Cortland County Legislature

Special Meeting

~ Minutes ~

Legislative Chambers
Cortland, NY 13045
http://www.cortland-co.org

Thursday, October 6, 2022 **11:00 AM** **Board Room**

Salute to the Flag

Roll Call

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County, NY	Legislator	Present		
Beau Harbin	Cortland County, NY	Minority Leader	Present		
Cathy Bischoff	Cortland County, NY	Legislator	Present		
Ronald J. Van Dee	Cortland County, NY	Legislator	Absent		
Susan Wilson	Cortland County, NY	Legislator	Present		
Richard Stock	Cortland County, NY	Legislator	Excused		
Ann Homer	Cortland County, NY	Legislator	Present		
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present		
Linda Jones	Cortland County, NY	Legislator	Present		
Kelly L. Fairchild-Preston	Cortland County, NY	Legislator	Present		
Christopher Newell	Cortland County, NY	Legislator	Present		
Joseph Nauseef	Cortland County, NY	Legislator	Present		
Eugene Waldbauer	Cortland County, NY	Legislator	Present		12:47 PM
Sandra Price	Cortland County, NY	Legislator	Present		
George Wagner	Cortland County, NY	Majority Leader	Present		
Paul Heider	Cortland County, NY	Legislator	Present		
Mitchel Eccleston	Cortland County, NY	Legislator	Present		

Presentations

1. Charter County Presentation by NYSAC

RESULT:	**COMPLETED**

Receive & File

1. Receive and File 2023 Tentative Budget

RESULT:	**RECEIVE AND FILE [10 TO 4]**
MOVER:	Sandra Price, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Wilson, Homer, Fitch, Fairchild-Preston, Newell, Price, Heider
NAYS:	Linda Jones, Joseph Nauseef, George Wagner, Mitchel Eccleston
ABSENT:	Ronald J. Van Dee
EXCUSED:	Richard Stock
AWAY:	Eugene Waldbauer

Resolutions

AGENDA ITEM NO. 1 – Set Public Hearing Date for Tentative 2023 Budget

Ms. Homer MADE A MOTION TO AMEND the resolution to allow for the Chair to select the date of the public hearing, during the evening, to not be held on the normal legislative session date, Mr. Wagner SECONDED THE MOTION, and upon voice vote of members present, the MOTION TO AMEND CARRIED.

RESULT:	**ADOPTED AS AMENDED [14 TO 0]**
MOVER:	Kevin Fitch, Chair of the Legislature
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Wilson, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
ABSENT:	Ronald J. Van Dee
EXCUSED:	Richard Stock
AWAY:	Eugene Waldbauer

ON MOTION OF FITCH **RESOLUTION NO. 215-22**

Set Public Hearing Date for Tentative 2023 Budget

WHEREAS, the Cortland County Administrator has prepared and filed with the Cortland County Legislature a Tentative Budget for the fiscal year commencing January 1, 2023 and ending December 31, 2023, AND

WHEREAS, New York State County law §359 requires that a Public Hearing be held before the adoption of the final budget, NOW THEREFORE BE IT

RESOLVED, that a Public Hearing for the 2023 Tentative Budget be held on a date chosen by the Chair of the Legislature, to be held in the evening, in the Legislative Chambers of the Cortland County Office Building, 60 Central Avenue, Room 308, Cortland, New York 13045, and that the Clerk of the Legislature properly advertise said meeting in the County's designated newspaper.

Adjourn

County Government Organization in New York State

A publication of NYSAC and the Dennis A. Pelletier County Government Institute, Inc.

Revised
February 2015

Hon. Anthony Picente, Jr., NYSAC President
Stephen J. Acquario, NYSAC Executive Director

Attachment: County Organization in NYS - Updated 2_18_15 (10953 : Charter County Presentation by NYSAC)

County Government Organization in New York State

New York State Association of Counties
February 2015

A publication of the New York State Association of Counties and
the Dennis A. Pelletier County Government Institute,Inc.

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The Dennis A. Pelletier County Government Institute, Inc.

The Dennis A. Pelletier County Government Institute, Inc., is a not-for-profit 501(c)3 corporation, established by the Board of Directors of the New York State Association of Counties to provide education and training services to county elected and appointed officials.

The Pelletier Institute's program includes a comprehensive educational curriculum designed to increase the knowledge and skills of county officials to assist them in their service to the public.

It is the mission of the Pelletier Institute to provide training and technical assistance to county officials to make them better able to participate in knowledgeable, constructive and civil dialogue on the challenges they face as elected and appointed leaders of New York State.

Attachment: County Organization in NYS - Updated 2_18_15 (10953 : Charter County Presentation by NYSAC)

Executive Summary

New York State's 57 counties outside the City of New York have generally adopted one of 3 methods of county organization:

- **Charter counties** with an elected executive or appointed administrative official,
- **Counties with an appointed manager or administrator organized under county law**, and
- Those operating under the **administrative direction of an elected legislative body**.

County Charters—23 counties: 18 currently with county executives elected in county-wide general elections and five with appointed administrators or managers.

Appointed Manager/Administrator—21 counties have administrators and 10 have managers.

Legislative Body—8 counties provide oversight and administration through their board chair and/or committees that that have jurisdiction over specific departments.

The State Constitution delineates county governments' powers and responsibilities through the Local Government Bill of Rights and the Statute of Local Governments. County Law and the Municipal Home Rule Law establish the procedures and standards set forth by the state legislature.

County Law makes no provision for an elected executive and places all authority for governance of a county under the auspices of the elected legislative body. Under county law, the legislative body is empowered to delegate certain administrative functions to the chair of the body, to committees formed to oversee operations and administration or to an administrative assistant as long as overall authority is retained by the legislative body.

The Municipal Home Rule Law delineates the general authority and restrictions on local government's ability to enact Local Laws. The Municipal Home rule law also contains provisions known as the County Charter Law, which establishes the process by which counties may adopt a county charter to define the corporate powers of the local government.

Currently, 23 of the 57 counties outside the City of New York have organized their administrative systems under the provisions of a county charter. The 34 "non-charter" counties abide by the provisions of the County Law and the Municipal Home Rule Law to adopt their administrative structure. Of these counties, 26 have enacted local laws to create a county administrator or manager position to oversee the day-to-day administration of county government. The remaining eight counties have retained administrative control of the county through their legislative body.

The Municipal Home Rule Law gives non-charter counties the ability to change their administrative structure through the enactment of local laws. These changes are not subject to mandatory public referendum unless the local law abolishes diminishes or

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curtails the powers of an elected official. The legislative body may delegate certain administrative responsibilities to its chair or an appointed administrative official, as long as the legislative body retains overall administrative authority.

Article 4 of the Municipal Home Rule Law empowers counties to adopt and amend a county charter. A county charter may be enacted to establish the structure of county government, as long as an elected legislative body is maintained to determine county policy through powers of legislation and budgetary appropriation. County Charter Law allows for the creation of a position of county executive, elected in a county-wide general election, with the power to veto actions of the legislative body.

The county charter adoption process may be initiated through resolution of a legislative body or through a petition process of county voters. The legislative body is empowered to draft a proposed charter under its direct supervision, delegate drafting authority to a committee of the legislative body, or through a commission established and appointed by the body to draft a charter resolution.

A new county charter or an amendment to an existing charter cannot take effect until it has been approved by the voters through public referendum. If the proposed charter calls for the abolition of a department or transfer of duties of a department in a city or a town to the county, the proposed charter must be approved by a majority of voters residing in the cities, and the voters in areas outside the cities taken as two separate whole vote counts. If the charter transfers powers of a village to the county, all affected villages must approve the proposed charter or amendment as well.

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Introduction

New York is a diverse state with a long history of home rule and local decision making in the establishment of its local government structure and organization. The 57 counties located outside the City of New York have adopted varying methods of governmental organization, based upon their own perceived needs and decision-making processes.

This paper will attempt to give you a basic introduction to the historical development and the state statutes in New York that have influenced the establishment of local government in general, and county government in particular. It will examine the provisions of several different methods of administrative organization in New York counties including those with a county charters and those without.

We will examine their charters, their local laws, and administrative codes where appropriate to give the reader a general overview of the differences and similarities in county government administrative structure in New York State.

We will profile several different counties in this paper. The counties profiled were not chosen because they are better run, more efficiently organized, or have a particular form of administrative structure that is preferable to another. They were chosen because they are illustrative of the different approaches counties have adopted to establish an effective form of county government that meets their locally determined needs.

This paper will probably not answer all of your questions concerning the options available to counties in organizing their local administrative functions. It is our hope that this publication will give you the necessary background information to assist you in asking questions about your current county administrative structure.

We believe that you will find the information contained in this paper to be informative and useful in your attempts to continually improve the operation of your county government to better serve the citizens your represent.

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New York County Organization

New York's 57 counties outside the City of New York have generally adopted one of 3 methods of organization: Charter counties with an elected executive or appointed administrative official, counties with an appointed administrator or manager and counties organized under county law operating under the auspices of a county legislative body.

County Charters have been adopted in 23 New York counties, 18 of which currently have an office of county executive who is elected in a countywide general election. The remaining 5 counties have adopted county charters, but have taken different approaches to county administration.

The Schenectady, Steuben and Sullivan county legislatures (and their voters) have adopted charters that make provisions for a day-to-day administration through an office of the county manager. Tompkins County's charter creates an office of the county administrator. Herkimer County adopted a county charter to redistrict its county legislature to comply with federal court one-person, one-vote rulings, and has chosen to enact local laws under the provisions of the County Law and the Municipal Home Rule law to create an office of county administrator.

A total of 21 counties, (including Charter Counties Tompkins and Herkimer) have created an office of the county administrator and have delegated day-to-day administrative functions to a professional administrator hired by and responsible to the legislative body. In Fulton County, the Administrator has the title of Administrative Officer/Clerk of the Board and in Orleans County; a title of Chief Administrative Officer has been adopted.

County manager positions have been created in 10 counties (including Charter Counties Schenectady, Steuben and Sullivan) and the remaining eight counties have delegated administrative responsibility to the chair of the legislative body or the committee chairs in specific program areas.

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Table: County Administration

County		Legislative Body	Members	Population #
County Administrator		(21 counties)		
Allegany		Legislature	15 members	48.637
Cattaraugus		Legislature	21 members	78.892
Clinton		Legislature	10 members	81,591
Cortland		Legislature	17 members	48,976
Fulton	1	Bd. of Supervisors	20 members	54,586
Greene		Legislature	14 members	48,455
Herkimer	*	Legislature	17 members	64,181
Jefferson		Legislature	15 members	119,504
Livingston		Bd. of Supervisors	18 members	64,705
Madison		Bd. of Supervisors	20 members	72,382
Ontario		Bd. of Supervisors	20 members	109,103
Orleans	2	Legislature	7 members	42,235
Oswego		Legislature	25 members	121.165
St. Lawrence		Legislature	15 members	111,963
Saratoga		Bd. of Supervisors	22 members	223,865
Schuyler		Legislature	9 members	18,460
Tompkins	*	Legislature	14 members	103,617
Warren		Bd. of Supervisors	20 members	65,337
Washington		Bd. of Supervisors	17 members	63,093
Wayne		Bd. Of Supervisors	15 members	92,473
Yates		Legislature	14 member	25,156
Board Chair		(8 counties)		
Chenango		Bd. of Supervisors	23 members	49,503
Columbia		Bd. of Supervisors	23 members	62,243
Delaware		Bd. of Supervisors	19 members	46,722
Hamilton		Bd. of Supervisors	9 members	4,773
Otsego		Bd. of Representatives	14 members	61,683
Schoharie		Bd. of Supervisors	15 members	31,844
Tioga		Legislature	9 members	50,243
Wyoming		Bd. of Supervisors	16 members	41,531

\# 2010 U.S. Bureau of the Census
* Charter County
** Charter County, first elections in 2013
1 Administrative Officer/Clerk of the Board
2 Chief Administrative Officer
3 Legislature reduced to 23 members from 33 following 2010 census

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County		Legislative Body	Members	Population*
County Executive		(18 Counties)		
Albany	*	Legislature	39 members	306,945
Broome	*	Legislature	15 members	197,534
Chautauqua	*	Legislature	19 members	133,080
Chemung	*	Legislature	15 members	88,506
Dutchess	*	Legislature	24 members	296,916
Erie	*	Legislature	11 members	919,866
Monroe	*	Legislature	29 members	749,606
Montgomery	**	Legislature	9 members	49,879
Nassau	*	Legislature	19 members	1,352,196
Oneida	*	Legislature	23 members	233,585
Onondaga	*	Legislature	17 members	468,387
Orange	*	Legislature	21 members	375,592
Putnam	*	Legislature	9 members	99,645
Rensselaer	*	Legislature	19 members	159,918
Rockland	*	Legislature	17 members	320,903
Suffolk	*	Legislature	18 members	1,499,738
Ulster	*	Legislature	23 members	180,998
Westchester	*	Legislature	17 members	968,802
County Manager		(10 counties)		
Cayuga		Legislature	15 members	79,477
Essex		Bd. of Supervisors	18 members	38,762
Franklin		Legislature	7 members	51,688
Genesee		Legislature	9 members	59,454
Lewis		Legislature	10 members	27,147
Niagara		Legislature	19 members	214,249
Schenectady*		Legislature	15 members	155,333
Seneca		Bd. of Supervisors	14 members	35,409
Steuben*		Legislature	17 members	98,650
Sullivan*		Legislature	9 members	76,665

#	2013 U.S. Bureau of the Census, Estimates of Population
*	Charter County
**	Charter County, first elections in 2013
1	Administrative Officer/Clerk of the Board
2	Chief Administrative Officer

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New York State and Local Governments

Any discussion of the options counties have in determining their organizational structure must begin with a review of the New York State Constitution and the provisions of state law that empower local governments. The State Constitution, and subsequent actions by the State legislature, set out the duties, powers, responsibilities and limitations of local government. During this section of this paper, we will examine the provisions that are the foundations of county government in New York State.

New York State Constitution

The New York State Constitution provides the basis for New York State law and the delineation of the powers and authority of local governments in New York State. Since its initial adoption in 1777, five (5) versions of the state constitution (as later adopted in 1821, 1846, 1894 and 1938) have provided the legal framework for governance in New York State.[1] The constitution adopted in 1938 was, in effect, a simple update of the constitutional provisions originally adopted in 1894.

The basic governmental structure as contained in the state constitution, has effectively remained unchanged for over a century, although the provisions of the state constitution have been periodically amended since it was last adopted by public referendum of the voters in 1938.

The State Constitution can be amended or changed in one of two ways.[2] Article XIX, Section 2 of the constitution mandates that every 20 years after 1957, or when the state legislature decides by legislation, a referendum on whether to hold a constitutional convention must be submitted to the voters. The voters must both approve the resolution to hold a convention, and then vote to approve the constitutional changes proposed by the convention for a new constitution to take effect.

Since 1900, three constitutional conventions have been convened with the voters rejecting constitutional changes proposed in 1915 and 1967 and adopting those proposed in 1938. In 1997 the voters rejected a proposition that would have established a new state constitutional convention.

Amendments to the constitution may be proposed by the legislature. Article XIX Section 1 requires that any proposed amendment to the State constitution must first pass two successive, independently elected sessions of the state legislature before it can be submitted to the voters. The voters must approve the proposed amendment by referendum before it can take effect.

The constitution as approved by the voters in 1938, as later amended by actions of the legislature and the voters under the provisions of Article XIX, Section 1, forms the legal basis for all current New York State Law.

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Bill of Rights for Local Government

Article IX of the State Constitution establishes the "Bill of Rights for Local Governments" and delineates those powers granted to local governments and those reserved to the state through action of the state legislature.

Section 1 of this article states "Effective local self-government and intergovernmental cooperation are purposes of the people of New York State." This section of the state constitution gives to local governments their "rights powers, privileges and immunities,"[3] including the following.

- Every local government shall have an elected legislative body with the power to adopt local laws
- All officers of local government not provided for in the constitution shall be elected or appointed by the officers of the local government
- Local governments have the right to act jointly as authorized by the legislature
- No local government can be annexed without consent of the voters through referendum
- Local governments have the power of eminent domain
- Local government cannot be prohibited by the legislature from receiving payments for property used by utilities
- Local government has the power to apportion costs of government services upon any portion of its area of jurisdiction upon authorization of the state legislature

Counties, except those contained within in New York City, have the ability to request the legislature to empower it to establish forms of county government.

Powers and Duties of the Legislature; Home Rule Powers of Local Government

Although local governments are granted certain powers and privileges in the Local Government Bill of Rights, their ability to govern is closely tied to actions by the state legislature.

Section 2 of Article IX of the State Constitution details the responsibility of the New York State legislature to "…provide for the creation and organization of local governments in such manner as shall secure to them the rights, powers, privileges and immunities granted to them by this constitution."[4]

The legislature is required by this section to enact a statute of local government that grants local governments their powers of legislation, administration and other powers delineated in the local government bill of rights. This grant of local authority can only be repealed or diminished by enactment of a new law, with the approval of the Governor, in 2 consecutive session years. This provision differs from the constitutional amendment process that requires enactment by 2 independently elected state legislatures.

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Section 2 c gives the legislature the ability to provide additional powers to local governments to adopt local laws relating to issues other than "…the property, affairs or government of such local government,"[5] but also allows the legislature to enact restrictions on this authority.

Statute of Local Governments

The Statute of Local Governments enacted by the legislature grants additional authority to local governments as prescribed under the local government bill of rights subject to "…such purposes, standards and procedures as the legislature may have heretofore prescribed or may hereafter prescribe."[6]

The specific powers granted to local governments under these stipulations include the following.

- The power to adopt, amend and repeal ordinances, rules and regulations
- The power to acquire real and personal property
- The power to acquire, construct, equip, operate and maintain recreational facilities
- The power to dispose of personal property
- The power to fix, levy, impose collect and administer rents, charges, rates and fees
- The power to perform comprehensive planning

Although the legislature is provided with the constitutional authority to provide local governments with the power to adopt local laws "… whether or not they relate to the property, affairs or government…" the legislature chose to reserve those powers to itself under section 11 of the Statute of Local Governments. This in effect gave the state legislature oversight of the operational authority of local governments.[7]

The section specifically excluded from the scope of power granted to local governments and reserved to the legislature the sole authority to enact:

- Any law relating to defense of the state or providing for continuity of local government during states of emergency,
- Any law relating to a matter other than the property, affairs or government of a local government,
- Any law authorizing the voluntary transfer of power to another unit of local government, or
- Any law authorizing a cooperative exercise of power by 2 or more units of government.

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State Statutes Affecting County Government Organization

Counties and all local governments in general are affected by most actions of the state. Since the state legislature has the constitutional ability to grant authority to local governments subject to "...purposes, standards, procedures..."[8] prescribed by the legislature, numerous state statutes mandate processes local governments must adopt in order to exercise their powers as delineated in the local government bill of rights.

The legislature has made several attempts over the years to enact statutes to provide for county organization. The Alternative County Law was adopted in the early 1950's but was never used by counties to adopt administrative structures. Although still on the books, they are largely viewed as outdated statutes having little or no utility.

Two other specific bodies of state law have the greatest affect on county administration and organization and their ability to enact local laws: the County Law and the Municipal Home Rule Law.

County Law

The County Law is a compilation of statutes that define the legal authority of counties, (except those contains contained within New York City), to operate under the constitutional provisions adopted in 1938. The statutes that comprise the county laws were primarily adopted when all county governments were organized under the oversight of a board of supervisors.

The County Law makes no provision for an elected county executive,[9] vesting all of the authority of county governance in the board of supervisors. Subsequent amendments to the county law, vested the same authority given to boards of supervisors in county legislatures, board of representatives or any other designated name given to an elected legislative body formed at the county level.

The County Law delineates the powers and duties of the elected legislative body, and requires it to elect a chair to facilitate the administration of its activities. Under County Law, the chair remains a member of the board of supervisors with the same powers and responsibilities of all other members of the board. The board of supervisors may establish standing committees to assist the board in transacting its business. The board of supervisors may also delegate certain of its powers to the Chair, including "...such other administrative duties as the board may determine necessary..."[10] to be exercised on its behalf and under its general oversight.

The county law provides that all powers of the county shall be exercised through a local law or resolution adopted by majority vote of the board of supervisors. The board also has the authority to amend, repeal or supersede any local law or resolution it has previously adopted.[11] The county law further delineates the duties and responsibilities of other

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county elected and appointed officials and other issues affecting county administration and governance.

The Municipal Home Rule Law

The Municipal Home Rule Law delineates the general powers and restrictions placed upon local governments' ability to adopt and amend local laws. These consolidated laws contain the procedures for the adoption of local laws, indicate the process for local laws subject to referendum, and establish the filing and publication procedures for local laws. The Municipal Home rule law also contains provisions that lay out the process by which local governments may request the state legislature to enact special laws that only apply to individual units of government.

Also included in these consolidated laws are provisions establishing the County Charter law, which gives counties the power to adopt, amend and repeal a county charter that "establishes or continues a specific county…as a municipal corporation or body politic and includes the fundamental provisions defining, extending or limiting its corporate powers or affecting the framework of its government."[12]

Under Article 2 of the Municipal Home Rule Law, local governments are granted many of the powers that were included in Article IX Section 2c of the State Constitution, but were reserved by the state legislature under section 11 of the Statute of Local Governments. These powers granted to local governments can be restricted or revoked, based upon action of the state legislature, as long as the constitutionally mandated processes are followed.

Section 10 of this article gives local government the power to adopt or amend local laws relating to the following.[13]

"The powers, duties, qualifications, number, mode of selection and removal, terms of office, compensation, hours of work, protection, welfare and safety of its officers and employees…This provision shall include but not be limited to the creation or discontinuance of departments of its government and the prescription or modification of their powers and duties."[14]

- incurring of its obligations, except that bonding authority must be consistent with laws enacted by the legislature
- the transaction of its business
- the care and maintenance of highways and roads
- discharge of claims against it
- acquisition and operation of transit facilities
- levy, administration and collection of local taxes and fees as authorized by the legislature
- wages and hours of work of contractors and subcontractors
- protection of its physical environment
- the public safety and health of its citizens

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This section also gives local governments the ability to adopt local laws regarding the apportionment of its legislative body, its composition, terms of membership and the voting powers of the body for those local governments that adopt a plan of apportionment that complies to state established standards.[15]

Section 10 (b) also grants additional powers specific to counties. These additional powers to enact local laws include the following.[16]

- the ability to adopt, amend or repeal a county charter under the provisions of the county charter law
- the power to establish a county tax department
- the authority to delegate to the chair of the board of supervisors or legislative body, "....specified administrative functions, powers, and duties on behalf of such board.....with further provision that such local law shall not divest such board of such functions, powers and duties."
- the ability to create an office of administrative assistant to the chair of the board of supervisors, and assign to it specified administrative functions, powers and duties on behalf of the board, again with the proviso that this action does not divest the board of its overall authority and powers
- the power to establish the levels of compensation to be paid to county employees
- the establishment of methods for the correction of assessment and tax rolls under the real property tax law
- protection of wildlife on county owned land
- flood control and soil conservation
- reforestation of county owned lands
- prevention and eradication of infectious diseases affecting animals
- regulation of garbage and waste disposal

Municipal Home rule law prohibits local governments from enacting local laws that supersedes a state statue by:[17]

- raising the government's debt limits,
- removing restrictions on bonding,
- enacting local laws which affect the education system or teachers retirement system,
- enacting local law which affect the courts,
- enacting local laws restricting the state comptrollers ability to audit municipal records,
- changing the number or term of office of a supervisor from a city or town, and
- enacting laws relating to the administration of civil service laws.

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Counties Adopting Local Laws Creating a County Administrator or Manager

Throughout New York State, 37 counties have formed their governmental administrative structure under local laws and administrative codes adopted under the provisions of the county law and the municipal home rule law.

Of these counties, 21 have created county administrator positions and seven have delegated administrative authority to a county manager. The remaining 9 counties have retained administrative control of the counties through their legislative body, seven of which are boards of supervisors, one is a board of representative and one is a county legislature.

In this section of this paper we will examine some of the provisions of the local laws in selected counties that have established an administrative office to which the legislative body has delegated day-to-day administrative authority on its behalf.

Schuyler County

Local Law Number 3 of 1999 was adopted by the Schuyler County Legislature establishing an office of the County Administrator. The County Administrator position was created under the County Law "...with the primary goal of improving the general efficiency of administration as consistent with all laws, rules and regulations."[18]

The County Administrator is appointed by the county legislature, and serves at its pleasure. The county administrator functions as the agent for the legislature in supervising the daily operation of Schuyler County. To accomplish this task and the overall goal of improving the general efficiency of government in the county, the administrator is charged with the responsibility of studying the organization of the county's government, and providing to the legislature proposed changes in personnel, finances and structures deemed necessary.

The County Administrator is required to provide staff services to the legislature and its various committees and to supervise and coordinate county departments and agencies.

Local Law Number 3 requires the County Administrator to:

- conduct regular meetings with department heads to assure smooth implementation of policies and procedures adopted by the county legislature,
- develop an annual operations plan with department heads for submission and approval by the legislature,
- recommend to the legislature the appointment and dismissal of all non-elected department heads,
- develop and submit to the legislature an annual performance plan to be used as an evaluation tool for county department heads,
- serve as the county budget officer,
- prepare a draft county budget for submission to the legislature for its action,

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- establish budgetary controls and monitor expenditures,
- report to the legislature on financial status of the county on a periodic basis,
- assist all department heads in the initiation and preparation of grant requests as approved by the legislature,
- prepare data and analysis to be utilized by the legislature in policy discussions,
- participates in collective bargaining as a member of management team,
- develop data and advise the legislature on the impact county actions have on the tax base and economic development goals established by the legislature, and
- serve as the legislature's liaison and represent its interests with political subdivisions and state and federal officials.

The local law also states that nothing in the local law shall "…divest or curtail the power of any elected or appointed official nor constitute an impermissible delegation of legislative authority."[19]

An amendment to the procedures of the legislature, passed as Resolution 99 in 2004, further clarified the relationship between the County Administrator and the Legislature. Under the modified procedures, the County Administrator is designated as having the operational control of all county departmental matters, except those that are of a purely legislative nature. These specific powers are retained by the legislature, which also provides general oversight through its committee structure in conjunction with the county administrator. Within the resolution, general oversight is defined as "….guidance and review at the general policy making level."[20]

The County Administrator represents all county employees before the legislature and is responsible for mediating and resolving complaints against county employees in conjunction with the Human Resources Manager and legal counsel. The Administrator may involve the appropriate legislative committee in resolving complaints at the administrator's discretion.

The County Administrator reports only to the Chair of the Legislature and is not directly responsible to the legislative committees.

Yates County

The Yates County Legislature adopted Local Law No. 1 of 1987 creating a position of county administrator recognizing its "…responsibility in providing an efficient and accountable administrative government that provides for a clear delineation of responsibility and authority between the legislative function of the county legislature and that of the county government structure."[21]

The county administrator was established as a representative of the legislature responsible for the overall administration of county government, and provides staff services to the legislature. The administrator is directly responsible to the legislature and is responsible for implementing the policies and programs adopted by it.

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The county administrator is authorized to appoint all county department heads and staff assistants in the office of the county administrator, with the approval of the legislature. The administrator is also empowered to select all employees working in departments under the direct supervision of the administrator. This authority can be delegated to a department head at the discretion of the administrator.

The administrator is also granted authority to layoff, suspend or remove any county employee upon approval of the legislature and in accordance with applicable Civil Service statutes. This authority can only be exercised following consultation with the County Attorney and the County Personnel Officer.

The specific duties and powers of the administrator are delineated in the local law, including the following.[22]

- implementing and enforcing all local laws, legalizing acts, ordinances and resolutions adopted by the legislature
- attending all meetings of the legislature and its committees, offering recommendations on proposed actions when appropriate
- preparation of the annual county budget in conjunction with the elected county treasurer, in the capacity as county budget officer.
- providing recommendations for action on the proposed budget by the county legislature
- implementing administrative policies that may be required to carry out the actions of the legislature
- performing specific tasks and developing resolutions for the legislature as directed by the Legislature's Standing Committee of Government Operations. The administrator is not to perform any actions requested by an individual legislator or group of legislators
- approving organization and staffing within specific county departments as provided for in the budget adopted by the legislature
- participating in collective bargaining negotiations as authorized by the legislature
- conducting an annual evaluation on the performance of county department heads and making recommendations to the legislature on their annual salary and benefits
- executing contracts in the name of the county as authorized by resolution of the legislature
- conducting regular meetings with department heads and other agencies as appropriate

The county administrator is also empowered to exercise general supervision over all county institutions and agencies, coordinate administrative activities of the county and unify the overall management of county affairs.

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Livingston County

The Livingston County Board of Supervisors adopted Local Law No. 3 to create the position of County Administrator at a regular meeting of the Board of Supervisors in August of 1988.

The Board of Supervisors created the position under Section 204 of the County Law,[23] which empowers a board of supervisors to create positions of employment within the county by local law.

The County Administrator was created to be the chief administrative officer of Livingston County, under the supervision, direction and control of the board of supervisors, serving at its pleasure. The heads of all administrative units and agencies were directed by the board of supervisors to cooperate with the county administrator and provide whatever assistance and information the administrator may request

The duties of the County Administrator as included in Local Law No. 3 of 1988 adopted by the Board of Supervisors include:[24]

- appointing assistants in the office of the administrator as authorized by the Board of Supervisors,
- Coordinating administration of all units of county government in accordance with policies established by the board of supervisors,
- Supervising and administering the county's central services,
- providing recommendations to the Board of Supervisors on all county department heads for their appointment by action of the Board,
- serving as chief budget officer of the county,
- preparing the annual operating budget and capital plan of the county for submission and adoption by the board of supervisors,
- acting as purchasing agent for the county and overseeing the maintenance and management of county property under the policies adopted by the board of supervisors,
- attending all meetings of the board of supervisors and its committees and conducting any research or providing any information the board of supervisors may request,
- reporting annually to the board of supervisors on the activities and performance of county departments under the administrators supervision,
- having any and all powers deemed necessary for the administrator to exercise and perform the duties and functions delegated by the Board of Supervisors, and
- performing any other duties and responsibilities delegated to the County Administrator by any local law, administrative code or resolution adopted by the Board of Supervisors.

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The local law establishing the position contains the proviso that nothing in the law shall be construed to modify, diminish or abolish any power, duty, or authority of the board of supervisors or any other elected official.

Seneca County

The Seneca County Board of Supervisors adopted Local Law No. 7 in 1995, as amended by Local Law No. 4 of 2001, to create the position of County Manager to serve as the Chief Administrative Officer of Seneca County under the direct supervision of the Board of Supervisors.[25]

The County Manager is charged with the overall administrative operation of Seneca County government with the Board of Supervisors retaining final administrative authority. The county manager is also the sole budget officer of the county. The County Manager provides all staff services to the board of supervisors, the chairperson of the board and the committees of the board.

The duties detailed in the local law creating the county manager position include the following.[26]

- selecting and appointing staff as authorized by the Board of Supervisors
- preparing the annual county budget for adoption by the board of supervisors and providing appropriate budgetary controls
- authorizing the transfer of funds not to exceed $10,000 within the budget, in the capacity as chief budget officer, and transferring of personnel. Any transfer is reported to the Board at its next regular meeting
- making recommendations to the appropriate jurisdictional committee of the Board or the Chair of the Board, on the appointment of all heads of county government departments or agencies not appointed by an elected official
- working in conjunction with and coordinating the activities of county departments to efficiently implement the directives of the board of supervisors
- having general supervision of all county departments, units or agencies and their employees
- determining duties to be performed by county employees not defined by law
- transferring employees temporarily from one department to another in consultation with the county personnel officer
- assisting the board of supervisors in evaluating proposals before it and providing recommendations on suggested courses of action
- providing for the enforcement of all local laws, legalizing acts, ordinances and resolution of the board of supervisors and promulgating administrative regulations required to implement them
- overseeing collective bargaining with negotiating units representing county employees
- resolving all personnel grievances
- serving as liaison and representing the board in contacts with political subdivisions and state and federal officials in conjunction with the board

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The local law also contains a "No Divestiture of Powers or Duties of the Board of Supervisors" clause, which stipulates that nothing in this local law should be construed as divesting the Board of Supervisors of any of its powers or duties.

Qualifications of a County Manager / County Administrator

The minimum qualifications established for a county manager or administrator position vary from county to county. Several counties have established minimum qualifications for these positions within the body of the local law or charter creating the position.

Sullivan County

Under the Sullivan County Charter, the County Manager serves at the pleasure of the legislature. A two-thirds majority vote of the legislature is required to hire the county manager, but only a simple majority vote of the legislature is required to remove the manager[27]. By resolution, the board may authorize the Chair of the legislature to execute a written contract with the county manager for a term of up to by not exceeding one year beyond the term of the current elected county legislators (a maximum of 3 years). The County Manager can hold no other political or public office.

The County Manager must possess a Master Degree in Public Administration or an appropriate equivalent degree from an accredited college or university and a minimum of five years employment experience in a government administrative post.[28]

The County Manager is required to become a resident of Sullivan County within 6 months of accepting employment and remain so throughout the term of employment.

The County Manager is subject to a written performance evaluation & review by the legislature each year, which becomes part of his permanent record.

Yates County

The local law creating the County Administrator in Yates County details the requirements for the person holding the title of County Administrator. The County Administrator is directly responsible to and serves at the pleasure of the Yates County Legislature. The person filling the position is required to be qualified by formal training in public administration, finance or related fields. The County Administrator is required to be a resident of the county during the 4-year term of employment.

The Minimum Qualifications are either:[29]

- ten years of full-time experience in a responsible management position in private or public business, or
- possession of a Bachelors Degree from an accredited college or university and 6 years of responsible management experience, or

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- a Masters Degree in Public Administration or Business Administration or a closely related field and 4 years of responsible management experience, or
- an equivalent combination of education, training and management experience.

The County Administrator can hold no other public or political office and is a full-time employee of Yates County.

Schuyler County

The Schuyler County legislature adopted Local Law No. 3 of 1999 creating a County Administrator position as the chief administrative Officer of the county serving at its pleasure of a 4-year term

The County administrator must possess the following minimum qualifications:[30]

- A Bachelors Degree in Business or Public Administration and 3 years of management experience in public administration, and
- Such other qualifications as may be required for the responsibilities of the office

The person hired by the County Legislature to become County Administrator must become a resident of the county within 90 days and remain so during the term of office.

Seneca County

The Seneca County Board of Supervisors adopted Local Law No. 7 in 1995 to create a position of county manager, serving as the chief administrative officer of Seneca County on behalf of the Board of Supervisors for a term of four years. The Board of Supervisors retains final administrative authority.

If a position becomes vacant, the Board of Supervisors will appoint a new manager for the length of the unexpired term.

The Minimum Qualifications for the position as included in the local law are:[31]

- a Masters in Public Administration or Business Administration or equivalent degree and have 4 years full-time management experience, or
- a Bachelor's Degree in a business related field and 6 years of full-time management experience, or
- Ten years full-time management experience, or
- An equivalent combination of education and experience

The County Manager must become a resident of the county within 90 days and remain a resident for the entire term of office.

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Counties with Legislative Administration

The chair of the county legislative body, serves as the chief administrative official in 9 of New York's counties, eight of which are boards of supervisors, one a board of representatives and one a county legislature.

The member of the legislative body may serve two distinct functions, as an elected Supervisor in charge of the administration of a town government and as a county official, by their participation in a Board of Supervisors. The Boards may have a mix of representatives, including Town Supervisors and Supervisors who represent wards in cities as a county supervisor but have no other local government function.

One-person, one-vote federal court decisions in the early 1960's established a mandate that affected counties adopt legislative voting procedures to meet the requirements of the court decisions. Counties adopted either a "weighted voting" method, which takes into consideration each supervisor's relative share of the county's population, or a district method, in which legislative or representational districts were established of equal population.[32]

Each of the counties utilizing a system of legislative administration, have unique procedures and processes for administration of county government. The main similarity between them is that the chair of the legislative board, as elected by its membership, has been delegated administrative responsibilities on behalf of the board subject to their approval. The chair retains full voting authority on the legislative board with the same duties and responsibilities of every other member.

These legislative bodies also utilize a "strong committee" system, with committees of the body being delegated overall responsibility for policy direction and oversight of county departments.

Otsego County

The county's legislative body is a board of representatives from specified districts. It has established the following committee structure to oversee its county operations on behalf of the Board of Representatives.

- Public Works
- Intergovernmental Affairs
- Human Services
- Public Safety & Legal Issues
- Health, Education and Agriculture
- Otsego Manor (County Nursing Facility)
- Solid Waste
- Administration

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The Board of Representatives has also established a Special Committee on Negotiations, to oversee collective bargaining between the county and its employees.

Schoharie County

The county's Board of Supervisors form of legislative body has formed the following standing committees.

- County Buildings & Purchases
- Extension Agriculture, Conservation
- Finance/Solid Waste
- Highway, Transportation
- Historical, Planning and Promotion, Youth
- Law Enforcement, Judicial
- Personnel
- Public Health
- Rules and Legislation, Elections
- Human Services
- Emergency Management
- Flood Control

Cayuga County

The county's legislative body has been established as a County Legislature from specified districts, has adopted the following standing committees of the legislature.

- Ways & Means
- Public Works
- Health & Human Services
- Government Operations
- Planning & Economic Development
- Judicial & Public Safety

Although there are basic similarities in the types of standing committees established by each of the legislative bodies, each county has adopted unique committee structures that fit their particular needs and local conditions.

Role of the Chair

Through local law, many counties have outlined the role the chair plays in the administrative affairs of the county, acting on behalf of the legislative board. Generally these additional powers and authorities are delegated to the chair subject to the approval of the legislative body and under the proviso that the delegation of authority is not construed to divest the legislative body of any of its functions, powers and duties. Although some day-to-day administrative powers are delegated to the chair, the legislative body

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retains full final authority and responsibility for the operation of governance within the county.

Besides their statutory authority to preside over all meetings of the legislative body, the chairs are often given the authority for:

- appointing chairs of legislative committees to oversee county departments,
- serving as ex-officio member of all committees,
- executing contracts on behalf of the county as approved by the legislative body,
- appointing department heads, with the approval of the legislative body,
- coordinating the activities of county departments and agencies, in conjunction with legislative committees formed to provide oversight, direction and adoption of county policy,
- participating in labor contract negotiations, in conjunction with committees of the legislative body formed for the specific purpose of collective bargaining,
- serving as liaison for the legislative body with other political representatives and sub-divisions, and
- appointing staff to assist the chair in the administrative affairs of the county, as approved by the legislative body.

Several counties provide for an administrative assistant to the chair of the legislative body to assist them in general management activities of the county. The administrative assistant may also assist the chair in performing functions relating to the chair's role as presiding officer of the legislative body. This functional responsibility can be provided by the Clerk of the Legislative Body elected by it at its organizational meeting or by an appointed administrative assistant to the chair.

Changing County Administrative Format

All Counties have the authority to change the format of county government administration under the provisions of the municipal home rule act. The actions that must be carried out differ, if the county has been organized under the provisions of the county charter law, or under the provisions of the county law and municipal home rule law.

The 21 counties in New York State that have adopted a charter under the provisions of the county charter law, are required to adopt, abolish or amend the provisions of their charter, through legislative action or petition of the voters followed by mandatory public referendum on the proposed charter change. This procedure will be fully spelled out in the section entitled "Adopting a County Charter" beginning on page 29 of this paper.

The remaining 36 counties have established their local administration through local law and resolutions, and are not subject to the same requirements as those counties that have adopted a county charter. Every local government is empowered to "…adopt and amend local laws not inconsistent with the constitution or not inconsistent with any general law."[33]

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A Local Law adopted by the county legislative body created all of the positions of county manager and administrator created in the non-charter counties featured in this paper.

The Municipal Home Rule Law gives counties the ability to enact a local law "relating to the powers, duties, qualifications…of its officers and employees."[34] Since each of the positions created by the respective legislative bodies, had certain administrative duties delegated to them, with the legislative body maintaining final administrative and overall authority, the creation of this position did not require a mandatory referendum since the local law did not diminish, curtail or transfer any power vested in an elected official.

This position was clearly stated in an informal opinion of the New York State Attorney General issued in 1995.[35] In this opinion, the attorney general was reacting to a request from a county attorney asking if a board of supervisors in a non-charter county was empowered to create the position of county administrator by local law, and not be subject to mandatory referendum.

The Opinion concluded,"…that a county board of supervisors in a non-charter county may by local law establish the position of county administrator. Further if the local law does not transfer, curtail or abolish the powers of an elective officer, it would not be subject to mandatory referendum."

New York State does not have statutes allowing initiative and referendum for public vote on most topics. The state legislature has carefully limited the authority of local governments to conduct public referendum. Numerous court decisions and opinions of the attorney general have upheld that a local government cannot conduct a public referendum on any subject without specific state authorization to do so.

The local Government handbook published by the New York Department of State states this point very clearly.

"On the principle that voters elect government officials to make decisions on their behalf, government officials are not given broad authority to delegate decision making back to the electorate. Case law stipulates that all local government must find specific authority, either in the constitution or state law, to conduct an official referendum on any subject and in the absence of such authority it may not conduct a referendum. A local government may not spend public monies to conduct a so-called 'advisory referendum', that is one conducted to gather public opinion on a particular matter unless state law specifically authorizes it."[36]

Changes in the format of the administrative functions of county government may be adopted by local law as long as the creation of an administrative position within the county does not divest an elected official of functions, powers or responsibilities.

Powers that have been delegated by a legislative body and then amended by the passage or repeal of a local law, do not divest an elected official of any function, power or responsibility, since the legislative body retained final authority even though certain duties were delegated to be performed on its behalf.

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Proposed changes in county administrative functions, which create or abolish an elected post, change the number of members of a county-wide legislative body or re-district the areas they represent, are subject to mandatory referendum of the voters.

County Charter Law

Article 4 of the Municipal Home Rule law is devoted to the procedures for the adoption of county and city charters. Part 1 of this article is designated the County Charter law and details a county government's power to adopt and amend a charter.[37] This Article delineates the provisions that may be included within the charter, spells out the procedures for its adoption, places certain limitations and restrictions on the provisions of a county charter and explains the state legislature's intent on the adoption of this article of municipal home rule law.

All counties are empowered to develop, amend or repeal a county charter under the provisions of the County Charter law, in accordance with the provisions of the state constitution and other applicable state laws including those detailed in Article 2 of the Municipal Home Rule statutes which grants local governments their authority to adopt local laws.

A county charter establishes the structure of the county government and explains how it is to function. It may also provide for the election or appointment of county officers, as long as an elected legislative body that "…shall determine county policy and exercise such function as may be assigned to it" is maintained under its provisions.

A county charter must provide for the powers of the legislative body for legislation and budgetary appropriations, the duties functions and powers of county officials and the equalization of real property taxes under standards adopted by the New York State Legislature.

A county charter may, but is not required to, address such issues as:[38]

- the assignment of executive or administrative functions to an elected or appointed official,
- empowering a county-wide elected official, typically a county executive, to veto actions of the legislature and provide procedures for legislative override,
- providing for an administrative code, and
- providing for the termination of the terms of office of existing officers.

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Limitation on County Charters

The state legislature imposes several limitations on what counties can include in a charter or charter amendment unless they are specifically authorized by state statute. A county charter cannot contain provisions relating to:[39]

- taxation of state property or property of its agencies,
- provision of exemptions from taxation,
- assistance by the state to any unit of local government,
- the division of the county into 2 or more counties or provisions relating to the abolition of any unit of local government,
- the levels of compensation to members of the judiciary fixed by the legislature, or
- superseding of any general or special law enacted by the state legislature.

Adopting a County Charter

There are two ways that a process to adopting a county charter can be initiated: through the adoption of a resolution by the county legislative body or through a petition process filed by county voters with the clerk of the legislative body.

The county legislative body may adopt a resolution calling for the drafting of a county charter. The legislature is empowered to draft a proposed county charter under its direct supervision, delegate the responsibility to a committee of the board or through a charter commission established and appointed for the purpose of drafting a county charter by resolution of the board.[40]

The voters of the county can initiate the process by filing a petition with the clerk of the legislative board containing the signatures of at least 10% of the total number of voters in the last gubernatorial election asking that the board establish a charter commission.[41] If the legislative body of the county does not adopt a resolution forming a charter commission on its own accord within three months of the petitions' filing with the clerk of the board, the board is required to submit the question to the voters by referendum on whether or not to establish a charter commission. This question must be posed to the voters at the next general election occurring not less than five months from the petitions' filing.

If the voters approve the formation of a charter commission, the board must appoint one within two months of the public referendum.

A new county charter or an amendment to an existing charter adopted by the legislative board will not take effect until it has been approved by the voters through referendum.[42] The referendum on the charter or amendment of an existing charter can be held at the next general election or at a special election called for the specific purpose of adopting the charter or amendments. The election should occur not less than 60 days after the adoption of the proposed charter or amendment by the legislative board.

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If the provisions of the charter call for the transfer of the duties or abolition of an office, department or agency of a city, or town to a county, the referendum must receive the majority of the voters cast in the cities and areas of the county outside the cities, taken as two separate whole vote tallies. If the charter also transfers powers of a village to the county, all affected villages must also approve the charter as well.[43]

Upon adoption of a charter, all local laws adopted by the county must be consistent with the terms of the adopted county charter.

Counties Organized Under County Charter Law

County Charters lay out the duties and responsibilities of elected officials, provide the framework under which the county will function and provides, in most cases, a listing of the duties of county offices and appointed department heads.

To illustrate the differences and similarities contained in the 21 adopted county charters in New York an examination of charters creating an elected county executive, and those creating the position of county manager and county administrator will be conducted in this section of the paper.

As indicated previously, Herkimer County adopted its form of government by enacting a charter dealing with legislative districts and organization, and then adopted a local law to create and define the duties and responsibilities of a county administrator to which it delegated certain administrative responsibilities. This format will also be explored in this section to give a thorough review of the administrative and organizational options contained in county charters.

Erie County Charter

Erie County is one of the larger counties in New York, with a population of just over 950,000. In 1960, Erie County adopted a charter establishing a strong elected county executive system with a legislative branch established as a county legislature. In April of 2005, the Erie county legislature adopted a resolution creating a county charter commission to examine and re-define elements of the Erie County Charter.

The Charter Commission deliberated throughout 2005 and submitted its report to the County Legislature in June of 2006. The County Legislature adopted much of the changes in the charter recommended by the charter commission, but voted to maintain a strong county executive. The proposed Charter amendments were submitted and approved by the voters by referendum in November of 2006.

Article I of the county Charter establishes the county Legislative Districts of the County legislature. Article II details the powers of the legislative branch of the county. The article also includes a provision that the charter will be subject to review every 10 years commencing in 2016.

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Under Article II of the charter, the powers of the county legislature are delineated; their qualifications and term of office are described, and the procedures for adoption of local laws and ordinances are detailed. The adopted charter amendments included provisions to require the legislature to conduct a public hearing on all proposed local laws prior to consideration by the full legislature. The amendment also requires 5 day prior notice about the public hearing and posting of the text of the proposed law on the county website and distribution of a summary of the proposed local law to the media.

Under the charter the county legislature is empowered to:[44]

- make appropriations, levy taxes, and incur debt,
- enact local legislation and ordinances subject to veto of the county executive,
- adopt an administrative code for the county by local law,
- create, change or abolish county administrative units not headed by elected officials,
- adopt rules and regulations for its conduct and procedures,
- set salaries for all officers and employees except those employed by the judiciary,
- make studies and investigations, subpoena witnesses, and administer oaths,
- award contracts submitted for approval on bids,
- confirm or re-confirm hold-over appointments to administrative posts made by the county executive,
- select its chair and officers, and
- override vetoes of the county executive with attainment of 2/3 majority vote of the legislature.

Article III of the County charter establishes the Executive branch and empowers a countywide elected executive with broad administrative powers and duties. The charter establishes a 4-year term for the county executive and bans the executive from holding any other public office.

The charter establishes the county executive as the chief executive and administrative officer of Erie County. As such the county Executive is given the following powers.[45]

- appoint the head of every department or administrative unit to serve at the executive's pleasure subject to confirmation by the legislature or as in accordance with state law
- supervise and direct the internal organization of every department
- be the chief budget officer of the county
- determine and fix real property tax equalization rates and file them with the legislature before a specified date
- appoint temporary commissions to assist in county administration
- report on an annual basis to the county legislature
- determine the amount of capital borrowing required to fund capital projects approved by the legislature
- advise the comptroller of short-term borrowing needs

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- veto actions of the legislature, or amendments to the executive budget proposal
- appoint a member of the legislature to serve as the chair of the legislature if the legislature is unable to elect a chair by February 1 of each year
- such other powers given to the executive by local law or resolution

The charter also establishes the financial procedures of the county that involves both the executive and legislative branches and the independently elected Comptroller. The Executive is required to prepare and submit a tentative budget for the coming year, a capital plan for the next six years and a budget message to the legislature in November of each year.

The charter amendments adopted in 2006 provide expanded powers to the independently elected Comptroller. Under the adopted charter amendments, the Comptroller is responsible for reviewing county-wide revenue projections and providing recommendations to the legislature that action be taken to reduce inflated projections. The legislature may reduce the revenue by a two-third vote to an appropriate amount.

After conducting public hearings on the tentative executive budget, the legislature may reduce or delete budget items proposed by the executive except those required by law or to meet debt service requirements. The legislature may also add or increase appropriations in the budget, subject to executive approval. Deletions to the executive's budget proposal do not require the executive's approval.

The legislature's budget committee must present its recommendations to the full legislature at least 48 hours before the general meeting of the legislature when the budget shall be considered. The charter was amended to require the legislature to vote on each individual line item proposed in an amendment to the budget offered less than 48 hours before the meeting of the legislature.

If the budget is approved, the budget with additions must be submitted to the county executive for the executive's action before the first Tuesday in December. The Executive must veto increases in the budget adopted by the legislature by the 2nd Tuesday in December, when a notice of the executive's approval is filed with the clerk of the legislature. The Legislature may override any items vetoed by the Executive by 2/3 vote of the legislature.

The charter also delineates the powers of other county elected officials including the Comptroller, County Clerk, District Attorney and County Sheriff. The duties and responsibilities of Executive Branch agencies and departments and other county boards and offices are also included in the charter.

Under the amended charter, the Comptroller was given control over all county bank accounts, responsibility for revenue recovery, and the provision of accounting services for all county departments and offices as part of a centralized accounting system. The Comptroller was also empowered to declare that the county is in deficit and provide recommendations to the legislature for on how to address the financial shortfall.

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The charter amendments also included a provision requiring a 2/3 vote of the legislature to appropriate fund balance as revenue during a fiscal year, after the budget has been adopted.

Any future amendments to the Charter must be approved by the voters through referendum, consistent with the provisions of the state County Charter Law.

The Ulster County Charter

The Ulster County legislature adopted resolution no. 247 in August of 2004 to establish an eleven-member, bi-partisan, Ulster County Charter Commission to provide recommendations to the legislature on structures and processes through which Ulster County should be governed.

The commission held hearings throughout the county, commissioned various studies on county organization alternatives and provided its final recommendations to the legislature on a proposed county charter in April of 2006.

The legislature held a public hearing and adopted a resolution recommending the charter, with some revisions, in August of 2006. The proposed Ulster county charter submitted to the voters as Introductory Local Law No. 2 of 2006 (A Local Law Adopting a County Charter for the County of Ulster, State of New York) was approved by public referendum in November of 2006.

The charter provides for the phased introduction of a strong executive form of government with the election of a County Executive in November of 2008 to an initial term of 3 years, commencing in January of 2009. Thereinafter the County Executive will be elected to a 4 year term.

Until such date as the offices created under the charter take effect, the existing structure of the Ulster County government as adopted by local law was maintained until January 1,2009.

The charter abolished the office of county treasurer and replaced it with a comptroller, who was elected county-wide in November of 2008 to an initial term of 2 years. In November of 2010, the comptroller will be elected to a 3 year term, and a 4 year term at the regularly schedule election in November of 2013 and every 4 years thereafter.

The legislature will be reduced from it current level of 33 members to 23 legislators, following the release of the data from the 2010 federal census. Legislators will be elected to 2 year terms commencing with the regularly scheduled election in November 2011.

The charter provides that the legislative districts will be drawn to have each legislator represent an equal proportion of the population of the county, entitled to one vote in the legislature. The legislative districts will be drawn up by a seven member, independent Commission on Reapportionment whose membership will represent the various geographic areas of the county.

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The County Executive shall solicit interest in serving on the commission through the general media and through community groups. The pool established of interested parties will be submitted to the legislature for its consideration. The majority and minority leaders of the legislature will each make 2 appointments to the commission from the pool submitted by the County Executive of interested applicants no later than 60 days after census data becomes available.

The 4 members selected by the leaders of the legislature will select the remaining 3 members of the commission from the list submitted by the county executive. If the 4 members are unable to agree on the remaining 3 members within 70 days after the census data becomes available, they will no longer be eligible to serve on the commission and new appointments will be made by the leaders of the legislature.

No member of the Commission can be a public officer or employee.

Under Article II of the charter, the duties and powers of the legislature are delineated.

The legislature is empowered to:

- to make appropriations, levy taxes, incur debt and adopt a budget including a capital program,
- enact, amend and rescind local laws and submit to them to the County Executive for approval,
- override any veto of the county executive by 2/3 vote,
- confirm department heads appointed by the county executive,
- adopt a county administrative code,
- adopt it own rules of procedure,
- to fix compensation of officers and employees of the county that are not subject to collective bargaining agreements,
- approve all labor contracts,
- to determine and fix real property tax equalization rates,
- provide for an annual independent audit of the county,
- approve the execution of contracts in excess of $50,000,
- make provision for any matter of government not provided for in the county charter.

Article III of the charter details the posers, duties and qualifications of the County Executive as the chief administrative officer of the County.

The County Executive is empowered to:

- appoint all officers and department heads as contained in the charter subject to confirmation of the legislature,
- supervise, direct and control all departments,
- conduct or supervise collective bargaining with designated bargaining units,

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- serve as chief budgetary officer of the county and submit an annual budget and, capital program to the legislature for its approval,
- designate depositories of county funds,
- approve or disapprove all local laws, resolutions or budgets enacted by the legislature,
- submit an annual budget and capital plan to the legislature by the first Friday of October for its consideration for the operation of the county for the subsequent fiscal year,
- appoint one or more deputy county executives as provided for in appropriations approved by the legislature, and
- make any recommendation to the legislature with respect to the affairs of the county deemed appropriate for its action.

The charter further delineates the fiscal procedures of the county, describes the duties and responsibilities of various county departments and establishes the duties of the elected county comptroller under Article IX.

The Article IX of the charter establishes the Comptroller as the chief accounting and auditing officer of the County.

The Comptroller is empowered to:

- examine, audit and verify all books, records and accounts of the county,
- maintain records of appropriations, encumbrances and expenditures,
- certify the availability of funds for all purchases, contracts and requisitions,
- audit and certify for payment all claims or charges made against the county,
- audit any program, function or department of county government,
- report at least quarterly to the legislature and the public on the financial condition of the county, and
- exercise all powers and perform all duties established by state or local law.

The charter also establishes a 5- member County Board of Ethics appointed by the County Executive, subject to confirmation by the legislature. No more than 2 members can be affiliated with the same political party.

The charter establishes a Periodic Compensation Review Panel of 5 members, 3 appointed by the legislature, one of whom must be appointed by the legislative minority. The remaining 2 members, not affiliated with the same political party, are appointed by the County Executive.

The panel will review the compensation of elected officials in the County every 2 years and provide recommendations to the county executive and legislature on the level of compensation following public hearing. Any changes in compensation for elected officials of the county recommended by the Periodic Compensation Review Panel will have to be enacted by local law.

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The charter stipulates that 5 years from adoption of the charter, and every 10 years thereafter, a Charter Review Commission will be appointed by the legislature and the County Executive to review the charter and make recommendations to the county executive and the legislature on suggested changes, modifications or amendments to the county charter.

The commission is empowered by 2/3 vote of its members to directly submit to the voters for referendum, amendments to Articles II or III of the charter pertaining to the legislative branch or executive branch.

Schenectady County Charter

The charter adopted by Schenectady County has many similarities to the Charter adopted by Erie County except in one crucial area. The Schenectady County Charter does not establish an independently elected executive. Schenectady County chose to adopt a charter giving preeminent authority to a county legislature but created an office of county manager to serve as the chief administrative officer of the county.

The Schenectady County Charter generally reserves to the legislature the ultimate authority given to both the Executive and the legislature in Erie County's Charter. One additional authority granted to the legislature by Schenectady County's Charter is to appoint a county manager who serves at the pleasure of the legislature. The manager has supervisory authority over all county departments and agencies, except those under the direct supervision of an elected official

The County Manager has the following duties under Article III of the charter adopted by Schenectady County.[46]

- serves as chief executive office and administrative head of county government
- appoints to serve at the manager's pleasure, all county department heads and subordinates subject to the confirmation of the legislature
- supervises all administrative agencies and prescribes their internal organization
- executes and enforces all local laws, ordinances and legalizing acts of the legislature
- collects all revenues and makes all expenditures of the county under procedures established by the legislature
- serves as the chief budget officer of the county and is responsible for the preparation of the county operating and capital budgets
- examines the books and papers of administrative units of the county and reports to the legislature
- executes county contracts for goods and services as approved by the county attorney and in accordance with the budget adopted by the legislature
- reports to the legislature annually or as directed by the legislature
- has all necessary incidental powers to perform his duties and functions as delegated by the legislature

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Article VII of the Schenectady County Charter establishes the county's financial procedures, which differ somewhat from Erie County that has an independently elected executive.

Under Schenectady County's Charter, the County Manager is responsible for the preparation and submission of the tentative county budget, 6 year capital plan and budget message to the legislature by October 1.[47]

The legislature is required to hold a public hearing on the budget prior to any legislative action. At least 10 days before the budget is acted on by the legislature, the details of budget must be published and appropriate notice and summaries published through local print media of general circulation.

After the public hearing the legislature can adopt the budget as presented or add or delete any item except those required by law or to meet debt service requirements.

No additions or deletion from the budget can occur until the county manager is requested to present the manager's recommendations on the additions or deletions included in the county budget. The county manager does not have veto authority but the legislature is required to request and consider the recommendations of the county manager within 5 days of adoption of the budget. There is no requirement that the legislature follow the recommendations of the administrator. If recommendations are not received from the manager with 5 days, the legislature may adopt their changes to the budget.

The Schenectady County Charter also spells out the duties and responsibilities of county departments and provides for Charter Amendment procedures consistent with those contained in the County Charter Law.

Tompkins County Charter

Tompkins County also adopted a county charter that did not create an independently elected executive, maintaining the ultimate authority for the conduct of county business with the legislature. Tompkins County enacted a charter that created an Office of County Administration, headed by a county administrator who serves as the county's chief executive officer and administrative head.

The Tompkins County legislature has the same general powers as given to the legislature under the Erie and Schenectady County Charters. The Tompkins County Charter, however, gives to the legislature the sole authority to appoint the County Administrator, the County Attorney, the County Finance Director and the Clerk to the Legislature, all of whom serve under the direct supervision and at the pleasure of the County Legislature. This differs from the Erie County where the County Executive appoints the County Attorney and Finance Director and from the Schenectady County where these offices are appointed by the County Manager.

Under the Tompkins County Charter, the County Administrator:[48]

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- supervises the implementation of policies adopted by the legislature,
- supervises and controls all departments and offices headed by an appointed official,
- oversees the activities of county departments as authorized by the legislature,
- supervises the implementation of contracts for services as authorized by the legislature and executed by the Chair of the legislature,
- provides adequate insurance and surety bond coverage to protect the county,
- maintains an administrative manual defining operational policies and procedures as approved by the legislature,
- serves as freedom of information officer of the county, and
- appoints County department heads not reporting to an elected official with the consent of the legislature.

Under the Financial Procedures contained in Article 5 of the Tompkins County Charter[49], the County Administrator is responsible for the preparation of the operating budget of the county. The Administrator is also responsible for the preparation of the county's capital plan for the next 5 years in conjunction with the Division of Budget and Finance, and the preparation of the Budget message, all of which must be introduced to the appropriate legislative committees by November 10th of each year.

No later than the 20th day of November, the clerk of the legislature will publish a summary of the proposed budget and capital plan in a publication of general circulation determined by the legislature. The legislature will hold a public hearing on the budget no later than December 1st of each year.

Following the public hearing, they can add or delete appropriations or projected revenues to the budget proposal or capital plan as long as additional revenues to sufficiently fund the increases offset any additions to the budget proposal or capital plan.

If the legislature fails to enact a budget or capital plan by December 10th, the budget submitted to the legislature by the county administrator becomes the budget and capital plan for the coming year, including all necessary implementing appropriations and tax levies.

After adoption of the budget and capital plan, the county administrator is responsible for maintaining controls on all county expenditures, except those of the county legislature.

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Herkimer County Charter

The Herkimer County Charter was adopted as local law number 1 of 1966. The charter was adopted, in part, in response to federal court rulings, which found that, the organization structure of many boards of supervisors in New York State, including Herkimer County, were in violation of one person, one vote requirements.[50]

Herkimer County chose to adopt a county charter that provides a change in government structure from a board of supervisors to a county legislature. The charter established legislative districts, provided for the organization of the legislature, and established a re-districting commission, which is formed three months after publication of the census to evaluate the existing legislative districts for equity in representation as reflected by the population figures contained in the census.

The charter reserved to the legislature, all powers formerly held by the board of supervisors, and those reflected in the County Law and municipal home rule statutes. All other administrative functions are delegated by local law and the administrative code as adopted by the County Legislature.[51]

In 1976, the Herkimer County Legislature adopted Local Law Number 3, which established the position of county administrator in Herkimer County. Under the provisions of this local law, the County Administrator is charged with the following.[52]

- assisting the chair and the legislature in coordinating legislative policies and procedures
- advising the legislature and implementing county policy as adopted by the legislature
- developing policy and procedural recommendations for consideration of the legislature
- coordinating the activities of county department heads
- maintaining liaison for the legislature with political sub-divisions and state and federal officials
- identifying sources of state and federal revenues
- providing recommendations to the legislature on increasing county efficiency
- providing appropriate recommendations to the legislature during its meetings
- attending all committee meetings of the legislature
- such other responsibilities as assigned by the legislature

Under local law No. 3 of 1976, the county administrator reports and is responsible to the Herkimer County legislature acting as a committee of the whole.

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Conclusion

All across New York State, counties are examining their existing administrative structure to determine the best approach to providing comprehensive services to the public while easing the tax burden on local taxpayers.

Several counties have begun comprehensive reviews and are in the process of entertaining new approaches to county government. Several counties are exploring the adoption of a county charter to more clearly define the operational procedures of their county government.

Discussions on whether or not to create a position of county administrator or manager are on going in several counties. Many counties are also looking to consolidate local services and combine units of local government to provide greater efficiencies.

All of these important decisions local county officials will have to make in the months and years ahead are affected by state laws that can oftentimes seem confusing and overlapping in their intent. There are several places where county officials can obtain information that will be helpful in your deliberations on your county's future.

The publications of the New York State Department of State, Division of Local Government, particularly the Local Government Handbook and the publications of the James A Coon Local Government Technical Series can be a great resource to county officials looking to learn more about the state laws and regulations that affect local governments. Many of these publications are available on-line and can be obtained through the Department of State Web Site at http://www.dos.state.ny.us/.

Opinions of the New York State Attorney General's Office are also available on-line at http://www.oag.state.ny.us/lawyers/opinions/opinion.html. Through this website, interested officials can obtain copies of opinions of the New York State Attorney General going back to 1995. The Informal Opinions of the Attorney General can provide legal background resources on a wide variety of subject areas affecting local government.

Legal opinions of the Office of the State Comptroller that affect local governments and local government financial management can be obtained at: http://nysosc3.osc.state.ny.us/legal/index.htm.

All of these resources can assist you in obtaining background information you may need as you examine the provisions of services and administrative structures in your county. The best resource available to you, however, is the knowledge and experience available to you from your peers in county government.

Through publications such as this, and your active participation in the programs of the New York State Association of Counties and the Pelletier Institute you are able to have access to information on program and administrative best practices, technical assistance on issues of concern and the ability to share experiences with county officials from across New York State.

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End Notes

[1] New York State Constitution Research Aid, Schaffer Law Library, Albany Law School
[2] Ibid
[3] Bill of Rights for Local Governments, New York State Constitution, Article IX, Section 1, (a-h)
[4] Ibid, Article IX, Section 2
[5] Ibid, Article IX Section 2 c (ii)
[6] Statute of Local Governments, Article 2, Section 10 Grants of Power to Local Governments
[7] Ibid, Article 2, Section 11
[8] Ibid, Article 2, Section 10
[9] Local Government Handbook, Chapter V County Government, pg. 8, New York State Department of State, 5th Addition, Jan. 2000
[10] Ibid
[11] NYS County Law, Article 4 Board of Supervisors, Section 153, (1)
[12] NYS Municipal Home Rule Law, Article 1, Section 2 Definitions (1)
[13] Ibid, Article 2 General Powers of Local Governments to Adopt and Amend Local Laws; Restrictions, Section 10
[14] Ibid Section 10, 1(ii)a
[15] Ibid, Section 10 a, 13
[16] Ibid, Section 10 b
[17] Ibid, Section 11 (a-j)
[18] Local Law No. 3 of 1999, Schuyler County, Creating the Position of County Administrator
[19] Ibid, Section 7
[20] Schuyler County Legislature Resolution No. 199, Rule 22 paragraph 3, Regular Meeting May 10, 2004,
[21] Local Law No. 1 of 1987, A Law to Establish the Office of County Administrator, Yates County
[22] Ibid, Section 7
[23] Local Law No. 3 of 1988, A Local Law to Establish the Position of County Administrator of the County of Livingston August 10, 1988
[24] Ibid, Section 5
[25] Local Law # 7 of 1995, a Local Law to Create the Position of County Manager, Seneca County, October 10, 1995
[26] Ibid, Section 6 powers and duties
[27] Sullivan County Charter, Article III the County Manager, C3.01 appointment, suspension, and removal
[28] Ibid, section C3.03 Qualifications
[29] Local Law No. 1 of 1987, Yates County, Section 2 County Administrator; term, minimum qualifications,
[30] Local Law No. 3 of 1999, Schuyler County, Section 3 Qualifications
[31] Local law No. 7 of 1995, Seneca County, Section 3 Qualifications
[32] Local Government Handbook, Chapter V County Government, pg. 7, New York State Department of State, 5th addition, January 2000

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[33] NYS Municipal Home Rule Law, Article 2 Section 10 General Powers to Adopt and Amend Local Laws, 1(i)
[34] Ibid, Section 10 (ii)a ,1
[35] Opinions of the Attorney General, (Opn. No. 95-11)
[36] Local Government Handbook, Chapter X Citizen Participation and Involvement, Referenda, pg. 4, New York State Department of State, 5th addition, January 2000
[37] NYS Municipal Home Rule Law, Article 4, Part 1, The County Charter Law
[38] Ibid, Article 4, Part 1, Section 33, (4)
[39] Ibid, Article 4, Part 1, Section 34 limitations and restrictions, (2)
[40] Ibid Article 4, Part 1, Section 33 (5)
[41] Ibid, Article 4, Part 1, Section 33, (6)
[42] Ibid, Article 4, Part 1, section 33, (7)
[43] Ibid, Article 4, Part 1, Section 33-a (2)
[44] Erie County Charter, Article II Legislative Branch, Section 202 Powers and Duties
[45] Ibid, Article 3 Executive Branch, section 302 Powers and Duties
[46] Schenectady County Charter, Article III County Manager, Section 3.01 Powers and Duties

[47] Ibid, Article VII Financial Procedures, Section 7.01 (b)
[48] Tompkins County Charter, Article 3 Department of County Administration, C-3.03 County Administrator; powers and duties
[49] Ibid, Article 5 Financial Procedures and Control, C. 5.05 (b)
[50] Herkimer County Charter, Article I, Section 100 Title and Purpose
[51] Ibid, Article II Legislative Branch, Section 200, County Legislature; Status and Title
[52] Local Law No. 3 of 1976, Herkimer County Legislature, Section 3

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NEW YORK STATE OF OPPORTUNITY. | Division of Local Government Services

Adopting and Amending County Charters

JAMES A. COON LOCAL GOVERNMENT TECHNICAL SERIES

Attachment: adopting-and-amending-county-charters (10953 : Charter County Presentation by NYSAC)

A Division of the New York Department of State

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Introduction

In 1926, Governor Alfred E. Smith proposed a major restructuring of New York's counties ". . . for reasons of economy and efficiency." Although his proposal went unheeded, the counties of today resemble those of the 1920's in little more than name and geographical area.

County government has undergone profound changes in both form and function. These changes have transformed them from instrumentalities existing largely for state purposes to true units of local government endowed with their own powers to carry out an extensive array of new duties and service responsibilities. One of the most important changes was the power, extended by the County Charter Law, to reorganize and shape county government organizations and operational arrangements to fit local needs and preferences.[1] What the counties may do under this law and how they may go about doing it most effectively form the substance of this publication.

The residents of 19 of the State's counties have chosen to reorganize their county governments under charters. Four of these counties – Nassau, Monroe, Westchester and Suffolk – were initially organized through a different process than the remaining 15 counties, of whose residents drafted and adopted their own charters by utilizing their home rule powers. While the most populous counties were first to adopt and implement charters, medium-size and smaller counties are becoming increasingly interested in exploring home rule charter possibilities.

This publication will provide guidance to persons who wish to develop a new home rule charter or modernize an existing charter.

Legal Requirements

The idea of "charter" counties is relatively new in New York. Cities have had charters since colonial times and many villages were granted charters by the State Legislature in the early 19th century. The county, however, was seen as a different kind of entity. The granting of a charter implies a certain autonomy, to be exercised within the terms of the charter, but nevertheless embodying important areas of local discretion. It was not until the 1930's that counties began to be perceived as service-providing units of government in their own right, with a possible need to organize and operate in accordance with special local requirements.

What is a County Charter?

A charter, in classic terms, is a grant of authority from a higher governmental unit to a lower unit over which it has jurisdiction, enabling it to do certain things in certain ways. When the grant of authority from the higher unit permits the residents of the lower unit to draft and adopt their own charter, it is said to be a "home rule" charter. Such is the case with the County Charter Law in New York State. It authorizes any county outside of New York City to develop its own charter, within prescribed and procedural limits; to adopt it by popular vote; to implement it; and to change it, all by local action.

A county charter, therefore, is a locally drafted and approved law which:

- provides for the basic structure and organization of the county government;
- specifies the powers and authority of the county government and allocates those powers among the agencies and officers of the county, to establish responsibility and accountability for the exercise of those powers; and
- prescribes certain procedures for the exercise of county powers.

[1] Municipal Home Rule Law, Article 4, Part 1.

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The County Charter Law in Historical Perspective

The basic guide for counties in developing charters is the County Charter Law (Article 4, Part 1 of the Municipal Home Rule Law) enacted in 1959, although its roots are embedded in earlier developments.

The State Constitution was amended in 1935 to authorize the Legislature to enact "alternative" forms of county government which could include transfers of functions of local political subdivisions — cities, towns and villages — to the county, subject to voter approval. Pursuant to this constitutional authorization, in 1937, the State Legislature enacted an Optional County Government Law; Monroe County adopted an optional charter under this law before the later repeal of the law in 1952. Special county charters enacted for Nassau County and Westchester County in the 1930's by the State Legislature established alternative forms of county government for those counties. Also by special legislation, in 1958, the state adopted, subject to a county-wide referendum, an alternative form of county government for Suffolk County.

Moreover in 1958, the voters of the State approved an extensive constitutional amendment relating to county government, including a requirement that the Legislature confer on all counties outside the City of New York power to prepare, adopt and amend their own charters. Pursuant to this constitutional directive, in 1959, the Legislature enacted the County Charter Law. By the end of 1963, Erie, Oneida and Onondaga Counties had developed and adopted charters under this law.

Another constitutional Home Rule Amendment in 1964 continued earlier constitutional provisions requiring the Legislature to enact a statutory structure through which counties may provide alternative forms of government for themselves. Accordingly, the County Charter Law provisions were incorporated into the new Municipal Home Rule Law.

Together these constitutional and statutory provisions supply counties outside the City of New York with the wide flexibility for local choices in drafting and adopting their own charters by action of their legislative bodies, subject to voter approval. To become effective, a proposed county charter must be approved by a majority of eligible voters in a county-wide referendum. In addition, the proposed county charter must be approved by a majority of the voters of all cities in the county considered as one unit and also by the voters outside the cities considered as one unit. That is, the charter proposal must receive a majority of all votes cast in the cities within the county and a majority of all votes cast in the towns within the county. Table I lists charter counties with the dates of charter adoption.

What a Charter Must Do, May Do and May Not Do

The Municipal Home Rule Law requires that county charters have certain provisions, gives counties the *option* of including others and excludes several areas from charter consideration.

A county charter must:

- Prescribe the structure of the county government.
- Provide for an elective legislative body to determine county policy, exercise powers of local legislation and appropriate money.
- Specify the agencies and officers responsible for the performance of the functions, powers and duties of the county.
- Provide the manner of election or appointment, terms of office and method of removal of county officers.
- Provide for equalization of real property taxes consistent with standards prescribed by the State Legislature.

A county charter may:

- Provide for the appointment of county officers (except members of the legislative body and specified elected officers) or provide for their selection by any method of nomination and election.
- Assign executive or administrative functions, powers and duties to elective or appointive officers.

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- Provide for a county executive officer who may be either elective or appointive. However, only an executive elected on a countywide basis may be given power to veto actions of the legislative body. In this event, the charter may provide for overriding of vetoes by the legislative body by a specified percentage of the total voting strength.
- Provide for the transfer of local government functions and duties among the county and the cities, towns and villages in the county. Such transfers may include abolition of offices or agencies of units of government where all of their functions or duties are transferred.[2]
- Provide for an administrative code which sets forth details of administration of county government, the terms of which may include existing laws and regulations that have been revised, simplified, consolidated, codified or restated. The code must be consistent with the charter since it would implement the provisions of the charter.
- Provide for the termination of terms of office of incumbent officers upon implementation of the charter.

A county charter may not:

Unless specifically authorized by the State Legislature, contain provisions relating to:

- Taxation of state property including property held by any of its agencies;
- Exemptions from taxation;
- State aid to units of local government;
- Division of the county into two or more counties or the creation, enlargement, diminution or abolition of a city, town, village or school district;
- Compensation of members of the judiciary fixed by the Legislature;
- Composition, functions or jurisdiction of a court or its officers.

Supersede a general or special law of the State which:

- Relates to how taxes are imposed or to the judicial review of the distribution of taxes or benefit assessments;
- Relates to the education system or to a school district:
- Requires that functions of government be performed or financed by units of local government, except to transfer such functions to other units of local government:
- Relates to a state function financed by the State:
- Relates to legal actions or proceedings against the county:
- Relates to a public authority;
- Is contained in one of certain specified laws.[3]

Why Adopt a County Charter?

Counties adopt home rule charters for two primary reasons: First, to put someone clearly "in charge" of the county government who can be held responsible and accountable for the day-to-day operation of county programs, activities and services; Second, to supersede state laws which may otherwise limit the county's ability to govern in the best interest of its residents. The most important differences between charter and noncharter county governments are found in the first of these — the creation of an executive/administrative branch.

[2] An example of a transfer of function would be a law that establishes a county police department, transfers responsibility for all policing in the county to that department, and abolishes all city, town and village police departments.

[3] Municipal Home Rule Law, Civil Service Law, Election Law, Eminent Domain Procedure Law, Environmental Conservation Law, Executive Law, Judiciary Law, Labor Law, Local Finance Law, Multiple Dwelling Law, Multiple Residence Law, Public Authorities Law, Public Housing Law, Public Service Law, Railroad Law, Retirement and Social Security Law, State Finance Law, Volunteer Firefighters' Benefit Law, Volunteer Ambulance Workers' Benefit Law, or Workers' Compensation Law.

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While it is possible to create a county office to provide administrative supervision over county affairs without adoption of a charter, it is only through a charter that such an official can be given powers independent of the legislative body. In a noncharter county, an administrator can have only whatever authority the legislative body specifically delegates to him or her, to be exercised *on its behalf*. All of the powers remain with the legislative body and cannot be delegated. In a charter county, on the other hand, the executive or administrator derives powers — not just authority to exercise powers — from the same source as does the legislative body: the charter.

Although the establishment of an executive/administrative branch is found in most if not all of the county charters now operating in New York, it should be noted again that a wide range of local choices exist as to how strong that office shall be.

The Charter Making Process

Several preliminary and basic questions will confront a county whether it is considering charter development for the first time, resubmitting a charter proposal after failure of a previous attempt or reviewing and revising an already adopted charter:

- How is the charter process set in motion?
- Who will draft or review and revise the charter?
- How will the charter study be conducted?
- What are the key issues and basic decisions that charter drafters will consider?
- How and when does the new or revised charter take effect?

How is the Charter Process Started?

Historically, population growth and rapid increases in the size of county budgets have been the factors most responsible for stimulating interest in the development of home rule county charters.

Most of the populous counties in the State now operate under charters, and an increasing number of intermediate-size counties have found it expedient to exercise their authority under the Municipal Home Rule Law to draft and adopt their own charters. As the population of a county increases and as its people concentrate in urban clusters, the county's duties and responsibilities multiply accordingly: New service requirements must be met and new activities must be undertaken.

As the service requirements of a county increase, so do its budgets. It is reasonable to question whether a governmental structure designed many decades ago to manage an operation providing few services and costing perhaps less than a million dollars a year is suitable to efficiently handle current requirements.

The necessity to meet new service demands and deal with increasing costs at the same time quickly exposes another critical need: improved operational methods which can increase service productivity without increasing costs. Accordingly, the desire to increase the county's capacity to improve management tends to stir added interest in charter possibilities.

In some cases, the need is to revise an already adopted charter, the provisions of which may have fallen short of expectations or which may have become outmoded. In any case, the process is similar, once a need is perceived.

It is the growing recognition of the combined impact of population growth, soaring costs and the need for improved operations that sets the charter process in motion. The county legislative body, whether a board of supervisors or a county legislature, then becomes the arena of further action.

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Who Drafts a County Charter?

A proposed charter or proposed revision of an existing charter may be prepared by or under the auspices of the county's governing body directly or by a specifically appointed charter commission. The charter drafting process may be initiated by the governing body itself or by voter petition and referendum.

Legislative body initiative. A county legislative body may provide by resolution that a charter draft be prepared under its supervision or under the supervision of an officer or committee of the legislative body. In either case, the actual writing of the charter may be accomplished by a committee of the legislature, by a county officer such as the county attorney or by a consultant hired for that purpose.

Alternatively, a county legislative body may create by resolution a charter commission to undertake a charter study and draft. Members of the commission may be drawn from the legislative body, from elected or appointed county officers, from community leaders and organization representatives, or from a combination of any or all of these.

Voter initiative. Under a procedure set forth in section 33 of the Municipal Home Rule Law, the voters of a county may petition the county legislative body to establish and appoint a charter commission. The petition calling for the creation of the charter commission must be signed by qualified voters equal in number to at least 10 percent of the votes cast in the county for Governor in the last gubernatorial election.

In response to such a petition, the legislative body may create and appoint a charter commission on its own motion. Otherwise, the county legislative body is required by law to submit to a referendum the question of whether a charter commission should be established and appointed. If a majority of the votes cast on the question are in favor of the proposition, the legislative body must create a commission and appoint its members within two months following voter approval.

Composition of the charter commission. There are no legal provisions prescribing the size, organization or term of a charter commission, except that it shall be composed and appointed as the legislative body directs. Nor are there rules of thumb identifying the most desirable makeup of a charter commission.

A major consideration in determining the composition of a commission, and one which may influence its size is the type of representation desired. The representative base in turn should be determined to a great extent by the degree of social and economic homogeneity within the county and also the number and kinds of constituent units of government it contains. For example, a county comprising one or more cities and several towns may seek to assure an appropriate balance of city and town representation.

If the number of constituent governmental units is not too great, it may be possible to draw representative(s) from each constituent unit. Experience has shown that community representation on a charter commission tends to make the charter more acceptable to the electorate.

The Charter Commission at Work

Before a county charter can be drafted or revised a substantial amount of preliminary research and investigation is necessary. To ensure that such work is conducted in an orderly, comprehensive and timely manner, the commission should first consider its own organization, rules of operation, staffing and financial needs.

Whether a charter commission results from voter petition or the motion of the county's legislative body, it is in fact established by legislative resolution. The resolution may designate a chairperson for the commission, provide for staff assistance, appropriate money for the charter study and define in varying detail the scope or focus of commission concern. Alternatively, the resolution may leave all or some of these matters to the commission itself.

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Charter commission organization and operation. If no chairperson has been named in the resolution creating the commission, this should be done during the first commission session, which should be convened by the chairperson of the legislative body. Once this basic organizational task has been accomplished, the commission may wish to choose other officers such as a secretary, a parliamentarian and a treasurer. A structure establishing subcommittees may also be set up once a work plan (discussed below) has been developed.

Other issues that may be considered at the first meeting are:

- how often and where the commission will meet;
- whether it will establish its own set of rules or operate under general parliamentary rules (particular attention should be given to defining a quorum, which, among other things, must require at least a majority of the fully-constituted board notwithstanding vacancies or absences); and
- how decisions will be made (by simple or extraordinary majority vote or by consensus) on both procedural and substantive matters.

Staffing and financing a charter commission. A thorough charter study usually entails a significant amount of data gathering and administrative analysis as well as legal interpretation of proposed organizational and procedural provisions to be incorporated in the charter document. A charter commission may, therefore, need clerical, stenographic, management and legal assistance.

A charter commission may be staffed in a number of ways. Legal expertise is often provided by assigning the county attorney to serve as an advisor to the commission. In this capacity the county attorney may also serve as commission parliamentarian. Persons with special competence in government organization, administrative operations and public administration can be found in universities, government agencies and the business community. Former or present local government officials may be available and willing to assist the charter commission. Secretarial help may be provided by appointing a current county employee to work with the commission. Alternatively, the commission may request an appropriation to enable it to employ secretarial and professional staff.

The charter commission will, in any case, need some money to conduct its work. The amount required will depend heavily on the extent to which outside consultants are used. Regardless of whether consultant expenses are to be incurred, the commission will require an appropriation to pay for supplies, postage, phones and printing and, perhaps, a small travel budget and funds for disseminating information to the public. If consultant services are not required and secretarial assistance is provided by the county, a small appropriation should suffice.

Developing a work plan. Once the charter commission has defined its organization, adopted its rules of operation and provided for necessary staff assistance, it can begin substantive work. This is the time for commission members to become familiar with those provisions of the State Constitution and other laws that relate to county charters and to the work of charter commissions. In particular, the Municipal Home Rule Law should be consulted.

The commission will then want to examine the existing organizational and operational arrangements of the county government. A specially designed questionnaire to be completed by county officers can be an effective means for gaining information about the way in which legislative, executive and administrative functions are performed and about their operational interrelationships. Questionnaire responses can then be supplemented by personal interviews and examination of a variety of countywide and departmental documents such as budgets, annual and interim reports and legislative proceedings.

It is common practice to divide the commission into subcommittees to design, administer and analyze the questionnaires and to interview county officers. (See Appendix I for sample interview questions.) The number of subcommittees designated will relate in some degree to the total membership of the commission. A good practice is to assign related functions to one subcommittee. One subcommittee might take responsibility for such functions as mental health, social services, youth services and other human services. One might concentrate on public works, parks, sewers and physical services. Others might look at public safety functions, legislative and intergovernmental relations, finance and budget, and other support functions such as personnel, purchasing and information systems.

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An analysis of questionnaire responses, personal interviews and a review of documents will assist the charter commission in identifying existing practices, procedures and relationships that appear to be functioning satisfactorily and in perceiving problem areas requiring resolution.

Once the charter commission has completed the study of its own county, it may want to visit other counties or to invite officials from similar counties to speak about their operations. In this manner and through the independent study and professional experience of commission members, a set of alternative organizational and operational arrangements may be designed for those areas of county government identified as needing improvement.

Using the information it has gathered, the commission can prepare and evaluate alternatives, and make basic decisions as to the substantive content of the charter, keeping in mind what is likely to be accepted by the public.

The Basic Decisions

A county charter commission is, in the first instance, a decision-making body. It must decide an impressive array of issues which determine the kind of government the county is to have, and having done so, it records its decisions in the form of a charter draft for presentation to the county legislative body and, if the latter body approves, to the voters.

Authority of commission. In establishing a charter commission, a county legislative body may endow it with broad authority to determine the scope of its own concerns — or it may give the commission specific directives, such as to propose amendments to an existing charter rather than to draft a new charter. In any event, it is to the legislative body that the charter commission will submit its product, whether that be a new charter, a revision of or an amendment to an existing charter, or a recommendation that the existing county government remain unchanged. For this reason, development of a clear understanding of its own scope of action is an important early decision for the commission.

County charter commissions in New York, especially those in counties considering charter government for the first time, have had relatively broad authority to recommend such action as they deem necessary — or they have had a specific directive to draft and present a home rule charter. If sentiment in the legislative body is strong for extensive reform, the mandate is likely to be the latter. If, however, the legislative body is uncertain or wishes to be advised concerning options, it may leave to the commission itself the decision as to whether a charter is to be proposed.

A charter commission with an open mandate has a number of available options:

- It may draft and submit a charter.
- It may propose adoption of local laws to accomplish certain limited purposes (such as establishment of the office of county administrator) short of charter adoption, and requiring no referendum.
- It may recommend that there be no changes.

A charter commission with a mandate to draft a new charter faces immediately a formidable array of basic decisions which will occupy its attention and consume its energies for many months.

Throughout its deliberations, the commission members should keep in mind that their fundamental objective is to tailor the county government to the special conditions and needs of their own community, and especially to the predilections and expectations of their fellow citizens. The unique capacity which each commission member brings to that task is his or her own judgment of what kind of county government is best suited to the community.

Executive-legislative separation. More often than not, one of the first questions the commission must confront is, “Shall there be an executive/administrative branch of county government, separate from the legislative branch?” It is the commission’s answer to this question, and its related question, “If so, how separate?”, that will have much to do with most of the other substantive concerns of the commission and will determine in large part the structure and operational interrelationships of the county government.

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Under the County Law, county government has no separate executive/administrative branch. In this respect, it is unlike governmental arrangements at other levels in the United States, where the traditional pattern provides for a separation of powers among more or less independent executive, legislative and judicial branches, with an intricate pattern of checks and balances operating among the branches to assure that no one of them dominates the others. County government in New York developed without such a separation. In the absence of a charter, all powers are vested in a legislative branch, while the judiciary is generally regarded to be within the purview of state affairs.

While it is possible, under the County Law, for a county legislative body to provide itself with a certain amount of administrative assistance by establishing variously titled appointive positions, these appointees may exercise only the authority and carry out only the duties the legislative body specifies. These duties and the authority to perform them technically remain at all times in the hands of the legislative body, with the appointed assistant designated, functioning solely on its behalf.

The distinguishing characteristic of an executive/administrative branch in county government is that it derives its powers from the same source as does the legislative branch: the charter. The office is not dependent on the legislative body for its authority to exercise those powers, but receives that authority in its own right, directly from the charter, as does the legislative body.

One of the principal reasons for interest in developing a county charter is to provide some form of executive or administrative direction to the business of county government. Where no executive branch exists, the alternative is to try to provide day-to-day supervision of county affairs through a system of legislative committees and their chairpersons who in virtually all cases can devote only part time to the task. Where the legislative body is a board of supervisors, attention must be further divided between the duties of town supervisor and those of county government.

Executive/administrative options. A charter commission considering providing for a separate executive or administrator has two major options: an elected executive or an appointed administrator/manager.

Of the 19 charter counties in New York, one has an appointed manager, one has an appointed administrator, and 16 have elected executives. One other, Herkimer County, has provided itself with a county administrator by local law outside its charter. In the latter case, the administrator is not in fact charter-empowered, but exercises administrative authority on the legislature's behalf. Table II shows legislative and executive characteristics of New York's charter counties.

Remember, the basic question for the charter commission to answer is how much separation between the legislative and executive /administrative branches it wishes to recommend. As is indicated in the following paragraphs, the options extend all the way from very little to virtually complete separation of the two branches.

Appointed administrator/manager. An appointed administrator may be called a county manager, county administrator or by some other title, but the essential feature of the position is that the occupant is employed by the county legislative body to exercise powers and duties assigned to the office by the charter.

The county manager form of executive is a county government modification of the council-manager form of city government. The major advantage, its proponents claim, is that it makes possible the employment of a trained professional manager, often recruited in a nationwide search, to run the county government. The manager is, to some extent, once removed from the political arena, since he or she is an employee of the county legislative body.

Although there are exceptions, it can be noted that the manager form seems to work best in communities of relative political stability. If party control of the legislative body tends to shift frequently from one party to the other, and if the party organizations are strong and active in governmental organization and operation, the manager system may encounter difficulties. On the other hand, if leaders of all parties are sincerely committed to the manager pattern, it can be effective, despite shifts in party control.

The powers of an appointed manager may vary from county to county, but there are certain essential powers a manager should have if he or she is to function as a true manager. These include the power to appoint and remove department heads. The appointing power is usually subject to confirmation by the legislative body. Without this power, the manager will have little authority to direct the day-to-day affairs of county government.

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The manager also should have full authority to prepare and submit to the legislative body both the tentative operating and capital budgets and to administer the budgets after adoption.

The charter should make clear that the manager is the administrative head of county government; that he or she is responsible for the operation of all departments. The legislative body should concentrate on developing policies and seeing to it that the manager exercises his or her responsibility properly to implement policy and produce an efficient and effective government.

One note of caution: The county manager system is not easy to operate. It requires a high degree of both understanding and restraint on the part of both the manager and the members of the legislative body. The legislators, having hired the manager, must recognize that his or her powers, like theirs, derive from the charter. They should refrain from direct contacts with the heads or employees of departments and agencies, except through the manager. The manager, in turn, must not become a direct participant in legislative decisions of a policy nature, beyond providing his or her recommendations when asked to do so, and should resist the temptation to "go to the people," in cases of disagreements.

The relationship between the legislative body and the manager is a delicate one, since the manager serves, in most cases, at the pleasure of the legislative body. It is possible to provide by charter for a specific term of appointment for the manager, or for a manager to be given a contract for a specific term.

