



Public Works Committee

Committee Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Tuesday, May 6, 2025

9:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m60fa59e9e42ccbaf4862c3cb306aaf55>

Tuesday, May 6, 2025 9:00 AM | 1 hour 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2344 828 9051

Password: mUeBmRue388

Join by phone

+1-415-655-0001 US Toll

Access code: 234 482 89051

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Vice Chair Christopher Newell	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Keith VanGorder	☐	☐	☐	

Minutes Approval

1. Highway Committee - Committee Meeting - Apr 8, 2025 10:00 AM
2. Buildings and Grounds Committee - Committee Meeting - Apr 8, 2025 9:00 AM
3. Highway Committee - Special Meeting - Apr 24, 2025 4:00 PM

Resolutions

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Reject Bid for the Replacement of the Sprinkler System at the Cortland County Recycling Center-Buildings & Grounds

WHEREAS, the County issued a Request for Proposal (RFP) on March 24, 2024 for the replacement of the sprinkler system at the Cortland County Recycling Center; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, the County received one bid from the following:

Petcosky Companies
421 Commerce Road
Vestal, NY, 13850

; AND

WHEREAS, based upon evaluation of the bid it has been determined that it is in the County's best interest to reject all bids; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby formally rejects the bid proposal received for the replacement of the sprinkler system at the Cortland County Recycling Center.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Award Bid/Authorize Contract for HVAC at Cortland County Highway Department - Buildings and Grounds

WHEREAS, a Request for Proposals (RFP) was issued March 24, 2025 for the Replacement of the Rooftop HVAC and System Controls at the Cortland County Highway Department, and such bids were due and received by Monday, April 28, 2025; AND

WHEREAS, four (4) requests for proposals were received as follows:

Vendor	Address	Price
Planet Pro Heating & Air	32 Putnam Ave. Valley Stream NY, 11508	\$62,500.00
Carrier	6304 Carrier Parkway PO Box4808 Syracuse NY, 13221	\$62,256.00
EMCOR Services	704 Clinton Ave. South Rochester NY, 14620	\$45,150.00
TRANE	15 Technology Place East Syracuse NY, 13057	\$66,900.00

WHEREAS, based upon the results of the bid, the bid is to be awarded to the lowest responsible bidder; NOW THEREFORE BE IT

RESOLVED, that the bid from TRANE, of 15 Technology Place, East Syracuse, NY 13057, be and hereby is accepted at the bid prices as listed per the RFP response; AND BE IT FURTHER

RESOLVED, that the County Administrator or Chair of the Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to enter into a contract with TRANE, of 15 Technology Place, East Syracuse, NY 13057, for a contracted amount of \$66,900.00.

ON MOTION OF HEIDER

AGENDA ITEM NO. 3

Authorize Engineering Agreement for Snow Removal Equipment (SRE) Acquisition - Highway Department

WHEREAS, the County of Cortland owns Cortland County Airport, General Levi R. Chase Field, and as owner, is eligible for federal grant monies for Airport Improvement Projects (AIP funding), and has agreed to all federal grant assurances promulgated by the United States Government, as administered by the FAA; AND

WHEREAS, the FAA and NYSDOT have offered grants to the County of Cortland for the purchasing of Snow Removal Equipment (SRE) for the Cortland County Airport; AND

WHEREAS, the County of Cortland desires to:

- a) Support and maintain the Cortland County Airport; and
- b) Provide for the highest possible safety of users engaged in aviation operations at the Cortland County Airport

; AND

WHEREAS, the Legislature has entered into a term agreement with McFarland Johnson Inc., 49 Court St, Ste 240, Binghamton, NY 13901 to provide professional engineering services for the Cortland County Airport; AND

WHEREAS, the Public Works Committee desires to authorize the use of McFarland Johnson, Inc. to provide professional services for the Snow Removal Equipment (SRE) Acquisition; AND

WHEREAS, the fee for the engineering agreement for the administration services for said Snow Removal Equipment (SRE) Acquisition is \$24,233.00; AND

WHEREAS, the funds shall be appropriated in account A56105.54055; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the Engineering agreement with McFarland Johnson, Inc. to perform the Administration Services for the Snow Removal Equipment (SRE) Acquisition at a cost not to exceed \$24,233.00; AND BE IT FURTHER

RESOLVED, that the County Administrator or the Chair of the County Legislature, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign Engineering Agreement with McFarland Johnson, Inc. to perform Administration Services for the Snow Removal Equipment (SRE) acquisition at the Cortland County Airport, Chase Field.

ON MOTION OF HEIDER

AGENDA ITEM NO. 4

Award Bid for Snow Removal Equipment (SRE) at Chase Field, Cortland County Airport - Highway Department

WHEREAS, the Cortland County Highway Department advertised for bids for Snow Removal Equipment (SRE) to be used at Chase Field, the Cortland County Airport; AND

WHEREAS, the Cortland County Highway Department publicly opened the bids in accordance with County policy and received the following bids:

BIDDERS

BID AMOUNT

WHEREAS, based upon the results of the bid, the bid is to be awarded to the lowest responsible bidder; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the Cortland County Legislature hereby awards the (SRE) Snow Removal Equipment to _____ for the bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to sign an agreement with _____ for an amount not to exceed _____; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account A56105.52015 for the purchase of the snow removal equipment as approved.

Action Items

1. Approval to Use Dwyer Park for Bluegrass Ramble on August 3, 2025

Monthly Reports

1. IT Monthly Report
2. Buildings and Grounds Monthly Report
3. Highway Monthly Report
4. Solid Waste Monthly Report

Discussion Items

1. Courthouse Project Updates
2. 111 Port Watson Street/Mental Health Building Update
3. Dwyer Park Playground Update
4. Restrooms at Main Pavilion of Dwyer Park
5. Future Landfill Options

Adjournment