC
- Town of Cortlandville
- Town of Freetown

Contracts (Company, Service, Amount, Expires, Informational/Action Required)

• Alertus	Panic button system	TBD/year	TBD	Info.
• Palo Alto	Firewall maint.	N/A	Discontinued	Info.
• Barracuda	Load balancer maint.	\$5,000/year	12/31/2024	Info.
• All Mode	Phones - Support	\$15,699/year	12/31/2024	Info.
• GoDaddy	SSL Certificate	\$450/year	7/15/2025	Info.
• Barracuda	Email security gateway	\$9,000/year	8/23/2024	Info.
• SHI	SAN maintenance	\$24,000/year	12/31/2024	Info.
• Barracuda	Email archiver maint.	\$5,688/year	2/26/2025	Info.
• Cisco	WebEx	\$10,000/year	6/30/2024	Info.
• Westlaw	Online Legal Search	\$17,000/year	8/31/2026	Info.
• Toshiba Business Sol.	Copier/Printers	\$63,000/year	12/31/2026	Info.
• FirstLight	Phone/Internet	\$32,436/year	4/30/2027	Info.
• Pitney Bowes	Postage Meter	\$5,820/year	6/30/2027	Info.



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01101000 01100101 01110010
01100101 00100000 01110100
01101111 00100000 01101000
01100101 01101100 01110000
00100001

**Information
Technology**

CORTLAND COUNTY

**Tom McGrath
Deputy Director**

June 21, 2025

Information Technology July 21 Monthly Report

Executive Summary

- IT
 - Network infrastructure
 - Unexpected
 - Door – Badge scan device failures working to move some around
 - More scans for vulnerabilities coming
 - More Windows Updates coming
 - Network Technician vacancy
 - Postponed for later analysis after a pending Risk analysis/Review of new CIO.
 - Computer Support Specialist Resignation
 - Last day is 8/1/25 – Handles all departmental billing/purchasing/invoicing/New Employee processing/Mail/Mass print jobs to name a few.
 - Expect Delays until position is filled.
 - Alertus Notification Software Roll-out completed (Go-2-Blu Replacement)
 - Training is being developed by a joint effort with the Security Officer and I.T.
 - Administrator training completed
 - Network Technician – Per Diem to fulfill the permanent position temporarily.
 - Eric Johnson – Still Pending Approval to extend his time on a Per Diem basis for short term coverage.
 - Pending approvals for hardware/license purchases.
- PSB
 - New Virtual Servers built for TRACS / ProQa-Aqua for upgrade purposes
 - Windows 11 Upgraded laptops being swapped into cars via approved schedule with Lt. Gallagher.
- DSS
 - According to James Harvey
 - DSS Phones have been migrated to county owned switches and on to our county network
- Mental Health
 - Renewing quotes for Door Security System
 - 3 required and two responded. Working with separate vendor on third quote.
 - Locks and Strikes need to be ordered
- CWCC
 - Prepare RFQ to terminate county owned fiber in the TC3 Extension building.
 - Pending Timeline estimated 60 days to requote.
 - Student Help is working out well with our department.

Attachment: IT Monthly Report August (13131 : IT Monthly Report)

Departmental Priorities and Focus

Create a clear vision of IT for the future

- Status: In Process
 - Steering committee meeting moved to July 10th.
 - Discussion items being worked on:
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 - Pending review and approval from County Administrator for New/Change/Remove Employee IT Form recently created.
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 - Next meeting review A.I. Policy – (Tentative)
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- Provide desktop support
- Telecommunications support
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- Respond to alerts from intrusion detection system (IDS)
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- Assign MFA Tokens to end users

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- CWCC
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- County Attorney
- County Clerk
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- DMV
- DSS
- District Attorney
- Elections
- Finance
- Grant Administration
- Health
- Highway
- Legislators
- Mental Health
- Personnel
- Planning
- Probation
- Public Defender
- RPTS
- Recycling
- Sheriff
- Soil and Water Conservation District
- Solid Waste
- Treasurer
- Veterans

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- Homer FD
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- Cortland FD
- NYSP
- MAVAC
- Town of Cortlandville
- Town of Freetown

Contracts (Company, Service, Amount, Expires, Informational/Action Required)

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• SHI	SAN maintenance	\$24,000/year	12/31/2024	Info.
• Barracuda	Email archiver maint.	\$5,688/year	2/26/2025	Info.
• Cisco	WebEx	\$10,000/year	6/30/2024	Info.
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• Toshiba Business Sol.	Copier/Printers	\$63,000/year	12/31/2026	Info.
• FirstLight	Phone/Internet	\$32,436/year	4/30/2027	Info.
• Pitney Bowes	Postage Meter	\$5,820/year	6/30/2027	Info.