Elected county executive. Sixteen of the State's charter counties have provided themselves with elected executives. The chief distinguishing characteristic of the office of elected county executive is that the occupant is responsible directly to the voters of the county as a whole and not to the legislative body. This is a political office since the occupant is first elected by party nomination, then serves a charter-specified term of office as does any other political officeholder.

The county executive, within his or her jurisdiction, is comparable to the elected mayor of a city or even the governor of a state. He or she clearly heads an executive branch of government separate from the legislative branch.

Within that general framework, county executive powers, duties and the characteristics of the office tend to vary from county to county. However, a number of the usual attributes and powers of the office are:

- The executive is elected at large for a specified term (usually four years).
- The office, since it is elective, has a "representative" attribute in addition to executive powers, which the office of manager does not have.
- The office of county executive tends to be fairly strong, since it is also a focus of political strength.
- In most cases, the executive has extensive authority directly from the charter to direct and supervise virtually all aspects of county government except those which are exclusively legislative or judicial.

To carry out extensive responsibilities the executive usually is given a substantial body of formal powers enumerated in the charter. Although these powers vary among counties, the following are fairly standard:

- Power to appoint and remove department heads and the members of boards and commissions; if appointments are not subject to legislative confirmation, the position of executive is strengthened.
- Full power to supervise and direct the administration of county government.
- Authority to serve both as the titular and actual head of county government.
- Power to prepare and present to the legislative body the operating and capital budgets.
- Power to recommend legislation.
- Power to veto legislation, subject, however, to legislative override by an extraordinary majority.
- Line-item veto of appropriations.
- Power to recommend organizational changes in county government.

The Legislative Body

Many of the other important decisions that a charter commission will make depend on how it resolves the questions of executive and administrative functions. If there is to be an elected executive, certain arrangements are appropriate to that decision. If, on the other hand, there is to be an appointed manager, and the

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ultimate authority to choose and employ the manager is to reside in the legislative body, the questions to be resolved will be different. In general, however, the areas of concern are similar. Among the most important is a group of issues relating to the structure and operation of the legislative body.

County Legislature vs. Board of Supervisors. In the traditional statutory pattern of county government in New York, a board of supervisors serves as the legislative body. Section 150 of the County Law provides that the supervisors of towns and the supervisors of cities within each county must constitute the board of supervisors. At the same time, section 150-a permits the county legislative body by any name to carry on the functions of the traditional board of supervisors. If your county has not replaced its traditional board of supervisors with a county legislature, the question of whether or not to do so is likely to be one of the most important questions facing a charter commission. No charter county in New York has retained a board of supervisors.

Composition. County legislative bodies for many years were comprised of the supervisors of all towns and a prescribed number of supervisors from the cities, usually one from each ward with each member having one vote on the legislature without regard to differences in the population size of the municipalities represented. This practice was held to violate the "one person, one vote" principle of the United States Constitution. Today county legislative bodies by any name – board of supervisors, as provided for in section 150 of the County Law, or otherwise, as provided for in section 150-a of the County Law – must develop a system of voting that accounts for differences in population size to ensure, to the furthest extent practicable, that each person and each vote is counted.

To comply with this mandate, most, if not all, counties might consider the options of weighted voting or districting. Counties with the traditional county board of supervisors' governmental structure that use weighted voting have proceeded by modifying the relative voting strength of each supervisor: a vote from a supervisor representing a municipality with larger populations will weigh more than a vote from a supervisor of a municipality that is less populated. Other counties might choose instead to divide the county into districts and elect legislators from districts. This method generally results in each district representative occupying his or her position in that capacity alone, and the district boundaries may or may not coincide with town boundaries.

In light of the above requirements and other considerations, several questions should be asked about the character of the legislative body:

- Does the composition of the legislative body meet judicial standards for equality of representation among geographical areas represented?
- How large should the legislative body be?
- Shall the term of office be two or four years?
- If four-year terms are provided, should the terms be staggered to provide continuity or should all members stand for election at the same time?
- Shall the members of the legislative body receive compensation for their services? If so, how shall the amount be determined?

Reapportionment. To adjust to changes required by succeeding U.S. censuses, what provisions should the charter include to provide for reapportioning and redistricting seats in the legislative body? Since the 1960's, counties adjusted the representative bases for their legislative bodies in a variety of ways to meet the one person-one vote criteria imposed by the courts.

In virtually all charter counties, the traditional board of supervisors has been replaced by a county legislature, the members of which are elected from districts. Many noncharter counties also have adopted a county legislative form, while others retain a board of supervisors with votes apportioned according to a variety of weighted voting schemes.

From the standpoint of a charter commission, the task is one of deciding in the first instance whether or not it wants to propose a change in the way in which the legislative body is apportioned, and if so, to propose a specific plan. Such plans may be submitted to the voters in a referendum separate from the referendum to approve the charter as a whole.

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The charter also should specifically provide a method for future reapportionments. The task may be assigned to the legislative body itself, or to a special committee or commission to be established by the legislative body for that purpose. New York law presently permits only one restructuring of a county legislative body in each decade, beginning with 1970, except to readjust a weighted voting scheme on the basis of current census data.

Legislative powers and duties. The powers and duties of the legislative body will vary according to the type of executive or administrator to be established. The relative strength of the executive in relation to the legislature will be determined largely by the allocation of powers and duties between the two. The provision of a workable balance between the executive and the legislative body is another important concern of a charter commission.

There are certain powers that must be vested in the county legislative body, and other powers that ordinarily would be assigned to the county legislative body. Among the most important of these are powers to:

- Enact local laws and adopt resolutions (both of which may be subject to executive approval).
- Adopt an operating and a capital budget.
- Levy taxes.
- Make or confirm appointments.
- Approve contracts.
- Provide for outside audits from time to time.
- Establish departments, agencies, boards and commissions.
- Provide its own internal organization and rules.
- Authorize the establishment and abolition of personnel positions.
- If the charter provides for a manager or administrator, employment of such an official should be a specific duty of the legislative body.

Legislative-executive relationships. The successful operation of county government under a charter providing for an executive/administrative branch depends in good part on amicable and effective working relationships between the two branches. For this reason, it is important that the charter, by clear allocations of powers and duties, eliminate as many potential friction points as possible.

Legislators should recognize that an elected executive, the choice of the voters of the whole county, is in fact expected to be a leader in matters of policy as well as administration. The executive, in turn, should respect the fact that each legislator has responsibilities to his or her own constituency and is expected by the voters who elected him or her to respond to their views and wishes.

Legislative-executive problems often develop because of inadequate flows of information. If legislators are expected to refrain from direct contacts with department heads, it should be clear from the charter that the executive or manager is to provide requested information promptly and completely. For example, the charter can include provisions requiring the executive to present an annual “state of the county” message to the legislative body and to provide a monthly or quarterly report on the fiscal condition of the county.

A frequent point of legislative-executive friction involves appointments and removals. The charter should clearly identify the appointing and removal authority for each county office. If legislative confirmation is to be required for all or some appointments and removals, that requirement too should be straightforward and clear.

Departments, Agencies, Boards and Commissions: The Administrative Structure

Generally, county charters have not altered the powers and duties of the so-called “constitutional officers”: the sheriff, district attorney and county clerk. However, some charters have assigned the sheriff’s law enforcement functions to a county police department of which the sheriff may or may not be the head. If not, the sheriff may exercise civil duties as an arm of the courts and/or may be given correctional duties as operator of the jail.

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The office of treasurer may be abolished by charter, and many counties have done so, assigning its duties to a department of finance and administration or to an elected comptroller. Similarly, the elective office of coroner may be replaced by an appointive medical examiner.

A county charter commission has a wide range of choices in proposing a revised administrative structure for the county. There are few limitations, although in some cases such as commissioner of social services, state law prescribes qualifications and a term of office.

The charter commission will also want to be mindful that there is no need for the charter to spell out in minute detail either the organization or operating procedures of each department. This can often be accomplished in an administrative code to be adopted later by the county legislative body on recommendation of the executive or manager. In many cases, it may be enough for the charter to establish a department or agency, specify a method for naming its head, and enumerate only in broad outline its duties and functions.

Long-Form or Short-Form Charter

Along with other basic decisions, the charter commission will have to determine how much detail it wishes to include in the charter. The question is presented as a choice between a “long-form” or a “short-form” approach.

As might be expected, the choice in fact is rarely so sharply defined, and is more likely to be made between “long*er*” or “short*er*” forms. Most charter commissions will opt for a short form, but are likely to find that the results of their work are longer than they had expected.

The essential difference between long and short forms is that the short-form charter contains less detail concerning organizational arrangements and operational procedures. For this reason, the short-form charter usually is accompanied by an administrative code, enacted by the legislative body after the charter is adopted to spell out the necessary details of organization and procedures.

It is sometimes said that a charter specifies “what is to be done and who has authority to do it” and the administrative code spells out “how it is to be done.” One advantage of the short-form approach is that it permits the separation of the essentials of county organization and allocation of powers — many of which are subject to referendum — from voluminous administrative detail. Changes in either the charter or administrative code may be subject to referendum, if they effect a transfer of power from an elected official, a transfer of function from one level of government to another, or pertain to matters that are subject to referendum under to any other law.

The short-form charter makes it possible to present to the voters a relatively simple, more easily understood document in which only essential organizational matters are covered, along with basic allocations of powers, duties and authority.

Many existing county (as well as city) charters include exhaustive lists of powers granted to the various elements of the government. In most cases, less numerous and less specific delegations of power, expressed in fairly broad terms, would prove both adequate and far more flexible. It should be remembered that the purpose of a charter is to facilitate the operation of the county as well as to specify limitations on its action.

Adopting and Implementing a Charter or Charter Changes

A county charter is a local law and is adopted in essentially the same manner as any other local law subject to mandatory referendum. Whether or not local laws effectuating charter amendments are subject to mandatory referendum depends on content.

Where a proposed charter or proposed charter amendment(s) results from the work of a charter commission, the report and recommendations are made to the county legislative body, which has discretionary power to act on the recommendations as it sees fit. In addition to submitting a charter draft, a commission may recommend to the county legislative body that it make certain changes in county government that do not require adoption of a charter—such changes can be made by the adoption of one or more local laws.

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Adopting a County Charter

Ordinarily, county charter commissions propose full drafts of new charters, unless the resolutions creating them direct otherwise. The draft is usually in the form of a majority or unanimous report, but one or more minority reports may be attached. It is possible to place more than one charter proposal on the ballot for voter choice if the legislative body wishes to do so. It should also be noted that the legislative body may change a commission's proposed draft as it sees fit.

A proposed county charter must provide for its submission to the electors of the county at the next general election or at a special election, occurring not less than 60 days after its adoption by the county legislative body. Accordingly, for a county charter to be on the ballot at a November general election, it must be adopted by the county legislative body by the first week of September. The procedure to be followed by the county legislative body is the same as that for the adoption of a local law subject to a mandatory referendum.[4]

The clerk of the county legislative body, with the advice of the county attorney, is responsible for drafting a proposition to be submitted to the electors and for preparing a brief abstract of the proposed charter. The proposition and abstract are then transmitted to the county board of elections.

For adoption, a charter must be approved by a majority of those voting in all cities, if any, considered as a unit, and by a majority of those voting outside the cities, considered as a unit. If the charter seeks to transfer any function or duty to or from a village or villages, a similar separate majority is also required in all villages, considered as a unit.

If two or more charter propositions having conflicting provisions receive the majorities required for adoption, the proposition receiving the largest affirmative vote shall prevail to the extent of any conflict in the provisions.

Informing the Public — The Charter Commission's Role

A county charter commission is obligated to inform the public about what it is doing, and to seek input from the public in the identification of specific local issues and the discussion of alternative solutions. Of course, it is the public to which the results of the commission's work are likely to be submitted for final judgment.

Public education. A charter commission is in a good position to conduct a public education program. The earlier this process is started the greater are the chances for generating and sustaining widespread interest throughout the community in the efforts of the commission and in the result of its work. A broad-scale educational program may permit the charter commission to test public reaction to differing viewpoints and proposals which it is considering. It also can help to prepare the electorate to cast more fully informed votes on the charter question when it is presented to them.

Successful public education programs may be conducted by a variety of techniques. Early in the charter commission's work a member or subcommittee should be made responsible for posting and publicizing agenda prior to all meetings and for issuing accurate and complete press releases promptly following each meeting. Members of the charter commission may make themselves available for interviews and public appearances to explain the purpose of the charter commission and to urge popular input. It should be made clear from the start that the public is welcome to attend all commission sessions as provided under the Open Meetings Law.

Some commissions have scheduled a series of public hearings for the purpose of receiving the views and recommendations of interested citizens and organizations. Although they are not required by law, public

[4] Enactment of a local law requires that it be submitted in final form to each member of the county legislative body at least seven calendar days, exclusive of Sunday, prior to its final passage, and a public hearing must be held by the county legislative body before it may act on the matter. Notice of the hearing must be published in a local newspaper at least five days in advance unless the county has previously enacted a local law reducing this period of three days. Publication of the county charter in its entirety prior to a public hearing is not necessary.

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hearings throughout the charter-drafting process can be an effective way to increase both citizen awareness of the charter commission and its work, and also to measure public opinion.

The commission should also consider consulting publicly with county officials and employees in addition to soliciting their views through questionnaires and other surveying efforts. By turning to these officials and carefully considering their views, the commission is likely to gain the support of this influential group for many proposals which might otherwise be the object of intense opposition.

Educational programs should be undertaken during the course of the charter commission's work. It is after the proposed charter has been drafted and presented to the county legislative body that the most active phase of public information efforts begins.

Traditional public information techniques such as informational brochures, newspaper articles, interviews on radio, television news programs, public service announcements, and websites are useful in county charter adoption efforts. One approach which has been found especially effective is for charter commission members to make themselves available to explain the proposed charter in public speaking engagements at meetings of various organizations throughout the county.

A charter commission should prepare and publish a narrative final report of findings, along with a complete draft of the proposed charter. The narrative can be a statement to the voters in easily understood language spelling out the main features of the proposed charter and an explanation as to why each provision is being submitted.

Advocacy. In some cases, the resolution establishing the charter commission will specify that the commission shall cease to exist upon submission of its report to the legislative body. In other cases, the charter commission may continue in existence during the period immediately preceding the popular vote on the charter's adoption. It is at this point that the commission may choose to become an advocate for the adoption of its charter.

If the charter commission is to transform itself into an advocate either for or against the charter as proposed by the legislative body, it should establish a clear distinction between its "public education" efforts and its advocacy role. A charter commission which has been allocated tax money for public information activities in relationship to the charter should be very careful not to breach the distinction between education and advocacy in the use of its public funds. While educational activities may be funded from public sources, advocacy funds should come exclusively from private sources. The distinction is difficult to establish, but a charter commission intending to become active in the campaign must observe the distinction with circumspection.

Implementing the Charter

Voter approval of a county charter sets in motion the all-important process of implementing the transition from the old county government to the new. If the charter is a new one that supersedes important provisions of the County Law and other state laws, the implementation should be carefully planned and phased to minimize operational disruptions.

Although the charter commission has no formal role in the implementation process in most cases, its proposed charter should lay a well-thought-out groundwork for the transition. For example, a charter commission can provide valuable help to officials responsible for implementation by preparing outlines of major changes the charter would require and by providing a schedule for accomplishing those changes. Such an outline is not a formal part of the charter, but can be submitted to the county legislative body along with the charter draft, since it both identifies what needs to be done and proposes a schedule for doing it.

First, the commission should give careful thought to the effective date of the new charter. A number of steps will be involved in the transition, and sufficient time should be provided for their accomplishment. For example, the charter's effective date might be established such that offices are abolished at the end of their terms.

Second, if the charter provides for new elective offices, such as an elected county executive, the schedule of county elections must be taken into account. This is also true if the charter would replace a board of

Attachment: adopting-and-amending-county-charters (10953 : Charter County Presentation by NYSAC)

supervisors with a county legislature representing districts. In the latter case, such matters as availability of current census data and time needed to draw district lines will be of concern.

If the charter contains extensive fiscal procedures, it will be necessary to consider the taxpaying schedule, the budget-making schedule and, in some cases, the inclusion in a transition budget of sufficient funds to cover new positions called for by the charter.

Charter commissions often find it appropriate to include in their charter drafts separate transition articles. These articles apply only to the implementation of the charter in the first instance, and contain such items as the proposed effective date, specific provisions for transfers of personnel where agencies or offices are moved or abolished, and any other provisions designed to facilitate the changes to be brought about by the charter.

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APPENDIX I
AREAS TO BE COVERED IN DEPARTMENT HEAD INTERVIEWS

1. Duties and responsibilities of the department and its sub-units.
2. Laws (local, state, federal) — governing/affecting work of department; where legal authority comes from; mandates/controls by higher units of government.
3. Organization and staffing — table of organization, number of employees, method of appointment of department heads. (Obtain copy of schedule of positions and salaries and an organization chart.)
4. Lines of authority/internal relationships — who reports to whom, supervisory responsibility; where to get help on money problems, policy direction, personnel, administrative matters, conflict resolution.
5. External relationships — dealing with executive, other departments of the county, legislative body and its committees, advisory boards and commissions; nature, purpose and frequency of relationships.
6. Budget — fiscal year, current budget figures, how needs are determined, who prepares request; revenues such as dues, fees, state or federal grants; performance budgeting or other formats; capital budgeting (obtain copy of current operating budget).
7. Administrative procedures — written manual; reports to whom, how often, what kind; recordkeeping; formalized deadlines; purchasing, what items are needed.
8. Day-to-day operations — main services, program activities; how assignments are made to department head and to staff; how things run on a day-to-day basis (obtain copy of annual report).
9. Evaluation of operations — obtain frank estimates of strong and weak points including service delivery, financial, staff and external relationship consideration; barriers to needed improvement.
10. Changes — 5-10 year projection for increase or decrease in operations, services delivered by one agency or department which could better be delivered by another; general changes recommended.
11. Overall government organization — specific suggestions or recommendations regarding organization and administration of government.

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APPENDIX II
SAMPLE RESOLUTION ESTABLISHING CHARTER COMMISSIONS

County charter commissions may have differing missions, depending on assignments in the resolutions adopted by the county legislative body establishing them. In general, charter commissions work within two broad types of resolutions: those that direct the preparation of a new charter and those that direct the revision of an existing charter.

Within this broad framework, the legislative body may impose various restrictions, or it may leave to the commission a broad scope of decision and action; it may name the commission members in the resolution itself, or it may provide a method by which they shall be named; it may set a specific deadline for the commission's report, or it may leave to the commission the setting of its own deadlines; finally, it may prescribe a study budget or do so in a subsequent resolution.

Appendix II-A and II-B, are samples of the two broad types of resolutions. It should be remembered that they are samples and not "models." County legislative bodies will want to draft their own resolutions to fit local desires and needs.

APPENDIX II-A
SAMPLE RESOLUTION ESTABLISHING COUNTY CHARTER COMMISSION

Resolution No. _____— 20 _____,
AUTHORIZING APPOINTMENT OF MEMBERS OF A COUNTY CHARTER COMMISSION AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the Government of _____ County has become a substantial business, while its population has increased steadily to over _____ persons, and

WHEREAS, the 20_____ gross budget is _____, and

WHEREAS, the Board of Supervisors is a bifurcated body, with each member a local elected officer, and upon election to such office automatically becomes a member of the county governing body, and

WHEREAS, such divided loyalties may well affect the decision making process, and

WHEREAS, the State Legislature has long recognized this anomalous situation and through legislative action adopted the Municipal Home Rule Law to implement the search by the several counties of the state for a more viable and efficient form of government, and

WHEREAS, Article 4 of said law sets forth the method for a board of supervisors to appoint a commission for the express purpose of studying, drafting and presenting to that board a proposed county charter, and

WHEREAS, the members of said commission should represent a cross section of the citizens of the county, including members engaged in various occupations, professions, businesses, industries, commerce, and agriculture, and should include homeowners and retired persons, and

WHEREAS, it would appear that a fresh approach be made to the resolution of county government issues and that no members of the Board of Supervisors should be appointed members of the Commission, therefore be it

RESOLVED, pursuant to section 33 subdivision 5 of the Municipal Home Rule Law that a charter commission be and is hereby created and appointed for the express purpose of studying, and if a charter form of government is found to be most appropriate, drafting and presenting to the _____ County Board of

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Supervisors a draft of a proposed county charter, such proposed charter to be prepared and presented as soon as it is possible, and it is further

RESOLVED, that because there are no federal and state funds available there be hereby appropriated expense funds not to exceed the sum of _____, and be it further

RESOLVED, that such assistance and cooperation as shall be required shall be employed or retained as special counsel, technical advisors and assistants, and any other direct costs involved in their duties, within the appropriation hereby made available as provided in section 33 of the County Charter Law, and it is further

RESOLVED, that the following named persons be and are hereby appointed as members of said charter commission:

APPENDIX II-B
SAMPLE RESOLUTION ESTABLISHING
COUNTY CHARTER REVISION COMMISSION

Resolution No. _____— 20_____
CREATING A _____COUNTY CHARTER
REVISION COMMISSION

WHEREAS, the present _____County Charter was approved by the voters of _____County and became effective _____; and

WHEREAS, said Charter has been amended on numerous occasions over the past _____years causing said Charter to become cumbersome and confusing; and

WHEREAS, this Legislature recognizes the need to revise said Charter so as to make the same more cogent and workable; Now, therefore, be it

RESOLVED, that there be appointed a _____ County Charter Revision Commission to consist of _____ members to be appointed as follows: _____ members to be appointed by the County Executive; _____ members to be appointed by the Presiding Officer of the _____ County Legislature; _____members to be appointed jointly by the County Executive and the Presiding Officer of the _____ County legislature, none of said appointees to be County employees at the time they serve on said Commission; and be it further

RESOLVED, that the members thereof shall receive no compensation but shall be reimbursed by the County of _____for all actual and necessary expenses incurred in the course of performing their duties as a member of the Charter Commission. The Chairperson of such Commission shall be elected by the membership thereof.

Attachment: adopting-and-amending-county-charters (10953 : Charter County Presentation by NYSAC)

TABLE I
New York's Charter Counties

County	Date Charter Adopted	2000 Population	Number of Cities
Nassau	1936	1,334,544	2
Westchester	1937	923,459	6
Suffolk	1958	1,419,369	0
Erie	1959	950,265	3
Oneida	1961	235,469	3
Onondaga	1961	458,336	1
Monroe	1965	735,343	1
Schenectady	1965	146,555	1
Broome	1966	200,536	1
Herkimer	1966	64,427	1
Dutchess	1967	280,150	2
Orange	1968	341,367	3
Tompkins	1968	96,501	1
Rensselaer	1972	152,538	2
Albany	1973	294,565	3
Chemung	1973	91,070	1
Chautauqua	1974	139,750	2
Putnam	1977	95,745	0
Rockland	1983	286,753	0

Attachment: adopting-and-amending-county-charters (10953 : Charter County Presentation by NYSAC)

TABLE II

Legislative and Executive Characteristics Of Charter Counties in New York State

Charter County	Legislative Body			Executive Officer	
	Name of Body	Size of Body	Term of Office (Years)	Title	Term of Office (Years)
Albany	County Legislature	39	4	Executive	4
Broome	County Legislature	19	2	Executive	4
Chautauqua	County Legislature	25	2	Executive	4
Chemung	County Legislature	15	4	Executive	4
Dutchess	County Legislature	25	2	Executive	4
Erie	County Legislature	15	2	Executive	4
Herkimer	County Legislature	17	2	Administrator*	3
Monroe	County Legislature	29	2/4**	Executive	4
Nassau	County Legislature	19	2	Executive	4
Oneida	County Legislature	29	2	Executive	4
Onondaga	County Legislature	19	2	Executive	4
Orange	County Legislature	21	4	Executive	4
Putnam	County Legislature	9	3**	Executive	4
Rensselaer	County Legislature	19	4	Executive	4
Rockland	County Legislature	17	4	Executive	4
Schenectady	County Legislature	15	4	Manager	***
Suffolk	County Legislature	18	2	Executive	4
Tompkins	County Legislature	15	4	Administrator	***
Westchester	Board of Legislators	17	2	Executive	4

* Position created by local law, not charter law.

** Monroe: Beginning in 2005, legislators are elected to staggered terms of two and four years over a six-year cycle
Putnam: Beginning in 2002, legislators from three identified districts are elected to serve 3-year-terms.

*** At the pleasure of the legislative body.

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Cortland County, New York

Tentative County Budget (Revised)
Fiscal Year 2023

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Cortland County, New York

Tentative County Budget
Fiscal Year 2023

Kevin Fitch
Chairman, County Legislature

George Wagner
Chairman, Finance & Administration Committee

Finance & Administration Committee

Sandy Price	**Richard Stock**
Christopher Newell	Mitchel Eccleston
Beau Harbin	**Linda Jones**

Robert Corpora
County Administrator/Budget Officer

Andrea Herzog
Director of Finance

Stephen Trobert
County Auditor

Savannah Hempstead
Clerk of the Legislature

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	2023 TENTATIVE Tax Rates - Tax Levy of			$38,500,000	
			2023	2022	
	Net Tax	County	Tax Rate	Tax Rate	
Municipality	**Levy**	**Taxable Value**	**per $1000**	**per $1000**	**Inc/Dec**
City of Cortland	8,334,842.72	536,953,873	15.522456	15.487117	**0.04**
Cincinnatus	818,406.02	59,942,502	13.653184	15.158739	**-1.51**
Cortlandville	9,364,302.39	571,471,676	16.386293	15.886370	**0.50**
Vil of Homer	57,423.92	3,407,203	16.853683	15.804615	**1.05**
Vil of McGraw	422,733.16	26,480,196	15.964125	15.516061	**0.45**
Town Total	**9,844,459.47**	**601,359,075**			
Cuyler	678,794.79	48,468,699	14.004807	14.120387	**-0.12**
Freetown	626,357.92	40,356,770	15.520517	16.149983	**-0.63**
Harford	813,930.34	66,175,051	12.299656	13.651578	**-1.35**
Homer	3,224,799.06	202,475,089	15.926893	15.594825	**0.33**
Vil of Homer	2,245,872.27	148,050,980	15.169587	14.779255	**0.39**
Town Total	**5,470,671.33**	**350,526,069**			
Lapeer	917,253.47	81,533,692	11.249993	11.711628	**-0.46**
Marathon	953,744.67	60,716,334	15.708206	15.592210	**0.12**
Vil of Marathon	491,380.60	33,396,837	14.713387	14.988364	**-0.27**
Town Total	**1,445,125.27**	**94,113,171**			
Preble	1,679,806.15	94,141,673	17.843385	17.234108	**0.61**
Scott	999,166.68	59,175,966	16.884670	16.327692	**0.56**
Solon	936,155.76	49,729,000	18.825147	16.935625	**1.89**
Taylor	493,464.75	34,978,153	14.107799	14.665318	**-0.56**
Truxton	1,124,201.63	70,441,252	15.959421	14.997000	**0.96**
Virgil	2,956,508.63	184,525,385	16.022233	15.122806	**0.90**
Willet	792,169.85	47,671,681	16.617200	16.924226	**-0.31**
TOTALS:	**$37,931,314.78**	**$2,420,092,012**			
			Avg Tax Rate	**$15.908486**	

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TENTATIVE AVERAGE COUNTY TAX RATE COMPARISON 10/6/22					
BASED ON A $38,500,000 LEVY					
House	**2023 TENTATVE**	**2023 Tentative**	2022	2022	**Increase in**
Assessment	County **Average** Tax Rate	County Taxes	County **Average** Tax Rate	County Taxes	**County Taxes**
$80,000	15.908486	**$1,272.68**	15.796678	**$1,263.73**	**$8.94**
$100,000	15.908486	**$1,590.85**	15.796678	**$1,579.67**	**$11.18**
$150,000	15.908486	**$2,386.27**	15.796678	**$2,369.50**	**$16.77**
$200,000	15.908486	**$3,181.70**	15.796678	**$3,159.34**	**$22.36**

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4.1.a

Total Assessed Value 3,100,094,099

Equalized Total Assessed Value 3,754,110,163

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	183	200,521,966	5.34
13100	CO - GENERALLY	RPTL 406(1)	59	38,577,067	1.03
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	16	10,076,671	0.27
13350	CITY - GENERALLY	RPTL 406(1)	52	42,390,484	1.13
13440	CITY O/S LIMITS - SEWER OR WATER	RPTL 406(3)	5	5,640,506	0.15
13500	TOWN - GENERALLY	RPTL 406(1)	144	23,849,339	0.64
13510	TOWN - CEMETERY LAND	RPTL 446	95	2,071,373	0.06
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	1	8,600	0.00
13590	TOWN O/S LIMITS - SEWER OR WATER	RPTL 406(3)	5	1,471,538	0.04
13650	VG - GENERALLY	RPTL 406(1)	69	8,162,778	0.22
13660	VG - CEMETERY LAND	RPTL 446	4	80,390	0.00
13740	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	5	66,855	0.00
13800	SCHOOL DISTRICT	RPTL 408	38	78,496,288	2.09
13850	BOCES	RPTL 408	1	10,579,125	0.28
14100	USA - GENERALLY	RPTL 400(1)	1	450,875	0.01
14110	USA - SPECIFIED USES	STATE L 54	2	1,619,185	0.04
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	39	54,548,334	1.45
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	20	17,170,680	0.46
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	12	1,846,814	0.05
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	12	5,072,477	0.14
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	9	3,249,162	0.09
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	32	16,405,571	0.44
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	49	18,473,779	0.49
26100	VETERANS ORGANIZATION	RPTL 452	6	1,258,260	0.03
26250	HISTORICAL SOCIETY	RPTL 444	2	337,351	0.01
26300	INTERDENOMINATIONAL CENTER	RPTL 430	96	30,160,712	0.80
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	21	5,288,003	0.14
27200	RAILROAD - WHOLLY EXEMPT	RPTL 489-d&dd	2	110,934	0.00
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	6	1,419,810	0.04
28100	NOT-FOR-PROFIT HOUSING CO	RPTL 422	5	1,438,795	0.04
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	2	1,441,084	0.04
29150	OPERA HOUSE	RPTL 426	1	577,500	0.02
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	20	41,779,041	1.11

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4.1.a

Total Assessed Value 3,100,094,099

Equalized Total Assessed Value 3,754,110,163

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
32252	NYS OWNED REFORESTATION LAND	RPTL 534	218	45,865,876	1.22
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	14	47,894	0.00
41120	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1	6,500	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	569	3,642,735	0.10
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	243	1,586,767	0.04
41130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	2	22,420	0.00
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	409	4,367,441	0.12
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	153	1,663,640	0.04
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	228	3,916,508	0.10
41142	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	51	974,067	0.03
41160	COLD WAR VETERANS (15%)	RPTL 458-b	2	12,723	0.00
41161	COLD WAR VETERANS (15%)	RPTL 458-b	5	32,250	0.00
41162	COLD WAR VETERANS (15%)	RPTL 458-b	119	769,271	0.02
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	5	107,006	0.00
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	8	95,166	0.00
41400	CLERGY	RPTL 460	13	23,624	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	108	13,923,470	0.37
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1,060	53,865,860	1.43
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG MKTS L 306	320	10,944,287	0.29
41800	PERSONS AGE 65 OR OVER	RPTL 467	35	1,357,412	0.04
41801	PERSONS AGE 65 OR OVER	RPTL 467	249	9,898,769	0.26
41802	PERSONS AGE 65 OR OVER	RPTL 467	27	947,717	0.03
41805	PERSONS AGE 65 OR OVER	RPTL 467	6	285,692	0.01
41931	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	5	210,120	0.01
41932	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	21	735,280	0.02
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	79	2,341,747	0.06
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	74	3,454,322	0.09
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	29	1,918,012	0.05
47610	BUSINESS INVESTMENT PROPERTY POST 8/5	RPTL 485-b	38	2,915,369	0.08
48830	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	7	886,747	0.02
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	13	14,084,105	0.38
49501	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	2	4,921,125	0.13
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	13	7,921,982	0.21

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

4.1.a

Total Assessed Value 3,100,094,099

Equalized Total Assessed Value 3,754,110,163

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	25	922,640	0.02
50002	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	43,484	0.00
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	12	256,635	0.01
Total Exemptions Exclusive of System Exemptions:			**5,127**	**810,465,269**	**21.59**
Total System Exemptions:			**51**	**9,144,741**	**0.24**
Totals:			**5,178**	**819,610,010**	**21.83**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
City of Cortland
SWIS Code - 110200

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

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Total Assessed Value 840,285,184
Uniform Percentage 83.00

Equalized Total Assessed Value 1,012,391,788

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	39	155,230,723	15.33
13100	CO - GENERALLY	RPTL 406(1)	19	27,885,663	2.75
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	3	647,711	0.06
13350	CITY - GENERALLY	RPTL 406(1)	44	36,227,108	3.58
13440	CITY O/S LIMITS - SEWER OR WAT	RPTL 406(3)	4	4,176,506	0.41
13800	SCHOOL DISTRICT	RPTL 408	13	28,526,386	2.82
14110	USA - SPECIFIED USES	STATE L 54	1	1,171,566	0.12
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	14	16,251,325	1.61
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	11	14,072,048	1.39
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	393,855	0.04
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	2	953,735	0.09
25120	NONPROF CORP - EDUCL(CONST PRO	RPTL 420-a	7	2,914,043	0.29
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	24	7,980,506	0.79
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	16	5,893,253	0.58
26100	VETERANS ORGANIZATION	RPTL 452	2	642,892	0.06
26250	HISTORICAL SOCIETY	RPTL 444	1	271,325	0.03
26300	INTERDENOMINATIONAL CENTER	RPTL 430	36	11,655,060	1.15
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	481,566	0.05
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	3	1,404,578	0.14
28100	NOT-FOR-PROFIT HOUSING CO	RPTL 422	1	178,795	0.02
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	2	1,441,084	0.14
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	15	38,376,867	3.79
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	3	11,506	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	189	1,202,313	0.12
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	135	1,431,325	0.14
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	67	1,076,861	0.11
41160	COLD WAR VETERANS (15%)	RPTL 458-b	2	12,723	0.00
41162	COLD WAR VETERANS (15%)	RPTL 458-b	26	165,398	0.02
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	2	8,078	0.00
41400	CLERGY	RPTL 460	5	9,036	0.00

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
City of Cortland
SWIS Code - 110200

Assessor's Report - 2022 - Prior Year File
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County Detail Report

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Total Assessed Value 840,285,184
Uniform Percentage 83.00

Equalized Total Assessed Value 1,012,391,788

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41800	PERSONS AGE 65 OR OVER	RPTL 467	1	36,446	0.00
41801	PERSONS AGE 65 OR OVER	RPTL 467	77	2,991,182	0.30
41931	DISABILITIES AND LIMITED INCOM	RPTL 459-c	5	210,120	0.02
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	4	487,577	0.05
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	2	149,283	0.01
48830	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	7	886,747	0.09
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	602	0.00
Total Exemptions Exclusive of System Exemptions:			**784**	**365,455,194**	**36.10**
Total System Exemptions:			**1**	**602**	**0.00**
Totals:			**785**	**365,455,796**	**36.10**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Cincinnatus
SWIS Code - 112000

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

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Total Assessed Value 74,474,085
Uniform Percentage 100.00

Equalized Total Assessed Value 74,474,085

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	9	1,476,900	1.98
13100	CO - GENERALLY	RPTL 406(1)	1	75,000	0.10
13350	CITY - GENERALLY	RPTL 406(1)	1	1,500	0.00
13500	TOWN - GENERALLY	RPTL 406(1)	10	456,200	0.61
13510	TOWN - CEMETERY LAND	RPTL 446	6	94,700	0.13
13800	SCHOOL DISTRICT	RPTL 408	2	3,750,000	5.04
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	2	347,000	0.47
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	13,000	0.02
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	4	429,200	0.58
26300	INTERDENOMINATIONAL CENTER	RPTL 430	11	1,576,000	2.12
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	6	501,000	0.67
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	1	375,000	0.50
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	5	30,000	0.04
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	16	96,000	0.13
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	4	35,550	0.05
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	9	90,000	0.12
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	1	20,000	0.03
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	3	60,000	0.08
41162	COLD WAR VETERANS (15%)	RPTL 458-b	4	24,000	0.03
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	8,500	0.01
41700	AGRICULTURAL BUILDING	RPTL 483	6	945,000	1.27
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	62	2,829,521	3.80
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	8	415,967	0.56
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	56,375	0.08
41801	PERSONS AGE 65 OR OVER	RPTL 467	12	386,505	0.52
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	57,750	0.08
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	3	18,400	0.02
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	1	172,815	0.23

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Cincinnatus
SWIS Code - 112000

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County Detail Report

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Total Assessed Value 74,474,085
Uniform Percentage 100.00

Equalized Total Assessed Value 74,474,085

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	3	189,700	0.25
Total Exemptions Exclusive of System Exemptions:			**195**	**14,531,583**	**19.51**
Total System Exemptions:			**0**	**0**	**0.00**
Totals:			**195**	**14,531,583**	**19.51**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Cortlandville - 1122
Village of Homer
SWIS Code - 112201

Assessor's Report - 2022 - Prior Year File
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County Detail Report

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Total Assessed Value 3,824,505
Uniform Percentage 80.00

Equalized Total Assessed Value 4,780,631

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
13100	CO - GENERALLY	RPTL 406(1)	1	430,875	9.01
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	1	26,375	0.55
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	3	14,378	0.30
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	50,000	1.05
Total Exemptions Exclusive of System Exemptions:			**5**	**471,628**	**9.87**
Total System Exemptions:			**2**	**50,000**	**1.05**
Totals:			**7**	**521,628**	**10.91**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Cortlandville - 1122
Village of McGraw
SWIS Code - 112203

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

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Total Assessed Value 37,959,282
Uniform Percentage 80.00

Equalized Total Assessed Value 47,449,103

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	180,500	0.38
13100	CO - GENERALLY	RPTL 406(1)	1	625	0.00
13510	TOWN - CEMETERY LAND	RPTL 446	2	59,250	0.12
13650	VG - GENERALLY	RPTL 406(1)	23	2,447,625	5.16
13800	SCHOOL DISTRICT	RPTL 408	4	8,722,125	18.38
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	3	689,250	1.45
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	101,250	0.21
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	481,250	1.01
26300	INTERDENOMINATIONAL CENTER	RPTL 430	5	1,015,500	2.14
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	23	146,625	0.31
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	15	158,125	0.33
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	5	55,838	0.12
41162	COLD WAR VETERANS (15%)	RPTL 458-b	5	31,875	0.07
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	2	0	0.00
41801	PERSONS AGE 65 OR OVER	RPTL 467	7	149,675	0.32
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	2	83,500	0.18
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	1	25,220	0.05
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	625	0.00

Total Exemptions Exclusive of System Exemptions:	**101**	**14,348,233**	**30.24**
Total System Exemptions:	**1**	**625**	**0.00**
Totals:	**102**	**14,348,858**	**30.24**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

4.1.a

Total Assessed Value 696,322,828
Uniform Percentage 80.00

Equalized Total Assessed Value 870,403,535

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	17	25,567,250	2.94
13100	CO - GENERALLY	RPTL 406(1)	15	6,838,500	0.79
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	5	5,793,625	0.67
13350	CITY - GENERALLY	RPTL 406(1)	4	5,874,000	0.67
13440	CITY O/S LIMITS - SEWER OR WAT	RPTL 406(3)	1	1,464,000	0.17
13500	TOWN - GENERALLY	RPTL 406(1)	58	14,043,375	1.61
13510	TOWN - CEMETERY LAND	RPTL 446	4	893,000	0.10
13650	VG - GENERALLY	RPTL 406(1)	2	152,250	0.02
13800	SCHOOL DISTRICT	RPTL 408	3	165,375	0.02
13850	BOCES	RPTL 408	1	10,579,125	1.22
14100	USA - GENERALLY	RPTL 400(1)	1	450,875	0.05
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	14	15,100,625	1.73
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	121,875	0.01
25120	NONPROF CORP - EDUCL(CONST PRO	RPTL 420-a	1	212,500	0.02
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	7	8,201,375	0.94
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	11	5,328,750	0.61
26300	INTERDENOMINATIONAL CENTER	RPTL 430	16	7,128,125	0.82
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	2	3,093,750	0.36
28100	NOT-FOR-PROFIT HOUSING CO	RPTL 422	4	1,260,000	0.14
29150	OPERA HOUSE	RPTL 426	1	577,500	0.07
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	2	2,824,875	0.32
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	2	1,188	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	164	1,044,271	0.12
41130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1	10,625	0.00
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	118	1,250,719	0.14
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	58	923,894	0.11
41161	COLD WAR VETERANS (15%)	RPTL 458-b	2	12,750	0.00
41162	COLD WAR VETERANS (15%)	RPTL 458-b	16	102,000	0.01
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	2	42,006	0.00
41400	CLERGY	RPTL 460	3	5,625	0.00

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NYS - Real Property System
County of Cortland
Town of Cortlandville
SWIS Code - 112289

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County Detail Report

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Total Assessed Value 696,322,828
Uniform Percentage 80.00

Equalized Total Assessed Value 870,403,535

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41700	AGRICULTURAL BUILDING	RPTL 483	3	142,000	0.02
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	104	5,177,626	0.59
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	29	1,060,204	0.12
41800	PERSONS AGE 65 OR OVER	RPTL 467	3	184,688	0.02
41801	PERSONS AGE 65 OR OVER	RPTL 467	59	2,658,393	0.31
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	3	123,525	0.01
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	22	261,125	0.03
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	8	641,448	0.07
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	196,000	0.02
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	16	1,946,730	0.22
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	4	11,822,500	1.36
49501	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	2	4,921,125	0.57
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	7	7,864,750	0.90
Total Exemptions Exclusive of System Exemptions:			**790**	**148,199,190**	**17.03**
Total System Exemptions:			**7**	**7,864,750**	**0.90**
Totals:			**797**	**156,063,940**	**17.93**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Cuyler
SWIS Code - 112400

Assessor's Report - 2022 - Prior Year File
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County Detail Report

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Total Assessed Value 66,835,775
Uniform Percentage 86.00

Equalized Total Assessed Value 77,716,017

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	10	1,360,349	1.75
13100	CO - GENERALLY	RPTL 406(1)	2	236,047	0.30
13500	TOWN - GENERALLY	RPTL 406(1)	9	326,163	0.42
13510	TOWN - CEMETERY LAND	RPTL 446	10	41,163	0.05
13800	SCHOOL DISTRICT	RPTL 408	2	32,093	0.04
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	1	159,884	0.21
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	42,558	0.05
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	415,465	0.53
32252	NYS OWNED REFORESTATION LAND	RPTL 534	44	11,770,465	15.15
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	4	23,459	0.03
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	17	106,430	0.14
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	2	17,849	0.02
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	11	116,599	0.15
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	2	25,272	0.03
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	6	99,076	0.13
41162	COLD WAR VETERANS (15%)	RPTL 458-b	1	6,419	0.01
41400	CLERGY	RPTL 460	1	1,744	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	15	1,281,209	1.65
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	73	3,469,328	4.46
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	23	1,128,442	1.45
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	44,436	0.06
41802	PERSONS AGE 65 OR OVER	RPTL 467	6	157,835	0.20
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	3	87,459	0.11
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	8	100,062	0.13
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	16,895	0.02
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	6,005	0.01
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	4	159,593	0.21

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Cuyler
SWIS Code - 112400

Assessor's Report - 2022 - Prior Year File
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County Detail Report

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Total Assessed Value 66,835,775
Uniform Percentage 86.00

Equalized Total Assessed Value 77,716,017

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	124,767	0.16
Total Exemptions Exclusive of System Exemptions:			**255**	**21,066,700**	**27.11**
Total System Exemptions:			**8**	**290,365**	**0.37**
Totals:			**263**	**21,357,065**	**27.48**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Freetown
SWIS Code - 112600

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 47,388,733
Uniform Percentage 91.00

Equalized Total Assessed Value 52,075,531

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	5	890,440	1.71
13100	CO - GENERALLY	RPTL 406(1)	1	2,198	0.00
13350	CITY - GENERALLY	RPTL 406(1)	1	30,110	0.06
13500	TOWN - GENERALLY	RPTL 406(1)	3	153,187	0.29
13510	TOWN - CEMETERY LAND	RPTL 446	3	25,385	0.05
13650	VG - GENERALLY	RPTL 406(1)	1	3,626	0.01
13800	SCHOOL DISTRICT	RPTL 408	1	25,275	0.05
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	57,143	0.11
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	42,198	0.08
27200	RAILROAD - WHOLLY EXEMPT	RPTL 489-d&dd	1	25,934	0.05
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	1,209	0.00
32252	NYS OWNED REFORESTATION LAND	RPTL 534	5	850,110	1.63
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	15	98,901	0.19
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	5	53,203	0.10
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	55,175	0.11
41162	COLD WAR VETERANS (15%)	RPTL 458-b	5	32,967	0.06
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	21,978	0.04
41700	AGRICULTURAL BUILDING	RPTL 483	14	529,670	1.02
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	48	2,853,189	5.48
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	33	1,323,711	2.54
41800	PERSONS AGE 65 OR OVER	RPTL 467	6	176,641	0.34
41801	PERSONS AGE 65 OR OVER	RPTL 467	8	290,613	0.56
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	2	52,143	0.10
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	1	24,725	0.05
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	5	49,768	0.10
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	32,967	0.06
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	1	2,132	0.00
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	132	0.00

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Freetown
SWIS Code - 112600

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 47,388,733
Uniform Percentage 91.00

Equalized Total Assessed Value 52,075,531

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	121	0.00
Total Exemptions Exclusive of System Exemptions:			**173**	**7,704,597**	**14.80**
Total System Exemptions:			**5**	**253**	**0.00**
Totals:			**178**	**7,704,849**	**14.80**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Harford
SWIS Code - 112800

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 81,699,578
Uniform Percentage 100.00

Equalized Total Assessed Value 81,699,578

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	43	4,496,300	5.50
13100	CO - GENERALLY	RPTL 406(1)	1	39,000	0.05
13500	TOWN - GENERALLY	RPTL 406(1)	9	640,200	0.78
13510	TOWN - CEMETERY LAND	RPTL 446	5	39,900	0.05
13570	TOWN O/S LIMITS - SPECIFIED US	RPTL 406(2)	1	8,600	0.01
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	1	500,000	0.61
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	4	209,700	0.26
26300	INTERDENOMINATIONAL CENTER	RPTL 430	2	280,000	0.34
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	13,000	0.02
27200	RAILROAD - WHOLLY EXEMPT	RPTL 489-d&dd	1	85,000	0.10
32252	NYS OWNED REFORESTATION LAND	RPTL 534	36	4,726,300	5.78
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	16	94,575	0.12
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	2	12,000	0.01
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	8	79,750	0.10
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1	10,000	0.01
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	6	83,700	0.10
41162	COLD WAR VETERANS (15%)	RPTL 458-b	1	6,000	0.01
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	22	1,157,305	1.42
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	11	490,845	0.60
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	95,000	0.12
41801	PERSONS AGE 65 OR OVER	RPTL 467	7	161,034	0.20
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	18,500	0.02
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	6	19,000	0.02
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	5	245,638	0.30
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	1	2,000,000	2.45
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	4	7,040	0.01

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Harford
SWIS Code - 112800

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 81,699,578
Uniform Percentage 100.00

Equalized Total Assessed Value 81,699,578

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	6,140	0.01
Total Exemptions Exclusive of System Exemptions:			**193**	**15,511,347**	**18.99**
Total System Exemptions:			**5**	**13,180**	**0.02**
Totals:			**198**	**15,524,527**	**19.00**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Homer - 1130
Village of Homer
SWIS Code - 113001

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 186,992,450
Uniform Percentage 84.00

Equalized Total Assessed Value 222,610,060

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	296,548	0.13
13100	CO - GENERALLY	RPTL 406(1)	1	42,976	0.02
13500	TOWN - GENERALLY	RPTL 406(1)	2	1,666,667	0.75
13650	VG - GENERALLY	RPTL 406(1)	26	3,384,405	1.52
13660	VG - CEMETERY LAND	RPTL 446	1	11,310	0.01
13800	SCHOOL DISTRICT	RPTL 408	6	25,298,571	11.36
14110	USA - SPECIFIED USES	STATE L 54	1	447,619	0.20
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	2	784,524	0.35
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	3	603,333	0.27
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	1	1,964,286	0.88
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	1	223,690	0.10
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	3,558,410	1.60
26100	VETERANS ORGANIZATION	RPTL 452	1	316,667	0.14
26300	INTERDENOMINATIONAL CENTER	RPTL 430	6	4,865,952	2.19
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	2	7,321	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	36	234,000	0.11
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	38	247,000	0.11
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	26	281,667	0.13
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	18	195,000	0.09
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	19	362,244	0.16
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	70,375	0.03
41161	COLD WAR VETERANS (15%)	RPTL 458-b	2	13,000	0.01
41162	COLD WAR VETERANS (15%)	RPTL 458-b	7	45,500	0.02
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	2	43,333	0.02
41400	CLERGY	RPTL 460	1	1,786	0.00
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1	25,692	0.01
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	1	28,768	0.01
41800	PERSONS AGE 65 OR OVER	RPTL 467	1	52,083	0.02
41801	PERSONS AGE 65 OR OVER	RPTL 467	20	770,965	0.35
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	2	51,076	0.02

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Homer - 1130
Village of Homer
SWIS Code - 113001

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 186,992,450
Uniform Percentage 84.00

Equalized Total Assessed Value 222,610,060

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	4	464,125	0.21
Total Exemptions Exclusive of System Exemptions:			**238**	**46,358,893**	**20.83**
Total System Exemptions:			**0**	**0**	**0.00**
Totals:			**238**	**46,358,893**	**20.83**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

4.1.a

Total Assessed Value 217,240,699
Uniform Percentage 84.00

Equalized Total Assessed Value 258,619,880

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	2	198,214	0.08
13100	CO - GENERALLY	RPTL 406(1)	3	119,524	0.05
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	178,571	0.07
13510	TOWN - CEMETERY LAND	RPTL 446	6	100,357	0.04
13650	VG - GENERALLY	RPTL 406(1)	2	389,643	0.15
13740	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	1	15,476	0.01
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	197,976	0.08
25120	NONPROF CORP - EDUCL(CONST PRO	RPTL 420-a	1	122,619	0.05
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	57,143	0.02
26300	INTERDENOMINATIONAL CENTER	RPTL 430	2	143,571	0.06
41120	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	1	6,500	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	25	162,500	0.06
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	38	247,000	0.10
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	16	173,333	0.07
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	28	303,333	0.12
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	14	284,643	0.11
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	81,982	0.03
41161	COLD WAR VETERANS (15%)	RPTL 458-b	1	6,500	0.00
41162	COLD WAR VETERANS (15%)	RPTL 458-b	8	52,000	0.02
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	21,667	0.01
41400	CLERGY	RPTL 460	1	1,786	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	13	2,197,798	0.85
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	176	9,586,200	3.71
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	37	1,416,968	0.55
41801	PERSONS AGE 65 OR OVER	RPTL 467	15	706,510	0.27
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	1	540,476	0.21
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	2	5,763	0.00
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	40,792	0.02
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	2	38,667	0.01

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Homer
SWIS Code - 113089

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 217,240,699
Uniform Percentage 84.00

Equalized Total Assessed Value 258,619,880

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	1	180,595	0.07
Total Exemptions Exclusive of System Exemptions:			**405**	**17,578,107**	**6.80**
Total System Exemptions:			**0**	**0**	**0.00**
Totals:			**405**	**17,578,107**	**6.80**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Lapeer
SWIS Code - 113200

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 99,859,299
Uniform Percentage 87.00

Equalized Total Assessed Value 114,780,803

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	3	232,184	0.20
13100	CO - GENERALLY	RPTL 406(1)	1	182,759	0.16
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	1	568,506	0.50
13500	TOWN - GENERALLY	RPTL 406(1)	3	223,333	0.19
13510	TOWN - CEMETERY LAND	RPTL 446	4	10,460	0.01
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	3	9,982,602	8.70
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	99,080	0.09
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	29,310	0.03
26300	INTERDENOMINATIONAL CENTER	RPTL 430	3	332,989	0.29
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	2	14,023	0.01
32252	NYS OWNED REFORESTATION LAND	RPTL 534	18	2,917,011	2.54
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	10	63,517	0.06
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	11	118,851	0.10
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	6	118,040	0.10
41162	COLD WAR VETERANS (15%)	RPTL 458-b	5	32,414	0.03
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	5,563	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	14	995,517	0.87
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	87	3,652,922	3.18
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	14	369,798	0.32
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	74,517	0.06
41801	PERSONS AGE 65 OR OVER	RPTL 467	2	57,914	0.05
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	3	143,508	0.13
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	111,839	0.10
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	3	56,201	0.05
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	2	51,724	0.05
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	619,333	0.54

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Lapeer
SWIS Code - 113200

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 99,859,299
Uniform Percentage 87.00

Equalized Total Assessed Value 114,780,803

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			**201**	**20,444,583**	**17.81**
Total System Exemptions:			**4**	**619,333**	**0.54**
Totals:			**205**	**21,063,916**	**18.35**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Marathon - 1134
Village of Marathon
SWIS Code - 113401

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 47,932,058
Uniform Percentage 87.00

Equalized Total Assessed Value 55,094,320

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	2	939,310	1.70
13500	TOWN - GENERALLY	RPTL 406(1)	5	547,816	0.99
13510	TOWN - CEMETERY LAND	RPTL 446	2	21,494	0.04
13650	VG - GENERALLY	RPTL 406(1)	12	1,455,172	2.64
13660	VG - CEMETERY LAND	RPTL 446	3	69,080	0.13
13800	SCHOOL DISTRICT	RPTL 408	2	9,630,000	17.48
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	1	424,483	0.77
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	392,644	0.71
26300	INTERDENOMINATIONAL CENTER	RPTL 430	7	1,732,989	3.15
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	5	438,276	0.80
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	2	202,299	0.37
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	15	95,862	0.17
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	11	118,851	0.22
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	73,925	0.13
41162	COLD WAR VETERANS (15%)	RPTL 458-b	2	11,190	0.02
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	4	88,491	0.16
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	2	1,370	0.00
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	57,069	0.10
41802	PERSONS AGE 65 OR OVER	RPTL 467	5	149,782	0.27
41805	PERSONS AGE 65 OR OVER	RPTL 467	4	160,343	0.29
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	1	71,625	0.13

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Marathon - 1134
Village of Marathon
SWIS Code - 113401

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 47,932,058
Uniform Percentage 87.00

Equalized Total Assessed Value 55,094,320

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	2	25,080	0.05
Total Exemptions Exclusive of System Exemptions:			**95**	**16,707,151**	**30.32**
Total System Exemptions:			**0**	**0**	**0.00**
Totals:			**95**	**16,707,151**	**30.32**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Marathon
SWIS Code - 113489

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 68,059,791
Uniform Percentage 87.00

Equalized Total Assessed Value 78,229,645

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	13,103	0.02
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	2	1,340,230	1.71
13510	TOWN - CEMETERY LAND	RPTL 446	3	34,138	0.04
13650	VG - GENERALLY	RPTL 406(1)	2	315,057	0.40
13740	VG O/S LIMITS - SEWER OR WATER	RPTL 406(3)	4	51,379	0.07
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	8,621	0.01
26100	VETERANS ORGANIZATION	RPTL 452	1	184,598	0.24
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	7,816	0.01
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	22	142,621	0.18
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	22	236,793	0.30
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	10	213,018	0.27
41162	COLD WAR VETERANS (15%)	RPTL 458-b	8	51,862	0.07
41400	CLERGY	RPTL 460	1	1,724	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	12	847,241	1.08
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	72	4,201,702	5.37
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	7	129,993	0.17
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	60,522	0.08
41802	PERSONS AGE 65 OR OVER	RPTL 467	5	123,216	0.16
41805	PERSONS AGE 65 OR OVER	RPTL 467	2	125,349	0.16
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	2	219,276	0.28

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Marathon
SWIS Code - 113489

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 68,059,791
Uniform Percentage 87.00

Equalized Total Assessed Value 78,229,645

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	4	101,805	0.13
Total Exemptions Exclusive of System Exemptions:			**184**	**8,410,066**	**10.75**
Total System Exemptions:			**0**	**0**	**0.00**
Totals:			**184**	**8,410,066**	**10.75**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Preble
SWIS Code - 113600

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 115,021,551
Uniform Percentage 78.00

Equalized Total Assessed Value 147,463,527

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	21	3,286,154	2.23
13100	CO - GENERALLY	RPTL 406(1)	4	1,451,923	0.98
13500	TOWN - GENERALLY	RPTL 406(1)	4	1,332,051	0.90
13510	TOWN - CEMETERY LAND	RPTL 446	8	30,385	0.02
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	4	4,470,846	3.03
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	155,385	0.11
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	2	1,366,410	0.93
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	1,188,519	0.81
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	131,282	0.09
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	5	22,308	0.02
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	9	59,538	0.04
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	29	191,846	0.13
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	4	44,103	0.03
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	19	209,487	0.14
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	1	22,051	0.01
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	8	176,410	0.12
41162	COLD WAR VETERANS (15%)	RPTL 458-b	3	19,846	0.01
41400	CLERGY	RPTL 460	1	1,923	0.00
41700	AGRICULTURAL BUILDING	RPTL 483	10	5,079,628	3.44
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	77	5,002,033	3.39
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	12	514,049	0.35
41800	PERSONS AGE 65 OR OVER	RPTL 467	6	297,772	0.20
41801	PERSONS AGE 65 OR OVER	RPTL 467	3	147,386	0.10
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	2	98,654	0.07
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	14	1,168,526	0.79
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	4	161,141	0.11
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	2	43,892	0.03

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Preble
SWIS Code - 113600

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 115,021,551
Uniform Percentage 78.00

Equalized Total Assessed Value 147,463,527

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	1	66,410	0.05
Total Exemptions Exclusive of System Exemptions:			**257**	**26,739,959**	**18.13**
Total System Exemptions:			**0**	**0**	**0.00**
Totals:			**257**	**26,739,959**	**18.13**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Scott
SWIS Code - 113800

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 64,879,731
Uniform Percentage 78.00

Equalized Total Assessed Value 83,179,142

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	5	457,692	0.55
13500	TOWN - GENERALLY	RPTL 406(1)	7	502,821	0.60
13510	TOWN - CEMETERY LAND	RPTL 446	4	72,179	0.09
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	2	418,462	0.50
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	199,006	0.24
26100	VETERANS ORGANIZATION	RPTL 452	2	114,103	0.14
26250	HISTORICAL SOCIETY	RPTL 444	1	66,026	0.08
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	20,769	0.02
32252	NYS OWNED REFORESTATION LAND	RPTL 534	9	1,665,641	2.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	17	112,462	0.14
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	8	52,923	0.06
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	11	121,282	0.15
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	5	52,179	0.06
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	10	205,397	0.25
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	84,077	0.10
41162	COLD WAR VETERANS (15%)	RPTL 458-b	5	33,077	0.04
41700	AGRICULTURAL BUILDING	RPTL 483	2	313,846	0.38
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	62	2,208,597	2.66
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	11	312,256	0.38
41802	PERSONS AGE 65 OR OVER	RPTL 467	4	203,615	0.24
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	38,838	0.05
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	6	38,812	0.05
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	1	18,458	0.02
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Scott
SWIS Code - 113800

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 64,879,731
Uniform Percentage 78.00

Equalized Total Assessed Value 83,179,142

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	0	0.00
Total Exemptions Exclusive of System Exemptions:			**180**	**7,312,519**	**8.79**
Total System Exemptions:			**2**	**0**	**0.00**
Totals:			**182**	**7,312,519**	**8.79**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Solon
SWIS Code - 114000

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 56,871,671
Uniform Percentage 70.00

Equalized Total Assessed Value 81,245,244

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	3	246,571	0.30
13100	CO - GENERALLY	RPTL 406(1)	5	815,000	1.00
13500	TOWN - GENERALLY	RPTL 406(1)	1	257,143	0.32
13510	TOWN - CEMETERY LAND	RPTL 446	7	27,571	0.03
13650	VG - GENERALLY	RPTL 406(1)	1	15,000	0.02
32252	NYS OWNED REFORESTATION LAND	RPTL 534	17	4,986,714	6.14
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	571	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	14	93,600	0.12
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	6	39,321	0.05
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	10	111,429	0.14
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1	11,143	0.01
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	10	168,307	0.21
41162	COLD WAR VETERANS (15%)	RPTL 458-b	6	40,114	0.05
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	21,457	0.03
41700	AGRICULTURAL BUILDING	RPTL 483	2	33,143	0.04
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	29	1,685,637	2.07
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	22	757,746	0.93
41800	PERSONS AGE 65 OR OVER	RPTL 467	1	26,429	0.03
41801	PERSONS AGE 65 OR OVER	RPTL 467	11	401,643	0.49
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	3	68,143	0.08
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	11	73,571	0.09
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	3	222,847	0.27
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	1	18,571	0.02
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	5	29,286	0.04
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	26,429	0.03

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Solon
SWIS Code - 114000

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 56,871,671
Uniform Percentage 70.00

Equalized Total Assessed Value 81,245,244

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	26,429	0.03
Total Exemptions Exclusive of System Exemptions:			**171**	**10,150,959**	**12.49**
Total System Exemptions:			**4**	**52,857**	**0.07**
Totals:			**175**	**10,203,816**	**12.56**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Taylor
SWIS Code - 114200

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 46,106,202
Uniform Percentage 95.00

Equalized Total Assessed Value 48,532,844

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	8	2,340,842	4.82
13100	CO - GENERALLY	RPTL 406(1)	1	242,105	0.50
13500	TOWN - GENERALLY	RPTL 406(1)	6	328,947	0.68
13510	TOWN - CEMETERY LAND	RPTL 446	10	52,211	0.11
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	66,316	0.14
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	106,316	0.22
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	64,211	0.13
32252	NYS OWNED REFORESTATION LAND	RPTL 534	16	4,222,000	8.70
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	11	69,375	0.14
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	11	115,789	0.24
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	2	28,421	0.06
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	1	21,053	0.04
41162	COLD WAR VETERANS (15%)	RPTL 458-b	3	18,947	0.04
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	6,000	0.01
41700	AGRICULTURAL BUILDING	RPTL 483	1	23,684	0.05
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	39	2,495,188	5.14
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	18	668,500	1.38
41800	PERSONS AGE 65 OR OVER	RPTL 467	1	14,316	0.03
41801	PERSONS AGE 65 OR OVER	RPTL 467	8	275,732	0.57
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	31,474	0.06
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	13	107,368	0.22
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	1	79,331	0.16
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	2	194,211	0.40
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	2	54,432	0.11
50002	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	43,484	0.09

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Taylor
SWIS Code - 114200

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 46,106,202
Uniform Percentage 95.00

Equalized Total Assessed Value 48,532,844

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	43,484	0.09
Total Exemptions Exclusive of System Exemptions:			**158**	**11,572,336**	**23.84**
Total System Exemptions:			**4**	**141,400**	**0.29**
Totals:			**162**	**11,713,736**	**24.14**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Truxton
SWIS Code - 114400

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 85,696,790
Uniform Percentage 80.00

Equalized Total Assessed Value 107,120,988

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	12	1,858,125	1.73
13350	CITY - GENERALLY	RPTL 406(1)	1	7,125	0.01
13500	TOWN - GENERALLY	RPTL 406(1)	9	616,725	0.58
13510	TOWN - CEMETERY LAND	RPTL 446	8	462,500	0.43
13800	SCHOOL DISTRICT	RPTL 408	1	529,925	0.49
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L 52(3)&(5)	1	853,375	0.80
26300	INTERDENOMINATIONAL CENTER	RPTL 430	1	269,250	0.25
32252	NYS OWNED REFORESTATION LAND	RPTL 534	25	5,822,250	5.44
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	5,000	0.00
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	18	122,850	0.11
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	2	22,750	0.02
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	10	109,406	0.10
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	4	73,856	0.07
41700	AGRICULTURAL BUILDING	RPTL 483	12	1,040,838	0.97
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	88	5,188,783	4.84
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	15	740,808	0.69
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	71,500	0.07
41802	PERSONS AGE 65 OR OVER	RPTL 467	7	313,269	0.29
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	45,931	0.04
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	4	120,145	0.11
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	9	753,100	0.70
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	20,950	0.02

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Truxton
SWIS Code - 114400

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 85,696,790
Uniform Percentage 80.00

Equalized Total Assessed Value 107,120,988

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	20,963	0.02
Total Exemptions Exclusive of System Exemptions:			**231**	**19,027,510**	**17.76**
Total System Exemptions:			**4**	**41,913**	**0.04**
Totals:			**235**	**19,069,423**	**17.80**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Virgil
SWIS Code - 114600

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 203,925,625
Uniform Percentage 78.00

Equalized Total Assessed Value 261,443,109

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	2	921,154	0.35
13100	CO - GENERALLY	RPTL 406(1)	3	214,872	0.08
13120	CO - NOT EX BY RPTL 406(1)	GEN MUNY L 411	2	608,718	0.23
13350	CITY - GENERALLY	RPTL 406(1)	1	250,641	0.10
13500	TOWN - GENERALLY	RPTL 406(1)	8	1,689,615	0.65
13510	TOWN - CEMETERY LAND	RPTL 446	6	68,718	0.03
13590	TOWN O/S LIMITS - SEWER OR WAT	RPTL 406(3)	5	1,471,538	0.56
13800	SCHOOL DISTRICT	RPTL 408	4	1,816,538	0.69
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	1	94,744	0.04
26300	INTERDENOMINATIONAL CENTER	RPTL 430	3	915,769	0.35
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	3	315,897	0.12
32252	NYS OWNED REFORESTATION LAND	RPTL 534	48	8,905,385	3.41
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	18	126,558	0.05
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	30	211,038	0.08
41130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1	11,795	0.00
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	14	165,064	0.06
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	21	247,692	0.09
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	13	254,897	0.10
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	7	138,658	0.05
41162	COLD WAR VETERANS (15%)	RPTL 458-b	12	84,923	0.03
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	23,590	0.01
41700	AGRICULTURAL BUILDING	RPTL 483	3	481,667	0.18
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	82	3,544,796	1.36
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	29	805,926	0.31
41800	PERSONS AGE 65 OR OVER	RPTL 467	2	109,618	0.04
41801	PERSONS AGE 65 OR OVER	RPTL 467	13	623,032	0.24
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	2	89,744	0.03
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	12	414,926	0.16
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	2	140,128	0.05
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	2	55,000	0.02

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Virgil
SWIS Code - 114600

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 203,925,625
Uniform Percentage 78.00

Equalized Total Assessed Value 261,443,109

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
50001	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	3	34,731	0.01
50005	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	34,731	0.01
Total Exemptions Exclusive of System Exemptions:			**350**	**24,802,641**	**9.49**
Total System Exemptions:			**4**	**69,462**	**0.03**
Totals:			**354**	**24,872,103**	**9.51**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

NYS - Real Property System
County of Cortland
Town of Willet
SWIS Code - 114800

Assessor's Report - 2022 - Prior Year File
S495 Exemption Impact Report
County Detail Report

RPS221/V0
Date/Time - 9/23/2022 10:07:47

Total Assessed Value 58,718,262
Uniform Percentage 78.50

Equalized Total Assessed Value 74,800,334

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	1,468,917	1.96
13500	TOWN - GENERALLY	RPTL 406(1)	10	1,065,096	1.42
13510	TOWN - CEMETERY LAND	RPTL 446	7	37,962	0.05
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	2	8,216,561	10.98
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	2	701,656	0.94
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	8,280	0.01
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	2	10,834	0.01
41122	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	15	92,083	0.12
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	14	149,809	0.20
41142	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	6	113,405	0.15
41162	COLD WAR VETERANS (15%)	RPTL 458-b	2	10,739	0.01
41700	AGRICULTURAL BUILDING	RPTL 483	1	12,229	0.02
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	32	698,850	0.93
41730	AGRIC LAND-INDIV NOT IN AG DIS	AG MKTS L 306	48	778,936	1.04
41801	PERSONS AGE 65 OR OVER	RPTL 467	7	278,185	0.37
41932	DISABILITIES AND LIMITED INCOM	RPTL 459-c	1	29,363	0.04
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	4	209,320	0.28
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	5	179,917	0.24
47610	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	1	9,936	0.01

Total Exemptions Exclusive of System Exemptions:	**161**	**14,072,078**	**18.81**
Total System Exemptions:	**0**	**0**	**0.00**
Totals:	**161**	**14,072,078**	**18.81**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County
Reserve Funds

Reserve Fund	Res #	Res Date	Purpose	Acct #	Estimated Balance @ 12/31/2022	Budgeted Use 2023	Budgeted to Reserve 2023
Airport Reserve	269-17	7/27/2017	Gain reported for accts. A5610 to be used to offset the local match on airport projects; Max funding $500,000	A386300.ARPT	**227,149.21**		
DOJ Equitable Sharing Program			Created due to nature of funds	A386300.ASFOR	**5,169.45**		
Building & Grounds Capital Project Reserve	324-15	12/17/2015	Funded by unspent parking lot renovation funds; To be used for major building repairs	A386300.B&G	**951,119.46**		(300,000.00)
DA - Drug Task Force			Created due to nature of funds	A386300.DADTF	**14,482.79**		
DA - Forfeitures			Created due to nature of funds	A386300.DAFOR	**44,509.67**		
Debt Reduction Reserve	226-18	7/26/2018	Authorized $300,000 annually from sales tax starting in 2019	A386300.DEBT	**78,365.54**		
Don Sharpe Fund			Trust fund for MH	A386300.DSHP	**137,592.63**	25,000.00	
DWI Reserve			Created due to nature of funds	A386300.DWI	**69,709.26**		
Dwyer Park Memorial Repair Reserve	436-17 206-18	12/21/2017 5/24/2018	Cost of repairs & labor to repair main pavilion at Dwyer Memorial Park Amended intial resolution to include repairs to all facilities & structures in the park	A386300.DWPK	**28,640.60**		
Emergency Communications Towers Bond Reserve	226-18	7/26/2018	Authorized $200,000 annually from sales tax starting in 2019	A386300.ECTB	**63,698.61**	180,846.00	(200,000.00)
Emergency Response & Communications Radio Tower Reserve A302046.42410	194-16 291-17	4/28/2016 7/27/2017	Purchase or maintenance of radio towers; Funded with tower space rental agreement Adds NYS Police rental to funding	A386300.EWTR	**28,123.26**		(9,300.00)
Farmland Protection Reserve	124-07		Funded with unspent stewardship monies starting in 2006 to be used to monitor Farmland Protection grants	A386300.FARM	**45,681.32**		
Handicap Parking Education Fund			Funded with Justice Court monies for handicap parking education	A386300.HDC	**550.91**		
County Jail Project Reserve	313-15	11/19/2015	Repair, construction, capital projects or other related expenses for the correctional facility; Funded by revenue received from housing inmates	A386300.JAIL	**2,264,108.76**		(1,000,000.00)
Sheriff's Special Program Reserve	317-15	11/19/2015	Carryover of 2015 funds to 2016; **NO FUNDING MECHANISM IN RESOLUTION**	A386300.K9	**1,970.35**		
Occupancy Tax Reserve			Created due to nature of funds	A386300.OCC	**1,241,047.14**	613,260.63	(400,000.00)

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Opioid Reserve	171-22	6/23/2022	Funded with Opioid Settlements to address the opioid crisis in Cortland County	A386300.OPD	**324,009.23**		
Retirement Contribution Reserve	411-04		Finance future retirement expenditures; Funded with all 2004 budgeted retirement funds	A386300.RTR	**3,559,922.18**		
Sheriff - Forfeitures			Created due to nature of funds	A386300.SHFOR	**41,042.99**		
Sheriff - Phone			Created due to nature of funds	A386300.SHFPH	**155,860.12**		
Motor Vehicle Equipment Reserve	37-14	1/23/2014	Funded with net income from the sale of used buses: Used to offset operating or capital expenses related to Section 5311	A386300.STOA	**17,092.52**		
Vehicle Repair/Replacement Reserve	107-15	3/26/2015	Vehicle related costs; Funded by proceeds from auctioned vehicles purchased through General Fund	A386300.VEH	**171,159.09**		
Weights & Measures Prover Reserve	51-16	1/28/2016	Purchase or maintenance of prover	A386300.WM			
	258-20	8/27/2020	Re-established reserve for replacement of prover, repairs & maintenance to prover or purchase of capital equipment for W&M; funded with annual penalties and rental income		**6,751.72**		(2,900.00)
Highway Capital Reserve	154-22	6/23/2022	Funded with unappropriated fund balance overr $750,000 for highway capital projects/equipment of $100,000 or more	E386300.CAP	**847,682.58**		
Landfill Equipment Reserve	533-88		Replacement of landfill equipment; Funded w/ $2 per ton fee	EL386300.LDEQ			
	512-91		Increased per ton fee to $5				
	459-16	12/15/2016	Re-established reserve				
	460-16	12/15/2016	Changed tipping fee to $3 per ton			300,000.00	(142,500.00)
	328-20	11/19/2020	Changed tipping fee to $5 per ton		**598,189.26**		
Landfill Closure Reserve	533-88		Landfill closure liability funding; Funded w/ $3 per ton fee	EL386300.LDCL			
	512-91		Increased per ton fee to $5				
	458-16	12/15/2016	Re-established reserve				
	460-16	12/15/2016	Changed tipping fee to $3 per ton				
	328-20	11/19/2020	Changed tipping fee to $5 per ton				
	262-21	10/26/2021	Changed tipping fee to $10 per ton		**904,543.69**		(285,000.00)
Workers' Compensation Fund Reserve				S386300	**1,375,828.00**		

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County of Cortland
Statement of Indebtedness
For Calendar Year 2023

1st Year	Code	Description	Date of Issue	Date of Maturity	Interest Rate	Orig. Issue Amount	O/S Bal. Beg. Of Year	Principal Paid During Year	Interest Paid During Year	Prior Yr. Adjust.	Accreted Interest	O/S Bal. End of Year
2015	Bond E	TC3 - $8.12 Bond	3/17/2015	3/1/2028	5.000%	$ 3,048,889	$ 1,733,147	$ 255,786	$ 65,734			$ 1,477,361
2015	Bond E	TC3 - $8.12 Bond	3/17/2015	3/1/2032	5.000%	$ 1,038,543	$ 738,000	$ 60,000	$ 25,804			$ 678,000
2015	Bond E	County Road Reconstruction - $8.12 Bond	3/17/2015	3/1/2028	5.000%	$ 746,801	$ 424,518	$ 62,655	$ 16,101			$ 361,863
2015	Bond E	Acquire Moveable Equipment - $8.12 Bond	3/17/2015	3/1/2028	5.000%	$ 50,002	$ 28,422	$ 4,196	$ 1,078			$ 24,226
2015	Bond E	Purchase DPW Equipment - $8.12 Bond	3/17/2015	3/1/2028	5.000%	$ 811,726	$ 461,423	$ 68,099	$ 17,501			$ 393,324
2015	Bond E	DPW - $8.12 Bond	3/17/2015	3/1/2032	5.000%	$ 691,457	$ 492,000	$ 40,000	$ 17,203			$ 452,000
2015	Bond E	Construct Recycling Center - $8.12 Bond	3/17/2015	3/1/2028	5.000%	$ 1,719,582	$ 977,490	$ 144,264	$ 37,074			$ 833,226
2015	Bond E	TC3 Master Plan	2/27/2015	9/1/2035	2.750%	$ 1,339,500	$ 953,000	$ 61,000	$ 28,115			$ 892,000
2015	Bond E	2013 Highways	2/27/2015	9/1/2035	2.750%	$ 169,000	$ 122,000	$ 8,000	$ 3,600			$ 114,000
2015	Bond E	2014 Highways	2/27/2015	9/1/2035	2.750%	$ 197,000	$ 140,000	$ 9,000	$ 4,133			$ 131,000
2015	Bond E	2013 Bridges	2/27/2015	9/1/2035	2.750%	$ 1,059,000	$ 755,000	$ 48,000	$ 22,278			$ 707,000
2015	Bond E	2014 Bridges	2/27/2015	9/1/2035	2.750%	$ 458,000	$ 329,000	$ 21,000	$ 9,708			$ 308,000
2015	Bond E	2015 Bridges	2/27/2015	9/1/2035	2.750%	$ 517,925	$ 369,000	$ 24,000	$ 10,888			$ 345,000
2015	Bond E	2013 Culverts	2/27/2015	9/1/2035	2.750%	$ 317,000	$ 228,000	$ 14,000	$ 6,730			$ 214,000
2015	Bond E	2014 Culverts	2/27/2015	9/1/2035	2.750%	$ 810,000	$ 577,000	$ 37,000	$ 17,023			$ 540,000
2015	Bond E	2015 Culverts	2/27/2015	9/1/2035	2.750%	$ 1,167,075	$ 831,000	$ 53,000	$ 24,518			$ 778,000
2015	Bond E	Little York Dam	2/27/2015	9/1/2035	2.750%	$ 1,417,500	$ 1,011,000	$ 65,000	$ 29,835			$ 946,000
2015	Bond E	2015 EFC Landfill	8/20/2015	3/1/2034	1.600%	$ 7,849,513	$ 4,875,000	$ 445,000	$ 144,017			$ 4,430,000
2017	Bond E	2016 Highways	6/29/2017	6/15/2023	2.000%	$ 1,365,000	$ 283,000	$ 283,000	$ 2,830			$ -
2017	Bond E	2016 Bridges	6/29/2017	6/15/2023	2.000%	$ 50,000	$ 11,000	$ 11,000	$ 110			$ -
2017	Bond E	2016 Culverts	6/29/2017	6/15/2023	2.000%	$ 30,000	$ 6,000	$ 6,000	$ 60			$ -
2017	Bond E	Smart Watt Program	6/29/2017	6/15/2035	2.000%	$ 4,794,203	$ 3,875,000	$ 245,000	$ 98,638			$ 3,630,000
2020	Bond E	2012 E-911 Communications Bond Refunding	5/18/2020	8/15/2038	2.000%	$ 2,560,200	$ 2,325,600	$ 112,200	$ 68,646			$ 2,213,400
2020	Bond E	2012 Culverts Bond Refunding	5/18/2020	8/15/2038	2.000%	$ 1,204,800	$ 1,094,400	$ 52,800	$ 32,304			$ 1,041,600
2020	Bond E	2008 Landfill Cell Bond Refunding	4/30/2020	5/15/2032	2.000%	$ 760,000	$ 635,000	$ 60,000	$ 17,600			$ 575,000
TOTALS						**$ 34,172,716**	**$ 23,275,000**	**$ 2,190,000**	**$ 701,523**	**$ -**	**$ -**	**$ 21,085,000**

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Estimated Unreserved Fund Balance at 12/31/22

Fund	General	Special Grant	Health Insurance	County Road	Road Machinery	Solid Waste	Capital Projects	Workers' Comp
Beginning Fund Balance @ 1/1/22	30,438,634.00		1,916,486.00	140,352.00	1,703,227.00	(14,100,546.00)		(1,202,855.00)
Plus:								
Estimated revenue	110,843,093.00		12,898,434.00	9,784,593.00	2,319,537.00	2,733,056.00		2,295,238.00
Less:								
Estimated expenditures	(108,364,421.00)		(13,546,585.00)	(9,977,281.00)	(2,773,147.00)	(2,580,456.00)		(1,947,272.00)
Less:								
Reserved Fund Balance	(9,477,757.00)				(847,683.00)	(1,502,733.00)		(1,375,828.00)
Non-spendable Fund Balance	(787,300.00)		(291,100.00)					(183,000.00)
Assigned Fund Balance	(500,000.00)							
Estimated Unreserved Fund Balance @ 12/31/22	22,152,249.00	-	977,235.00	(52,336.00)	401,934.00	(15,450,679.00)	-	(2,413,717.00)

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Legislature – A1010

The Cortland County Legislature is the governing body that establishes policies and procedures for all Cortland County Departments as well as enacting Local Laws and adopting a yearly budget to fund all the county departments and some other county agencies through contracts.

The Cortland County Legislature is comprised of 17 legislators who are elected every four years. The Legislature leadership is comprised of the Chairman of the Legislature who is chosen at the biennial organizational meeting, and a Majority and Minority Leader who are designated by their respective party caucuses. Legislators attend one session each month and also serve on the seven various standing committees as assigned. Legislators are appointed to serve on Advisory and/or Special Committees. Legislators are also appointed to represent the County on negotiating teams for labor contract negotiations within the County and at Tompkins Cortland Community College.

The Legislature is 100% funded through the County Budget.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

2023 Legislature Organizational Chart

Cortland County

- Electorate
  - County Legislature
    - Chairman Of the Legislature
      - County Administrator
      - Clerk of the Legislature
      - Government Operations Committee
        - Personnel Department
        - County Attorney
        - Board of Elections
        - Clerk of the Legislature/ Historian
        - County Clerk/ DMV
        - Weights & Measures Dept.
      - Finance & Administration Committee
        - County Treasurer
        - County Administration
        - BDC/IDA
        - County Audit Dept.
        - Finance Department
        - Real Property Tax Service
        - Funded Agencies
      - Judiciary & Public Safety Committee
        - Coroner/Med. Examiner
        - District Attorney and CAC
        - Sheriff's Department
        - Public Defender
        - Assigned Counsel
        - Probation with ATI
        - Emergency Response & Communication
      - Health &Human Services Committee
        - Area Agency on Aging
        - Veterans Services
        - Dept. of Social Services
        - Public Health Dept.
        - Employment & Training
        - Grant Administration
        - Youth Bureau
        - Mental Health Dept.
      - Building & Grounds Committee
        - Buildings & Grounds
        - Information Technology
        - Safety Office
      - Highway/Solid Waste Committee
        - Highway Department
        - Landfill
        - Recycling Center
        - Dwyer Park
        - Airport
      - Agriculture/Planning & Environment Committee
        - Cooperative Extension
        - Planning Department
        - Soil & Water Conservation
        - Transportation
        - Associated Agencies
        - SPCA

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1010	BOARD OF LEGISLATORS								
A101042	COUNTY LEGISLATURE								
A101042	41289	1011	Tobacco Co	-10,000.00	-10,000.00	-10,000.00	-10,000.00	-10,000.00	.0%
TOTAL COUNTY LEGISLATURE				-10,000.00	-10,000.00	-10,000.00	-10,000.00	-10,000.00	.00 -100.0%
A10105	COUNTY LEGISLATURE								
A10105	51010		PT PAY	181,851.75	182,550.00	182,550.00	180,000.00	180,000.00	-1.4%
A10105	52060		Comp Equip	.00	.00	.00	2,500.00	2,500.00	.0%
A10105	52320	ARP	BLDG IMPRV	.00	.00	300,000.00	.00	.00	-100.0%
A10105	54000		TELEPHONE	242.76	264.00	264.00	264.00	264.00	.0%
A10105	54005		Off Supp	1,452.26	1,500.00	1,500.00	2,500.00	2,500.00	66.7%
A10105	54035		ED & TRAIN	.00	.00	2,589.00	4,000.00	4,000.00	.0%
A10105	54040		DUES/SUB	30,946.00	34,102.00	36,102.00	.00	.00	-100.0%
A10105	54045		Travel	3,987.79	12,000.00	9,411.00	12,000.00	12,000.00	.0%
A10105	54047		MILEAGE	.00	.00	.00	.00	.00	.0%
A10105	54055		PROFESS	34,832.64	1,500.00	10,000.00	10,000.00	10,000.00	900.0%
A10105	54055	1011	Tobacco Co	3,160.00	10,000.00	9,126.00	10,000.00	10,000.00	.0%
A10105	54060		LEGAL ADV	3,491.17	1,500.00	1,500.00	2,500.00	2,500.00	66.7%
A10105	54070		INSURANCE	4,773.79	5,001.63	5,001.63	6,243.76	6,243.76	24.8%
A10105	54400		Food Supp	53.73	700.00	700.00	850.00	850.00	21.4%
A10105	58020		RETIREMENT	8,027.62	460.79	460.79	460.79	460.79	.0%
A10105	58030		FICA	13,904.51	13,965.16	13,965.16	13,770.00	13,770.00	-1.4%
A10105	58040		WRKS COMP	17,139.83	16,915.00	16,915.00	17,340.00	17,340.00	2.5%
A10105	58062		DENTAL INS	90.48	90.24	90.24	90.24	90.24	.0%
A10105	58065		VISION INS	19.50	19.60	19.60	19.60	19.60	.0%
TOTAL COUNTY LEGISLATURE				303,973.83	280,568.42	590,194.42	262,538.39	262,538.39	.00 -100.0%
TOTAL BOARD OF LEGISLATORS				293,973.83	270,568.42	580,194.42	252,538.39	252,538.39	.00 -100.0%

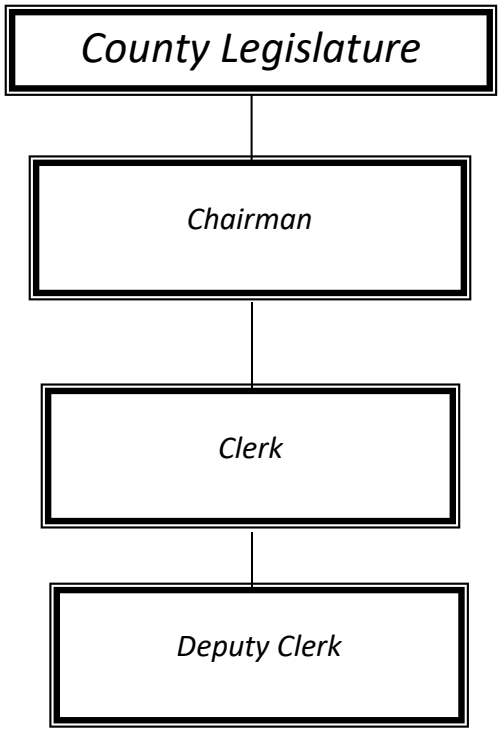
Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Clerk of the Legislature Office – A1040

Clerk of the Cortland County Legislature: The Clerk of the Cortland County Legislature is a mandated position in NYS and is appointed in accordance with Local Law No. 2 of 1972, and County Law §400-4(a) and County Law §475. The Clerk's Office is 100% funded through the County Budget.

The Clerk's Office maintains records of all acts, local laws and proceedings of the Legislature; oversees and provides direction to the Deputy Clerk of the Legislature. The office serves as liaison between the Legislature and other persons and agencies, including County departments and outside agencies and individuals, as well as acts as project manager for countywide initiatives that involve multiple departments, and serves as Point of Contact for the NYS SEQR process in which the County is Lead Agency. The Clerk also serves as the County Historian, Freedom of Information Officer and the County Public Information Officer.

Organizational Chart



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1040	CLERK OF THE LEGISLATIVE BOARD							
A10405	CLERK OF THE LEGISLATIVE BOARD							
A10405	51005	PERS SERV	89,135.86	103,130.69	103,130.69	117,551.49	117,551.49	14.0%
A10405	54000	TELEPHONE	699.12	528.00	528.00	528.00	528.00	.0%
A10405	54001	COPY/PRINT	.00	1,100.00	1,100.00	1,100.00	1,100.00	.0%
A10405	54005	Off Supp	1,134.34	1,500.00	1,500.00	1,500.00	1,500.00	.0%
A10405	54015	Maint Agmt	15,288.59	16,358.76	26,258.76	27,841.56	27,841.56	6.0%
A10405	54020	POSTAGE	472.33	500.00	500.00	500.00	500.00	.0%
A10405	54035	ED & TRAIN	.00	200.00	922.00	1,500.00	1,500.00	62.7%
A10405	54040	DUES/MEMBE	100.00	375.00	375.00	450.00	450.00	20.0%
A10405	54041	PUBLICATIO	252.00	234.00	234.00	234.00	234.00	.0%
A10405	54045	Travel	450.00	500.00	500.00	1,000.00	1,000.00	100.0%
A10405	54047	MILEAGE	.00	.00	.00	.00	.00	.0%
A10405	54055	PROF SERV	.00	500.00	278.00	1,500.00	1,500.00	439.6%
A10405	54070	LIAB INS	429.61	450.12	450.12	455.92	455.92	1.3%
A10405	54075	EQUIPMENT	.00	.00	.00	5,000.00	.00	.0%
A10405	54212	I/D PHONE	.00	.00	.00	.00	.00	.0%
A10405	54213	I/D COPIER	1,751.78	1,544.40	1,544.40	1,544.40	1,544.40	.0%
A10405	54400	Food Supp	582.02	.00	.00	.00	.00	.0%
A10405	58020	RETIREMENT	15,619.24	11,748.80	11,748.80	16,457.21	16,457.21	40.1%
A10405	58030	FICA	7,340.61	7,889.50	7,889.50	8,992.69	8,992.69	14.0%
A10405	58040	WRKS COMP	4,043.03	3,990.00	3,990.00	4,090.00	4,090.00	2.5%
A10405	58060	HEALTH INS	9,215.89	18,275.24	18,275.24	18,732.12	18,732.12	2.5%
A10405	58062	DENTAL INS	156.60	180.48	180.48	180.48	180.48	.0%
A10405	58065	VISION INS	6.75	19.60	19.60	19.60	19.60	.0%
TOTAL CLERK OF THE LEGISLATI			146,677.77	169,024.59	179,424.59	209,177.47	204,177.47	.00 -100.0%
TOTAL CLERK OF THE LEGISLATI			146,677.77	169,024.59	179,424.59	209,177.47	204,177.47	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

District Attorney – A1165

2023 BUDGET REQUEST
Cortland County District Attorney's Office

DIVISIONS: District Attorney's Office (Litigation and Administrative Support A1165).

DEPARTMENT DESCRIPTION: The District Attorney is a state constitutionally created county officer elected by the county constituency to a four-year term of office. County Law, Article 700 *et seq*., as well as the New York Criminal Procedure Law and Penal Law, are the basic legislation defining and implementing the powers of this office. Pursuant to County Law, Article 700 *et seq*., the District Attorney is responsible for the prosecution of all violations of criminal laws occurring within the boundaries of the county. Currently, this includes prosecution in all courts in the county for violations of the Penal Law, Vehicle and Traffic Law, Alcohol Beverage Control Law, Agriculture & Markets Law, Corrections Law, Tax Law, Transportation Law, Environmental Conservation Law, and various other state statutes. Currently, the office delegates prosecution of municipal ordinances to the city's, towns', or villages' attorneys, so long as they continue to accept the delegation and are responsible for the cost.

