



Public Works Committee

Committee Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Tuesday, June 10, 2025

9:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=me2324172eab3c8ba29fadd77a35fa872>

Tuesday, June 10, 2025 9:00 AM | 1 hour 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2342 698 5992

Password: 6kyGgHSsj22

Join by phone

+1-415-655-0001 US Toll

Access code: 234 269 85992

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Vice Chair Christopher Newell	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Keith VanGorder	☐	☐	☐	

Minutes Approval

1. Public Works Committee - Committee Meeting - May 6, 2025 9:00 AM
2. Public Works Committee - Special Meeting - May 22, 2025 4:00 PM

Resolutions

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Authorize Supplemental Agreement No. 3 with NYSDOT/East River Crossing Over Tioughnioga River Bridge

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, P.I.N. 375687, by Resolution No. 339-19; AND

WHEREAS, the Project for the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds, 15% through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York, and 5% non-federal funds; AND

WHEREAS, the NYSDOT is amending the previously adopted agreement by adding

\$3,549,000.00 for the Construction Phase of said project; NOW THEREFORE BE IT

RESOLVED, that Supplemental Agreement No. 3 with the NYSDOT, amends a previously adopted Schedule “B” (Phases, Sub-phase/Tasks, and Allocation of Responsibility), amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023, and adding phase 3 Construction; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney, or designee, is hereby authorized to execute Supplemental Agreement No. 3 with NYSDOT, for the Construction Phase of the East River Crossing Bridge Replacement; AND BE IT FURTHER

RESOLVED, that the 2025 budget is amended as follows:

INCREASE REVENUE BUDGET:

HH512243.43597.ERRBR	State Transportation Aid	\$ 532,350
HH512244.44597.ERRBR	Federal Transportation Aid	\$2,839,200
HH99015.45031.ERRBR	Interfund Transfer-in	\$ 177,450
A.359900	Appropriated Fund Balance	\$ 177,450

INCREASE EXPENDITURE BUDGET:

HH51225.52800.ERRBR	Infrastructure	\$3,549,000
A99095.59950.ERRBR	Interfund Transfer-out	\$ 177,450

AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Authorizing Notice of Termination of the Lease Agreement Between Cortland County and the City of Cortland for the Use and Management of the County Gymnasium

WHEREAS, Cortland County and the City of Cortland entered into a lease agreement for the City’s use and management of the County-owned gymnasium located at the Cortland County Office Building; AND

WHEREAS, Cortland County has reviewed the current and future operational needs of County facilities and has determined that it is in the best interest of the County to resume full control of the gymnasium space; AND

WHEREAS, the lease agreement allows for either party to provide written notice of non-renewal of said lease at least ninety (90) days prior to the end of the term; AND

WHEREAS, the County intends to terminate the lease agreement in accordance with the notice provisions; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes and directs that written notice be provided to the City of Cortland of the County’s intent to terminate the lease agreement for the use and management of the County gymnasium at the end of the current lease term; AND BE IT

FURTHER

RESOLVED, that the Chair of the Legislature is hereby authorized to issue the required notice of termination and to take all necessary actions to effectuate the termination of the lease agreement; AND BE IT FURTHER

RESOLVED, that the County Attorney shall forward a certified copy of this resolution and accompanying notice to the City of Cortland and any other necessary parties.

ON MOTION OF HEIDER

AGENDA ITEM NO. 3

Abolish/Create Positions for Department of Public Works

WHEREAS, the Cortland County Buildings and Grounds Department is moving under the newly created Cortland County Department of Public Works; AND

WHEREAS, the Public Works Committee recommends the abolishment of the following full-time positions:

One - Superintendent of Highway (Management, Grade 2, \$105,677-140,657, unclassified service)
One - Deputy Superintendent of Highway (Management, Grade 5, \$85,067-113,223, exempt class)
One - Superintendent of Buildings and Grounds (Management, Grade 8, \$68,475-91,141, competitive Class)
One - Buildings and Grounds Foreperson (CSEA, Grade 19, \$27.2911-34.5436/hr, competitive class)
One - Secretary 1 (CSEA, Grade 10, \$20.1738-25.5349/hr, competitive class); AND

WHEREAS, the Public Works Committee recommends the creation of the following full-time positions:

One - Commissioner of Public Works (Management, Grade 1, \$113,603-151,206, pending jurisdictional classification)
One - Deputy Commissioner of Public Works (Management, Grade 4, \$91,446-121,715, pending jurisdictional classification)
One - Supervisor of Buildings and Grounds (Management, Grade 9, \$63,697-84,781, competitive class)
One - Building Maintenance Mechanic (CSEA, Grade 10, \$20.1738-25.5349/hr, non-competitive class)

; NOW THEREFORE BE IT

RESOLVED, that the following positions are abolished effective June 29, 2025:

One - Superintendent of Highway (Management, Grade 2, \$105,677-140,657, unclassified service)
One - Deputy Superintendent of Highway (Management, Grade 5, \$85,067-113,223, exempt class)
One - Superintendent of Buildings and Grounds (Management, Grade 8, \$68,475-91,141, competitive class)
One - Buildings and Grounds Foreperson (CSEA, Grade 19, \$27.2911-34.5436/hr, competitive class)
One - Secretary 1 (CSEA, Grade 10, \$20.1738-25.5349/hr, competitive class); AND BE IT FURTHER

RESOLVED, that the following positions are created with approval to fill effective June 30, 2025:

One - Commissioner of Public Works (Management, Grade 1, \$113,603-151,206, pending jurisdictional classification)
One - Deputy Commissioner of Public Works (Management, Grade 4, \$91,446-121,715, pending jurisdictional classification)
One - Supervisor of Buildings and Grounds (Management, Grade 9, \$63,697-84,781, competitive class)
One - Building Maintenance Mechanic (CSEA, Grade 10, \$20.1738-25.5349/hr, non-competitive class)

; AND BE IT FURTHER

RESOLVED, that the current Superintendent of Highways is hereby appointed to serve as Commissioner of Public Works for a term ending December 31, 2026, aligning with the remainder of the current appointment term.

Monthly Reports

1. I.T. Monthly Report
2. Highway Monthly Report
3. Solid Waste Monthly Report

Adjournment