CORTLAND COUNTY WEIGHTS AND MEASURES
60 Central Ave., Cortland NY 13045 - (607)753-5025
choll@cortlandcountyny.gov
Monthly Report

4.2.a

Chris Holl
Director

July 2025

July looked great with the weather cooperating to get more fuel pumps done.

These numbers should increase next month, and we should start to see a noticeable increase in revenue for the year.

Test Type	Qty
Computing Scale	15
Customer Scale	3
Vehicle Scale	1
Prescription Scale	1
Petroleum Pump	82
Petroleum Samples	12

Total Fees Paid YTD	\$2,860.00
Total Fees Un-Paid YTD	\$3,216.00

Attachment: 202507_Weights and Measures (13153 : Weights and Measures Monthly Report)

DEPARTMENT OF PUBLIC WORKS
Solid Waste Activities Report
June & July 2025

Administration

- ❖ Working on annual reports.
- ❖ Application to NYS DEC for collection of Household Hazardous Waste

Landfill

- **Leachate Hauling** – Continued transportation of leachate to the City’s WWTP. We have hauled **224,000** gallons from Pine Tree, **24,000** gallons from Ground Water Vault and **2,199,000** gallons from West Side.
- **Cover Material** – Auto fluff **249** tons received.
- **Solid Waste** – **4,763** tons received.
- **Sludge** – **868** tons received.
- **C&D** – **1,320** tons received.
- **Glass** – **414** tons from Casella (this includes private haulers that Casella has hauling), **15** tons from Recycle Center.
- **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odor.
- **Equipment** – Ongoing scheduled service and routine preventive maintenance.
- **Landfill Capping project** – R&L Development is on site (project to be completed by end of 2025).
- **Leachate Collection System** – Jamko Technical Services completed annual cleaning and inspection of Leachate Collection system.

Recycling

- Single stream to Casella’s – **351** tons. Total cost - **\$22,815**
- Cardboard to market – **None, stockpiling due to low market rates.**
- Glass from recycling to landfill – **15** tons.
- Glass from Casella to Landfill – **414** tons. Total Revenue – **\$14,664**
- Electronics Recycled – **13** tons.

DEPARTMENT OF PUBLIC WORKS
Activities Report – June & July

Administration

Monthly Superintendents Meeting
 Department Head Meeting

Highway

Structure Projects:

West Scott Road box culvert replacement- Partnering with Soil&Water, structure built
 East River Crossing bridge replacement – In Final design. Plan to go to bid Fall 2025
 High Bridge Road bridge replacement – In Preliminary Design
 Bridge NY - Pine Hill Bridge and Cold Brook Box Culvert. Waiting for contracts from NYSDOT

Road Projects:

Union Valley Rd- Completed
 Lower Cincinnatus Willet Road – Completed
 Cheningo Road – Completed
 Cold Brook Road – Completed
 Fair Haven Road- completed

Road Maintenance – Pothole repairs, tree and brush maintenance, roadside ditching, driveway culvert replacements, road side mowing, Crack Filling and placed 30 miles of oil & stone.

Salt Usage - Season Total = 14,998 tons

Dwyer Park - Lawn care, facility maintenance and cleaning. Wade Pool opened. Placed timbers and mulch for new playground.

Airport

T Hangar Occupancy - All hangers are occupied, 9 on waiting list
 Aircraft Hanger - Design has begun

Buildings & Grounds – Addressing Facility Dude work orders, West Courthouse Stairs completed and renovations at Courthouse in progress.

Staffing - 9 full time positions open (includes Highway, B&G and Landfill).

**CORTLAND COUNTY DEPARTMENT OF HIGHWAYS****60 Central Avenue****Cortland, New York 13045****PHONE: (607) 753-9377 FAX: (607) 756-8852****CHARLES SUDBRINK**
Superintendent of Highways**ALAN RICOTTILLI**
Deputy Superintendent of Highways**RUTH STANTON**
Fiscal Office**Cortland County Landfill****Transfer Station**

Initial costs: Property?