COSTS: Constitutionally and historically, the cost of prosecution has been the sole responsibility of the county, until recently. Several years ago, the state began contributing a little more than one-third the cost of the District Attorney's salary, which is mandated by state law to conform to that of Superior Court judges. For the years 2015 and 2016 the subsidized amount has been increased to $72,189.00 to support salary increases. In succeeding years the state has significantly increased judicial salaries creating a concomitant need to increase District Attorney salaries in order to conform, however, the state has not increased funding to support the rise in District Attorney pay.

Beginning in 2000, Cortland County has received an Aid to Prosecution (ATP) grant to pay part of the salary of an Assistant District Attorney (ADA). Originally, that grant was for about $50,000, and gradually over time has decreased with state budget austerity to under $30,000 in 2010, $29,200 in 2016 and 2017, and $31,937 for 2018. The amount for 2022 will remain the same at $31,937.

SPECIFIC DUTIES: The specific duties of the District Attorney and his staff with regard to each category of offense are listed below:

Felonies:

1.) provides legal advice and assistance to police agencies during the course of their investigations;
2.) responds to major crime scenes where appropriate;
3.) makes bail recommendations to local criminal court Judges (at any time of the day or night as needed);
4.) conducts felony preliminary hearings in local criminal courts;
5.) attends empanelment of Grand Juries by the Cortland County Court;
6.) Instructs Grand Juries in the performance of their duties;
7.) presents cases to the Cortland County Grand Jury;
8.) drafts Indictments and Superior Court Information (accusatory documents);
9.) appears in County Court with Grand Jury Foremen to report out Indictments;
10.) appears in County Court for arraignment of defendants;
11.) appears in Integrated Domestic Violence Court (IDV – a diversionary court) to handle all aspects of the criminal portion of such proceedings;
12.) appears in County Court to address bail and detention of defendants being Returned on Warrant;
13.) oversaw a major training effort, computer acquisition, and computer support with the implementation of the Discovery statute, Criminal Procedure Law, Art 245, that now requires the provision of complete discovery to the defense, automatically, within fifteen (15) days of arraignment;
14.) prepares written answers to defendant's request for bills of particulars;

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15.) prepares written answers to defendant's pre-trial motions and conducts appropriate legal research on the issues raised by the defendant's motions;
16.) appears in County Court for oral argument on pre-trial motions;
17.) conducts pre-trial hearings in County Court relating to search and seizures, identifications, confessions and other evidentiary issues;
18.) maintains liaison with crime victims and provides statutory notice to victims relating to the progression and disposition of certain criminal cases;
19.) prepares witnesses for trial;
20.) appears before County Court Judges at pre-trial conferences scheduled by the Court;
21.) appears before County Court to make initial determination regarding Raise the Age case transfers charging 16 and 17 year olds with felony level offense to the Family Court – Youth Part;
22.) conducts jury and non-jury trials in County Court;
23.) upon conviction, appears in County Court at the time of sentencing to make sentencing recommendations to the Court;
24.) in the event of an appeal by defendants, conducts legal research on the issues raised by the defendants on appeal and prepares written legal briefs and appendices for submission to the Appellate Division, Third Department, in Albany [New York State's intermediate appellate court];
25.) if the defendant seeks permission of the New York Court of Appeals to appeal from a decision of the Appellate Division, prepares a written response to the Court of Appeals opposing the defendant's application for leave to appeal;
26.) if leave to appeal to the Court of Appeals is granted, prepares a written brief and appendix for submission to the Court of Appeals;
27.) appears personally before the Appellate Court to make oral argument;
28.) if the defendant seeks other post-judgment relief under Criminal Procedure Law Article 440 (in the nature of *habeas corpus*, *Coram nobis* or motions to set aside a verdict or sentence), prepares written responses to the defendant's factual allegations and appropriate Memoranda of Law, and attends and participates in court appearances including hearings as necessary (this area of responsibility has increased significantly in the past several years);
29.) if a defendant violates probation, appears in County Court to conduct a probation violation hearing after preparing necessary witnesses for that hearing and, if the Court determines the defendant to be in violation, makes a re-sentencing recommendation;
30.) if the defendant has been convicted of a designated sex offense, conducts a hearing to enable the Judge to determinate the degree of risk presented to the community in accordance with the New York Sex Offender Registration Act;
31.) if a felon has fled the State of New York and has been apprehended in another State, prepares extradition papers to be sent to the New York State Governor's Office;
32.) if an out-of-state felon has been apprehended here, appears in County Court to obtain a Court Order rendering the felon to law enforcement officers in the demanding State;
33.) heads the Cortland County Drug Task Force which is responsible for coordinating the Federal, State, and local law enforcement agencies for the investigation of drug crime within Cortland County;
34.) established and heads the Cortland County School Safety Task Force, as a community partnership among educators, law enforcement, and human services agencies in an effort to avoid school violence incidents;
35.) lead agency for Extreme Risk Protection Orders (Red Flag Law – firearm seizure) in education and coordination;
36.) established and heads the Police and Angel Assisted Recovery Initiative (PAARI), the "Angel Program" as a pre-arrest effort to direct addicts into recovery;
37.) addresses concerns and issues raised by citizens as they relate to the local criminal justice system and/or the District Attorney's Office;
38.) administers E-Justice (criminal history) database;
39.) administrator for Evidence Retention and Disposal;
40.) coordinates law enforcement investigations for Grand Jury or arrest purposes;
41.) prepares subpoenas and court orders for information on behalf of all law enforcement agencies in the community;
42.) provides information to New York State Department of Parole for inmates convicted in this jurisdiction who are parole candidates;
43.) liaisons with New York State Police Forensic Investigation Center relative to evidence submitted for testing;
44.) prepares forfeiture orders for asset seizure cases;
45.) disbursing agent to area law enforcement agencies for their share of seized asset forfeiture monies;

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46.) serves as a participating member of the Cortland Treatment Court (CTC – a diversionary court) Team and is lead agency in determining eligibility for CTC participation;
47.) represents Office of the District Attorney at the Office of Court Administration Quarterly Meeting;
48.) represents Office of the District Attorney at the Cortland County Criminal Justice Advisory Board;
49.) heads the Conviction Integrity Program for the review of post-conviction / post-appeal claims of innocence; and,
50.) participates as a member of the Sequential Intercept Mapping team.

Misdemeanors and Violations:

1.) Provides legal advice and assistance to law enforcement during the course of its investigations;
2.) appears regularly in Cortland City Court and all fifteen (15) Town Courts throughout the County to prosecute misdemeanor and violation charges filed therein by the New York State Police, the Cortland County Sheriff's Office, the University Police Department, the New York State Department of Environmental Conservation Police, the Cortland City Police Department, the Village of Homer Police Department, the Cortland County Department of Social Services, the Cortland County Society for the Prevention of Cruelty to Animals, and, from time-to-time, the various municipal Code Enforcement Offices where conflicts arise;
3.) as the Discovery statute, Criminal Procedure Law, Art 245, applies to ALL criminal cases, to include misdemeanor and violation offenses, the Office of the District Attorney is required to provide complete discovery to the defense, automatically, within fifteen (15) days of arraignment in all cases;
4.) prepares written answers to defendants' requests for Bills of Particulars;
5.) prepares written answers to defendants' pre-trial motions;
6.) appears in Court to give oral argument on defendants' pre-trial motions;
7.) appears personally in local criminal court to participate in judicial pre-trial conferences as scheduled by the Court;
8.) appears in local criminal court to conduct jury and non-jury trials;
9.) appears in local criminal courts at the time of sentencing to make sentencing recommendations to the Court;
10.) if a defendant appeals to County Court (*i.e.*, the intermediate appellate court for appeals arising out of local criminal court proceedings), prepares a legal brief and appears personally in County Court for oral argument;
11.) if the defendant seeks to take an appeal to the New York Court of Appeals from a decision of the County Court, the District Attorney must respond in the manner described under the heading of Felonies above, steps 25 through 27 inclusive, above;
12.) oversees the administration of the Driver Diversion Program operating in the fourteen participating town courts; and,
12.) drafts Prosecutor's Informations when appropriate.

Infractions: *

Traffic tickets issued by each law enforcement agency operating in Cortland County are prosecuted by the Office of the District Attorney. These offenses are the least serious offenses prosecuted by the Office, *e.g.*, speeding infractions, failure to keep right, *etc*. However, as these offenses can impact driving privileges, they are important matters to the motorists who are ticketed, who frequently seek reductions, to which the Office attempts to respond promptly and courteously, such consumes a significant amount of time and resources of the Office.

The volume of tickets is greatest in the local courts of the City of Cortland, Towns of Cortlandville, Homer, Marathon, Preble, and Virgil, through which Interstate-81 transits. For example, Cortlandville Town Court has estimated that it handled over 9,000 Vehicle and Traffic tickets in 2015. The amount of time and effort expended by Assistant District Attorneys and support staff addressing Vehicle and Traffic matters has increased, due to added laws such as mandatory seat belt use and cell phone violations; as well as, state mandated enforcement initiatives such as BUNY (Buckle Up New York, an enforcement program that requires law enforcement to conduct concentrated efforts at issuing tickets to motorists not wearing seat belts). Additionally, the 2019 changes to the Criminal Procedure Law now make discovery requirements applicable to traffic tickets, where they never were before.

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The ticketed motorists then seek reductions from this office, in writing, which demands our immediate attention. If we fail to address these demands on time, then the courts become backlogged. Frequently, a motorist will call our office, and time must be spent, interrupting everything else the staff person is doing, to explain how the motorist may proceed to request for a reduction. In ever-increasing volume, motorists or their attorneys, write to the District Attorney's Office to negotiate a plea to a reduced charge in a traffic case. An Assistant District Attorney reviews the tickets along with the Department of Motor Vehicle records of the motorist's past driving record, and if reductions are granted, they must be completed and sent to the motorist's or attorneys, and to the Court. We encourage such communication with our office, because we wish to be courteous to motoring citizens and because it is a much more efficient way to deal with traffic matters than to go to trial, but it all takes time.

When motorists enter pleas of not guilty, the Court schedules those cases for trial. The District Attorney's Office is notified by the Court of the scheduled trial, and this office issues trial subpoenas for the officers or other witnesses involved in the case. Thereafter, an Assistant District Attorney appears for trial.

Appeals from decisions of the local criminal court in Vehicle and Traffic Law matters are processed in the same way as outlined above for misdemeanors and violations.

The District Attorney's Office implemented a Driver Diversion Program to attend to the disposition of Vehicle and Traffic Infractions. The administration of this program is outsourced as a professional service from the Office of the District Attorney. This action was taken by the District Attorney to reduce the contact between Assistant District Attorneys and the tens of thousands of motorists cited annually for traffic infractions, due to the hazards presented by the Covid-19 pandemic; as well as, to reduce the administrative burden on District Attorney's staff which will, of necessity, be redirected toward Discovery Compliance.

JUSTIFICATION FOR OVER TIME ALLOWANCE: In 2022 this office was allocated merely three thousand dollars ($3,000.00) for overtime. Due to the work load that year that budgeted amount was quickly depleted. Overtime costs would be higher, but for us being able to utilize salary from unfilled staff positions.

The summer of 2022 brought back the utilization of interns. Our office had two interns embedded with Administration and Litigation Divisions on a staff rotation. This helped to relieve both departments which are currently understaffed due to vacant positions.

The Office of the District Attorney is dealing with more violent felony crimes and seeing a reemergence of methamphetamine, along with fentanyl, than occurred in Cortland County during 2020 and 2016. As of August 31 this office has (2) violent felony cases and two (2) non-violent felony homicide cases trial bound. Therefore, it is requested that three thousand dollars ($3,000.00) be budgeted to adequately cover overtime expenses in 2023. It is accepted that overtime is an alternative to another needed clerical position.

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PROPOSED 2023 FISCAL OBJECTIVES:

1.) Maintain or increase funding levels to promote public safety by partnering effectively with all police agencies and courts to successfully prosecute crimes that affect the safety and quality of life for Cortland County citizens, and to compete successfully in trials of major cases.

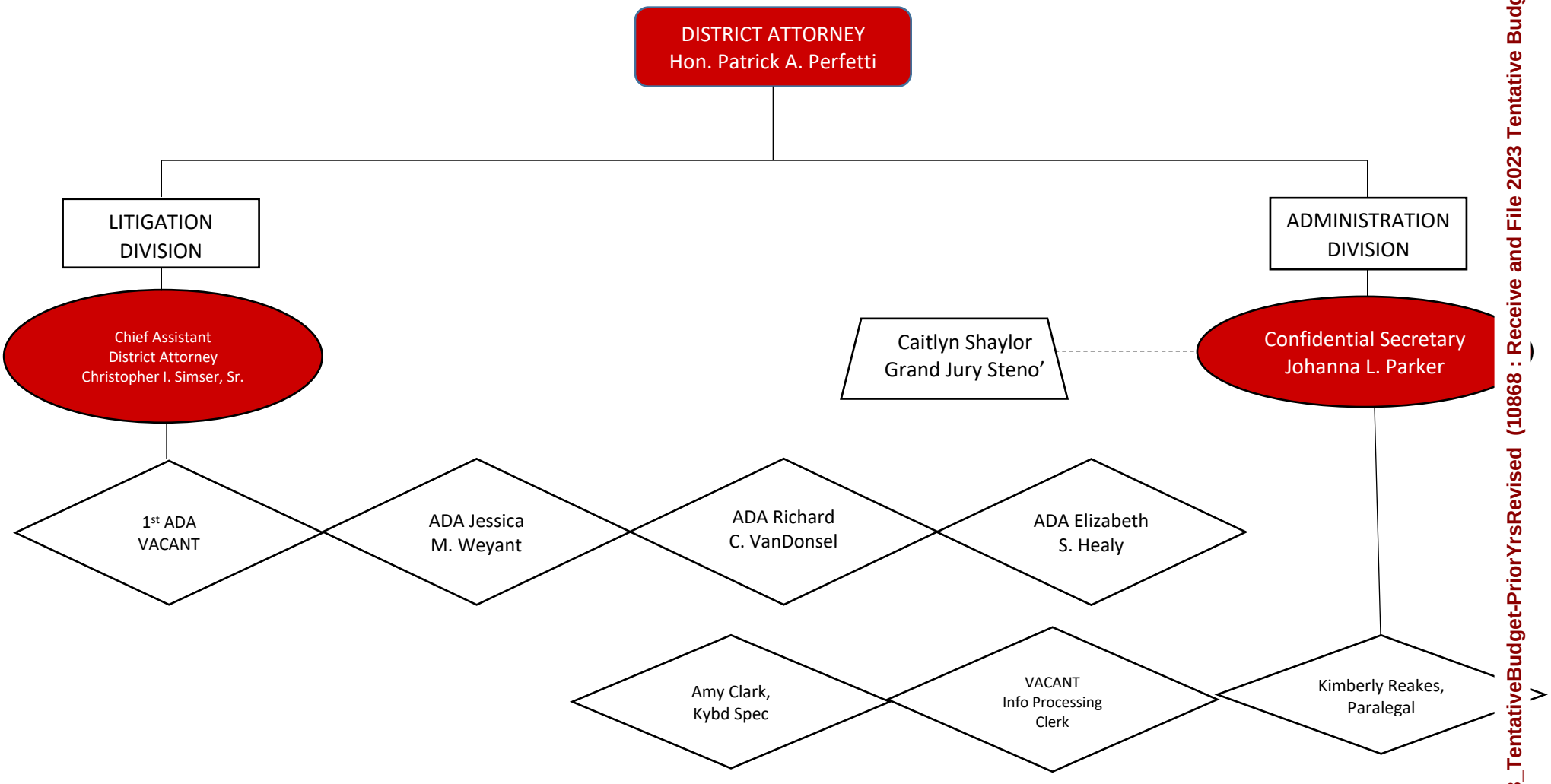
2.) Continue to pursue state and federal grants to improve prosecutorial and police functions, such as video confession capabilities and aid to prosecution grants. However, given the funding priorities expressed by the New York State Legislature in the 2019, 2020, 2021, and 2022 Legislative Sessions, the funding of prosecutorial functions has not been a priority. Additionally, as part of the changes to the Criminal Procedure Law in 2019, the State Legislature has reduced the ability of prosecution offices to seize assets likely the product of criminal activity.

2023 PROJECTED REVENUE

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
A-01-1165-1165-43	Stop-DWI	($10,000.00) CCSO was not funding for the 2020 budgetary year; therefore not anticipated.
A-01-1165-1165-43331	NYS Reimbursement for District Attorney's salary.	$72,189.00
A-01-1165-1165-43030	NYS Aid to Prosecution (DCJS).	$31,937.00
	TOTAL REVENUE	**$104,126.00**

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

OFFICE OF THE DISTRICT ATTORNEY
DEPARTMENT ORGANIZATIONAL CHART



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

2022 Organizational Chart

District Attorney- Honorable Patrick A Perfetti

Litigation Division	**Administration Division**
Chief Assistant District Attorney	**Confidential Secretary**
ADA	**Paralegal-Litigation**
ADA	**Information Processing Clerk**
ADA	**Keyboard Specialist**
ADA	

Driver Diversion Program

The Office of the District Attorney continued this year with the Driver Diversion Program as a method for eligible motorists to have their traffic matters handled administratively, avoiding fines, surcharges, and point assessments to their driving records. The administrative operations of the program are outsourced to Diversion Management, LLC. However, the program remains under the authority of the Office of the District Attorney. This action was necessitated by two concerns: 1) the enactment of CPL, Art 245, having created significant administrative burdens upon Litigation and Administration staff due to the requirement of providing discovery in one hundred percent (100%) of all filed cases and 2) the social distancing required due to the Covid-19 pandemic is an untenable requirement in a county that sees tens of thousands of Vehicle and Traffic citations *per annum*. The Driver Diversion Program permits eligible motorists to address their traffic matters via an online portal without needing to attend court. Motorists still retain the right to pursue a judicial disposition if desired.

Eligible motorists apply for entry into the Driver Diversion Program, paying the requisite fee in advance of acceptance into diversion. Eligible motorists are required to complete, either an in person or on-line, a New York State Department of Motor Vehicles Point and Insurance Reduction Program (PIRP). Most offenses within the New York Vehicle and Traffic Law are eligible for diversion, offenses that are not eligible are generally those that are "unclassified misdemeanors" (*e.g.*, Driving While Intoxicated or Leaving the Scene ***) or inherently dangerous traffic infractions (*e.g.*, Passing a stopped school bus, Using a cell phone without a hands-free device or Texting while driving where there is a motor vehicle accident, and Reckless Driving).

The Driver Diversion Program is an effort to acknowledge that within the County of Cortland, a rural county lacking in public transportation resources, many residents of the county rely heavily upon their driving privileges to accommodate the necessities of modern daily living. A Driver Diversion Program is an administrative alternative to the traditional punitive court-based enforcement practices.

Upon providing proof of successful completion of the PIRP, the motorist will have their pending Uniform Traffic Tickets dismissed, based on agreement with the participating courts. Such results in the following benefits:

1) motorists avoid convictions, points assessed to their licenses, the imposition of fines and surcharges that are often state mandated and financially prohibitive for a populace that is often economically challenged, possible insurance rate increases, and repeated court appearances;

2) the court benefits with the reduction of the significant administrative burden of processing traffic citations, reduces the drain on court resources caused by repeated court appearances for motorists, a reduction in enforcement and collection efforts for motorists who are delinquent in paying fines and surcharges;

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3) the municipalities benefited by having all Driver Diversion Program monies remaining locally, to be disbursed by the District Attorney among the County and participating municipalities, avoiding reliance on the New York State Department of Motor Vehicles for revenue sharing;

4) the County benefits with the creation of a self-sustaining program that will have a revenue neutral impact on the county budget, reduction in dependency upon the New York State Department of Motor Vehicles for revenue sharing, and maintaining control over locally generated revenues.

** **Additional Personnel Position Requests**

Within the 2023 budget requests there are no new personnel position requests. The DOSE NOT reflect a lack of need; however, is a recognition that this Office has suffered from at least one long standing vacancy in each division since late 2021, and is not receiving applications of qualified individuals for such vacancies, despite statewide advertising of such positions.

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2022 DA Statistics

PERFORMANCE INDICATORS: Here are some statistics compiled to show how volumes have fluctuated in the last three years. These numbers reflect Penal Law cases, felonies, misdemeanors, and unclassified Vehicle and Traffic crimes.

2022 DA Statistics

	Jan 2021	Jan 2022	Feb 2021	Feb 2022	Mar 2021	Mar 2022	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Fel-County & City	14	15	17	24	28	25	22	25	35	26	22	29
Misd City	23	23	18	20	26	26	36	21	40	30	24	42
Misd County	37	43	30	36	22	29	27	37	30	46	35	43
Violations City	6	9	2	4	9	6	11	12	9	8	7	5
Violations County	16	3	6	5	10	1	4	1	0	2	5	1
Sealed Indictments	0	0	0	0	0	4	0	0	0	0		1
TOTALS:	96	93	73	89	95	91	100	96	114	112	93	121
Vehicle and Traffic	277	277	222	240	283	293	319	225	153	260	120	297
DWI's	13	13	4	13	16	20	8	14	15	15	19	14
	July 2021	**July 2022**	**Aug 2021**	**Aug 2022**	**Sep 2021**	**Sep 2022**	**Oct 2021**	**Oct 2022**	**Nov 2021**	**Nov 2022**	**Dec 2021**	**Dec 2022**
Fel-County & City	18		16		16		13		**22**		**33**	
Misd City	30		43		36		17		**25**		**25**	
Misd County	32		40		46		25		**30**		**48**	
Violations City	11		2		16		25		**7**		**19**	
Violations County	3		4		3		4		**6**		**5**	
Sealed Indictments			0		0		0		**0**		**0**	
TOTALS:	94	0	105	0	117	0	84	0	**90**	0	**130**	0
Vehicle and Traffic	684		377		293		203		**385**		**353**	
DWI's	16		13		19		6		**11**		**23**	

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Year-End Statistical Comparison for Previous 3 Years:

	2019	2020	2021
Felony's County & City	291	271	256
Misdemeanor City	487	288	343
Misdemeanor County	473	264	402
Violation's City	381	29	124
Violation's County	384	162	66
Sealed Indictments	8	0	0
TOTAL	2024	1014	1191
Vehicle & Traffic	2294	2169	3832

HISTORICAL FTE COUNT

POSITION TITLE	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
District Attorney	1	1	1	1	1	1	1	1	1	1
Chief Assistant District Attorney	1	1	1	1	1	1	1	n/a	n/a	n/a
Assistant District Attorney	4	4	4	4	4	4	4	5	5	5
Assistant District Attorney (3/4)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Information Processing Clerk	1	1								
Paralegal	1	1	1	1	1	1	1	2	2	1
Confidential Secretary	1	1	1	1	1	1	1	1	1	1
Keyboard Specialist	1	1	2	2	2	2	2	1	1	2
TOTAL	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1165	DISTRICT ATTORNEY							
A116543	DISTRICT ATTORNEY							
A116543	43030	DA SALARY	-86,627.00	-72,189.00	-72,189.00	-72,189.00	-72,189.00	.0%
A116543	43089	AID PRSCTN	-28,180.42	-31,937.00	-31,937.00	-31,937.00	-31,937.00	.0%
A11655	DISTRICT ATTORNEY							
A11655	51005	PERS SERV	614,611.06	719,155.27	719,155.27	765,668.59	765,668.59	6.5%
A11655	51020	OVERTIME	1,684.71	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A11655	54000	TELEPHONE	3,608.62	2,620.00	2,620.00	5,560.00	5,560.00	112.2%
A11655	54001	COPY SERV	162.67	1,600.00	1,600.00	1,696.00	1,696.00	6.0%
A11655	54004	SOFTWARE	1,990.80	3,200.00	3,200.00	1,920.00	1,920.00	-40.0%
A11655	54005	Off Supp	4,391.83	4,000.00	4,000.00	8,000.00	8,000.00	100.0%
A11655	54007	Jan Supp	.00	100.00	100.00	100.00	100.00	.0%
A11655	54020	POSTAGE	2,291.92	2,600.00	2,600.00	2,756.00	2,756.00	6.0%
A11655	54035	ED & TRAIN	313.94	1,000.00	1,000.00	1,500.00	4,150.00	50.0%
A11655	54040	DUES/SUB	2,933.42	3,400.00	3,400.00	3,400.00	3,400.00	.0%
A11655	54041	PUBLICATIO	1,563.95	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A11655	54045	Travel	2,536.44	3,500.00	3,500.00	3,710.00	3,710.00	6.0%
A11655	54047	MILEAGE	.00	.00	.00	2,650.00	.00	.0%
A11655	54055	PROF SERV	68,458.08	40,000.00	40,000.00	90,500.00	40,000.00	126.3%
A11655	54060	LEGAL ADV	.00	200.00	200.00	200.00	200.00	.0%
A11655	54070	INSURANCE	3,054.06	3,160.95	3,160.95	3,161.00	11,607.49	.0%
A11655	54072	INS LAW EN	4,618.56	4,780.21	4,780.21	5,727.14	4,926.25	19.8%
A11655	54213	I/D COPIER	3,928.08	4,000.00	4,000.00	4,000.00	4,000.00	.0%
A11655	54215	I/D LX NX	7,687.12	5,385.60	5,385.60	6,600.00	6,600.00	22.5%
A11655	54615	CNTR MEDCL	.00	100,000.00	100,000.00	100,000.00	100,000.00	.0%
A11655	54767	EXTRADITN	.00	1,000.00	1,000.00	20,000.00	1,000.00	1900.0%
A11655	58020	RETIREMENT	99,422.48	82,208.89	82,208.89	107,613.70	107,613.70	30.9%
A11655	58030	FICA	43,443.93	55,244.87	55,244.87	58,803.20	58,803.20	6.4%
A11655	58040	WRKS COMP	20,134.11	19,950.00	19,950.00	18,405.00	18,405.00	-7.7%
A11655	58060	HEALTH INS	59,974.90	63,355.82	63,355.82	80,074.08	80,074.08	26.4%
A11655	58062	DENTAL INS	625.32	721.92	721.92	631.68	631.68	-12.5%
A11655	58065	VISION INS	126.56	117.60	117.60	137.20	137.20	16.7%
TOTAL DISTRICT ATTORNEY			832,755.14	1,023,175.13	1,023,175.13	1,194,687.59	1,132,833.19	.00 -100.0%
TOTAL GENERAL FUND			832,755.14	1,023,175.13	1,023,175.13	1,194,687.59	1,132,833.19	.00 -100.0%
		TOTAL REVENUE	-114,807.42	-104,126.00	-104,126.00	-104,126.00	-104,126.00	%
		TOTAL EXPENSE	947,562.56	1,127,301.13	1,127,301.13	1,298,813.59	1,236,959.19	%
		GRAND TOTAL	832,755.14	1,023,175.13	1,023,175.13	1,194,687.59	1,132,833.19	.00 -100.0%

** END OF REPORT - Generated by Robert J Corpora **

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Description: Public Defender 2023

The Public Defender's Office is authorized under Article 18A of the County Law, (Sections 716-722), as a component of Cortland County's Plan for Indigent Defense. The authority mandating representation includes Gideon v. Wainwright, 372 U.S. 335 (1963) [criminal defendants]; In Re Ella B, 30 N.Y.2d 352 (1972) [Family Court parties]; New York State County Law Section 722; New York State Family Court Act Section 262; the Cortland County Bar Association Assigned Counsel Plan as adopted by the Cortland County Legislature on February 26, 2015; and Cortland County Local Law #2 of 1966. The Public Defender is appointed by the County Legislature. The Public Defender serves a term of office of four (4) years that matches the Legislature term of office.

The attorneys within the Public Defender's Office represent financially eligible defendants who are charged with criminal matters in town, city and superior courts of Cortland County, including day and evening proceedings. The Office represents criminal defendants charged with felonies, misdemeanors, and violations for which incarceration is a possible sentence. The Office further represents clients in parole revocation proceedings, probation violations, sex offender registration hearings, extradition proceedings, appeals, post-conviction motions, Drug Treatment Court, Judicial Diversion, Arraignments at First Appearance, Integrated Domestic Violence Court, Grand Jury presentations and other constitutionally mandated cases.

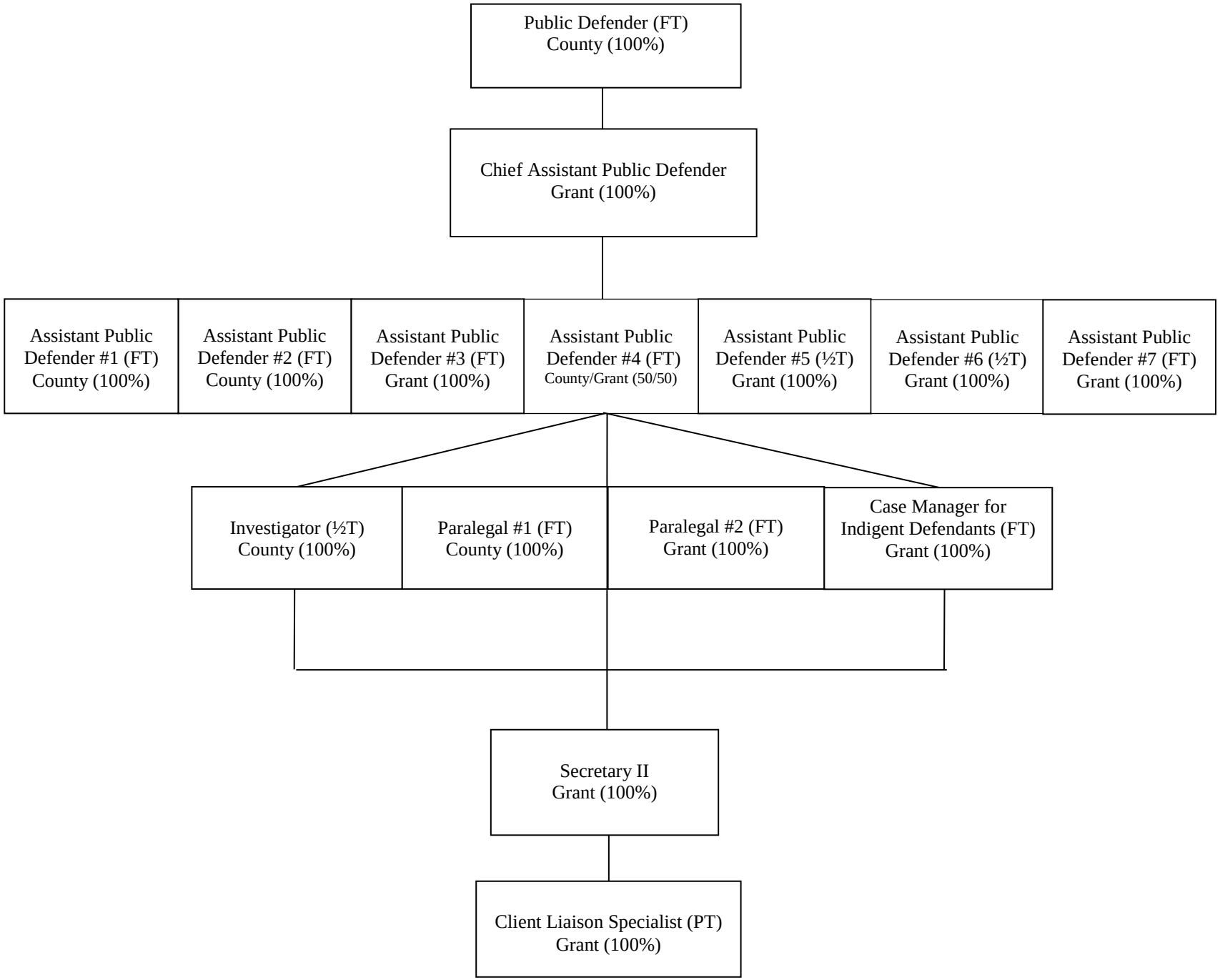
The Public Defender's Office also represents financially eligible petitioners and respondents who are involved in Family Court matters such as child abuse and neglect proceedings, custody and visitation proceedings, family offenses, violations of Family Court orders, paternity suits, and respondents charged with child support violations.

The Public Defender staff presently consists of the full-time Public Defender, a full-time Chief Assistant Public Defender, five full-time Assistant Public Defenders, two half-time Assistant Public Defenders, one part-time investigator, two full-time paralegals, one full-time secretary II, one full-time case manager for indigent defendants, and a part-time client liaison specialist. (see Organizational Chart). The attorneys are required to provide meaningful representation in the protection of clients' rights and in furtherance of a just disposition for the clients.

Any increases in the Public Defender budget are primarily attributable to salary increases, and increasing costs of outside resources to competently represent those who cannot afford to represent themselves. Some other expense items can be variable depending on the cases assigned to the office, e.g., some cases will require expert professional services and/or extensive court transcripts. The County receives significant reimbursement for operation of the Public Defender's Office through grants administered by the NYS Office of Indigent Legal Services (ILS). The grant monies are received via a reimbursement process. In 2023, the Public Defender's Office is expected to receive non-competitive and competitive grant-funding for operation of the Public Defender's Office from ILS. The purpose of the grant money is to supplement public defender representation and not to simply supplant County funds.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

PUBLIC DEFENDER'S OFFICE 2023



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1170	PUBLIC DEFENDER								
A117043	PUBLIC DEFENDER								
A117043	43025		SA INDLEGL	-226,693.43	-288,797.29	-788,797.29	.00	-300,696.00	-100.0%
A117043	43025	UFD	SA-ILS	.00	.00	.00	.00	-166,433.00	.0%
TOTAL PUBLIC DEFENDER				-226,693.43	-288,797.29	-788,797.29	.00	-467,129.00	.00 -100.0%
A11705	PUBLIC DEFENDER								
A11705	43025	HH11	SA-ILS	-33,082.67	-305,357.24	-305,357.24	-819,128.28	-351,999.98	168.3%
A11705	51005		PERS SERV	492,229.97	544,115.00	767,608.00	677,068.51	639,507.01	24.4%
A11705	51005	HH11	PERS SERV	42,551.26	70,918.00	70,918.00	112,872.32	75,935.82	59.2%
A11705	51005	UFD	PERS SERV	.00	.00	.00	.00	74,498.00	.0%
A11705	51010		PT PAY	24,814.18	33,924.74	33,924.74	38,620.49	38,620.49	13.8%
A11705	51010	HH11	PT PAY	63,915.36	84,933.76	84,933.76	78,534.44	78,534.44	-7.5%
A11705	51035		OTHER COMP	16,039.68	.00	.00	.00	.00	.0%
A11705	52005		Off Equip	2,493.00	.00	.00	.00	.00	.0%
A11705	52060		Comp Equip	.00	.00	.00	.00	.00	.0%
A11705	52060	HH11	Comp Equip	.00	.00	.00	.00	4,800.00	.0%
A11705	54000		TELEPHONE	2,632.34	1,584.00	2,034.00	2,101.00	1,951.00	32.6%
A11705	54000	HH11	TELEPHONE	344.04	1,271.00	1,271.00	1,271.00	1,271.00	.0%
A11705	54000	UFD	TELEPHONE	.00	.00	.00	.00	150.00	.0%
A11705	54001		COPY/PRINT	593.00	500.00	500.00	1,000.00	1,000.00	100.0%
A11705	54004		SOFTWARE	.00	.00	.00	.00	.00	.0%
A11705	54005		Off Supp	4,633.58	4,000.00	4,000.00	4,500.00	4,500.00	12.5%
A11705	54015		Maint Agmt	3,179.34	2,700.00	2,700.00	2,700.00	2,700.00	.0%
A11705	54015	HH11	Maint Agmt	.00	1,000.00	1,000.00	11,000.00	11,000.00	1000.0%
A11705	54020		POSTAGE	501.80	1,200.00	1,200.00	1,200.00	1,200.00	.0%
A11705	54035		ED & TRAIN	1,693.00	1,500.00	7,500.00	5,000.00	3,000.00	233.3%
A11705	54035	HH11	ED & TRAIN	579.00	5,455.00	5,455.00	7,000.00	7,000.00	28.3%
A11705	54035	UFD	ED & TRAIN	.00	.00	.00	.00	2,000.00	.0%
A11705	54040		DUES/SUB	731.70	750.00	2,250.00	3,375.00	2,250.00	350.0%
A11705	54040	HH11	DUES/MEMBE	.00	.00	.00	.00	1,125.00	.0%
A11705	54041		PUBLICATIO	8,224.24	6,000.00	6,000.00	6,500.00	6,500.00	8.3%
A11705	54045		Travel	522.40	2,000.00	2,000.00	2,000.00	1,000.00	.0%
A11705	54055		PROF SERV	6,807.58	6,000.00	155,158.00	52,000.00	1,781.00	766.7%
A11705	54055	HH11	PROF SERV	8,446.92	52,000.00	52,000.00	64,704.00	64,704.00	24.4%
A11705	54055	UFD	PROF SERV	.00	.00	.00	.00	50,219.00	.0%
A11705	54059		COURT EXP	.00	1,500.00	1,500.00	5,500.00	.00	266.7%
A11705	54060		LEGAL ADV	140.90	250.00	250.00	250.00	.00	.0%
A11705	54070		INSURANCE	2,772.82	2,905.15	2,905.15	2,943.00	2,943.00	1.3%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A11705	54078		Fuel	.00	200.00	200.00	400.00	200.00	100.0%
A11705	54213		I/D COPIER	2,894.94	2,990.00	2,990.00	2,892.00	2,892.00	-3.3%
A11705	54215		I/D LX NX	4,392.64	3,591.00	6,363.00	4,230.00	3,306.00	17.8%
A11705	54215	HH11	I/D LEXIS/	.00	1,796.00	1,796.00	2,538.00	2,538.00	41.3%
A11705	54215	UFD	I/D LEXIS/	.00	.00	.00	.00	924.00	.0%
A11705	54220		NYS LICNS	.00	.00	.00	.00	.00	.0%
A11705	54444		FEES/PERMI	.00	240.00	240.00	120.00	120.00	-50.0%
A11705	58020		RETIREMENT	80,501.72	65,868.20	99,368.20	105,367.60	94,434.60	60.0%
A11705	58020	HH11	RETIREMENT	14,185.78	17,673.59	17,673.59	21,625.84	21,625.84	22.4%
A11705	58020	UFD	RETIREMENT	.00	.00	.00	.00	10,933.00	.0%
A11705	58030		FICA	39,422.70	44,120.22	61,220.22	57,575.87	51,875.87	30.5%
A11705	58030	HH11	FICA	7,568.73	12,022.48	12,022.48	11,816.98	11,816.98	-1.7%
A11705	58030	UFD	FICA	.00	.00	.00	.00	5,700.00	.0%
A11705	58040		WRKS COMP	19,199.85	18,947.50	25,047.50	21,467.50	19,434.50	13.3%
A11705	58040	HH11	WRKS COMP	5,049.23	4,982.50	4,982.50	5,107.50	5,107.50	2.5%
A11705	58040	UFD	WRKS COMP	.00	.00	.00	.00	2,033.00	.0%
A11705	58060		HEALTH INS	84,072.56	85,387.78	144,887.78	135,137.76	115,304.76	58.3%
A11705	58060	HH11	HEALTH INS	26,655.79	47,820.62	47,820.62	66,202.08	66,202.08	38.4%
A11705	58060	UFD	HEALTH INS	.00	.00	.00	.00	19,833.00	.0%
A11705	58062		DENTAL INS	578.02	676.80	1,026.80	721.92	604.92	6.7%
A11705	58062	HH11	DENTAL INS	191.40	315.84	315.84	270.72	270.72	-14.3%
A11705	58062	UFD	DENTAL INS	.00	.00	.00	.00	117.00	.0%
A11705	58065		VISION INS	105.07	147.00	224.00	147.00	121.00	.0%
A11705	58065	HH11	VISION INS	41.25	68.60	68.60	68.60	68.60	.0%
A11705	58065	UFD	VISION INS	.00	.00	.00	.00	26.00	.0%
TOTAL PUBLIC DEFENDER				935,623.12	825,997.54	1,325,997.54	696,700.85	1,161,679.15	.00 -100.0%
TOTAL PUBLIC DEFENDER				708,929.69	537,200.25	537,200.25	696,700.85	694,550.15	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Assigned Counsel – A1175

DEPARTMENT NARRATIVE: 2023

A. Objectives for 2023 - The Assigned Counsel Office will carry out the provisions of the approved Assigned Counsel Plan which include:

1. providing quality representation to every client who is entitled to counsel under the U.S. and State Constitutions and/or state law who cannot afford private counsel and is not represented by the Public Defender or by other providers allowed by law;
2. ensuring a process for providing counsel that is free from political or other influences that erode the ability to provide quality representation;
3. centralizing the assignment process in order to expedite the assignment of qualified counsel to litigants;
4. ensuring the availability of qualified attorneys to represent eligible defendants or other litigants in all courts of this county at the earliest possible opportunity (CAFA); and
5. providing for the fair and equitable distribution of such cases among participating attorneys; and
6. simplifying the application process to incorporate available technologies that expedite the process through online resources.

B. Progress on 2023 Objectives –The Assigned Counsel Office continues to assign clients to attorneys prior to the client's next date court. The Assigned Counsel Office continues to process vouchers in a timely manner. The Assigned Counsel Office has worked with the local magistrates to continue to meet the county's CAFA obligations.

C. Internal & External Forces Impacting 2023 Services and Operations –

Internal Factors:

- Due to the fact that the Public Defender's Office takes on criminal and Family Court assignments and has been in operation for many years, it is inevitable that it will have an increased number of conflicts, especially in Family Court and felonies with more than one defendant. Many major drug felonies have several co-defendants and they are routinely conflicted out by the Public Defender's Office due to prior representation of one or more defendants; this leads to increased assignments.
- Should the County abolish the Public Defender's Office, the workload in this office would increase substantially. While we would not have to check for conflicts with the Public Defender's Office, we would have to contact individual attorneys on the panel and inquire about conflicts.
- Recently, due to a combination of factors, attorney involvement with the ACP panels is drastically low. The ACP office is currently seeking qualified attorneys from contiguous counties including Tompkins, Chenango, Broome, and Onondaga.
- We have decreased various miscellaneous expenses for travel and professional licenses. Offsetting some decreases are salary/wage increases due to step increases and a longevity payment.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

- **External Factors:**
  - The State has issued caseload standards. This could affect the number of assignments that the Public Defender's Office is able to handle, which would increase the number of cases assigned out. However, this *may* be reimbursable under the State's Quality Improvement initiative.
  - Likewise State is requiring that counsel be present at initial arraignments, meaning an attorney must be available 24 hours a day, 7 days a week to handle arraignments. This has equated to increased staff at the Public Defender's office and/or increased vouchers through the assigned counsel office. However, our office has secured a grant from ILS to seek reimbursements under the State's Quality Improvement initiative. We continue to use these funds to offset required County expenditures.

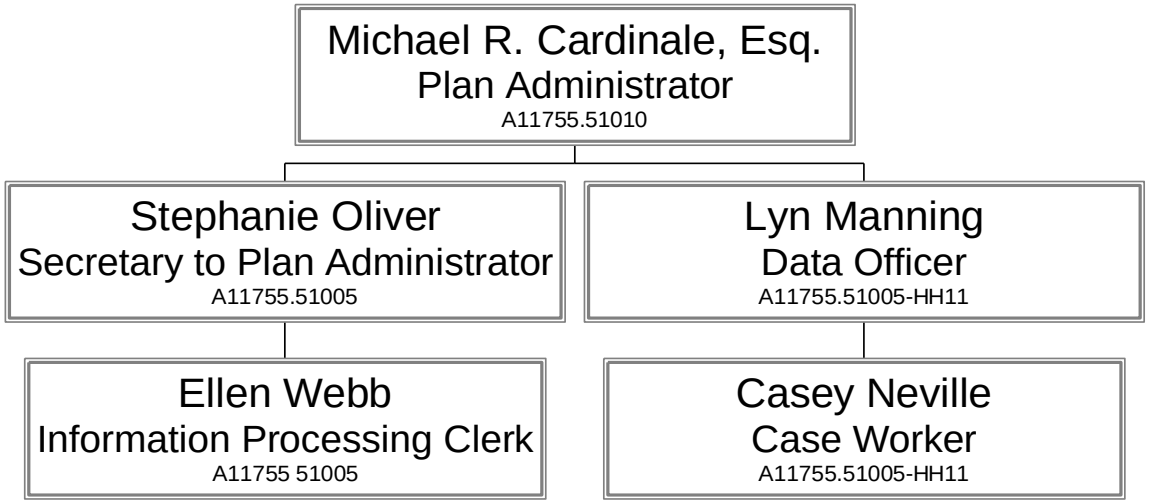
D. Cost Containment Review – The Assigned Counsel Office is currently working with Rural Law Services with respect to its Appeals Program. We believe that the program and relationship has helped cap and reduce the overall expenditures paid on this subject area. We are currently working for approval for year five funding from ILS. This funding continues monies available to offset expenses with mandatory CAFA requirements. Also, it assist our office in funding our mentor program. Our program is desperately low on attorneys and the ability to have funding to assist the less experienced attorneys is vital to the program's success.

E. New Program Proposals – The ACP Office is currently seeking information on an E-Voucher program which would be factored into PDCMS that is currently used in our office. The cost would be minimal from all other programs researched. Such additional costs could be reimbursable by the Office of Indigent Legal Services under the State's Quality Improvement initiative (Harrell/Haring lawsuit). Be advised that the County entered into a contract for a grant with the state and such expenses will now be reimbursable. See, Hurrell/Harring Grant Monies.

F. Succession Plan for key positions – The ACP has employed a Case Manager Position, reimbursable through grant money. This position will assist the assigned attorneys with various information needed for their case which in turn should reduce the amounts of their invoices.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Office of Assigned Counsel
Organizational Chart
2023



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1175	ASSIGNED COUNSEL								
A11755	ASSIGNED COUNSEL								
A11755	43025	HH11	SA-ILS	-27,102.02	-560,267.00	-560,267.00	-706,492.00	-706,492.00	26.1%
A11755	51005		PERS SERV	51,890.59	65,529.70	65,529.70	67,012.40	71,996.11	2.3%
A11755	51005	2016	PERS SERV	.00	.00	.00	.00	.00	.0%
A11755	51005	HH11	PERS SERV	66,796.35	101,984.15	101,984.15	90,095.60	90,095.60	-11.7%
A11755	51010		PT PAY	35,882.03	38,842.34	38,842.34	42,631.97	41,889.96	9.8%
A11755	51035		OTHER COMP	7,194.42	.00	.00	.00	.00	.0%
A11755	52060	HH11	Comp Equip	.00	2,500.00	2,500.00	2,500.00	2,500.00	.0%
A11755	52320	HH11	BLDG IMPRV	.00	1,000.00	1,000.00	.00	.00	-100.0%
A11755	54000		TELEPHONE	501.24	528.00	528.00	528.00	528.00	.0%
A11755	54000	HH11	LONG DISTN	443.08	628.00	628.00	528.00	528.00	-15.9%
A11755	54002	HH11	COMP MTN	.00	2,500.00	2,500.00	.00	2,500.00	-100.0%
A11755	54003	HH11	OFF FURNIT	.00	1,000.00	1,000.00	.00	.00	-100.0%
A11755	54004	HH11	COMP SOFT	2,937.50	.00	4,962.50	10,000.00	10,000.00	101.5%
A11755	54005		Off Supp	547.67	2,000.00	2,000.00	1,750.00	1,750.00	-12.5%
A11755	54005	HH11	Off Supp	1,154.90	.00	.00	.00	2,600.00	-100.0%
A11755	54015		Maint Agmt	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A11755	54015	HH11	Maint Agmt	1,059.00	20,000.00	20,000.00	20,000.00	20,000.00	.0%
A11755	54020		POSTAGE	693.54	1,200.00	1,200.00	1,700.00	1,200.00	41.7%
A11755	54020	HH11	POSTAGE	32.38	.00	200.00	.00	200.00	-100.0%
A11755	54035	HH11	ED & TRAIN	.00	80,000.00	75,037.50	80,000.00	80,000.00	6.6%
A11755	54040		DUES/SUB	.00	40.00	40.00	.00	.00	-100.0%
A11755	54041	HH11	PUBLICATIO	70.45	1,297.00	1,097.00	1,576.00	1,576.00	43.7%
A11755	54045	HH11	Travel	1,788.54	10,000.00	10,000.00	10,000.00	35,000.00	.0%
A11755	54047	HH11	MILEAGE	.00	25,000.00	25,000.00	.00	.00	-100.0%
A11755	54055		PROF SERV	410,280.41	600,000.00	600,000.00	625,000.00	550,000.00	4.2%
A11755	54055	HH11	PROF SERV	75,699.99	150,000.00	150,000.00	269,545.00	295,583.44	79.7%
A11755	54059	HH11	COURT EXP	.00	25,000.00	25,000.00	.00	.00	-100.0%
A11755	54063	HH11	LEGAL FEES	52.10	75,000.00	75,000.00	90,000.00	90,000.00	20.0%
A11755	54067	HH11	RP RENT/LE	21,328.20	12,526.00	12,526.00	17,063.00	17,063.00	36.2%
A11755	54070		INSURANCE	776.02	858.15	858.15	.00	.00	-100.0%
A11755	54070	HH11	LIAB INS	946.80	947.00	947.00	1,828.31	1,828.31	93.1%
A11755	54071		MALP INS	.00	.00	.00	.00	.00	.0%
A11755	54071	HH11	MALP INS	.00	.00	.00	4,762.00	4,762.00	.0%
A11755	54213		I/D COPIER	1,519.44	1,520.00	1,520.00	1,520.00	1,520.00	.0%
A11755	54213	HH11	I/D COPIER	492.17	1,046.01	1,046.01	844.00	844.00	-19.3%
A11755	54215	HH11	I/D LEXIS/	1,098.16	1,203.00	1,203.00	924.52	924.52	-23.1%
A11755	58020		RETIREMENT	15,871.81	11,905.51	11,905.51	15,246.33	15,944.05	28.1%
A11755	58020	HH11	RETIREMENT	10,291.30	11,509.59	11,509.59	12,613.38	12,613.38	9.6%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A11755	58030		FICA	6,420.13	7,994.46	7,994.46	8,331.03	8,712.28	4.2%
A11755	58030	HH11	FICA	4,689.30	6,779.13	6,779.13	6,892.31	6,892.31	1.7%
A11755	58040		WRKS COMP	5,051.26	4,985.00	4,985.00	5,110.00	5,110.00	2.5%
A11755	58040	HH11	WRKS COMP	4,043.03	3,990.00	3,990.00	4,090.00	4,090.00	2.5%
A11755	58060		HEALTH INS	45,668.98	56,196.36	56,196.36	45,606.24	45,606.24	-18.8%
A11755	58060	HH11	HEALTH INS	22,003.81	25,788.67	25,788.67	26,691.36	26,691.36	3.5%
A11755	58062		DENTAL INS	254.04	270.72	270.72	270.72	270.72	.0%
A11755	58062	HH11	DENTAL INS	135.38	180.48	180.48	180.48	180.48	.0%
A11755	58065		VISION INS	33.00	39.20	39.20	39.20	39.20	.0%
A11755	58065	HH11	VISION INS	26.93	39.20	39.20	19.60	19.60	-50.0%
TOTAL ASSIGNED COUNSEL				771,571.93	792,560.67	792,560.67	759,407.45	745,566.56	.00 -100.0%
TOTAL ASSIGNED COUNSEL				771,571.93	792,560.67	792,560.67	759,407.45	745,566.56	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County Coroner – A1185

Mission Statement:

No greater honor will ever be bestowed on an officer or a more profound duty imposed on him than when he is entrusted with the investigation of the death of a human being. It is his duty to find the facts, regardless of color or creed, without prejudice, and to let no power on Earth deter him from presenting these facts to the court without regard to personality.

Department Description:

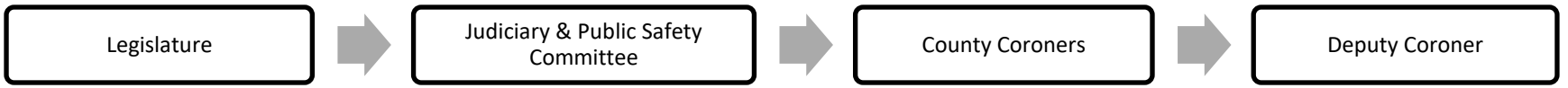
The Coroner's Office makes inquiries into all deaths, whether natural or unnatural, in Cortland County. Such duties and responsibilities include investigation into said deaths as violent, unlawful or criminal violence, suicide, criminal abortions, homicides, etc. The Office assists the various law enforcement agencies and District Attorney's Office and requests and oversees autopsies as needed.

Objective:

The coroner shall make inquiries into natural and unnatural deaths within the county; the coroner shall also make inquiries into all deaths, whether natural or unnatural, occurring to an inmate of a correctional facility as defined by Subdivision 3 Section 40 of the Correction Law.

Organizational Chart:

Two elected coroners, two appointed deputy coroners, 100% County funded.



Department Narrative:

- Objective for 2022: To work together and as individuals within the laws of New York State and Cortland County to oversee death investigations and autopsies; to contain the budget insofar as doing this job will allow;
- Progress on 2021 objectives: We have met and/or exceeded objectives set forth;
- Internal and external forces impacting services for 2022: There are no internal forces impacting services rendered for the coming budget year and external forces are difficult to predict—COVID has caused more autopsies/deaths;
- Cost containment: The Coroners have identified and initiated parameters surrounding the whys and wherefores of death investigation in an effort to hold costs down for this office; COVID has prevented the initial parameters to be met;
- New program proposals: None.
- 2022 YTD: 53 cases

Position Requests/Deletions: None.

Programs: None

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Statistics

Performance Indicators:

	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Actual	YTD
Autopsies	32	25	42	56	22
Investigations	70	60	113	79	53

All Other Applicable Forms:

None.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1185	CORONERS							
A11855	CORONERS							
A11855	51010	PT PAY	43,735.17	52,523.55	52,523.55	51,922.70	51,922.70	-1.1%
A11855	51015	TEMP PAY	.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A11855	54000	TELEPHONE	108.96	400.00	400.00	132.00	132.00	-67.0%
A11855	54001	COPY/PRINT	.00	.00	.00	1,100.00	.00	.0%
A11855	54005	Off Supp	702.77	500.00	500.00	700.00	700.00	40.0%
A11855	54012	SPEC SUPPL	.00	.00	.00	.00	.00	.0%
A11855	54020	POSTAGE	19.64	100.00	100.00	50.00	50.00	-50.0%
A11855	54040	DUES/SUB	220.00	220.00	220.00	220.00	220.00	.0%
A11855	54045	Travel	688.48	1,200.00	1,200.00	500.00	500.00	-58.3%
A11855	54046	REMOVAL	.00	.00	.00	.00	.00	.0%
A11855	54048	Prog Supp	.00	400.00	400.00	.00	.00	-100.0%
A11855	54055	PROF SERV	575.29	4,000.00	4,000.00	4,000.00	4,000.00	.0%
A11855	54070	INSURANCE	178.30	184.54	184.54	556.18	556.18	201.4%
A11855	54071	MALP INS	197.76	197.76	197.76	207.65	207.65	5.0%
A11855	54074	INS-AUTO	308.74	319.54	319.54	346.96	346.96	8.6%
A11855	54075	EQUIPMENT	.00	.00	.00	.00	.00	.0%
A11855	54078	Fuel	424.09	1,500.00	1,500.00	1,000.00	1,000.00	-33.3%
A11855	54212	I/D PHONE	.00	.00	.00	.00	.00	.0%
A11855	54300	Veh. R&M	200.58	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A11855	54500	MED FEES	.00	.00	.00	.00	.00	.0%
A11855	54615	CNTR MEDCL	126,848.43	140,000.00	140,000.00	140,000.00	140,000.00	.0%
A11855	58020	RETIREMENT	1,097.47	6,210.37	6,210.37	7,269.18	7,269.18	17.0%
A11855	58030	FICA	2,867.49	4,171.06	4,171.06	3,972.09	3,972.09	-4.8%
A11855	58040	WRKS COMP	2,016.45	1,990.00	1,990.00	2,040.00	2,040.00	2.5%
A11855	58060	HEALTH INS	24,180.03	25,788.67	25,788.67	26,508.60	26,508.60	2.8%
A11855	58062	DENTAL INS	73.08	90.24	90.24	180.48	180.48	100.0%
A11855	58065	VISION INS	20.25	19.60	19.60	39.20	39.20	100.0%
TOTAL CORONERS			204,462.98	243,815.33	243,815.33	244,745.04	243,645.04	.00 -100.0%
TOTAL CORONERS			204,462.98	243,815.33	243,815.33	244,745.04	243,645.04	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County Administration – A1230

Department: County Administration

Description:

The County Administrator position was created by the Cortland County Legislature, by Local Law No. 7 for the Year 2002 (Establish the Office of County Administrator for the County of Cortland) and by Local Law No. 3 for the Year 2003 (Amending Local Law No. 7 of the Year 2002 Allowing for a Fixed Term of Office and Designating County Administrator as Budget Officer).

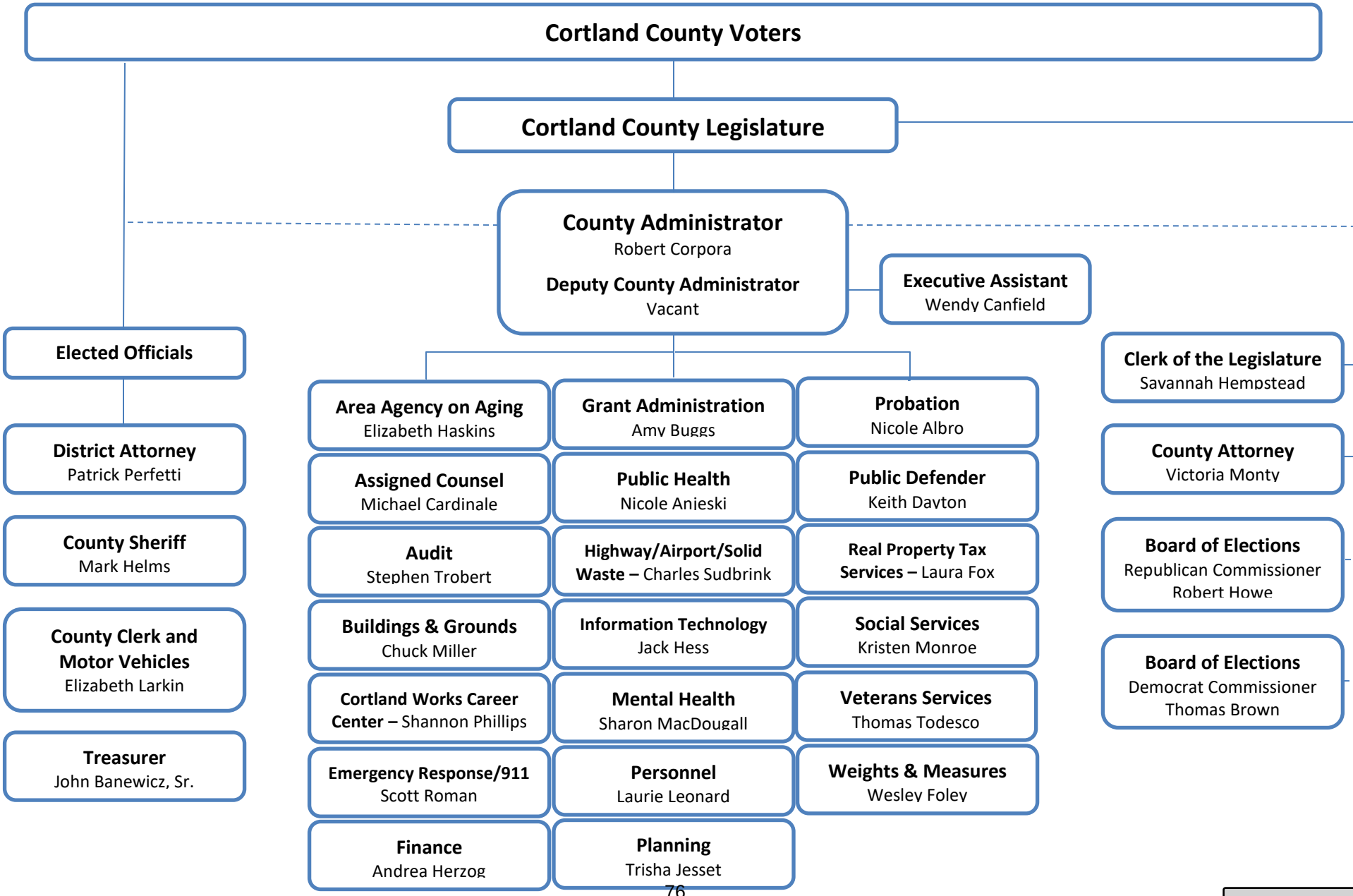
The County Administrator is the Chief Administrative Officer charged with the managerial responsibilities relating to the day-to-day operations of county government and all its departments. The County Administrator is also the Budget Officer and is responsible for the oversight and coordination of administration and implementation of the annual budget as adopted by the Cortland County Legislature.

The position of the County Administrator was reinstated and filled by Robert J. Corpora as of December 30, 2019. The County Administrator is also staffed by an Executive Assistant, which was filled on February 14, 2022.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County Administration – A1230

ORGANIZATIONAL CHART



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1230	COUNTY ADMINISTRATOR							
A12305	COUNTY ADMINISTRATOR							
A12305	51005	PERS SERV	144,446.77	174,884.10	174,884.10	275,441.00	275,441.00	57.5%
A12305	54000	CELL/L/DIS	410.68	264.00	264.00	396.00	396.00	50.0%
A12305	54001	COPY/PRINT	301.63	1,000.00	900.00	1,000.00	1,000.00	.0%
A12305	54004	COMP SOFT	72.00	.00	.00	16,000.00	16,000.00	.0%
A12305	54005	Off Supp	199.05	200.00	200.00	200.00	200.00	.0%
A12305	54020	POSTAGE	51.85	50.00	50.00	50.00	50.00	.0%
A12305	54035	ED & TRAIN	400.75	.00	971.87	2,000.00	2,000.00	.0%
A12305	54040	DUES/MEMBE	400.00	1,000.00	455.00	1,000.00	1,000.00	.0%
A12305	54045	Travel	66.08	1,000.00	773.13	.00	.00	-100.0%
A12305	54060	LEGAL ADV	70.45	100.00	.00	100.00	100.00	.0%
A12305	54070	LIAB INS	656.80	688.14	688.14	713.77	713.77	3.7%
A12305	54213	I/D COPIER	969.01	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A12305	58020	RETIREMENT	23,261.90	19,923.07	19,923.07	38,561.74	38,561.74	93.6%
A12305	58030	FICA	10,651.35	13,378.64	13,378.64	21,071.24	21,071.24	57.5%
A12305	58040	WRKS COMP	4,043.03	3,990.00	3,990.00	6,135.00	6,135.00	53.8%
A12305	58060	HEALTH INS	28,819.31	36,550.48	36,550.48	56,744.64	56,744.64	55.3%
A12305	58062	DENTAL INS	142.68	180.48	180.48	270.72	270.72	50.0%
A12305	58065	VISION INS	30.75	39.20	39.20	58.80	58.80	50.0%
TOTAL COUNTY ADMINISTRATOR			214,994.09	254,248.11	254,248.11	420,742.91	420,742.91	.00 -100.0%
TOTAL COUNTY ADMINISTRATOR			214,994.09	254,248.11	254,248.11	420,742.91	420,742.91	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Finance – A1310

A. Establishment of Office:

The Finance Department was established in May 2015. This office encompasses the financial, budgeting and operational activities of Budget and Finance. The duties of this office include accounts payable, accounts receivable, capital asset tracking, banking and oversight over all County financial accounting and reporting. The Finance Department is non-mandated and is funded with County general revenues. This office is staffed by five full-time employees, three of which support the delinquent tax collector and Treasurer.

B. Mission:

The mission of the Finance Department is to improve the accountability and effectiveness of County government by providing efficient, innovative services to establish and maintain the County's financial reputation as a soundly operated municipal government that delivers needed services cost-effectively to the people of the County; maintain the confidence of the financial sector; minimize risk in areas of County operations; secure and maintain prudent levels of financing; monitor and require a high level of performance in County operations; maximize grant funding and Federal and State aid; and ensure taxpayers that County resources are protected and utilized wisely.

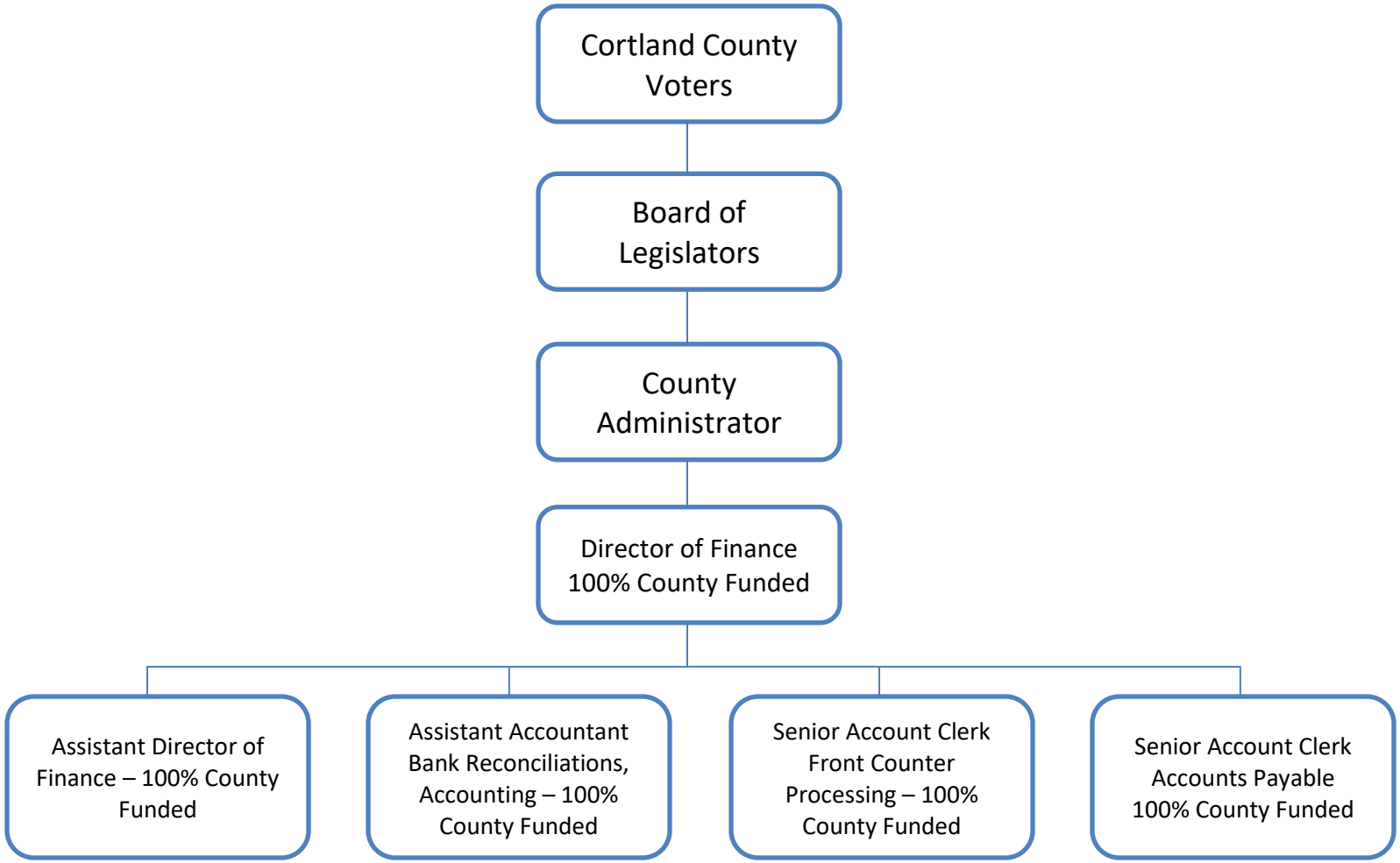
Director's Responsibilities and Reporting Divisions:

The Director of Finance is responsible for reporting directly to the Finance & Administration Committee and for the administration of the financial affairs of the County. In addition, the office is responsible for the study of the organization, methods and procedures of each department and agency of County government.

Included among the responsibilities of the Director of Finance is policy recommendations, accounting, internal controls, financial reporting, external audits, capital assets, grants accounting, purchasing, cash collection services and local government interface.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

FINANCE 2023 ORGANIZATIONAL CHART



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1310	BUDGET & FINANCE							
A13105	BUDGET & FINANCE							
A13105	42210	GEN SERV	.00	-43,360.62	-43,360.62	-40,884.04	-40,884.04	-5.7%
A13105	51005	PERS SERV	263,147.13	293,127.63	293,127.63	309,057.38	309,057.38	5.4%
A13105	51035	OTHER COMP	-918.63	.00	.00	.00	.00	.0%
A13105	54000	TELEPHONE	693.60	792.00	792.00	660.00	660.00	-16.7%
A13105	54001	COPY/PRINT	2,582.71	700.00	700.00	700.00	700.00	.0%
A13105	54005	Off Supp	1,606.43	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A13105	54015	Maint Agmt	54,098.07	106,100.23	106,100.23	61,900.84	61,900.84	-41.7%
A13105	54020	POSTAGE	2,730.19	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A13105	54035	ED & TRAIN	450.93	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A13105	54040	DUES/MEMBE	600.00	620.00	620.00	767.00	767.00	23.7%
A13105	54045	Travel	.00	500.00	500.00	100.00	100.00	-80.0%
A13105	54055	PROF SERV	50,719.00	50,750.00	50,750.00	52,350.00	52,350.00	3.2%
A13105	54060	LEGAL ADV	482.25	50.00	50.00	50.00	50.00	.0%
A13105	54070	Liab Ins	2,404.37	2,819.12	2,819.12	2,020.00	2,020.00	-28.3%
A13105	54213	I/D COPIER	565.20	565.20	565.20	555.42	555.42	-1.7%
A13105	54998	SUSPENSE	-28,569.86	.00	.00	.00	.00	.0%
A13105	58020	RETIREMENT	41,561.62	33,453.38	33,453.38	43,268.03	43,268.03	29.3%
A13105	58030	FICA	18,727.26	22,424.28	22,424.28	23,642.89	23,642.89	5.4%
A13105	58040	WRKS COMP	10,107.58	9,975.00	9,975.00	10,225.00	10,225.00	2.5%
A13105	58060	HEALTH INS	66,526.33	80,614.39	80,614.39	83,436.00	83,436.00	3.5%
A13105	58062	DENTAL INS	361.92	360.96	360.96	451.20	451.20	25.0%
A13105	58065	VISION INS	78.00	78.40	78.40	98.00	98.00	25.0%
TOTAL BUDGET & FINANCE			487,954.10	567,569.97	567,569.97	556,397.72	556,397.72	.00 -100.0%
TOTAL BUDGET & FINANCE			487,954.10	567,569.97	567,569.97	556,397.72	556,397.72	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Audit – A1320

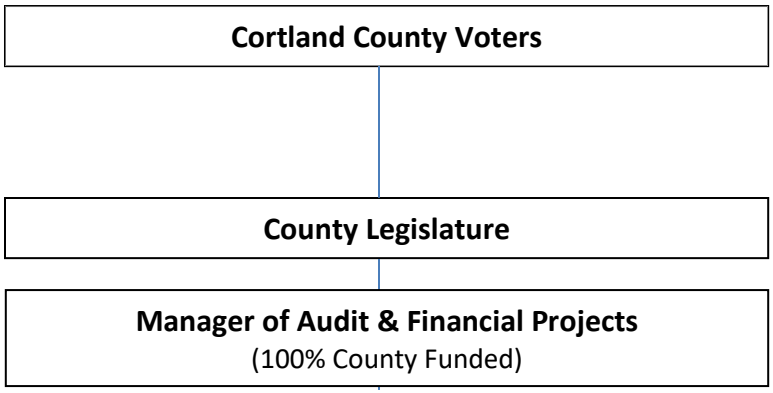
- The County's Audit Department is currently comprised of one staff, the Manager of Audit & Financial Projects. The position is appointed by the County Legislature and includes the duties of the Office of the County Auditor as defined by County Law. The position of Manager of Audit & Financial Projects was formed by the Legislature in 2019 after the County Auditor role had been vacant since 2015. The Audit Department is 100% County funded.

- The Manager of Audit & Financial Projects is responsible for the operations of the County's internal audit function. Primary job duties include:
  - auditing disbursements issued by the County Treasurer's office from significant County funds,
  - designing and performing examinations of County departments and reporting on findings (internal control recommendations, opportunities for efficiency, etc.),
  - addressing internal control deficiencies identified internally or identified by the Office of the State Comptroller or the County's external auditor,
  - evaluating and monitoring the County's fiscal-related policies, and
  - coordinating special fiscal-related projects, as applicable.

- The Manager of Audit & Financial Projects reports directly to the Legislature's Finance & Administration Committee and also reports to the Chair of the Legislature and Chair of the Finance & Administration Committee in the form of regular meetings.

- Measurable performance indicators for the Audit Department for 2023 include:
  1. provide useful reporting that the majority of County Legislators and department heads find valuable
  2. perform examinations of remaining County departments not covered in the 2020 – 2022 cycles
  3. complete implementation of control recommendations identified within the payroll and vendor management processes
  4. identify at least three additional ideas potentially yielding more prudent use of taxpayer funds

Organizational Chart



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

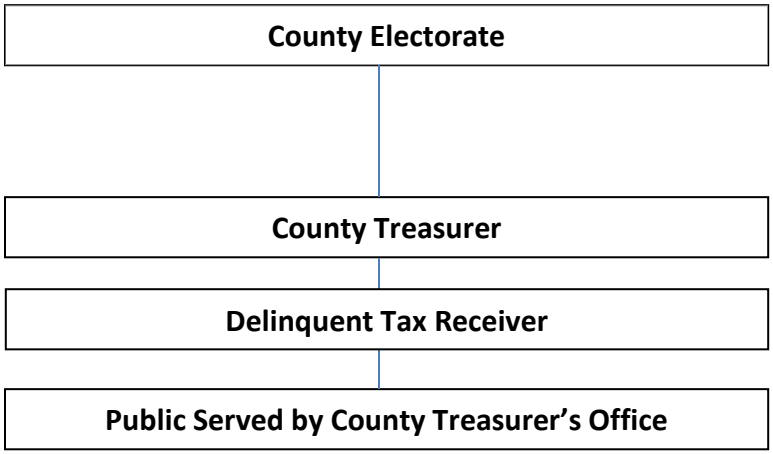
ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1320	COUNTY AUDITOR							
A13205	County Auditor							
A13205	42210	GEN SERV	.00	-21,680.31	-21,680.31	-20,442.02	-20,442.02	-5.7%
A13205	51005	PERS SERV	78,649.29	83,789.65	83,789.65	86,887.38	86,887.38	3.7%
A13205	54000	TELEPHONE	138.68	132.00	132.00	132.00	132.00	.0%
A13205	54001	COPY/PRINT	.00	100.00	100.00	100.00	100.00	.0%
A13205	54005	Off Supp	36.49	250.00	250.00	250.00	250.00	.0%
A13205	54035	ED & TRAIN	299.00	500.00	500.00	500.00	500.00	.0%
A13205	54040	DUES/MEMBE	.00	100.00	100.00	150.00	150.00	50.0%
A13205	54045	Travel	.00	200.00	200.00	200.00	200.00	.0%
A13205	54070	INSURANCE	218.45	228.87	228.87	231.82	231.82	1.3%
A13205	58020	RETIREMENT	12,514.36	9,545.45	9,545.45	12,164.23	12,164.23	27.4%
A13205	58030	FICA	5,610.51	6,409.90	6,409.90	6,646.88	6,646.88	3.7%
A13205	58040	WRKS COMP	2,021.52	1,995.00	1,995.00	2,045.00	2,045.00	2.5%
A13205	58060	HEALTH INS	18,275.66	18,275.24	18,275.24	18,914.88	18,914.88	3.5%
A13205	58062	DENTAL INS	90.48	90.24	90.24	90.24	90.24	.0%
A13205	58065	VISION INS	19.50	19.60	19.60	19.60	19.60	.0%
TOTAL County Auditor			117,873.94	99,955.64	99,955.64	107,890.01	107,890.01	.00 -100.0%
TOTAL COUNTY AUDITOR			117,873.94	99,955.64	99,955.64	107,890.01	107,890.01	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County Treasurer – A1325

- The County Treasurer is an Elected and Mandated position. The County Treasurer is 100% County Funded.
- Per County Law, the County Treasurer is the Chief Fiscal Officer of the County and has various Statutory duties which include: delinquent tax collection, granting certificates of residence and distributing unpaid school and village tax monies.
- The County Treasurer has custody of all money belonging to the County or in which the County has an interest. The County Treasurer also serves as Treasurer for County Department of Social Services and as Trustee for Court and Trust Funds and Bail.
- The mission of the County Treasurer is to provide professional services in a courteous, friendly manner.

Organizational Chart



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1325	COUNTY TREASURER							
A132540	TREASURER							
A132540	41001	R PROP TAX	-36,744,304.32	-37,728,555.00	-37,728,555.00	-37,728,555.00	-38,500,000.00	.0%
TOTAL TREASURER			-36,744,304.32	-37,728,555.00	-37,728,555.00	-37,728,555.00	-38,500,000.00	.00 -100.0%
A132541	TREASURER							
A132541	41051	PROCDS SAL	.00	-510,000.00	-510,000.00	-510,000.00	-510,000.00	.0%
TOTAL TREASURER			.00	-510,000.00	-510,000.00	-510,000.00	-510,000.00	.00 -100.0%
A132542	TREASURER							
A132542	41230	TREAS FEES	-5,445.00	-4,500.00	-4,500.00	-4,500.00	-4,500.00	.0%
A132542	41235	CHGS T RED	-4,328.00	-88,025.00	-88,025.00	-88,025.00	-88,025.00	.0%
A132542	42610	FINES&FORT	-1,641.04	.00	.00	.00	.00	.0%
A132542	42702	PY Refund	-226,245.19	.00	.00	.00	.00	.0%
TOTAL TREASURER			-237,659.23	-92,525.00	-92,525.00	-92,525.00	-92,525.00	.00 -100.0%
A132543	STATE REVENUE							
A132543	43014	INDIAN GMG	-444,527.23	-300,000.00	-300,000.00	-275,000.00	-300,000.00	-8.3%
TOTAL STATE REVENUE			-444,527.23	-300,000.00	-300,000.00	-275,000.00	-300,000.00	.00 -100.0%
A132544	FEDERAL AID - TREAS							
A132544	44089 ARP	FED REV	-411,448.87	-840,470.32	-7,745,174.32	.00	.00	-100.0%
A132544	44808	FED PILOT	-4,783.00	-4,800.00	-4,800.00	-4,900.00	-4,900.00	2.1%
TOTAL FEDERAL AID - TREAS			-416,231.87	-845,270.32	-7,749,974.32	-4,900.00	-4,900.00	.00 -100.0%
A132545	TREASURER							
A132545	42401	INT & EARN	-21,486.85	-10,000.00	-10,000.00	-50,000.00	-75,000.00	400.0%
TOTAL TREASURER			-21,486.85	-10,000.00	-10,000.00	-50,000.00	-75,000.00	.00 -100.0%
A132546	TREASURER							
A132546	41081	PILOT	-243,665.10	-216,631.62	-216,631.62	-230,224.82	-230,224.82	6.3%
A132546	41090	INT&PEN RP	-430,488.10	-500,000.00	-500,000.00	-500,000.00	-500,000.00	.0%
TOTAL TREASURER			-674,153.20	-716,631.62	-716,631.62	-730,224.82	-730,224.82	.00 -100.0%
A132547	TREASURER							
A132547	41150	OTB SURTAX	-40,623.00	-25,000.00	-25,000.00	-25,000.00	-25,000.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A132547	42652	SALE FORES	-7,219.24	.00	.00	.00	.00	.0%
A132547	42690	Settlement	.00	.00	.00	.00	.00	.0%
A132547	42770	OTH UNC RV	-828.30	.00	.00	.00	.00	.0%
TOTAL TREASURER			-48,670.54	-25,000.00	-25,000.00	-25,000.00	-25,000.00	.00 -100.0%
A13255	TREASURER							
A13255	51005	PERS SERV	78,948.65	85,838.35	85,838.35	95,789.10	95,789.10	11.6%
A13255	54000	TELEPHONE	235.20	396.00	396.00	540.00	540.00	36.4%
A13255	54005	Off Supp	388.72	250.00	250.00	250.00	500.00	.0%
A13255	54015	Maint Agmt	34,950.00	36,700.00	36,700.00	36,700.00	36,700.00	.0%
A13255	54020	POSTAGE	2,008.47	2,500.00	2,500.00	2,500.00	2,500.00	.0%
A13255	54035	ED & TRAIN	109.65	250.00	250.00	250.00	100.00	.0%
A13255	54040	DUES/SUB	200.00	200.00	200.00	200.00	200.00	.0%
A13255	54055	PROF SERV	82,084.67	88,025.00	88,025.00	88,025.00	88,025.00	.0%
A13255	54060	LEGAL ADV	.00	200.00	200.00	200.00	200.00	.0%
A13255	54070	INSURANCE	218.45	228.87	228.87	228.87	411.14	.0%
A13255	54213	I/D COPIER	565.20	565.20	565.20	555.42	555.42	-1.7%
A13255	54444	Fees	1,296.35	250.00	250.00	250.00	100.00	.0%
A13255	54765	JUDG&CLAIM	17,197.77	.00	.00	.00	.00	.0%
A13255	54945	OVER/SHORT	-.75	.00	.00	.00	.00	.0%
A13255	58020	RETIREMENT	12,400.68	9,701.51	9,701.51	13,410.47	13,410.47	38.2%
A13255	58030	FICA	5,887.46	6,566.64	6,566.64	7,327.87	7,327.87	11.6%
A13255	58040	WRKS COMP	4,043.03	3,990.00	3,990.00	4,090.00	4,090.00	2.5%
A13255	58060	HEALTH INS	7,513.22	7,513.43	7,513.43	7,776.48	7,776.48	3.5%
A13255	58062	DENTAL INS	90.48	90.24	90.24	90.24	90.24	.0%
A13255	58065	VISION INS	19.50	19.60	19.60	19.60	19.60	.0%
TOTAL TREASURER			248,156.75	243,284.84	243,284.84	258,203.05	258,335.32	.00 -100.0%
TOTAL COUNTY TREASURER			-38,338,876.49	-39,984,697.10	-46,889,401.10	-39,158,001.77	-39,979,314.50	.00 -100.0%

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Real Property Tax Services – A1355

The Real Property Tax Service Agency was established by New York State statute in 1970 with the enactment of Article 15-A of the Real Property Tax Law. The statute also provided for independent Boards of Assessment Review and, at local option, the appointment of sole Assessors serving six-year terms as opposed to electing three-person Assessor boards for two years. Counties are charged with the responsibility of creating and maintaining accurate tax maps conforming to specifications established by the State. In addition, this legislation establishes minimum qualification standards for County Real Property Tax Directors and appointed Assessors.

The County Legislature appoints the Director of Real Property Tax Services for a six-year term that expires September 30, 2025. The Director is responsible for calculating and apportioning the County, Town, School District and Special District tax rates in Cortland County, as well as providing training to local Assessors and local Board of Assessment Review members; tax billing for PILOT agreements and correction of errors and/or refunds of all municipal taxes.

Cortland County is made up of 16 assessing units (one city and fifteen towns). The three villages in the County have all adopted their respective town assessment rolls thereby eliminating the need for separate village Assessors.

INDICATORS:

	2018	2019	2020	2021	2022
PARCEL COUNT	22,755	22,808	22,856	22,896	22,960
DEED TRANSFERS	1,450	1,232	1,208	1,365	591*
VALID TRANSFERS	727	619	699	885	297*
SPLIT TRANSFERS	76	66	94	92	55*

*** 2022 Figures are Thru May 30, 2022**

FULL-TIME EMPLOYEE COUNT BY JOB CLASSIFICATION:

	2018	2019	2020	2021	2022
REAL PROPERTY DIRECTOR	1	1	1	1	1
REAL PROPERTY DEPUTY DIRECTOR	0	0	1	0	0
REAL PROPERTY ASSISTANT	0	0	0	1	1
TAX MAP TECHNICIAN	1	1	1	1	1
SECRETARY I	1	1	0	0	0

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

2023– Real Property Tax Services

This Agency, along with the rest of the assessment community in Cortland County, is responsible for creating and maintaining a system of real property tax administration. In 2021/2022 our office was responsible for equitably raising over $100,000,000 in taxes from county property owners. This amount represents local tax levies for county, town, city, village, fire districts, special districts and school districts within Cortland County boundaries. Therefore, our primary goal is to accurately maintain assessment records, while coordinating with assessors throughout the county in all areas of assessment and exemption administration. We work and coordinate our efforts with town, city, village and school finance officials in several areas including tax rate calculations, informational inquires, and the production of tax rolls and bills which amounts to approximately 40,000 tax bills printed per year.

Our duties and responsibilities are very cyclical in nature. At any given time of the year our activities are in essence the same as the previous year (i.e.: the production of tax rolls and bills in January, February, May, August, and December; assessment rolls in May and July and Board of Assessment Review training in May, etc.). In between our required statutory activities, we field many inquiries from the general public, County/Town/State/School officials, the media and the business community.

Goals and Objectives for 2023

A. Continue to maintain and support an assessment administration system in Cortland County, working with local assessors and government that strives for equity and fairness in the distribution of the various tax levies throughout the County. Work with government and civic leaders as well as the general public to foster an understanding of the Real Property System and exemption administration.

B. Attend educational courses and seminars in order to maintain NYS certification for Real Property Tax Director.

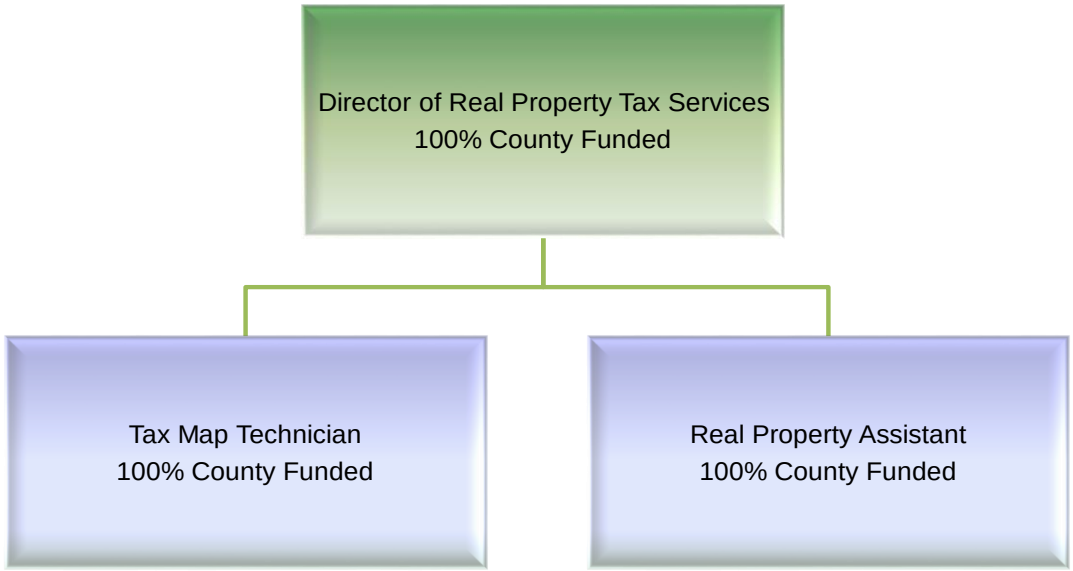
C. Provide required training to the Towns and City Boards of Assessment Review, as well as completing all other statutory requirements of the County Tax Director as rendered in NYS Real Property Tax Law.

D. Continue improving and promoting our Internet site offerings.

E. The State of New York was upgrading the current software program we use to maintain assessment records from RPS V4 to a program called ACES. This was a goal for 2022 but was cancelled and reformed into a new system – RPS Online. I will be attending training sessions to learn this new program and in turn, assist in training the office staff and assessors with transitioning to RPS Online.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Office of Real Property Tax Services
Organizational Chart



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1355	REAL PROPERTY TAX SERVICE							
A135542	REAL PROPERTY TAX SERVICE							
A135542	41289	DEPT FEES	-40,318.20	-34,000.00	-34,000.00	-34,000.00	-34,000.00	.0%
A135542	42210	GEN SERV	-14,100.00	-14,100.00	-14,100.00	-14,100.00	-14,100.00	.0%
TOTAL REAL PROPERTY TAX SERV			-54,418.20	-48,100.00	-48,100.00	-48,100.00	-48,100.00	.00 -100.0%
A135543	REAL PROPERTY TAX SERVICE							
A135543	43089	Other	-1,823.00	-1,000.00	-1,000.00	.00	.00	-100.0%
TOTAL REAL PROPERTY TAX SERV			-1,823.00	-1,000.00	-1,000.00	.00	.00	.00 .0%
A13555	REAL PROPERTY TAX SERVICE							
A13555	51005	PERS SERV	139,528.54	147,766.44	147,766.44	161,960.69	161,960.69	9.6%
A13555	52060	Comp Equip	.00	.00	.00	1,500.00	1,500.00	.0%
A13555	54000	TELEPHONE	361.88	566.00	566.00	540.00	540.00	-4.6%
A13555	54005	Off Supp	3,963.25	5,000.00	4,975.00	6,000.00	6,000.00	20.6%
A13555	54007	Jan Supp	11.46	50.00	50.00	50.00	50.00	.0%
A13555	54015	Maint Agmt	5,967.66	7,854.00	7,854.00	7,854.00	7,854.00	.0%
A13555	54020	POSTAGE	495.74	600.00	600.00	600.00	600.00	.0%
A13555	54035	ED & TRAIN	1,823.00	1,000.00	1,000.00	500.00	500.00	-50.0%
A13555	54040	DUES/SUB	275.00	275.00	300.00	300.00	300.00	.0%
A13555	54060	LEGAL ADV	.00	100.00	100.00	100.00	100.00	.0%
A13555	54065	RENT/LEASE	7,453.74	5,676.00	5,676.00	5,676.00	5,676.00	.0%
A13555	54070	INSURANCE	1,695.15	1,755.00	1,755.00	1,830.00	1,830.00	4.3%
A13555	54213	I/D COPIER	1,262.08	1,755.00	1,755.00	1,755.00	1,755.00	.0%
A13555	54444	FEES/PERMI	14,180.00	14,100.00	14,100.00	14,100.00	14,100.00	.0%
A13555	58020	RETIREMENT	21,926.26	16,873.14	16,873.14	22,674.49	22,674.49	34.4%
A13555	58030	FICA	9,830.18	11,304.13	11,304.13	12,390.00	12,390.00	9.6%
A13555	58040	WRKS COMP	6,064.55	5,985.00	5,985.00	6,135.00	6,135.00	2.5%
A13555	58060	HEALTH INS	42,111.16	42,236.35	42,236.35	43,714.80	43,714.80	3.5%
A13555	58062	DENTAL INS	271.44	270.72	270.72	270.72	270.72	.0%
A13555	58065	VISION INS	58.50	58.80	58.80	39.20	39.20	-33.3%
TOTAL REAL PROPERTY TAX SERV			257,279.59	263,225.58	263,225.58	287,989.90	287,989.90	.00 -100.0%
TOTAL REAL PROPERTY TAX SERV			201,038.39	214,125.58	214,125.58	239,889.90	239,889.90	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County Clerk – A1410

The County Clerk, as a mandated State Constitutional Officer, is elected for a four-year term. The County Clerk serves as clerk of the Supreme and County Courts, Register of all land records in the county and as Clerk of the County Corporation. All county records concerning the operation of county government are filed with the County Clerk as well as all local laws. Per section 205 of NYS Vehicle and Traffic Law, the County Clerk acts as an agent for the Commissioner of Motor Vehicles and oversees the operations of the county DMV.

Court Records- The County Clerk serves as Clerk of the Court for the New York State Supreme Court and the Cortland County Court. All civil and criminal court actions are commenced and filed at the County Clerk's office and all monies paid to the Courts are received at the County Clerk's office and disbursed appropriately. All documents concerning court cases, both Civil and Criminal cases of the Supreme and County Courts, are presented, filed and accessed through the County Clerk's office.

Land Records-In accordance with NYS Statutes, the County Clerk's Office files and records all documents pertaining to Real Property and collects and disburses all fees associated with filing and recording. These documents include deeds, mortgages, assignments, leases, maps and any other documents pertaining to Real Property such as wills, UCCs, tax liens, etc.

Pistol Permit Issuing Agent- The Cortland County Clerk acts as an agent for the NYS Police regarding concealed weapon applications and issuance of all Pistol Permits. All amendments subsequent to the issuance of a pistol permit are handled through the County Clerk's Office. The Clerk's Office accepts the application, instructs and advises the applicant, produces photographs as needed, sends the application to various offices for investigation and submits the completed application to the County Court Judges for consideration. A copy of all permits and amendments are sent to the NYS Police. All information for applicants and pistol permit holders in Cortland County is on file at the County Clerk's office.

Passport Agent-The County Clerk's Office is a US Department of State licensed passport agency and the County Clerk staff scrutinize passport documents, collect all fees, offer a photograph service and forward the application to the US Passport Agency.

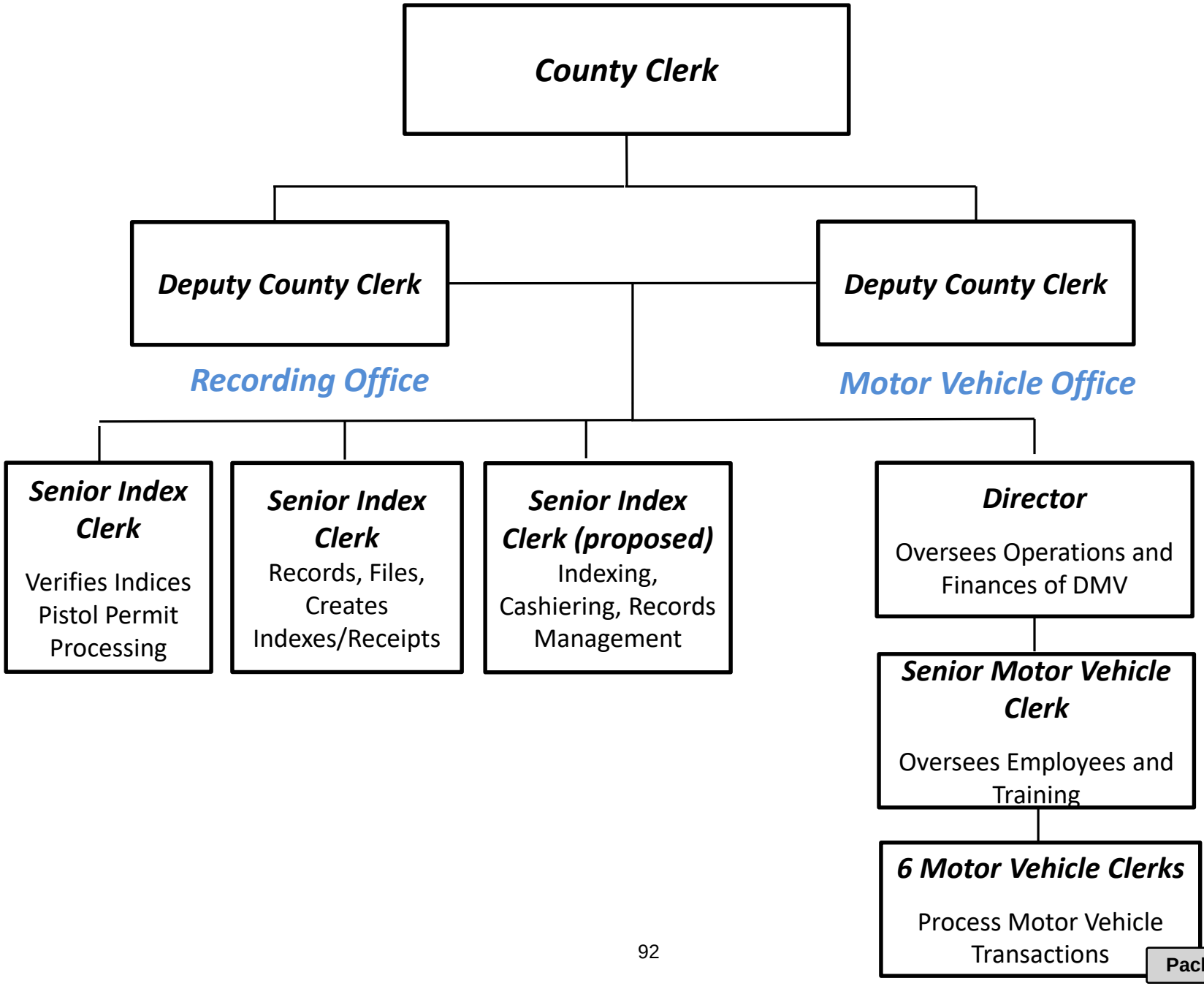
Notary Services-The Cortland County Clerk's Office not only offers free notary services, but also maintains the records and signatures of all notaries that reside in Cortland County. All notaries in Cortland County renew their notary licenses through the County Clerk's Office. The County Clerk's Office provides County Clerk's notary certifications and certifications for Apostilles as authorized by the Hague Convention.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Records Management- The County Clerk is the County's Record Management Officer and is responsible for overseeing the Records Center on Port Watson Street in Cortland. The Clerk is responsible for retaining and disposing of records in accordance with the Record's Management Retention and Disposition Schedules as put forth by the NYS Education Department and the New York State Office of Court Administration.

Motor Vehicles- The Cortland County Clerk is an agent for the New York State Department of Motor Vehicle Commissioner and oversees the personnel and operation of the Cortland County DMV office. This office is totally funded by money received from the county's portion of fees collected. 12.7 % of transactions processed at our local DMV are retained by the county whereas only about 3% (percentage varies but cannot exceed 4%) is retained when a portion of the transactions are done on-line.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023

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Progress on Objectives for 2022 and Objectives for 2023

The County Clerk's Office will work to digitize business certificates so that they are more available to financial institutions and the public. This is an in-house project that will continue until completed. Staff will work on this project when time is available. This project continues and will continue until all business certificates are scanned and verified. All images of DBAs and Corporations have been digitized. Images and Indexing from 1997 to the present are located in the EDMS called Solution which is publicly available on line.. Images for DBAs and Corporations from 1927 to 2003 are located on the Laserfiche system. We are in the process of digitizing all the Indices for the DBAs and Corporations. Once this is complete, we will open the business section of Laserfiche to the public.

Continue with Shared Municipal Grant with Tompkins County The scanning grant for 2020 was completed. Even though all the funds awarded were not received, the majority of records included in the grant were digitized and placed in the Laserfiche system. A successful grant was submitted in January of 2022 and over $149,000.00 was awarded to link the Towns of Willet, Cincinnatus and Homer to the Laserfiche system. The grant will cover the digitization of 463 cubic feet of County records, 117 cubic feet of town records and convert 41 rolls of microfilm to digital records. The County Clerk as Records Management Officer for the County will continue to encourage departments to utilize the Laserfiche program to preserve records, make records more accessible and save time money and money retrieving the records. Digitization of records also reduces the cost of shredding and storage.

Participate in Criminal E-filing PILOT. Cortland County is one of 5 counties in NYS who will participate in a Criminal e-filing program. The Cortland County Clerk's Office has been e-filing civil cases since January 2014. E-filing saves time, money and errors in filing. It eliminates the need for scanning, verifying and shredding of documents. While I serve on a state committee through the Office of Court Administrative, the state is the driving office and no meetings have been called since January of 2022.

Expand E-recording. Similarly to the efficiencies found with e-filing, e-recording is a means to electronically record documents at the Clerk's Office without physically coming to the Clerk's Office. Receiving documents digitally reduces errors, saves time and money and allows submitters the convenience of recording from any location at any time. E-recording continues to grow and we strongly encourage submitters to use this service.

Improve Customer Service at the DMV. The COVID emergency has changed the way we think of how best to serve our constituents, The need to manage the number of people in the DMV and still be open to serve has led to the introduction of an appointment system at the DMV. Appointments for in-person transactions and use of the drive through for easy renewals, forms and questions has proven to be a popular and a positive experience. I have chosen to provide a hybrid type of service for our customers. Monday through Wednesday, we accept walk-in customers. Thursday and Friday are for appointments. We do, however, allow walk-ins on Thursday and Friday if we do not have the schedule filled with appointments. I expect an increase in the demand for Real ID or the Enhanced License as the deadline for required more secure travel documents is May 3, 2023.

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INTERNAL AND EXTERNAL FORCES AFFECTING THE COUNTY CLERK BUDGET

The state of the economy has a direct impact on the amount of revenue generated at the recording office and the motor vehicle office.

The major sources of income in the recording office are the recording fees and the local mortgage tax fees. When the economy is unstable, the decreases in the number of mortgages and deeds that are recorded have a direct negative impact on revenue. The interest rate of mortgages also has a direct impact on revenue. The lower the rate, the greater the revenues.

Transactions and revenue generated at the DMV are also subject to fluctuations in our economy. As less people purchase new or used vehicles, the sales tax collected diminishes along with the fees collected for registrations. New York State has aggressively sought revenue from internet transactions. The loss of more and more DMV revenue to the state through the internet is inevitable. We continue to serve our constituents at our local DMV, but the nature of this service is evolving. We are faced in our offices with more and more no-fee transactions, and many times, our time is spent solving issues created by the NYSDMV. In order to maintain our county offices and the level of service that our constituents have become accustomed to, we will have to renegotiate how the counties share DMV revenue with the state.

The supply shortage of vehicles has also greatly affected the revenue at the DMV. While the greatest cost of registering a vehicle is the sales tax, the decrease in the county's share of the registration fee has significantly decreased the revenue.

The Clerk's Office and the Department of Motor Vehicle Office are the most visited offices in the County. My goal is to serve the public in the most efficient, cost effective manner possible; to generate as much revenue as possible to alleviate the burden of taxes and at the same time provide the best service to our customers. After several years of trimming the budget and experiencing reduction in staffing at both the recording office and the DMV office, there is very little that can be reduced without having a negative impact on the functions of these offices. NYS is a "race to record" state which means that the document first recorded or filed at the clerk's office will take precedence over subsequent recordings and filings. This fact makes it imperative that the recording office is sufficiently staffed to process documents as soon as they are received. The recording office is staffed by basically four employees who processed 28,162 documents and who receipted over $3,575,353.00 in 2021. The DMV workers are well trained and work diligently, competently and professionally and processed over 51,394 transactions in 2021 and receipted over $4,563,497.00 in transaction fees and sales tax. Both offices are completely self-funded and turn over hundreds of thousands of dollars to the County Treasurer annually.

I am requesting a staff member to be added in the County Clerk's Office. For the first time in over 100 years, the County Clerk's Records room will be rehoused. In 2023 we will be preparing to move the office to the basement area of the Courthouse to allow the Records Room space to be renovated for City Court. While many of the County Clerk's records are digitized, they have not been verified which must be done prior to destruction. The move to the chosen space will require considerable condensing of records storage space. This staff member will verify records, assist in scanning those that have not been digitized and assist in the planning for the move of hundreds of thousands of public records to a new space. Also, at the end of 2023 I will be retiring and the hope is that this new staff member will have a good handle on the work in the County Clerk's Office and will aide in the transition to a new County Clerk.

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COUNTY CLERK
PERFORMANCE INDICATORS

(REVENUE GENERATING ONLY)

	2019	2020	2021	Projected 2022	Projected 2023
LAND RECORDS					
Deeds	1217	1172	1415	1350	1400
Mortgages	1073	1135	1517	1500	1500
Disch of Mtg	1163	1209	1571	1500	1500
Assn of Mtgs	214	154	147	160	175
Bldg & Loan Agree	27	40	24	30	30
COURT RECORDS					
Index Numbers	1529	866	641	600	600
Cert of Dissolution	877	877	209	200	200
Sep Agree	7	7	10	10	10
Searches	2164	2164	3,621	3,500	3500
OTHER COUNTY CLERK SERVICES					
Business Certificates	210	108	200	200	200
Corp Filings	240	175	341	250	250
Maps	155	139	183	150	150
Passports	110	44	89	200	200
Pistol Permit Trans	1617	1911	3170	3000	3000
Cert Copies	1384	1056	990	1000	1000
Notary Oath	158	77	136	250	250
Cover Sheets	4568	4536	5616	6000	6000

	2019	2020	2021	Projected 2022	2023
MOTOR VEHICLE					
Registrations	30950	21844	24539	27000	30000
Driver's License	8771	5863	6076	7000	7000
Enforcement Tr	255	132	191	200	200
Compliance	328	208	284	300	300
FS Transactions	7726	5998	7926	7500	7500
Sales Tax Trans	7901	6083	7182	7500	7500
DRA	392	185	193	200	300
Misc Trans	1707	877	953	800	1000
Lic Abstracts	949	445	462	450	500
EDL	4607	2009	2249	2500	3000
Vhcle Sales Tax Only	567	340	542	400	500
Real ID	934	735	797	800	1200

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COUNTY CLERK REVENUE PROJECTIONS

Account Description	Projected 2022	Projected 2023
Copy Fees	$10,000.00	$10,000.00
Court Fees	12,000.00	12,000.00
Cover page Fees	26,000.00	25,000.00
E&A	12,000.00	10,000.00
Misc Filing	4,000.00	3,000.00
Misc Recording	340,000.00	340,000.00
Notary Fees	4,000.00	4,000.00
Records Mgmt	5,000.00	5,000.00
Passport Fees	7,000.00	7,000.00
Photo Fees	2,000.00	2,000.00
Pistol Permits	16,000.00	15,000.00
UCCs	8,000.00	8,000.00
Transfer Tax	7,000.00	7,000.00
MTG Tax Expense	62,316.00	62,316.00
Local Mtg Tax	350,000.00	350,000.00
DMV Fees/Sales Tax	375,000.00	375,000.00
DMV User Fees	280,000.00	280,000.00
DWI Fines	7,000.00	7,000.00
Misc Fees	4,000.00	4,000.00
Misc DMV	6,000.00	6,000.00
Redmp Cert	2,000.00	2,000.00
TOTAL	**$1,539,316.00**	**$1,534,316.00**

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

COUNTY CLERK REVENUE

Account Description	Projected 2022	Projected 2023
Recording Office Fees	519,316.00	514,316.00
Mortgage Tax	350,000.00	350,000.00
Redemption Certificates	2,000.00	2,000.00
DWI Fines	7,000.00	7,000.00
DMV Fees	375,000.00	375,000.00
DMV User Fee	280,000.00	280,000.00
Misc DMV	6,000.00	6,000.00
TOTAL	**$1,539,316.00**	**$1,534,316.00**

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1410	COUNTY CLERK - CIVIL/RECORDS								
A141042	COUNTY CLERK								
A141042	41255		CC FEE	-1,005,381.25	-779,516.00	-779,516.00	-871,316.00	-871,316.00	11.8%
A141042	41255	1410	CC FEE	-2,430.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	.0%
TOTAL COUNTY CLERK				-1,007,811.25	-781,516.00	-781,516.00	-873,316.00	-873,316.00	.00 -100.0%
A14105	COUNTY CLERK								
A14105	51005		PERS SERV	224,735.32	237,257.10	237,257.10	310,094.36	310,094.36	30.7%
A14105	52005		Off Equip	.00	.00	.00	6,200.00	6,200.00	.0%
A14105	54000		TELEPHONE	824.32	924.00	924.00	829.00	829.00	-10.3%
A14105	54001		COPY SERV	900.00	1,300.00	1,200.00	1,300.00	1,300.00	8.3%
A14105	54005		Off Supp	5,139.65	5,200.00	7,503.68	5,200.00	5,200.00	.5%
A14105	54015		Maint Agmt	1,965.15	5,657.00	3,622.10	5,657.00	56,657.00	.0%
A14105	54020		POSTAGE	2,770.12	2,000.00	2,000.00	3,000.00	3,000.00	50.0%
A14105	54040		DUES/SUB	7,245.00	7,275.00	7,555.00	7,772.00	7,772.00	2.9%
A14105	54045		Travel	951.00	1,500.00	1,992.00	2,000.00	2,000.00	51.5%
A14105	54055		PROF SERV	3,193.25	57,700.00	56,734.90	57,000.00	6,000.00	-1.2%
A14105	54060		LEGAL ADV	.00	100.00	124.32	200.00	200.00	60.9%
A14105	54070		INSURANCE	6,013.28	6,248.05	6,248.05	6,756.00	6,756.00	8.1%
A14105	54213		I/D COPIER	2,051.76	2,052.00	2,052.00	1,855.08	1,855.08	-9.6%
A14105	54444		EasyPass	1,575.00	1,575.00	1,575.00	1,575.00	1,575.00	.0%
A14105	58020		RETIREMENT	35,402.86	27,063.59	27,063.59	43,413.00	43,413.00	60.4%
A14105	58030		FICA	16,482.48	18,150.19	18,150.19	23,722.00	23,722.00	30.7%
A14105	58040		WRKS COMP	9,601.95	9,476.00	9,476.00	11,759.00	11,759.00	24.1%
A14105	58060		HEALTH INS	36,481.71	36,246.72	36,246.72	54,539.04	63,786.00	50.5%
A14105	58062		DENTAL INS	420.50	429.00	429.00	429.00	429.00	.0%
A14105	58065		VISION INS	71.05	74.00	74.00	74.00	74.00	.0%
TOTAL COUNTY CLERK				355,824.40	420,227.65	420,227.65	543,374.48	552,621.44	.00 -100.0%
TOTAL COUNTY CLERK - CIVIL/R				-651,986.85	-361,288.35	-361,288.35	-329,941.52	-320,694.56	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1411	COUNTY CLERK - MOTOR VEHICLES							
A141142	COUNTY CLERK - MOTOR VEHICLES							
A141142	41255	DMV FEES	-677,728.22	-706,000.00	-706,000.00	-661,000.00	-661,000.00	-6.4%
TOTAL COUNTY CLERK - MOTOR V			-677,728.22	-706,000.00	-706,000.00	-661,000.00	-661,000.00	.00 -100.0%
A14115	COUNTY CLERK - MOTOR VEHICLES							
A14115	51005	PERS SERV	302,131.95	322,140.05	322,140.05	335,107.61	335,107.61	4.0%
A14115	51035	OTHER COMP	-205.62	500.00	500.00	500.00	500.00	.0%
A14115	54000	CELL/L/DIS	2,139.59	2,052.00	2,052.00	2,221.00	2,221.00	8.2%
A14115	54005	Off Supp	387.87	1,000.00	1,000.00	1,200.00	1,200.00	20.0%
A14115	54020	POSTAGE	2,715.66	2,500.00	2,500.00	3,000.00	3,000.00	20.0%
A14115	54055	PROF SERV	288.00	500.00	500.00	500.00	500.00	.0%
A14115	54060	LEGAL ADV	.00	100.00	100.00	100.00	100.00	.0%
A14115	54070	LIAB INS	6,072.30	6,284.83	6,284.83	6,599.00	6,599.00	5.0%
A14115	54213	I/D COPIER	849.12	849.00	849.00	786.00	786.00	-7.4%
A14115	58020	RETIREMENT	47,466.82	36,824.10	36,824.10	46,915.00	46,985.07	27.4%
A14115	58030	FICA	21,519.70	24,643.72	24,643.72	25,636.00	25,673.98	4.0%
A14115	58040	WRKS COMP	16,677.77	16,458.75	16,458.75	16,871.00	16,871.00	2.5%
A14115	58060	HEALTH INS	77,648.15	77,935.06	77,935.06	91,801.44	91,801.44	17.8%
A14115	58062	DENTAL INS	564.34	654.00	654.00	564.00	564.00	-13.8%
A14115	58065	VISION INS	102.20	123.00	123.00	103.00	103.00	-16.3%
TOTAL COUNTY CLERK - MOTOR V			478,357.85	492,564.51	492,564.51	531,904.05	532,012.10	.00 -100.0%
TOTAL COUNTY CLERK - MOTOR V			-199,370.37	-213,435.49	-213,435.49	-129,095.95	-128,987.90	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County Attorney – A1420

COUNTY ATTORNEY'S OFFICE
DEPARTMENT NARRATIVE
2023 BUDGET REQUEST

The County Attorney is required by County Law §501 and the Rules of Order of the Cortland County Legislature to act as the legal advisor to the County Legislature and every officer whose compensation is paid from county funds in all matters involving an official act of a civil nature.

The County Attorney must be present at all County Legislative sessions, and must approve all resolutions on the agenda for Legislative sessions prior to said session for form and legal content.

The County Attorney must also prosecute and defend all civil actions and proceedings brought by or against Cortland County, the County Legislature, or its officers.

The County Attorney reviews documents and provides legal advice on a regular basis for all Departments of the County; this includes the rendering of advice to the County Legislators and the preparation of proposed legislation.

The County Attorney reviews all contracts and agreements undertaken by the County of Cortland for form and legal content, subsequent to Legislative authorization and prior to signature and approval of the Chairperson of the County Legislature and/or the County Administrator.

The County Attorney's Office assists with correspondence and legal proceedings related to the collection of debts owed to the County including but not limited to property tax arrears, landfill accounts, 722(d) Court Orders, airport hangar rentals, and like matters.

The County Attorney's Office must appear in support of a petition in Family Court to adjudicate a juvenile as a person in need of supervision, (PINS), and at all subsequent court proceedings had therein. The County Attorney's Office prepares all court orders for PINS proceedings as well as discovery as required.

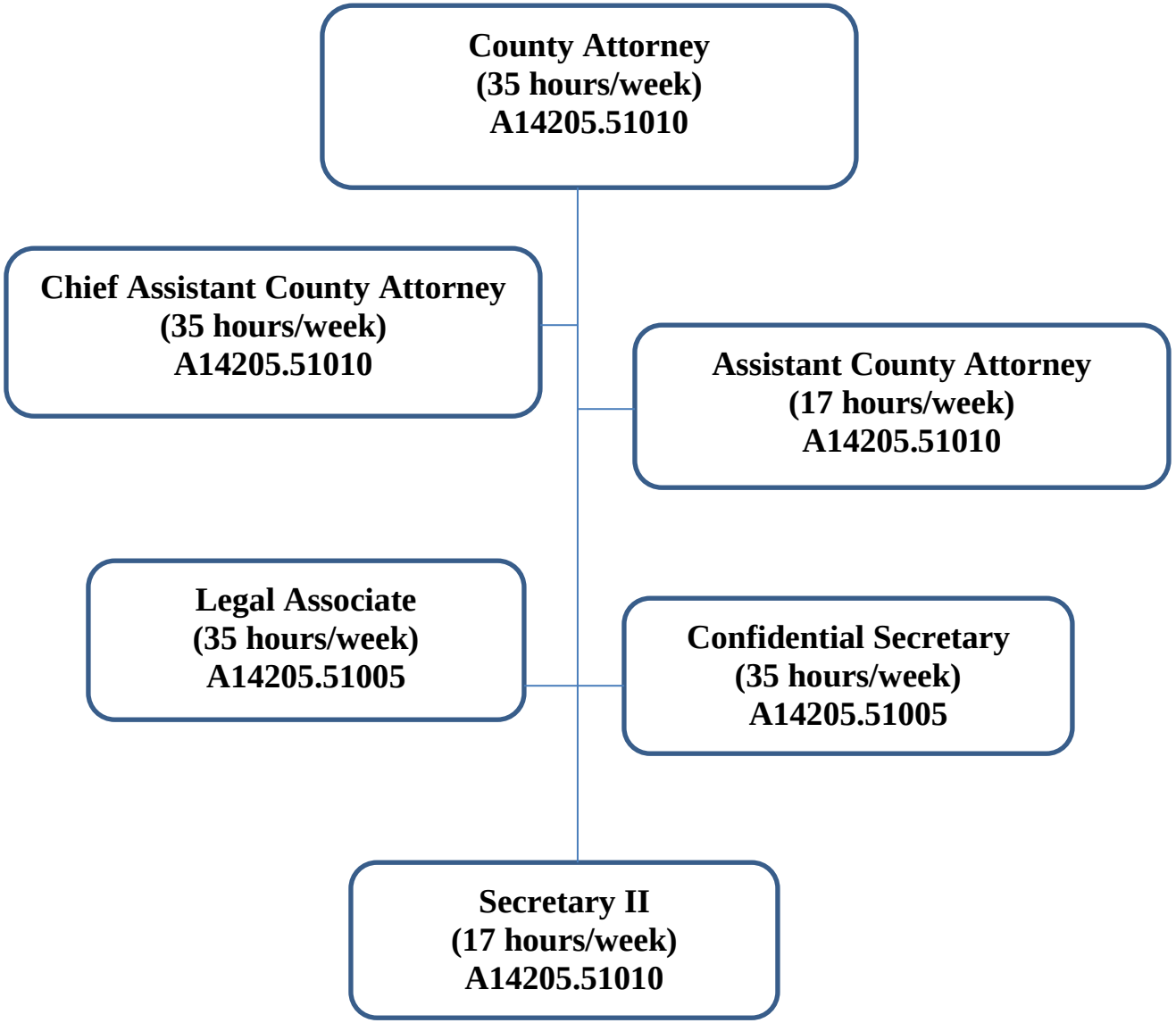
The County Attorney's Office is a presentment agency authorized to originate petitions for juvenile delinquency proceedings and to prosecute violations of probation relative to Orders of Support in Family Court. Referrals for petition are made by law enforcement agencies through the Probation Department to the County Attorney. The petition is a written accusation charging a juvenile with committing an act which, if committed by an adult, would be a crime. The County Attorney's Office must appear on behalf of the County to prosecute juvenile delinquency proceedings, newly defined adolescent offender proceedings, all subsequent court proceedings therein; they must also prepare all related, required court orders and comply with mandatory discovery statutes.

The County Attorney's Office must appear relative to Raise the Age (RTA) proceedings where the charged offense is a violent felony offense and the District Attorney makes a motion pursuant to Criminal Procedure Law Section 722.23 to retain the matter in Youth Part and to prevent the matter from being moved to Family Court. The proceedings related to such a motion include arraignment and a hearing to determine whether extraordinary circumstances exist that should prevent the transfer of the action to Family Court.

Office efforts are presently supported by a full-time County Attorney; two part-time Assistant County Attorneys (one of whom is in the role of Chief Assistant and is scheduled to retire on 8/26/2022); a full-time Legal Associate; a full-time Confidential Secretary (vacant as of 7/29/2022); and a part-time Secretary II (currently on un-paid leave with a yet to be determined return date). A request is being made to make the Chief Assistant Position full-time.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

County Attorney's Office
2023 Organizational Chart



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

CORTLAND COUNTY ATTORNEY
VICTORIA J. MONTY
CORTLAND COUNTY OFFICE BUILDING
60 CENTRAL AVENUE, CORTLAND NY 13045
TEL: 607-753-5095
FAX: 607-756-3489

Wendy Franklin
Chief Assistant County Attorney

Jeri DuVall
Assistant County Attorney

M. Tabitha Palladino
Legal Associate

PERFORMANCE INDICATORS – 2023 BUDGET REQUEST

MEETINGS:

- Regular attendance at legislative sessions and committee meetings as requested
- Review agendas within 36 hours of being published
- Review MinuteTraq items within 36 hours of being placed on dashboard

CONTRACTS:

- Review contracts within 10 days of delivery to our office
- Establish timeline for submission of annual contracts to our office to ensure continuity of services
- Review and revise existing contract templates to address actual needs of County and Departments
- Ensure that contracts address actual needs and goals of the parties to said contract
- Establish improved procedures relative to contract development, recognizing that contracts are a legal document that should in most cases be drafted by the legal department rather than department heads

JD / PINS / AO / PROBATION VIOLATIONS:

- Timely delivery of discovery and files
- Offers within 30 days of initial court appearance

ORDERS:

- Timely completion and submission of orders
- Streamline process through use of a shared calendar system and task reminders

IN REM ACTION:

- Staff time devoted to reviewing & preparing deed & transfer forms at 3 weeks prior to action
- Continue dedicated staff hours 10 days prior to auction for filing deed transfers to County
- Further continuation of staff time for filing deed transfers from County to new owners the week following the auction
- Establish procedures for future In Rem proceedings to be handled in-house

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

OFFICE ORGANIZATION AND FILE RETENTION:

- Improve upon filing system by organizing the same in a more "common sense" manner allowing for easier location of information (both paper and electronic files), including but not limited to opening files in the same format
- Transition to paperless files
- Laserfiche existing paper files
- Ensure cross-training of all employees

GOALS FOR 2023:

1. **Accomplish all performance indicators indicated above;**
2. **Assist our outside counsel with relation to various legal actions for which the County is a party.**

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1420	COUNTY ATTORNEY							
A14205	COUNTY ATTORNEY							
A14205	51005	PERS SERV	78,060.40	82,694.46	82,694.46	295,093.04	295,093.04	256.8%
A14205	51010	PT PAY	136,975.71	182,594.66	182,594.66	54,797.87	35,909.00	-70.0%
A14205	51035	OTHER COMP	16,735.18	.00	.00	4,072.00	.00	.0%
A14205	54000	TELEPHONE	709.94	924.00	924.00	1,404.00	1,404.00	51.9%
A14205	54001	COPY/PRINT	2.74	50.00	50.00	50.00	50.00	.0%
A14205	54005	Off Supp	634.38	500.00	500.00	500.00	500.00	.0%
A14205	54020	POSTAGE	35.04	192.00	192.00	240.00	240.00	25.0%
A14205	54035	ED & TRAIN	100.00	2,500.00	2,500.00	2,500.00	2,500.00	.0%
A14205	54040	DUES/SUB	565.00	327.00	327.00	1,811.00	1,811.00	453.8%
A14205	54041	PUBLICATIO	292.11	600.00	600.00	600.00	600.00	.0%
A14205	54045	Travel	.00	500.00	500.00	500.00	500.00	.0%
A14205	54055	PROF SERV	12,603.60	5,000.00	5,000.00	20,000.00	20,000.00	185.7%
A14205	54060	LEGAL ADV	53.42	250.00	250.00	250.00	250.00	.0%
A14205	54070	INSURANCE	1,682.04	1,762.32	1,762.32	1,939.58	1,939.58	10.1%
A14205	54071	MALP INS	.00	.00	.00	14,286.00	14,286.00	.0%
A14205	54213	I/D COPIER	1,512.60	1,513.00	1,513.00	1,652.00	1,652.00	9.2%
A14205	54215	I/D LX NX	2,196.32	1,795.00	1,795.00	1,849.04	1,849.04	3.0%
A14205	54444	FEES/PERMI	.00	120.00	120.00	120.00	120.00	.0%
A14205	58020	RETIREMENT	28,083.22	30,230.98	30,230.98	79,354.93	46,340.29	162.5%
A14205	58030	FICA	17,238.16	20,294.65	20,294.65	49,045.67	25,321.66	141.7%
A14205	58040	WRKS COMP	7,067.71	7,970.00	7,970.00	10,220.00	9,200.00	28.2%
A14205	58060	HEALTH INS	33,116.82	33,302.10	33,302.10	90,330.96	72,297.60	171.2%
A14205	58062	DENTAL INS	259.66	271.00	271.00	271.00	270.71	.0%
A14205	58065	VISION INS	39.00	40.00	40.00	40.00	39.20	.0%
TOTAL COUNTY ATTORNEY			337,963.05	373,431.17	373,431.17	630,927.09	532,173.12	.00 -100.0%
TOTAL COUNTY ATTORNEY			337,963.05	373,431.17	373,431.17	630,927.09	532,173.12	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Personnel/Civil Service – A1430

Areas of Responsibility: Civil Service Administration, Payroll, Benefits Administration, Labor Relations, Employee Relations

The Cortland County Personnel/Civil Service Department adminsters the provisions of Civil Service Law and Rules for the County and all civil divisions within Cortland County, including school districts, towns, villages and special districts. It is also the central human resources agency for all positions covered by Civil Service including: recruitment, application review, Civil Service exam administration, maintenance of eligible lists, employee rosters and payroll certifications required by Civil Service Law Section 100.

The Personnel/Civil Service Department administers the following for Cortland County employees: payroll, benefits including health insurance and retirement, onboarding, unemployment claims, mandatory training, Family/Medical Leave and various other state and federally mandated labor law, policies and provisions. The department also assists with worker's compensation administration.

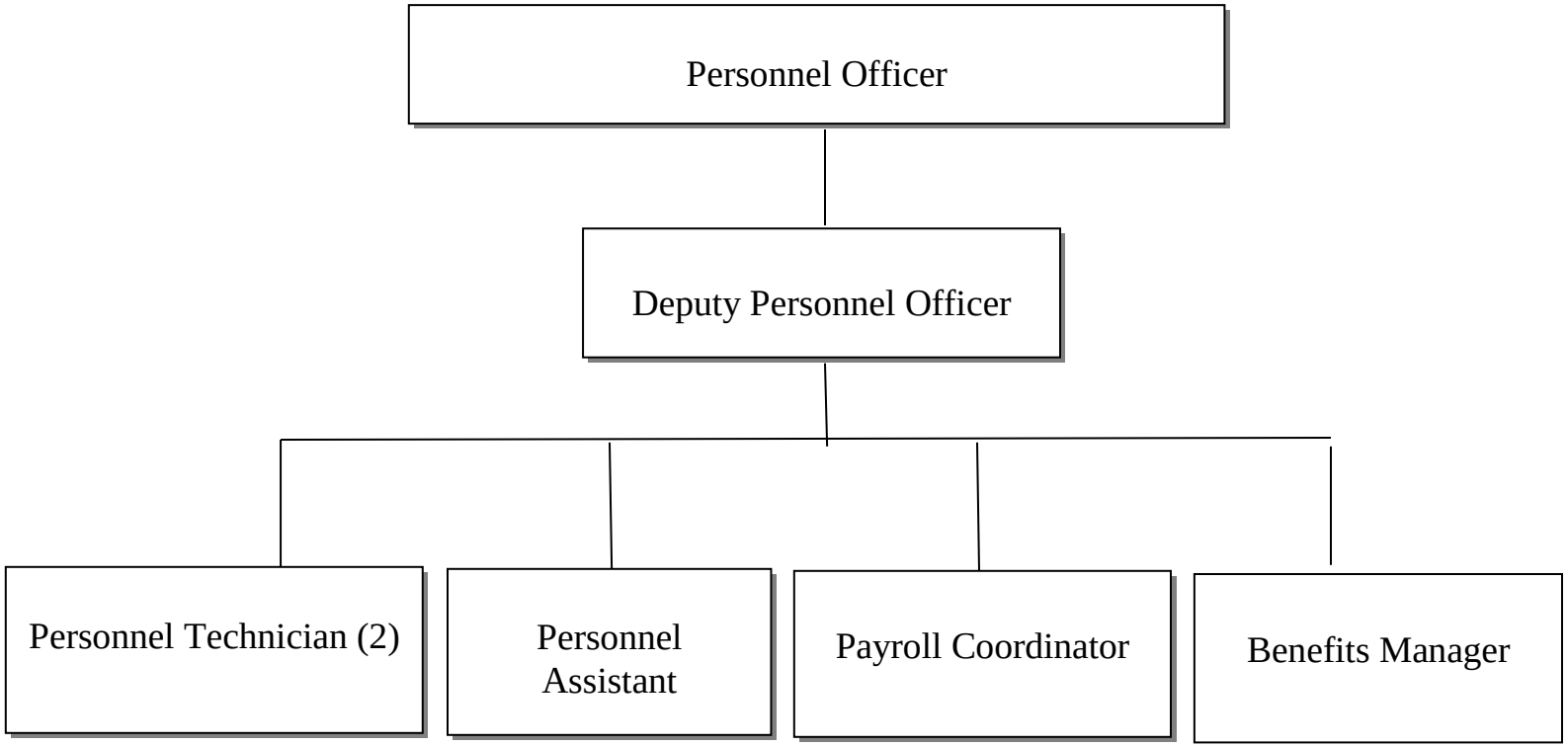
The County's five collective bargaining agreements are negotiated by and implemented through this department. Additionally, the Personnel/Civil Service Department advises department heads regarding labor contract interpretation, hiring procedures, discipline and labor contract issues.

The department is 100% County funded.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

ORGANIZATIONAL CHART

PERSONNEL/CIVIL SERVICE



J:/organizational charts by Dept./ Personnel 2022

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Personnel/Civil Service - A 1430

Civil Service Employees in Cortland County by Jurisdiction Classification					
Classification	**2017**	**2018**	**2019**	**2020**	**2021**
Competitive	734	738	732	737	702
Non-Competitive	512	538	533	532	525
Exempt	57	53	64	64	56
Labor	181	159	152	145	142
Total in Jurisdiction	1484	1488	1481	1478	1425

Number of Candidates Tested					
	2017	**2018**	**2019**	**2020**	**2021**
Candidates Tested	607	705	598	409	371

Number of Cortland County Employees by Bargaining Unit		
Bargaining Unit	**Number of Positions**	**Term of Contract**
Civil Services Employees' Assoc.	272	12/31/2023
Cortland County Police Assoc.	35	12/31/2025
Cortland County DOERC	15	12/31/2023
Cortland County Corrections/Civil	43	12/31/2024
Cortland County Nurses' Assoc.	4	12/31/2026
Management Compensation Plan	97	N/A

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

Personnel/Civil Service

60 Central Avenue
Cortland NY 13045-2746
607-753-5076
www.cortland-co.org/personnel

LAURIE LEONARD
PERSONNEL OFFICER

PAMELA ABBOTT
DEPUTY PERSONNEL OFFICER

The 2023 Budget for the Personnel/Civil Service Department reflects an increase. The increase is a result of a 2.25% raise for management, step movements, and an additional position (Benefits Manager) to provide oversight and management to all County employee and retiree benefits. Most of the expenditures for our department are directly related to the pre-employment and employee expenses. The department is responsible for all pre-employment background checks, drug testing, physicals, agilities and psychological exams. Other ongoing expenses include random quarterly drug/alcohol testing, employee assistance programs, fit for duty exams, grievances and/or arbitrations and additional outside counsel for various issues.

Review of the 2022 objectives/projects completed:

- NYSNA labor contract was negotiated and agreed upon for a four year term.
- Finished negotiations on County Police Association labor contract.
- Completed salary study for Management and CSEA positions; implemented changes.
- Continued ongoing Covid paid sick leave management.
- Ongoing cross training for current employees and new employees in our department, which included turnover twice for one position within the year.
- Continued analyzing health insurance plans and completed the following:
    - RFP for health plan benefits consultant
    - RFP for voluntary Medicare Advantage plan for Medicare eligible retirees
- Several operational changes in payroll processing
- Brought 200 positions of Poll Inspector onto the County payroll to comply with IRS regulations
- Implemented several “outside of the box” ways to recruit/retain employees
- Continued increased marketing for vacant positions
- Implemented/amended several standard policies and procedures, both within our office and to all departments Countywide.
- Streamlined several processes for efficiency and ease of access: Facebook, website and continued work on online application.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

For 2023, I offer the following objectives:

- CSEA Unit 6550 and CSEA Unit 6550-02 negotiations.
- Continue analyzing recruitment and retention efforts and goals.
- Implement a voluntary Medicare Advantage Plan for Medicare eligible retirees.
- Fill Benefits Manager position and provide comprehensive training.
- Implement an employee portal for benefits enrollment and onboarding for new employees.
- Create training packets for departments and offer WebEx sessions on various topics.
- Ongoing cross training efforts within the department.
- Continue to analyze and implement efficiencies within the department.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin		PCT CHANGE
1430	PERSONNEL - CIVIL SERVICE								
A143042	PERSONNEL - CIVIL SERVICE								
A143042	42220	C/S EXAMS	-4,012.50	-5,000.00	-5,000.00	-5,000.00	.00		.0%
TOTAL PERSONNEL - CIVIL SERV			-4,012.50	-5,000.00	-5,000.00	-5,000.00	.00	.00	.0%
A14305	PERSONNEL - CIVIL SERVICE								
A14305	42210	GEN SERV	.00	.00	.00	.00	.00		.0%
A14305	51005	PERS SERV	267,880.09	280,155.07	280,155.07	345,303.73	345,303.73		23.3%
A14305	51010	PT PAY	.00	12,357.57	12,357.57	.00	.00		.0%
A14305	51020	OVERTIME	873.80	2,000.00	2,000.00	2,000.00	2,000.00		.0%
A14305	51035	OTHER COMP	18,035.16	8,437.94	8,437.94	.00	.00		-100.0%
A14305	54000	TELEPHONE	1,266.02	1,056.00	1,056.00	1,056.00	1,056.00		.0%
A14305	54001	COPY SERV	.00	400.00	400.00	.00	.00		.0%
A14305	54005	Off Supp	2,282.16	2,200.00	2,200.00	3,348.00	3,348.00		52.2%
A14305	54020	POSTAGE	3,799.92	3,500.00	3,500.00	3,500.00	3,500.00		.0%
A14305	54035	ED & TRAIN	.00	500.00	500.00	1,000.00	1,000.00		100.0%
A14305	54040	DUES/SUB	584.00	800.00	800.00	800.00	800.00		.0%
A14305	54041	PUBLICATIO	581.94	500.00	500.00	500.00	500.00		.0%
A14305	54045	Travel	812.92	1,000.00	1,000.00	1,000.00	1,000.00		.0%
A14305	54055	PROF SERV	12,306.97	8,000.00	8,000.00	8,000.00	8,000.00		.0%
A14305	54060	LEGAL ADV	4,682.72	4,000.00	4,000.00	3,000.00	3,000.00		-25.0%
A14305	54063	LEGAL FEES	94,458.30	60,000.00	60,000.00	60,000.00	60,000.00		.0%
A14305	54070	INSURANCE	2,493.20	2,612.20	2,612.20	2,646.00	2,646.00		1.3%
A14305	54213	I/D COPIER	1,699.47	1,800.00	1,800.00	1,800.00	1,800.00		.0%
A14305	54444	FEES/PERMI	2,345.00	5,500.00	5,500.00	6,000.00	6,000.00		9.1%
A14305	54615	CNTR MEDCL	27,470.30	41,000.00	41,000.00	40,000.00	40,000.00		-2.4%
A14305	58020	RETIREMENT	35,918.62	33,132.92	33,132.92	48,622.53	48,622.53		46.7%
A14305	58030	FICA	20,497.03	23,175.73	23,175.73	26,568.73	26,568.73		14.6%
A14305	58040	WRKS COMP	12,129.10	12,965.00	12,965.00	11,970.00	11,970.00		-7.7%
A14305	58060	HEALTH INS	67,207.27	98,889.63	98,889.63	90,330.96	90,330.96		-8.7%
A14305	58062	DENTAL INS	334.47	451.20	451.20	541.44	541.44		20.0%
A14305	58065	VISION INS	69.83	98.00	98.00	98.00	98.00		.0%
TOTAL PERSONNEL - CIVIL SERV			577,728.29	604,531.26	604,531.26	658,085.39	658,085.39	.00	-100.0%
TOTAL PERSONNEL - CIVIL SERV			573,715.79	599,531.26	599,531.26	653,085.39	658,085.39	.00	-100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

2023 Budget Proposal Cortland County Board of Elections

Commissioner Robert C. Howe
Commissioner Thomas H. Brown

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Board of Elections –A1450

DEPARTMENT DESCRIPTION

The Cortland County Board of Elections is in charge of the supervision, management and certification of all Federal, State, County and Village elections in Cortland County. We are responsible for maintaining the voter registration files for all of Cortland County, training and certification of poll inspectors, maintenance/ certification of the voting machines. Plus, ensure compliance with the Help America Vote Act (HAVA) and the Move Act in the County.

DEPARTMENT NARRATIVE

I. OBJECTIVES 2023

In 2023, our focus will continue to be our defense and protection of our elections process against cyber security threats. We maintain a continuous line of communication with the New York State Board of Elections, as well as the FBI and Department of Homeland Security. In addition, we have joined the Center for Internal Security, The Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC) for updates and the 2022 NYSBOE Security Awareness Training Program. Our office works closely with our IT Department for provide guidance and support in maintaining the integrity of our system.

II. PROGRESS IN 2022

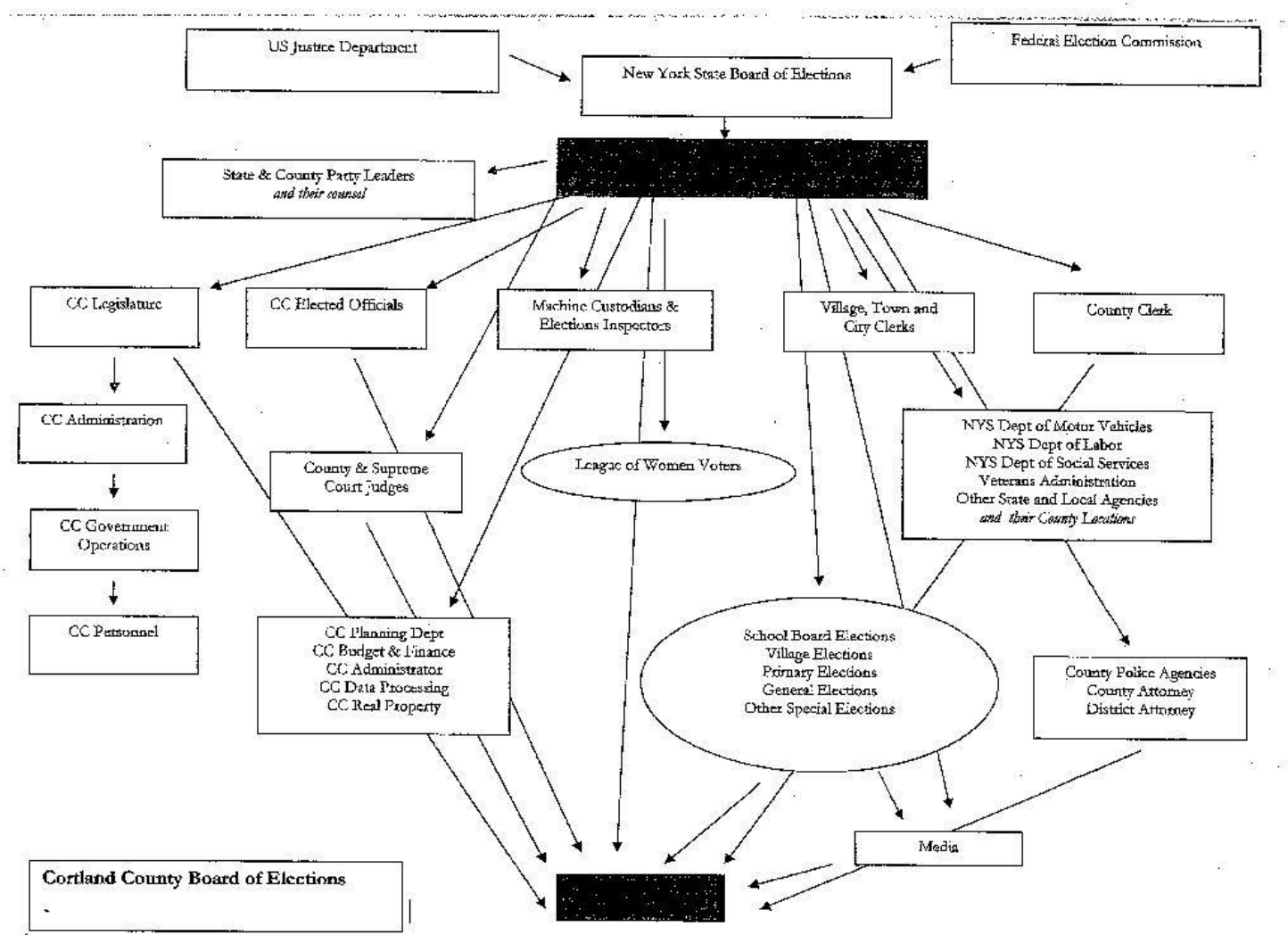
We have replaced all of our Dominion Voting machines to the latest Image Cast Evolution (ICE) tabulator. These ICE voting machines are the latest technology from Dominion Voting, and we have chosen to lease them from Dominion, as a cost and maintenance savings measure. We have increased the amount of information on our website to assist our community with elections information. We continue to take advantage of improvements in technology as they become available, to provide voters with the best possible experience.

III. PERFORMANCE INDICATORS

We are proud of our record for running fair and honest elections. Our staff is friendly and helpful to all who seek our assistance. Our inspectors, many of whom have been with us a long time, are helpful and considerate to all the voters. We will work diligently to maintain the high level to which the voters of Cortland County have been accustomed. We have kept in mind the present budget crunch in all of our requests and have kept them to a minimum. Training and education will be crucial to continued success with the use of the voting system for all parties involved.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Board of Elections –A1450



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1450	ELECTIONS							
A145042	ELECTIONS							
A145042	41289	ELECT FEES	-642.76	-300.00	-300.00	-300.00	-300.00	.0%
A145042	41289 SCH	DEPT FEES	-3,680.00	-3,000.00	-3,000.00	-3,000.00	-3,000.00	.0%
TOTAL ELECTIONS			-4,322.76	-3,300.00	-3,300.00	-3,300.00	-3,300.00	.00 -100.0%
A14505	ELECTIONS							
A14505	51005	PERS SERV	83,660.15	86,581.68	86,581.68	.00	98,232.00	.0%
A14505	51010	PT PAY	78,959.40	67,584.10	67,584.10	69,104.64	69,104.64	2.2%
A14505	51015	TEMP PAY	24,667.61	35,000.00	35,000.00	35,000.00	35,000.00	.0%
A14505	51020	OVERTIME	3,354.94	.00	.00	2,500.00	2,500.00	.0%
A14505	52060	Comp Equip	.00	.00	.00	4,110.00	4,110.00	.0%
A14505	54000	TELEPHONE	1,946.37	8,000.00	8,000.00	5,000.00	5,000.00	-37.5%
A14505	54001	COPY/PRINT	38,703.48	57,500.00	57,500.00	57,500.00	57,500.00	.0%
A14505	54004	SOFTWARE	34,928.00	32,620.00	.00	32,620.00	.00	.0%
A14505	54005	Off Supp	2,802.35	2,500.00	2,500.00	2,500.00	2,500.00	.0%
A14505	54015	Maint Agmt	2,097.00	2,097.00	42,967.00	36,297.00	36,297.00	-15.5%
A14505	54020	POSTAGE	8,266.13	45,000.00	45,000.00	40,000.00	40,000.00	-11.1%
A14505	54035	ED & TRAIN	.00	2,850.00	2,850.00	2,850.00	2,850.00	.0%
A14505	54040	DUES/SUB	140.00	140.00	140.00	140.00	140.00	.0%
A14505	54041	PUBLICATIO	234.00	350.00	350.00	350.00	350.00	.0%
A14505	54045	Travel	818.52	250.00	250.00	250.00	250.00	.0%
A14505	54047	MILEAGE	.00	.00	.00	.00	.00	.0%
A14505	54050	Equip R&M	.00	300.00	300.00	300.00	300.00	.0%
A14505	54055	PROF SERV	44,998.86	83,300.00	75,050.00	83,300.00	83,300.00	11.0%
A14505	54060	LEGAL ADV	2,067.92	2,500.00	2,500.00	4,000.00	4,000.00	60.0%
A14505	54065	RENT/LEASE	61,465.19	63,295.00	63,295.00	63,295.00	63,295.00	.0%
A14505	54070	INSURANCE	6,072.30	6,254.47	6,254.47	6,599.08	6,599.08	5.5%
A14505	54078	Fuel	268.25	200.00	200.00	200.00	200.00	.0%
A14505	54213	I/D COPIER	999.48	1,000.00	1,000.00	1,655.64	1,655.64	65.6%
A14505	58020	RETIREMENT	18,740.40	13,805.92	13,805.92	13,805.92	18,589.00	.0%
A14505	58030	FICA	14,224.08	14,471.25	14,471.25	14,471.25	12,801.25	.0%
A14505	58040	WRKS COMP	6,059.48	5,980.00	5,980.00	5,980.00	6,130.00	.0%
A14505	58060	HEALTH INS	15,026.44	15,026.86	15,026.86	15,026.86	15,552.96	.0%
A14505	58062	DENTAL INS	271.44	270.72	270.72	270.72	270.72	.0%
A14505	58065	VISION INS	58.50	58.80	58.80	58.80	58.80	.0%
TOTAL ELECTIONS			450,830.29	546,935.80	546,935.80	497,184.91	566,586.09	.00 -100.0%
TOTAL ELECTIONS			446,507.53	543,635.80	543,635.80	493,884.91	563,286.09	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1610	TELEPHONE SHARED SERVICE							
A161042	TELEPHONE SHARED SERVICE							
A161042	41291	POSTAGE	-67,563.33	-70,000.00	-70,000.00	-70,000.00	-72,500.00	.0%
A161042	41292	I/D PHONE	-57,164.32	-60,000.00	-60,000.00	-70,000.00	-87,052.00	16.7%
A161042	41293	I/D LONGDS	-17,833.51	-22,000.00	-22,000.00	.00	.00	-100.0%
A161042	41295	I/D COPIER	-63,238.82	-70,000.00	-70,000.00	-70,000.00	-70,000.00	.0%
TOTAL TELEPHONE SHARED SERVI			-205,799.98	-222,000.00	-222,000.00	-210,000.00	-229,552.00	.00 -100.0%
A16105	TELEPHONE SHARED SERVICE							
A16105	54000	TELEPHONE	65,528.65	60,000.00	59,700.00	70,000.00	70,000.00	17.3%
A16105	54001	COPY/PRINT	65,480.38	70,000.00	70,000.00	70,000.00	70,000.00	.0%
A16105	54005	Off Supp	460.06	500.00	800.00	500.00	1,000.00	-37.5%
A16105	54015	Maint Agmt	17,608.19	17,052.00	17,052.00	17,052.00	17,052.00	.0%
A16105	54020	POSTAGE	65,850.00	66,500.00	66,500.00	72,500.00	72,500.00	9.0%
A16105	54065	RENT/LEASE	5,890.84	6,000.00	6,000.00	6,000.00	6,000.00	.0%
TOTAL TELEPHONE SHARED SERVI			220,818.12	220,052.00	220,052.00	236,052.00	236,552.00	.00 -100.0%
TOTAL TELEPHONE SHARED SERVI			15,018.14	-1,948.00	-1,948.00	26,052.00	7,000.00	.00 -100.0%

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Buildings and Grounds – A1620

DEPARTMENT DESCRIPTION AND PERFORMANCE INDICATORS

DEPARTMENT: *Buildings and Grounds*

DIVISIONS: *Administration – (1) Buildings and Grounds Superintendent*
(1) Building Maintenance Foreperson
(1) Secretary 1
Custodial – (1) Senior Cleaner
(8) Custodians
Maintenance & Grounds – (5) Building Maintenance Mechanics
HVAC – (2) Heating Ventilating, Air Conditioning Technicians
(19) –Total of Employees in the Buildings & Grounds Department Budget when fully staffed

DESCRIPTION: *The Buildings and Grounds Department is responsible for the general upkeep and maintenance of County facilities and property. The Department undertakes minor to mid-size renovation, repairs and improvement projects, maintenance, and HVAC repairs. Custodial and maintenance services are provided for approximately 265,001+ square feet of building area on a regular basis, including 49 Grant St., Highway Offices, HB-1, and garage HB4 County Office Building, County Court House, Mental Health, Public Safety Building/Jail, Board of Elections/Motor Vehicle Bureau, and the 37 Church St. property. The Department also provides maintenance support for Dwyer Park, the Tower sites, the Highway Complex, County-wide Senior Centers, Solid Waste, the Recycling Center, and the Airport, in addition to the facilities listed above.*

INDICATORS:	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual
Sq. Ft. Maintained	248,288+	250,551+	250,551+	250,001+	250,001+	270,000+

VANESKY REPORT CALCULATIONS (Operating costs per square foot)

County Office Building	$15.96	$16.55	$16.15	$17.92	$17.93	Venesky calculations current to 2020 SOCA report
Court House	$13.30	$10.97	$11.16	$ 11.69	$18.65	
37 Church St.			$18.41	$26.57	$23.58	
Public Safety Building				$ 7.56	$9.01	
49 Grant St.					$2.82	
22 West Court				$ 2.40	$2.64	
% CHANGE	av. - 9.02	av. – 8.85%	av. -.99%	+21%	+15.98%	

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BUILDINGS AND GROUNDS DEPARTMENT NARRATIVE

Objectives for 2023

The Buildings & Grounds Department will continue to provide custodial, maintenance and HVAC services to County facilities within the jurisdiction of the Department to the best of its ability as provided by budgetary means. Continued assisting with repairs at Dwyer Park as well as PSB, Jail, and County Office Building and Court House. Hopefully the Grant for the Court House exterior will be hear soon and major repairs will take place there as well. WE are actively moving forward on many issues we have discussed for years, Court House, Jail, Elevator restorations and repairs, and many roofing projects and making progress on all fronts.

B) Progress on 2022 Objectives

The Department has continued to complete repairs, renovations, upgrades, rebuilds, inspections and quarterly fire drills as allowed; the Pandemic Covid19 continues and has re-scheduled many of our goals.. Many of the County office building roofs were repaired and maintenance with expectations of the last of them done in 2021. Safety is consistently addressed at Dwyer Memorial Park as well as renovations to the main pavilion and out buildings. Additional upgrades were made to the HVAC and electrical for many of the buildings. Various cosmetic upgrades were completed throughout the complex. Alarm monitoring and system upgrades were also made to Mental Health, County Office Building, Court House, Jail and Public Safety. Many security measures at the County Office Building were installed and implemented as well. Major boiler replacements and repairs were made for the Court House, Jail, Public Safety as well as working with Smart Watt to eliminate any issues from the upgrades. Parking lots have been sealed and stripe in order to preserve the material as long as possible. Roof maintenance was conducted at several of our outer facilities.

C) Internal and External forces impacting 2021 services and operations

Internal

The current and projected fiscal situation within the County will impact the Buildings and Grounds Department. The Department and its personnel have worked diligently to keep the buildings and grounds as presentable and operable as possible during this difficult year and will continue to do so at the lowest level of cost that sustains an effective and lasting repair. Every effort will be made to continue the services we provide to all of the employees of the County and the public at an acceptable level. The thing we need to keep in mind is that of the 38 structures that we maintain and assist with, the average age of these properties is 47 years. The County office building is nearing 100 years old as well as the Court House. As buildings age they will cost more to maintain and we are doing our best to keep that cost at bay. We are also struggling to fill vacant positions as we still are not in line with our starting pay especially with our custodial department.

The continued work in upgrading County facilities will affect not only the 2022 Budget but those budgets in years to come. A “domino effect” will influence how the Buildings and Grounds Department will adjust its operating procedures to accommodate those anticipated and unknown changes. We are working with an account of revenues that has been set aside for aging equipment replacement, such as boilers, water heaters, etc., in the years to come to

minimize the impact of these necessary replacements and repairs. We have begun this process and are attending to the most critical areas first and updating and replacing where necessary, this is a huge step in the right direction. Being proactive instead of reactive is more efficient and less costly.

We are also adding approximately another 10,000 square feet to maintain this year along with the reoccupation of Grant Street.

There is nothing more significant than the continued renovations within County facilities and possibility of other departmental relocations/renovations that will have a very large impact on this budget presentation (EX: Raise the Age, County Administrator, Safety Officer). Also, the changes in internal policies will result in increased cost for the Department.

The additional responsibilities, as they are assigned by the Legislature, continue to have a significant impact on the Budget with additional materials and services needed to complete those assigned tasks that are not forecasted in our budget. Much of what we repair is not actually budgeted for, but our forecast is indication of what might be. Weather, temperature, age, all play a major part in some of the unknown costs that we face on a yearly basis. We will do our best to accommodate those tasks assigned us that are not budgeted for to the best of our ability.

The need to replace aging equipment and vehicles such as the systematic replacement of cleaning equipment are having a larger impact as it relates to current funding, number we budgeted for the process fall short of what the actual costs will be. There were provisions within the Budget to postpone/delay any equipment replacement; this program was to insure adequate equipment is available and to reduce equipment repair costs associated with older equipment. We are looking at 2023 to reinstate some of these measures as in 2022 we had some costly repairs to some of our aging equipment, and others that are simply past their usefulness and becoming unsafe for operation.

External

There are normally few external impacts upon the budget other than that of weather and energy costs that are more important. The length and severity of winter or summer will impact the budget by driving operating energy costs upward. Rising energy costs will have a significant impact on the budget and it is anticipated that the Smart Watt Energy conservation programs, nearly completed, will assist to provide some protection for ever increasing utility costs. This past budget year has also had us purchasing items like counter chairs for DMV, carpet for major renovation, which had not been budgeted for during the fiscal year. Because we are told to keep our budgets tight, this has had a major impact on some of our yearly plans.

The implementation, by the New York State Legislature, of a 2% Property Tax Cap/Inflation estimate has and will continue to affect the operations of the Buildings & Grounds Department. As mandates are imposed without proper funding the non-mandated services provided by the County are adversely affected as they make up the portion of the County Budget that can be reduced to meet the needs of the mandated programs. We also are faced with shortages, delays, in many areas like trucks, equipment, as well as materials.

Starting pay is and will continue to be an issue as many local jobs like Dunkin Donuts, Starbucks, McDonalds, and Burger King start at a higher pay than we do at $16 per hour and more. Benefits cannot be factored in due to the extreme cost of living increase; take home pay has become paramount.

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D) Cost Containment

We have been able to contain some costs by going to a "sole source supplier" and consistent quoting and price checking for cleaning supplies and other daily use items, and also incorporating "just in time" delivery thus reducing storage space needed for supplies or cost of inventory. We also are doing much more in house repairs, renovations, etc. to reduce the cost of going out to Contractors where ever possible and probable.

We also utilize the County Credit Card for purchasing off of the internet; this opens a huge purchasing venue such as Amazon, EBay, as well as many others which have reduced not only the cost of items and product, but many of these venues do not charge shipping. It also eliminates the waiting time as much of this is shipped direct from manufacturer and avoids some wait times because some vendors have to order these items.

We will also again receive reimbursement for services at the Court House from State Judicial system, for 2020-21we received $120,787.00, for wages, fringes, as well as Smart Watt upgrades and operating costs.. The claim for 2021-22 currently being reviewed and is estimated to be around a $130,000-$140,000. This is not including what the Courts will spend on renovations for the movement of City Court in to the County Court House. This projection did fall short as we have not yet assigned the space for Court use, therefore is not reimbursable by occupied space.

E) New Program Proposals

Overtime, once again, has been deleted for the Custodial staff. Overtime has been curtailed since 2006 as a cost saving effort and subsequent budget requests have, only, included snow removal allowances. In doing so many of the tasks related to after- hours custodial work has been neglected such as carpet maintenance, hard floor maintenance and venetian blind cleaning to name a few. I am going to try to come up with a plan to address some of this with what we have to work with. I would like to increase the over time line to correct this. Comp is a wonderful substitute but when people take the time off it creates another issue for moving forward.

In 2013 the County entered into an agreement with CNY Power Sports to replace aging lawn & snow removal equipment with a VenTrac. This program has reduced equipment repair costs. Continued participation includes the systematic replacement of the VenTrac; because the program is delayed the VenTrac will have a cab and broom fitted to it, again postponing replacement for another year. This cost will be approximately $17,000 for the first unit as it has been nearly 7 years since we purchased the machine that will be traded in. Once back in the program, this cost will nearly be cut by more than half for future replacements.

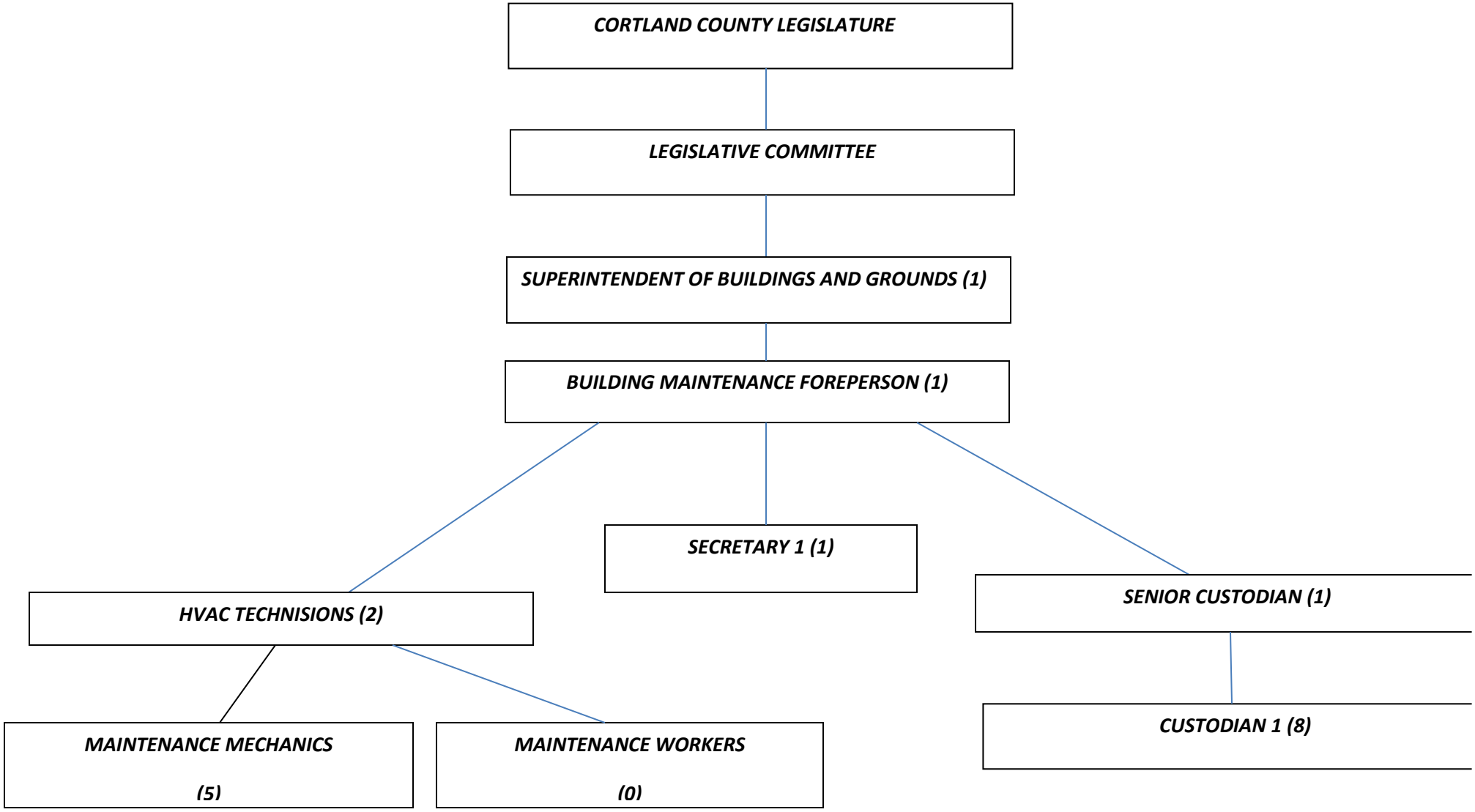
In closing, we have done more in-house projects where we can and literally saved the County millions of dollars. We want to continue to do so but the staffing pay needs to be addressed and all positions filled in order for the cuts I did make to truly work in the manner in intended. But we will move in a forward direction no matter what the outcome.

IMPORTANT NOTE:

This budget request reflects the actual operating needs of this Department as requested by the Legislature. The Contractual portions of the budget are really the only portion of the budget that cannot be controlled by the Department Head or Legislature. The Personnel portion of the budget is, basically, controlled by contractual agreements with the various Unions. Revenues are controlled by Legislative policies and contracts with the various tenants/agreements. I have done my best to keep this budget with as low an increase as possible.

BUILDINGS AND GROUNDS

2023 Organizational Chart for Buildings and Grounds



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1620	BUILDING & GROUNDS							
A162042	BUILDING & GROUNDS							
A162042	42410	RENTAL R.P	-21,328.20	.00	-12,526.00	-12,526.00	-17,063.00	.0%
A162042	42450	COMMISSION	-1,469.30	-2,800.00	-2,800.00	-2,800.00	-2,000.00	.0%
A162042	42620	MISC	.00	-12,526.00	.00	.00	.00	.0%
TOTAL BUILDING & GROUNDS			-22,797.50	-15,326.00	-15,326.00	-15,326.00	-19,063.00	.00 -100.0%
A162043	BUILDING & GROUNDS							
A162043	43021	CRT FAC IN	-120,787.00	-151,440.00	-151,440.00	-265,050.00	-265,050.00	75.0%
TOTAL BUILDING & GROUNDS			-120,787.00	-151,440.00	-151,440.00	-265,050.00	-265,050.00	.00 -100.0%
A162046	BUILDING & GROUNDS							
A162046	42504	CO-OP RENT	-73,723.00	-63,723.00	-63,723.00	-63,723.00	-63,723.00	.0%
TOTAL BUILDING & GROUNDS			-73,723.00	-63,723.00	-63,723.00	-63,723.00	-63,723.00	.00 -100.0%
A162047	BUILDING & GROUNDS							
A162047	42701	REF.APPR.E	-4.28	.00	.00	.00	.00	.0%
TOTAL BUILDING & GROUNDS			-4.28	.00	.00	.00	.00	.00 .0%
A16205	BUILDING & GROUNDS							
A16205	42680	INS RECOV	-142.67	.00	.00	.00	.00	.0%
A16205	51005	PERS SERV	655,725.61	742,989.97	742,989.97	844,842.32	844,842.32	13.7%
A16205	51020	OVERTIME	12,695.36	15,000.00	15,000.00	19,200.00	15,000.00	28.0%
A16205	51025	SHIFT PAY	8,384.48	11,692.80	11,692.80	12,473.40	12,473.40	6.7%
A16205	51035	OTHER COMP	9,871.76	2,898.00	2,898.00	2,898.00	2,898.00	.0%
A16205	52025	REPAIR &MT	.00	.00	.00	.00	.00	.0%
A16205	52030	Vehicles	.00	.00	23,975.00	26,000.00	26,000.00	8.4%
A16205	52080	CO CAPITAL	.00	.00	.00	.00	250,000.00	.0%
A16205	52320	BLDG IMPRV	4,427.01	.00	559,405.91	.00	.00	-100.0%
A16205	52320 ARP	BLDG IMPRV	.00	.00	1,596,680.00	.00	.00	-100.0%
A16205	54000	TELEPHONE	4,091.31	6,300.00	6,300.00	6,300.00	6,300.00	.0%
A16205	54004	SOFTWARE	3,425.93	5,420.00	5,420.00	5,420.00	5,420.00	.0%
A16205	54005	Off Supp	134.30	200.00	500.00	500.00	500.00	.0%
A16205	54007	Jan Supp	28,826.80	40,000.00	39,450.00	40,000.00	40,000.00	-18.4%
A16205	54013	SAFETY SUP	.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A16205	54015	Maint Agmt	39,197.65	45,883.00	45,883.00	45,883.00	45,883.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin		PCT CHANGE
A16205	54020		POSTAGE	29.38	50.00	50.00	50.00	50.00		.0%
A16205	54021		INSPECT/PR	.00	.00	.00	.00	.00		.0%
A16205	54022		BOILER	.00	.00	.00	.00	.00		.0%
A16205	54023		SECURITY	.00	.00	.00	.00	.00		.0%
A16205	54024		FIRE EXTGR	.00	.00	.00	.00	.00		.0%
A16205	54025		UTILITIES	288,328.36	300,000.00	300,000.00	300,000.00	300,000.00		.0%
A16205	54030		TOOLS	.00	.00	.00	.00	.00		.0%
A16205	54035		ED & TRAIN	.00	300.00	300.00	800.00	800.00		166.7%
A16205	54050		Equip R&M	4,374.27	4,500.00	4,500.00	4,500.00	4,500.00		.0%
A16205	54060		LEGAL ADV	207.79	150.00	400.00	400.00	400.00		.0%
A16205	54065		RENT/LEASE	1,055.75	1,000.00	1,000.00	2,000.00	2,000.00		100.0%
A16205	54070		INSURANCE	51,654.13	55,131.57	55,131.57	55,131.57	55,131.57		.0%
A16205	54074		INS-AUTO	1,389.32	1,279.21	1,279.21	1,279.21	1,279.21		.0%
A16205	54076		Bldg R&M	148,429.92	170,000.00	146,025.00	170,000.00	170,000.00		15.4%
A16205	54076	ARP	Bldg R&M	.00	.00	25,000.00	.00	.00		-100.0%
A16205	54077		C&M Supp	12,503.25	10,761.00	10,761.00	10,000.00	10,000.00		-7.1%
A16205	54078		Fuel	4,375.91	7,100.00	7,100.00	10,000.00	10,000.00		40.8%
A16205	54085		UNIFORM AL	5,893.99	7,625.52	7,625.52	7,625.52	7,625.52		.0%
A16205	54100		TAXES	6,132.54	13,000.00	13,000.00	13,000.00	13,000.00		.0%
A16205	54212		I/D PHONE	.00	.00	.00	.00	.00		.0%
A16205	54213		I/D COPIER	810.96	810.96	810.96	810.96	810.96		.0%
A16205	54300		Veh. R&M	3,870.53	3,600.00	3,600.00	3,600.00	3,600.00		.0%
A16205	54301		Veh lease	18,853.66	34,527.84	34,527.84	46,197.08	46,197.08		33.8%
A16205	54444		FEES/PERMI	.00	600.00	600.00	600.00	600.00		.0%
A16205	54625		GARBAGE	15,286.86	19,358.85	19,358.85	18,258.85	18,258.85		-5.7%
A16205	58020		RETIREMENT	107,543.87	88,159.82	88,159.82	88,159.82	122,906.10		.0%
A16205	58030		FICA	49,090.68	58,972.30	58,972.30	69,488.97	67,159.40		17.8%
A16205	58040		WRKS COMP	36,387.30	35,910.00	35,910.00	38,855.00	38,855.00		8.2%
A16205	58060		HEALTH INS	184,776.64	216,054.50	216,054.50	266,553.60	264,662.16		23.4%
A16205	58062		DENTAL INS	1,113.48	1,263.36	1,263.36	1,263.36	1,263.36		.0%
A16205	58065		VISION INS	188.28	215.60	215.60	235.20	235.20		9.1%
A16205	97100	SMWT	BOND PRINC	235,000.00	240,000.00	240,000.00	245,000.00	245,000.00		2.1%
A16205	97110	SMWT	BOND INT	108,237.50	103,487.50	103,487.50	98,637.50	98,637.50		-4.7%
TOTAL BUILDING & GROUNDS				2,052,171.91	2,246,241.80	4,427,327.71	2,457,963.36	2,734,288.63	.00	-100.0%
TOTAL BUILDING & GROUNDS				1,834,860.13	2,015,752.80	4,196,838.71	2,113,864.36	2,386,452.63	.00	-100.0%

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Information Technology – A1680 and A1610

Divisions:

1. Information Technology
    a. Provide consulting services to department or agencies on projects or program that have an IT component. These services could be as small as advising on the proper computer to purchase to support the project or could be as large as writing a request for proposals.
    b. Provide project management on projects that have a large IT component. IT has been the lead department on overseeing the installation of appropriate hardware and software systems for departments requiring new IT systems to support their work.
    c. Provide help desk and desktop support. IT staff works with all departments and agencies to resolve software issues, phone problems, workstation issues and network issues.
    d. Provide centralized printers and multifunction copiers through a four year lease. IT oversees a program that provides multifunction devices to departments throughout the county. IT bills each department and pays the vendor eliminating the need for each department to pay the vendor individually.
    e. Provides central administrative services (financial, managerial, legal, human resources, records management, etc.) to support direct service programs within the department or other county departments and agencies.
2. Telecommunications:
    a. Design and maintain the county's telecommunications network.
    b. Provide phone service for all County Departments.
    c. Over 550 phones and other communication devices.
3. Software Support
    a. Provides first level support for all vendor or state supplied software used by various departments in the county.
    b. Provide In-House programming for specialized functions for several departments.
4. Shared Services
    a. We provide first or second tier information technology support in the form of networking, help desk services, computer setup and configuration, security, backup, consulting and purchasing.
    b. Network connectivity for these agencies and other County departments are interconnected at the County.
5. Network Infrastructure
    a. Provide internet connectivity through two internet service providers (ISP). This configuration allows for increased aggregate bandwidth and failover in the event one or the other of our ISP’s has a problem.
    b. Design and maintain the county's local and wide area network. Provide connectivity with state agencies through the NYeNet data link. Provide a fiber optic link to the City of Cortland, the Cortland County Regional Training Center, the Town of Cortlandville, the Records Center, the Recycling Center, DMV/Elections and Highway. Provide secure communication channels through the use of virtual private networks (VPN).
    c. Ensure the security, availability and integrity of data stored on the county's network by installing and maintaining a firewall, web filtering software, daily backups and antivirus/malware/spyware software. Enforce best practice security policies.
    d. Maintain the county's radio frequency network. This network provides data links to Mental Health and the Landfill.

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6. Central Services
    a. Provides for the reception and delivery of all mail and packages to all county departments.
    b. Centralized high speed printer/copier cuts cost for larger jobs and eliminates the need to outsource these jobs.

7. Building Security
    a. Provide centralized security infrastructure for County Buildings.
    b. IT provides the access control for ALL card access systems in the County.
    c. IT provides the cameras and recording systems for all County building locations.
    d. All access and camera systems in the County utilize the Network infrastructure provided and maintained by IT.

Internal and external forces impacting 2023 services and operations

Cybersecurity continues to be a priority due to new cyber threats being introduced on a daily basis. New York State DHSES will be offering a very robust end point protection product, CrowdStrike, that we will be bringing on board in 1Q or 2Q 2023.

IT has experienced unprecedented staff turnover in the last three to four years. The greatest concern is the hiring and retention of qualified people. As of this writing the department is looking for a Network Technician and will be looking for a Computer Support Specialist. While I feel that our salary and benefit package is competitive we're seeing staff leave for better paying jobs, working closer to their homes or being able to work remotely. IT has offset employee shortages by outsourcing some jobs where appropriate. I expect that, that practice will continue into 2023.

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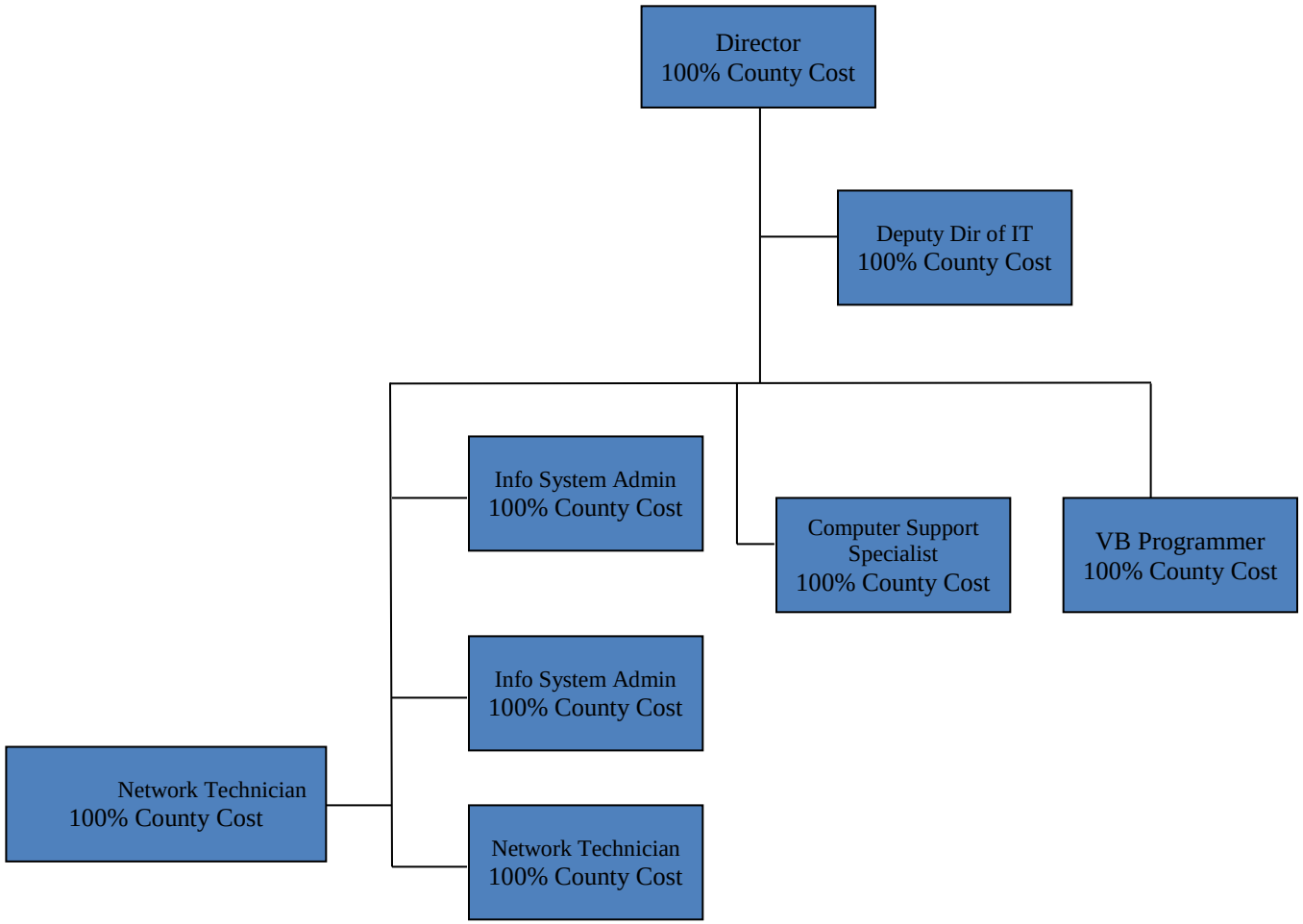
Information Technology Organization Chart



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Performance Indicators – 5 Year History

Year	# Incidents
2017	7,398
2018	6,320
2019	5,989
2020	4,977
2021	6,*292*
2022	4,100 (est.)

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1680	INFORMATION TECHNOLOGY								
A168042	DATA PROCESSING								
A168042	41289		DEPT FEES	-52,561.02	-41,166.00	-41,166.00	-41,166.00	-41,166.00	.0%
TOTAL DATA PROCESSING				-52,561.02	-41,166.00	-41,166.00	-41,166.00	-41,166.00	.00 -100.0%
A16805	DATA PROCESSING								
A16805	43089	BOE	GEN GOVERN	.00	.00	-48,845.82	.00	.00	-100.0%
A16805	44389	DHSES	OTHER P/S	.00	.00	-50,000.00	.00	.00	-100.0%
A16805	51005		PERS SERV	505,707.54	567,943.46	567,943.46	620,060.67	628,560.67	9.2%
A16805	51020		OVERTIME	615.08	.00	.00	.00	.00	.0%
A16805	51035		OTHER COMP	2,246.90	.00	.00	8,500.00	.00	.0%
A16805	52015		Dept Equip	5,184.07	10,000.00	10,000.00	10,000.00	10,000.00	.0%
A16805	52060		Comp Equip	72,926.89	88,000.00	88,000.00	107,500.00	107,500.00	-7.5%
A16805	52060	ARP	Comp Equip	.00	.00	151,820.00	.00	.00	-100.0%
A16805	52060	BOE	Comp Equip	24,551.99	.00	31,845.82	.00	.00	-100.0%
A16805	52060	DHSES	Comp Equip	.00	.00	25,186.00	.00	.00	-100.0%
A16805	54000		TELEPHONE	1,053.91	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A16805	54004		SOFTWARE	49,701.38	20,000.00	30,000.00	21,100.00	21,100.00	5.5%
A16805	54004	ARP	COMP SOFT	.00	.00	82,500.00	.00	.00	-100.0%
A16805	54005		Off Supp	2,020.64	1,500.00	1,500.00	600.00	600.00	-60.0%
A16805	54015		Maint Agmt	74,516.82	130,400.00	117,900.00	147,800.00	147,800.00	13.3%
A16805	54020		POSTAGE	9.10	50.00	50.00	100.00	100.00	100.0%
A16805	54035		ED & TRAIN	.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A16805	54040		DUES/SUB	50.00	50.00	50.00	50.00	50.00	.0%
A16805	54045		Travel	200.00	1,000.00	1,200.00	1,450.00	1,450.00	45.0%
A16805	54047		MILEAGE	.00	200.00	.00	200.00	.00	.0%
A16805	54050		Equip R&M	2,514.47	4,000.00	4,000.00	4,500.00	4,500.00	5.9%
A16805	54055		PROF SERV	1,015.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
A16805	54055	ARP	PROF SERV	.00	.00	73,000.00	.00	.00	-100.0%
A16805	54055	BOE	PROF SERV	.00	.00	17,000.00	.00	.00	-100.0%
A16805	54055	DHSES	PROF SERV	.00	.00	24,814.00	.00	.00	-100.0%
A16805	54060		LEGAL ADV	1,207.90	500.00	3,000.00	500.00	500.00	.0%
A16805	54065		RENT/LEASE	2,109.14	3,500.00	3,500.00	3,500.00	3,500.00	.0%
A16805	54070		INSURANCE	3,988.83	4,179.21	4,179.21	3,572.10	4,233.08	-14.5%
A16805	54212		I/D PHONE	.00	.00	.00	864.00	.00	.0%
A16805	58020		RETIREMENT	79,885.70	64,844.85	64,844.85	87,998.49	87,998.49	35.7%
A16805	58030		FICA	36,553.30	43,447.68	43,447.68	48,084.89	48,084.89	10.7%
A16805	58040		WRKS COMP	16,172.14	15,960.00	15,960.00	17,955.00	18,405.00	12.5%
A16805	58060		HEALTH INS	111,348.14	124,678.30	124,678.30	157,558.20	157,204.08	26.4%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A16805	58062	DENTAL INS	515.04	631.68	631.68	721.92	721.92	14.3%
A16805	58065	VISION INS	53.97	137.20	137.20	156.80	156.80	14.3%
TOTAL DATA PROCESSING			994,147.95	1,089,022.38	1,396,342.38	1,250,772.07	1,250,464.93	.00 -100.0%
TOTAL INFORMATION TECHNOLOGY			941,586.93	1,047,856.38	1,355,176.38	1,209,606.07	1,209,298.93	.00 -100.0%

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NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1711	LIABILITY INSURANCE RESERVE							
A17115	LIABILITY INSURANCE RESERVE							
A17115	54765	JUDG&CLAIM	5,734.33	10,000.00	10,000.00	10,000.00	10,000.00	.0%
TOTAL LIABILITY INSURANCE RE			5,734.33	10,000.00	10,000.00	10,000.00	10,000.00	.00 -100.0%
TOTAL LIABILITY INSURANCE RE			5,734.33	10,000.00	10,000.00	10,000.00	10,000.00	.00 -100.0%

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NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1985	SALES TAX								
A198541	SALES TAX								
A198541	41110		S & U TAX	-37,072,667.55	-33,500,000.00	-33,500,000.00	-33,500,000.00	-36,500,000.00	.0%
TOTAL SALES TAX				-37,072,667.55	-33,500,000.00	-33,500,000.00	-33,500,000.00	-36,500,000.00	.00 -100.0%
A19855	SALES TAX								
A19855	54101		SALES TAX	15,663,427.07	14,050,000.00	14,050,000.00	14,050,000.00	15,375,000.00	.0%
A19855	54101	SLTX	SALES TAX	700,000.00	670,000.00	670,000.00	670,000.00	725,000.00	.0%
A19855	99610	B&G	Approp Res	.00	300,000.00	300,000.00	300,000.00	300,000.00	.0%
A19855	99610	JAIL	Approp Res	.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	.0%
TOTAL SALES TAX				16,363,427.07	16,020,000.00	16,020,000.00	16,020,000.00	17,400,000.00	.00 -100.0%
TOTAL SALES TAX				-20,709,240.48	-17,480,000.00	-17,480,000.00	-17,480,000.00	-19,100,000.00	.00 -100.0%

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NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1990	CONTINGENCY							
A19905	CONTINGENCY							
A19905	54775	CONTINGENC	.00	460,061.62	445,061.62	460,061.62	.00	3.4%
A19905	91000	APP F/B	.00	.00	.00	.00	-2,081,127.20	.0%
TOTAL CONTINGENCY			.00	460,061.62	445,061.62	460,061.62	-2,081,127.20	.00 -100.0%
TOTAL CONTINGENCY			.00	460,061.62	445,061.62	460,061.62	-2,081,127.20	.00 -100.0%

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ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
2490	COMMUNITY COLLEGE							
A24905	COMMUNITY COLLEGE							
A24905	54110	CHARGEBACK	359,574.07	350,000.00	350,000.00	350,000.00	350,000.00	.0%
TOTAL COMMUNITY COLLEGE			359,574.07	350,000.00	350,000.00	350,000.00	350,000.00	.00 -100.0%
TOTAL COMMUNITY COLLEGE			359,574.07	350,000.00	350,000.00	350,000.00	350,000.00	.00 -100.0%

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ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
2495	CONTRIBUTIONS TC3							
A24955	CONTRIBUTIONS TC3							
A24955	54780	CONTRIB TC	1,806,666.00	1,855,495.00	1,855,495.00	1,855,495.00	1,855,495.00	.0%
TOTAL CONTRIBUTIONS TC3			1,806,666.00	1,855,495.00	1,855,495.00	1,855,495.00	1,855,495.00	.00 -100.0%
TOTAL CONTRIBUTIONS TC3			1,806,666.00	1,855,495.00	1,855,495.00	1,855,495.00	1,855,495.00	.00 -100.0%

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PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
2497	DEBT SERVICE TOMPKINS CO/TC3								
A249747	TC3 PRINCIPAL REIMBURSEMENT RV								
A249747	42770	TC07	07/08 PRIN	-150,150.00	-148,200.00	-148,200.00	-148,200.00	-148,200.00	.0%
A249747	42770	TC12	2012 PRINC	-44,850.00	-46,800.00	-46,800.00	-46,800.00	-46,800.00	.0%
TOTAL TC3 PRINCIPAL REIMBURS				-195,000.00	-195,000.00	-195,000.00	-195,000.00	-195,000.00	.00 -100.0%
A24975	DEBT SERVICE TC3								
A24975	97100	TC07	2007 PRINC	231,876.00	243,835.00	243,835.00	255,786.00	255,786.00	4.9%
A24975	97100	TC08	2008 PRINC	54,000.00	57,000.00	57,000.00	60,000.00	60,000.00	5.3%
A24975	97100	TC12	2012 PRINC	58,000.00	59,000.00	59,000.00	61,000.00	61,000.00	3.4%
A24975	97110	TC07	2007 INT	88,838.64	76,945.87	76,945.87	65,734.28	65,734.28	-14.6%
A24975	97110	TC08	2008 INT	31,203.76	28,428.76	28,428.76	25,803.76	25,803.76	-9.2%
A24975	97110	TC12	2012 INT	31,332.50	29,737.50	29,737.50	28,115.00	28,115.00	-5.5%
TOTAL DEBT SERVICE TC3				495,250.90	494,947.13	494,947.13	496,439.04	496,439.04	.00 -100.0%
TOTAL DEBT SERVICE TOMPKINS				300,250.90	299,947.13	299,947.13	301,439.04	301,439.04	.00 -100.0%

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PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6293	Title V WI(O)A							
A62935	Title V WI(O)A							
A62935	54780	CONTRIB TC	74,000.00	129,500.00	129,500.00	74,000.00	74,000.00	-42.9%
TOTAL Title V WI(O)A			74,000.00	129,500.00	129,500.00	74,000.00	74,000.00	.00 -100.0%
TOTAL Title V WI(O)A			74,000.00	129,500.00	129,500.00	74,000.00	74,000.00	.00 -100.0%

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Emergency Response Communications – A3020

Emergency Response and Communications

The Department of Emergency Response and Communications was formed in 2013 combining operations of the Sheriff's department, Emergency Management and the Fire Coordinators office. Overseen by one Director the Department has 25 employees (compensated and uncompensated).