Transfer Station 120-150 ton capacity, \$2,000,000.00- \$4,000,000.00

Compacting units- 2, \$314,000.00

Walking floor trailers- 6, \$780,000.00

Semi-tractors- 2, \$360,000.00

Scale with radiation detection, \$110,000.00

Skid steers 2, \$180,000.00

Total: \$3,744,000.00- \$5,744,000.00

Central New York Landfill Cells

Madison County 3.76ac, \$4.675 Million 2023, ~ 730,000cy airspace

Chenango County 3.7ac, \$4.6 million 2023

Oswego County 9.4ac, \$7.1 million 2024, ~ 1.4 million cy airspace



CORTLAND COUNTY DEPARTMENT OF HIGHWAYS

60 Central Avenue
Cortland, New York 13045
PHONE: (607) 753-9377 FAX: (607) 756-8852

CHARLES SUDBRINK
Superintendent of Highways

ALAN RICOTTILLI
Deputy Superintendent of Highways

MICHELLE CHACE
Fiscal Office

Future Landfill Options

Cortland County has reached the point where it is necessary to evaluate the future of solid waste management for the residents and business owners of Cortland County.

The Cortland County Landfill (West Side, Cell 2A, 2B) has approximately 11 years of remaining site life. If it is determined that it is in the best interest for the County to expand the current landfill, the process of permitting and construction can take up to 10 years. Therefore, it is essential that the County develop a plan for the future of solid waste management in Cortland County this year.

There are a few feasible options to manage solid waste in Cortland County. One option would be to construct a transfer station and haul waste to another facility outside of the County. The initial investment for this option would be roughly 4-6 million dollars. Staffing levels would remain the same as long as the facility outside of the County is within 100 miles.

The benefits of operating a transfer station opposed to a landfill are:

- Fewer New York State DEC regulations
- Less Leachate
- No Landfill closure costs
- Possibility of a more convenient location for haulers

The negatives of operating a transfer station opposed to a landfill are:

- Uncertainty of facilities accepting waste when the County's site life has ended
- Limited ability to control costs
- Property location? Buy, rent or lease

The option of hiring an independent contractor to operate and/or transport waste from a transfer station should also be considered. While the initial investment would be similar to the first option, there may be the opportunity to reduce operating costs.

Another option would be to expand Cortland County's existing landfill. The initial investment for this option would be roughly 1 million in permitting fees plus an additional 1 million per acre of expansion.

The benefits of expanding the current landfill opposed to a transfer station are,

- Infrastructure, Leachate can be plumbed into existing tanks
- Possibility of generating more carbon credits with the newly installed gas collection system
- Responsible, waste produced in Cortland County stays in Cortland County