- 1 Director
- 1 Deputy Director/Emergency Manager
- 17 Full time dispatchers
- 5 volunteer Deputy Fire Coordinators
- 1 volunteer Emergency Medical Services coordinator

Emergency Communications - 911

The Department of Emergency Response and Communications operates the 911 center and the County's land mobile radio (LMR) system. Daily operation of a 24/7/365 911 center, its backup facilities, its technology and all of its redundancies. Daily operation includes a minimum of three positions each shift, three shifts per day, handling calls for service for all public safety and public service agencies in and around Cortland County. The center handled approximately 92,210 calls for service in 2021 and 79,937 incoming phone calls. Maintenance and upkeep of numerous information technology systems and critical infrastructure. Additionally Cortland County's radio system is a part of the Central New York Interoperable Communications Consortium that helps to facilitate emergency and non-emergency operations in a networked nine county area of Central New York.

Cortland County Public Safety Radio System operators

- 12 fire Departments
- 2 volunteer ambulance services
- 2 paid ambulance services,
- 1 hospital,
- 7 police agencies,
- County Corrections
- Numerous state and federal agencies such as
    - NYS DEC
    - NYS Park Police
    - NYS Attorney General's office

Cortland County Public Service Radio System operators

The County's radio system has allowed for increased productivity and safety of the County's workforce. Agencies previously underserved or unable to efficiently operate their own radio services now have access to the County's radio system. Agencies operating on the radio System are:

- Cortland County Buildings and Grounds
- Cortland County Office Building
- Cortland County Courthouse
- Cortland County Probation Department
- Cortland County Health Department
- Cortland County Highway

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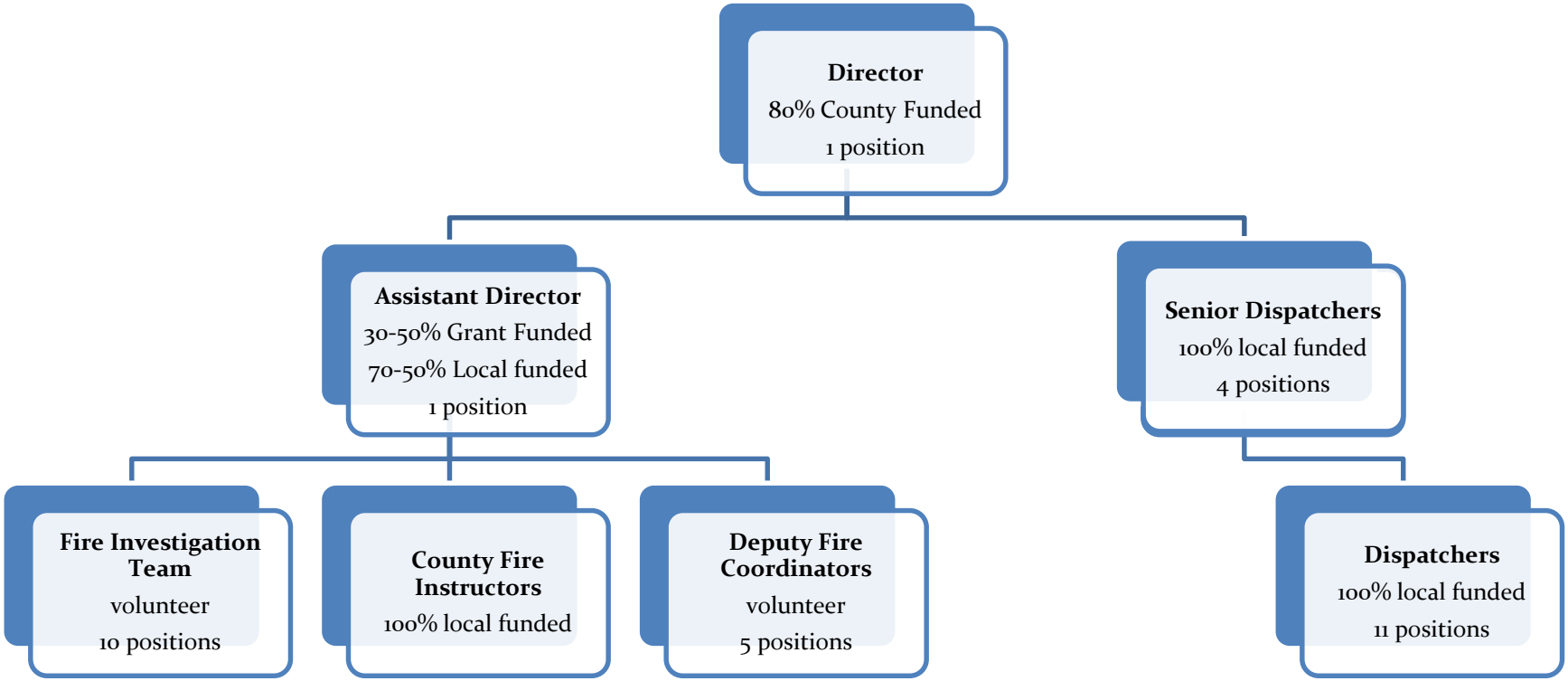
- Cortland County Landfill
- Cortland County Meals on Wheels
- Cortland County Weights & measures
- Cortland County Probation
- Cortland City School District
- Cincinnatus School District
- Homer School District
- Marathon School District
- McGraw School District
- SUNY Cortland transportation
- Cortland County SPCA
- All Town Highway Departments
- All village DPWs except McGraw

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Emergency Response and Communications



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3020	EMERGENCY RSP & COMMUNICATION								
A302041	EMS - DERC								
A302041	41140		EMG PHN S	-176,745.99	-200,000.00	-200,000.00	-200,000.00	-200,000.00	.0%
TOTAL EMS - DERC				-176,745.99	-200,000.00	-200,000.00	-200,000.00	-200,000.00	.00 -100.0%
A302043	EMS - ERC								
A302043	43306	PSP	HOMELD SEC	-188,819.00	-90,000.00	-197,805.00	-90,000.00	-90,000.00	.0%
TOTAL EMS - ERC				-188,819.00	-90,000.00	-197,805.00	-90,000.00	-90,000.00	.00 -100.0%
A302046	EMS - DERC								
A302046	42410		TOWER RENT	-37,980.00	-37,200.00	-37,200.00	-37,200.00	-37,200.00	.0%
TOTAL EMS - DERC				-37,980.00	-37,200.00	-37,200.00	-37,200.00	-37,200.00	.00 -100.0%
A30205	EMERGENCY RESPONSE & COMMUNCTN								
A30205	43306	22IC	HOMELD SEC	-425,823.63	.00	-360,596.37	.00	.00	-100.0%
A30205	44389	SICG	OTHER P/S	.00	.00	.00	-1,547,808.00	-1,547,808.00	.0%
A30205	44960	COV19	FEMA DISAS	-118,857.01	.00	.00	.00	.00	.0%
A30205	51005		PERS SERV	836,666.80	1,009,527.00	884,527.00	1,066,639.00	957,557.55	5.7%
A30205	51005	PSP	PERS SERV	78,328.00	60,000.00	197,805.00	60,000.00	60,000.00	.0%
A30205	51020		OVERTIME	116,026.12	110,000.00	110,000.00	110,000.00	110,000.00	.0%
A30205	51035		OTHER COMP	27,791.41	29,000.00	29,000.00	17,000.00	17,000.00	-41.4%
A30205	52005		Off Equip	.00	.00	.00	200,000.00	200,000.00	.0%
A30205	52320	SICG	BLDG IMPRV	.00	.00	.00	1,034,333.00	1,034,333.00	.0%
A30205	54000		TELEPHONE	50,591.89	40,000.00	40,000.00	41,000.00	41,000.00	2.5%
A30205	54001		COPY/PRINT	244.21	500.00	500.00	1,500.00	1,500.00	200.0%
A30205	54005		Off Supp	1,492.59	1,750.00	1,750.00	2,000.00	2,000.00	14.3%
A30205	54014		MTN RENEW	.00	.00	.00	.00	.00	.0%
A30205	54015		Maint Agmt	243,458.90	306,300.00	381,300.00	367,343.00	367,343.00	19.9%
A30205	54015	SICG	Maint Agmt	.00	.00	.00	513,475.00	513,475.00	.0%
A30205	54020		POSTAGE	216.15	500.00	500.00	500.00	500.00	.0%
A30205	54025		UTILITIES	37,412.69	42,000.00	42,000.00	45,000.00	45,000.00	7.1%
A30205	54035		ED & TRAIN	6,925.74	10,000.00	10,000.00	12,500.00	12,500.00	25.0%
A30205	54040		DUES/MEMBE	247.00	250.00	250.00	250.00	250.00	.0%
A30205	54045		Travel	551.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A30205	54048	22IC	Prog Supp	425,823.63	.00	360,596.37	.00	.00	-100.0%
A30205	54050		Equip R&M	84,800.00	40,000.00	40,000.00	60,000.00	60,000.00	-25.3%
A30205	54060		LEGAL ADV	.00	200.00	200.00	500.00	500.00	150.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A30205	54067		RP RENT/LE	20.00	30.00	30.00	30.00	30.00	.0%
A30205	54070		INSURANCE	52,185.84	54,013.00	54,013.00	55,655.00	55,655.00	3.0%
A30205	54085		CLOTHING U	6,122.62	7,680.00	7,680.00	10,000.00	10,000.00	30.2%
A30205	54213		I/D COPIER	533.14	525.00	525.00	525.00	525.00	.0%
A30205	58020		RETIREMENT	166,987.18	131,263.48	131,263.48	138,277.00	160,238.06	5.3%
A30205	58030		FICA	77,419.92	88,550.76	88,550.76	89,319.00	87,558.65	.9%
A30205	58040		WRKS COMP	34,365.79	33,915.00	33,915.00	34,765.00	34,765.00	2.5%
A30205	58060		HEALTH INS	170,144.67	209,416.29	209,416.29	191,002.00	184,004.00	-8.8%
A30205	58062		DENTAL INS	1,287.60	1,534.08	1,534.08	1,443.84	1,443.84	-5.9%
A30205	58065		VISION INS	219.00	333.20	333.20	196.00	196.00	-41.2%
A30205	97100	2E911	BOND PRINC	108,800.00	112,200.00	112,200.00	112,200.00	112,200.00	.0%
A30205	97110	2E911	BOND INT	73,066.00	70,890.00	70,890.00	68,646.00	68,646.00	-3.2%
A30205	99610	ECTB	Approp Res	.00	16,910.00	16,910.00	19,154.00	19,154.00	.0%
A30205	99610	ETWR	Approp Res	.00	9,300.00	9,300.00	9,300.00	9,300.00	.0%
TOTAL EMERGENCY RESPONSE & C				2,057,047.25	2,387,587.81	2,475,392.81	2,715,744.84	2,619,866.10	.00 -100.0%
TOTAL EMERGENCY RSP & COMMUN				1,653,502.26	2,060,387.81	2,040,387.81	2,388,544.84	2,292,666.10	.00 -100.0%

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Cortland County Sheriff's Office
Office Description 2023

The Cortland County Sheriff's Office provides law enforcement coverage for Cortland County, which consists of approximately 502 square miles with an estimated population of 49,000 people. Cortland County has 15 towns, 3 villages, and the City of Cortland. There are 9 lakes and 2 rivers located in the county. And Interstate Route 81 runs through the entire county.

For budget purposes, the Sheriff's office is broken into the 6 divisions listed below:

Administration: Includes the Sheriff, Undersheriff, and the Secretary to the Sheriff

Corrections: This division is responsible for the safekeeping of all the state and local inmates inside the jail. The jail is regulated by the New York State Commission of Corrections (NYSCOC) and is mandated by state law. The Cortland County Jail can hold a total of 89 inmates. This division works 24 hours a day, 7 days a week.

Road Patrol: This division is responsible for the day to day policing of Cortland County. There are normally 3 patrol officers on duty each shift. I have returned to using 4 officers on each shift on Fridays and Saturdays. The Road Patrol handled approximately 26,000 calls for service in 2021.

Criminal Division: this division investigates mostly felony level cases ranging from death investigations, burglaries, larcenies, robberies, rapes, drug cases, etc. This division handled 566 cases in 2021.

Civil Division: This division is responsible for serving all summons, income executions, property executions, evictions, citations, actions for divorce, orders to show cause, subpoenas, pistol permits etc.

Records Management: this division is responsible for all the paperwork (case files, tickets, foil requests, etc.) from the Road Patrol and Criminal Divisions. They also file all the yearly statistical reports to the state.

For general purposes though, the Sheriff's Office is comprised of 3 divisions – Administrative (which includes Civil and Records), Corrections, and the Road Patrol (which includes the Criminal Division).

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Sheriff / Administration A3110

Sheriff	1
Undersheriff	1
Sheriff's Confidential Secretary	1
Senior Account Clerk Civil	1
Civil / Records Sergeant	1
Civil Deputy (Road Patrol Officers)	2
Records Clerk	1

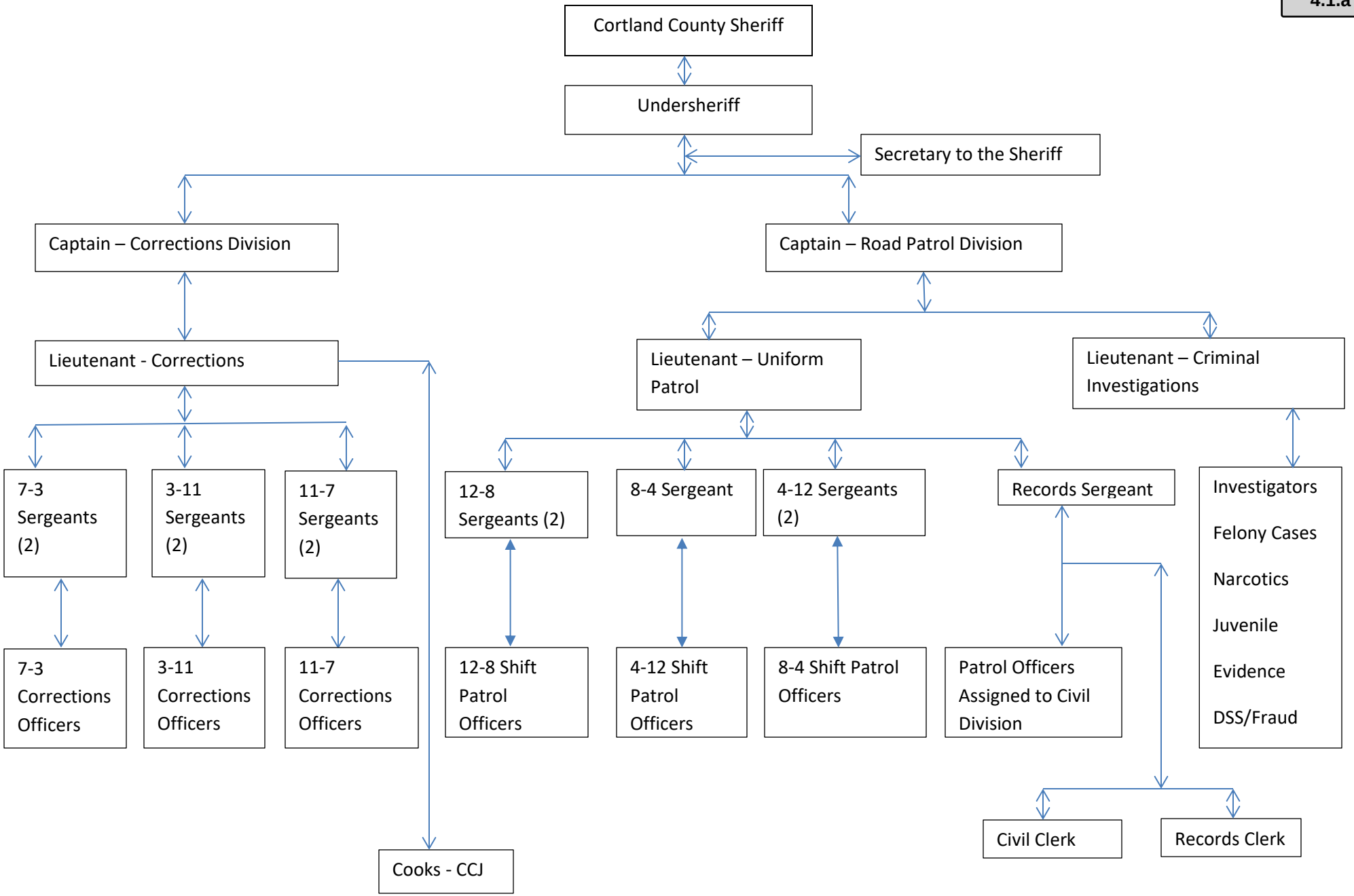
Road Patrol A3120

Captain	1
Lieutenant Road	1
Lieutenant CID	1
Sergeant	5
Sergeant CID	6
Patrol Officers	17
Patrol Officers – K9 Handlers	2
School Resource Officer	2
Part time Patrol officers	12

Corrections A3150

Captain	1
Lieutenant	1
Sergeant	6
Correction Officers	43
Jail Cook	1
Part time Correction Officers	5
Part time cooks	3

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3110	SHERIFF							
A311042	SHERIFF							
A311042	41510	SHF CIVIL	-69,952.70	-115,000.00	-115,000.00	-115,000.00	-115,000.00	.0%
A311042	42401	INT & EARN	-25.71	.00	.00	.00	.00	.0%
TOTAL SHERIFF			-69,978.41	-115,000.00	-115,000.00	-115,000.00	-115,000.00	.00 -100.0%
A31105	SHERIFF							
A31105	51005	PERS SERV	502,492.90	536,993.00	536,993.00	713,282.00	713,282.00	32.8%
A31105	51020	OVERTIME	11,653.20	15,000.00	15,000.00	25,000.00	25,000.00	66.7%
A31105	51035	OTHER COMP	4,683.74	9,000.00	9,000.00	12,000.00	12,000.00	33.3%
A31105	51040	ALLOWANCES	3,300.00	3,300.00	3,300.00	4,400.00	4,400.00	33.3%
A31105	52060	Comp Equip	.00	.00	.00	.00	.00	.0%
A31105	54000	TELEPHONE	3,121.30	4,550.00	4,550.00	4,000.00	4,000.00	-12.1%
A31105	54001	COPY/PRINT	2,145.33	2,800.00	2,300.00	2,800.00	2,800.00	.0%
A31105	54005	Off Supp	2,454.07	3,500.00	3,500.00	3,500.00	3,500.00	.0%
A31105	54015	Maint Agmt	2,318.54	2,440.00	2,440.00	14,534.00	14,534.00	495.7%
A31105	54020	POSTAGE	4,900.11	8,000.00	8,000.00	8,000.00	8,000.00	.0%
A31105	54035	ED & TRAIN	1,273.10	3,500.00	3,500.00	4,250.00	4,250.00	21.4%
A31105	54040	DUES/SUB	725.00	725.00	725.00	725.00	725.00	.0%
A31105	54041	PUBLICATIO	.00	250.00	250.00	250.00	250.00	.0%
A31105	54045	Travel	.00	500.00	500.00	500.00	500.00	.0%
A31105	54070	INSURANCE	25,526.27	26,420.00	26,420.00	27,750.00	27,750.00	5.0%
A31105	54072	INS LAW EN	3,553.53	3,678.00	3,678.00	3,870.00	3,870.00	5.2%
A31105	54078	Fuel	1,311.35	4,800.00	4,800.00	4,800.00	4,800.00	.0%
A31105	54213	I/D COPIER	1,904.68	2,920.00	2,920.00	2,920.00	2,920.00	.0%
A31105	54300	Veh. R&M	7,000.00	2,000.00	2,000.00	4,900.00	4,900.00	145.0%
A31105	54301	Veh lease	16,851.20	42,000.00	42,000.00	45,800.00	45,800.00	9.0%
A31105	54444	FEES/PERMI	175.00	250.00	250.00	250.00	250.00	.0%
A31105	58020	RETIREMENT	67,636.65	61,915.61	61,915.61	105,655.48	105,655.48	70.6%
A31105	58030	FICA	38,551.91	41,768.46	41,768.46	57,733.17	57,733.17	38.2%
A31105	58040	WRKS COMP	16,172.14	15,960.00	15,960.00	20,450.00	20,450.00	28.1%
A31105	58060	HEALTH INS	69,361.38	69,852.58	69,852.58	131,144.40	131,144.40	87.7%
A31105	58062	DENTAL INS	582.20	631.68	631.68	721.92	721.92	14.3%
A31105	58065	VISION INS	130.72	137.20	137.20	176.40	176.40	28.6%
TOTAL SHERIFF			787,824.32	862,891.53	862,391.53	1,199,412.37	1,199,412.37	.00 -100.0%
TOTAL SHERIFF			717,845.91	747,891.53	747,391.53	1,084,412.37	1,084,412.37	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3120	SHERIFF ROAD PATROL								
A312042	SHERIFF ROAD PATROL								
A312042	41510		SHFDWIOT	-22,635.48	-18,700.00	-18,700.00	-18,700.00	-18,700.00	.0%
A312042	41513		CAR FAX	.00	-1,200.00	-1,200.00	-1,200.00	-1,200.00	.0%
A312042	42260		PUB SAFETY	-40,373.75	-54,000.00	-54,000.00	-54,000.00	-54,000.00	.0%
A312042	42260	OCMB	PUB SAFETY	-114,193.25	-107,824.00	-107,824.00	-107,824.00	-107,824.00	.0%
A312042	42272		JD TRNSPRT	-2,624.42	-6,000.00	-6,000.00	-6,000.00	-6,000.00	.0%
A312042	42273		SUBPEONA	-85.76	.00	.00	.00	.00	.0%
A312042	42274		SECURE REV	-6,470.00	-3,000.00	-3,000.00	-3,000.00	-3,000.00	.0%
A312042	42356		DSS FRAUD	-128,169.64	-129,339.00	-129,339.00	-129,339.00	-129,339.00	.0%
A312042	42357		DSS SECURT	-107,025.82	-162,900.00	-162,900.00	-162,900.00	-162,900.00	.0%
A312042	42358		CPS HOTLNE	-8,000.00	-8,000.00	-8,000.00	-8,000.00	-8,000.00	.0%
A312042	43332		SECURITY	.00	.00	.00	.00	.00	.0%
TOTAL SHERIFF ROAD PATROL				-429,578.12	-490,963.00	-490,963.00	-490,963.00	-490,963.00	.00 -100.0%
A312043	SHERIFF ROAD PATROL								
A312043	43153		SNOW ENFOR	-5,737.67	-2,000.00	-2,000.00	-2,000.00	-2,000.00	.0%
A312043	43306	22BVP	HOMELD SEC	-6,800.00	.00	-4,178.00	.00	.00	-100.0%
A312043	43306	23BVP	HOMELD SEC	.00	.00	-10,650.00	.00	.00	-100.0%
A312043	43315		NAV LW ENF	-13,004.06	-2,000.00	-2,000.00	-2,000.00	-2,000.00	.0%
TOTAL SHERIFF ROAD PATROL				-25,541.73	-4,000.00	-18,828.00	-4,000.00	-4,000.00	.00 -100.0%
A312044	SHERIFF ROAD PATROL								
A312044	44589	22GTS	Trans -Fed	.00	.00	-10,050.00	.00	.00	-100.0%
TOTAL SHERIFF ROAD PATROL				.00	.00	-10,050.00	.00	.00	.00 .0%
A31205	SHERIFF ROAD PATROL								
A31205	44389	22CPS	OTHER P/S	.00	.00	-1,500.00	.00	.00	-100.0%
A31205	51005		PERS SERV	2,254,990.11	2,347,546.00	2,347,546.00	2,693,422.00	2,635,323.00	14.7%
A31205	51010		PT PAY	102,165.31	196,000.00	196,000.00	168,000.00	168,000.00	-14.3%
A31205	51020		OVERTIME	235,490.10	330,000.00	330,000.00	330,000.00	275,000.00	.0%
A31205	51020	22GTS	OVERTIME	.00	.00	9,800.00	.00	.00	-100.0%
A31205	51025		SHIFT PAY	.00	.00	.00	21,900.00	21,900.00	.0%
A31205	51035		OTHER COMP	125,610.42	135,000.00	135,000.00	135,000.00	135,000.00	.0%
A31205	51040		ALLOWANCES	36,758.37	36,300.00	36,300.00	31,900.00	31,900.00	-12.1%
A31205	52015		Dept Equip	75,763.80	227,770.00	227,770.00	60,600.00	60,600.00	-73.4%
A31205	52015	22BVP	Dept Equip	.00	.00	4,178.00	.00	.00	-100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A31205	52015	22CPS	Dept Equip	.00	.00	1,000.00	.00	.00	-100.0%
A31205	52015	23BVP	Dept Equip	.00	.00	10,650.00	.00	.00	-100.0%
A31205	52060		Comp Equip	979.28	1,200.00	1,200.00	1,200.00	1,200.00	.0%
A31205	54000		TELEPHONE	12,320.54	10,000.00	13,500.00	13,000.00	13,000.00	30.0%
A31205	54001		COPY/PRINT	771.00	1,700.00	1,700.00	1,700.00	1,700.00	.0%
A31205	54005		Off Supp	2,742.26	3,500.00	3,500.00	3,500.00	3,500.00	.0%
A31205	54005	22CPS	Off Supp	.00	.00	250.00	.00	.00	-100.0%
A31205	54013		SAFETY SUP	2,550.00	950.00	950.00	13,200.00	13,200.00	1289.5%
A31205	54015		Maint Agmt	7,613.34	12,000.00	12,000.00	13,200.00	13,200.00	10.0%
A31205	54035		ED & TRAIN	7,706.00	17,500.00	18,500.00	19,000.00	19,000.00	8.6%
A31205	54035	22CPS	ED & TRAIN	.00	.00	250.00	.00	.00	-100.0%
A31205	54040		DUES/MEMBE	1,965.00	2,400.00	2,400.00	2,400.00	2,400.00	.0%
A31205	54041		PUBLICATIO	2,599.20	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A31205	54045		Travel	.00	2,000.00	1,000.00	2,000.00	2,000.00	.0%
A31205	54045	22GTS	Travel	.00	.00	250.00	.00	.00	-100.0%
A31205	54048		Prog Supp	29,003.45	28,000.00	31,761.10	29,500.00	29,500.00	-7.1%
A31205	54050		Equip R&M	87.90	1,500.00	1,500.00	1,500.00	1,500.00	.0%
A31205	54065	ARP	RENT/LEASE	.00	.00	200,000.00	.00	.00	-100.0%
A31205	54072		INS LAW EN	18,780.90	19,439.00	19,439.00	20,415.00	20,415.00	5.0%
A31205	54074		INS-AUTO	6,483.46	6,711.00	6,711.00	7,050.00	7,050.00	5.1%
A31205	54078		Fuel	78,900.47	85,000.00	85,000.00	108,000.00	108,000.00	27.1%
A31205	54085		CLOTHING U	2,039.43	20,000.00	20,000.00	22,000.00	22,000.00	10.0%
A31205	54213		I/D COPIER	2,938.78	3,500.00	3,500.00	3,500.00	3,500.00	.0%
A31205	54300		Veh. R&M	63,032.12	60,000.00	60,000.00	60,000.00	60,000.00	.0%
A31205	54301		Veh lease	128,373.33	219,950.00	216,450.00	285,000.00	285,000.00	29.6%
A31205	54765		JUDG&CLAIM	10,153.79	10,000.00	10,000.00	10,000.00	10,000.00	.0%
A31205	54800		PROG EXP	3,680.83	10,000.00	10,000.00	56,900.00	56,900.00	469.0%
A31205	58020		RETIREMENT	417,128.91	322,193.86	322,193.86	446,646.00	436,651.20	38.6%
A31205	58030		FICA	202,727.68	232,347.00	232,347.00	256,912.00	251,450.69	10.6%
A31205	58040		WRKS COMP	80,923.65	78,775.00	78,775.00	79,735.00	77,690.00	1.2%
A31205	58060		HEALTH INS	383,455.40	382,565.00	382,565.00	408,146.88	400,370.40	6.7%
A31205	58062		DENTAL INS	2,588.08	2,526.72	2,526.72	2,798.00	2,707.20	10.7%
A31205	58065		VISION INS	401.78	411.60	411.60	490.00	470.40	19.0%
TOTAL SHERIFF ROAD PATROL				4,300,724.69	4,809,785.18	5,038,424.28	5,311,614.88	5,173,127.89	.00 -100.0%
TOTAL SHERIFF ROAD PATROL				3,845,604.84	4,314,822.18	4,518,583.28	4,816,651.88	4,678,164.89	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3150	JAIL							
A315042	JAIL REVENUE							
A315042	41350	MEALS	-180.00	-500.00	-500.00	-500.00	-500.00	.0%
A315042	42262	PRISONER	-1,973.44	-3,000.00	-3,000.00	-3,000.00	-3,000.00	.0%
A315042	42270	INM FINES	-2,773.46	.00	.00	.00	.00	.0%
A315042	42271	JAIL INRV	-52,371.59	.00	-4,579.90	.00	.00	-100.0%
A315042	42650	SCRAP/EXCE	-30.45	.00	.00	.00	.00	.0%
TOTAL JAIL REVENUE			-57,328.94	-3,500.00	-8,079.90	-3,500.00	-3,500.00	.00 -100.0%
A31505	JAIL							
A31505	51005	PERS SERV	2,639,493.41	3,119,761.00	3,106,761.00	3,298,572.00	3,206,786.00	6.2%
A31505	51010	PT PAY	34,365.89	50,000.00	50,000.00	61,333.00	61,333.00	22.7%
A31505	51015	TEMP PAY	.00	.00	.00	6,000.00	6,000.00	.0%
A31505	51020	OVERTIME	484,431.19	396,000.00	396,000.00	459,000.00	400,000.00	15.9%
A31505	51035	OTHER COMP	56,561.68	50,000.00	50,000.00	60,000.00	60,000.00	20.0%
A31505	51040	ALLOWANCES	36,379.95	37,714.00	37,714.00	38,994.00	38,994.00	3.4%
A31505	52015	Dept Equip	5,560.00	2,000.00	2,000.00	162,500.00	162,500.00	8025.0%
A31505	52060	Comp Equip	209.67	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A31505	52320	BLDG IMPRV	51,129.79	.00	62,284.00	.00	.00	.0%
A31505	54000	TELEPHONE	3,136.00	3,700.00	3,700.00	3,700.00	3,700.00	.0%
A31505	54001	COPY/PRINT	1,615.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A31505	54005	Off Supp	5,980.85	3,500.00	3,500.00	3,500.00	3,500.00	.0%
A31505	54006	Med Supp	70,443.64	85,000.00	152,000.00	150,000.00	150,000.00	-1.3%
A31505	54007	Jan Supp	19,355.37	30,000.00	30,000.00	39,000.00	39,000.00	.9%
A31505	54013	SAFETY SUP	4,500.00	.00	.00	7,092.00	7,092.00	.0%
A31505	54015	Maint Agmt	47,317.34	45,000.00	47,432.00	45,000.00	47,432.00	.0%
A31505	54035	ED & TRAIN	8,467.70	18,900.00	18,900.00	18,900.00	18,900.00	.0%
A31505	54041	PUBLICATIO	119.00	.00	159.00	.00	.00	-100.0%
A31505	54045	Travel	.00	4,400.00	4,400.00	4,400.00	4,400.00	.0%
A31505	54048	Prog Supp	20,756.50	25,000.00	25,000.00	25,000.00	25,000.00	.0%
A31505	54060	LEGAL ADV	1,600.00	.00	220.00	.00	.00	-100.0%
A31505	54070	INSURANCE	37,048.67	38,346.00	38,346.00	40,264.00	40,264.00	5.0%
A31505	54071	MALP INS	2,551.77	2,552.00	2,552.00	2,680.00	2,680.00	5.0%
A31505	54072	INS LAW EN	22,247.09	23,026.00	23,026.00	24,178.00	24,178.00	5.0%
A31505	54076	Bldg R&M	1,388.10	5,000.00	5,000.00	5,000.00	5,000.00	-73.6%
A31505	54078	Fuel	2,563.04	8,500.00	8,500.00	8,500.00	8,500.00	.0%
A31505	54085	UNIFORM AL	11,353.30	14,000.00	14,000.00	12,000.00	12,000.00	-14.3%
A31505	54213	I/D COPIER	859.56	1,300.00	1,300.00	1,300.00	1,300.00	.0%
A31505	54217	SECURITY	.00	2,432.00	.00	2,432.00	.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A31505	54300	Veh. R&M	300.90	3,000.00	3,439.80	3,000.00	3,000.00	-12.8%
A31505	54301	Veh lease	22,651.32	20,500.00	20,500.00	20,500.00	20,500.00	.0%
A31505	54350	HOUSE INMT	20,880.00	25,000.00	138,000.00	100,000.00	100,000.00	-27.5%
A31505	54400	Food Supp	130,222.73	140,000.00	140,000.00	160,000.00	160,000.00	14.3%
A31505	54444	FEES/PERMI	255.00	250.00	250.00	350.00	350.00	40.0%
A31505	54615	CNTR MEDCL	187,673.16	196,000.00	196,000.00	350,000.00	404,000.00	78.6%
A31505	58020	RETIREMENT	512,938.54	414,304.47	414,304.47	549,345.86	527,395.82	32.6%
A31505	58030	FICA	235,842.84	279,491.00	279,491.00	300,178.27	288,184.14	7.4%
A31505	58040	WRKS COMP	94,946.15	99,745.00	99,745.00	108,380.00	104,290.00	8.7%
A31505	58060	HEALTH INS	453,673.37	519,571.83	519,571.83	549,085.92	515,039.04	5.7%
A31505	58062	DENTAL INS	3,654.01	4,332.00	4,332.00	4,422.00	4,241.28	2.1%
A31505	58065	VISION INS	690.76	843.00	843.00	882.00	842.80	4.6%
TOTAL JAIL			5,233,163.29	5,672,168.30	5,902,271.10	6,628,489.05	6,459,402.08	.00 -100.0%
TOTAL JAIL			5,175,834.35	5,668,668.30	5,894,191.20	6,624,989.05	6,455,902.08	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3315	STOP DWI								
A331542	STOP DWI								
A331542	42615		STOP DWI	-53,910.24	-65,400.00	-65,400.00	-65,400.00	-65,400.00	.0%
TOTAL STOP DWI				-53,910.24	-65,400.00	-65,400.00	-65,400.00	-65,400.00	.00 -100.0%
A331543	STOP DWI								
A331543	43389	22DWI	OTHER PUBL	-2,429.50	.00	-15,070.50	.00	.00	-100.0%
TOTAL STOP DWI				-2,429.50	.00	-15,070.50	.00	.00	.00 .0%
A33155	STOP DWI								
A33155	52015		Dept Equip	.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A33155	54035		ED & TRAIN	.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A33155	54040		DUES/SUB	242.65	400.00	400.00	400.00	400.00	.0%
A33155	54048		Prog Supp	259.95	5,000.00	5,000.00	5,000.00	5,000.00	.0%
A33155	54060		LEGAL ADV	3,460.00	4,000.00	4,000.00	4,000.00	4,000.00	.0%
A33155	54520		STOP DWI	.00	.00	.00	.00	.00	.0%
A33155	54800		PROG EXP	26,151.39	50,000.00	50,000.00	50,000.00	50,000.00	.0%
A33155	54800	22DWI	PROG EXP	2,429.50	.00	15,070.50	.00	.00	-100.0%
TOTAL STOP DWI				32,543.49	65,400.00	80,470.50	65,400.00	65,400.00	.00 -100.0%
TOTAL STOP DWI				-23,796.25	.00	.00	.00	.00	.00 .0%

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Probation/Alternatives to Incarceration – A3140/A3141

CORTLAND COUNTY PROBATION DEPARTMENT - NYS Mandated, Objective is to provide required services and supervision of offenders for rehabilitation within the community setting in an effort to prevent recidivism, incarceration, detention or further Court involvement.

Supervision, Investigations/Reports, Family Court Intake and Diversion Services – NYS Mandated, Supervise individuals placed on Probation in Criminal and Family Court; Investigate and compose detailed written reports to Courts; screen Family Court matters related to Person In Need of Supervision, Juvenile Delinquents, Family Offense, Custody/Visitation, and Support for diversion services to prevent the need to petition these matters into the Court System.

Probation Director – Mandated, Oversees all aspects of department.

Probation Supervisor – Mandated on a ratio of 1 supervisor per 4-7 Probation Officers, directly assigns and supervises all work generated by Probation Officers, Senior Probation Officers and Probation Assistant.

Senior Probation Officer/Probation Officer– Mandated, directly supervises individuals on Probation, writes detailed narrative reports to Criminal and Family Courts, provides diversion services to youth, over sees various NYS mandates are fully met.

Probation Assistant – Non-mandated, oversees Conditional Discharge Ignition Interlock program compliance, coordinates transfer of supervision and out of County investigations/reports with other NYS counties or other States, provides Alternative to Incarceration services.

Alternatives to Incarceration – Mandated (within County), provide supervision, services and support to ensure Court attendance of non-sentenced offenders released under supervision by Courts and provide pre-dispositional referrals to services as needed.

Alternatives to Incarceration Officer/Coordinator – Mandated, screens candidates for pre-trial release under supervision, supervises pre-trial non-sentenced offenders, coordinates referrals for services and coordinates work sites and the performance of Court ordered community service.

Restitution– NYS Mandated, collection of monies owed to victims of an offense by the offender as ordered by Courts and disburse money to victims.
Principal Account Clerk – Non-mandated, maintains records relative to and collects and disburses restitution from offenders to victims, collects DWI Supervision fees, assists with all budget processes, maintains department employee payroll and accrual time.

Department Support Staff – Non-mandated, perform functions essential to office efficiency and record maintenance.

Secretary II – Non-mandated, secretary to the Probation Director, aides in the performance of administrative tasks, maintains Probation records, collects restitution, maintains notary ability, ensures Court reports are completed as per Court orders, and trains and supervises other support staff.
Key Board Specialist – Non-mandated, maintains files and electronic documents on all matters related to Probation functions, process investigations and prepares Court ordered reports for assignment and disbursal to Courts, reception, answer phones.

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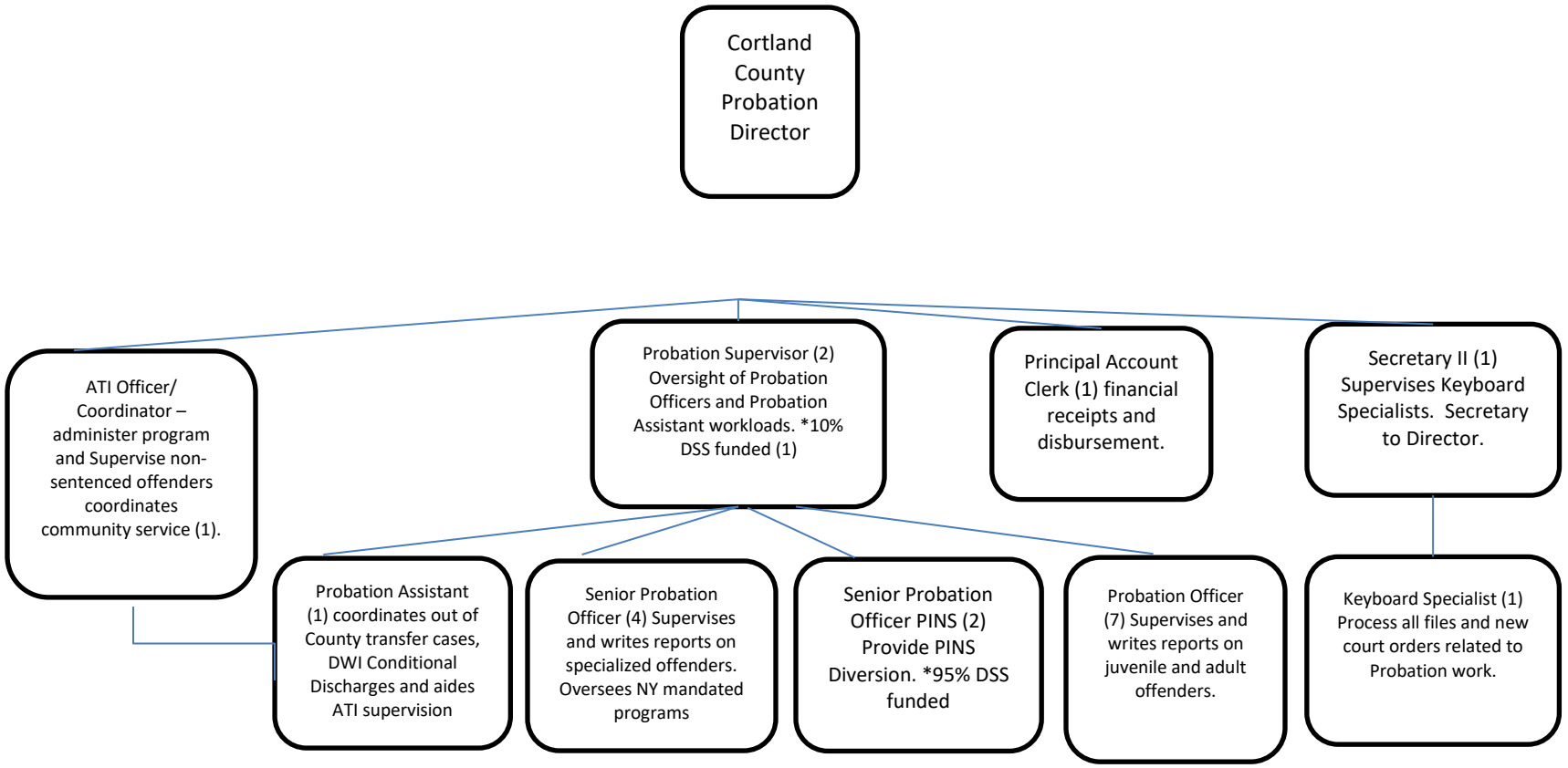
PROBATION/ATI - A3140/ A3141



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3140	PROBATION							
A314042	PROBATION							
A314042	41580	REP SURCHG	-2,991.25	-2,000.00	-2,000.00	-2,000.00	-2,000.00	.0%
A314042	41588	DWI REFUND	-10,000.00	-5,000.00	-5,000.00	-10,000.00	-10,000.00	100.0%
A314042	41589	DSS PINS	-199,965.61	-208,390.00	-208,390.00	-223,793.00	-223,793.00	7.4%
A314042	41590	DWI SUPVR	-7,960.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	.0%
A314042	42665	SALE EQUIP	.00	.00	.00	.00	.00	.0%
A314042	42680	INS RECOV	.00	.00	.00	.00	.00	.0%
TOTAL PROBATION			-220,916.86	-220,390.00	-220,390.00	-240,793.00	-240,793.00	.00 -100.0%
A314043	PROBATION							
A314043	43310	SA-PROBTN	-196,746.00	-196,746.00	-196,746.00	-196,746.00	-196,746.00	.0%
A314043	43389	OTHER PUBL	-4,619.00	-4,456.00	-4,456.00	-5,108.00	-5,108.00	14.6%
TOTAL PROBATION			-201,365.00	-201,202.00	-201,202.00	-201,854.00	-201,854.00	.00 -100.0%
A31405	PROBATION							
A31405	51005	PERS SERV	1,107,948.76	1,203,783.30	1,203,783.30	1,248,526.00	1,248,526.00	3.7%
A31405	51020	OVERTIME	.00	1,000.00	1,000.00	1,000.00	500.00	.0%
A31405	51025	SHIFT PAY	.00	150.00	150.00	150.00	150.00	.0%
A31405	54000	TELEPHONE	3,454.83	2,904.00	2,904.00	3,720.00	3,720.00	28.1%
A31405	54001	COPY/PRINT	747.95	1,600.00	1,600.00	1,600.00	1,600.00	.0%
A31405	54005	Off Supp	1,097.68	2,700.00	2,700.00	2,700.00	2,700.00	.0%
A31405	54006	Med Supp	318.10	650.00	650.00	650.00	650.00	.0%
A31405	54015	Maint Agmt	9,956.26	9,957.00	10,235.35	11,030.00	11,030.00	10.8%
A31405	54020	POSTAGE	897.01	1,500.00	1,221.65	1,500.00	1,500.00	.0%
A31405	54035	ED & TRAIN	7,664.00	7,450.00	7,450.00	8,000.00	8,000.00	7.4%
A31405	54040	DUES/SUB	700.00	700.00	700.00	750.00	750.00	7.1%
A31405	54041	PUBLICATIO	213.30	253.00	253.00	360.00	360.00	42.3%
A31405	54045	Travel	10.00	1,000.00	1,445.00	2,000.00	2,000.00	100.0%
A31405	54048	Prog Supp	88.75	300.00	300.00	300.00	300.00	.0%
A31405	54055	PROF SERV	.00	170.00	.00	170.00	170.00	.0%
A31405	54070	INSURANCE	6,385.39	6,622.00	6,622.00	7,505.80	7,505.80	13.3%
A31405	54072	INS LAW EN	7,368.57	7,627.00	7,627.00	8,288.92	8,288.92	8.7%
A31405	54074	INS-AUTO	617.47	640.00	640.00	520.44	520.44	-18.7%
A31405	54078	Fuel	914.88	2,000.00	2,000.00	2,300.00	2,300.00	15.0%
A31405	54213	I/D COPIER	1,872.12	2,013.00	2,013.00	2,013.00	2,013.00	.0%
A31405	54300	Veh. R&M	159.60	1,500.00	1,500.00	1,500.00	1,500.00	-77.1%
A31405	54301	Veh lease	15,738.60	11,900.00	11,900.00	11,900.00	11,900.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A31405	54444	FEES/PERMI	.00	80.00	80.00	.00	.00	-100.0%
A31405	54615	CNTR MEDCL	550.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A31405	54800	PROG EXP	.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A31405	58020	RETIREMENT	175,103.16	137,833.28	137,833.28	174,954.64	174,884.64	26.9%
A31405	58030	FICA	81,001.44	42,177.40	42,177.40	95,600.21	95,561.96	126.7%
A31405	58040	WRKS COMP	40,430.34	39,900.00	39,900.00	40,900.00	40,900.00	2.5%
A31405	58060	HEALTH INS	215,477.14	227,832.98	227,832.98	254,722.56	254,722.56	11.8%
A31405	58062	DENTAL INS	1,245.84	1,263.36	1,263.36	1,353.60	1,353.60	7.1%
A31405	58065	VISION INS	227.25	235.20	235.20	235.20	235.20	.0%
TOTAL PROBATION			1,680,188.44	1,717,741.52	1,718,016.52	1,886,250.37	1,885,642.12	.00 -100.0%
TOTAL PROBATION			1,257,906.58	1,296,149.52	1,296,424.52	1,443,603.37	1,442,995.12	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3141	PROBATION ATI (3140 AUD)							
A314142	PROBATION ATI (3140 AUD)							
A314142	42311	LOCAL ATI	-381.02	.00	.00	.00	.00	.0%
TOTAL PROBATION ATI (3140 AU			-381.02	.00	.00	.00	.00	.00 .0%
A314143	PROBATION ATI (3140 AUD)							
A314143	43310	PROB SERV	-19,319.33	-14,477.00	-14,477.00	-14,477.00	-14,477.00	.0%
TOTAL PROBATION ATI (3140 AU			-19,319.33	-14,477.00	-14,477.00	-14,477.00	-14,477.00	.00 -100.0%
A31415	PROBATION ATI (3140 AUD)							
A31415	51005	PERS SERV	72,751.35	46,647.12	46,647.12	48,005.00	48,005.00	2.9%
A31415	51020	OVERTIME	.00	50.00	50.00	50.00	50.00	.0%
A31415	51025	SHIFT PAY	.00	25.00	25.00	25.00	25.00	.0%
A31415	54000	CELL/L/DIS	240.64	132.00	132.00	132.00	132.00	.0%
A31415	54001	COPY/PRINT	.00	100.00	100.00	100.00	100.00	.0%
A31415	54005	Off Supp	100.00	600.00	600.00	600.00	600.00	.0%
A31415	54020	POSTAGE	1.53	30.00	30.00	30.00	30.00	.0%
A31415	54035	ED & TRAIN	.00	200.00	200.00	200.00	200.00	.0%
A31415	54045	Travel	.00	500.00	225.00	500.00	500.00	.0%
A31415	54070	LIAB INS	351.00	351.00	351.00	351.00	351.00	.0%
A31415	54072	INS LAW EN	574.35	595.00	595.00	617.14	617.14	3.7%
A31415	58020	RETIREMENT	13,181.28	5,346.02	5,346.02	6,731.20	6,731.20	25.9%
A31415	58030	FICA	6,020.11	3,574.24	3,574.24	3,678.12	3,678.12	2.9%
A31415	58040	WRKS COMP	4,043.03	1,995.00	1,995.00	2,045.00	2,045.00	2.5%
A31415	58060	HEALTH INS	15,534.20	18,275.24	18,275.24	18,914.88	18,914.88	3.5%
A31415	58062	DENTAL INS	132.24	90.24	90.24	90.24	90.24	.0%
TOTAL PROBATION ATI (3140 AU			112,929.73	78,510.86	78,235.86	82,069.58	82,069.58	.00 -100.0%
TOTAL PROBATION ATI (3140 AU			93,229.38	64,033.86	63,758.86	67,592.58	67,592.58	.00 -100.0%

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Emergency Management Office - Fire – A3410

See also A3020. EMO & Fire is under the supervision of the Director and of Emergency Response and Communications.

Emergency Management

- To assist municipalities of Cortland County during times of disaster. To solicit funds for emergency repairs, disaster assistance of both public and private sectors. Facilitate and coordinate between FEMA, NYS OEM and local & county government.
- Implement, revise and coordinate emergency service operational plans such as the County's Mutual Aid Plan, a Hazardous Materials Response Plan, a Mass Casualty Incident Plan, Tier II / SARA Title III Plan, a Comprehensive Emergency Management Plan (CEMP) and a Multi-Jurisdictional All Hazards Mitigation Plan (AHMP);
- To search for and develop grant monies that may benefit the County's Emergency Services, such as a Federally-funded Local Emergency Management Performance Grant Program (EMPG), which is already in place and is currently providing our department with funding towards off-setting the Assistant Director's salary
- Provide guidance and assistance to specialized teams such as the Fire Investigation Team Cortland County (FITCC), the County's Hazardous Materials Response Team, the Volunteer Emergency Search Team (VEST), and maintains an operationally-readied Emergency Operations Center (EOC) for activation, as appropriate;
- Direct and Coordinate any and all programs and services, especially Health, Safety and Training, that govern the over 980 Fire, Rescue & Emergency Medical Services (EMS) personnel that serve to protect the County of Cortland residents and the transient public;
- Develop, administer and coordinate guidelines, programs and activities covering entities such as the County's Fire & EMS Advisory Boards, and out of County, State, and Federal agencies such as FEMA, NY SOEM, NYSEMA, NFPA, & OSHA;

Fire Coordinator

- Assist the County Fire Departments with the development and coordination of recruitment and retention programs, with the pre-planning of incidents, guidance with the State Fire Reporting System, and to act as a direct liaison between the County Government and all County Fire & EMS agencies;
- Work with the NYS Office of Fire Prevention and Control (NYSOFPC) to identify, schedule, coordinate and administer training classes for the county's volunteer firefighters.
- Oversees and directs Deputy Fire Coordinators. Deputy Fire Coordinators respond to multi-agency incidents within the county and assist host departments with emergency incident mitigation. They also serve as an outreach of the coordinators office by attending individual fire department meetings, trainings, and committee assignments.
- Oversee and coordinate activities held at the Cortland County Regional Training Center;
- Serves as the Regional Fire Administrator; deploying and coordinating emergency resources for the purpose of emergency incident stabilization.
- Coordinate and oversee the County's Fire Investigation Team; helping to determine the cause and origin of fires within Cortland County; referring some incidents to the Sheriff's Department for criminal investigation.

Emergency Medical Services (EMS) Coordinator

- Assist the County EMS agencies with the development and coordination of recruitment and retention programs, with the pre-planning of incidents, guidance with EMS protocols and to act as a direct liaison between the County Government and Cortland County's EMS agencies;

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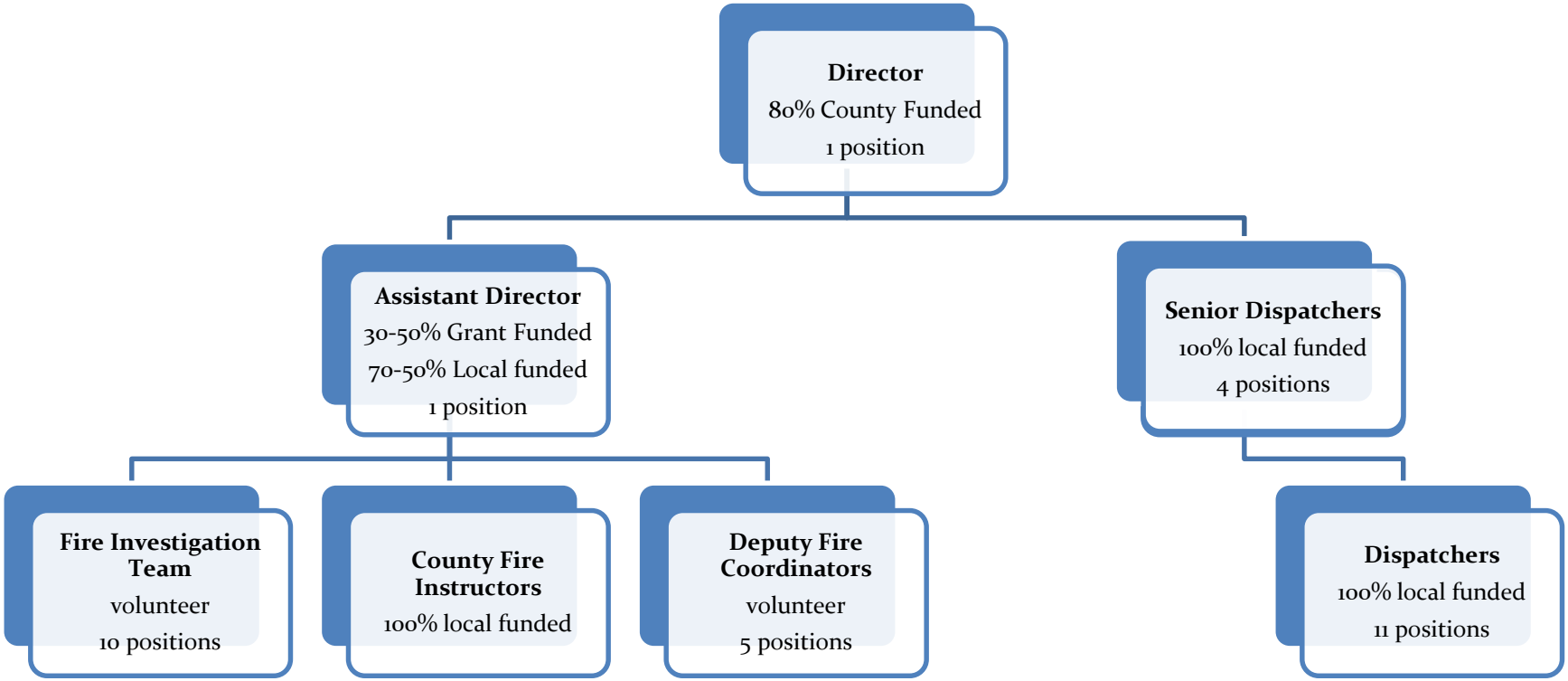
- Work with the NYS Department of Health, Bureau of Emergency Medical Services to identify, schedule, coordinate and administer training classes for the county's EMS workers.
- Oversee and direct Deputy Emergency Medical Services Coordinators. Deputy EMS Coordinators respond to multi-agency incidents within the county and assist host departments with emergency incident mitigation, including mass casualty incidents.
- Oversee and coordinate activities held at the Cortland County Regional Training Center;
- Oversee and coordinate activities of the Emergency Medical Services division; participate and assist state sponsored trainings with County provided Fire instructors during live fire and practical evolutions.
- Serves as the EMS Regional Coordinator; deploying and coordinating emergency resources for the purpose of emergency incident stabilization.
- Coordinates hospital diversions with the NYS Department of Emergency Medical Services and NYS Department of Health
- Facilitates logistical issues with the NYS Department of Health for pandemic related responses to the County.
- Supports the County Health Department with pandemic related response.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Emergency Response and Communications



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3410	FIRE / EMERGENCY MANAGEMENT							
A341043	FIRE / EMERGENCY MANAGEMENT							
A341043	43306	20HSG HOMELD SEC	.00	-24,900.00	.00	-25,000.00	-25,000.00	.0%
TOTAL FIRE / EMERGENCY MANAG			.00	-24,900.00	.00	-25,000.00	-25,000.00	.00 -100.0%
A341044	FIRE / EMERGENCY MANAGEMENT							
A341044	44305	20EMP FIRE/EMO	-17,946.00	-23,011.00	.00	.00	.00	.0%
A341044	44305	22HMP FIRE/EMO	.00	.00	-5,172.00	.00	.00	-100.0%
TOTAL FIRE / EMERGENCY MANAG			-17,946.00	-23,011.00	-5,172.00	.00	.00	.00 .0%
A34105	FIRE / EMERGENCY MANAGEMENT							
A34105	42665	SALE EQUIP	.00	.00	.00	-40,000.00	-40,000.00	.0%
A34105	44305	23EMP FIRE/EMO	-10,318.06	.00	-12,692.94	-23,603.00	-23,603.00	86.0%
A34105	44389	23SHS OTHER P/S	-35,238.49	.00	-26,233.51	.00	.00	-100.0%
A34105	44389	24SHS OTHER P/S	-2,456.38	.00	-48,758.62	-24,000.00	-24,000.00	-50.8%
A34105	51005	PERS SERV	111,788.18	96,906.12	96,906.12	112,000.00	112,000.00	15.6%
A34105	51005	20EMP PERS SERV	17,946.00	23,471.22	.00	.00	.00	.0%
A34105	51005	20HSG PERS SERV	.00	25,398.00	.00	.00	.00	.0%
A34105	51005	23EMP PERS SERV	10,318.06	.00	12,692.94	23,603.00	23,603.00	86.0%
A34105	51005	SICG PERS SERV	.00	.00	.00	25,000.00	25,000.00	.0%
A34105	51035	OTHER COMP	-246.14	.00	.00	.00	.00	.0%
A34105	52015	23SHS Dept Equip	31,044.49	.00	16,233.51	.00	.00	-100.0%
A34105	52015	24SHS Dept Equip	.00	.00	28,261.00	24,000.00	24,000.00	-15.1%
A34105	54000	TELEPHONE	148.12	400.00	400.00	400.00	400.00	.0%
A34105	54001	COPY SERV	509.00	750.00	150.00	750.00	750.00	400.0%
A34105	54005	Off Supp	750.00	750.00	761.71	750.00	750.00	-1.5%
A34105	54015	Maint Agmt	9,249.16	10,000.00	10,028.65	22,500.00	22,500.00	124.4%
A34105	54015	23SHS Maint Agmt	4,194.00	.00	10,000.00	.00	.00	-100.0%
A34105	54015	24SHS Maint Agmt	.00	.00	20,497.62	.00	.00	-100.0%
A34105	54020	POSTAGE	39.60	500.00	500.00	500.00	500.00	.0%
A34105	54025	UTILITIES	3,654.79	4,500.00	4,552.05	4,500.00	4,500.00	-1.1%
A34105	54035	ED & TRAIN	13,081.54	11,000.00	11,000.00	15,000.00	15,000.00	36.4%
A34105	54040	DUES/SUB	200.00	300.00	300.00	300.00	300.00	.0%
A34105	54045	Travel	57.00	6,000.00	6,000.00	6,000.00	6,000.00	.0%
A34105	54048	Prog Supp	4,361.20	5,000.00	5,000.00	7,500.00	7,500.00	50.0%
A34105	54048	22HMP Prog Supp	.00	.00	5,172.00	.00	.00	-100.0%
A34105	54050	Equip R&M	2,132.56	4,000.00	4,507.59	4,000.00	4,000.00	-11.3%
A34105	54074	INS-AUTO	926.21	960.00	960.00	1,041.00	1,041.00	8.4%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A34105	54078	Fuel	2,503.38	2,000.00	2,000.00	2,500.00	2,500.00	25.0%
A34105	54213	I/D COPIER	.00	.00	.00	600.00	600.00	.0%
A34105	54300	Veh. R&M	3,511.98	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A34105	54301	Veh Lease	.00	.00	.00	40,000.00	40,000.00	.0%
A34105	58020	RETIREMENT	22,324.56	16,327.31	16,327.31	22,393.00	22,393.00	37.2%
A34105	58030	FICA	10,166.35	10,889.86	10,889.86	12,236.00	12,236.00	12.4%
A34105	58040	WRKS COMP	4,043.03	3,990.00	3,990.00	4,090.00	4,090.00	2.5%
A34105	58060	HEALTH INS	15,026.44	25,788.67	25,788.67	26,692.00	26,692.00	3.5%
A34105	58062	DENTAL INS	180.96	180.00	180.00	180.00	180.00	.0%
A34105	58065	VISION INS	39.00	40.00	40.00	40.00	40.00	.0%
TOTAL FIRE / EMERGENCY MANAG			219,936.54	252,151.18	208,453.96	271,972.00	271,972.00	.00 -100.0%
TOTAL FIRE / EMERGENCY MANAG			201,990.54	204,240.18	203,281.96	246,972.00	246,972.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3510	CONTROL OF DOGS							
A35105	CONTRACT AGENCIES							
A35105	54815	CONT AGNC	45,000.36	45,000.36	45,000.36	45,000.36	66,000.00	.0%
TOTAL CONTRACT AGENCIES			45,000.36	45,000.36	45,000.36	45,000.36	66,000.00	.00 -100.0%
TOTAL CONTROL OF DOGS			45,000.36	45,000.36	45,000.36	45,000.36	66,000.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Safety Office- A3620

DEPARTMENT DESCRIPTION AND PERFORMANCE INDICATORS

DEPARTMENT: *Fire and Safety Code Enforcement*

DIVISIONS: *Administration – (1) Safety Officer, Code, Fire and Building Safety Inspector*
DESCRIPTION: *The Safety office oversees and inspects all County Properties and Buildings, performs safety and fire inspections, drills, inspects temporary set ups done on County properties as well as investigates and reports on accidents and incidents that happen on or to County property or equipment. Keeps files and records to such as well as inspection reports. Does State annual reporting.*

SAFETY DEPARTMENT NARRATIVE

Objectives for 2023

The Safety Department will continue to provide services to County facilities within the jurisdiction of the Department to the best of its ability as provided by budgetary means. Continue assisting with inspections at Dwyer Park, as well as PSB, Jail, and County Office Building and Court House.

B) Progress on 2022 Objectives

The Department continues to reduce risk and liability by any means possible. Identify areas of concern and come up with a safe and viable solution.

C) Internal and External forces impacting 2020 services and operations

Internal

COVID in the County had made it difficult at best to diligently perform normal duties, and still working to catch up items and testing that have suffered that delay.

The need to replace aging equipment continues such as the AED's will have a large impact as it relates to current funding. There are provisions within the Budget to such items annually; but cost increases of these types of units have escalated quickly but they must be replaced as they pass their life expectancy. We are currently replacing on a need basis.

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External

There are few external impacts upon this budget as they are usually requirements of Code and New York State.

D) Cost Containment

Always looking into sole source bids and quantity discounts, as well as programs for safety equipment.

E) New Program Proposals

We are working with OneGroup out of Syracuse to streamline and formulate a training program with less crossover and more focus on departmental needs.

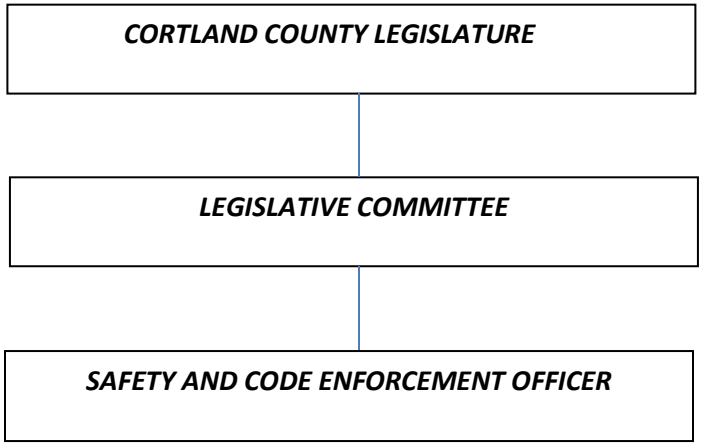
IMPORTANT NOTE:

This budget request reflects the actual operating needs of this Department as requested by the Legislature. It contains a stipend but no benefits but must meet the needs of equipment replacement as well as maintenance and safety.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

BUILDINGS AND GROUNDS

2020 Organizational Chart for Buildings and Grounds



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3620	SAFETY OFFICE							
A36205	SAFETY OFFICE							
A36205	51005	PERS SERV	.00	.00	.00	.00	.00	.0%
A36205	51035	OTHER COMP	.00	.00	.00	4,000.00	4,000.00	.0%
A36205	54013	SAFETY SUP	5,021.90	16,000.00	15,640.00	16,000.00	16,000.00	2.3%
A36205	54035	ED & TRAIN	.00	500.00	500.00	500.00	500.00	.0%
A36205	54040	DUES/SUB	.00	30.00	90.00	30.00	30.00	-66.7%
A36205	54055	PROF SERV	.00	29,000.00	29,000.00	29,000.00	29,000.00	.0%
A36205	54074	INS-AUTO	.00	.00	.00	356.00	356.00	.0%
A36205	54078	Fuel	170.48	200.00	500.00	500.00	500.00	.0%
A36205	58030	FICA	.00	.00	.00	306.00	306.00	.0%
TOTAL SAFETY OFFICE			5,192.38	45,730.00	45,730.00	50,692.00	50,692.00	.00 -100.0%
TOTAL SAFETY OFFICE			5,192.38	45,730.00	45,730.00	50,692.00	50,692.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Health Administration–Mandated. Initiate, plan, direct local public health programs. Enforce State/County Sanitary Code. 36% Article 6, 64% County
Emergency Preparedness–Mandated. Prepare to deal with PH emergencies. 60% Federal grant, 36% Article 6, 4% County.
Health Education–Mandated. Grant writing, administration, reporting and public education.

- **Traffic Safety Grant** - 100% State grant
- **Healthy Neighborhoods** – 100% State grant
- **Cancer Services Program** – 100% State grant
- **Advancing Tobacco Free Communities** - 100% State grant
- **Radon** – 100% Federal Grant

PH Fellowship Program – 100% Federal Grant
COVID ELC – 100% Federal Grant
School ELC – 100% Federal Grant
Youth Bureau–Non-mandated. Develop/account for countywide system of youth services. 100% State
Communicable Disease–Mandated. Prevent/control infectious disease. 36% Article 6, 64% County
Lead Poisoning Prevention–Mandated. Decrease childhood lead exposure. 50% State grant, 36% Article 6, 14% County
Immunization–Mandated. Reduce vaccine-preventable diseases. Medicaid Reimbursement, 60% State grant, 36% Article 6, 4% County.
Sexually Transmitted Diseases–Mandated. Prevent the spread of STDs. 36% Article 6, 64% County
ChildFind & Early Intervention (birth– 3)–Mandated. Identify/evaluate at risk infants, with suspected or confirmed developmental delay/disability, ensure delivery of intervention for improvement. 10% State grant, 90% County.
Early Intervention Therapy Team-Non-mandated. Provides therapy services to EI and PREK children. County is required to ensure delivery of services, but not required to provide the services. 49% State, 51% County.
Pre-School Special Education (ages 3-5)–Mandated. Identify/provide services to children w/disabilities that impact their education. Medicaid reimbursement, 59.5% State, 40.5% County.
Children and Youth with Special Health Care Needs –Non-mandated. Improve system of care for children w/special health care needs. 100% State grant
Environmental Health penalties, fees

- **Rabies Control/Response–Mandated.** Respond to/control rabies exposure. 20% State grant, 36% Article 6, 44% County
- **Public Health Nuisances–Mandated**. Respond to complaints/conditions that exist/may become a detriment/menace to human health. 36% Article 6, 64% County
- **Temporary Residences–Mandated**. Ensure hotels, motels and campgrounds are compliant with PH standards. 36% Article 6, 64% County
- **Vector Surveillance/Control–Mandated**. Education to reduce mosquito-borne illness in humans. 36% Article 6, 64% County
- **Food Service Establishments–Mandated**. Inspect all food operations. 36% Article 6, 64% County
- **Public Water Supplies–Mandated**. Oversee quality of all public water supplies. 64% State grant, 36% Article 6
- **Individual Water Supply–Non-mandated**. Guide remainder of water supplies. 64% State grant, 36% Article 6
- **Well Head Protection & Aquifer Monitoring – Mandated**. Ensure clean potable water. 64% State grant, 36% Article 6
- **Mobile Home Parks–Mandated.** Inspect/issue permits. 36% Article 6, 64% County
- **Individual Sewage System-Non-mandated**. Ensure compliant septic systems. 64% State grant, 36% Art 6
- **Pools/Beaches–Mandated**. Inspect/issue permits - public pools/beaches/waterparks. 36% Article 6, 64% County
- **Children's Camps–Mandated**. Ensure safety/inspect day & overnight camps. 36% Article 6, 64% County
- **Clean Indoor Air Act–Mandated**. Limit indoor smoking. 64% State grant, 36% Article 6
- **Adolescent Tobacco-Use Prevention Act (ATUPA)–Mandated**. Ensure compliance of facilities selling tobacco products. 64% State grant, 36% Article 6
- **Radiation Protection–Mandated**. Respond to radiation emergencies. 36% Article 6, 64% County
- **Environmental Assessment Program–Mandated.** Investigate hazardous waste sites; facilitate remedial action; respond to air quality/chemical exposure 36% A6,64%C
- **Cooling Towers – Mandated**
- **Migrant Farm Workers – Mandated**
- **Agricultural Fairgrounds - Mandated**

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Health Administration

Emergency Preparedness

Health Education

Traffic Safety

Healthy Neighborhoods

Cancer Services Program

Advancing Tobacco Free Communities

Radon

Youth Bureau

PH Fellowship

Nursing Public Health Programs

Communicable Disease Essential statistics: 345 communicable disease reports (excluding COVID 19 and influenza). On investigation 192 were confirmed. No reports of tuberculosis disease. COVID-19: Over 6,176 positive cases isolated and monitored along with thousands of contacts quarantined and monitored.

Lead Poisoning Prevention Essential stats: 68%/68% 1 and 2 year olds tested respectively

Immunization Staffing Essential stats: 62 people attended regular immunization clinics.

Sexually Transmitted Diseases (STD Essential stats: 187 reported STD cases and no reported HIV cases.

COVID ELC: Grant funded program: Increasing PH workforce to enhance proper COVID-19 investigations, protocols and reporting. Ends 3/31/23

School ELC: Grant funded program: Working with local school districts to enhance proper COVID-19 investigations, protocols and reporting. Ends 7/31/23

Early Intervention Services

Children with Special Needs Division (CSN) Essential stats: 158 referrals to EI. 35 referrals to Child Find. 105 evaluations and 1,994 therapy visits provided

Pre-School Special Education (children ages 3-5) Essential stats: 230 students

Children and Youth with Special Health Care Needs (CSHCN) & Physically Handicapped Children's Program (PHCP)

Environmental Health

Rabies Control/Response Essential stats: 172 incidents investigated, 107 pet confinements, 24 rabies specimens tested and 28 human post exposure treatment

Public Health Nuisances Essential stats: 32 complaints investigated

Temporary Residences Essential stats: 19 facilities

Vector Surveillance and Control

Food Service Establishments Essential stats: Approximately 250 permitted facilities and 100 temporary food booths

Public Water Supplies Essential stats: 26 community, 9 non-transient non-community, and 50 non-community public water supplies

Lead in School Drinking Water

Individual Water Supply Essential stats: 46 permits

Well Head Protection and Aquifer Monitoring

Mobile Home Parks Essential stats: 14 permitted facilities

Individual Sewage Systems Essential stats: 61 permits

Pools and Beaches Essential stats: 28 permitted facilities

Children's Camps Essential stats: 6 permitted facilities. 5 illness investigations, 6 injury/incident investigations

Clean Indoor Air Act (CIAA) Essential stats: 0 complaints received

Lead Poison Control Program Essential stats: 19 lead inspections

Adolescent Tobacco-Use Prevention Act (ATUPA) Essential stats: 40 tobacco retailers

Environmental Assessment Program

Cooling Tower Essential Stats: 35 cooling towers registered

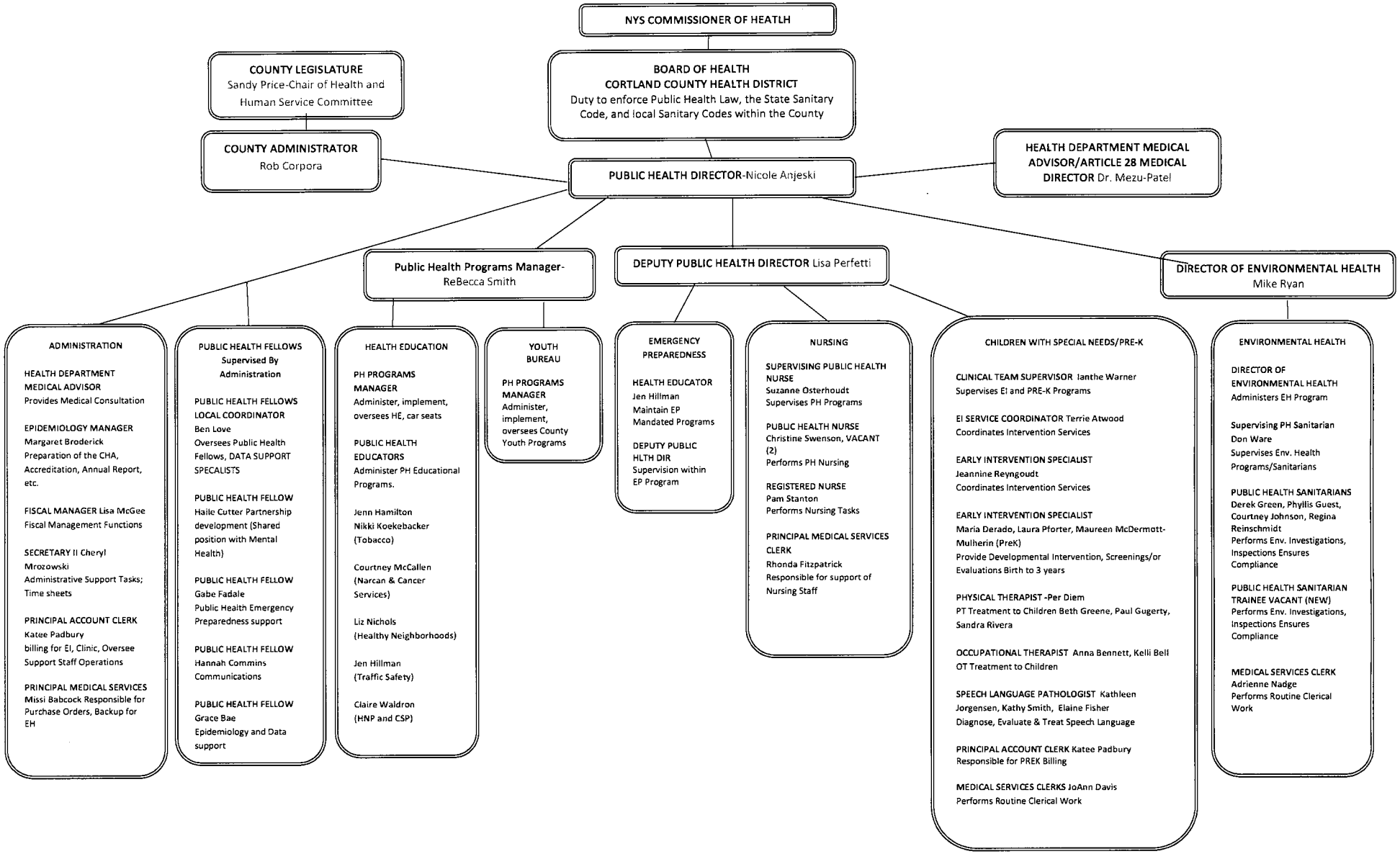
Recreational Campground Essential Stats: 4 permitted facilities