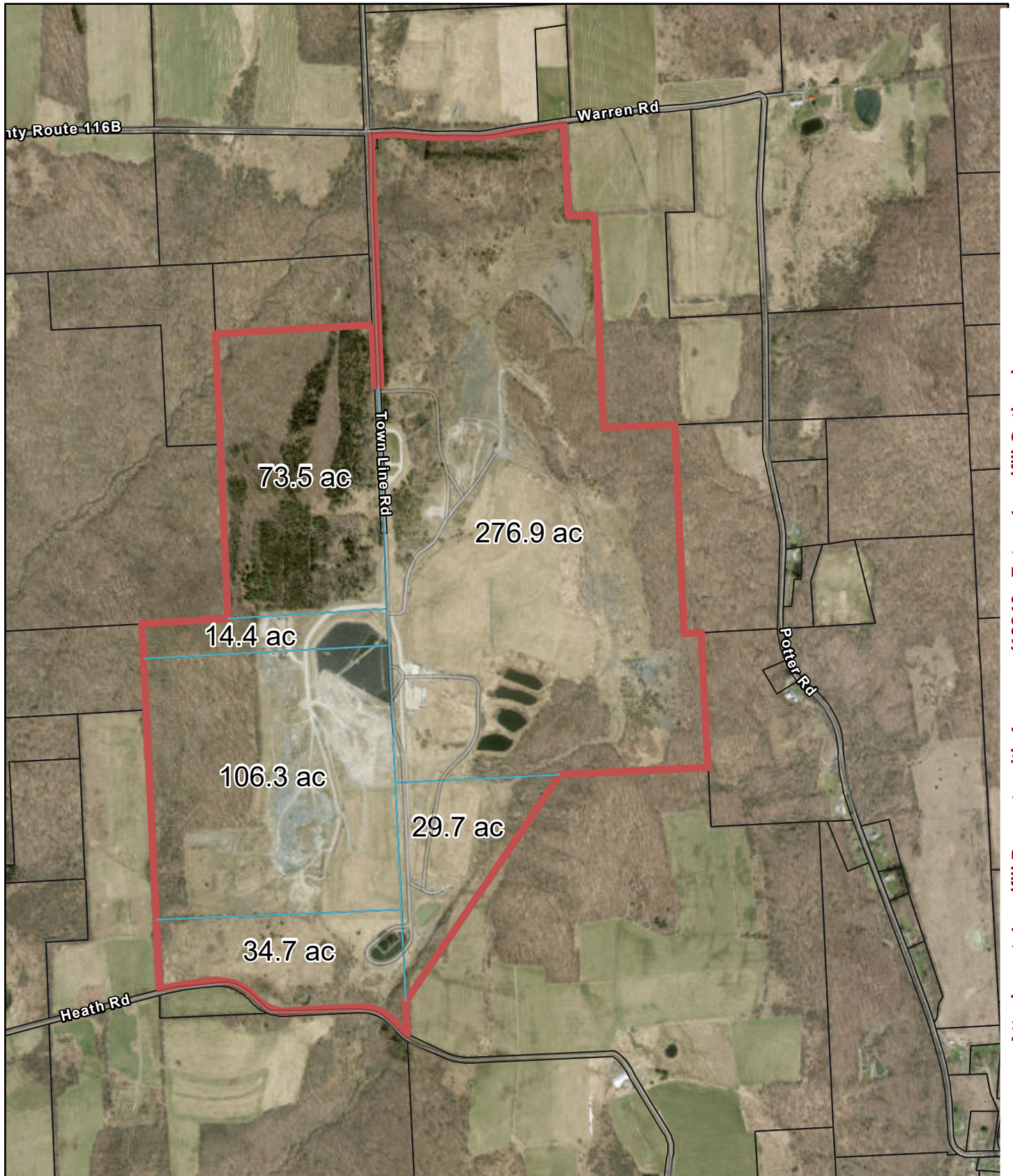
- Cortland County owns enough property to expand
- Security, guaranteed destination and costs

The negatives of expanding the current landfill opposed to a transfer station are,

- Continued New York State DEC regulations and the uncertainty of new regulations
- Leachate production
- Initial investment is larger than constructing a transfer station

Cortland County Landfill (535.5 ac)

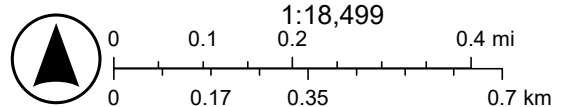
5.3.d



Attachment: Landfill Property with Acreage (12846 : Future Landfill Options)

2/4/2025, 1:12:46 PM

 Cortland County Parcels



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

80 "Cortland County" (2433247488)

00:28:15.059 --> 00:28:34.559

Everybody's looking at the math, so the partial is 276.9 acres, pretty much unusable for any future development.

81 "Cortland County" (2433247488)

00:28:34.559 --> 00:28:50.549

The old cells are there and the very important side is very wet and drainstored the road, not feasible 6.3 and the 14.4.

82 "Cortland County" (2433247488)

00:28:50.549 --> 00:29:05.609

Is our current landfill and see the the area of black, those are the tired chests and the lower hand those tired chips section the landfill that we're feeling right now.

83 "Cortland County" (2433247488)

00:29:05.609 --> 00:29:22.619

And we have approximately ten years left in that area, we'll be getting our space survey done next month that will give us a better idea, but we're right around ten, maybe.

84 "Cortland County" (2433247488)

00:29:22.619 --> 00:29:41.039

If we were to expand, the expansion would be in the 73.5 acre parcel or to the west of the one oh 63 acre parcel.

85 "Cortland County" (2433247488)

00:29:41.039 --> 00:29:56.099

The 73.5 acre parcel would be the cheapest place to expand uphill from take take over and are.

86 "Cortland County" (2433247488)

00:29:56.099 --> 00:30:13.469

Gas collection system is right in the lower right hand corner of something 3.5 acre carcel. So our gas collection. How long would the 73.5 acres.

87 "Cortland County" (2433247488)

00:30:13.469 --> 00:30:29.969

It's the lifespan of that with cells added to it. It all depends on the size of the cell, you wanted to do it in stages or if you wanted to build one huge cell.

88 "Cortland County" (2433247488)

00:30:29.969 --> 00:30:45.149

The information I handed out six months ago, not to be super accurate on this but it was right around a million dollars in acre the last few bit out.

89 "Cortland County" (2433247488)

00:30:45.149 --> 00:31:01.859

That lasts us 20.5 years. Chenango County had a four year cell that was almost five.

90 "Cortland County" (2433247488)

00:31:06.299 --> 00:31:23.519

Not exact numbers but it was about two years in acre you go obviously the higher you can go if you could give a 100 so the 276 acre.

91 "Cortland County" (2433247488)

00:31:23.519 --> 00:31:41.639

Because the reason why the county have owned that solely for buffers. Yeah. How long does it take to build this stuff?

92 "Cortland County" (2433247488)

00:31:41.639 --> 00:31:57.719

Season the summer because if we've got ten years to go on what we have now, then eight years from now we need to really put the permitting process takes up to eight years. Yeah.

93 "Cortland County" (2433247488)

00:31:57.719 --> 00:32:15.029

Is this question and answer session right now shared so when when some of the prob process that we're looking at weigh station.

94 "Cortland County" (2433247488)

00:32:15.029 --> 00:32:30.779

And, you know, if the county was looking at it like transfer station, do you find that economically environmentally that.

95 "Cortland County" (2433247488)

00:32:30.779 --> 00:32:47.279

That is a positive way to go for us because I can remember when we were looking at doing recycling and you had a I can't remember what state it looked.

96 "Cortland County" (2433247488)

00:32:47.279 --> 00:33:07.279

We were, we were shipping that was doing really well, they ended up with a fire and then we stopped stopped using. So when you're looking at transfer, can we is that is it something that you're gonna always have over your head that we're gonna have to keep searching from.

97 "Cortland County" (2433247488)

00:33:07.279 --> 00:33:23.339

Well, ten years we got, we got this landfill we're gonna do and then now we gotta go and bid again with tipping fees, now we gotta go over here versus just doing, just doing this. I mean when you're looking at.

98 "Cortland County" (2433247488)

00:33:23.339 --> 00:33:43.339

Much road traffic that you get just for that stuff to be called out, for instance. With the transfer station you can be here wouldn't make sense to have it when you're gonna build a transfer station. So then that's what.

99 "Cortland County" (2433247488)

00:33:43.339 --> 00:34:01.439

For property that we have to acquire or or utilize so yeah if you were gonna build a transfer station I would highly recommend that you build it as close to rail card as possible just for that point you made, that will be probably everyone hearing the last few years.

100 "Cortland County" (2433247488)

00:34:01.439 --> 00:34:17.039

And they're gonna get a permit to extend and expand or aren't they and it's always drama and then get a permit. Some day they may not get a permit. And you're always gonna be wondering where.

101 "Cortland County" (2433247488)

00:34:17.039 --> 00:34:34.829

Going of Indiana that books to. Because a lot of people rail carrying their ways to Ohio and Indiana where they had huge plans.

102 "Cortland County" (2433247488)

00:34:34.829 --> 00:34:50.189

It yeah the future is very uncertain. And that's the thing that is the future is on certain this part is not and and we're looking at 73 acres of potentially.

103 "Cortland County" (2433247488)

00:34:50.189 --> 00:35:07.169

Giving us 50 more years or or whatever in into the of we already own because we're still, even with the old, the old site, we're still pulling.

104 "Cortland County" (2433247488)

00:35:07.169 --> 00:35:22.469

So even if we go to transport station not putting anything in there would still a cost to us because we're still pulling each of. So to me that it seems like with this committee that I think my, my.

105 "Cortland County" (2433247488)

00:35:22.469 --> 00:35:42.269

Rathers would be start doing the processing for Otherwen I spoke a week or so ago and we were gonna sit down in the near future before next committee and the pros and cons to.