Agricultural Fairground Essential Stats: 1 permitted facility

Migrant Farmworker Housing Essential Stats: 2 permitted facilities

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

CORTLAND COUNTY HEALTH DEPARTMENT 2023 ORGANIZATIONAL CHART



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4010	HEALTH DEPARTMENT ADMIN								
A401042	HEALTH DEPARTMENT								
A401042	41689	19IF	OTHER HLTH	-3,890.00	.00	.00	.00	.00	.0%
A401042	41689	DSRIP	OTHER HLTH	-29,935.52	.00	-200,410.53	.00	.00	-100.0%
TOTAL HEALTH DEPARTMENT				-33,825.52	.00	-200,410.53	.00	.00	.00 .0%
A401047	HEALTH DEPARTMENT ADMIN								
A401047	42701	4000	REF.APPR.E	.00	.00	.00	.00	.00	.0%
TOTAL HEALTH DEPARTMENT ADMI				.00	.00	.00	.00	.00	.00 .0%
A40105	HEALTH DEPARTMENT								
A40105	42705	DSRIP	GIFTS/DONA	.00	.00	.00	.00	.00	.0%
A40105	42705	FLEX	GIFTS/DONA	-6,364.26	.00	.00	.00	.00	.0%
A40105	43401	4000	PUB HEALTH	-826,310.88	-658,548.00	-658,548.00	-1,087,857.00	-1,056,326.00	65.2%
A40105	44401	BTE	HLTH FED	.00	-50,099.00	-72,303.99	-52,099.00	-52,099.00	-27.9%
A40105	44401	SELC	HLTH FED	-4,239.32	-77,267.00	-1,317,213.68	.00	.00	-100.0%
A40105	51005		PERS SERV	.00	.00	.00	.00	.00	.0%
A40105	51005	4000	PERS SERV	247,356.57	285,609.84	285,609.84	376,959.00	376,959.00	32.0%
A40105	51005	4001	PERS SERV	30,502.20	.00	.00	.00	.00	.0%
A40105	51005	TRACE	PERS SERV	84,509.41	.00	.00	.00	.00	.0%
A40105	51010		PT PAY	.00	.00	.00	.00	.00	.0%
A40105	51010	4000	PT PAY	27,001.50	35,518.44	35,518.44	29,900.00	29,900.00	-15.8%
A40105	51015	TRACE	TEMP PAY	10,355.00	.00	.00	.00	.00	.0%
A40105	51020	TRACE	OVERTIME	107,335.36	.00	.00	.00	.00	.0%
A40105	51025	4001	SHIFT PAY	9.75	.00	.00	.00	.00	.0%
A40105	51025	TRACE	SHIFT PAY	51.94	.00	.00	.00	.00	.0%
A40105	52060	4000	Comp Equip	.00	.00	.00	8,000.00	8,000.00	.0%
A40105	54000	4000	TELEPHONE	1,435.74	1,320.00	2,645.00	3,465.00	3,465.00	162.5%
A40105	54005	4000	Off Supp	355.73	200.00	5,200.00	350.00	350.00	-93.3%
A40105	54015	4000	Maint Agmt	.00	.00	960.00	2,860.00	2,860.00	.0%
A40105	54020	4000	POSTAGE	152.19	150.00	150.00	150.00	150.00	.0%
A40105	54020	4001	POSTAGE	212.54	.00	.00	.00	.00	.0%
A40105	54035	4000	ED & TRAIN	.00	500.00	30,200.00	2,500.00	2,500.00	-91.7%
A40105	54040	4000	DUES/MEMBE	2,908.59	2,000.00	2,465.00	2,500.00	2,500.00	25.0%
A40105	54045	4000	Travel	223.37	2,000.00	7,600.00	5,000.00	5,000.00	-5.7%
A40105	54045	DSRIP	Travel	.00	.00	600.00	.00	.00	-100.0%
A40105	54048	4000	Prog Supp	1,985.12	1,000.00	17,323.00	1,000.00	1,000.00	-94.3%
A40105	54048	DSRIP	Prog Supp	28,611.92	.00	199,810.53	.00	.00	-100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A40105	54060	4000	LEGAL ADV	318.68	100.00	.00	100.00	100.00	.0%
A40105	54065	4000	RENT/LEASE	.00	200.00	.00	200.00	200.00	.0%
A40105	54070	4000	INSURANCE	3,739.81	3,872.00	3,872.00	6,656.00	6,656.00	71.9%
A40105	54071	4000	MALP INS	2,430.56	2,431.00	2,431.00	2,552.00	2,552.00	5.0%
A40105	54074	4000	INS-AUTO	.00	.00	.00	867.00	867.00	.0%
A40105	54078	4000	Fuel	39.06	100.00	100.00	100.00	100.00	.0%
A40105	54213	4000	I/D COPIER	1,516.59	991.00	991.00	1,031.00	1,031.00	4.0%
A40105	54444	4000	FEES/PERMI	.00	.00	120.00	5,660.00	5,660.00	.0%
A40105	54815	4000	CONT AGNC	.00	.00	1,124,535.00	.00	.00	-100.0%
A40105	58020	4000	RETIREMENT	50,419.89	32,653.16	32,653.16	52,774.00	52,774.00	61.6%
A40105	58030	4000	FICA	20,391.96	24,512.63	24,512.63	31,125.00	31,125.00	27.0%
A40105	58030	4001	FICA	4,627.21	.00	.00	.00	.00	.0%
A40105	58030	TRACE	FICA	14,509.57	.00	.00	.00	.00	.0%
A40105	58040	4000	WRKS COMP	12,328.72	12,566.00	12,566.00	13,290.00	13,290.00	5.8%
A40105	58060	4000	HEALTH INS	53,796.17	85,547.00	81,646.00	102,351.00	102,351.00	25.4%
A40105	58060	4001	HEALTH INS	-33,507.53	.00	.00	.00	.00	.0%
A40105	58060	TRACE	HEALTH INS	2,236.16	.00	.00	.00	.00	.0%
A40105	58062	4000	DENTAL INS	380.54	522.00	475.00	540.00	540.00	13.7%
A40105	58062	4001	DENTAL INS	193.91	.00	.00	.00	.00	.0%
A40105	58062	TRACE	DENTAL INS	-2,239.45	.00	.00	.00	.00	.0%
A40105	58065	4000	VISION INS	61.02	96.00	86.00	100.00	100.00	16.3%
A40105	58065	4001	VISION INS	39.73	.00	.00	.00	.00	.0%
A40105	58065	TRACE	VISION INS	-.41	.00	.00	.00	.00	.0%
TOTAL HEALTH DEPARTMENT				-162,625.34	-294,024.93	-175,996.07	-489,926.00	-458,395.00	.00 -100.0%
TOTAL HEALTH DEPARTMENT ADMI				-196,450.86	-294,024.93	-376,406.60	-489,926.00	-458,395.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4011	NURSING ADMINISTRATION								
A40115	NURSING ADMINISTRATION								
A40115	41601	4037	PUB HLTH F	-660.53	-11,000.00	-11,000.00	-7,000.00	-7,000.00	-36.4%
A40115	41689	4037	OTHER HLTH	.00	-7,000.00	-7,000.00	.00	.00	-100.0%
A40115	43450	C19VR	OTHER HLTH	.00	-25,000.00	-145,837.98	.00	-26,894.00	-100.0%
A40115	43450	IAP	OTHER HLTH	.00	-31,050.00	-39,226.72	-31,050.00	-31,050.00	-20.8%
A40115	43450	LED	OTHER HLTH	-8,939.57	-40,297.00	-71,654.43	-40,297.00	-40,297.00	-43.8%
A40115	44401	ELC	HLTH FED	.00	-162,419.00	-407,973.97	.00	-22,836.00	-100.0%
A40115	51005	4037	PERS SERV	243,307.66	471,303.56	493,451.56	394,176.00	433,436.00	-16.4%
A40115	51005	STD	PERS SERV	9,039.04	.00	.00	.00	.00	.0%
A40115	51020	COV19	OVERTIME	59,504.14	.00	.00	.00	.00	.0%
A40115	51025	4037	SHIFT PAY	27.55	16.00	16.00	.00	.00	-100.0%
A40115	51025	COV19	SHIFT PAY	270.85	.00	.00	.00	.00	.0%
A40115	51035	4037	OTHER COMP	18,863.71	.00	.00	.00	.00	.0%
A40115	52015	4037	Dept Equip	.00	.00	36,130.00	.00	.00	-100.0%
A40115	54000	4032	TELEPHONE	152.72	264.00	264.00	264.00	264.00	.0%
A40115	54000	4033	TELEPHONE	132.68	132.00	132.00	132.00	132.00	.0%
A40115	54000	4037	TELEPHONE	1,782.36	792.00	792.00	1,068.00	1,068.00	34.8%
A40115	54000	STD	TELEPHONE	154.12	132.00	132.00	.00	.00	-100.0%
A40115	54005	4032	Off Supp	.00	100.00	100.00	100.00	100.00	.0%
A40115	54005	4033	Off Supp	.00	100.00	150.00	100.00	100.00	-33.3%
A40115	54005	4037	Off Supp	94.74	300.00	300.00	300.00	300.00	.0%
A40115	54015	4037	Maint Agmt	1,671.54	7,000.00	5,210.00	12,304.00	12,304.00	75.8%
A40115	54015	STD	Maint Agmt	9,157.50	.00	8,220.00	.00	.00	-100.0%
A40115	54020	4032	POSTAGE	15.44	100.00	100.00	100.00	100.00	.0%
A40115	54020	4033	POSTAGE	118.12	100.00	100.00	100.00	100.00	.0%
A40115	54020	4037	POSTAGE	952.19	300.00	300.00	300.00	300.00	.0%
A40115	54035	4032	ED & TRAIN	.00	100.00	100.00	100.00	100.00	.0%
A40115	54035	4037	ED & TRAIN	.00	50.00	50.00	50.00	50.00	.0%
A40115	54045	4032	Travel	.00	100.00	100.00	100.00	100.00	.0%
A40115	54045	4037	Travel	.00	200.00	700.00	200.00	200.00	.0%
A40115	54048	4032	Prog Supp	.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A40115	54048	4033	Prog Supp	.00	1,500.00	1,450.00	1,500.00	1,500.00	3.4%
A40115	54048	4037	Prog Supp	1,481.26	5,000.00	13,445.00	5,000.00	5,000.00	.0%
A40115	54060	4037	LEGAL ADV	.00	.00	65,226.14	.00	.00	-100.0%
A40115	54065	4037	RENT/LEASE	.00	75.00	75.00	75.00	75.00	.0%
A40115	54067		RP RENT/LE	.00	.00	.00	.00	.00	.0%
A40115	54070	4037	Liab Ins	2,532.52	7,398.00	7,398.00	4,898.00	4,898.00	-33.8%
A40115	54078	4037	Fuel	.00	50.00	50.00	50.00	50.00	.0%
A40115	54092	4037	NURSE INS	.00	625.00	625.00	750.00	750.00	20.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A40115	54092	STD	NURSE INS	122.00	125.00	125.00	.00	.00	-100.0%
A40115	54213	4037	I/D COPIER	432.93	553.00	553.00	827.00	827.00	49.5%
A40115	54615	4037	CNTR MEDCL	.00	400.00	400.00	400.00	400.00	.0%
A40115	54815	4033	CONT AGNC	.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
A40115	54815	4037	CONT AGNC	1,585.13	188.00	9,348.00	7,288.00	7,288.00	-22.0%
A40115	54815	STD	CONT AGNC	.00	15,000.00	6,780.00	9,500.00	9,500.00	40.1%
A40115	58020	4037	RETIREMENT	63,488.18	53,898.30	57,442.30	55,185.00	60,681.00	2.4%
A40115	58030	4037	FICA	19,382.24	36,056.33	37,750.33	30,155.00	33,158.00	-16.4%
A40115	58030	COV19	FICA	8,904.85	.00	.00	.00	.00	.0%
A40115	58030	STD	FICA	671.01	.00	.00	.00	.00	.0%
A40115	58040	4037	WRKS COMP	6,570.18	15,960.00	15,960.00	13,293.00	13,293.00	-16.7%
A40115	58060	4037	HEALTH INS	42,386.43	115,336.00	119,740.00	83,972.00	85,916.00	-27.2%
A40115	58060	COV19	HEALTH INS	28.33	.00	.00	.00	.00	.0%
A40115	58060	STD	HEALTH INS	1,015.22	.00	.00	.00	.00	.0%
A40115	58062	4037	DENTAL INS	280.32	540.00	540.00	473.00	495.00	-12.4%
A40115	58062	COV19	DENTAL INS	.77	.00	.00	.00	.00	.0%
A40115	58062	STD	DENTAL INS	12.20	.00	.00	.00	.00	.0%
A40115	58065	4037	VISION INS	60.44	140.00	140.00	125.00	130.00	-10.7%
A40115	58065	STD	VISION INS	2.60	.00	.00	.00	.00	.0%
TOTAL NURSING ADMINISTRATION				484,600.87	463,168.19	206,702.23	550,538.00	550,538.00	.00 -100.0%
TOTAL NURSING ADMINISTRATION				484,600.87	463,168.19	206,702.23	550,538.00	550,538.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4012	ENVIRONMENTAL HEALTH								
A40125	ENVIRONMENTAL HEALTH								
A40125	41689	EH	OTHER HLTH	-118,548.00	-150,000.00	-150,000.00	-150,000.00	-150,000.00	.0%
A40125	42705	4022	GIFTS/DONA	-323.00	.00	.00	.00	.00	.0%
A40125	42705	EH	GIFTS/DONA	.00	-6,000.00	-6,000.00	.00	.00	-100.0%
A40125	43450	ATU	OTHER HLTH	.00	-29,320.00	-38,253.50	-29,320.00	-29,320.00	-23.4%
A40125	43450	DW	OTHER HLTH	.00	-97,241.00	-121,551.25	-97,241.00	-97,241.00	-20.0%
A40125	43450	EFC	OTHER HLTH	-7,700.00	.00	-76,903.00	.00	.00	-100.0%
A40125	43450	RAB	OTHER HLTH	.00	-14,852.00	-14,852.00	-14,852.00	-14,852.00	.0%
A40125	43450	RAD	OTHER HLTH	.00	-8,075.00	-8,075.00	.00	.00	-100.0%
A40125	43486	EH	ADDIC CONT	.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	.0%
A40125	51005	EH	PERS SERV	315,637.90	384,709.18	384,709.18	452,962.00	408,214.00	17.7%
A40125	51020	EH	OVERTIME	988.96	100.00	100.00	100.00	100.00	.0%
A40125	51025	EH	SHIFT PAY	23.10	.00	.00	.00	.00	.0%
A40125	51035	EH	OTHER COMP	20,582.50	20,000.00	20,000.00	20,000.00	20,000.00	.0%
A40125	52060	EH	Comp Equip	.00	.00	.00	4,000.00	4,000.00	.0%
A40125	54000	4021	TELEPHONE	105.17	800.00	800.00	800.00	800.00	.0%
A40125	54000	EH	CELL/L/DIS	1,436.72	1,500.00	1,551.00	1,644.00	1,644.00	6.0%
A40125	54005	4021	Off Supp	.00	100.00	100.00	100.00	100.00	.0%
A40125	54005	ATU	Off Supp	.00	50.00	.00	50.00	50.00	.0%
A40125	54005	EH	Off Supp	1,817.00	1,000.00	1,200.00	2,050.00	2,050.00	70.8%
A40125	54015	EH	Maint Agmt	.00	.00	960.00	936.00	936.00	.0%
A40125	54020	4021	POSTAGE	812.71	300.00	300.00	300.00	300.00	.0%
A40125	54020	EH	POSTAGE	1,028.88	600.00	600.00	600.00	600.00	.0%
A40125	54020	RAB	POSTAGE	.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A40125	54035	4021	ED & TRAIN	179.00	1,400.00	1,150.00	1,400.00	1,400.00	21.7%
A40125	54035	EH	ED & TRAIN	.00	2,500.00	2,493.00	2,500.00	2,500.00	.3%
A40125	54040	4021	DUES/MEMBE	242.00	250.00	500.00	250.00	250.00	-50.0%
A40125	54040	EH	DUES/MEMBE	.00	50.00	57.00	50.00	50.00	-12.3%
A40125	54045	4021	Travel	652.00	700.00	700.00	700.00	700.00	.0%
A40125	54045	EH	Travel	.00	3,500.00	1,500.00	3,500.00	3,500.00	.0%
A40125	54048	4021	Prog Supp	100.74	600.00	600.00	600.00	600.00	.0%
A40125	54048	ATU	Prog Supp	.00	2,000.00	.00	2,000.00	2,000.00	.0%
A40125	54048	EH	Prog Supp	651.10	600.00	1,728.00	600.00	600.00	-77.7%
A40125	54048	RAB	Prog Supp	.00	12,652.00	12,652.00	12,652.00	8,152.00	.0%
A40125	54060	EH	LEGAL ADV	.00	.00	50.00	.00	.00	-100.0%
A40125	54070	EH	LIAB INS	2,273.33	2,353.00	2,353.00	2,413.00	2,413.00	2.5%
A40125	54074	EH	INS-AUTO	1,080.58	1,119.00	1,119.00	.00	.00	-100.0%
A40125	54078	4021	Fuel	155.21	400.00	400.00	400.00	400.00	.0%
A40125	54078	ATU	Fuel	.00	25.00	.00	25.00	25.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A40125	54078	EH	Fuel	749.83	400.00	475.00	400.00	400.00	-15.8%
A40125	54085	EH	CLOTHING U	244.98	420.00	420.00	420.00	420.00	.0%
A40125	54213	ATU	I/D COPIER	.00	50.00	.00	50.00	50.00	.0%
A40125	54213	EH	I/D COPIER	1,245.80	1,346.00	1,421.00	1,117.00	1,117.00	-21.4%
A40125	54213	RAB	I/D COPIER	.00	700.00	700.00	700.00	700.00	.0%
A40125	54300	4021	Veh. R&M	185.12	500.00	500.00	200.00	200.00	-60.0%
A40125	54300	EH	Veh. R&M	192.53	200.00	200.00	150.00	150.00	-25.0%
A40125	54301	EH	Veh lease	20,667.72	13,285.00	13,285.00	12,175.00	12,175.00	-8.4%
A40125	54615	4021	CNTR MEDCL	1,699.74	1,500.00	1,500.00	1,500.00	1,500.00	.0%
A40125	54615	EH	CNTR MEDCL	129.15	500.00	500.00	500.00	500.00	.0%
A40125	54615	RAB	CNTR MEDCL	.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
A40125	54800	EH	PROG EXP	.00	.00	76,903.00	.00	.00	-100.0%
A40125	54815	EH	CONT AGNC	33.00	600.00	600.00	600.00	600.00	.0%
A40125	58020	EH	RETIREMENT	52,355.79	46,259.47	46,259.47	66,228.00	59,964.00	43.2%
A40125	58030	EH	FICA	25,380.47	30,968.31	30,968.31	36,189.00	32,766.00	16.9%
A40125	58040	EH	WRKS COMP	16,172.14	15,960.00	15,960.00	16,360.00	14,315.00	2.5%
A40125	58060	EH	HEALTH INS	36,211.86	77,364.00	77,364.00	89,320.00	72,297.00	15.5%
A40125	58062	EH	DENTAL INS	543.04	473.00	473.00	540.00	450.00	14.2%
A40125	58065	EH	VISION INS	78.00	65.00	65.00	80.00	60.00	23.1%
TOTAL ENVIRONMENTAL HEALTH				377,085.07	327,410.96	292,581.21	450,748.00	372,635.00	.00 -100.0%
TOTAL ENVIRONMENTAL HEALTH				377,085.07	327,410.96	292,581.21	450,748.00	372,635.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4045	HEALTH EDUCATION								
A40455	HEALTH EDUCATION								
A40455	43450	CSC	OTHER HLTH	-13,174.07	-200,000.00	-386,825.93	-200,000.00	-200,000.00	-48.3%
A40455	43450	GTSC	OTHER HLTH	.00	-56,128.00	-98,839.16	-54,341.00	-54,341.00	-45.0%
A40455	43450	HNP	OTHER HLTH	.00	-116,545.00	-217,348.17	-164,000.00	-164,000.00	-24.5%
A40455	43450	PHCF	OTHER HLTH	.00	.00	-849,912.00	.00	-166,930.00	-100.0%
A40455	43450	RAD	PH Aid	.00	.00	.00	-8,075.00	-8,075.00	.0%
A40455	43450	TBC	OTHER HLTH	.00	-325,000.00	-534,155.59	-325,000.00	-325,000.00	-39.2%
A40455	51005		PERS SERV	38,752.00	306,854.28	797,896.28	365,664.00	491,080.00	-54.2%
A40455	51020		OVERTIME	.00	50.00	50.00	50.00	50.00	.0%
A40455	52005		Off Equip	.00	.00	20,400.00	.00	.00	-100.0%
A40455	52060		Comp Equip	.00	.00	14,647.00	2,000.00	2,000.00	-83.1%
A40455	54000		TELEPHONE	81.00	1,056.00	3,395.00	2,004.00	2,004.00	-41.0%
A40455	54005		Off Supp	.00	1,782.00	18,102.76	4,196.00	4,196.00	-76.8%
A40455	54015		Maint Agmt	.00	.00	3,956.41	1,260.00	1,260.00	-68.2%
A40455	54020		POSTAGE	76.76	867.00	3,303.21	1,255.00	1,255.00	-62.0%
A40455	54035		ED & TRAIN	.00	2,200.00	7,200.00	.00	.00	-100.0%
A40455	54040		DUES/SUB	.00	500.00	750.00	250.00	250.00	-66.7%
A40455	54045		Travel	200.42	8,822.00	44,941.41	6,570.00	6,570.00	-85.4%
A40455	54048		Prog Supp	151.20	92,345.00	176,655.46	65,125.00	65,125.00	-63.7%
A40455	54060		LEGAL ADV	.00	90,050.00	208,788.00	100,074.00	100,074.00	-52.1%
A40455	54065		RENT/LEASE	.00	400.00	400.00	.00	.00	-100.0%
A40455	54078		Fuel	.00	200.00	350.00	.00	.00	-100.0%
A40455	54213		I/D COPIER	262.50	1,051.00	2,571.62	900.00	900.00	-65.0%
A40455	54815		CONT AGNC	.00	100,000.00	170,545.73	101,000.00	101,000.00	-40.8%
A40455	58020		RETIREMENT	5,628.47	35,283.40	113,553.40	51,200.00	68,758.00	-54.9%
A40455	58030		FICA	3,075.81	23,478.71	61,043.71	27,977.00	37,572.00	-54.2%
A40455	58040		WRKS COMP	.00	11,671.00	26,664.00	14,315.00	24,540.00	-46.3%
A40455	58060		HEALTH INS	15,320.29	83,695.00	227,983.00	68,157.00	72,240.00	-70.1%
A40455	58062		DENTAL INS	.00	450.00	1,125.00	540.00	593.00	-52.0%
A40455	58065		VISION INS	.00	100.00	250.00	120.00	120.00	-52.0%
TOTAL HEALTH EDUCATION				50,374.38	63,182.39	-182,508.86	61,241.00	61,241.00	.00 -100.0%
TOTAL HEALTH EDUCATION				50,374.38	63,182.39	-182,508.86	61,241.00	61,241.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4046	PRE-K PHCP (4050 AUD)								
A40465	PrK Supportive Hlth Svcs								
A40465	41689	PREK	OTHER HLTH	-525,282.68	-425,000.00	-425,000.00	-450,000.00	-450,000.00	5.9%
A40465	43277	PREK	EDUC HANDI	-1,170,210.90	-1,088,850.00	-1,088,850.00	-1,398,000.00	-1,398,000.00	28.4%
A40465	51005	PREK	PERS SERV	24,454.20	22,132.64	22,132.64	.00	.00	-100.0%
A40465	51010	PREK	PT PAY	17,376.42	35,687.60	35,687.60	38,709.00	38,709.00	8.5%
A40465	54000	PREK	CELL/L/DIS	173.60	447.00	447.00	519.00	519.00	16.1%
A40465	54005	PREK	Off Supp	31.60	100.00	100.00	100.00	100.00	.0%
A40465	54015	PREK	Maint Agmt	9,504.00	9,504.00	9,582.60	9,504.00	9,504.00	-.8%
A40465	54020	PREK	POSTAGE	143.60	100.00	100.00	100.00	100.00	.0%
A40465	54045	PREK	Travel	413.17	1,000.00	1,000.00	1,000.00	1,000.00	.0%
A40465	54213	PREK	I/D COPIER	714.17	553.00	553.00	736.00	736.00	33.1%
A40465	54445	PREK	TUITION	1,660,108.26	1,675,000.00	1,675,000.00	2,000,000.00	2,000,000.00	19.4%
A40465	54800	PREK	PROG EXP	121,903.73	100,000.00	99,921.40	350,000.00	350,000.00	250.3%
A40465	54815	PREK	CONT AGNC	94.00	94.00	94.00	94.00	94.00	.0%
A40465	58020	PREK	RETIREMENT	3,823.04	6,616.10	6,616.10	5,419.00	5,419.00	-18.1%
A40465	58030	PREK	FICA	2,495.89	4,423.30	4,423.30	2,961.00	2,961.00	-33.1%
A40465	58040	PREK	WRKS COMP	2,019.49	1,993.00	1,993.00	1,020.00	1,020.00	-48.8%
A40465	58060	PREK	HEALTH INS	5,779.40	.00	3,901.00	.00	.00	-100.0%
A40465	58062	PREK	DENTAL INS	45.48	.00	47.00	.00	.00	-100.0%
A40465	58065	PREK	VISION INS	9.50	.00	10.00	.00	.00	-100.0%
TOTAL PrK Supportive Hlth Sv				153,595.97	343,800.64	347,758.64	562,162.00	562,162.00	.00 -100.0%
TOTAL PRE-K PHCP (4050 AUD)				153,595.97	343,800.64	347,758.64	562,162.00	562,162.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4059	EARLY INTERVENTION PROGRAM								
A40595	EARLY INTERVENTION PROGRAM								
A40595	41621	4052	EIP FEES	-27,558.00	-40,000.00	-40,000.00	-40,000.00	-40,000.00	.0%
A40595	41621	4055	EIP FEES	-172,705.14	-400,000.00	-400,000.00	-280,000.00	-280,000.00	-30.0%
A40595	41689	4052	OTHER HLTH	-281,149.00	-195,000.00	-195,000.00	-480,000.00	-480,000.00	146.2%
A40595	43450	4052	OTHER HLTH	-42,723.20	-59,400.00	-59,400.00	-58,800.00	-58,800.00	-1.0%
A40595	44451	CSH	EIP	-5,770.00	-23,080.00	-40,390.00	-23,080.00	-23,080.00	-42.9%
A40595	44451	CSN	EIP	.00	-27,249.00	-52,794.75	-27,249.00	-27,249.00	-48.4%
A40595	51005	4052	PERS SERV	205,874.72	246,092.08	246,092.08	260,768.00	260,768.00	6.0%
A40595	51005	4055	PERS SERV	306,069.18	316,535.44	316,535.44	210,979.00	210,979.00	-33.3%
A40595	51010	4055	PT PAY	39,383.24	108,106.96	108,106.96	156,646.00	156,646.00	44.9%
A40595	51020	4055	OVERTIME	613.92	.00	.00	.00	.00	.0%
A40595	51025	4052	SHIFT PAY	4.80	.00	.00	.00	.00	.0%
A40595	52060	4052	Comp Equip	.00	.00	.00	2,000.00	2,000.00	.0%
A40595	54000	4052	TELEPHONE	1,960.32	660.00	660.00	732.00	732.00	10.9%
A40595	54000	4055	TELEPHONE	5,394.48	5,000.00	4,742.00	5,000.00	5,000.00	5.4%
A40595	54005	4052	Off Supp	137.76	500.00	500.00	1,100.00	1,100.00	120.0%
A40595	54005	4055	Off Supp	139.80	500.00	500.00	500.00	500.00	.0%
A40595	54015	4052	Maint Agmt	7,168.50	7,710.00	7,710.00	7,780.00	7,780.00	.9%
A40595	54015	4055	Maint Agmt	10,379.50	15,000.00	16,308.00	13,510.00	13,510.00	-17.2%
A40595	54020	4052	POSTAGE	492.32	500.00	500.00	500.00	500.00	.0%
A40595	54035	4052	ED & TRAIN	.00	100.00	100.00	100.00	100.00	.0%
A40595	54035	4055	ED & TRAIN	.00	2,500.00	2,500.00	2,500.00	2,500.00	.0%
A40595	54045	4052	Travel	1,525.77	2,100.00	2,100.00	2,100.00	2,100.00	.0%
A40595	54045	4055	Travel	4,924.11	11,500.00	9,750.00	13,500.00	13,500.00	38.5%
A40595	54048	4052	Prog Supp	1,259.46	200.00	350.00	200.00	200.00	-42.9%
A40595	54048	4055	Prog Supp	.00	.00	700.00	.00	.00	-100.0%
A40595	54065	4052	RENT/LEASE	.00	75.00	75.00	75.00	75.00	.0%
A40595	54070	4052	INSURANCE	3,104.85	3,214.00	3,214.00	3,295.00	3,295.00	2.5%
A40595	54078	4052	Fuel	.00	50.00	50.00	50.00	50.00	.0%
A40595	54078	4055	Fuel	36.82	50.00	50.00	50.00	50.00	.0%
A40595	54213	4052	I/D COPIER	714.24	553.00	553.00	736.00	736.00	33.1%
A40595	54300	4052	Veh. R&M	287.82	500.00	500.00	.00	.00	-100.0%
A40595	54300	4055	Veh. R&M	246.63	50.00	50.00	.00	.00	-100.0%
A40595	54301	4055	Veh lease	5,751.84	1,182.00	1,182.00	.00	.00	-100.0%
A40595	54444	4055	FEES/PERMI	339.50	115.00	115.00	115.00	115.00	.0%
A40595	54615	4052	CNTR MEDCL	57,728.11	120,000.00	120,000.00	120,000.00	120,000.00	.0%
A40595	54800	4052	PROG EXP	.00	1,600.00	1,600.00	1,600.00	1,600.00	.0%
A40595	54815	4052	CONT AGNC	94.00	94.00	94.00	94.00	94.00	.0%
A40595	58020	4052	RETIREMENT	33,334.25	28,160.41	28,160.41	36,507.00	36,507.00	29.6%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A40595	58020	4055	RETIREMENT	51,124.05	48,588.56	48,588.56	51,468.00	51,468.00	5.9%
A40595	58030	4052	FICA	16,218.92	18,827.08	18,827.08	19,949.00	19,949.00	6.0%
A40595	58030	4055	FICA	25,819.19	32,485.42	32,485.42	28,123.00	28,123.00	-13.4%
A40595	58040	4052	WRKS COMP	10,107.58	10,973.00	10,973.00	8,179.00	8,179.00	-25.5%
A40595	58040	4055	WRKS COMP	16,151.87	15,940.00	15,940.00	13,273.00	13,273.00	-16.7%
A40595	58060	4052	HEALTH INS	53,604.71	80,613.00	80,613.00	54,117.00	54,117.00	-32.9%
A40595	58060	4055	HEALTH INS	27,863.53	25,788.00	25,788.00	26,691.00	26,691.00	3.5%
A40595	58062	4052	DENTAL INS	316.44	360.00	360.00	270.00	270.00	-25.0%
A40595	58062	4055	DENTAL INS	361.76	360.00	360.00	225.00	225.00	-37.5%
A40595	58065	4052	VISION INS	49.00	40.00	40.00	60.00	60.00	50.0%
A40595	58065	4055	VISION INS	58.50	60.00	60.00	30.00	30.00	-50.0%
TOTAL EARLY INTERVENTION PRO				358,736.15	361,953.95	319,248.20	133,693.00	133,693.00	.00 -100.0%
TOTAL EARLY INTERVENTION PRO				358,736.15	361,953.95	319,248.20	133,693.00	133,693.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County Mental Health Department – A4310-4320

Department: Mental Health

The Cortland County Mental Health Department (CCMHD) serves to coordinate the **Local Government Unit (LGU)** as mandated by New York State, to ensure the provision of mental hygiene services to the residents of Cortland County (New York Mental Hygiene Law 41.11). CCMHD operates three outpatient mental health licensed programs directly to support the community needs. In addition to assuring that there is a system of comprehensive care in place to serve special needs populations, the LGU must also have a system in place to provide for involuntary hospitalizations and transports under sections 9.45 and 9.37 of Mental Hygiene Law, and coordinate competency evaluations and habilitation per CPL 730 for the courts. The LGU must provide an Assisted Outpatient Treatment Program (AOT) per section 9.60 and Single Points of Access (SPOA) for children and adult services to manage access to intensive programs and support coordination of care.

Mental Health Clinic is the largest program to assist individuals with mental health needs to become more functional in emotional, cognitive, social, educational and/or self-care areas. Currently included in this service is the mandated provision of Jail services, assessment for need of Assisted Outpatient Treatment (AOT) and completion of competency evaluations (730 orders) in addition to outpatient mental health treatment for over 1000 patients annually. The Mental Health Clinic is licensed by the New York State *Office of Mental Health* (OMH) to provide clinical therapeutic services, psychiatric evaluation and treatment, psychosocial evaluation and treatment, psychological services, psychopharmacology, psychotherapy and telehealth for all ages. The clinic has specialized treatment groups for individuals who have been domestically violent, parenting groups, adult and adolescent dialectical behavior therapy, *Treatment, Evaluation and Education for Sexual Offenders* (TEESO) group and a *Nonviolent Alternatives Program* (NAP) group. The program serves a significant population of at-risk individuals regardless of their ability to pay or type of insurance. In Cortland County the clinic provides significant value added services that are the responsibility of the county to ensure is available to County residents. Jail services, Court Ordered Evaluations, pick-up and hospitalization orders, Assisted Outpatient Treatment Assessments, treatment services for sex offenders, individuals mandated to treatment for domestic violence, and those waivered from work requirements and referred to the clinic by DSS to address mental health issues impacting their ability are all ongoing therapeutic requirements currently integrated into the clinic budget.
In addition to clinic services, Cortland County Mental Health Clinic Staff have responded on an emergency basis to the needs of other county departments and employees to provide supportive counseling, postvention support, and linkage to longer term services after traumatic events. The Cortland County Mental Health Clinic continues to serve any county resident regardless of their ability to pay. Private agencies are no longer under such mandates, and can refuse certain insurance coverages that provide insufficient reimbursement. All behavioral health providers are involved in the ongoing Medicaid Managed Care Transformation with the long range goal to payment models such as Value Based Payments, where providers are networked to care for individuals and paid (or held at risk) for their patients achieving quality outcomes. Cortland County is active in state and regional planning for these changes, and is part of a working group exploring the benefits and viability of inter-municipal agreements where county clinics from across the state would potentially form partnerships to enhance efficiencies and create shared savings in providing services.

The Horizon House Continuing Day Treatment (CDT) Program is an intensive therapeutic program licensed by the New York State Office of Mental Health that provides active treatment and rehabilitative services for highest risk individuals with chronic mental health needs in the community. The program is designed to maintain or enhance current levels of functioning and skills for participants. Required services of the program include: assessment and treatment planning, discharge planning, medication therapy, medication education, case management, health screening and referral, psychiatric rehabilitation, supportive skills training, activity therapy, individual and group therapies, crisis intervention services and clinical support services.

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The **Family Support Services** (FSS) Program is a community-based support that provides services to the families parenting children and youth experiencing emotional, behavioral and /or social difficulties. FSS offers flexible, individualized programming that builds on the strengths of families, and strives to empower families. The core services that are available to families include: 1) family peer support; 2) skill-building; 3) licensed evaluation and assessment, psychotherapy and crisis intervention (Other Licensed Practitioner service); 4) community and psychiatric supports and treatment; and 5) respite services. FSS has adapted to the changes in NYS under the early and periodic screening, diagnostic and treatment (EPSDT) federal Medicaid benefits. FSS now offers Children and Family Treatment and Support Services (CFTSS) and successfully obtained OMH licensure as a Children's Mental Health Rehabilitation Services Program (CMHRS) in 2021. FSS was honored to contract with Cortland DSS to support their Prevention programing requirements using this CFTSS services model of evidenced based care. The **Children and Youth Respite Program** had previously been an integrated component of Family Support, but was split off into a separate program in 2017 to comply with changing NY State regulations and is supported by state aide. The program serves children and youth with a serious emotional disturbance (SED) and looks to stabilize functioning across environments. The program provides one to one and group opportunities for respite based upon the needs of the individual.

The **Single Point of Access** (SPOA) is a state mandated process that provides county residents integrated access to a range of intensive mental health supports. The program is entirely funded by new York State Aid, and serves as a collaborative process to assess needs, determine eligibility for intensive mental health services, manage waiting lists, and problem solve barriers to access. There are separate SPOA groups for adults and children made up of community leaders from provider agencies and service systems.

The **Prevention Services for Youth** (PSY) Program serves a broad range of community needs specific to youth, including assessment and coordination in the community to determine the extent and nature of unmet needs/barriers relating to mental hygiene services. The program also provides technical assistance to schools/youth and community based organizations to find and develop validated programs to promote positive mental health, and provides support and coordination to build and/or strengthen community capacity as it relates to MH and youth development issues through community forums, training, and information sharing. In 2021 PSY & SPOA helped to lead a NYS OMH System of Care (SOC) cross department and interagency collaboration across Cortland toward improving youth access to care and services.

Mandates Overview Behavioral Health

Every county in New York State is required to have a Local Government Unit (LGU), for the purposes of local planning and to receive and manage New York State Aid **($2,801,617 in 2021)** for Mental Health, Chemical Dependency and Developmental Disability Services. Every county must have supports available to their County Jail to assess inmate safety and coordinate around special needs related to the behavioral health of their inmates. The Cortland County Mental Health Department provides staffing and resources for 24 hour on call access to safety evaluation. The County Sheriff would need to provide these services if Mental Health did not. Every county is mandated to have a Single Point of Access (SPOA) to manage access to the highest level mental health services and coordinate planning around mental health needs. The county must also have a designated Assisted Outpatient Treatment (AOT) Coordinator and provide specialized assessments to the county court systems (competency to stand trial, Psychological, AOT). The Mental Health Department also funds drug and alcohol evaluations that support diversion of inmates from County Jail to treatment.

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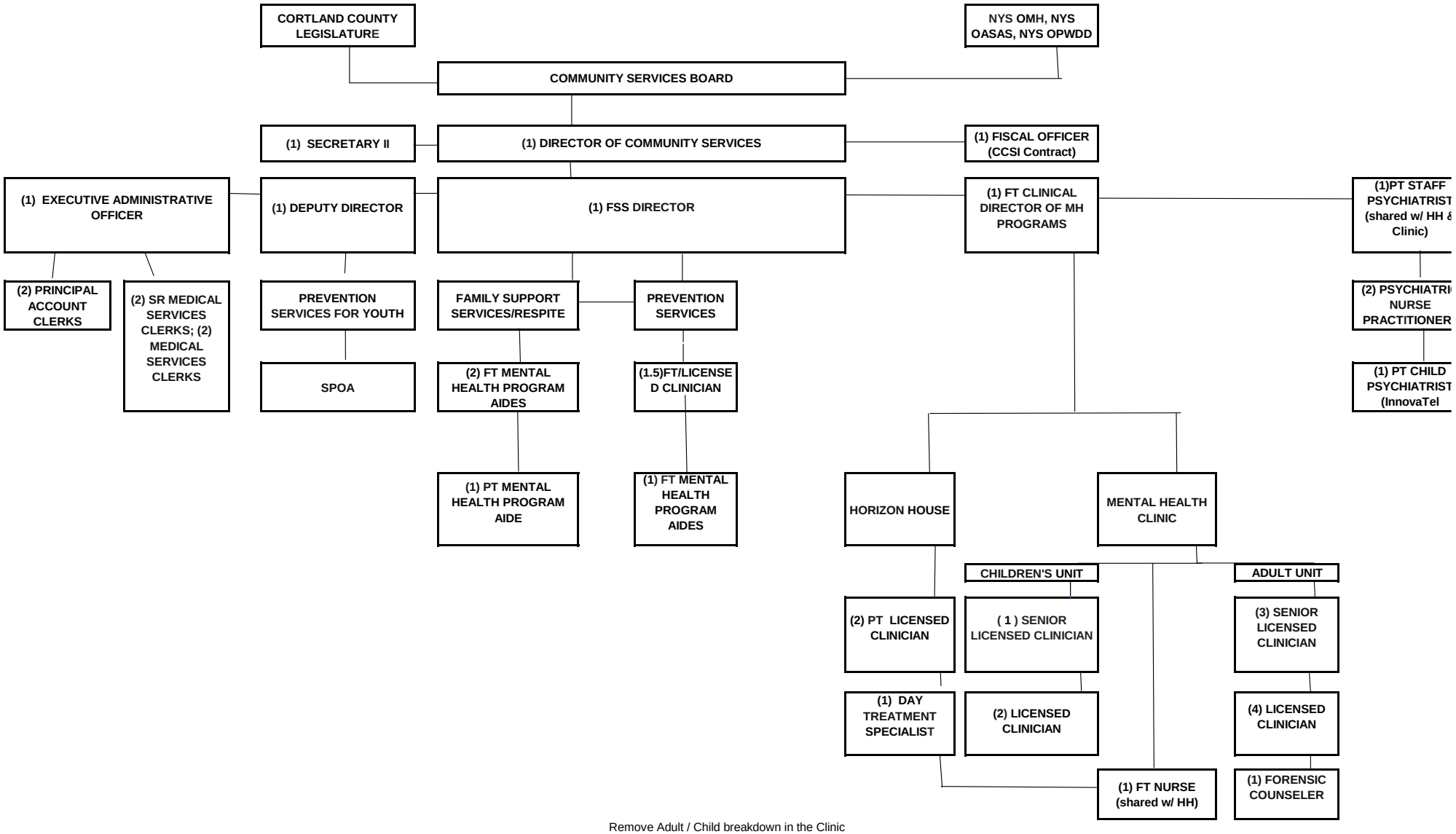
CORTLAND COUNTY MENTAL HEALTH DEPARTMENT



Remove Adult / Child breakdown in the Clinic
HH has .5 FTE Senior Licensed Clinician and .5 FTE Licensed Clinician

Clinic has 4.5 Senior Licensed Clinician and 8.5 Licensed Clinicians

LMSW = Licensed Clinician
LCSW=R = Senior Licensed Clinician

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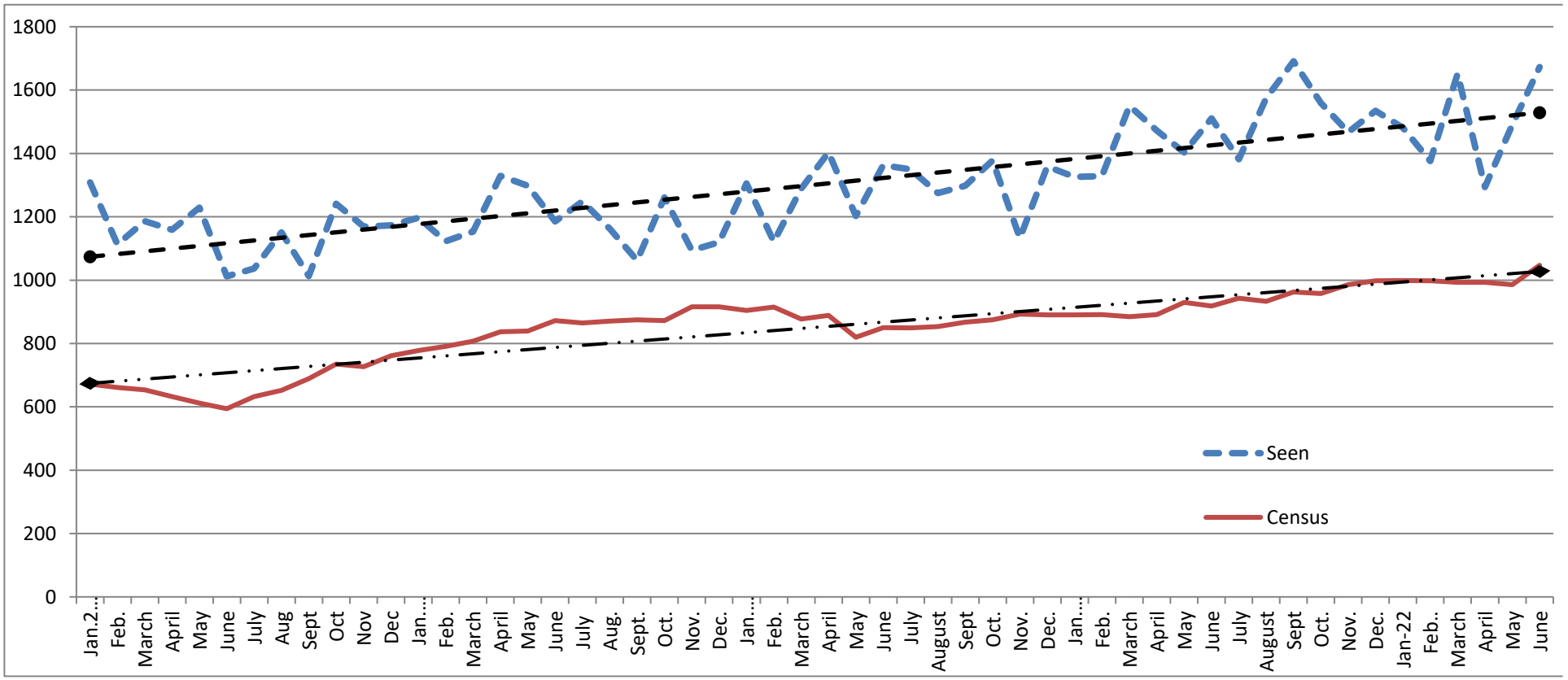
Cortland County Mental Health Department – A4310-4320

		2014	2015	2016	2017	2018	2019	2020	2021
Mental Health Outpatient Clinic									
Total Visits		13,565	14,832	14,395	15,373	13,792	14,233	15,475	17799
Admits		451	345	310	452	291	480	402	494
Discharges		488	582	248	525	332	365	296	412
Patient Census under 17 years old		97	92	107	109	115	124	148	123
Patient Census over 18 years old		636	602	653	599	660	792	708	793
Horizon House Continuing Day Treatment									
Average Daily Attendance		14	15	14	13	13	15	*5	6
Monthly Average Service Hours		914	990	961	1,009	999	1,161	*621.86	622
Program Census		27	29	30	24	26	28	*32	32
Total Number of Clients Served		34	35	34	47	40	31	*37	38
*Statistics impacted due to COVID									
Jail Services									
Number of Inmates Seen		210	352*	371	421	450	*150	291	300
Number of Visits		1,452	995	1,126	1,168	1,095	275		
*Some duplicated counts across months									
730 Evaluations									
Number of Evaluations		8	8	10	13	15	7	6	6
Estimated Number of Hours		80	80	100	130	150	70	60	12
Single Point Of Access - Children									
	Applied	58	59	72	62	76	46	13	33
	Eligible	56	55	65	55	65	42	12	33
Residential Treatment Facility									
	Referred	2	2	5	9	6	3	4	
	Eligible	1	2	3	5	4	2	4	
Family Support Services									
Clients Served		194	209	194	187	203	180	88	35
Families Served		58	63	61	60	58	51	26	30
Number of new clients		88	87	84	65	75	50	0	22
Number of new families		26	26	26	20	22	15	0	20
Drop-in Respite hours		1,096	1,123	1,096	1,092	997	907	171	
One-on-One Respite hours		1,154	953	1,111	1,011	980	809		
TEAM Parents hours		912	792	882	832	773	859		0
Parent Education Groups offered		22	21	22	21	18	19	4	N/A

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

All Program Clients Seen from 2018 to present



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4310	MENTAL HEALTH								
A431042	MENTAL HEALTH CENTER								
A431042	41620	4200	MH FEES	-2,204,262.46	-2,455,370.00	-2,455,370.00	-2,504,477.00	-2,504,477.00	2.0%
A431042	41620	DSRIP	MH FEES	-866.32	-30,000.00	-30,000.00	-30,000.00	-30,000.00	.0%
A431042	42401		INT & EARN	-39.41	.00	.00	.00	.00	.0%
A431042	42701	4200	MA INJ REI	.00	-3,000.00	-3,000.00	-3,000.00	-3,000.00	.0%
A431042	42705	HEAL	GIFTS/DONA	-116,519.92	-208,000.00	-208,000.00	.00	.00	-100.0%
	TOTAL MENTAL HEALTH CENTER			-2,321,688.11	-2,696,370.00	-2,696,370.00	-2,537,477.00	-2,537,477.00	.00 -100.0%
A431043	MENTAL HEALTH CENTER								
A431043	43490	4200	MH Clinic	-1,391,652.00	-50,000.00	-50,000.00	-17,127.00	-17,127.00	-65.7%
A431043	43601		MED ASSIST	-47,464.90	-47,464.90	-47,464.90	-47,465.00	-47,465.00	.0%
	TOTAL MENTAL HEALTH CENTER			-1,439,116.90	-97,464.90	-97,464.90	-64,592.00	-64,592.00	.00 -100.0%
A431044	FED AID								
A431044	44490	4200	MH FED SAL	-71,222.00	.00	-29,500.00	.00	.00	-100.0%
A431044	44601		MED ASSIST	-47,464.89	-47,464.89	-47,464.89	-47,465.00	-47,465.00	.0%
	TOTAL FED AID			-118,686.89	-47,464.89	-76,964.89	-47,465.00	-47,465.00	.00 -100.0%
A43105	MENTAL HEALTH CENTER								
A43105	43089		GEN GOVERN	.00	.00	-10,000.00	.00	.00	-100.0%
A43105	51005	4200	PERS SERV	1,303,010.23	1,427,200.75	1,456,700.75	1,566,129.76	1,566,129.76	7.5%
A43105	51005	4202	PERS SERV	36,970.41	.00	.00	.00	.00	.0%
A43105	51010	4200	PT PAY	179,324.27	150,357.79	150,357.79	165,947.50	165,947.50	10.4%
A43105	51015	4200	TEMP PAY	.00	.00	.00	.00	.00	.0%
A43105	51020	4200	OVERTIME	.00	2,900.00	2,900.00	2,900.00	2,900.00	.0%
A43105	51025	4200	SHIFT PAY	200.10	252.00	252.00	452.25	452.25	79.5%
A43105	51035	4200	OTHER COMP	10,270.62	7,150.00	7,150.00	.00	.00	-100.0%
A43105	52060	4200	Comp Equip	8,884.04	.00	900.00	4,500.00	4,500.00	59.0%
A43105	54000	4200	TELEPHONE	7,527.76	9,672.00	9,672.00	7,140.00	7,140.00	-26.2%
A43105	54001	4200	COPY/PRINT	.00	100.00	100.00	100.00	100.00	.0%
A43105	54004	4200	SOFTWARE	1,069.60	.00	.00	.00	.00	.0%
A43105	54005	4200	Off Supp	3,547.67	4,215.00	4,215.00	5,715.00	5,715.00	-37.2%
A43105	54006	4200	Med Supp	1,076.60	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A43105	54007	4200	Jan Supp	409.29	300.00	300.00	500.00	500.00	57.7%
A43105	54015	4200	Maint Agmt	28,507.59	30,000.00	40,000.00	93,737.00	93,737.00	134.3%
A43105	54020	4200	POSTAGE	1,689.34	2,700.00	2,700.00	2,000.00	2,000.00	-25.9%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A43105	54025	4200	UTILITIES	10,582.74	11,970.00	11,970.00	13,000.00	13,000.00	8.6%
A43105	54035		ED & TRAIN	.00	.00	10,000.00	.00	.00	-100.0%
A43105	54035	4200	ED & TRAIN	8,922.70	1,000.00	1,000.00	2,000.00	2,000.00	100.0%
A43105	54040	4200	DUES/MEMBE	3,255.00	3,315.00	3,315.00	3,000.00	3,000.00	-9.5%
A43105	54045	4200	Travel	250.00	200.00	200.00	750.00	750.00	275.0%
A43105	54055	4200	PROF SERV	75,511.67	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A43105	54055	HEAL	PROF SERV	123,152.85	208,000.00	208,000.00	.00	.00	-100.0%
A43105	54060	4200	LEGAL ADV	.00	100.00	100.00	100.00	100.00	.0%
A43105	54067	4200	RP RENT/LE	63,188.40	54,434.00	54,434.00	57,700.00	57,700.00	6.0%
A43105	54070	4200	INSURANCE	1,130.70	1,200.00	1,200.00	1,267.00	1,267.00	5.6%
A43105	54071	4200	MALP INS	45,399.20	45,399.00	45,399.00	47,669.15	47,669.15	5.0%
A43105	54079	4200	FUEL-OUTSD	.00	100.00	100.00	100.00	.00	.0%
A43105	54213		I/D COPIER	.00	.00	.00	.00	.00	.0%
A43105	54213	4200	I/D COPIER	2,246.04	2,256.00	2,256.00	2,820.00	2,820.00	25.0%
A43105	54504		CLINIC EXP	47,464.90	47,464.90	47,464.90	47,465.00	47,465.00	.0%
A43105	54615	4200	CNTR MEDCL	110,071.85	172,960.00	162,060.00	.00	.00	-100.0%
A43105	54800	4200	PROG EXP	.00	25.00	25.00	25.00	25.00	.0%
A43105	58020	4200	RETIREMENT	206,761.05	181,404.98	181,404.98	242,960.13	242,960.13	33.9%
A43105	58030	4200	FICA	108,909.53	121,471.33	121,471.33	132,760.36	132,760.36	9.3%
A43105	58030	4202	FICA	2,804.78	.00	.00	.00	.00	.0%
A43105	58040	4200	WRKS COMP	49,703.98	49,054.55	49,054.55	51,082.05	51,082.05	4.1%
A43105	58060	4200	HEALTH INS	225,741.62	257,928.42	257,928.42	239,824.50	239,824.50	-7.0%
A43105	58060	4202	HEALTH INS	751.39	.00	.00	.00	.00	.0%
A43105	58062	4200	DENTAL INS	1,693.03	1,894.14	1,894.14	1,937.45	1,937.45	2.3%
A43105	58062	4202	DENTAL INS	9.10	.00	.00	.00	.00	.0%
A43105	58065	4200	VISION INS	340.05	411.40	411.40	420.81	420.81	2.3%
A43105	58065	4202	VISION INS	1.86	.00	.00	.00	.00	.0%
TOTAL MENTAL HEALTH CENTER				2,670,379.96	2,800,436.26	2,829,936.26	2,699,002.96	2,698,902.96	.00 -100.0%
A43115	Mental Health Administration								
A43115	42705	HEAL	GIFTS/DONA	.00	.00	.00	-548,500.00	-548,500.00	.0%
A43115	43490		MH PROGRAM	.00	-1,122,302.00	-1,351,997.00	-1,334,870.00	-1,334,870.00	11.5%
A43115	43491		MENTAL RET	.00	-28,502.00	-28,502.00	-28,502.00	-28,502.00	.0%
A43115	43492		OASAS	.00	-1,347,297.00	-1,443,722.00	-1,461,410.00	-1,461,410.00	5.2%
A43115	44089	ARP	FED REV	.00	.00	-100,000.00	.00	.00	-100.0%
A43115	44490		MH FEDERAL	.00	-125,000.00	-125,000.00	-125,000.00	-125,000.00	.0%
A43115	51005		PERS SERV	.00	163,490.84	163,490.84	180,072.08	180,072.08	10.1%
A43115	52320		BLDG IMPRV	.00	.00	.00	.00	.00	.0%
A43115	52320	ARP	BLDG IMPRV	.00	.00	2,000,000.00	.00	.00	-100.0%
A43115	54000		TELEPHONE	.00	1,200.00	1,200.00	500.00	500.00	-58.3%
A43115	54001		COPY/PRINT	.00	50.00	50.00	50.00	50.00	.0%
A43115	54005		Off Supp	.00	1,000.00	1,078.00	500.00	500.00	-50.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A43115	54007		Jan Supp	.00	225.00	225.00	100.00	100.00	-55.6%
A43115	54015		Maint Agmt	.00	2,840.00	2,840.00	2,100.00	2,100.00	-26.1%
A43115	54025		UTILITIES	.00	1,330.00	1,330.00	1,500.00	1,500.00	12.8%
A43115	54035	DSHP	ED & TRAIN	.00	.00	25,000.00	.00	25,000.00	-100.0%
A43115	54040		DUES/MEMBE	.00	5,463.00	5,463.00	7,728.00	7,728.00	41.5%
A43115	54045		Travel	.00	600.00	600.00	600.00	600.00	.0%
A43115	54055		PROF SERV	.00	167,150.00	167,150.00	177,650.00	177,650.00	6.3%
A43115	54067		RP RENT/LE	.00	8,766.00	8,766.00	9,292.00	9,292.00	6.0%
A43115	54078		Fuel	.00	100.00	100.00	100.00	100.00	.0%
A43115	54615		CNTR MEDCL	.00	10,000.00	10,000.00	10,000.00	10,000.00	.0%
A43115	54815	4208	CONT AGNC	.00	945,782.00	1,025,347.00	1,037,449.00	1,140,991.00	5.1%
A43115	54815	4211	CONT AGNC	.00	98,237.00	102,216.00	103,542.00	.00	5.4%
A43115	54815	4213	CONT AGNC	.00	1,064,584.00	1,118,673.00	1,122,818.00	1,122,818.00	5.4%
A43115	54815	4216	CONT AGNC	.00	215,060.00	224,465.00	224,465.00	224,465.00	4.3%
A43115	54815	4219	CONT AGNC	.00	40,454.00	42,092.00	42,092.00	42,092.00	4.0%
A43115	54815	4221	CONT AGNC	.00	20,010.00	20,820.00	20,820.00	20,820.00	4.0%
A43115	54815	4222	CONT AGNC	.00	28,206.00	29,447.00	29,447.00	29,447.00	4.0%
A43115	54815	4227	CONT AGNC	.00	10,100.00	10,509.00	10,509.00	10,509.00	4.0%
A43115	54815	427V	CONT AGNC	.00	12,120.00	12,611.00	12,611.00	12,611.00	4.1%
A43115	54815	ARP	CONT AGNC	.00	.00	100,000.00	.00	.00	-100.0%
A43115	54815	HEAL	CONT AGNC	.00	.00	.00	548,500.00	548,500.00	.0%
A43115	54815	VET	CONT AGNC	.00	.00	175,000.00	100,000.00	100,000.00	33.3%
A43115	58020		RETIREMENT	.00	18,707.13	18,707.13	25,210.09	25,210.09	34.8%
A43115	58030		FICA	.00	12,507.05	12,507.05	13,775.51	13,775.51	10.1%
A43115	58040		WRKS COMP	.00	4,588.50	4,588.50	4,908.00	4,908.00	7.0%
A43115	58060		HEALTH INS	.00	16,651.05	16,651.05	9,331.78	9,331.78	-44.0%
A43115	58062		DENTAL INS	.00	135.36	135.36	108.29	108.29	-20.0%
A43115	58065		VISION INS	.00	29.40	29.40	23.52	23.52	-20.0%
A43115	99610	DSHP	Approp Res	.00	.00	.00	.00	-25,000.00	.0%
TOTAL Mental Health Administ				.00	226,285.33	2,251,870.33	197,520.27	197,520.27	.00 -100.0%
TOTAL MENTAL HEALTH				-1,209,111.94	185,421.80	2,211,006.80	246,989.23	246,889.23	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4313	Single Point of Access							
A43135	Single Point of Access							
A43135	43490	MH PROGRAM	.00	-60,908.00	-63,375.00	-63,375.00	-63,375.00	4.1%
A43135	51005	PERS SERV	.00	59,091.21	59,091.21	60,496.89	60,496.89	2.4%
A43135	54000	TELEPHONE	.00	60.00	60.00	60.00	60.00	.0%
A43135	54001	COPY/PRINT	.00	250.00	250.00	250.00	250.00	.0%
A43135	54005	Off Supp	.00	250.00	2,467.00	150.00	150.00	-40.0%
A43135	54015	Maint Agmt	.00	30.00	30.00	48.00	48.00	60.0%
A43135	54020	POSTAGE	.00	10.00	10.00	.00	.00	-100.0%
A43135	54025	UTILITIES	.00	400.00	400.00	400.00	400.00	.0%
A43135	54035	ED & TRAIN	.00	250.00	250.00	300.00	300.00	20.0%
A43135	54040	DUES/MEMBE	.00	.00	4,000.00	.00	.00	-100.0%
A43135	54045	Travel	.00	150.00	350.00	300.00	300.00	100.0%
A43135	54067	RP RENT/LE	.00	1,665.00	1,665.00	1,765.00	1,765.00	6.0%
A43135	54070	LIAB INS	.00	31.00	31.00	32.00	32.00	3.2%
A43135	54074	INS-AUTO	.00	15.00	15.00	15.00	15.00	.0%
A43135	54078	Fuel	.00	70.00	70.00	.00	.00	-100.0%
A43135	54213	I/D COPIER	.00	60.00	60.00	60.00	60.00	.0%
A43135	54815	CONT AGNC	.00	12,000.00	7,600.00	.00	.00	-100.0%
A43135	58020	RETIREMENT	.00	6,761.40	6,761.40	8,469.56	8,469.56	25.3%
A43135	58030	FICA	.00	4,520.47	4,520.47	4,628.01	4,628.01	2.4%
A43135	58040	WRKS COMP	.00	2,194.50	2,194.50	2,249.50	2,249.50	2.5%
A43135	58060	HEALTH INS	.00	.00	.00	17,023.44	17,023.44	.0%
A43135	58062	DENTAL INS	.00	.00	.00	90.24	90.24	.0%
A43135	58065	VISION INS	.00	.00	.00	19.60	19.60	.0%
TOTAL Single Point of Access			.00	26,900.58	26,450.58	32,982.24	32,982.24	.00 -100.0%
TOTAL Single Point of Access			.00	26,900.58	26,450.58	32,982.24	32,982.24	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4314	FAMILY SUPPORT SERVICES								
A431442	MENTAL HEALTH CENTER								
A431442	41620	4204	MH FEES	-9,912.67	-31,300.00	-31,300.00	-40,000.00	-40,000.00	27.8%
A431442	41620	42RS	MH FEES	-7,787.77	-155,154.00	-155,154.00	.00	.00	-100.0%
A431442	42770	4204	OTH UNC RV	.00	.00	.00	-168,408.00	-168,408.00	.0%
A431442	42770	42RS	OTH UNC RV	.00	.00	.00	.00	.00	.0%
	TOTAL MENTAL HEALTH CENTER			-17,700.44	-186,454.00	-186,454.00	-208,408.00	-208,408.00	.00 -100.0%
A431443	MENTAL HEALTH CENTER								
A431443	43490	4204	MH PROGRAM	.00	-42,451.00	-44,189.00	-44,189.00	-44,189.00	4.1%
A431443	43490	42RS	MH PROGRAM	.00	-110,949.00	-115,457.00	-115,457.00	-115,457.00	4.1%
	TOTAL MENTAL HEALTH CENTER			.00	-153,400.00	-159,646.00	-159,646.00	-159,646.00	.00 -100.0%
A43145	FAMILY SUPPORT SERVICES								
A43145	51005	4204	PERS SERV	91,459.26	127,498.21	127,498.21	224,486.67	224,486.67	76.1%
A43145	51005	42RS	PERS SERV	117,880.30	96,113.76	96,113.76	86,019.86	86,019.86	-10.5%
A43145	51010	4204	PT PAY	.00	.00	.00	.00	.00	.0%
A43145	51010	42RS	PT PAY	6,014.06	10,250.57	10,250.57	10,777.43	10,777.43	5.1%
A43145	51025	4204	SHIFT PAY	2.70	.00	.00	.00	.00	.0%
A43145	51025	42RS	SHIFT PAY	127.35	175.00	175.00	222.75	222.75	27.3%
A43145	51035	4204	OTHER COMP	.00	2,930.00	2,930.00	.00	.00	-100.0%
A43145	51035	42RS	OTHER COMP	505.12	2,570.00	2,570.00	.00	.00	-100.0%
A43145	54000	4204	TELEPHONE	1,435.77	1,536.00	1,536.00	1,536.00	1,536.00	.0%
A43145	54000	42RS	LONG DISTN	1,706.99	1,860.00	1,860.00	1,700.00	1,700.00	-8.6%
A43145	54005	4204	Off Supp	39.98	60.00	1,738.00	60.00	60.00	.0%
A43145	54005	42RS	Off Supp	44.31	150.00	4,508.00	150.00	150.00	.0%
A43145	54007	42RS	Jan Supp	.00	73.00	73.00	70.00	70.00	-29.1%
A43145	54015	4204	Maint Agmt	36.00	70.00	70.00	56.00	56.00	-20.0%
A43145	54015	42RS	Maint Agmt	144.00	275.00	275.00	226.00	226.00	-17.8%
A43145	54025	4204	UTILITIES	387.99	460.00	460.00	460.00	460.00	.0%
A43145	54025	42RS	UTILITIES	1,341.90	1,735.00	1,735.00	1,800.00	1,800.00	3.7%
A43145	54035	4204	ED & TRAIN	.00	300.00	300.00	300.00	300.00	.0%
A43145	54045	4204	Travel	.00	100.00	100.00	300.00	300.00	200.0%
A43145	54045	42RS	Travel	.00	30.00	30.00	200.00	200.00	566.7%
A43145	54060	42RS	LEGAL ADV	.00	60.00	60.00	60.00	60.00	.0%
A43145	54067	4204	RP RENT/LE	2,103.36	2,103.00	2,103.00	2,229.00	2,229.00	6.0%
A43145	54067	42RS	RP RENT/LE	8,413.44	8,414.00	8,414.00	8,919.00	8,919.00	6.0%
A43145	54070	4204	LIAB INS	188.19	195.00	195.00	205.00	205.00	5.1%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A43145	54070	42RS	LIAB INS	.00	.00	.00	.00	.00	.0%
A43145	54074	4204	INS-AUTO	55.57	56.00	56.00	593.00	593.00	958.9%
A43145	54074	42RS	INS-AUTO	222.29	223.00	223.00	137.00	137.00	-38.6%
A43145	54078	4204	Fuel	.00	100.00	100.00	500.00	500.00	400.0%
A43145	54078	42RS	Fuel	350.87	360.00	360.00	450.00	450.00	25.0%
A43145	54213	4204	I/D COPIER	74.76	75.00	75.00	75.00	75.00	.0%
A43145	54213	42RS	I/D COPIER	298.80	300.00	300.00	300.00	300.00	.0%
A43145	54300	4204	Veh. R&M	73.88	200.00	200.00	800.00	800.00	300.0%
A43145	54300	42RS	Veh. R&M	295.51	800.00	800.00	200.00	200.00	-75.0%
A43145	54301	4204	Veh lease	993.48	996.00	996.00	3,982.00	3,982.00	299.8%
A43145	54301	42RS	Veh lease	3,557.08	3,982.00	3,982.00	996.00	996.00	-75.0%
A43145	54400	42RS	Food Supp	377.40	500.00	500.00	600.00	600.00	20.0%
A43145	54800	42RS	PROG EXP	23.78	600.00	600.00	600.00	600.00	-46.2%
A43145	58020	4204	RETIREMENT	14,234.45	15,002.00	15,002.00	31,428.13	31,428.13	109.5%
A43145	58020	42RS	RETIREMENT	18,471.90	12,481.83	12,481.83	13,582.81	13,582.81	8.8%
A43145	58030	4204	FICA	6,482.61	9,977.76	9,977.76	17,173.23	17,173.23	72.1%
A43145	58030	42RS	FICA	8,921.55	8,346.87	8,346.87	7,422.03	7,422.03	-11.1%
A43145	58040	4204	WRKS COMP	1,657.75	5,625.90	5,625.90	8,629.90	8,629.90	53.4%
A43145	58040	42RS	WRKS COMP	9,453.00	5,344.10	5,344.10	3,637.60	3,637.60	-31.9%
A43145	58060	4204	HEALTH INS	23,215.75	40,883.93	40,883.93	40,957.52	40,957.52	.2%
A43145	58060	42RS	HEALTH INS	25,191.28	8,865.85	8,865.85	9,020.68	9,020.68	1.7%
A43145	58062	4204	DENTAL INS	102.65	254.48	254.48	299.60	299.60	17.7%
A43145	58062	42RS	DENTAL INS	162.76	106.48	106.48	106.48	106.48	.0%
A43145	58065	4204	VISION INS	34.27	55.27	55.27	65.07	65.07	17.7%
A43145	58065	42RS	VISION INS	42.43	23.13	23.13	23.13	23.13	.0%
TOTAL FAMILY SUPPORT SERVICE				346,124.54	372,118.14	378,154.14	481,356.89	481,356.89	.00 -100.0%
TOTAL FAMILY SUPPORT SERVICE				328,424.10	32,264.14	32,054.14	113,302.89	113,302.89	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4315	PREVENTIVE SERVICES FOR YOUTH								
A431543	MENTAL HEALTH CENTER								
A431543	43490		MH PROGRAM	.00	-58,190.00	-60,547.00	-60,547.00	-60,547.00	4.1%
	TOTAL MENTAL HEALTH CENTER			.00	-58,190.00	-60,547.00	-60,547.00	-60,547.00	.00 -100.0%
A43155	PREVENTIVE SERVICES FOR YOUTH								
A43155	51005	4206	PERS SERV	37,274.48	37,974.02	37,974.02	44,323.80	44,323.80	16.7%
A43155	51035	4206	OTHER COMP	.00	.00	.00	.00	.00	.0%
A43155	54000	4206	TELEPHONE	204.02	240.00	240.00	240.00	240.00	.0%
A43155	54001	4206	COPY/PRINT	.00	100.00	100.00	100.00	100.00	.0%
A43155	54005	4206	Off Supp	.00	125.00	2,357.00	125.00	125.00	.0%
A43155	54015	4206	Maint Agmt	30.00	60.00	60.00	48.00	48.00	-20.0%
A43155	54025	4206	UTILITIES	292.83	400.00	400.00	400.00	400.00	.0%
A43155	54035	4206	ED & TRAIN	.00	250.00	250.00	250.00	250.00	.0%
A43155	54040	4206	DUES/MEMBE	.00	.00	.00	4,000.00	4,000.00	.0%
A43155	54045	4206	Travel	.00	150.00	350.00	350.00	350.00	133.3%
A43155	54060	4206	LEGAL ADV	.00	100.00	100.00	100.00	100.00	.0%
A43155	54067	4206	RP RENT/LE	1,752.83	1,755.00	1,755.00	1,860.00	1,860.00	6.0%
A43155	54070	4206	LIAB INS	31.36	33.00	33.00	34.00	34.00	3.0%
A43155	54074	4206	INS-AUTO	15.44	16.00	16.00	16.00	16.00	.0%
A43155	54078	4206	Fuel	.00	70.00	70.00	.00	.00	-100.0%
A43155	54213	4206	I/D COPIER	62.28	64.00	64.00	64.00	64.00	.0%
A43155	58020	4206	RETIREMENT	5,851.78	4,345.11	4,345.11	6,205.33	6,205.33	42.8%
A43155	58030	4206	FICA	2,828.28	2,905.01	2,905.01	3,390.77	3,390.77	16.7%
A43155	58040	4206	WRKS COMP	1,415.57	997.50	997.50	1,227.00	1,227.00	23.0%
A43155	58060	4206	HEALTH INS	751.40	9,137.62	9,137.62	.00	.00	-100.0%
A43155	58062	4206	DENTAL INS	9.10	45.12	45.12	.00	.00	-100.0%
A43155	58065	4206	VISION INS	2.06	9.80	9.80	.00	.00	-100.0%
	TOTAL PREVENTIVE SERVICES FO			50,521.43	58,777.18	61,209.18	62,733.90	62,733.90	.00 -100.0%
	TOTAL PREVENTIVE SERVICES FO			50,521.43	587.18	662.18	2,186.90	2,186.90	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
4320	HORIZON HOUSE								
A432042	HORIZON HOUSE								
A432042	41620	4207	HH FEES	-238,541.07	-180,000.00	-180,000.00	-200,000.00	-200,000.00	11.1%
TOTAL HORIZON HOUSE				-238,541.07	-180,000.00	-180,000.00	-200,000.00	-200,000.00	.00 -100.0%
A43205	HORIZON HOUSE								
A43205	51005	4207	PERS SERV	105,759.09	116,619.62	116,619.62	164,589.86	164,589.86	41.1%
A43205	51010	4207	PT PAY	28,928.34	33,054.53	33,054.53	36,427.50	36,427.50	10.2%
A43205	51035	4207	OTHER COMP	-238.69	1,350.00	1,350.00	.00	.00	-100.0%
A43205	54000	4207	TELEPHONE	1,027.55	1,400.00	1,400.00	1,000.00	1,000.00	-28.6%
A43205	54005	4207	Off Supp	80.93	250.00	250.00	250.00	250.00	.0%
A43205	54007	4207	Jan Supp	3.79	85.00	85.00	40.00	40.00	-52.9%
A43205	54015	4207	Maint Agmt	90.00	340.00	340.00	276.00	276.00	-18.8%
A43205	54025	4207	UTILITIES	1,759.90	2,200.00	2,200.00	2,400.00	2,400.00	9.1%
A43205	54067	4207	RP RENT/LE	10,516.80	10,517.00	10,517.00	11,148.00	11,148.00	6.0%
A43205	54070	4207	INSURANCE	188.19	195.00	195.00	300.00	300.00	53.8%
A43205	54213	4207	I/D COPIER	373.80	375.00	375.00	375.00	375.00	.0%
A43205	54400	4207	Food Supp	1,482.50	2,000.00	2,000.00	2,500.00	2,500.00	25.0%
A43205	54800	4207	PROG EXP	.00	300.00	300.00	300.00	300.00	.0%
A43205	58020	4207	RETIREMENT	16,544.61	17,279.27	17,279.27	28,142.43	28,142.43	62.9%
A43205	58030	4207	FICA	9,613.96	11,553.35	11,553.35	15,377.83	15,377.83	33.1%
A43205	58040	4207	WRKS COMP	4,063.30	4,009.95	4,009.95	5,970.95	5,970.95	48.9%
A43205	58060	4207	HEALTH INS	25,492.84	30,599.00	30,599.00	45,477.93	45,477.93	48.6%
A43205	58062	4207	DENTAL INS	174.93	181.38	181.38	255.38	255.38	40.8%
A43205	58065	4207	VISION INS	37.78	39.40	39.40	55.47	55.47	40.8%
TOTAL HORIZON HOUSE				205,899.62	232,348.50	232,348.50	314,886.35	314,886.35	.00 -100.0%
TOTAL HORIZON HOUSE				-32,641.45	52,348.50	52,348.50	114,886.35	114,886.35	.00 -100.0%

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County Airport – A5610

Cortland County Airport (Chase Field) has a 3,400-ft. long runway and taxiway. There are three main hangars, 43 T-hangars, and 11 tie down spaces that are leased or available for lease.

The highway manages the airport functions utilizing Highway administration staff and one Airport Maintenance Worker.

Work includes repairs to buildings, navigational aids, AWOS, fences, and other related equipment. Other maintenance tasks include mowing grass, plowing snow, maintaining aviation fuel system, ensuring FAA requirements are met, and managing various Capital Projects.

OBJECTIVES FOR 2023

The County is working as a business partner at the airport to assure the long-term viability of any business, FBO or aircraft owner located at the airport. By doing so, the County realizes revenues from hangar rentals and aviation fuel sales as well as providing for the Airport as a long-term, viable General Aviation/Business facility.

This approach has led to an increase in the number of aircraft based at the airport and provides for an increase in revenue from hangar rentals and fuel sales derived from these new aircraft. In addition, this helps to maintain the general economic benefits afforded the community by having a well maintained, viable General Aviation Airport. A recent NYSDOT study shows that the Airport generates roughly 3.1 Million dollars per year in total economic activity within the community.

Federal & State Grant funding for projects will continue to be offered at 90%. Future NYSDOT funded projects include the Replacement and Relocation of the Aviation Gas Fuel System with 10% local funding share.

PROGRESS ON 2022 OBJECTIVES

A Flight School Business provides pilot training. A Corporate Aviation tenant continued their use of the Airport during 2022. General Aviation use is increasing at the airport, along with new pilot students at the flight school. There are steady fuel sales and steady rent revenues.

The local Pilot club meets at the airport for fly-in picnics, holds business meetings and produces/sponsors the annual Air Fest event.

Runway Rehabilitation is complete.

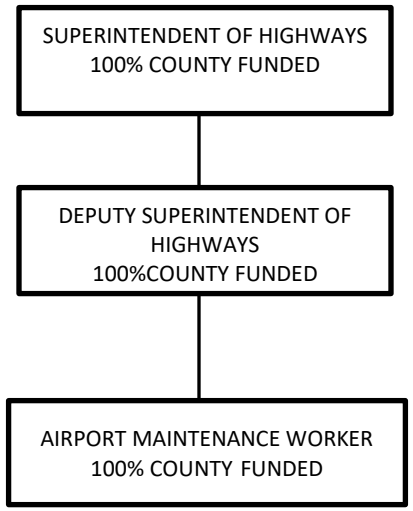
SERVICES AND OPERATIONS

Impacts to services and operations include:

- Revenue from rent and fuel sales are expected to remain steady in 2023.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

AIRPORT ORGANIZATIONAL CHART



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
5610	AIRPORT							
A561042	AIRPORT							
A561042	41770	RENTAL/FEE	-167,142.30	-150,000.00	-150,000.00	-150,000.00	-150,000.00	.0%
A561042	41776	SL OF SUPP	-147,568.11	-150,000.00	-170,000.00	-175,000.00	-175,000.00	16.7%
TOTAL AIRPORT			-314,710.41	-300,000.00	-320,000.00	-325,000.00	-325,000.00	.00 -100.0%
A561044	FED SHARE A/P FENCE/REHAB/LAND							
A561044	44589	Trans -Fed	-13,000.00	.00	-32,000.00	.00	.00	-100.0%
TOTAL FED SHARE A/P FENCE/RE			-13,000.00	.00	-32,000.00	.00	.00	.00 .0%
A561045	AIRPORT INTEREST							
A561045	42401	INT & EARN	-.32	-2.00	-2.00	-2.00	-2.00	.0%
TOTAL AIRPORT INTEREST			-.32	-2.00	-2.00	-2.00	-2.00	.00 -100.0%
A56105	AIRPORT							
A56105	51005	PERS SERV	51,991.35	60,303.00	60,303.00	47,696.06	47,696.06	-20.9%
A56105	51020	OVERTIME	2,243.14	2,500.00	2,500.00	2,500.00	2,500.00	.0%
A56105	51025	SHIFT PAY	19.80	30.00	30.00	30.00	30.00	.0%
A56105	52015	Dept Equip	.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
A56105	54000	TELEPHONE	1,694.77	1,580.00	1,715.00	1,580.00	1,580.00	.0%
A56105	54005	Off Supp	13.28	50.00	50.00	50.00	50.00	.0%
A56105	54007	Jan Supp	1,133.45	2,100.00	2,100.00	2,100.00	2,100.00	.0%
A56105	54015	Maint Agmt	5,160.00	5,440.00	5,440.00	5,440.00	5,440.00	.0%
A56105	54025	UTILITIES	13,766.63	16,500.00	16,500.00	16,500.00	16,500.00	.0%
A56105	54040	DUES/SUB	.00	250.00	250.00	.00	.00	-100.0%
A56105	54050	Equip R&M	3,137.86	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A56105	54060	LEGAL ADV	.00	100.00	100.00	100.00	100.00	.0%
A56105	54070	INSURANCE	16,402.19	16,976.27	16,976.27	17,825.08	17,825.08	5.0%
A56105	54073	INS-AVIATN	4,463.00	3,000.00	3,000.00	4,596.00	4,596.00	53.2%
A56105	54074	INS-AUTO	617.47	639.09	639.09	693.91	693.91	8.6%
A56105	54076	Bldg R&M	6,800.97	20,000.00	17,165.00	20,000.00	20,000.00	.0%
A56105	54077	C&M Supp	175.99	300.00	300.00	300.00	300.00	.0%
A56105	54078	Fuel	140,746.44	141,000.00	202,500.00	205,000.00	205,000.00	18.5%
A56105	54089	PROP TX/AM	3,436.95	9,500.00	.00	.00	.00	-100.0%
A56105	54300	Veh. R&M	1,569.78	2,000.00	4,700.00	2,000.00	2,000.00	.0%
A56105	58020	RETIREMENT	8,511.47	7,186.96	7,186.96	7,031.65	7,031.65	-2.2%
A56105	58030	FICA	4,006.71	4,806.72	4,806.72	3,842.29	3,842.29	-20.1%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A56105	58040	WRKS COMP	2,021.52	1,995.00	1,995.00	2,045.00	2,045.00	2.5%
A56105	58060	HEALTH INS	7,513.22	7,513.54	7,513.54	18,914.88	18,914.88	151.7%
A56105	58062	DENTAL INS	.00	.00	.00	90.24	90.24	.0%
A56105	58065	VISION INS	.00	.00	.00	19.60	19.60	.0%
TOTAL AIRPORT			275,425.99	308,770.58	360,770.58	363,354.71	363,354.71	.00 -100.0%
TOTAL AIRPORT			-52,284.74	8,768.58	8,768.58	38,352.71	38,352.71	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
5630	BUS OPERATIONS								
A563042	BUS OPERATIONS								
A563042	41289	BUS	DEPT FEES	-17,965.00	-15,154.00	-15,154.00	-8,000.00	-8,000.00	-47.2%
A563042	42300		TRANSP REV	.00	-84,809.00	-84,809.00	-84,809.00	-84,809.00	.0%
A563042	42300	MOBM	TRANSP REV	.00	.00	.00	.00	.00	.0%
TOTAL BUS OPERATIONS				-17,965.00	-99,963.00	-99,963.00	-92,809.00	-92,809.00	.00 -100.0%
A563043	BUS OPERATIONS								
A563043	43594	RESC	BUSES/OTHE	-368,241.00	.00	-736,482.00	-368,241.00	-368,241.00	.0%
A563043	43597		TRANSP CAP	.00	-84,809.00	-84,809.00	-84,809.00	-84,809.00	.0%
TOTAL BUS OPERATIONS				-368,241.00	-84,809.00	-821,291.00	-453,050.00	-453,050.00	.00 -100.0%
A563044	BUS OPERATIONS								
A563044	43589		MISC TRANS	-494,676.50	.00	-517,920.00	.00	-517,920.00	-100.0%
A563044	43597	MOBM	TRANSP CAP	-10,087.14	-16,265.00	-16,265.00	-16,428.00	-16,428.00	1.0%
A563044	44589		STOA 5311	.00	-517,920.00	.00	-517,920.00	.00	.0%
A563044	44590		OPASST REV	-300,433.97	-255,500.00	-255,500.00	-255,500.00	-255,500.00	.0%
A563044	44597		TRANSP CAP	.00	-678,470.00	-678,470.00	-678,470.00	-678,470.00	.0%
A563044	44597	MOBM	TRANSP CAP	-80,697.24	-130,114.00	-130,114.00	-131,421.00	-131,421.00	1.0%
A563044	44597	MOBMC	TRANSP CAP	.00	.00	.00	-110,594.33	-110,594.33	.0%
TOTAL BUS OPERATIONS				-885,894.85	-1,598,269.00	-1,598,269.00	-1,710,333.33	-1,710,333.33	.00 -100.0%
A56305	BUS OPERATIONS								
A56305	42690		COMP LOSS	.00	.00	.00	.00	.00	.0%
A56305	44589	RTAP	Trans -Fed	-3,614.58	.00	-7,500.00	-12,000.00	-12,000.00	100.0%
A56305	44597	19ATC	TRANSP CAP	.00	-87,280.00	-87,280.00	-227,027.00	-227,027.00	160.1%
A56305	51005	MOBM	PERS SERV	19,967.70	63,527.64	63,527.64	55,315.21	55,315.21	-12.9%
A56305	51010	MOBM	PT PAY	.00	.00	.00	.00	20,000.00	.0%
A56305	51015	MOBM	TEMP PAY	.00	.00	.00	20,000.00	.00	.0%
A56305	52015		Dept Equip	.00	.00	18,015.00	.00	.00	-100.0%
A56305	52030		Vehicles	.00	848,088.00	831,873.00	848,088.00	848,088.00	.7%
A56305	52030	19ATC	Vehicles	.00	87,280.00	87,280.00	227,027.00	227,027.00	160.1%
A56305	52030	MOBM	Vehicles	.00	.00	.00	.00	.00	.0%
A56305	54000	MOBM	TELEPHONE	.00	132.00	132.00	132.00	132.00	.0%
A56305	54004	MOBM	COMP SOFT	.00	.00	.00	1,612.00	1,612.00	.0%
A56305	54004	MOBMC	COMP SOFT	.00	.00	.00	110,594.33	110,594.33	.0%
A56305	54005	MOBM	Off Supp	.00	100.00	300.00	400.00	400.00	300.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A56305	54020	MOBM	POSTAGE	.00	100.00	200.00	300.00	300.00	200.0%
A56305	54035	MOBM	ED & TRAIN	.00	2,000.00	2,000.00	1,000.00	1,000.00	-50.0%
A56305	54035	RTAP	ED & TRAIN	3,614.58	.00	7,500.00	12,000.00	12,000.00	100.0%
A56305	54040	MOBM	DUES/MEMBE	.00	.00	.00	2,200.00	2,200.00	.0%
A56305	54045	MOBM	Travel	215.46	1,000.00	1,000.00	500.00	500.00	-50.0%
A56305	54048	MOBM	Prog Supp	1,769.77	59,895.00	59,595.00	27,834.00	27,834.00	-53.5%
A56305	54055	BUS	PROF SERV	13,656.00	10,000.00	10,000.00	.00	.00	-100.0%
A56305	54060	MOBM	LEGAL ADV	.00	.00	.00	50.00	50.00	.0%
A56305	54081		5311 EXP	.00	517,920.00	.00	517,920.00	.00	.0%
A56305	54084		OPER ASST	.00	255,500.00	.00	255,500.00	.00	.0%
A56305	54213	MOBM	I/D COPIER	.00	270.00	270.00	270.00	270.00	.0%
A56305	54815		CONT AGNC	795,111.50	.00	773,420.00	.00	773,420.00	-100.0%
A56305	54815	MOBM	CONT AGNC	46,437.96	.00	.00	.00	.00	.0%
A56305	54815	RESC	CONT AGNC	368,241.00	.00	736,482.00	368,241.00	368,241.00	.0%
A56305	58020	MOBM	RETIREMENT	3,013.33	7,236.78	7,236.78	10,544.13	10,544.13	45.7%
A56305	58030	MOBM	FICA	1,355.63	4,860.29	4,860.29	5,761.61	5,761.61	18.5%
A56305	58040	MOBM	WRKS COMP	.00	2,394.00	2,394.00	4,090.00	4,090.00	70.8%
A56305	58060	MOBM	HEALTH INS	7,732.01	20,854.00	20,854.00	34,046.88	34,046.88	63.3%
A56305	58062	MOBM	DENTAL INS	38.28	108.00	108.00	180.48	180.48	67.1%
A56305	58065	MOBM	VISION INS	8.25	24.00	24.00	39.20	39.20	63.3%
TOTAL BUS OPERATIONS				1,257,546.89	1,794,009.71	2,532,291.71	2,264,618.84	2,264,618.84	.00 -100.0%
TOTAL BUS OPERATIONS				-14,553.96	10,968.71	12,768.71	8,426.51	8,426.51	.00 -100.0%

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Department of Social Services – A6010

The County Social Services Department is part of a state-supervised, locally administered system for the delivery of social services. It operates under the authority of the New York State Social Services Law and Part 18 of the New York Code of Rules and Regulations (NYCRR) to implement both state and federally mandated services. Functions are all mandated and carried out under the supervision of several state departments including the Office of Temporary and Disability Assistance, the Office of Children and Family Services, and the Department of Health.

The Department is comprised of three major divisions. The first of these divisions is the Income Maintenance Division, which administers the following programs based on eligibility and income guidelines:

- Temporary Assistance includes the federally funded program called Temporary Assistance to Needy Families (TANF), the partially state funded program called Safety Net (SN), emergency assistance programs, and programs related to employment requirements. These services are required pursuant to Social Services Law (SSL) Sections 131-370.
  Reimbursement:
  - TANF program is 100% and admin is approx. 70%
  - SN program is 29% and admin is 0%.
  - Emergency Aid to Adults program is 50% and admin is 0%.
- The Supplemental Nutrition Assistance Program (SNAP) provides for food purchases and is required pursuant to SSL Section 95.
  Reimbursement: SNAP program is 100% federal (we don't pay money out) and admin is 50%.
- The Medicaid program provides health insurance for low-income individuals. The Department is responsible for determining eligibility for care and services pursuant to SSL Sections 363-369.
  Reimbursement: Medicaid program is 0% up to our required share and admin is 100% up to our administrative cap. The cap continues to cover all admin costs.
- The Home Energy Assistance Program (HEAP) provides heating and cooling assistance for low-income individuals and is required pursuant to SSL Section 97.
  Reimbursement: HEAP program is 100% and admin is up to our allocation which covers 99% of our costs.
- The Child Care Block Grant (CCBG) programs are required under SSL Section 410u-z to provide daycare subsidy assistance to low-income families and families needing daycare due to Temporary Assistance employment requirements.
  Reimbursement: CCBG program and administrative costs are 85%.
- The Child Support program operates under SSL Section 111-c to establish paternity, support obligations, and enforcement of support orders. There are no income eligibility guidelines, and anyone must be served.
  Reimbursement: There are no program costs and admin is 66%.

The Services Division is the second large division within the Department. Most of the services provided in this area are related to the protection and safety of individuals without regard to income. The following services are provided:

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- Child Protective Services (CPS) require the investigation of alleged maltreatment and abuse of children pursuant to SSL Sections 423 and 424.
  Reimbursement: There are no program costs and admin is approximately 70-80%.
- Foster Care services provide care for any child who is temporarily taken into protective custody or placed in the care and custody of the Commissioner of Social Services by the Family Court. Such services are required pursuant to SSL Sections 358-a, 376, 384, 384-a, 397, and 398, as well as Section 1055 of the Family Court Act.
  Reimbursement: Program costs can be anywhere from 0% in the JD account to 60-75% in the Child Care and Family Assistance accounts while admin is approximately 70-80%.
- Child Preventive services are provided to families when it is reasonable to believe that by providing such services the child will be able to remain with or be returned to his or her family. Such mandated preventive services are provided pursuant to SSL Section 409-a.
  Reimbursement: Program costs can be anywhere from 62% in the Purchase of Services account to 85% in the Family Assistance account while admin is approximately 70-80%.
- Detention and Persons In Need of Supervision (PINS) services are provided to qualifying juveniles pursuant to the Family Court Act Sections 320.5(3) and 735.
  Reimbursement: Program costs are approximately 49% for Juvenile Delinquent (JD) youths in detention, 0-50% for JD's who enter foster care and $0 for PINS youths who enter any type of placement. We receive 62% for the PINS contract with Probation.
- Coordinated Children's Services Initiative (CCSI) services are provided to cross-systems families whose children are at risk of out of home placement. Such services are provided pursuant to SSL Section 409-a.
  Reimbursement: Program costs and admin costs are approximately 70-80% except for the contract with Catholic Charities which is 62%.
- Adoption services are provided in accordance with SSL 372-b for each child in the Commissioner's care who is freed for adoption. Adoption subsidies are provided for most children who are adopted pursuant to NYCRR 421.24.
  Reimbursement: Program costs are 70% and admin costs are approximately 70-80%.
- Adult Protective Services (APS) are provided to adults unable to manage their own resources, carry out the activities of daily living, or protect themselves from abuse, financial exploitation or other hazardous situations because of mental or physical impairments, and have no one willing and able to assist. These services are provided pursuant to SSL Section 473 and18NYCRR 457.5(c)(3)(iii) for Representative Payee.
  Reimbursement: Program reimbursement is 49% and admin is 70-80%.
- Long Term Care Services are in-home aide services that must be provided to those who have a qualifying medical condition and are in receipt of Medicaid. They are provided in accordance with 18 NYCRR Part 505.14 and SSL Sections 363-369 (Medicaid).
  Reimbursement: There are no separate program costs and admin costs are currently 100% under the Medicaid administrative cap.
- Domestic Violence services are provided to anyone who qualifies for residential or non-residential services under SSL 62 and 404.
  Reimbursement: Program costs are approximately 60% reimbursed and admin costs are blended in with other duties listed above.

The Administrative Division is the last main division. This encompasses the following functions: Investigation/Resource Recovery, Reception, Systems, Security, Legal Services, Accounting, Staff Development, and Administration. These units provide various supportive services to the program units that allow for mandated service delivery, produce revenue or lessen program expenditures.

Reimbursement: Approximately 66%

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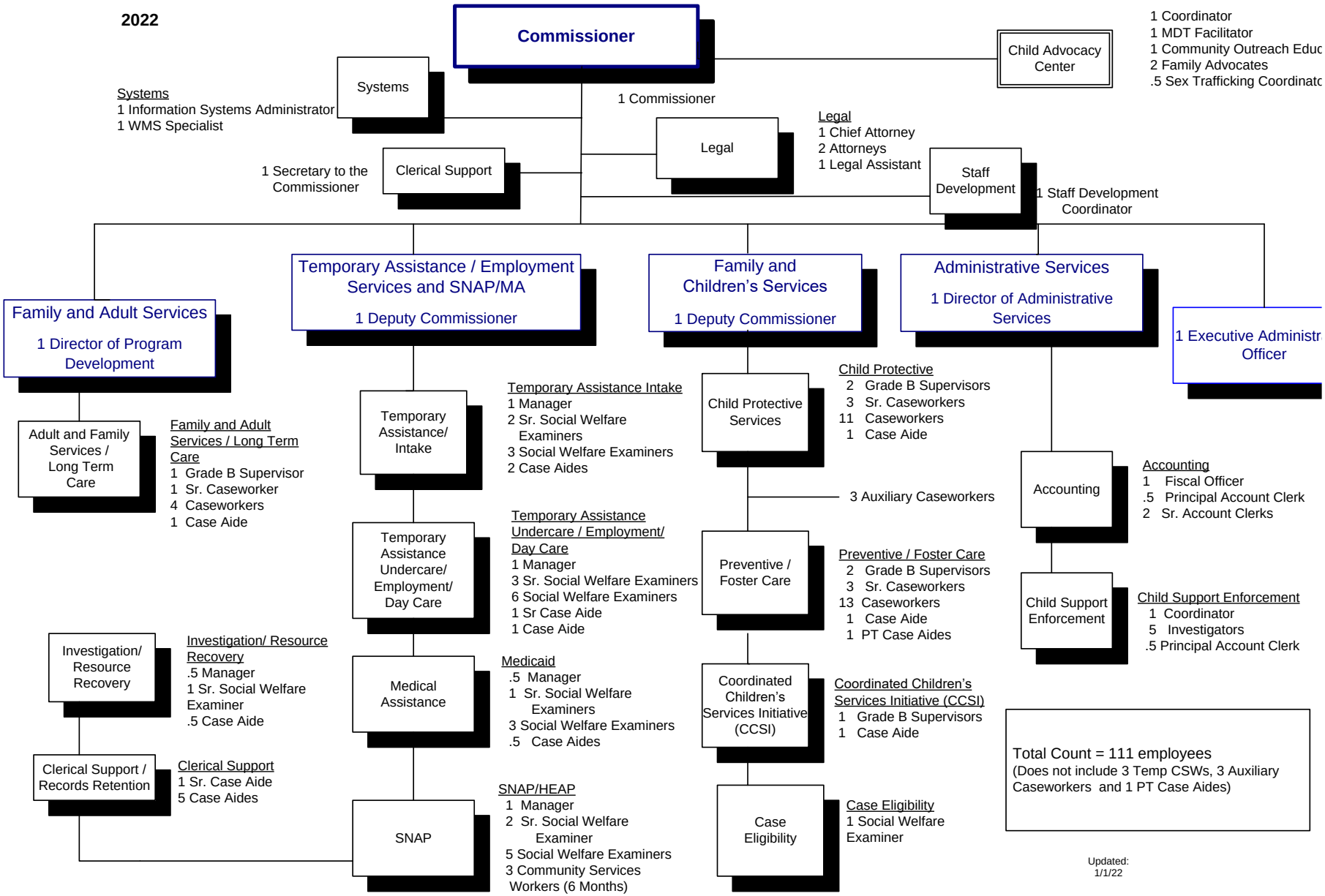
Cortland County Department of Social Services



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Cortland County Department of Social Services Performance Indicators										
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Program										
1 TANF Cases (monthly average)	259	249	249	223	232	212	186	151	129	135
2 New TANF Applications (monthly average)	73	78	63	55	57	49	44	32	40	31
3 Safety Net Cases (monthly average)	254	318	317	296	301	277	244	209	165	173
4 New Safety Net Applications (monthly average)	100	119	99	100	87	89	92	68	60	82
5 Emergency Aid to Adults Applications (monthly	10	7	9	8	9	4	4	2	1	1
6 SNAP Cases (monthly average)	3783	3747	3654	3459	3328	3194	3069	3019	3027	3099
7 Medicaid Only Cases (not SSI) (monthly average)	4587	4166	3926	3398						
Medicaid MAGI (monthly average)					794	711	647	729	887	952
Medicaid Chronic Care (monthly average)					1437	1452	1482	1381	1504	1507
8 Medicaid SSI Cases (monthly average)	1312	1306	1258	1235	1199	1206	1193	1181	1138	1091
9 New Medicaid Applications (monthly average)	236	156	117	118	121	110	97	74	47	50
10 Total Medicaid Recipients (monthly average)	10359	9852	8671	7288	5023	4722	4427	4255	4244	4251
11 Child Support Collections (annual total)	$5,083,457	$ 5,288,809	$ 4,919,931	$ 5,111,935	$ 4,601,616	$ 4,928,703	$ 4,812,330	$ 5,209,333	$ 4,816,413	$ 1,747,046
12 Fraud Investigations (Front End Detection) (annual	370	440	478	358	327	459	572	95	145	139
13 Fraud Under Care (annual total)				126	112	97	104	143	60	27
14 Resource Recovery Collections (annual total)	$132,318	$ 278,265	$ 58,361	$ 21,003	$ 162,401	$ 43,113	$ 54,203	$ 59,401	$ 94,289	$ 24,366
Services										
15 Child Protective Services Reports (annual total)	1069	1087	1107	1152	1216	1287	1274	1013	935	495
16 Mandated Preventive Cases (monthly average)	130	136	131	124	117	124	112	86	85	84
17 Foster Care Children (monthly average)	110	85	69	60	53	59	59	72	71	66
18 New Foster Care Placements (annual total)	60	44	46	28	52	38	27	41	30	22
19 Adult Protective Cases (monthly average)	186	202	197	186	180	194	211	204	213	209
20 Long Term Care Cases (monthly average)	184	170	99	49	47	44	46	43	39	38
21 Services Legal Petitions Filed (annual total)	175	171	150	177	164	161	151	138	111	56
22 Child Care Block Grant (cases served) (monthly	109	106	104	115	116	100	102	87	60	71

2022 Performance Indicators for January - May 2022

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6010	DEPT.OF SOCIAL SERVICES ADMIN							
A601042	DSS ADMIN LOCAL REVENUE							
A601042	41233	BOUNCERS	.00	.00	.00	.00	.00	.0%
A601042	41801	REPAY MED	-95,615.86	-150,000.00	-150,000.00	-75,000.00	-75,000.00	-50.0%
A601042	41809	REPAY FAM.	-368,206.63	-352,400.00	-352,400.00	-275,000.00	-275,000.00	-22.0%
A601042	41811	INC.EARNIN	-93,986.72	-55,000.00	-55,000.00	-30,000.00	-30,000.00	-45.5%
A601042	41819	REPAY CHIL	-215,971.78	-374,049.00	-374,049.00	-362,049.00	-362,049.00	-3.2%
A601042	41823	REPAY JD A	-699.90	.00	.00	.00	.00	.0%
A601042	41840	REPAY SAFE	-276,947.72	-300,000.00	-300,000.00	-290,000.00	-290,000.00	-3.3%
A601042	41841	HEAP REIMB	-36,579.74	-30,000.00	-30,000.00	-35,000.00	-35,000.00	16.7%
A601042	41870	REPAY SERV	-813.84	-9,600.00	-9,600.00	-10,000.00	-10,000.00	4.2%
	TOTAL DSS ADMIN LOCAL REVENU		-1,088,822.19	-1,271,049.00	-1,271,049.00	-1,077,049.00	-1,077,049.00	.00 -100.0%
A601043	DSS ADMIN STATE REVENUE							
A601043	43089	RTA GEN GOVERN	-95,122.00	-792,000.00	-792,000.00	-792,000.00	-792,000.00	.0%
A601043	43601	MED ASSIST	49,971.00	80,000.00	80,000.00	40,000.00	40,000.00	-50.0%
A601043	43609	FAM ASSIST	-4,528.00	-3,508.00	-3,508.00	-9,584.00	-9,584.00	173.2%
A601043	43610	DSS ADMIN	-1,586,239.00	-2,461,911.00	-2,461,911.00	-2,507,738.00	-2,725,059.00	1.9%
A601043	43619	CHILD CARE	-1,575,556.00	-1,210,214.00	-1,210,214.00	-1,689,365.00	-1,689,365.00	39.6%
A601043	43623	JD AID	.00	-18,620.00	-18,620.00	-20,090.00	-7,840.00	7.9%
A601043	43640	SAFETY NET	-346,117.00	-486,436.00	-486,436.00	-507,353.00	-507,353.00	4.3%
A601043	43642	EAA	-3,778.00	-17,500.00	-17,500.00	-10,000.00	-10,000.00	-42.9%
A601043	43655	DAY CARE	-328,146.00	-598,578.00	-598,578.00	-598,578.00	-598,578.00	.0%
A601043	43670	SERV/RECIP	-48,840.34	-390,000.00	-390,000.00	-465,000.00	-540,000.00	19.2%
A601043	43689	4696 Code Blue	-143,180.00	-166,800.00	-166,800.00	-195,000.00	-195,000.00	16.9%
A601043	43689	4697 Code Blue	-30,000.00	.00	-30,000.00	.00	.00	-100.0%
A601043	43689	RSP OtherDSS	.00	.00	-141,026.00	-180,000.00	-180,000.00	.0%
	TOTAL DSS ADMIN STATE REVENU		-4,111,535.34	-6,065,567.00	-6,236,593.00	-6,934,708.00	-7,214,779.00	.00 -100.0%
A601044	DSS ADMIN FEDERAL REVENUE							
A601044	44601	MED ASSIST	-242.00	70,000.00	70,000.00	30,000.00	30,000.00	-57.1%
A601044	44609	FAMLY ASST	-888,918.00	-1,263,826.00	-1,263,826.00	-1,361,251.00	-1,361,251.00	7.7%
A601044	44610	DSS ADMIN	-1,838,843.00	-2,265,927.00	-2,265,927.00	-2,059,292.00	-2,047,996.00	-9.1%
A601044	44611	FOOD STAMP	-577,056.00	-696,078.00	-696,078.00	-654,720.00	-654,720.00	-5.9%
A601044	44615	FFFS FED	-1,803,229.00	-1,803,000.00	-1,803,000.00	-1,894,711.00	-1,894,711.00	5.1%
A601044	44619	CHILD CARE	-1,196,812.00	-1,159,267.00	-1,159,267.00	-1,764,801.00	-1,724,977.00	52.2%
A601044	44640	SAFETY NET	-57,165.00	-62,930.00	-62,930.00	-77,811.00	-77,811.00	23.6%
A601044	44641	HME ENGY	58,052.00	80,000.00	80,000.00	80,000.00	80,000.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A601044	44661		Title IV-B	-48,410.00	-50,000.00	-50,000.00	-50,000.00	-50,000.00	.0%
A601044	44670		SERV RECIP	-220,627.00	-235,000.00	-235,000.00	-211,425.00	-211,425.00	-10.0%
A601044	44689	4693	MISC DSS	-25,310.00	-25,000.00	-25,000.00	-25,000.00	-25,000.00	.0%
A601044	44689	4695	MISC DSS	-17,519.00	-50,000.00	-50,000.00	-50,000.00	-50,000.00	.0%
A601044	44689	4697	MISC DSS	.00	-30,000.00	.00	.00	.00	.0%
A601044	44689	ACL	MISC DSS	.00	.00	-14,110.00	.00	-36,000.00	-100.0%
TOTAL DSS ADMIN FEDERAL REVE				-6,616,079.00	-7,491,028.00	-7,475,138.00	-8,039,011.00	-8,023,891.00	.00 -100.0%
A601047	DEPT.OF SOCIAL SERVICES ADMIN								
A601047	42701		REF.APPR.E	-78,963.82	-70,000.00	-70,000.00	-70,000.00	-70,000.00	.0%
A601047	42770		OTH UNC RV	-16,759.53	-10,000.00	-10,000.00	-10,000.00	-10,000.00	.0%
A601047	42771		DSS UNCLAS	-7,344.97	-500.00	-500.00	-300.00	-300.00	-40.0%
TOTAL DEPT.OF SOCIAL SERVICE				-103,068.32	-80,500.00	-80,500.00	-80,300.00	-80,300.00	.00 -100.0%
A60105	DEPT.OF SOCIAL SERVICES ADMIN								
A60105	51005		PERS SERV	4,675,646.05	5,141,868.50	5,141,868.50	5,682,596.00	5,637,848.00	10.5%
A60105	51010		PT PAY	1,792.44	3,640.00	3,640.00	3,630.00	3,630.00	-.3%
A60105	51015		TEMP PAY	19,075.52	43,318.08	43,318.08	44,292.00	44,292.00	2.2%
A60105	51020		OVERTIME	49,207.72	116,000.00	116,000.00	116,000.00	116,000.00	.0%
A60105	51025		SHIFT PAY	314.40	500.00	500.00	500.00	500.00	.0%
A60105	51035		OTHER COMP	183,625.55	125,000.00	225,000.00	175,000.00	175,000.00	40.0%
A60105	51070		MEALS	518.45	1,300.00	1,300.00	1,300.00	1,300.00	.0%
A60105	52060		Comp Equip	2,826.99	19,600.00	21,300.00	6,600.00	6,600.00	-55.3%
A60105	52060	ACL	Comp Equip	.00	.00	5,200.00	.00	.00	-100.0%
A60105	54000		TELEPHONE	24,862.20	28,000.00	35,000.00	45,701.00	45,701.00	30.6%
A60105	54001		COPY SERV	3,676.37	7,500.00	7,500.00	7,500.00	7,500.00	.0%
A60105	54004		SOFTWARE	.00	.00	400.00	.00	.00	-100.0%
A60105	54005		Off Supp	20,903.82	25,000.00	24,600.00	25,000.00	25,000.00	1.6%
A60105	54005	ACL	Off Supp	.00	.00	3,700.00	.00	.00	-100.0%
A60105	54006		Med Supp	4.89	250.00	250.00	250.00	250.00	.0%
A60105	54007		Jan Supp	117.71	400.00	400.00	200.00	200.00	-50.0%
A60105	54015		Maint Agmt	418.15	500.00	1,000.00	500.00	500.00	.0%
A60105	54020		POSTAGE	27,876.98	28,500.00	28,500.00	28,500.00	28,500.00	.0%
A60105	54035		ED & TRAIN	10,910.00	27,520.00	27,520.00	28,520.00	28,520.00	3.6%
A60105	54040		DUES/SUB	5,300.21	5,937.00	5,937.00	6,110.00	6,110.00	2.9%
A60105	54041		PUBLICATIO	3,285.35	4,000.00	4,000.00	4,000.00	4,000.00	.0%
A60105	54045		Travel	18.00	180.00	180.00	550.00	550.00	205.6%
A60105	54049		N/R Prog	2,811.00	6,000.00	6,000.00	5,000.00	5,000.00	-16.7%
A60105	54050		Equip R&M	.00	900.00	900.00	900.00	900.00	.0%
A60105	54055		PROF SERV	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	.0%
A60105	54060		LEGAL ADV	637.76	1,200.00	1,200.00	1,000.00	1,000.00	-16.7%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A60105	54070	INSURANCE	36,741.79	38,028.00	38,028.00	39,638.00	39,638.00	4.2%
A60105	54071	MALP INS	.00	.00	.00	14,286.00	14,286.00	.0%
A60105	54074	INS-AUTO	2,469.89	2,560.00	2,460.00	2,776.00	2,776.00	8.4%
A60105	54076	Bldg R&M	.00	2,000.00	2,000.00	1,000.00	1,000.00	-50.0%
A60105	54078	Fuel	9,041.07	10,000.00	15,000.00	16,000.00	16,000.00	6.7%
A60105	54110	CHARGEBACK	60,969.00	72,000.00	72,000.00	72,000.00	72,000.00	.0%
A60105	54213	I/D COPIER	8,883.68	9,300.00	9,300.00	9,300.00	9,300.00	.0%
A60105	54215	I/D LX NX	3,294.48	3,609.00	3,609.00	2,774.00	2,774.00	-23.1%
A60105	54300	Veh. R&M	9,153.46	9,000.00	19,500.00	20,000.00	20,000.00	2.6%
A60105	54301	Veh lease	54,758.45	56,000.00	56,000.00	60,750.00	60,750.00	8.5%
A60105	54444	FEES/PERMI	160.00	280.00	380.00	280.00	280.00	.0%
A60105	54615	CNTR MEDCL	19,245.00	42,000.00	37,500.00	39,050.00	39,050.00	4.1%
A60105	54765	JUDG&CLAIM	.00	4,000.00	3,500.00	4,000.00	4,000.00	.0%
A60105	54800	PROG EXP	94,865.64	267,010.00	267,010.00	281,667.00	281,667.00	5.5%
A60105	54800	4693 PROG EXP	20,904.81	25,000.00	25,000.00	25,000.00	25,000.00	.0%
A60105	54800	4695 PROG EXP	20,452.70	50,000.00	50,000.00	50,000.00	50,000.00	.0%
A60105	54800	4696 PROG EXP	164,118.76	166,800.00	173,800.00	195,000.00	195,000.00	12.2%
A60105	54800	4697 PROG EXP	30,000.00	30,000.00	15,500.00	.00	.00	-100.0%
A60105	54800	ACL PROG EXP	.00	.00	5,210.00	.00	36,000.00	-100.0%
A60105	54800	RSP PROG EXP	.00	.00	141,026.00	180,000.00	180,000.00	.0%
A60105	54815	CONT AGNC	442,634.47	515,782.00	503,582.00	510,218.00	510,218.00	1.3%
A60105	56055	DAY CARE	389,281.68	652,000.00	652,000.00	652,000.00	652,000.00	.0%
A60105	56070	SERV RECIP	665,267.41	938,856.00	938,856.00	1,102,212.00	1,102,212.00	17.4%
A60105	56070	RTA SERV RECIP	.00	54,000.00	54,000.00	54,000.00	54,000.00	.0%
A60105	56102	MMIS	8,303,056.00	9,340,088.00	9,340,088.00	9,379,455.00	9,209,785.00	-.4%
A60105	56109	FAM ASSIST	2,128,458.07	2,694,000.00	2,694,000.00	3,156,585.00	3,156,585.00	17.2%
A60105	56119	CHILD CARE	3,437,270.74	4,380,376.00	4,380,376.00	5,603,310.00	5,375,746.00	27.9%
A60105	56119	RTA CHILD CARE	91,017.76	738,000.00	738,000.00	738,000.00	738,000.00	.0%
A60105	56123	JD/PINS	2,624.42	138,000.00	138,000.00	141,000.00	66,000.00	2.2%
A60105	56129	ST TRAININ	142,626.00	15,000.00	15,000.00	60,000.00	60,000.00	300.0%
A60105	56140	SAFETY NET	1,624,251.84	2,097,682.00	2,097,682.00	2,183,200.00	2,183,200.00	4.1%
A60105	56141	HEAP	47,720.79	30,000.00	30,000.00	35,000.00	35,000.00	16.7%
A60105	56142	EAA	9,704.35	35,000.00	35,000.00	20,000.00	20,000.00	-42.9%
A60105	58020	RETIREMENT	764,666.93	616,007.30	616,007.30	836,881.64	830,617.00	35.9%
A60105	58030	FICA	354,530.82	415,419.98	415,419.98	460,684.41	457,261.00	10.9%
A60105	58040	WRKS COMP	225,867.83	225,425.00	225,425.00	235,165.00	233,120.00	4.3%
A60105	58060	HEALTH INS	1,105,877.31	1,229,997.36	1,129,997.36	1,165,989.59	1,148,966.16	-5.2%
A60105	58062	DENTAL INS	7,828.53	8,211.84	8,211.84	8,211.84	8,122.00	.0%
A60105	58065	VISION INS	1,427.98	1,568.00	1,568.00	1,587.60	1,568.00	1.3%
TOTAL DEPT.OF SOCIAL SERVICE			25,319,251.22	30,506,364.06	30,661,500.06	33,546,920.08	33,037,072.16	.00 -100.0%
TOTAL DEPT.OF SOCIAL SERVICE			13,399,746.37	15,598,220.06	15,598,220.06	17,415,852.08	16,641,053.16	.00 -100.0%

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Child Advocacy Center – A4321

Cortland County Child Advocacy Center
Narrative: 2023

The Cortland County Child Advocacy Center (CAC) is a community organization dedicated to the prevention, education and investigation of child abuse. Our Multidisciplinary Team is made up of the Cortland County Department of Social Services, Cortland County Sheriff's Office, Cortland City Police Department, Homer Police Department, New York State Police, Cortland County District Attorney, Cortland County Mental Health, Cortland County Probation Department, Guthrie Cortland Medical Center, and Family and Children's Counseling Services. This team of experts is always ready to help child victims and their families navigate a complex system and address their unique needs. Helping abused children and their families requires an approach that addresses physical, emotional, and legal dimensions of abuse. It requires a coordinated response from experienced professionals to reduce stress throughout the investigation and intervention process.

Child Advocacy Centers are organizations designed to provide a coordinated, multidisciplinary approach to investigations when children have been victims of sexual and/or physical abuse. CACs provide a safe, child-friendly environment to conduct forensic interviews, provide specialized medical examinations, mental health treatment, and victim advocacy support to child victims and their non-offending family members. The CAC provides a full range of specialized services; such as, victim advocacy, medical evaluation, counseling, education, housing, court appearances, out of pocket costs for medical and counseling appointments, transportation, etc. An advocate will continue to work with the family until they no longer want or need the services. CACs provide the most efficient, effective and streamlined process that reduces trauma to families by not having children recount their repeatedly and reduces the number of medical examinations children receive. The staff works tirelessly to build a case strong enough to spare a child from having to testify in the presence of their offender and to hold offenders accountable for the crimes committed against children.

Every six minutes in our country a child is sexually abused. One out of every four girls and one out of every six boys by age eighteen will suffer some form of sexual abuse. Ninety two percent of children are sexually abused by someone they know. In 2021, the Cortland County CAC provided services to 197 child victims with 86% being sexual abuse and 9% physical abuse cases.

There are now CACs in every county of New York State, with the Cortland County CAC listed as one of thirty-eight accredited by the National Children's Alliance, and over 800 across the country. CACs are proven to be effective at reducing trauma for children. Studies show that children involved with a CAC receive more effective treatment. A study conducted by the University of New Hampshire found that CACs reduce trauma to children suffering from abuse and save a community an average of $1,000 per child. On a per-case basis, traditional investigations are thirty six percent more expensive than CAC investigations. The average per-case cost of a CAC investigation is $2,902 versus $3,949 for a non-CAC investigation.

Erin's Law was passed in NYS in 2019 requiring that all public schools provide lessons on personal body safety and child abuse prevention for grade K-8. The CAC purchased evidence-based curriculum and hired a Community Outreach Educator to administer the lessons in all public schools starting in September, 2020. Since then, the Educator has administered this curriculum to over 4,000 students in grades K-8 throughout Cortland County. All schools are continuing to partner with the CAC to provide this curriculum in the 2022-2023 school year.

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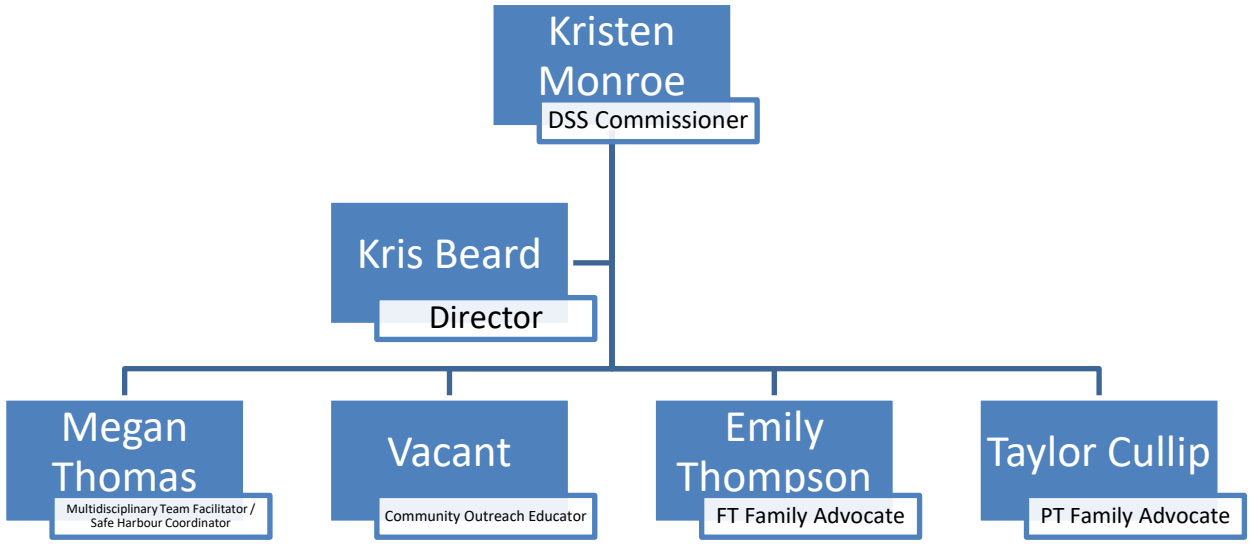
On March 17, 2022, the NYS Office of Children and Family Services (OCFS) conducted a virtual Site Audit, and found that the Cortland County CAC is in compliance with the following Program Standards, except #6:

1. **Child-Friendly Site:** Child-focused setting is comfortable, private, and both physically and psychologically safe for diverse populations of children and their non-offending family members.
2. **Multidisciplinary Team:** A multidisciplinary team for response to child abuse allegations includes representation from the following: District Attorney's Office, Law Enforcement, Child Protective Services, Medical (trained in forensic pediatrics), Mental Health, Victim Advocacy, and Children's Advocacy Center.
3. **Organizational Capacity:** A designed legal entity responsible for program and fiscal operations has been established and implements basic sound administrative policies and procedures.
4. **Cultural Competency:** Culturally competent services are routinely made available to all CAC clients and coordinated with the multidisciplinary team response.
5. **Forensic Interviews:** Forensic interviews are conducted in a legally sound truth seeking manner. Interviews are of a child sensitive, unbiased; developmentally and culturally appropriate, fact finding nature; and are coordinated to avoid duplicative interviewing.
6. **Medical Component:** Specialized medical evaluation and treatment services are made available to all children and coordinated with the multidisciplinary team response. Pending TeleSAFE program installation.
7. **Therapeutic Intervention:** Specialized trauma-focused mental health services, designed to meet the unique needs of the children and non-offending family members, are routinely made available as part of the multidisciplinary team response.
8. **Victim Advocacy:** Victim support and advocacy services are made available to 100% of children and their non-offending caretakers as part of the multidisciplinary team response.
9. **Case Review:** A formal process in which multidisciplinary discussion and information sharing regarding the investigation, case status and services needed by the child and family is to occur on a routine basis.
10. **Database/Case Tracking:** Child Advocacy Centers must monitor case progress and track case outcomes for all MDT components.

The 2023 goals for the CAC are to ensure that Guthrie Cortland Medical Center is able to provide Forensic Medical Exams to child sexual abuse and rape victims in emergent and non-emergent situations. The County has been without a service since August 2020 and Guthrie's Lawyers continue to hold up a new program, TeleSAFE. In addition, the CAC will increase awareness, services, and reporting of sex trafficking victims and increase awareness of infant safe sleep measures.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County Child Advocacy Center
Organization Chart



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1165	DISTRICT ATTORNEY								
A40505	Child Advocacy Center								
A40505	43489	OCFS	OTHER HLTH	-153,061.94	-156,111.00	-174,122.39	-164,857.00	-164,857.00	-5.3%
A40505	43489	SF	OTHER HLTH	.00	.00	-43,350.00	-43,350.00	-43,350.00	.0%
A40505	44489	VOCA	OTHER HLTH	-133,053.82	-111,600.00	-223,914.90	-133,813.26	-133,813.26	48.5%
A40505	51005	OCFS	PERS SERV	76,149.64	78,816.80	88,841.48	95,322.79	95,322.79	7.3%
A40505	51005	SF	PERS SERV	.00	.00	8,000.00	24,588.51	24,588.51	.0%
A40505	51005	VOCA	PERS SERV	52,808.66	52,329.99	102,804.35	63,392.70	63,392.70	60.8%
A40505	51010	VOCA	PT PAY	5,722.38	16,744.42	32,206.09	17,784.21	17,784.21	23.3%
A40505	54000	OCFS	LONG DISTN	790.14	882.00	837.61	336.00	336.00	-59.9%
A40505	54000	SF	TELEPHONE	.00	.00	143.00	576.00	576.00	336.4%
A40505	54000	VOCA	LONG DISTN	406.80	462.00	717.00	336.00	336.00	-11.8%
A40505	54001	OCFS	COPY/PRINT	115.00	1,000.00	10,089.42	200.00	200.00	123.7%
A40505	54001	SF	COPY/PRINT	.00	.00	2,000.00	1,000.00	1,000.00	.0%
A40505	54001	VOCA	COPY/PRINT	396.81	200.00	197.75	800.00	800.00	304.6%
A40505	54005	OCFS	Off Supp	2,901.38	500.00	745.00	200.00	200.00	-73.2%
A40505	54005	SF	Off Supp	.00	.00	800.00	100.00	100.00	.0%
A40505	54005	VOCA	Off Supp	722.21	220.45	624.05	400.00	400.00	78.5%
A40505	54007	OCFS	Jan Supp	100.00	500.00	300.00	100.00	100.00	-66.7%
A40505	54015	OCFS	Maint Agmt	.00	.00	724.56	400.00	400.00	-44.8%
A40505	54015	VOCA	Maint Agmt	.00	.00	362.27	400.00	400.00	10.4%
A40505	54020	OCFS	POSTAGE	130.47	300.00	507.82	40.00	40.00	-92.1%
A40505	54020	VOCA	POSTAGE	130.79	200.00	250.00	50.00	50.00	-75.0%
A40505	54035	OCFS	ED & TRAIN	7,275.00	2,000.00	9,475.00	800.00	800.00	-91.6%
A40505	54035	SF	ED & TRAIN	.00	.00	1,007.00	1,100.00	1,100.00	37.5%
A40505	54035	VOCA	ED & TRAIN	2,275.00	1,000.00	1,200.00	1,000.00	1,000.00	400.0%
A40505	54040	OCFS	DUES/MEMBE	1,543.00	1,385.00	1,935.00	1,534.00	1,534.00	-20.7%
A40505	54045	OCFS	Travel	1,166.30	.00	1,384.50	500.00	500.00	-63.9%
A40505	54045	SF	Travel	.00	.00	.00	500.00	500.00	.0%
A40505	54045	VOCA	Travel	121.14	.00	700.00	500.00	500.00	150.0%
A40505	54060	OCFS	LEGAL ADV	.00	5,000.00	100.00	1,000.00	1,000.00	900.0%
A40505	54060	SF	LEGAL ADV	.00	.00	.00	5,000.00	5,000.00	.0%
A40505	54060	VOCA	LEGAL ADV	1,900.00	2,000.00	3,121.00	1,121.00	1,121.00	-44.0%
A40505	54070	OCFS	LIAB INS	4,464.18	4,077.00	4,102.72	2,652.00	2,652.00	-35.4%
A40505	54070	VOCA	LIAB INS	1,612.00	1,612.00	4,457.04	2,652.00	2,652.00	46.9%
A40505	54213	OCFS	I/D COPIER	266.71	218.94	-7,762.75	251.64	251.64	-88.8%
A40505	54213	VOCA	I/D COPIER	221.25	218.94	1,215.83	251.64	251.64	53.3%
A40505	54800	OCFS	PROG EXP	13,508.81	9,142.95	13,728.67	296.56	296.56	-97.8%
A40505	54800	SF	PROG EXP	.00	.00	13,000.00	3,132.28	3,132.28	-58.9%
A40505	54800	VOCA	PROG EXP	28,238.75	4,708.69	12,642.45	7,962.29	7,962.29	.1%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin		PCT CHANGE
A40505	58020	OCFS	RETIREMENT	13,076.23	12,611.45	12,328.81	15,191.80	15,191.80		23.2%
A40505	58020	SF	RETIREMENT	.00	.00	793.00	1,595.78	1,595.78		-36.4%
A40505	58020	VOCA	RETIREMENT	11,889.29	11,051.89	19,506.01	11,364.77	11,364.77		39.6%
A40505	58030	OCFS	FICA	5,489.17	6,029.49	6,667.61	8,301.23	8,301.23		24.5%
A40505	58030	SF	FICA	.00	.00	612.00	871.98	871.98		-36.4%
A40505	58030	VOCA	FICA	4,261.74	5,284.16	10,384.64	6,210.03	6,210.03		48.8%
A40505	58040	OCFS	WRKS COMP	3,737.02	3,574.84	3,594.59	4,529.68	4,529.68		26.0%
A40505	58040	SF	WRKS COMP	.00	.00	995.00	582.83	582.83		-41.4%
A40505	58040	VOCA	WRKS COMP	1,402.53	3,788.00	7,963.76	4,087.50	4,087.50		5.4%
A40505	58060	OCFS	HEALTH INS	18,194.25	16,463.58	17,506.16	32,985.74	32,985.74		88.4%
A40505	58060	SF	HEALTH INS	.00	.00	.00	4,276.90	4,276.90		.0%
A40505	58060	VOCA	HEALTH INS	10,881.63	11,447.66	24,871.98	15,342.24	15,342.24		61.0%
A40505	58062	OCFS	DENTAL INS	118.26	89.51	102.01	199.88	199.88		95.9%
A40505	58062	SF	DENTAL INS	.00	.00	.00	25.72	25.72		.0%
A40505	58062	VOCA	DENTAL INS	115.70	108.28	243.64	135.36	135.36		25.0%
A40505	58065	OCFS	VISION INS	21.60	19.44	18.20	15.68	15.68		-13.8%
A40505	58065	VOCA	VISION INS	24.90	23.52	47.04	23.52	23.52		.0%
TOTAL DISTRICT ATTORNEY				-13,937.02	-13,700.00	-25,295.98	.00	.00	.00	.0%
TOTAL GENERAL FUND				-13,937.02	-13,700.00	-25,295.98	.00	.00	.00	.0%
			TOTAL REVENUE	-286,115.76	-267,711.00	-441,387.29	-342,020.26	-342,020.26		.0%
			TOTAL EXPENSE	272,178.74	254,011.00	416,091.31	342,020.26	342,020.26		.0%
			GRAND TOTAL	-13,937.02	-13,700.00	-25,295.98	.00	.00	.00	.0%

** END OF REPORT - Generated by Robert J Corpora **

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6410	PUBLICITY/TOURISM							
A641041	PUBLICITY/TOURISM							
A641041	41113	OCCUP TAX	-617,897.55	-400,000.00	-400,000.00	-400,000.00	-400,000.00	.0%
TOTAL PUBLICITY/TOURISM			-617,897.55	-400,000.00	-400,000.00	-400,000.00	-400,000.00	.00 -100.0%
A64105	PUBLICITY/TOURISM							
A64105	54055	PROF SERV	.00	65,040.93	65,040.93	61,326.06	61,326.06	-5.7%
A64105	54815	CONT AGNC	575,072.26	585,368.46	585,368.46	551,934.57	551,934.57	-5.7%
A64105	99610 OCC	Approp Res	.00	40,060.91	40,060.91	-613,261.00	-213,260.63	.0%
TOTAL PUBLICITY/TOURISM			575,072.26	690,470.30	690,470.30	-.37	400,000.00	.00 -100.0%
TOTAL PUBLICITY/TOURISM			-42,825.29	290,470.30	290,470.30	-400,000.37	.00	.00 .0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6420	PROMOTION OF INDUSTRY							
A64205	PROMOTION OF INDUSTRY							
A64205	54780	CONTRIB	.00	.00	5,000.00	.00	.00	-100.0%
A64205	54815	CONT AGNC	449,000.00	455,733.00	455,733.00	551,934.57	492,193.00	21.1%
TOTAL PROMOTION OF INDUSTRY			449,000.00	455,733.00	460,733.00	551,934.57	492,193.00	.00 -100.0%
TOTAL PROMOTION OF INDUSTRY			449,000.00	455,733.00	460,733.00	551,934.57	492,193.00	.00 -100.0%

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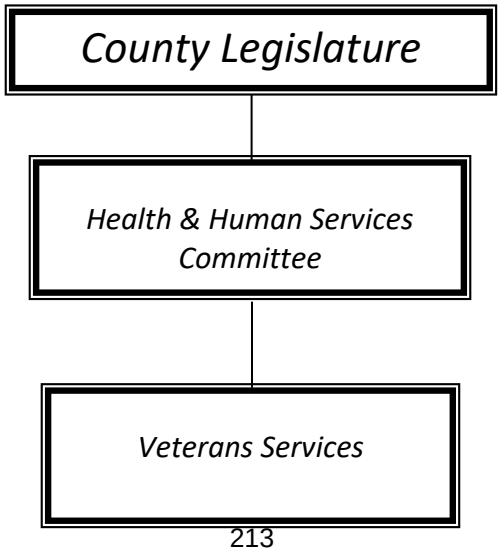
Veterans Services – A6510

1. DEPARTMENT NARRATIVE: The Cortland County Veterans Service Agency is a State mandated agency designed to provide counseling, advice and assistance to veterans of Cortland County and their family members, as well as the family members of deceased veterans. The office provides assistance with claims preparation and processing, follow-up services, and preparing formal appeals. Services include claims for Compensation, Pension, Education Benefits, VA Home Loan Guarantee Program, Health Services and Death Benefits. The office also assists veterans, or their family members, in obtaining New York State Property Tax Exemption, New York State Awards and Decorations, and High School Diploma's for World War II, Korea and Vietnam Era Veterans. The department assists veterans in obtaining transportation to the Tompkins/Cortland County VA Clinic located at 1451 Dryden Road, Freeville NY and the Syracuse VA Hospital. The Tompkins/Cortland County VA Clinic serves veterans only and is open Monday through Friday 8:00 to 4:30. The Cortland Disabled American Veterans Club has three DAV Vans that provide transportation of veterans to the Syracuse VA Hospital and the Tompkins/Cortland County VA Clinic Monday through Friday. A full time Director/Veteran Service Officer staff the department. The department serves an estimated population of 2807 veterans and provides numerous other services.

REVENUE: The County has received $8,529 each year beginning in 2012 in Aid to Localities Funds from the New York State Division of Veterans' Affairs to provide services to veterans in Cortland County. The Aid to Localities Funds for 2019 increased to $10,000, the Aid to Localities Funds for 2022 will increase to $25.000. This amount is allocated to counties having a resident population that is less than 100,000.

In 2021 Cortland County had 2807 Veterans. Cortland county veterans received $10,073,000 in VA Compensation and pension benefits. These are funds paid directly to Cortland County veterans, which adds to their monthly spending ability, and it is a reasonable assumption that a large portion of these funds are spent in Cortland County. It is through the assistance from this office that a large portion of these benefits are granted to our veterans.

Organizational Chart



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6510	VETERANS SERVICE AGENCY							
A651042	VETERANS SERVICE AGENCY							
A651042	42189	OTHER COMM	-49,936.47	-57,869.00	-57,869.00	-51,902.33	-51,902.33	-10.3%
TOTAL VETERANS SERVICE AGENC			-49,936.47	-57,869.00	-57,869.00	-51,902.33	-51,902.33	.00 -100.0%
A651043	VETERANS SERVICE AGENCY							
A651043	43710	VETERANS	-10,500.00	-8,529.00	-8,529.00	-25,000.00	-25,000.00	193.1%
TOTAL VETERANS SERVICE AGENC			-10,500.00	-8,529.00	-8,529.00	-25,000.00	-25,000.00	.00 -100.0%
A65105	VETERANS SERVICE AGENCY							
A65105	51005	PERS SERV	44,606.89	48,265.38	48,265.38	56,602.00	56,602.00	17.3%
A65105	54000	TELEPHONE	586.19	132.00	132.00	132.00	276.00	.0%
A65105	54001	COPY SERV	.00	750.00	750.00	750.00	750.00	.0%
A65105	54005	Off Supp	116.97	700.00	700.00	700.00	700.00	.0%
A65105	54020	POSTAGE	11.52	450.00	450.00	250.00	250.00	-44.4%
A65105	54040	DUES/SUB	449.00	180.00	489.00	600.00	600.00	233.3%
A65105	54041	PUBLICATIO	.00	750.00	441.00	750.00	750.00	.0%
A65105	54045	Travel	.00	1,000.00	1,500.00	1,000.00	1,056.00	.0%
A65105	54047	MILEAGE	.00	500.00	.00	100.00	.00	-80.0%
A65105	54070	INSURANCE	898.54	930.00	930.00	954.00	954.00	2.6%
A65105	54078	Fuel	.00	387.00	387.00	100.00	.00	-74.2%
A65105	54213	I/D COPIER	798.00	760.00	760.00	665.00	665.00	-12.5%
A65105	54301	Veh lease	.00	300.00	300.00	.00	.00	-100.0%
A65105	58020	RETIREMENT	7,086.53	5,498.74	5,498.74	7,924.28	7,924.28	44.1%
A65105	58030	FICA	3,412.31	3,692.40	3,692.40	4,330.05	4,330.05	17.3%
A65105	58040	WRKS COMP	2,021.52	1,995.00	1,995.00	2,045.00	2,045.00	2.5%
TOTAL VETERANS SERVICE AGENC			59,987.47	66,290.52	66,290.52	76,902.33	76,902.33	.00 -100.0%
TOTAL VETERANS SERVICE AGENC			-449.00	-107.48	-107.48	.00	.00	.00 .0%

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Weights and Measures – A6610

Weights and Measures programs are mandated by New York State Department of Agriculture and Markets for each County. The Department is funded by Cortland County with the exception of the New York State Petroleum Quality Program which is funded by New York State Agriculture and Markets.

Mission

The main objective of any Weights and Measures program is ensure equity in all commercial transactions involving weight, measure or count.

The Weights and Measures Official stands always between buyer and seller in that he/she:

1. sees that the interests of both are safeguarded;
2. is an impartial arbiter who may be called upon by either party to establish the actual amount of merchandise or service in question, to determine the condition of the weighing or measuring devices involved, or to take suitable steps to stop unfair practice or bring about the legal punishment of an offender;
3. periodically inspects and tests the commercial weighing and measuring devices and packaged commodities within respective jurisdiction and, upon own initiative, to carry on all investigations necessary to uncover and address issues of short weight , measure or count;
4. educates owners/users of commercial weights and measures and of packers of prepackaged commodities within jurisdiction relative to legal responsibilities and requirements;
5. conducts public relations/education of consumers within jurisdiction relative to their legal rights, making intelligent decisions in the marketplace;
6. conducts effective administration of weights and measures program within jurisdiction;
7. samples products and performs investigations relating to the quality of petroleum products; and

enforces pricing accuracy requirements at retail stores either on a routine inspection schedule or in response to a complaint.

Director Responsibilities

The Municipal Directors of Weights and Measures are responsible for assuring measurement accuracy in commerce throughout the County in accordance with Article 16 of the NYS Agriculture and Markets Law.

The Director of Weights and Measure responsibilities include:

1. Inspect and /or test all commercially used weighing and measuring devices as prescribed by NYS Weights and Measures Law. Note: All devices are done at least one time per year except milk bulk tanks which are done at 5 years unless they have an issue.
2. Perform test buys and investigations to ensure proper business practices involving transactions based on weight, Measure or count (eg. labeling or proper application of tare).
3. Keep and Maintain applicable standards of Weights and Measures and submit those standards, at least every 5 years to the New York State Metrology Laboratory for certification.
4. Perform petroleum sampling and investigations at the retail level and enforce against violations.

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5. Inspect and/or test packaged commodities as prescribed by NYS Weights and Measures Law.
6. Cause to be corrected any violations found.
7. Submit to NYS Weights and Measures in Albany an annual report with data on inspections done.

A big role of Weights and Measures is to insure our businesses are conducting operations in a proper manor. I do onsite training to insure rules and regulations are understood , scales are maintained properly, labels have correct information, proper notification of scale repair and seal replacement, how to take proper tare and so on.

Succession Planning

Weights and Measures is a one person Department. Earliest planned departure from the County would be May 2023. New York State Agriculture and Markets provide training for any new Weights and Measures officials. I would help with all the department functions. The State works with the new officials until they feel comfortable doing the task at hand. State Supervision typically last one year but could be longer.

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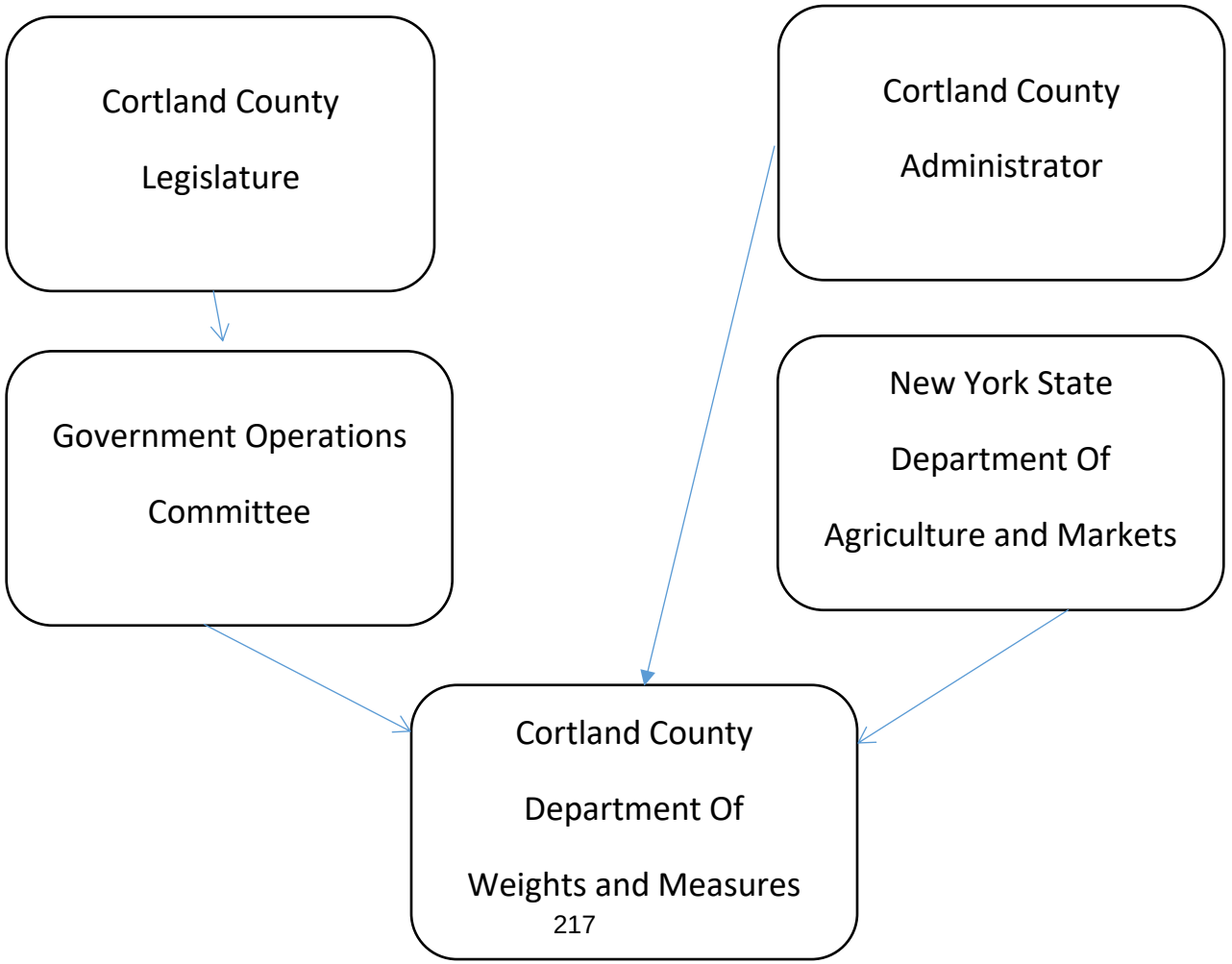
Weights and Measures A6610

State mandated Department to enforce the

Laws and Regulations set forth by New York

State Department of Agriculture and Markets

Organizational Chart



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PROGRESS

Although Covid-19 presented challenges for everyone over the past several year's things are returning to somewhat normal. Some things have changed due to the pandemic. Things like salad bars have been eliminated. Many businesses have scaled back and most have struggled with maintaining a good work force. With supply chain and workforce issues stores have had a hard time with pricing accuracy. I was able to perform both package checking and pricing accuracy audits in fall of 2021 and spring of 2022. Package checking for the most part did very well. Pricing accuracy audits did not do so well. With inflation and supply chain issues prices change often and stores have struggled to keep up with all the shelf tag labels. One store manager explained that they have had as many as 7,000 price changes in on day. When I have completed all my commercial weighing and measuring devices this fall I will do more pricing and package checking audits. I tested 1064 packages for proper tare and 195 items for pricing accuracy. Pricing accuracy audit numbers would have been higher but I would stop the audit when I reached enough incorrect rings to fail the audit. Pricing accuracy needs to meet 98% or better to pass.

HISTORICAL STATISTICS

2016	2017	2018	2019	2020	2021	
$13,730	$13526	$13,963	$11,758	$13,170	$12,820	Inspection Fee's
$600	$200	$9,600	$600	$1,800	$100	Penalties
				$1,400	$1,400	Revenue for Prover agreement
$1,715	$1,191	$1,065	$1,513	$1,398	$1,451	New York State Petroleum Quality program
273	276	275	270	251	248	Total Scales (commercial only)
423	422	420	401	462	403	Total Liquid Measuring Devices
834	850	855	784	761	725	Total devices

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6610	SEALER OF WEIGHTS & MEASURES							
A661042	SEALER OF WEIGHTS & MEASURES							
A661042	41962	WTS & MEAS	-12,800.00	-12,000.00	-12,000.00	-12,000.00	-12,000.00	.0%
A661042	42389	PENALTIES	.00	-1,500.00	-1,500.00	-1,500.00	-1,500.00	.0%
A661042	42414	RENTAL EQU	-1,400.00	-1,400.00	-1,400.00	-1,400.00	-1,400.00	.0%
TOTAL SEALER OF WEIGHTS & ME			-14,200.00	-14,900.00	-14,900.00	-14,900.00	-14,900.00	.00 -100.0%
A661043	SEALER OF WEIGHTS & MEASURES							
A661043	43317	PETROL PRO	-1,446.85	-1,000.00	-1,000.00	-1,000.00	-1,000.00	.0%
TOTAL SEALER OF WEIGHTS & ME			-1,446.85	-1,000.00	-1,000.00	-1,000.00	-1,000.00	.00 -100.0%
A66105	SEALER OF WEIGHTS & MEASURES							
A66105	51005	PERS SERV	51,585.02	54,292.56	54,292.56	66,932.00	66,932.00	23.3%
A66105	54000	TELEPHONE	634.94	700.00	700.00	750.00	750.00	7.1%
A66105	54001	COPY SERV	.00	.00	.00	400.00	400.00	.0%
A66105	54005	Off Supp	83.97	100.00	100.00	100.00	100.00	.0%
A66105	54015	Maint Agmt	185.00	185.00	185.00	225.00	225.00	21.6%
A66105	54020	POSTAGE	10.34	150.00	150.00	150.00	150.00	.0%
A66105	54040	DUES/SUB	25.00	125.00	125.00	150.00	150.00	20.0%
A66105	54048	Prog Supp	.00	100.00	100.00	100.00	100.00	.0%
A66105	54050	Equip R&M	100.00	200.00	200.00	600.00	600.00	200.0%
A66105	54070	INSURANCE	253.40	319.00	262.00	174.64	174.64	-45.3%
A66105	54074	INS-AUTO	308.74	320.00	320.00	346.96	346.96	8.4%
A66105	54078	Fuel	681.31	1,000.00	1,000.00	2,000.00	2,000.00	100.0%
A66105	54300	Veh. R&M	497.98	1,200.00	1,200.00	1,200.00	1,200.00	.0%
A66105	54615	CNTR MEDCL	121.00	150.00	207.00	300.00	300.00	100.0%
A66105	58020	RETIREMENT	8,099.91	6,185.10	6,185.10	9,370.48	9,370.48	51.5%
A66105	58030	FICA	3,588.34	4,152.92	4,152.92	5,120.30	5,120.30	23.3%
A66105	58040	WRKS COMP	2,021.52	1,995.00	1,995.00	2,045.00	2,045.00	2.5%
A66105	58060	HEALTH INS	18,275.66	18,275.24	18,275.24	18,914.88	18,914.88	3.5%
A66105	58062	DENTAL INS	90.48	90.24	90.24	90.24	90.24	.0%
A66105	58065	VISION INS	19.50	20.00	20.00	19.60	19.60	-2.0%
A66105	99610 WM	Approp Res	.00	2,900.00	2,900.00	2,900.00	2,900.00	.0%
TOTAL SEALER OF WEIGHTS & ME			86,582.11	92,460.06	92,460.06	111,889.10	111,889.10	.00 -100.0%
TOTAL SEALER OF WEIGHTS & ME			70,935.26	76,560.06	76,560.06	95,989.10	95,989.10	.00 -100.0%

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Aging Services, Nutrition
Program Descriptions 2022

The Area Agency on Aging operates under the auspices of the Older Americans Act (OAA) of 1965 as amended. The OAA provides funding for social supportive services targeting older adults and caregivers with greatest economic or social needs. Funding is provided through the New York State Office for the Aging (NYSOFA) and is allocated based on demographic data, local planning and public service areas. When OAA funding is accepted, many of the programs and services provided by the AAA are mandated in accordance with federal statutes and mandates.

Federal, state and local funds, grants, contracts and participant donations support the Area Agency on Aging (AAA). In addition the agency depends upon the financial support from individuals and organizations in the community. These funds are obtained either through direct donations or participation in agency sponsored fund raising activities.

Significant changes to the AAA including the elimination of programming, the manner in which services are provided and changes in administrative operations must be submitted to the NYSOFA for approval. Changes must define the manner in which the agency will continue to serve impacted clients. Proposed changes must be reviewed and commented on by the AAA Older Americans Act advisory board and have been subject to a public hearing held 30 days prior to the date of submission to the NYSOFA.

The two service units under the Area Agency on Aging work in collaboration to meet the needs of the older population throughout the county and are crucial to enable frail, older persons remain in the community with maximum independence thereby preventing more costly care settings.

The mission of the Cortland County Area Agency on Aging is to advocate, plan, develop and provide a coordinated system of programs and services on behalf of all aging citizens of Cortland County so that they might live with independence and dignity.

Aging A6772:

Supportive Services (Title IIIB, Federal)

Links older individuals with a wide range of services to help them remain independent in their homes and communities.
Priority services under IIIB are:

Access – information and assistance, referral, transportation, case management, outreach

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In-Home Services - homemaking and personal care, home health aide, supportive services for families of elderly victims with Alzheimer's disease and other related disorders, friendly visiting, telephone reassurance, housekeeping and chore services, consumer directed in-home services

Legal Assistance - income maintenance and benefits, housing and utilities, health and long term care, individual rights/issues (e.g. protective services, defense of guardianship), and consumer issues (e.g. debt, fraud)

American Rescue Plan SSC6 – Title IIIB - Grant Period - 7/1/21-9/30/24

Health Promotion/Disease Prevention (Title IIID, Federal)

Funds programs designed to help older adults prevent and/or manage chronic diseases and promote healthier lifestyles. Programming must meet highest level "evidenced-based" programming (*A Matter of Balance*) as determined by the Administration on Community Living.

Family Caregivers Program (Title IIIE, Federal)

Helps family members provide care for the elderly at home and provides critical support, including home and community-based services. Required services include: information and assistance, case management, counseling, support groups and training, respite services for caregivers who need short breaks and supplemental services that complement care provided by informal caregivers

American Rescue Plan FCC6 – Title IIIE - Grant Period – 7/1/21-9/30/24

Health Insurance Information, Counseling and Assistance Program (HIICAP, Federal and State)
Medicare Improvements for Patients and Providers Act of 2008 (MIPPA, Federal)

HIICAP provides confidential, accurate and unbiased health insurance information, counseling, and assistance, and advocacy on Medicare, Medicaid, private health insurance, and related health coverage plans. HIICAP helps individuals enrolled in Medicare, their representatives, or persons soon to be eligible for Medicare.

MIPPA

MIPPA is a multi-faceted piece of legislation containing several important provisions that directly changed the Medicare program and allocated federal funding for State Health Insurance Assistance Programs (SHIPs), Area Agencies on Aging (AAAs), and Aging and Disability Resource Centers (NY Connects) to provide outreach to low-income Medicare beneficiaries to increase enrollment in Medicare low-income assistance programs.

Caregiver's Resource Center (CRC) –(State)

Single focal point of assistance for family members and other informal providers of long-term care to homebound elderly. Provides respite from the constant responsibilities of caregiving. Services include: training programs, support groups, counseling, technical assistance, linking caregivers with other agency services and linking caregivers with other community services.

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Community Services for the Elderly (CSE) and Congregate Services Initiative (CSI) – (State)

CSE

Provides community-based, supportive services to frail, low-income elderly who need assistance to maintain independence in their home. Reduces heavy reliance on institutional care; provides cost-effective, non-medical community-based services; enables access to information and supports; and promotes continued involvement of primary caregivers in support of the frail, older person they care for. Provides for: case management, personal care, information and assistance, home delivered meal assessment and eligibility determination, referral, telephone reassurance and friendly visiting, health promotion and wellness activities, and minor residential repairs.

CSI

Prevents the well elderly from requiring more intensive services. Services include: information and referral**,** Educational and cultural opportunities**,** support services for caregivers and families.

Expanded In-Home Services for the Elderly Program (EISEP) – (State)

EISEP services are statutory extensions of CSE funding. Provides access to and makes available appropriate cost-effective non-medical support services for non-Medicaid dependent older adults. Services are provided to functionally impaired older adults who are in need of community-based long-term care but who are not eligible for similar services under Medicaid. Assists older people who want to remain home but who need help with activities such as dressing, bathing, personal care, shopping and cooking.

Services include: Case management, to help older people and their families assess their needs and develop, implement, and maintain an appropriate plan of services and service delivery; case management services are at no charge to the recipient, although voluntary contributions are accepted; recipients with certain income levels are required to share the cost (sliding scale) of the other services they receive; nonmedical in-home services, including homemaking and personal care services (e.g., bathing, personal hygiene, meal preparation) and housekeeping and chore services (e.g., level I housework, shopping, bill payment and laundry). Services can be provided under Certified Home Health agencies or the Consumer Directed model; non-institutional respite; and ancillary services, including personal emergency response units, repair, maintenance, modification of a client's living environment, and the purchase of reusable durable or personal items.

AAA Transportation Program – State

Provides bus tokens for use on the First Transit public transportation system.

In 2022, the AAA will be implementing a transportation program targeting individuals in the rural most parts of the county who no longer drive or have limited or no ability to independently access activities including but not limited to well-balanced meals, socialization, health and wellness activities, travel, education, insurance counseling, caregiver support and nutrition counseling.

The operations of a 12 passenger, 2 wheelchair accessible van will be budgeted under the Nutrition unit. Access to nutritionally well-balanced meals for all individuals age 60 and older throughout the entire county is a requirement of both federal and state funding streams.

The AAA plans to expand this program in 2023 as an effort to meet a growing need faced by older adults ineligible for Medicaid and have limited or no affordable transportation options resulting in inability to keep follow up medical appointment and access medication.

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New York Connects – (State)

New York Connects and is statutorily mandated through NYS Elder Law as prescribed by the Older Americans Act to serve as an Aging and Disability Resource Center. NY Connects serves all ages regardless of income level. Provides consistent, comprehensive, locally based information and assistance on long term services and supports (LTSS) to individuals, caregivers, and families.

NY Connects funding is provided to bring about structural change in long-term care services and supports to reduce the amount of Medicaid dollars spent on institutional care. In New York State, NY Connects is designated as the "No Wrong Door (NWD)" to accomplish this initiative. Core Functions include: collaboration with State designated specialized NWD's, implementation of financial NWD screen, application and enrollment assistance for public benefit programs including Medicaid, coordination with other agencies to guide the individual through financial and functional eligibility determination processes as well as linkage for a comprehensive assessment, options counseling, care transitions, maintaining local data for the on-line NY Connects Resource Directory, and Quality Assurance. The NYS Office for Aging contracted with regional Independent Living Centers to partner with local Area Agencies on Aging to assist with the anticipated increase in call volume. The Area Agency on Aging serves as the lead agency in Cortland County working in partnership with the Resource Center for Independent Living in Utica and Access to Independence on a local level.

Unmet Needs – (State)

The purpose of unmet need funding is to significantly reduce or eliminate any reported unmet need by AAA's across the state in the following areas: PC I and II, case management, home delivered meals, consumer directed EISEP, PERS, caregiver/respite, transportation, legal services, in-home contact and support, nutrition counseling, social adult day services, residential repair and home modifications. Cortland County AAA has reported wait lists for the following programs: EISEP, Home Delivered Meals, Caregiver Respite, Make-a-Ramp®, and the Handyman program. Unmet Need funding has been applied to EISEP services and the Make-a-Ramp® program.

Home Energy Assistance Program (HEAP) (Department of Social Services (DSS))

HEAP is a federally funded program that helps people with limited income meet the cost of heating their homes during the winter months. Under contract with the Cortland County Department of Social Services, the agency provides outreach and education about HEAP eligibility and benefits to individuals age 60 and older and their caregivers. The agency also processes HEAP applications for and provides application assistance to individuals age 60 and older. This program serves as a gateway for screening clients for eligibility for other cost saving programs including the Medicare Savings Program.

Nutrition A6774:

Nutrition Program Title IIIC (Federal)

Congregate Nutrition Services IIIC-1

Provides nutritionally balanced meals and the opportunity for social interaction. Provides for the delivery of support services such as recreation, nutrition education, shopping assistance, counseling, and referral to other needed services.

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Home Delivered Meals IIIC-2
Lifeline to many frail and older adults and their caregivers. Key component of in-home services for older New Yorkers who require long-term care support or post-hospital nutritional assistance. Economical long term care service that often substitutes for or delays the need for more extensive services. Initial contact with the service delivery system for many chronically or temporarily impaired elderly.
May include shopping assistance, nutrition education, outreach, and other services. Wellness check five days a week.

Nutrition Services Incentive Program (NSIP) – (Federal)

The Nutrition Services Incentive Program (NSIP) was established by the Older Americans Act (Section 311) in 1974 as the Nutrition Program for the Elderly in the United States Department of Agriculture [USDA (for commodities only, and in 1977 for commodities or cash)]. NSIP was transferred to the Administration on Aging in 2003. NSIP provides additional funding to states, territories, and eligible tribal organizations, which is used exclusively to purchase food, and may not be used to pay for other nutrition-related services or for state or local administrative costs. States may choose to receive the grant as cash, commodities or a combination of cash and commodities. For a number of years, all area agencies on aging in NYS have chosen to receive cash grants under this program.
Grants to area agencies (reimbursement) are based on the number of eligible meals provided to eligible recipients. Meals must meet the requirements of the OAA and must be served to eligible participants as identified by the OAA. This requirement extends to the restaurant voucher option. In addition, if participants have been charged a fee or made to pay for a meal(s), those meals may not be claimed for reimbursement. The Reporting Unit at NYSOFA conducts the federally-required meal count verification annually. This process is extremely important and must be completed accurately because the total meal count determines the overall federal grant to NYS. Should an area agency on aging file inaccurate information, the federal government can seek reimbursement of overpayments.

Wellness in Nutrition (WIN) – formerly Senior Nutrition Assistance Program (SNAP) (State)

Provides home delivered meals to the outermost regions of the County operation of senior centers in rural areas. Targets those who live alone, are over 75 years of age, and are economically disadvantaged. Services include: Home delivered and congregate meals, case management, nutrition counseling and education, escort and transportation services, information and assistance, outreach and in-home contact and support.

Nutrition Program Contracts

The Nutrition Program provides home delivered meals on a fee for service basis to Managed Long Term Care Plans and one Social Adult Day Care program. Fee for service meals are also available to those in need who are under the age of 60 through the Meal Time Express program.

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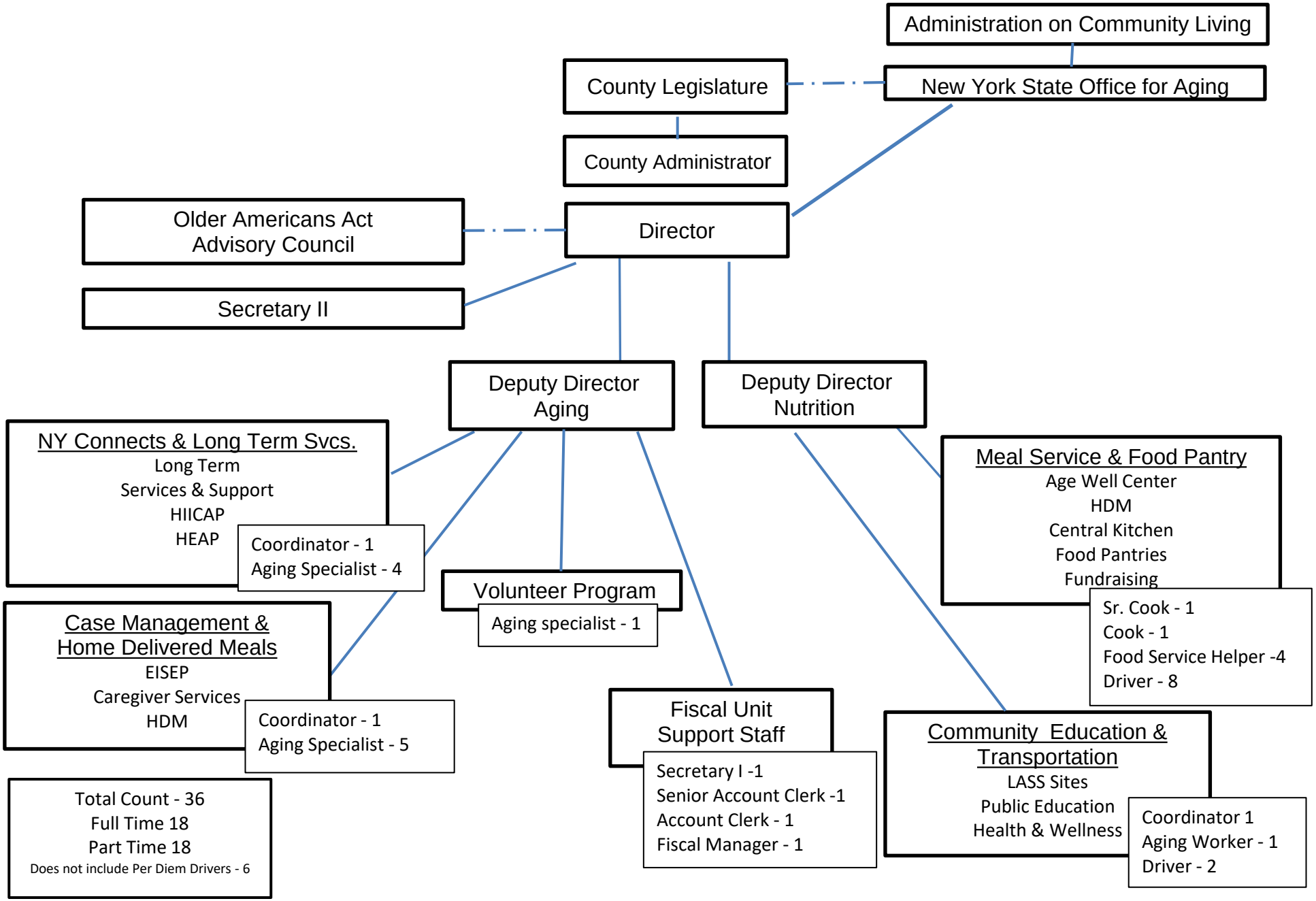
Area Agency on Aging



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Area Agency on Aging Performance Indicators and Projections
Aging Services - Nutrition

PROGRAM	2017	2018	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Actual	Actual	30-Jun	Projected	Projected
EISEP								
In home service hours	5366	4776	3721	5790	6735	4758	5500	6505
Clients served	66	59	78	118	95	83	89	95
Personal Emergency Response Units	24	31	33	38	37	37	38	39
HIICAP								
Contacts	3646	3610	1063	1154	1099	509	1100	1200
Units of service	3745	3799	2901	3682	3683	1327	3700	3800
Savings to MC beneficiaries	$1,165,634	$1,179,647	$785,026	$649,145	$657,390	$196,380.00	$700,000	$725,000
Individuals served through MC Annual	609	562	459	417	437	0	450	460
CAREGIVERS								
Numbers requesting service (duplicated)	262	292	202	199	222	85	150	236
Personal Emergency Response Units	16	14	14	16	12	13	14	15
Support Group unduplicated clients		12	14	16	14	7	13	14
Case management hours total								
(HDM, EISEP, Ramp, Caregivers)	2,563	2,731	3,088	3,174	3,045	1,689	3,200	3300
HEAP								
Approved	350	408	425	555	455	98	475	500
Value	$172,466	$193,955	$222,956	$279,284	$214,950	$39,345	$228,000	$250,000
Farmers Market Coupons	617	720	739	780	780	0	660	760
Handyman Program								
Clients served	17	15	18	9	36	19	25	20
RAMP Program								
Active Ramps	15	16	15	17	17	19	21	21
LEGAL SERVICES								
Hours			0	1.5	7.5	7	15	20

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Area Agency on Aging Performance Indicators and Projections
Aging Services - Nutrition

PROGRAM	2017	2018	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Actual	Actual	30-Jun	Projected	Projected
SENIOR CENTERS								
Participants	1487	1341	1275	627	23	41	60	90
Meals	42,068	38,585	36,229	5,047	48	355	540	850
				*Centers suspended 3/2020, Restructuring 2021				
					*Grab n Go meals implemented at temporary site 12/21			
					*Grab n Go meals implemented at Creamery Hills 6/22			
					*Age Well Center to open 8/22			
HOME DELIVERED MEALS								
Clients	347	352	338	392	376	307	357	401
Meals through OAA** funding	63,630	66,811	65,495	73,673	68,016	36,223	72,000	69,000
Contract Meals	18,872	13,213	15,075	11,536	10,468	4,213	8,425	12,000
Total Meals	82,502	80,024	80,570	85,209	78,484	40,436	80,197	81,200
MEAL TIME EXPRESS								
Meals	266	106	30	208	594	279	550	250
FOOD PANTRIES								
Meals	28,403	22,770	22,662	7,767	8,949	6,435	10,000	10,500
Clients	3,167	2,530	2,518	863	586	424	850	900
NY CONNECTS								
Calls	928	978	1212	1030	1011	562	1100	1250
Options counseling - community supports	253	179	219	206	162	16	50	170
FOOD STAMPS								
Application assistance	65	39	36	23	40	10	40	50
Project Lifesaver								
Families Served	3	3	3	3	5	3	5	5
TRANSPORTATION								
Clients	87	82	70	30*	15	25	40	80
Tokens-one way trips	5,178	4,219	3,057	593	439	1,054	2200	4000
Assisted Transportation Clients*								

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Area Agency on Aging Performance Indicators and Projections
Aging Services - Nutrition

PROGRAM	2017	2018	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Actual	Actual	30-Jun	Projected	Projected
Health and Wellness Programs								
A Matter of Balance (Fall Prevention)								
Series of Classes Offered	2	2	1	0	0	1	3	4
Number of Participants	19	24	20	0	0	13	31	40
Bonesavers								
Sites	4	4	5	0	0	0	1	2
Participants	60	65	60	0	0	0	15	35
Dietician Services*								
Nutrition Education Clients			800	800	476	0	5	60
Nutrition Counseling Clients			36	45	10	12	18	40
						RD position vacant		
Presentations & Outreach*			132	89	134	45	90	120
Social Media*								
Posts			172	544	375	272	500	500
Reach			46,798	103,230	67,482	54,584	100,000	100,000
Information and Assistance*								
Clients			2,506	3,642	4,342	1,301	2600	2700
Units			30,031	13,121	17,908	5,567	11,150	12,000
Volunteers								
Volunteers				157	161	65	70	70
Hours				2128.5	2436	823	1600	1600
*Does not reflect volunteer hours of RSVP program								
Cortland County separated from RSVP during the 2020 budget process								
The AAA recruits volunteers for a variety of agency related responsibilities.								

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6772	AREA AGENCY ON AGING								
A677242	AREA AGENCY ON AGING								
A677242	41972	4324	LEGAL SERV	-530.00	-300.00	-300.00	-300.00	-300.00	.0%
A677242	41972	4326	EISEP	-1,346.24	-500.00	-500.00	-500.00	-500.00	.0%
A677242	41972	4330	TITLE 111B	-5,159.00	-2,680.00	-2,680.00	-2,680.00	-2,680.00	.0%
A677242	41972	4331	PROG AGING	.00	-100.00	-100.00	-100.00	-100.00	.0%
A677242	41972	4332	TITLE 111E	-772.00	-500.00	-500.00	-500.00	-500.00	.0%
A677242	41972	UNAS	PROG AGING	.00	.00	.00	.00	.00	.0%
	TOTAL AREA AGENCY ON AGING			-7,807.24	-4,080.00	-4,080.00	-4,080.00	-4,080.00	.00 -100.0%
A677243	AREA AGENCY ON AGING								
A677243	43772	17BIP	AGING SERV	-271,048.08	-231,590.00	-248,981.00	-231,590.00	-231,590.00	-7.0%
A677243	43772	4322	CAREGIVERS	-21,358.49	-19,611.00	-19,611.00	-19,611.00	-19,611.00	.0%
A677243	43772	4323	CSE ADMIN	-21,246.91	-20,000.00	-20,000.00	-20,000.00	-20,000.00	.0%
A677243	43772	4324	CSE SERV	-80,545.95	-75,295.00	-75,295.00	-75,295.00	-75,295.00	.0%
A677243	43772	4325	EISEP ADMI	-22,417.11	-20,000.00	-20,000.00	-20,000.00	-20,000.00	.0%
A677243	43772	4326	EISEP SERV	-168,834.14	-158,749.00	-158,749.00	-158,749.00	-158,749.00	.0%
A677243	43772	4338	AGING SERV	-57,975.08	-47,089.00	-47,089.00	-49,929.00	-49,929.00	6.0%
A677243	43772	4339	AGING SERV	-6,538.00	-5,600.00	-5,600.00	-5,600.00	-5,600.00	.0%
A677243	43772	UNAS	AGING SERV	-121,773.07	-78,746.00	-248,746.00	-163,746.00	-163,746.00	-34.2%
A677243	44772	4327	AGING FED	-19,000.00	-19,000.00	-19,000.00	-19,500.00	-19,500.00	2.6%
	TOTAL AREA AGENCY ON AGING			-790,736.83	-675,680.00	-863,071.00	-764,020.00	-764,020.00	.00 -100.0%
A677244	AAA FED AID								
A677244	44772	4330	TITLE 111B	-71,559.72	-61,006.00	-95,176.00	-62,560.00	-62,560.00	-34.3%
A677244	44772	4331	TITLE 111D	-3,407.00	-3,399.00	-3,399.00	-3,331.00	-3,331.00	-2.0%
A677244	44772	4332	TITLE 111E	-46,696.63	-28,356.00	-43,208.00	-28,159.00	-28,159.00	-34.8%
A677244	44772	COV19	AGING FED	.00	.00	-12,574.00	.00	.00	-100.0%
	TOTAL AAA FED AID			-121,663.35	-92,761.00	-154,357.00	-94,050.00	-94,050.00	.00 -100.0%
A67725	AREA AGENCY ON AGING								
A67725	51005	17BIP	PERS SERV	145,949.18	153,292.88	153,292.88	149,710.00	149,710.00	-2.3%
A67725	51005	4322	PERS SERV	19,407.34	20,395.44	20,395.44	19,611.00	19,611.00	-3.8%
A67725	51005	4323	PERS SERV	13,016.70	14,436.24	14,436.24	13,729.00	13,729.00	-4.9%
A67725	51005	4324	PERS SERV	78,056.59	85,660.64	85,660.64	82,366.00	82,366.00	-3.8%
A67725	51005	4325	PERS SERV	20,180.72	20,064.72	20,064.72	19,093.00	19,093.00	-4.8%
A67725	51005	4326	PERS SERV	69,435.99	71,306.56	71,306.56	68,564.00	68,564.00	-3.8%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A67725	51005	4327	PERS SERV	17,546.95	19,136.00	19,136.00	18,800.00	18,800.00	-1.8%
A67725	51005	4330	PERS SERV	136,266.36	161,051.00	161,051.00	181,188.00	181,188.00	12.5%
A67725	51005	4331	PERS SERV	4,233.45	3,824.08	3,824.08	3,601.00	3,601.00	-5.8%
A67725	51005	4332	PERS SERV	29,788.32	31,863.52	31,863.52	28,576.00	28,576.00	-10.3%
A67725	51005	4338	PERS SERV	45,714.95	46,104.24	46,104.24	47,101.00	47,101.00	2.2%
A67725	51005	UNAS	PERS SERV	38,475.27	47,664.24	84,289.24	86,151.00	86,151.00	2.2%
A67725	51010	4330	PT PAY	7,620.33	15,780.96	43,329.96	16,458.00	16,458.00	-62.0%
A67725	51020	4338	OVERTIME	992.76	1,083.00	1,083.00	1,153.00	1,153.00	6.5%
A67725	51035	17BIP	OTHER COMP	.00	.00	.00	.00	.00	.0%
A67725	52030	17BIP	Vehicles	.00	.00	17,390.87	.00	.00	-100.0%
A67725	52030	UNAS	Vehicles	.00	.00	50,000.00	.00	.00	-100.0%
A67725	52060	4330	Comp Equip	382.22	.00	.00	.00	.00	-100.0%
A67725	52060	4332	Comp Equip	.00	.00	.00	.00	.00	-100.0%
A67725	54000	17BIP	TELEPHONE	427.44	480.00	480.00	480.00	480.00	.0%
A67725	54000	4323	TELEPHONE	1,623.42	924.00	924.00	924.00	924.00	.0%
A67725	54000	4325	TELEPHONE	441.88	264.00	264.00	264.00	264.00	.0%
A67725	54000	4330	TELEPHONE	2,276.13	1,452.00	1,452.00	1,452.00	1,452.00	.0%
A67725	54001	17BIP	COPY/PRINT	1,334.00	1,000.00	700.00	742.00	742.00	-25.8%
A67725	54001	4323	COPY/PRINT	299.00	300.00	148.00	300.00	300.00	21.0%
A67725	54001	4330	COPY/PRINT	365.52	500.00	500.00	2,582.00	2,582.00	416.4%
A67725	54005	17BIP	Off Supp	2,934.07	1,000.00	1,300.00	1,000.00	1,000.00	-3.6%
A67725	54005	4323	Off Supp	1,592.00	1,592.00	1,592.00	1,592.00	1,592.00	.0%
A67725	54005	4325	Off Supp	393.00	393.00	393.00	393.00	393.00	.0%
A67725	54005	4327	Off Supp	224.00	250.00	250.00	250.00	250.00	.0%
A67725	54005	4330	Off Supp	4,638.53	4,580.00	6,806.28	4,580.00	4,580.00	-15.4%
A67725	54005	4331	Off Supp	98.89	100.00	100.00	100.00	100.00	.0%
A67725	54005	4332	Off Supp	116.34	500.00	500.00	500.00	500.00	.0%
A67725	54005	4338	Off Supp	100.09	200.00	200.00	200.00	200.00	.0%
A67725	54015	4332	Maint Agmt	2,304.00	2,600.00	2,600.00	5,400.00	5,400.00	107.7%
A67725	54020	17BIP	POSTAGE	355.98	500.00	500.00	500.00	500.00	.0%
A67725	54020	4327	POSTAGE	148.62	150.00	150.00	150.00	150.00	.0%
A67725	54020	4330	POSTAGE	8,490.35	8,400.00	8,779.00	8,400.00	8,400.00	.0%
A67725	54035	17BIP	ED & TRAIN	1,396.78	1,537.00	1,537.00	1,537.00	1,537.00	.0%
A67725	54035	4323	ED & TRAIN	550.00	550.00	550.00	550.00	550.00	.0%
A67725	54035	4324	ED & TRAIN	990.41	1,100.00	1,100.00	1,100.00	1,100.00	.0%
A67725	54035	4325	ED & TRAIN	41.53	50.00	50.00	250.00	250.00	400.0%
A67725	54035	4330	ED & TRAIN	1,600.00	1,600.00	1,587.00	1,600.00	1,600.00	.8%
A67725	54035	4332	ED & TRAIN	326.74	370.00	370.00	370.00	370.00	.0%
A67725	54035	4338	ED & TRAIN	57.15	75.00	75.00	75.00	75.00	.0%
A67725	54040	4323	DUES/MEMBE	2,203.00	2,203.00	2,355.00	2,355.00	2,355.00	4.4%
A67725	54040	4330	DUES/MEMBE	1,511.00	1,465.00	1,478.00	1,478.00	1,478.00	.0%
A67725	54045	17BIP	Travel	100.35	400.00	400.00	400.00	400.00	.0%
A67725	54045	4324	Travel	393.79	900.00	900.00	900.00	900.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A67725	54045	4326	Travel	539.50	750.00	750.00	750.00	750.00	.0%
A67725	54045	4327	Travel	.00	200.00	200.00	300.00	300.00	50.0%
A67725	54045	4330	Travel	202.05	500.00	500.00	500.00	500.00	.0%
A67725	54045	4332	Travel	144.98	200.00	200.00	200.00	200.00	.0%
A67725	54045	4338	Travel	40.77	200.00	200.00	200.00	200.00	.0%
A67725	54048	4330	Prog Supp	384.00	384.00	384.00	384.00	384.00	.0%
A67725	54049	4339	N/R Prog	1,891.75	5,600.00	5,600.00	5,600.00	5,600.00	.0%
A67725	54055	4326	PROF SERV	128,776.31	130,652.00	130,652.00	130,652.00	130,652.00	.0%
A67725	54055	4330	PROF SERV	412.50	7,000.00	7,000.00	7,000.00	7,000.00	.0%
A67725	54055	4332	PROF SERV	14,332.98	3,500.00	18,352.00	2,500.00	2,500.00	-86.4%
A67725	54055	COV19	PROF SERV	.00	.00	2,070.00	.00	.00	-100.0%
A67725	54055	UNAS	PROF SERV	10,876.00	5,341.00	65,341.00	23,677.00	23,677.00	-63.8%
A67725	54060	17BIP	LEGAL ADV	1,870.00	1,900.00	1,900.00	1,500.00	1,500.00	-21.1%
A67725	54060	4323	LEGAL ADV	501.65	550.00	550.00	550.00	550.00	.0%
A67725	54060	4330	LEGAL ADV	434.50	600.00	1,031.72	600.00	600.00	-83.5%
A67725	54060	4332	LEGAL ADV	1,067.25	500.00	500.00	500.00	500.00	.0%
A67725	54060	4338	LEGAL ADV	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	.0%
A67725	54060	COV19	LEGAL ADV	.00	.00	10,504.00	.00	.00	-100.0%
A67725	54065	4326	RENT/LEASE	12,147.53	12,000.00	12,000.00	12,000.00	12,000.00	.0%
A67725	54070	4330	INSURANCE	3,161.01	3,600.00	3,600.00	5,383.00	5,383.00	49.5%
A67725	54213	17BIP	I/D COPIER	1,035.26	1,061.00	1,061.00	819.00	819.00	-22.8%
A67725	54213	4330	I/D COPIER	2,181.79	3,000.00	3,000.00	918.00	918.00	-69.4%
A67725	54800	17BIP	PROG EXP	2,483.75	.00	.13	.00	.00	-100.0%
A67725	54800	4324	PROG EXP	11,520.79	11,556.00	11,556.00	11,556.00	11,556.00	.0%
A67725	54800	UNAS	PROG EXP	400.00	.00	10,000.00	5,000.00	5,000.00	-50.0%
A67725	58020	17BIP	RETIREMENT	23,194.54	17,540.24	17,540.24	20,959.40	20,959.40	19.5%
A67725	58020	4322	RETIREMENT	3,002.49	2,333.71	2,333.71	2,745.54	2,745.54	17.6%
A67725	58020	4323	RETIREMENT	2,032.36	1,651.84	1,651.84	1,922.06	1,922.06	16.4%
A67725	58020	4324	RETIREMENT	12,207.37	9,801.55	9,801.55	11,531.24	11,531.24	17.6%
A67725	58020	4325	RETIREMENT	3,147.90	2,295.87	2,295.87	2,673.02	2,673.02	16.4%
A67725	58020	4326	RETIREMENT	10,887.56	8,159.12	8,159.12	9,598.96	9,598.96	17.6%
A67725	58020	4327	RETIREMENT	2,756.34	2,189.60	2,189.60	2,632.00	2,632.00	20.2%
A67725	58020	4330	RETIREMENT	22,083.45	20,179.83	20,179.83	25,366.32	25,366.32	25.7%
A67725	58020	4331	RETIREMENT	664.85	437.56	437.56	504.14	504.14	15.2%
A67725	58020	4332	RETIREMENT	4,709.06	3,645.92	3,645.92	4,000.64	4,000.64	9.7%
A67725	58020	4338	RETIREMENT	7,308.52	5,398.20	5,398.20	6,755.56	6,755.56	25.1%
A67725	58020	UNAS	RETIREMENT	6,022.34	5,453.89	10,850.89	12,061.14	12,061.14	11.2%
A67725	58030	17BIP	FICA	10,763.00	11,726.90	11,726.90	11,452.82	11,452.82	-2.3%
A67725	58030	4322	FICA	1,450.76	1,560.25	1,560.25	1,500.24	1,500.24	-3.8%
A67725	58030	4323	FICA	964.95	1,104.38	1,104.38	1,050.27	1,050.27	-4.9%
A67725	58030	4324	FICA	5,632.21	6,553.04	6,553.04	6,301.00	6,301.00	-3.8%
A67725	58030	4325	FICA	1,492.72	1,534.95	1,534.95	1,460.61	1,460.61	-4.8%
A67725	58030	4326	FICA	5,042.26	5,454.96	5,454.96	5,245.15	5,245.15	-3.8%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A67725	58030	4327	FICA	1,176.67	1,463.90	1,463.90	1,438.20	1,438.20	-1.8%
A67725	58030	4330	FICA	10,410.37	13,527.64	15,635.64	15,119.92	15,119.92	-3.3%
A67725	58030	4331	FICA	323.31	292.54	292.54	275.48	275.48	-5.8%
A67725	58030	4332	FICA	2,233.55	2,437.56	2,437.56	2,186.06	2,186.06	-10.3%
A67725	58030	4338	FICA	3,427.84	3,609.82	3,609.82	3,691.43	3,691.43	2.3%
A67725	58030	UNAS	FICA	2,687.78	3,646.31	6,595.31	6,590.55	6,590.55	-.1%
A67725	58040	17BIP	WRKS COMP	7,075.82	6,902.70	6,902.70	6,707.60	6,707.60	-2.8%
A67725	58040	4322	WRKS COMP	889.67	937.65	937.65	899.80	899.80	-4.0%
A67725	58040	4323	WRKS COMP	444.84	558.60	558.60	531.70	531.70	-4.8%
A67725	58040	4324	WRKS COMP	3,577.93	3,411.45	3,411.45	3,496.95	3,496.95	2.5%
A67725	58040	4325	WRKS COMP	687.01	738.15	738.15	633.95	633.95	-14.1%
A67725	58040	4326	WRKS COMP	3,517.14	3,391.50	3,391.50	3,231.10	3,231.10	-4.7%
A67725	58040	4327	WRKS COMP	768.08	738.15	738.15	961.15	961.15	30.2%
A67725	58040	4330	WRKS COMP	6,893.42	7,957.55	9,433.55	8,729.65	8,729.65	-7.5%
A67725	58040	4331	WRKS COMP	202.66	179.55	179.55	163.60	163.60	-8.9%
A67725	58040	4332	WRKS COMP	1,556.42	1,556.10	1,556.10	1,329.25	1,329.25	-14.6%
A67725	58040	4338	WRKS COMP	2,183.64	2,054.85	2,054.85	2,085.90	2,085.90	1.5%
A67725	58040	UNAS	WRKS COMP	2,425.82	2,394.00	3,991.00	4,151.35	4,151.35	4.0%
A67725	58060	17BIP	HEALTH INS	33,695.93	35,108.81	35,108.81	44,964.88	44,964.88	28.1%
A67725	58060	4322	HEALTH INS	2,393.27	3,335.95	3,335.95	5,640.92	5,640.92	69.1%
A67725	58060	4323	HEALTH INS	2,200.97	1,514.84	1,514.84	855.41	855.41	-43.5%
A67725	58060	4324	HEALTH INS	15,493.22	15,031.89	15,031.89	12,931.59	12,931.59	-14.0%
A67725	58060	4325	HEALTH INS	3,368.48	2,779.97	2,779.97	2,410.71	2,410.71	-13.3%
A67725	58060	4326	HEALTH INS	12,552.10	12,096.59	12,096.59	11,625.67	11,625.67	-3.9%
A67725	58060	4327	HEALTH INS	6,789.04	6,761.84	6,761.84	8,001.02	8,001.02	18.3%
A67725	58060	4330	HEALTH INS	29,647.65	33,808.54	33,808.54	38,981.79	38,981.79	15.3%
A67725	58060	4332	HEALTH INS	2,396.55	5,372.08	5,372.08	9,215.84	9,215.84	71.6%
A67725	58060	4338	HEALTH INS	6,626.64	5,603.90	5,603.90	7,488.42	7,488.42	33.6%
A67725	58060	UNAS	HEALTH INS	11,950.13	13,871.06	17,253.06	25,905.20	25,905.20	50.1%
A67725	58062	17BIP	DENTAL INS	304.97	298.69	298.69	203.04	203.04	-32.0%
A67725	58062	4322	DENTAL INS	29.86	42.41	42.41	39.71	39.71	-6.4%
A67725	58062	4323	DENTAL INS	21.17	25.27	25.27	23.46	23.46	-7.2%
A67725	58062	4324	DENTAL INS	145.80	154.31	154.31	154.31	154.31	.0%
A67725	58062	4325	DENTAL INS	34.00	33.39	33.39	27.97	27.97	-16.2%
A67725	58062	4326	DENTAL INS	158.52	153.41	153.41	142.58	142.58	-7.1%
A67725	58062	4327	DENTAL INS	33.55	33.39	33.39	42.41	42.41	27.0%
A67725	58062	4330	DENTAL INS	234.31	283.35	283.35	304.11	304.11	7.3%
A67725	58062	4331	DENTAL INS	9.47	8.12	8.12	7.22	7.22	-11.1%
A67725	58062	4332	DENTAL INS	31.27	70.39	70.39	58.66	58.66	-16.7%
A67725	58062	4338	DENTAL INS	103.04	92.95	92.95	85.73	85.73	-7.8%
A67725	58062	UNAS	DENTAL INS	83.81	108.29	149.29	183.19	183.19	22.7%
A67725	58065	17BIP	VISION INS	30.55	28.42	28.42	62.29	62.29	119.2%
A67725	58065	4322	VISION INS	6.41	9.21	9.21	8.62	8.62	-6.4%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A67725	58065	4323	VISION INS	3.54	2.55	2.55	2.14	2.14	-16.1%
A67725	58065	4324	VISION INS	21.60	20.58	20.58	17.41	17.41	-15.4%
A67725	58065	4325	VISION INS	7.49	7.25	7.25	6.02	6.02	-17.0%
A67725	58065	4326	VISION INS	21.09	15.68	15.68	30.97	30.97	97.5%
A67725	58065	4327	VISION INS	7.36	7.25	7.25	9.21	9.21	27.0%
A67725	58065	4330	VISION INS	44.41	54.49	54.49	58.04	58.04	6.5%
A67725	58065	4332	VISION INS	6.89	15.29	15.29	12.74	12.74	-16.7%
A67725	58065	4338	VISION INS	3.44	2.94	2.94	9.21	9.21	213.3%
A67725	58065	UNAS	VISION INS	8.34	13.72	22.72	26.07	26.07	14.7%
TOTAL AREA AGENCY ON AGING				1,162,315.03	1,216,979.17	1,465,966.17	1,347,834.31	1,347,834.31	.00 -100.0%
TOTAL AREA AGENCY ON AGING				242,107.61	444,458.17	444,458.17	485,684.31	485,684.31	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6774	NUTRITION								
A677442	NUTRITION								
A677442	41972	4340	TITLE 111C	-26,689.02	-49,300.00	-49,300.00	-49,300.00	-49,300.00	.0%
A677442	41972	4341	SNAP	-49,347.37	-27,000.00	-27,000.00	-27,000.00	-27,000.00	.0%
A677442	41972	4342	NUTRITION	-89,117.50	-95,000.00	-95,000.00	-85,000.00	-85,000.00	-10.5%
TOTAL NUTRITION				-165,153.89	-171,300.00	-171,300.00	-161,300.00	-161,300.00	.00 -100.0%
A677443	NUTRITION								
A677443	43772	4341	SNAP	-304,882.88	-208,568.00	-208,568.00	-208,568.00	-208,568.00	.0%
TOTAL NUTRITION				-304,882.88	-208,568.00	-208,568.00	-208,568.00	-208,568.00	.00 -100.0%
A677444	NUTRITION								
A677444	44772	4340	TITLE 111C	-173,180.31	-163,612.00	-175,938.00	-164,132.00	-164,132.00	-6.7%
A677444	44772	CMC6	AGING FED	.00	.00	-39,776.00	.00	.00	-100.0%
A677444	44772	HDC5	AGING FED	.00	.00	-20,979.00	.00	.00	-100.0%
A677444	44772	HDC6	AGING FED	.00	.00	-55,939.00	-15,392.00	-15,392.00	-72.5%
TOTAL NUTRITION				-173,180.31	-163,612.00	-292,632.00	-179,524.00	-179,524.00	.00 -100.0%
A67745	NUTRITION								
A67745	51005	4340	PERS SERV	100,248.90	117,206.30	117,206.30	204,719.00	204,719.00	74.7%
A67745	51005	4341	PERS SERV	145,763.54	157,312.48	157,312.48	131,131.00	131,131.00	-16.6%
A67745	51010	4340	PT PAY	17,936.77	14,317.68	26,312.68	52,358.00	52,358.00	132.3%
A67745	51010	4341	PT PAY	13,902.85	42,943.68	42,943.68	61,422.00	61,422.00	43.0%
A67745	51010	4342	PT PAY	109,576.90	86,907.60	86,907.60	73,565.00	73,565.00	-15.4%
A67745	51010	HDC6	PT PAY	.00	.00	30,575.00	13,350.00	13,350.00	-56.3%
A67745	51015	4340	TEMP PAY	.00	.00	.00	.00	.00	.0%
A67745	51015	4341	TEMP PAY	.00	.00	.00	.00	.00	.0%
A67745	51025	4340	SHIFT PAY	.00	.00	.00	.00	.00	.0%
A67745	51025	4341	SHIFT PAY	.00	.00	.00	.00	.00	.0%
A67745	51035	4340	OTHER COMP	.00	.00	.00	.00	.00	.0%
A67745	52015	4340	Dept Equip	4,391.05	7,500.00	7,500.00	7,500.00	7,500.00	-42.6%
A67745	52015	ARP	Dept Equip	.00	.00	150,000.00	.00	.00	-100.0%
A67745	52015	HDC5	Dept Equip	.00	.00	2,910.00	.00	.00	-100.0%
A67745	52030	CMC6	Vehicles	.00	.00	22,385.00	.00	.00	-100.0%
A67745	52030	HDC5	Vehicles	.00	.00	10,224.00	.00	.00	-100.0%
A67745	52060	4340	Comp Equip	1,316.63	1,000.00	1,000.00	.00	.00	-100.0%
A67745	52060	HDC5	Comp Equip	.00	.00	7,845.00	.00	.00	-100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A67745	54000	4340	TELEPHONE	1,293.09	1,140.00	1,140.00	1,140.00	1,140.00	.0%
A67745	54001	4340	COPY/PRINT	.00	.00	.00	250.00	250.00	.0%
A67745	54005	4340	Off Supp	1,711.06	3,000.00	3,000.00	3,000.00	3,000.00	.0%
A67745	54007	4340	Jan Supp	18,371.64	28,000.00	29,305.00	28,000.00	28,000.00	-15.0%
A67745	54007	4341	Jan Supp	6,331.48	10,000.00	10,000.00	10,000.00	10,000.00	.0%
A67745	54007	HDC6	Jan Supp	.00	.00	6,500.00	.00	.00	-100.0%
A67745	54015	4340	Maint Agmt	508.30	600.00	600.00	600.00	600.00	.0%
A67745	54020	4340	POSTAGE	250.80	500.00	500.00	500.00	500.00	.0%
A67745	54025	4340	UTILITIES	.00	1,080.00	1,080.00	2,580.00	2,580.00	138.9%
A67745	54035	4340	ED & TRAIN	473.00	900.00	650.00	900.00	900.00	38.5%
A67745	54040	4340	DUES/MEMBE	938.65	670.00	920.00	920.00	920.00	.0%
A67745	54045	4340	Travel	740.71	300.00	300.00	300.00	300.00	.0%
A67745	54055	4340	PROF SERV	15,252.05	110,000.00	104,943.00	85,000.00	85,000.00	-22.7%
A67745	54055	CMC6	PROF SERV	.00	.00	8,500.00	.00	.00	-100.0%
A67745	54060	4340	LEGAL ADV	2,206.56	500.00	500.00	500.00	500.00	.0%
A67745	54067	4340	RP RENT/LE	11,000.00	26,400.00	26,400.00	26,400.00	26,400.00	.0%
A67745	54070	4340	INSURANCE	9,372.00	9,372.00	9,372.00	9,372.00	9,372.00	.0%
A67745	54074	4340	INS-AUTO	1,234.95	1,279.00	1,279.00	1,542.00	1,542.00	20.6%
A67745	54076	4340	Bldg R&M	2,359.90	7,500.00	8,675.00	8,000.00	8,000.00	-7.8%
A67745	54078	4340	Fuel	7,348.37	6,500.00	6,500.00	12,500.00	12,500.00	92.3%
A67745	54078	HDC6	Fuel	.00	.00	8,500.00	.00	.00	-100.0%
A67745	54085	4340	CLOTHING U	2,577.31	2,800.00	2,800.00	2,800.00	2,800.00	.0%
A67745	54213	4340	I/D COPIER	977.26	1,116.00	1,116.00	918.00	918.00	-17.7%
A67745	54300	4340	Veh. R&M	5,866.32	6,000.00	7,500.00	8,500.00	8,500.00	41.7%
A67745	54301	4340	Veh lease	24,637.94	23,694.00	23,694.00	20,514.00	20,514.00	-13.4%
A67745	54400	4340	Food Supp	109,994.09	130,551.00	130,551.00	130,551.00	130,551.00	.0%
A67745	54400	4341	Food Supp	33,014.00	33,014.00	33,014.00	33,014.00	33,014.00	.0%
A67745	54400	4342	Food Supp	.00	11,435.00	11,435.00	11,435.00	11,435.00	.0%
A67745	54444	4340	FEES/PERMI	1,825.00	640.00	640.00	740.00	740.00	15.6%
A67745	54800	4340	PROG EXP	28,002.00	92,000.00	90,500.00	63,000.00	63,000.00	-31.5%
A67745	54800	CMC6	PROG EXP	.00	.00	8,891.00	.00	.00	-100.0%
A67745	54800	HDC6	PROG EXP	.00	.00	5,786.00	.00	.00	-100.0%
A67745	58020	4340	RETIREMENT	15,212.72	15,007.07	15,007.07	30,831.50	30,831.50	105.4%
A67745	58020	4341	RETIREMENT	24,322.04	19,792.60	19,792.60	20,529.32	20,529.32	3.7%
A67745	58030	4340	FICA	8,394.74	10,061.60	10,979.60	19,666.39	19,666.39	84.0%
A67745	58030	4341	FICA	11,285.55	15,319.59	15,319.59	14,730.30	14,730.30	-3.8%
A67745	58030	4342	FICA	8,395.85	6,648.43	6,648.43	5,627.72	5,627.72	-15.4%
A67745	58030	HDC6	FICA	.00	.00	2,339.00	1,021.28	1,021.28	-56.3%
A67745	58040	4340	WRKS COMP	8,294.81	6,821.65	8,811.65	12,374.35	12,374.35	58.3%
A67745	58040	4341	WRKS COMP	18,228.10	10,506.70	10,506.70	9,776.25	9,776.25	-7.0%
A67745	58040	4342	WRKS COMP	10,173.45	7,681.40	7,681.40	6,242.40	6,242.40	-18.7%
A67745	58040	HDC6	WRKS COMP	.00	.00	2,239.00	1,020.00	1,020.00	-54.4%
A67745	58060	4340	HEALTH INS	32,225.53	33,151.80	33,151.80	60,934.93	60,934.93	83.8%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
A67745	58060	4341	HEALTH INS	51,428.22	45,142.31	45,142.31	43,525.68	43,525.68	-3.6%
A67745	58062	4340	DENTAL INS	177.25	186.80	186.80	332.08	332.08	77.8%
A67745	58062	4341	DENTAL INS	259.91	223.80	223.80	200.33	200.33	-10.5%
A67745	58065	4340	VISION INS	43.97	43.51	43.51	78.91	78.91	81.4%
A67745	58065	4341	VISION INS	55.54	53.51	53.51	50.37	50.37	-5.9%
TOTAL NUTRITION				867,920.80	1,106,819.51	1,385,839.51	1,233,962.81	1,233,962.81	.00 -100.0%
TOTAL NUTRITION				224,703.72	563,339.51	713,339.51	684,570.81	684,570.81	.00 -100.0%

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Dwyer Park – A7110

The Park

Traction Company Park

Dwyer Park

The Cortland Traction Company operated a park called Salisbury Park, on the Tioughnioga River in Cortland, which was only accessible by riding the company's trolley across the Elm St. Bridge. In an effort to increase ridership, the company extended the trolley lines north to Little York and Preble. At the same time, 1904, the Traction Company purchased about 90 acres of farmland on Upper Little York Lake to develop another park. This was a prevailing custom in the trolley business. However, unlike other traction company parks, Little York's was designed for eating and dancing, rather than amusement rides.