106 "Cortland County" (2433247488)

00:35:42.269 --> 00:35:57.929

The transfer station pros and cons to expansion. But at the end of the day, if you're only looking at a 56 acre cell to begin with, with future expansion, your initial upfront be very similar in cost.

107 "Cortland County" (2433247488)

00:35:57.929 --> 00:36:14.849

With with prices now as you know now, right? That's the trick, but also transfer stations from now, there's gonna be a lot more money. It's gonna be relatively, you know.

108 "Cortland County" (2433247488)

00:36:14.849 --> 00:36:33.149

I think everything's gonna go up similar prices. I don't think the transfer station is gonna go up a lot more than than direction to go that's today's dollar. Okay.

109 "Cortland County" (2433247488)

00:36:33.149 --> 00:36:53.149

You say it takes. Are you allowing comment Chris? Is it gonna be a good question? Are you allowing public comment anybody? It's just a quick question. You said it takes up to eight years to get for everybody, we got ten years.

110 "Cortland County" (2433247488)

00:36:53.149 --> 00:37:11.339

What is our backup plan in the event that we don't know every eight years with a couple of years to try and come up with, we have a backup plan situation, which is.

111 "Cortland County" (2433247488)

00:37:11.339 --> 00:37:26.939

I think we really shouldn't go this because the least we can control the price, go to a transfer station and all of a sudden these stays don't NO longer take it.

112 "Cortland County" (2433247488)

00:37:26.939 --> 00:37:43.169

How many of these \$200, so at least with this we could have a better so there's very few counties with landfills, right?

113 "Cortland County" (2433247488)

00:37:43.169 --> 00:37:58.319

23 or something like that. 25 total landfills in New York. A lot of them are private. Okay. So more values than not are going.

114 "Cortland County" (2433247488)

00:37:58.319 --> 00:38:16.320

Transfer and make it fast out of the county, is that what's going on? But yeah, but certain circumstances is because they have NO place else to expand. If the county was thinking about hoping a new landfill on the west side of the or somewhere else.

115 "Cortland County" (2433247488)

00:38:16.320 --> 00:38:34.770

I would highly recommend not moving forward because of the liability. I mean we have the infrastructure but a lot of lands goes closed because they have NO more capacity. Not what they just want.

116 "Cortland County" (2433247488)

00:38:34.770 --> 00:38:50.070

Okay, another quick question and I know you don't know, probably a dumb question but.

117 "Cortland County" (2433247488)

00:38:50.070 --> 00:39:05.610

So with whoever you contract with for the landfill, does the county hold any liability on that landfill if something gets into it that is.

118 "Cortland County" (2433247488)

00:39:05.610 --> 00:39:21.510

Whatever their BEC or whatever we put it finds a problem and says here are the finds does whoever contracts to that share in that fine?

119 "Cortland County" (2433247488)

00:39:21.510 --> 00:39:36.540

The only reason why I ask is because in my line of work, we're very selective where we take our our voice solely because of.

120 "Cortland County" (2433247488)

00:39:36.540 --> 00:39:52.710

You know, one Landfill reputation. Two, is when your name of Cortland County is named on there and there's any other issues that we that they occur in that we share responsibility.

121 "Cortland County" (2433247488)

00:39:52.710 --> 00:40:09.000

Can you kind of find that out as well that we're held, you know, in harm for something that another county that goes to the Atlanta or another says puts in some hazardous material.

122 "Cortland County" (2433247488)

00:40:09.000 --> 00:40:24.450

That they do not find and then they find it later, you know, during testing to say you know this is not even supposed to be in here. Here are your million dollar fines that you're, you're getting now.

123 "Cortland County" (2433247488)

00:40:24.450 --> 00:40:42.600

I just was curious who shares and some of the question. I would think that.

124 "Cortland County" (2433247488)

00:40:42.600 --> 00:41:00.510

You wouldn't have the liability and that's why the DEC is so what a Landfill can accept. We just install the radiation detection monitor it's on a landfill, I believe, but I'll definitely reach out and ask.

125 "Cortland County" (2433247488)

00:41:00.510 --> 00:41:18.300

Okay, things gonna happen because I remember years ago we solve the problem. But like I remember Wednesday every Thursday there were hundreds of dead seats up. So Somebody's, so this was a big deal, the statement was head.

126 "Cortland County" (2433247488)

00:41:18.300 --> 00:41:34.320

So things like that. You.

127 "Cortland County" (2433247488)

00:41:34.320 --> 00:41:54.320

If we were just a little closer to the airport, we wouldn't have to worry about it. Because you go down there to do a door and then the same thing because of the airport proximity. Room county airport.

128 "Cortland County" (2433247488)

00:41:54.320 --> 00:41:59.820

So.

129 "Cortland County" (2433247488)

00:41:59.820 --> 00:42:19.820

So there's a couple of other points I'd like to bring up here. I think everybody knows that there'll be less material going into the with all their recycling guidelines.

130 "Cortland County" (2433247488)

00:42:19.820 --> 00:42:37.380

What they expect to be recycled. So a five to six yourself could last 1213 years just because another point I would bring next month we're gonna be given a proposal.

131 "Cortland County" (2433247488)

00:42:37.380 --> 00:42:54.960

For the carbon credits still pay that and we don't have obviously we don't have the the cell cap yet. And I guessing what it showed yet just because some of it's still escaping and we haven't built up another cell.

132 "Cortland County" (2433247488)

00:42:54.960 --> 00:43:12.900

That we're working on. That would also be a benefit, you know, I would I don't require just financially but you know if there was another platform gas that's even more.

133 "Cortland County" (2433247488)

00:43:12.900 --> 00:43:32.900

Probably build another one. Even more to take up whatever ok so between now and next month's meeting Charlie and I will.

134 "Cortland County" (2433247488)

00:43:32.900 --> 00:43:35.700

Some bullet points and.

135 "Cortland County" (2433247488)

00:43:35.700 --> 00:43:55.700

To discuss it then. Excellent. Is there any other public comment on this discussion? Thank you. See you later. Next.

Bond Payments

	2020 Bond	EFC Bond	2007 Bond
Org. Amount	\$760,000	\$9,150,000	\$2,648,000
12/31/2024	\$520,000	\$3,980,000	\$680,874
Payment	-60,000	-455,000	-160,441
12/31/2025	\$460,000	\$3,525,000	\$520,433
Payment	-60,000	-460,000	-168,529
12/31/2026	\$400,000	\$3,065,000	\$351,904
Payment	-60,000	-470,000	-173,930
12/31/2027	\$340,000	\$2,595,000	\$177,974
Payment	-65,000	-475,000	-177,974
12/31/2028	\$275,000	\$2,120,000	\$0
Payment	-65,000	-485,000	170,000
12/31/2029	\$210,000	\$1,635,000	170,000
Payment	-70,000	-500,000	170,000
12/31/2030	\$140,000	\$1,135,000	340,000
Payment	-70,000	-510,000	170,000
12/31/2031	\$70,000	\$625,000	510,000
Payment	-70,000	-520,000	170,000
12/31/2032	0	\$105,000	680,000
Payment	65000	-50,000	400,000
21/31/2033	65000	\$55,000	400,000
Payment	65000	-55,000	395,000
12/31/2034	130000		795,000
Payment			1,020,000
Average Yearly Bond Payment \$685,000.00			
Total	\$130,000.00	\$795,000.00	\$1,020,000.00
			\$1,945,000.00

Madison County 3.76ac, \$4.675 Million 2023, ~ 730,000cy airspace

Chenango County 3.7ac, \$4.6 million 2023

Oswego County 9.4ac, \$7.1 million 2024, ~ 1.4 million cy airspace

**CORTLAND COUNTY DEPARTMENT OF HIGHWAYS****60 Central Avenue****Cortland, New York 13045****PHONE: (607) 753-9377 FAX: (607) 756-8852****CHARLES SUDBRINK**
Superintendent of Highways**ALAN RICOTTILLI**
Deputy Superintendent of Highways**RUTH STANTON**
Fiscal Office**Cortland County Landfill****Transfer Station**

Initial costs: Property?

Transfer Station 120-150 ton capacity, \$2,000,000.00- \$4,000,000.00

Compacting units- 2, \$314,000.00

Walking floor trailers- 6, \$780,000.00

Semi-tractors- 2, \$360,000.00

Scale with radiation detection, \$110,000.00

Skid steers 2, \$180,000.00

Total: \$3,744,000.00- \$5,744,000.00

Benefits: fewer regulations,

Disadvantages: unknown destination and future rate of tipping fees,