The original park layout included two large boat houses, close to the shores on either side of a long dock. At the end of the dock was a gazebo-styled structure with benches around its interior. An unusually styled water tower stood nearby with an interior stairway leading to an observation area at the top. The park was extremely popular in the years before World War I, when trolley use peaked. However, usage of the first floor restaurant and second floor dance hall fell off in the 1920's as the Traction Company became more focused on supplying electric power to communities.

In 1932, the New York Power Corporation, successor to the Cortland County Traction Company, abandoned the park. Various individuals attempted to revive interest with little success. Considering the potential of the idle park, the Little York Garden Club in 1938 wrote the County Board of Supervisors with this proposition:

"We believe that Cortland County has need of a county park and we would like to see this beauty spot in the shadow of Mt. Toppin preserved. We particularly admire Onondaga County's Highland Park and we would further recommend that in the event of the purchase of Little York Park that fireplaces and picnic tables be built and a parking area be maintained for all county residents free of charge."

A special investigating committee agreed, and recommended the county purchase the park for the sum of $7,500. After editing the language of the resolution, which seemed to imply that only taxpayers could vote on the issue, the Board of Supervisors presented a referendum to county voters on November 8, 1938. The Little York Garden Club had lobbied house-to-house and purchased newspaper ads to persuade county residents of the benefit of the proposition. Their hard work paid off, as a majority of voters agreed.

Nearly 10 years later, the Cortland County Highway Department was assigned responsibility for the park and efforts began to clear out the thick undergrowth that had choked out the plantings of the past. Next to the renovated pavilion, highway workers built a cut-stone building housing lavatories. Picnic tables and fireplaces were placed throughout the park. Funding for the renovations was taken from the county's Postwar Planning Fund.

The park opened in 1952, with up to a quarter of a million people visiting the park a year later. A wading pool was built in 1954, adding to the list of amusements for children. In 1959, the name of the park was changed to “Dwyer Memorial Park” to honor long-time county highway superintendent William Dwyer. It was stated thusly "…as a memorial to the vision, loyalty and devotion to public service of this great public servant".

Dwyer Park Division:

This division maintains and operates Dwyer Memorial Park on Little York Lake. Activities include maintaining buildings and grounds during the summer, operating a wade pool for children, and administering reservation and rental payments of three pavilions. Various activities are held at the Park throughout the summer, the most notable is the fireworks display on July 3rd. The highway department provides personnel and equipment to maintain the park. The Cortland Repertory Theatre continues to use the 2nd floor of the main pavilion for theatre events and schedules the use of the first floor of the main pavilion for various activities. Dwyer Park has four Park Attendant positions at 90 days per year and two Wade Pool Attendants at 60 days per year. The overall management of the park is provided by the Highway Department.

Shelter Usage

Shelter #	2015	2016	2017	2018	2019	2020	2021
#1 – Parties	34	22	38	32	31	0	18
People	1669	1060	1318	1800	1465	0	775
#2 – Parties	25	27	30	25	29	0	19
People	1337	1245	1217	1535	1517	0	805
#3 – Parties	39	31	47	37	36	0	32
People	3048	1851	1970	2115	1980	0	1958
Fireworks (veh.)	767	806	702	760	926	0	614

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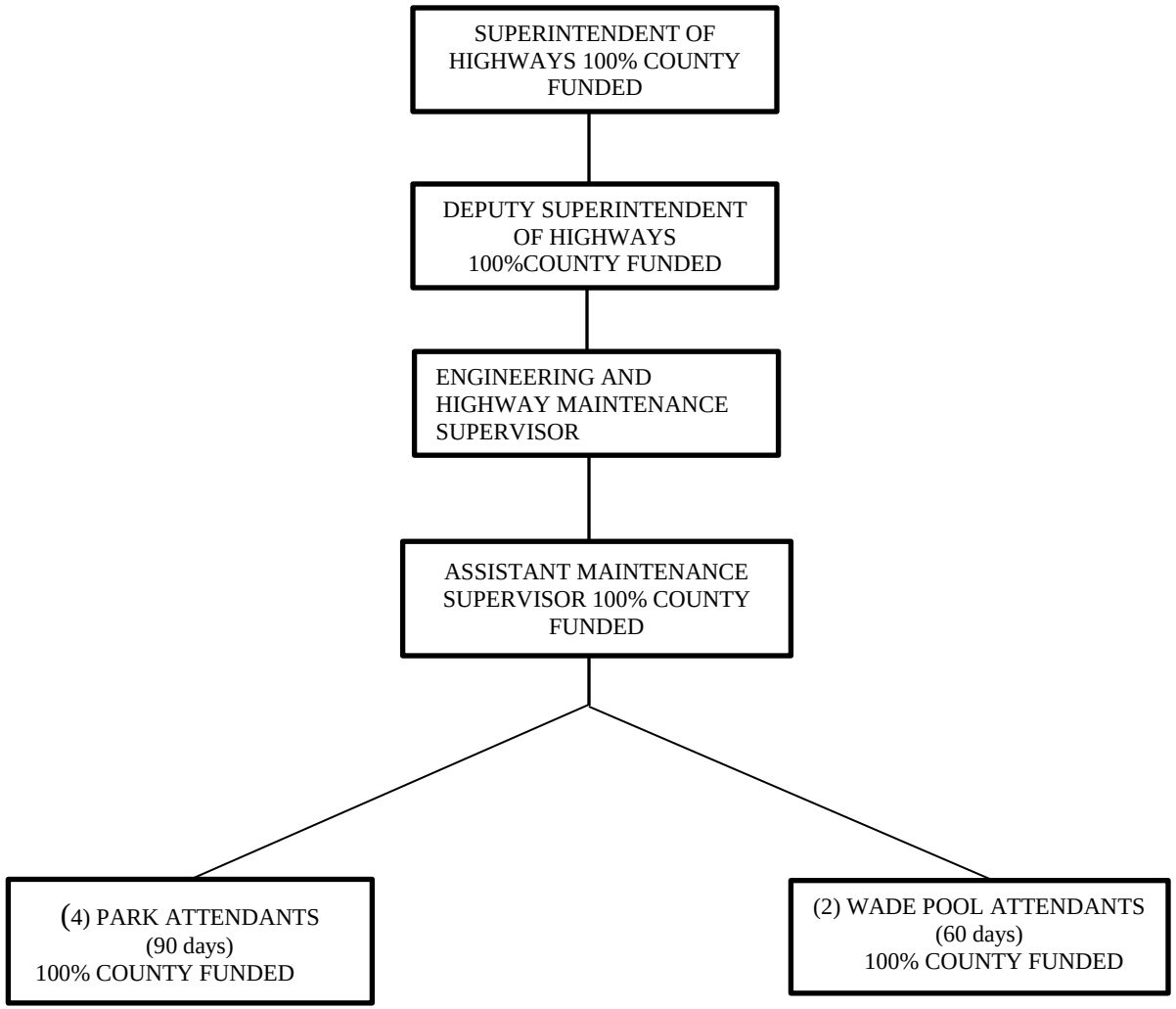
DWYER PARK ORGANIZATIONAL CHART



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NEXT YEAR BUDGET COMPARISON REPORT

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ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
7110	DWYER PARK								
A711042	DWYER PARK								
A711042	42001		PARK & REC	-9,067.55	-10,000.00	-10,000.00	-11,000.00	-11,000.00	10.0%
TOTAL DWYER PARK				-9,067.55	-10,000.00	-10,000.00	-11,000.00	-11,000.00	.00 -100.0%
A71105	DWYER PARK								
A71105	42410		RENTAL R.P	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	.0%
A71105	42705		GIFTS/DONA	.00	.00	.00	.00	.00	.0%
A71105	51015		TEMP PAY	18,387.00	58,320.00	58,320.00	61,344.00	61,344.00	5.2%
A71105	51020		OVERTIME	3,005.80	3,500.00	4,100.00	4,500.00	4,500.00	28.6%
A71105	52080		CO CAPITAL	.00	.00	.00	.00	100,000.00	.0%
A71105	52320		BLDG IMPRV	.00	30,000.00	30,000.00	30,000.00	30,000.00	.0%
A71105	54000		TELEPHONE	815.16	840.00	840.00	840.00	840.00	.0%
A71105	54007		Jan Supp	2,687.33	3,600.00	3,600.00	3,600.00	3,600.00	.0%
A71105	54025		UTILITIES	3,247.03	5,000.00	5,000.00	5,000.00	5,000.00	.0%
A71105	54035		ED & TRAIN	92.00	190.00	190.00	190.00	190.00	.0%
A71105	54050		Equip R&M	1,168.37	1,500.00	1,500.00	1,500.00	1,500.00	.0%
A71105	54055		PROF SERV	18,900.00	21,000.00	24,400.00	25,000.00	25,000.00	19.0%
A71105	54065		RENT/LEASE	.00	.00	2,000.00	2,000.00	2,000.00	.0%
A71105	54065	COV19	RENT/LEASE	2,968.40	2,000.00	.00	.00	.00	.0%
A71105	54070		INSURANCE	6,775.02	7,012.14	7,012.14	7,362.75	7,362.75	5.0%
A71105	54076		Bldg R&M	68,601.89	27,500.00	22,500.00	28,042.00	28,042.00	.0%
A71105	54078		Fuel	1,572.05	1,600.00	2,600.00	2,600.00	2,600.00	62.5%
A71105	54085		CLOTHING U	187.50	350.00	350.00	350.00	350.00	.0%
A71105	54300		Veh. R&M	.00	500.00	500.00	500.00	500.00	.0%
A71105	54444		FEES/PERMI	110.00	400.00	400.00	400.00	400.00	.0%
A71105	54625		GARBAGE	2,417.87	2,500.00	2,500.00	2,500.00	2,500.00	.0%
A71105	58020		RETIREMENT	1,265.00	7,138.15	7,138.15	9,218.16	9,218.16	29.1%
A71105	58030		FICA	1,417.43	4,499.73	4,499.73	5,037.07	5,037.07	11.9%
A71105	58040		WRKS COMP	4,002.50	3,950.00	3,950.00	4,049.10	4,049.10	2.5%
TOTAL DWYER PARK				136,620.35	180,400.02	180,400.02	193,033.08	293,033.08	.00 -100.0%
TOTAL DWYER PARK				127,552.80	170,400.02	170,400.02	182,033.08	282,033.08	.00 -100.0%

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NEXT YEAR BUDGET COMPARISON REPORT

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ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
7312	YOUTH BUREAU								
A73125	YOUTH BUREAU								
A73125	43820	YB	YTH BUREAU	.00	-15,000.00	-75,845.00	-17,000.00	-17,000.00	-75.2%
A73125	51005		PERS SERV	.00	9,784.00	9,784.00	.00	.00	-100.0%
A73125	54020		POSTAGE	.00	.00	.00	.00	.00	.0%
A73125	54045		Travel	.00	.00	200.00	.00	.00	-100.0%
A73125	54048		Prog Supp	.00	.00	300.00	.00	.00	-100.0%
A73125	54815		CONT AGNC	.00	.00	60,345.00	.00	.00	-100.0%
A73125	58020		RETIREMENT	.00	1,267.65	1,564.65	.00	.00	-100.0%
A73125	58030		FICA	.00	748.00	748.00	.00	.00	-100.0%
A73125	58040		WRKS COMP	.00	299.00	299.00	.00	.00	-100.0%
A73125	58060		HEALTH INS	.00	2,604.00	2,604.00	.00	.00	-100.0%
TOTAL YOUTH BUREAU				.00	-297.35	-.35	-17,000.00	-17,000.00	.00 -100.0%
TOTAL YOUTH BUREAU				.00	-297.35	-.35	-17,000.00	-17,000.00	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
7989	SNOWMOBILE CLUBS							
A798943	SNOWMOBILE CLUBS							
A798943	43989	OTHER COMM	-95,616.00	-95,616.00	-95,616.00	-95,616.00	-95,616.00	.0%
TOTAL SNOWMOBILE CLUBS			-95,616.00	-95,616.00	-95,616.00	-95,616.00	-95,616.00	.00 -100.0%
A79895	SNOWMOBILE CLUBS							
A79895	54805	OTHER CNTY	.00	.00	.00	.00	.00	.0%
A79895	54815	CONT AGNC	86,054.00	86,054.00	86,054.00	86,054.00	86,054.00	.0%
TOTAL SNOWMOBILE CLUBS			86,054.00	86,054.00	86,054.00	86,054.00	86,054.00	.00 -100.0%
TOTAL SNOWMOBILE CLUBS			-9,562.00	-9,562.00	-9,562.00	-9,562.00	-9,562.00	.00 -100.0%

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Planning Department – A8020

A. Establishment of Office

The County Planning Department was established by the adoption of Resolution No. 89 of the Cortland County Legislature for the year 1975 and Local Law No. 3 for the year 1975. Local Law #3 of 1975 established three general areas of responsibility for the Department. These areas included: technical assistance and liaison to Legislative Committees, Boards, Councils, Districts, Agencies, and other groups as directed by the Legislature; technical assistance to local municipalities; and staff assistance to the Cortland County Planning Board.

B. Department Functions and Director Responsibilities

Boards Administered By Planning Department:

- Cortland County Planning Board –Monthly meetings to review GML (General Municipal Law) referrals and discuss various Planning initiatives
- Cortland County Agriculture and Farmland Protection Board –Meetings scheduled as necessary to review Conservation Easement pre-applications or other agriculturally related material

Boards Planning Department actively participates on:

- Cayuga-Cortland Workforce Development Board – Attend quarterly board meetings, coordinate with Director of Workforce Development on workforce opportunities involved with regional grant opportunities
- Central New York Regional Planning and Development Board (CNYRPDB)– Quarterly meetings to discuss current planning and economic development topics. The Director of Planning is responsible for actively participating with CNYRPDB and engaging the organization in any grants or project opportunities that they may be of assistance on.
- Southern Tier 8 Regional Planning and Development Board – Weekly meeting to discuss various planning and economic development opportunities. There are several specific committees for topics including CEDS (Comprehensive Economic Development Strategies), broadband, opportunity zone collaboration, regional strategies for planning committee, and Appalachian Regional Council grant opportunities. The Planning Department has collaborated with Southern Tier 8 in 2016 and 2019 to apply for and obtain a United States Department of Defense grant to host an Innovative Readiness Training (IRT) program in Cortland County. Future IRT projects are being discussed.

Director Designations:

- Title VI Coordinator for Public Transportation - review complaints to ensure that no person is excluded from participation in, or denied the benefits of, or be subjected to discrimination in the receipt of public transportation services on the basis of race, color or national origin
- Fair Housing Coordinator - address complaints regarding discrimination in the sale, rental or financing of dwellings on the basis of race, color, religion, sex, national origin, handicap, or familial status as stipulated in the federal Fair Housing Law of Title VIII of the 1968 Civil Rights Act and the Fair Housing Amendment Act of 1988
- HUD Compliance Officer - responsible for reviewing complaints regarding discrimination on the basis of disability in programs and activities conducted by the U.S. Department of Housing and Urban Development (HUD) or that receive financial assistance from HUD and ensuring compliance with this Act as required in Section 504 of the Rehabilitation Act of 1973

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General Municipal Law 239 Reviews – New York General Municipal Law (GML) requires that certain types of municipal planning, zoning, and subdivision projects be referred to County Planning for review prior to local action being taken. This requirement seeks to promote coordination of land use decision-making and to enhance consideration of potential inter-municipal and county-wide impacts. The Planning Department receives GML referrals on a regular basis from all Municipalities with land use regulations. The Planning staff reviews projects, produces staff reports, and presents to the Cortland County Planning Board at their monthly meetings.

GIS Services- The Geographical Information System (GIS) Services Section serves the geospatial needs of Cortland County across departments and among all staff and citizens. The Planning Department uses GIS to assist the public in map creation, solving of complex environmental problems, stormwater management, runoff and flooding questions, site selection/analysis, transportation, and various other problems that can be solved using spatial analysis. When used correctly, GIS can be an instrumental tool for finding solutions to complex questions

5311 Public Transportation Grant Management –

Operation – The Planning Department is responsible for developing and maintaining the contract with the awarded transportation operator

Capital– Planning staff continuously manages and monitors the status of assets purchased using 5311 funds including but not limited to buses, bus shelters, miscellaneous tools and equipment used to repair and maintain bus inventory. When assets reach the end of their useful life, staff is responsible to selling old and procuring new following state and County procurement requirements.

Mobility Management – Director of Planning supervises the Mobility Manager who is funded primarily through a portion of the 5311 grant. The Mobility Manager is responsible for the development, coordination and promotion of transportation services in Cortland County and connecting to contiguous counties

Street Addressing – Since 1982, the Planning Department has been responsible for assigning all street addresses in the County outside of the City of Cortland and the Villages of Homer, Marathon, and McGraw. All addresses in the County are now assigned by the Planning Department as the Village of McGraw addressing was added to the Planning Department's responsibilities in 2007 with the City of Cortland and Villages of Homer and Marathon added in 2013. The Planning Department works closely with E-911, the Post Offices, the municipalities, the County Election's Office, etc. to correct any problem areas and to insure that all businesses/residences are easily located in the event of an emergency.

Agriculture – The Department also acts as staff to the Cortland County Agricultural and Farmland Protection Board including review of and recommendations on re-certification of Agricultural Districts. The farmland protection grants provide funding to obtain conservation easements on prime agricultural lands which are under non-agricultural development pressure to insure that they remain forever farmland. The Planning Department also assists in the annual monitoring of awarded conservation easements to insure that the terms of the easement are being followed.

Census - The Department is the repository for and provides analysis of Census data for Cortland County and its municipalities. The Planning Department is the local liaison to the US Census Bureau. This responsibility includes reviewing and correcting of the US Census Bureau's address database for the County to insure that the Census Bureau obtains an accurate population count for Cortland County. The Planning Department will also provide the County Legislature with updated population figures for each legislative district in the County and provide various scenarios for more equitable population and distribution amongst the districts. The Planning Department also reviews and interprets U. S. Census data and annual estimates through the American Community Survey and American Fact Finder for various service agencies and County Departments for use in grant applications and reports.

Municipal Aid - The Planning Department assists municipalities in the County to achieve their short and long term development goals through the drafting and adoption of municipal comprehensive plans and the establishment of land use regulations such as zoning and subdivision requirements. Technical assistance is a

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also provided on a variety of other issues including training programs for municipal boards/officials and interpretation/analysis of Federal and State programs such as the National Flood Insurance Rate Program and the State Environmental Quality Review (SEQR). The Planning Department has provided assistance to many communities in 2022 as they progress in their efforts to plan for future growth and development:

- The Town of Solon is revising their zoning law to keep up with current times and to preserve the Town's rural character.
- The Town of Willet is considering the creation of a new comprehensive plan for their Town. Their current plan is 23 years out of date and does not accurately reflect the Town's current goals.
- The Town of Preble is revising their zoning law to address issues which have arisen in the Town, such as solar array installations, shoreline setbacks, short term rentals, fencing, etc. but are not addressed in the Town's current zoning law.
- The Town of Taylor is revising their local laws regarding land use.
- The Village of Homer is in the process of revising its zoning ordinance and housing standards. The Village recently adopted a new comprehensive plan and the revisions to the zoning ordinance will incorporate the goals and objectives outlined in this Plan.
- Several municipalities, including the Towns of Cortlandville and Harford, have adopted regulations providing standards for the installation of building mounted and ground mounted solar arrays, both large scale and residential scale. Other municipalities are also considering writing and adopting similar regulations as a result of recent inquiries regarding large scale solar projects.

Snowmobile Grant - This year will be the thirty eighth year that the Planning Department has administered the County snowmobile grant through the NYS Office of Parks and Recreation. In 2022, the County was awarded a grant of approximately $98,000. This money was distributed to the eight snowmobile clubs to maintain and groom approximately 285 miles of approved snowmobile trails in the County. The Planning Department will continue to provide assistance to the snowmobile clubs in 2023 including grant administration, seeking funding for additional trails, and mapping of trails.

Housing/Development - The Department has a close working relationship with the County BDC/IDA (Business Development Corporation/Industrial Development Agency) assisting businesses and industries in site location and analysis based on specific parameters and interpretation of and assistance with local, State, and Federal regulations

Grant Administration – Aid other agencies, businesses, or municipalities acting as recipient of grant where appropriate pertaining to housing, planning, or development. The Planning Department is currently administering CDBG Grant on behalf of S.E.P.P. housing for a 1.75 million dollar renovation project.

C. 2023 Objectives – The following tasks are those planned for 2023 above and beyond those outline above:

- Hiring additional staff to aid with GIS/Planning tasks
- Continuing CDBG Grant administration work though construction phase
- Finalizing agreement for Public Transportation Provider
- Updating Cortland County Transportation Plan
- Obtain funding for and implement software and hardware for public transportation system
- Rebrand transportation system
- Secure funding for and begin project of creating a County-Wide Strategic Development Plan
- Updating GIS software
- Aid County Administrator in creating and facilitating a Spatial Data Interest Group (SDIG)
- Aid in identifying a product that could lead to better data management and geospatial connectivity
- Solar Development tracking/Data Sharing
- Reigniting the Climate Smart Communities initiative.

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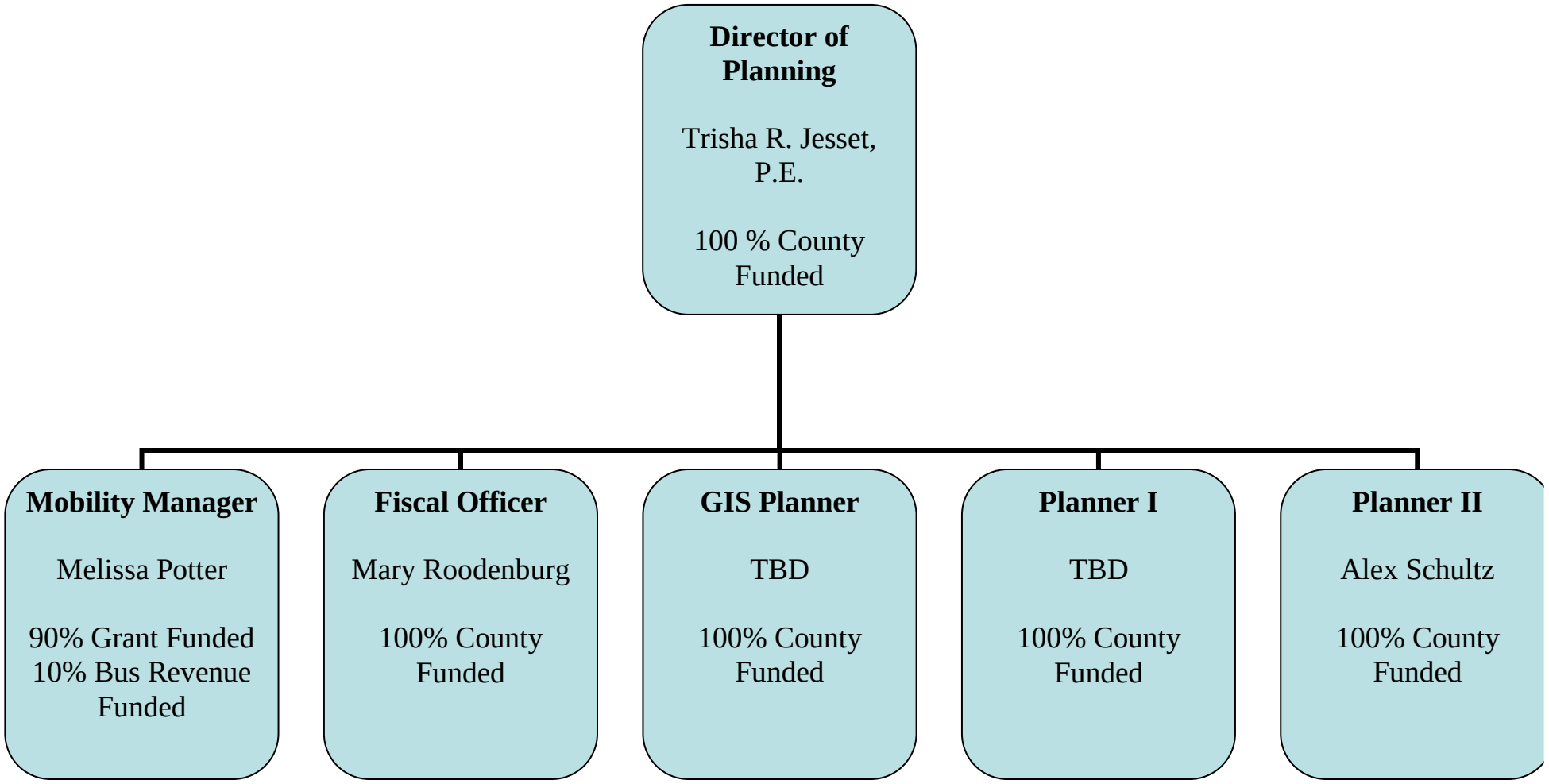
CORTLAND COUNTY PLANNING DEPARTMENT
PROPOSED 2023 ORGANIZATIONAL CHART



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CORTLAND COUNTY PLANNING DEPARTMENT

PERFORMANCE INDICATORS

PLANNING	2019	2020	2021	2022	2023
	Actual	*Actual*	*Actual*	*Projected*	*Estimated*
General Municipal Law Referrals	**84**	**86**	**95**	**106**	**95**
E-911 Address Assigned	**55**	***73**	***92**	**120**	**130**
Municipalities Assisted with the Development of Land Use Regulations/Plans	**7**	***2**	***3**	**7**	**4**

***2020, 2021, values that were impacted by COVID-19 pandemic**

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
8020	PLANNING							
A802042	PLANNING							
A802042	42189	OTHER COMM	-290.00	-50.00	-50.00	-50.00	-50.00	.0%
TOTAL PLANNING			-290.00	-50.00	-50.00	-50.00	-50.00	.00 -100.0%
A80205	PLANNING							
A80205	43902	PLANNING	.00	.00	-90,000.00	-90,000.00	-90,000.00	.0%
A80205	44902	Planning	.00	.00	-100,000.00	-100,000.00	-100,000.00	.0%
A80205	51005	PERS SERV	217,433.56	236,383.74	236,383.74	319,664.81	265,849.60	35.2%
A80205	51020	OVERTIME	.00	1,000.00	.00	2,000.00	2,000.00	100.0%
A80205	51035	OTHER COMP	7,301.02	.00	.00	1,500.00	.00	.0%
A80205	54000	TELEPHONE	669.64	530.00	530.00	924.00	924.00	74.3%
A80205	54004	SOFTWARE	.00	.00	.00	53,000.00	3,000.00	.0%
A80205	54005	Off Supp	630.76	1,096.00	1,149.20	10,200.00	10,200.00	787.6%
A80205	54015	Maint Agmt	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00	.0%
A80205	54020	POSTAGE	285.86	400.00	150.00	400.00	400.00	77.8%
A80205	54035	ED & TRAIN	250.00	800.00	2,395.65	7,825.00	7,825.00	492.5%
A80205	54040	DUES/SUB	.00	.00	.00	41,912.00	41,912.00	.0%
A80205	54045	Travel	117.30	100.00	100.00	5,000.00	5,000.00	4900.0%
A80205	54047	MILEAGE	.00	.00	.00	.00	.00	.0%
A80205	54055	PROF SERV	.00	.00	256,900.00	200,000.00	200,000.00	-22.1%
A80205	54060	LEGAL ADV	162.00	456.00	107.15	906.00	906.00	745.5%
A80205	54065	RENT/LEASE	.00	.00	.00	.00	.00	.0%
A80205	54070	INSURANCE	1,695.15	1,754.48	1,754.48	1,828.31	1,828.31	4.2%
A80205	54078	Fuel	.00	200.00	150.00	.00	.00	-100.0%
A80205	54213	I/D COPIER	2,446.75	1,800.00	1,800.00	2,337.12	2,337.12	29.8%
A80205	58020	RETIREMENT	29,006.59	27,120.16	27,120.16	44,963.07	37,218.95	65.8%
A80205	58030	FICA	16,209.27	18,159.85	18,159.85	24,569.11	20,337.50	35.3%
A80205	58040	WRKS COMP	8,086.07	7,980.00	7,980.00	12,270.00	10,225.00	53.8%
A80205	58060	HEALTH INS	41,553.57	51,577.34	51,577.34	95,898.71	78,875.28	85.9%
A80205	58062	DENTAL INS	299.63	361.00	361.00	541.44	451.20	50.0%
A80205	58065	VISION INS	64.58	79.00	79.00	117.60	98.00	48.9%
TOTAL PLANNING			330,411.75	353,997.57	420,897.57	640,057.17	503,587.96	.00 -100.0%
TOTAL PLANNING			330,121.75	353,947.57	420,847.57	640,007.17	503,537.96	.00 -100.0%

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Agency: Soil and Water Conservation District - A8710

CORTLAND COUNTY BUDGET FOR FISCAL YEAR 2023
AUTHORIZED AGENCY BUDGET REQUEST

Agency: Cortland County Soil and Water Conservation District

Mailing Address: Room 202, 100 Grange Place
City, State, Zip Code: Cortland, NY 13045
Contact Person and Title: Amanda Barber, Manager Telephone: 756-5991
2019 County Fiscal Year Funding: $285,093
2020 County Fiscal Year Funding: $150,000
2021 County Fiscal Year Funding: $150,000
2022 County Fiscal Year Funding: $180,000
Requested 2023 County Fiscal Year Funding: $221,344

1. What is your agency's mission?

VISION STATEMENT: Assist with the wise use and conservation of Cortland County's natural resources, and the maintenance and improvement of our environment.

MISSION STATEMENT: To provide technical and financial expertise and assistance to units of government, private landowners, and other land users and decision makers relating to natural resource management and planning, conservation education, and best management practice implementation to facilitate the wise use and conservation of our local natural resources.

ACTIVITIES: Cortland County SWCD engages individual citizens, groups, and units of local government in making sound decisions on the management of soil, water, and related natural resources based on their goals and priorities. We develop and implement programs and services to address the needs in the county related to our mission.

Furthermore, SWCD strives to improve water quality, control and abate nonpoint source pollution, assist in the control of floods, protect the tax base, protect public lands, utilize resources to enhance the quality of life, and protect and promote the health, safety, and general welfare of the people of the county per NYS statute.

SWCD assists in the implementation of resource management decisions to accomplish the above statutory policies by seeking and coordinating technical and financial assistance from federal, state, local, and private sources. Last year, SWCD secured new grants and contracts of over $1.5 million dollars to support conservation and natural resource improvement and protection projects. Together with local landowner contributions and municipal support those grants will result in over $2.2 million in conservation work which is really economic development funds spent on local contractors and purchasing from local businesses. Our grants and projects protect and enhance the environment, support and stimulate the local economy and also contribute to improving the long-term resilience of our communities.

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2. What programs and services does your agency provide and which of those does the County fund?

Programs and services can be grouped into major categories: agricultural environmental management – technical assistance to agricultural landowners to control nonpoint source pollution, protect water quality and maintain agricultural viability; erosion and sediment control and storm water management – assistance to county residents/landowners, county departments, and local municipalities with planning, design, plan review, technical assistance for streambank stabilization, permits, hydroseeding; and water quality management – assistance to county residents/landowners, county departments, and local municipalities relating to monitoring, analysis, and protection of surface water and ground water resources, including drinking water. Other programs and services include invasive species management, habitat improvement, tree planting and forest management and a variety of other associated natural resources services and assistance.
All of these programs and assistance contribute to the implementation of conservation best management practices, support the viability of our farms, businesses and communities, help to maintain jobs, promote resiliency, maintain the tax base, and protect the environment.

SWCD programs and services are all, at least in part, funded by the county. Programs and services vary depending on the needs of our customers-the citizens, communities and governments of Cortland County. The priorities are established by our Board of Directors. See our 2022 Annual Work Plan (viewable at www.cortlandswcd.org or available upon request) for detail on all of our programs, services, and projects. Annual Planning for 2023 is underway.

3. What is your agency's target population? (age, sex, special interest, etc.)

Cortland County SWCD assistance is available to all. Conservation is age, gender, and special interest neutral. Programs and priorities are developed to meet the natural resource needs and demands of the community, and our programs and services are diverse.

The agricultural industry is a key target population for many of our programs. Farms are a driving force behind many programs because of their economic impact and environmental relationship. With over 500 farms in the county producing nearly $70 million in products, agriculture is the county's largest industry. Those farms own/operate, manage and control over 113,000 acres of land which is nearly 40% of the county's landbase. Many of our programs help to support environmental compliance and the economic viability of our farm operations to help maintain the sustainability of this important industry and their stewardship and management of our natural resources.

Our municipalities and communities are also a target population. Helping communities protect important environmental and economic resources, maintain infrastructure, and improve resiliency is a priority. As we continue to experience the impacts of climate change, assessing roads, culverts, buildings, drainage, water supplies and other public infrastructure, and prioritizing activities for improvements is an investment in the future. SWCD supports communities in these efforts through direct technical assistance, assistance to landowners, grant writing and administration, and data management.

4. Number of individuals served last year? (2021) **14,009**; 2 years ago? (2020) **13,202**

The numbers above represent a tally of individuals receiving direct assistance from Cortland County SWCD through one of our many services, programs and projects.

In spite of the impacts of COVID on our ability to interact with the public in face to face and group settings the last two years, we saw another increase in interaction with clients/customers/residents overall in 2021. We continue to use video presentations, web meetings, and social media, as well as having resumed in-person assistance and engagement. We supported or provided assistance to all of the twenty municipalities in the county, including the county itself, which benefits all county residents. The services and assistance to local governments and county agencies/departments include hydroseeding, water quality monitoring, water quality data management, water supply evaluation, forestry, habitat improvement, composting, drainage planning and design, stormwater management, farmland protection planning, erosion control planning and design, streambank stabilization planning, design and implementation, permit assistance, code review, grant

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applications/financial assistance, landowner complaint investigation, presentations and education, etc.

We provided assistance on behalf of the county to other government entities and agencies, including NYSDOT, NYSDEC, NYS Department of Ag and Markets, US Department of Agriculture, NYS Office of Homeland Security and Emergency Services, US Fish and Wildlife Service and US Army Corps of Engineers. We assist numerous non-profit groups and organizations representing and benefiting thousands such as five local lake associations, Farm Bureau, Child Development Council, Cornell Cooperative Extension, Rotary Club, SUNY Cortland, public and private schools, etc.

Collaborative efforts with other agencies and departments are one way that SWCD strives to do more with less. Our Aquatic Invasive Species Spread Prevention Program, the Skaneateles Lake Watershed Agricultural Program and the Upper Susquehanna Coalition exemplify local and regional partnership efforts that SWCD has used to further educate, assist, and benefit county residents.

We also coordinate or participate in events like our Spring Planting Program, River Clean Up, the Coordinated Review Committee, World Conservation Day, Cortland County Water Festival, and numerous other outreach, education, and best management practice implementation events, forums, and activities to promote environmental protection and natural resource management. Virtual outreach forums have allowed us to be more efficient and reach many individuals at one time without travel related expenses.

5. Geographical area covered?

Cortland County SWCD provides programs and services within Cortland County boundaries. Occasionally it is in the best interest of Cortland County SWCD to administer a program or grant that extends services and programs beyond county boundaries. However, it is rare that personal services are provided outside the county, unless such services are paid for through a grant or other funding mechanism, or if the service has a direct benefit to our citizens.

6. What are the programs' and services' specified objectives?

As specified in our mission, Annual Work Plan, and **Soil and Water Conservation District Law**, the objectives of our programs and services are: **conserve soil, water and other natural resources, improve water quality, control and abate nonpoint sources of pollution, assist in the control of floods, protect the tax base, protect public lands, utilize resources to enhance the quality of life, and protect and promote the health, safety, and general welfare of the people of the county**.

Natural resources are what sustain the human population – they feed us, clothe us and shelter us. We need to protect those resources to ensure that they are available and abundant for future generations. The education of our landowners, who control the land, and their cooperation in implementing management practices, are keys to our conservation success. SWCD believes that the wise use and conservation of our resources can be achieved through voluntary conservation and the innate desire of people in this county and across the country to do the right thing. SWCD plays an important role by bridging the gap between landowners and citizens of the county and regulatory agencies responsible for enforcing environmental law. We help people evaluate their options and make good management decisions, and are a "safe harbor" - providing information, advice and instruction without fear of judgment or penalty.

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7. How are the programs and services assessed for effectiveness?

Conservation District program effectiveness and efficiency is assessed through formal and informal evaluation processes. The Board of Directors reviews and evaluates priorities on a regular basis and develops an Annual Work Plan. The composition and representation of the Board of Directors provides for immediate and detailed feedback from the stakeholder groups they represent – county legislature, farm bureau, and grange. Written program evaluations from participants provide suggestions and direction for future programming. Effectiveness and program impact are also documented by repeat requests for assistance, new requests for assistance and number of projects completed/implemented.

Scientific and technical evaluation of projects and programs, depending on their size and nature is accomplished using calculated or accepted values for water quality impact such as soil savings (erosion control), and nutrient load reductions (reductions of nutrients in runoff). The Conservation District tracks water quality data to monitor the health of our water resources. This data helps identify trends in water quality and the positive impact of our efforts to teach and implement conservation and water quality protection. Best management practices (bmps) are also evaluated, and effectiveness documented, through an annual BMP Verification Program.

In addition to internal assessments, the Conservation District is evaluated by the NYS Department of Agriculture and Markets through a Performance Measure Evaluation process. ***We have consistently met minimum standards and received the highest level of achievement every year since the process was established in 2006.***

8. What are your agencies priorities for this year?

Our Annual Planning process for 2023 is now underway and it appears our efforts will likely continue to emphasize planning, land and water management, and public infrastructure improvements as they relate to water quality and climate resiliency. Our water quality protection efforts apply to groundwater and surface water bodies as the District recognizes the importance of all water resources. Protecting our EPA designated sole source aquifer, the only viable supply of drinking water for most of the residents of Cortland County, remains a priority.

We are engaged in implementing bmps to support the state's Watershed Implementation plan for the Chesapeake Bay TMDL and Harmful Algal Bloom (HAB) Action Plans for our Finger Lakes. We are supporting 9-Element Watershed Management Planning for Cayuga Lake and Skaneateles Lake. We assist with carrying out the Watershed Implementation Plans and Lake Management Plans for Tully, Song, and Little York Lakes, and generally protecting the quality and value of our surface water resources – our rivers, lakes and streams that are important for agriculture, tourism and economic development.

Climate resiliency is a growing area of interest and funding is increasing. We are working with local landowners and communities to develop plans and processes to help them be more resilient to the variable weather patterns we are experiencing, ie. high intensity storms, floods, and prolonged dry periods/drought. This will position them to be eligible and prepared for grant and funding opportunities when they arise. We also assist with helping make good decisions regarding priorities for investments in infrastructure and mitigation efforts, and have been successful in securing grants for those activities.

NYS goals and priorities for greenhouse gas reductions will also be influencing our activities and outside funding programs. An increased emphasis on increasing and improved forest lands and perennial crops, as well as reductions in agricultural emissions reductions and improved soil health are expected. Staff training and additions will be warranted.

Activities in general will include education, implementation, resource development, monitoring and grant writing for financial assistance to support the aforementioned. Specific programs/projects of priority will be those funded through existing grants, and those involving important partnerships and collaborations. See also our 2022 Annual Work Plan which is available upon request or can be viewed at www.cortlandswcd.org.

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9. How will any new initiatives be financed?

New initiatives are generally financed at least in part through special funding sources, contracts, grants or occasionally donations, fees and earned income.

10. What factors are driving increases (decreases) in your agency's overall budget?

Personal services expenses are over 92% of our budget. Keeping well-qualified and trained staff has been a priority and has served us well during recent challenging times. Having experienced the impacts of low morale, loss of institutional knowledge, decreased productivity, etc. resulting from employee turnover, and the stress and costs associated with hiring new employees, we are thankful to maintain a productive, efficient and loyal staff.

The demand for assistance has ballooned in recent years with issues like the TMDLs, CAFO regulations for farms, harmful algal blooms and climate change creating new opportunities for landowners and communities. We have worked hard to stay in tune with these emerging and expanding conservation and environmental issues, while maintaining program income and revenue streams. We have trimmed contractual costs in past years to keep our budget as stable as possible and reduce our county appropriation requests. This year we have seen dramatic increases in some of our contractual expense lines this year, as much as 25-50% increases in costs for supplies and fuel. This combined with the need to replace and upgrade some office equipment has impacted our budget.

Our 2023 county budget appropriation request represents only about 25% of the overall Conservation District operating budget, **but it is the most essential piece**. It is **critical to our ability to leverage other grants and funding** which require in-kind match and local support. These grants, agreements, and contracts help fund best management practices and conservation technical assistance.

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Agency: Cortland County Soil & Water Conservation District

UNRESTRICTED FUNDS:		
Cash and cash equivalents:	$	**68,135**
Savings and Investments	$	**434,258**
Prepaid and other assets	$	
FIXED ASSETS:		
Land, Buildings, Equipment	$	129,553
Less: Accumulated Depreciation	$	(105,996)
Net Book Value of Fixed Assets	$	**23,557**
TOTAL ASSETS	**$**	**502,393**
LIABILITIES:		
Accounts Payable	$	
Accrued Payroll	$	
Taxes Payable	$	
Notes Payable	$	
Mortgage Payable	$	
TOTAL LIABILITIES	$	0.
FUND BALANCE (Total Assets minus Total Liabilities)	**$**	**502,393**
RESTRICTED FUNDS – ***includes obligated grant funds***		
Savings and Investments	$	**2,296,655**
FUND BALANCE (August 30, 2022)	**$**	**2,799,048**

Note: Agencies must submit their latest audited annual financial statement to qualify for funding. *SWCD is included with county audit report.*

Submitted by: Eugene Wright, Grange Rep., Chairman
Tracey Evanick, Farm Bureau Rep., Vice-Chair
Linda Jones, Legislator, Director
Beau Harbin, Legislator, Director
James Murphy, Member at Large
Amanda Barber, Manager

Date: 9/23/2022

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
8710	CONSERVATION PROGRAMS							
A87105	CONSERVATION PROGRAMS							
A87105	54815	CONT AGNC	150,000.00	.00	182,500.00	221,344.00	210,000.00	21.3%
A87105	54815 ARP	CONT AGNC	.00	.00	300,000.00	.00	.00	.0%
A87105	54850	SOIL/WATER	.00	165,000.00	.00	.00	.00	.0%
TOTAL CONSERVATION PROGRAMS			150,000.00	165,000.00	482,500.00	221,344.00	210,000.00	.00 -100.0%
TOTAL CONSERVATION PROGRAMS			150,000.00	165,000.00	482,500.00	221,344.00	210,000.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin		PCT CHANGE
8740	Small Watershed Protection Dis								
A87405	Little York Lake Protection Di								
A87405	41001	R PROP TAX	.00	.00	.00	.00	-17,836.55		.0%
A87405	54055	PROF SERV	.00	.00	.00	.00	.00		.0%
A87405	54815	CONT AGNC	.00	.00	.00	.00	17,836.55		.0%
TOTAL Little York Lake Prote			.00	.00	.00	.00	.00	.00	.0%
TOTAL Small Watershed Protec			.00	.00	.00	.00	.00	.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
8750	COOPERATIVE EXTENSION							
A87505	AGRICULTURE & LIVESTOCK							
A87505	54815	CONT AGNC	253,420.00	.00	258,420.00	284,000.00	284,000.00	9.9%
A87505	54860	CORNELL CO	.00	258,420.00	.00	.00	.00	.0%
TOTAL AGRICULTURE & LIVESTOC			253,420.00	258,420.00	258,420.00	284,000.00	284,000.00	.00 -100.0%
TOTAL COOPERATIVE EXTENSION			253,420.00	258,420.00	258,420.00	284,000.00	284,000.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9050	UNEMPLOYMENT INSURANCE							
A90505	UNEMPLOYMENT INSURANCE							
A90505	58000	FRINGES	.00	50,000.00	.00	.00	.00	.0%
A90505	58050	UNEMPLOYME	.00	.00	50,000.00	50,000.00	50,000.00	.0%
TOTAL UNEMPLOYMENT INSURANCE			.00	50,000.00	50,000.00	50,000.00	50,000.00	.00 -100.0%
TOTAL UNEMPLOYMENT INSURANCE			.00	50,000.00	50,000.00	50,000.00	50,000.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9060	HEALTH,DENTAL,VISION INSURANCE							
A90605	HEALTH INSURANCE							
A90605	58060	HEALTH INS	5,222,366.00	4,600,000.00	4,600,000.00	5,414,592.00	4,500,000.00	17.7%
TOTAL HEALTH INSURANCE			5,222,366.00	4,600,000.00	4,600,000.00	5,414,592.00	4,500,000.00	.00 -100.0%
TOTAL HEALTH,DENTAL,VISION I			5,222,366.00	4,600,000.00	4,600,000.00	5,414,592.00	4,500,000.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9901	INTERFUND TRANSFERS								
A99015	I/F Transfer to/from D								
A99015	59901	ARP	I/F Out	281,335.03	300,000.00	300,000.00	300,000.00	.00	.0%
A99015	99014		I/F OUT D	6,258,171.59	6,477,508.60	6,482,508.60	6,477,508.60	6,697,865.23	-.1%
TOTAL I/F Transfer to/from D				6,539,506.62	6,777,508.60	6,782,508.60	6,777,508.60	6,697,865.23	.00 -100.0%
TOTAL INTERFUND TRANSFERS				6,539,506.62	6,777,508.60	6,782,508.60	6,777,508.60	6,697,865.23	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: GENERAL FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin		PCT CHANGE
9909	TRANSFER TO CAPITAL PROJECTS								
A99095	I/F Transfer to/from HH								
A99095	59950	ERRBR I/F Out HH	5,726.57	8,250.00	8,250.00	8,250.00	.00		.0%
A99095	59950	LXBR I/F Out HH	86,803.81	.00	.00	.00	.00		.0%
A99095	59950	MMBR I/F Out HH	5,328.03	101,899.20	101,899.20	101,899.20	.00		.0%
TOTAL I/F Transfer to/from H			97,858.41	110,149.20	110,149.20	110,149.20	.00	.00	.0%
TOTAL TRANSFER TO CAPITAL PR			97,858.41	110,149.20	110,149.20	110,149.20	.00	.00	.0%
TOTAL GENERAL FUND			-8,901,950.52	.00	139,238.31	7,094,697.40	.00	.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Workforce Innovation Opportunity Act (WIOA) Grant Administration – CD6290

Special Grant (CD) — accounts for Federal and State grants, the Workforce Innovation Opportunity Act (WIOA) and the Trade Adjustment Assistance Reform Act, Ticket to Work and other type programs.

Mission Statement

The Cayuga-Cortland Workforce Investment System serves employers and individuals of Cayuga and Cortland Counties by providing a full array of workforce development services in a professional, efficient, and timely manner, for the betterment of our communities.

Narrative of Cortland County Grant Administration (WIOA) and Cayuga-Cortland Workforce Development Board

Cortland County Grant Administration is the administrative and financial oversight department for the Cayuga Cortland Workforce Development Board. This department is mandated under Federal and State Specific Law and by LOCAL LAW No. 3 of the year 1987; the Federal Workforce Investment Act of 1998 (P.L.105-220) the Grant Administration department and Workforce Board have remained in operation under authority that was transferred to the federal **Workforce Innovation Opportunity Act of 2014(WIOA) (H.R. 803, Public Law 113-128),** which authorizes Title I (Adult, Dislocated Worker and Youth programs); TANF/OTDA mandated partner; Specific Law –**Trade Adjustment Assistance Reform Act** of 2002(Pub. L. 107-210) Trade Adjustment Assistance Reauthorization Act of 2015 (Pub. L.114-27) (TAARA2015).

The Workforce Innovation Opportunity Act was designed to strengthen and re-inforce the previous Workforce Investment act of 2000. The Acts were created to develop and maintain an employment and training system and a "One-Stop" delivery system that would serve the needs of all job seekers, employers and businesses. The Law outlines the framework for the workforce development activities delivered through the One-Stop system. Grant administration provides the administrative support that is vital to the successful operation of the system. Since a very significant portion of the program funding is from the Federal Workforce Development programs, we are required to achieve mandates set by the legislation, and upon accepting local WIOA allocations, we reduce/expand our services as allocations change.

The counties of Cayuga and Cortland have designated the County of Cortland, through an agreement of the Chief Elected Officials (CEO's), to serve as the WIOA Grant Recipient and fiscal agent for related and necessary activities under those laws. This department (Grant Administration) fulfills the WIOA mandated fiscal obligations of the WIOA legislation. The CEO's have also designated the Cortland County office of Grant Administration to be the Administrative arm for WIOA programs with the responsibility for the overall operation of two One Stop Career Centers who operate the WIOA programs with-in the two-county geographical area. Location of the One Stop Career Centers are as follows: Cortland Works, 99 Main St., Cortland, NY and Cayuga Works, Cayuga Community College, 197 Franklin St., Auburn, NY. The mandated programs through WIOA are; the Adult program; the Dislocated Worker program; the Youth program; the TANF Summer Youth Employment Program (SYEP); the Trade Act program; the Disability Employment Initiative program (which has developed into the Ticket to Work (TtW) program) and other programs and grants as they are developed and or implemented through the Cortland County Grant Administration office.

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Workforce Innovation Opportunity Act (WIOA) Grant Administration – CD6290

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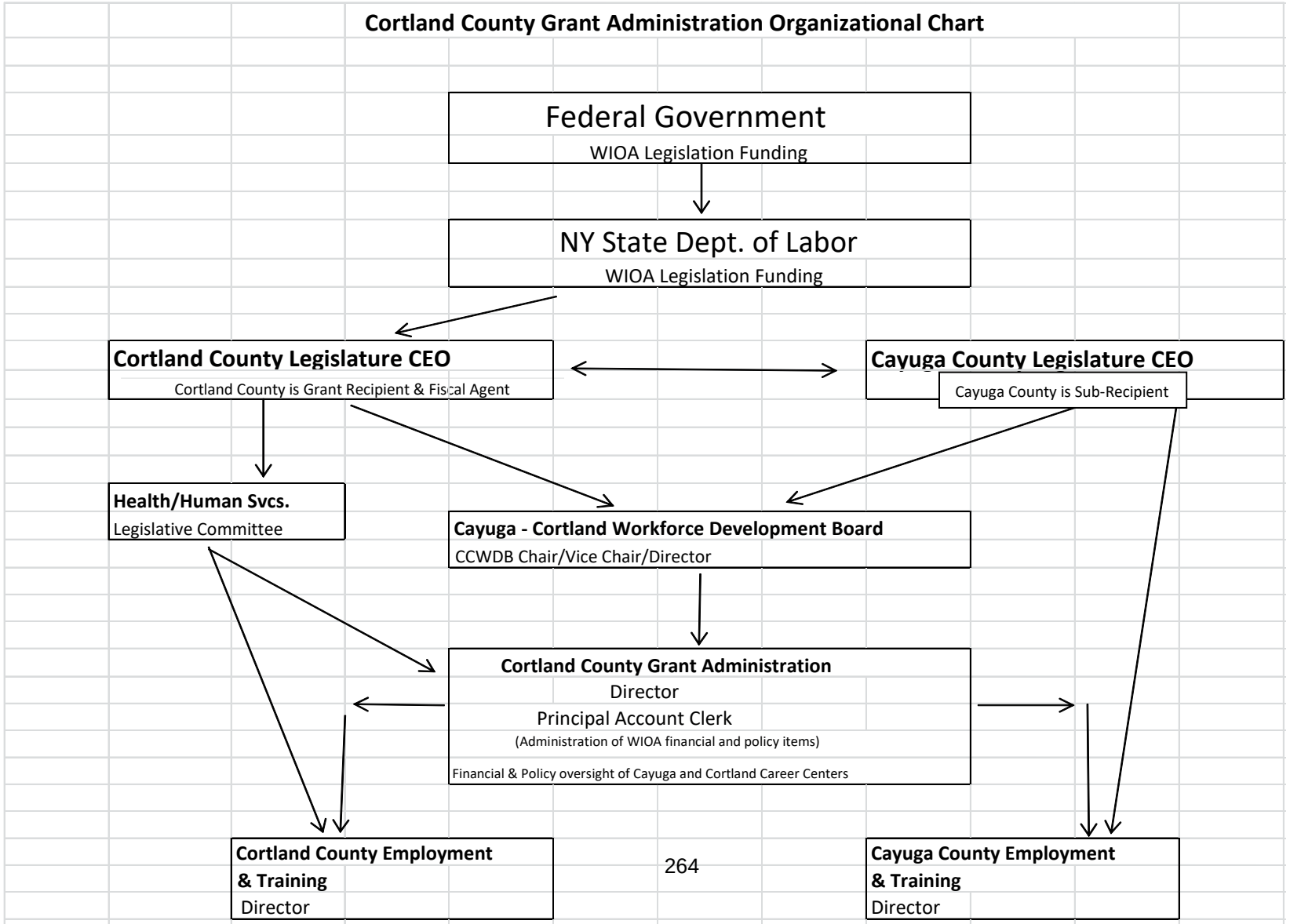
DIRECTOR'S RESPONSIBILITIES & REPORTING DIVISIONS

* Allocating and distributing funds to both counties
* Maintaining fiscal records for all funding titles and reporting such to NYS Department of Labor
* Order and disburse funds to Cayuga & Cortland County to meet their WIOA, OTDA Summer Youth needs
* Order and disburse federal Trade Act funds on behalf of both counties
* Develop Requests for Proposals, Policies/Procedures and Contracts for the two county areas and the 2 One Stop Centers
* Maintain contracts for audit and compliance with project operators in said counties
* Resolve audit and monitoring findings in accordance with established WIOA procedures
* Oversee the conduct of Federal Trade Act Programs in both counties
* Work with area businesses to apply for NYSDOL and training grants (OJT)
* Planning-receive information from the State, compile two county data, prepare and submit required plans
* Contracts- prepare and execute WIOA and related contracts and maintain a central consortium of contract files
* Monitoring- review recipients and programs to assure compliance with provisions of subcontracts, WIOA TANF/OTDA Summer Youth federal and state rules and regulations
* Management information system- Maintain participant data and prepare/submit reports as required
* Grievance/Affirmative action - establish grievance policies and procedures and equal opportunities for WIOA, OTDA Summer Youth programs, Trade Act , DEOD submittal and logs
* Property Inventory- maintain WIOA inventory records and disposition of equipment
* Additional duties and responsibilities- timely submission of accurate grant agreements, modifications and required reports to NYSDOL; maintain direct contact with federal and state program representatives and distribution of all pertinent information to the appropriate consortium staff.

Succession Plan:

Currently we have a FT Grant Administrator and a FT Principal Account Clerk in the Grant Administration office. This office is and has been running much more efficiently and effectively with a Full Time Director of Workforce Development/WDB Director and thankfully so, because the amount of work that is being assigned by the WIOA program at the Federal and State level is and has been increasing significantly. As the requirements are increasing and the work load is increasing, I would like to see the Principal Account Clerk be moved into a Fiscal Officer title and post for Workforce Development Program Assistant or Principal Account Clerk to be added to this office. The current position of Principal Account Clerk has many higher level functions that they are responsible for on top of the everyday responsibilities of managing the grants. Also, note that the Workforce Development Board has had many conversations about staffing and current salaries and are very happy to learn that the salaries of the staff in the Employment & Training Department were increased and are more in line with our "sister" office in Cayuga County, however the salary of the Principal Account Clerk in the Grant Administration office has not been adjusted and therefore is all more important to change this to a Fiscal Officer position so this staff person will be compensated for the higher level work that she has been doing for many years now. The structural needs of this department should be reevaluated and looked at to add another position to assist with the changes and increase in workload that the pandemic brought, this is the perfect opportunity to begin this process and look at any other potential cost savings.

As a side note: we would like to embrace a name change to this department. Currently, we are known as the Grant Administration office. This office and the county would be much more recognizable if we were to rename this office to the Cortland County Employment & Training Workforce Development office. The title of the department head was changed to Director of Workforce Development during the salary study in 2022. Currently, the Director of Workforce Development is also known as the Director of the Cayuga Cortland Workforce Development Board in all of the New York State Department of Labor documentation.



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL GRANT				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6290	WIA GRANT ADMINISTRATION								
CD629044	WIA-GRANT ADMIN REVENUE								
CD629044	44375		WIA/WIOA	.00	-194,289.32	-194,289.32	-247,224.33	-247,224.33	27.2%
CD629044	44375	ERDWA	WIA/WIOA	.00	.00	.00	.00	.00	.0%
CD629044	44375	TANF	WIA/WIOA	-14,537.13	-14,500.00	-14,500.00	-15,350.00	-15,350.00	5.9%
CD629044	44375	WADW	WIA/WIOA	-42,171.76	.00	.00	.00	.00	.0%
CD629044	44375	WAMW	WIA/WIOA	-56,367.07	.00	.00	.00	.00	.0%
CD629044	44375	WDWW	WIA/WIOA	-37,209.80	.00	.00	.00	.00	.0%
CD629044	44375	WYTW	WIA/WIOA	-21,153.97	.00	.00	.00	.00	.0%
CD629044	44376	20TAA	WIA REV	-5,000.00	.00	.00	.00	.00	.0%
CD629044	44378	NYESS	WIA REV	-1,984.15	-1,032.50	-1,032.50	-3,700.00	-3,700.00	258.4%
TOTAL WIA-GRANT ADMIN REVENU				-178,423.88	-209,821.82	-209,821.82	-266,274.33	-266,274.33	.00 -100.0%
CD629047	WIA INTEREST								
CD629047	42401	TANF	INT & EARN	-9.13	.00	.00	.00	.00	.0%
CD629047	42401	WCY	INT & EARN	.00	.00	.00	.00	.00	.0%
CD629047	42401	WIOA	INT & EARN	-25.91	.00	.00	.00	.00	.0%
TOTAL WIA INTEREST				-35.04	.00	.00	.00	.00	.00 .0%
CD62905	WIA - GRANT ADMIN EXPENSES								
CD62905	51005		PERS SERV	.00	124,544.76	124,544.76	133,319.60	133,319.60	7.0%
CD62905	51005	ERDWA	PERS SERV	.00	.00	.00	.00	.00	.0%
CD62905	51005	NYESS	PERS SERV	989.77	.00	.00	.00	.00	.0%
CD62905	51005	OSAD	PERS SERV	.00	.00	.00	.00	.00	.0%
CD62905	51005	OSAM	PERS SERV	.00	.00	.00	.00	.00	.0%
CD62905	51005	OSDW	PERS SERV	.00	.00	.00	.00	.00	.0%
CD62905	51005	WADW	PERS SERV	28,515.58	.00	.00	.00	.00	.0%
CD62905	51005	WAMW	PERS SERV	34,606.62	.00	.00	.00	.00	.0%
CD62905	51005	WDWW	PERS SERV	25,495.72	.00	.00	.00	.00	.0%
CD62905	51005	WYIW	PERS SERV	1,727.01	.00	.00	.00	.00	.0%
CD62905	51005	WYOW	PERS SERV	12,185.50	.00	.00	.00	.00	.0%
CD62905	52060		Comp Equip	.00	600.00	600.00	100.00	100.00	-83.3%
CD62905	54000		TELEPHONE	.00	1,000.00	1,000.00	800.00	800.00	-20.0%
CD62905	54000	WADW	CELL/L/DIS	303.40	.00	.00	.00	.00	.0%
CD62905	54000	WAMW	CELL/L/DIS	179.59	.00	.00	.00	.00	.0%
CD62905	54000	WDWW	CELL/L/DIS	251.53	.00	.00	.00	.00	.0%
CD62905	54000	WYIW	CELL/L/DIS	20.60	.00	.00	.00	.00	.0%
CD62905	54000	WYOW	CELL/L/DIS	115.80	.00	.00	.00	.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL	GRANT			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
CD62905	54001		COPY/PRINT	.00	.00	.00	.00	.00	.0%
CD62905	54001	WADW	COPY/PRINT	225.52	.00	.00	.00	.00	.0%
CD62905	54001	WAMW	COPY/PRINT	257.34	.00	.00	.00	.00	.0%
CD62905	54001	WDWW	COPY/PRINT	186.99	.00	.00	.00	.00	.0%
CD62905	54001	WYIW	COPY/PRINT	14.33	.00	.00	.00	.00	.0%
CD62905	54001	WYOW	COPY/PRINT	89.63	.00	.00	.00	.00	.0%
CD62905	54004		COMP SOFT	.00	400.00	400.00	.00	.00	-100.0%
CD62905	54004	WADW	COMP SOFT	43.47	.00	.00	.00	.00	.0%
CD62905	54004	WAMW	COMP SOFT	47.96	.00	.00	.00	.00	.0%
CD62905	54004	WDWW	COMP SOFT	32.98	.00	.00	.00	.00	.0%
CD62905	54004	WYIW	COMP SOFT	3.00	.00	.00	.00	.00	.0%
CD62905	54004	WYOW	COMP SOFT	22.49	.00	.00	.00	.00	.0%
CD62905	54005		Off Supp	.00	300.00	300.00	400.00	400.00	33.3%
CD62905	54005	WADW	Off Supp	209.30	.00	.00	.00	.00	.0%
CD62905	54005	WAMW	Off Supp	94.17	.00	.00	.00	.00	.0%
CD62905	54005	WDWW	Off Supp	137.18	.00	.00	.00	.00	.0%
CD62905	54005	WYIW	Off Supp	9.78	.00	.00	.00	.00	.0%
CD62905	54005	WYOW	Off Supp	66.60	.00	.00	.00	.00	.0%
CD62905	54020		POSTAGE	.00	50.00	50.00	50.00	50.00	.0%
CD62905	54020	WADW	POSTAGE	3.96	.00	.00	.00	.00	.0%
CD62905	54020	WAMW	POSTAGE	4.21	.00	.00	.00	.00	.0%
CD62905	54020	WDWW	POSTAGE	3.27	.00	.00	.00	.00	.0%
CD62905	54020	WYIW	POSTAGE	.29	.00	.00	.00	.00	.0%
CD62905	54020	WYOW	POSTAGE	1.52	.00	.00	.00	.00	.0%
CD62905	54035		ED & TRAIN	.00	6,300.00	6,300.00	5,580.00	5,580.00	-11.4%
CD62905	54035	20TAA	ED & TRAIN	5,000.00	.00	.00	.00	.00	.0%
CD62905	54035	WADW	ED & TRAIN	121.54	.00	.00	.00	.00	.0%
CD62905	54035	WAMW	ED & TRAIN	39.82	.00	.00	.00	.00	.0%
CD62905	54035	WDWW	ED & TRAIN	100.43	.00	.00	.00	.00	.0%
CD62905	54035	WYIW	ED & TRAIN	77.67	.00	.00	.00	.00	.0%
CD62905	54035	WYOW	ED & TRAIN	368.54	.00	.00	.00	.00	.0%
CD62905	54040		DUES/MEMBE	.00	750.00	750.00	4,500.00	4,500.00	500.0%
CD62905	54045		Travel	.00	1,000.00	1,000.00	1,500.00	1,500.00	50.0%
CD62905	54045	WADW	Travel	29.84	.00	.00	.00	.00	.0%
CD62905	54045	WAMW	Travel	88.39	.00	.00	.00	.00	.0%
CD62905	54045	WDWW	Travel	25.81	.00	.00	.00	.00	.0%
CD62905	54045	WYOW	Travel	14.51	.00	.00	.00	.00	.0%
CD62905	54048		Prog Supp	.00	19,297.73	19,297.73	56,960.00	56,960.00	195.2%
CD62905	54048	WADW	Prog Supp	.00	.00	.00	.00	.00	.0%
CD62905	54048	WAMW	Prog Supp	.00	.00	.00	.00	.00	.0%
CD62905	54048	WDWW	Prog Supp	.00	.00	.00	.00	.00	.0%
CD62905	54048	WYIW	Prog Supp	.00	.00	.00	.00	.00	.0%
CD62905	54048	WYOW	Prog Supp	.00	.00	.00	.00	.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL GRANT				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
CD62905	54055		PROF SERV	.00	600.00	600.00	800.00	800.00	33.3%
CD62905	54060		LEGAL ADV	.00	250.00	250.00	400.00	400.00	60.0%
CD62905	54060	WAMW	LEGAL ADV	52.54	.00	.00	.00	.00	.0%
CD62905	54070		LIAB INS	.00	1,100.00	1,100.00	1,100.00	1,100.00	.0%
CD62905	54086		AUDITING	.00	.00	.00	.00	.00	.0%
CD62905	54212		I/D PHONE	.00	852.00	852.00	852.00	.00	.0%
CD62905	54213		I/D COPIER	.00	.00	.00	900.00	900.00	.0%
CD62905	54774	WIOA	INT EXP	25.91	.00	.00	.00	.00	.0%
CD62905	58020		RETIREMENT	.00	13,733.26	13,733.26	18,664.74	18,664.74	35.9%
CD62905	58020	ERDWA	RETIREMENT	.00	.00	.00	.00	.00	.0%
CD62905	58020	NYESS	RETIREMENT	160.81	.00	.00	.00	.00	.0%
CD62905	58020	OSAD	RETIREMENT	.00	.00	.00	.00	.00	.0%
CD62905	58020	OSAM	RETIREMENT	.00	.00	.00	.00	.00	.0%
CD62905	58020	OSDW	RETIREMENT	.00	.00	.00	.00	.00	.0%
CD62905	58020	WADW	RETIREMENT	4,382.15	.00	.00	.00	.00	.0%
CD62905	58020	WAMW	RETIREMENT	5,252.15	.00	.00	.00	.00	.0%
CD62905	58020	WDWW	RETIREMENT	3,879.14	.00	.00	.00	.00	.0%
CD62905	58020	WYIW	RETIREMENT	277.37	.00	.00	.00	.00	.0%
CD62905	58020	WYOW	RETIREMENT	1,859.93	.00	.00	.00	.00	.0%
CD62905	58030		FICA	.00	9,264.50	9,264.50	10,198.95	10,198.95	10.1%
CD62905	58030	ERDWA	FICA	.00	.00	.00	.00	.00	.0%
CD62905	58030	NYESS	FICA	71.11	.00	.00	.00	.00	.0%
CD62905	58030	OSAD	FICA	.00	.00	.00	.00	.00	.0%
CD62905	58030	OSAM	FICA	.00	.00	.00	.00	.00	.0%
CD62905	58030	OSDW	FICA	.00	.00	.00	.00	.00	.0%
CD62905	58030	WADW	FICA	2,135.93	.00	.00	.00	.00	.0%
CD62905	58030	WAMW	FICA	2,412.30	.00	.00	.00	.00	.0%
CD62905	58030	WDWW	FICA	1,896.55	.00	.00	.00	.00	.0%
CD62905	58030	WYIW	FICA	128.23	.00	.00	.00	.00	.0%
CD62905	58030	WYOW	FICA	900.77	.00	.00	.00	.00	.0%
CD62905	58040		WRKS COMP	.00	3,990.00	3,990.00	4,090.00	4,090.00	2.5%
CD62905	58040	ERDWA	WRKS COMP	.00	.00	.00	.00	.00	.0%
CD62905	58040	NYESS	WRKS COMP	15.96	.00	.00	.00	.00	.0%
CD62905	58040	OSAD	WRKS COMP	.00	.00	.00	.00	.00	.0%
CD62905	58040	OSAM	WRKS COMP	.00	.00	.00	.00	.00	.0%
CD62905	58040	OSDW	WRKS COMP	.00	.00	.00	.00	.00	.0%
CD62905	58040	WADW	WRKS COMP	988.66	.00	.00	.00	.00	.0%
CD62905	58040	WAMW	WRKS COMP	1,081.25	.00	.00	.00	.00	.0%
CD62905	58040	WDWW	WRKS COMP	825.01	.00	.00	.00	.00	.0%
CD62905	58040	WYIW	WRKS COMP	84.46	.00	.00	.00	.00	.0%
CD62905	58040	WYOW	WRKS COMP	488.16	.00	.00	.00	.00	.0%
CD62905	58060		HEALTH INS	.00	25,788.67	25,788.67	26,691.36	26,691.36	3.5%
CD62905	58060	ERDWA	HEALTH INS	.00	.00	.00	.00	.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL GRANT				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
CD62905	58060	NYESS	HEALTH INS	292.87	.00	.00	.00	.00	.0%
CD62905	58060	OSAD	HEALTH INS	.00	.00	.00	.00	.00	.0%
CD62905	58060	OSAM	HEALTH INS	.00	.00	.00	.00	.00	.0%
CD62905	58060	OSDW	HEALTH INS	.00	.00	.00	.00	.00	.0%
CD62905	58060	WADW	HEALTH INS	4,532.85	.00	.00	.00	.00	.0%
CD62905	58060	WAMW	HEALTH INS	11,641.63	.00	.00	.00	.00	.0%
CD62905	58060	WDWW	HEALTH INS	3,794.89	.00	.00	.00	.00	.0%
CD62905	58060	WYIW	HEALTH INS	269.91	.00	.00	.00	.00	.0%
CD62905	58060	WYOW	HEALTH INS	2,059.73	.00	.00	.00	.00	.0%
CD62905	58062		DENTAL INS	.00	180.48	180.48	180.48	180.48	.0%
CD62905	58062	ERDWA	DENTAL INS	.00	.00	.00	.00	.00	.0%
CD62905	58062	NYESS	DENTAL INS	1.75	.00	.00	.00	.00	.0%
CD62905	58062	OSAD	DENTAL INS	.00	.00	.00	.00	.00	.0%
CD62905	58062	OSAM	DENTAL INS	.00	.00	.00	.00	.00	.0%
CD62905	58062	OSDW	DENTAL INS	.00	.00	.00	.00	.00	.0%
CD62905	58062	WADW	DENTAL INS	40.64	.00	.00	.00	.00	.0%
CD62905	58062	WAMW	DENTAL INS	62.96	.00	.00	.00	.00	.0%
CD62905	58062	WDWW	DENTAL INS	35.44	.00	.00	.00	.00	.0%
CD62905	58062	WYIW	DENTAL INS	2.53	.00	.00	.00	.00	.0%
CD62905	58062	WYOW	DENTAL INS	17.56	.00	.00	.00	.00	.0%
CD62905	58065		VISION INS	.00	39.20	39.20	39.20	39.20	.0%
CD62905	58065	ERDWA	VISION INS	.00	.00	.00	.00	.00	.0%
CD62905	58065	NYESS	VISION INS	.38	.00	.00	.00	.00	.0%
CD62905	58065	OSAD	VISION INS	.00	.00	.00	.00	.00	.0%
CD62905	58065	OSAM	VISION INS	.00	.00	.00	.00	.00	.0%
CD62905	58065	OSDW	VISION INS	.00	.00	.00	.00	.00	.0%
CD62905	58065	WADW	VISION INS	8.77	.00	.00	.00	.00	.0%
CD62905	58065	WAMW	VISION INS	13.57	.00	.00	.00	.00	.0%
CD62905	58065	WDWW	VISION INS	7.59	.00	.00	.00	.00	.0%
CD62905	58065	WYIW	VISION INS	.56	.00	.00	.00	.00	.0%
CD62905	58065	WYOW	VISION INS	3.81	.00	.00	.00	.00	.0%
TOTAL WIA - GRANT ADMIN EXPE				161,417.49	210,040.60	210,040.60	267,126.33	266,274.33	.00 -100.0%
TOTAL WIA GRANT ADMINISTRATI				-17,041.43	218.78	218.78	852.00	.00	.00 .0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Employment and Training – CD6292

A. Establishment of Office:

The Employment and Training Department has functioned under several different funding streams. Our current WIA/WIOA funding was established in 1987. This office coordinates employment and training opportunities for youth and adults. In addition, it provides services to businesses in finding qualified employees and to assist in training needs. The Cortland Works Career Center is part of the American Job Center Network and it is made of partner agencies with like goals for serving job seekers and businesses. Partners include Cortland County Employment and Training, the New York State Department of Labor, ACCES-VR, Cortland County Dept. of Social Services, Onondaga-Cortland Madison BOCES, NYS Job Corps, Senior Community Service Employment Programs (SCSEP), and Indian and Native American Programs (INAP) under Title I of WIOA. We receive no county funding; however, retirees are treated like any other county retiree and the retiree health insurance is provided by the county.

B. Mission:

The mission of the Employment and Training Department, the Cortland Works Career Center, and the Cayuga-Cortland Workforce Development Board is "to serve the employers and individuals of Cayuga and Cortland Counties by providing a full array of workforce development services in a professional, efficient, and timely manner, for the betterment of our communities." The department operates under the provisions of the WIOA Regulations to provide training and employment services to the Cortland County Community.

Our mission under WIOA is to serve **Adults, Dislocated Workers, at-risk Youth 16 to 24, and youth at the 200% of poverty in the need of summer jobs.** Services include: Tuition assistance for vocational, college, or computerized training programs, assessment of needs, providing supportive services for those individuals in training who require them, paid work experiences, n-the-job training and referrals to community partners. We also work closely with any business announcing lay-offs or closure to provide a "rapid response" to any affected employees. Rapid Response brings together representatives from unemployment, health care, and budgeting to help workers through the transition. In addition, we offer recruitments for individual employers and job fairs for customers looking for new or different opportunities.

Director's Responsibilities and Reporting Divisions:

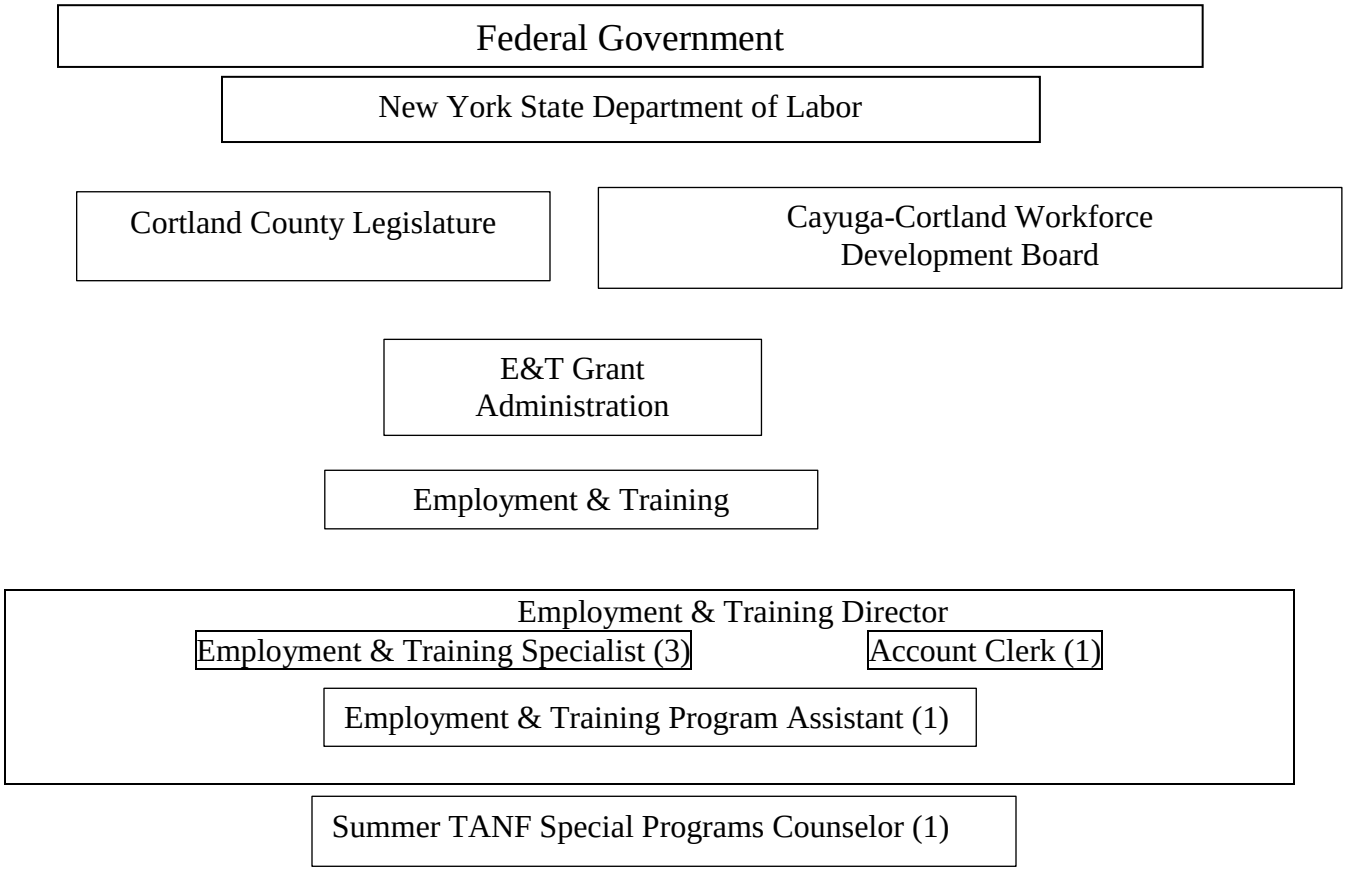
The Employment and Training Director is responsible for the formulation of the budget based on the funds received through our WIOA and TANF grants. The E&T Director is responsible for the administration of the funds in an accurate and conscientious manner.

Included among the responsibilities of the Employment and Training Director are oversite of the Cortland Works Career Center, adherence to legislation policy and procedures, supervision of staff, budget monitoring, and representation of workforce throughout the community.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Organizational Chart



Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL GRANT				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
6292	WIA EMPLOYMENT & TRAINING								
CD629242	WIA LOCAL REVENUE								
CD629242	42411		RENT PROP	-59,173.25	-59,672.70	-59,672.70	-57,199.51	-57,199.51	-6.5%
	TOTAL WIA LOCAL REVENUE			-59,173.25	-59,672.70	-59,672.70	-57,199.51	-57,199.51	.00 -100.0%
CD629244	WIA-E & T REVENUE								
CD629244	42401	WIOA	INT & EARN	-2.53	.00	.00	.00	.00	.0%
CD629244	44375		WIA/WIOA	.00	-589,553.17	-589,553.17	.00	-526,551.41	-100.0%
CD629244	44375	ERDWP	WIA/WIOA	.00	.00	.00	.00	.00	.0%
CD629244	44375	TANF	WIA/WIOA	-104,146.28	-140,427.00	-140,427.00	.00	-121,887.00	-100.0%
CD629244	44375	WADW	WIA/WIOA	-142,636.85	.00	.00	.00	.00	.0%
CD629244	44375	WAMW	WIA/WIOA	-13,447.21	.00	.00	.00	.00	.0%
CD629244	44375	WDWW	WIA/WIOA	-85,100.31	.00	.00	.00	.00	.0%
CD629244	44375	WYIW	WIA/WIOA	.00	.00	.00	.00	.00	.0%
CD629244	44375	WYTH	WIA/WIOA	-138,700.73	.00	.00	.00	.00	.0%
	TOTAL WIA-E & T REVENUE			-484,033.91	-729,980.17	-729,980.17	.00	-648,438.41	.00 -100.0%
CD62925	WIA - E & T								
CD62925	51005		PERS SERV	.00	193,728.30	193,728.30	221,528.44	214,881.94	14.4%
CD62925	51005	200A	PERS SERV	4,068.26	.00	.00	.00	.00	.0%
CD62925	51005	200P	PERS SERV	3,154.80	.00	.00	.00	.00	.0%
CD62925	51005	DWGA	PERS SERV	135.43	.00	.00	.00	.00	.0%
CD62925	51005	DWGP	PERS SERV	183.73	.00	.00	.00	.00	.0%
CD62925	51005	ERDWA	PERS SERV	.00	.00	.00	.00	.00	.0%
CD62925	51005	ERDWP	PERS SERV	.00	.00	.00	.00	.00	.0%
CD62925	51005	FAAD	PERS SERV	627.19	.00	.00	.00	.00	.0%
CD62925	51005	FAPR	PERS SERV	203.74	.00	.00	.00	.00	.0%
CD62925	51005	NYESS	PERS SERV	245.24	.00	.00	.00	.00	.0%
CD62925	51005	WADW	PERS SERV	62,106.30	.00	.00	.00	.00	.0%
CD62925	51005	WAMW	PERS SERV	9,866.94	.00	.00	.00	.00	.0%
CD62925	51005	WDWW	PERS SERV	43,011.77	.00	.00	.00	.00	.0%
CD62925	51005	WYIW	PERS SERV	497.43	.00	.00	.00	.00	.0%
CD62925	51005	WYOW	PERS SERV	58,582.36	.00	.00	.00	.00	.0%
CD62925	51015	TANF	TEMP PAY	475.00	95,662.32	95,662.32	101,138.11	101,138.11	5.7%
CD62925	51015	YTH	TEMP PAY	-226.33	54,832.46	54,832.46	29,133.20	29,133.20	-46.9%
CD62925	51015	YTHO	TEMP PAY	18,385.57	.00	.00	.00	.00	.0%
CD62925	52060		Comp Equip	.00	100.00	100.00	100.00	.00	.0%
CD62925	54000		CELL/L/DIS	.00	2,766.46	2,766.46	2,100.00	2,100.00	-24.1%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL	GRANT			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
CD62925	54000	WADW	CELL/L/DIS	412.41	.00	.00	.00	.00	.0%
CD62925	54000	WAMW	CELL/L/DIS	6.81	.00	.00	.00	.00	.0%
CD62925	54000	WDWW	CELL/L/DIS	288.63	.00	.00	.00	.00	.0%
CD62925	54000	WYIW	CELL/L/DIS	-68.26	.00	.00	.00	.00	.0%
CD62925	54000	WYOW	CELL/L/DIS	1,458.85	.00	.00	.00	.00	.0%
CD62925	54001		COPY/PRINT	.00	2,625.00	2,625.00	2,000.00	2,000.00	-23.8%
CD62925	54001	WADW	COPY/PRINT	957.55	.00	.00	.00	.00	.0%
CD62925	54001	WDWW	COPY/PRINT	658.06	.00	.00	.00	.00	.0%
CD62925	54001	WYIW	COPY/PRINT	13.68	.00	.00	.00	.00	.0%
CD62925	54001	WYOW	COPY/PRINT	924.32	.00	.00	.00	.00	.0%
CD62925	54004		COMP SOFT	.00	950.00	950.00	150.00	150.00	-84.2%
CD62925	54005		Off Supp	.00	4,400.00	4,400.00	1,442.00	1,542.00	-67.2%
CD62925	54005	200P	Off Supp	2.72	.00	.00	.00	.00	.0%
CD62925	54005	WADW	Off Supp	719.11	.00	.00	.00	.00	.0%
CD62925	54005	WDWW	Off Supp	470.03	.00	.00	.00	.00	.0%
CD62925	54005	WYIW	Off Supp	17.46	.00	.00	.00	.00	.0%
CD62925	54005	WYOW	Off Supp	751.77	.00	.00	.00	.00	.0%
CD62925	54020		POSTAGE	.00	300.00	300.00	277.16	277.16	-7.6%
CD62925	54020	NYESS	POSTAGE	.00	.00	.00	.00	.00	.0%
CD62925	54020	WADW	POSTAGE	61.42	.00	.00	.00	.00	.0%
CD62925	54020	WDWW	POSTAGE	35.94	.00	.00	.00	.00	.0%
CD62925	54020	WYIW	POSTAGE	1.31	.00	.00	.00	.00	.0%
CD62925	54020	WYOW	POSTAGE	169.57	.00	.00	.00	.00	.0%
CD62925	54025		UTILITIES	3,748.85	5,000.00	5,000.00	10,000.00	10,000.00	100.0%
CD62925	54025	NYESS	UTILITIES	1.72	.00	.00	.00	.00	.0%
CD62925	54025	WADW	UTILITIES	1,933.94	.00	.00	.00	.00	.0%
CD62925	54025	WDWW	UTILITIES	1,386.00	.00	.00	.00	.00	.0%
CD62925	54025	WYIW	UTILITIES	28.85	.00	.00	.00	.00	.0%
CD62925	54025	WYOW	UTILITIES	1,811.34	.00	.00	.00	.00	.0%
CD62925	54035		ED & TRAIN	.00	5,200.00	5,200.00	2,165.06	2,165.06	-58.4%
CD62925	54035	WYIW	ED & TRAIN	10.02	.00	.00	.00	.00	.0%
CD62925	54035	WYOW	ED & TRAIN	991.48	.00	.00	.00	.00	.0%
CD62925	54040		DUES/MEMBE	.00	400.00	400.00	1,700.00	1,700.00	325.0%
CD62925	54040	WADW	DUES/MEMBE	106.42	.00	.00	.00	.00	.0%
CD62925	54040	WDWW	DUES/MEMBE	93.90	.00	.00	.00	.00	.0%
CD62925	54040	WYOW	DUES/MEMBE	109.55	.00	.00	.00	.00	.0%
CD62925	54045		Travel	.00	2,500.00	2,500.00	1,700.00	1,700.00	-32.0%
CD62925	54045	WADW	Travel	18.76	.00	.00	.00	.00	.0%
CD62925	54045	WDWW	Travel	16.63	.00	.00	.00	.00	.0%
CD62925	54045	WYIW	Travel	.00	.00	.00	.00	.00	.0%
CD62925	54045	WYOW	Travel	10.75	.00	.00	.00	.00	.0%
CD62925	54048		Prog Supp	.00	52,854.11	52,854.11	28,174.72	28,724.72	-46.7%
CD62925	54048	WADW	Prog Supp	265.11	.00	.00	.00	.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL GRANT				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
CD62925	54048	WYOW	Prog Supp	2,913.54	.00	.00	.00	.00	.0%
CD62925	54060		LEGAL ADV	.00	7,700.00	7,700.00	200.00	200.00	-97.4%
CD62925	54067		RP RENT/LE	55,424.40	109,620.00	109,620.00	112,896.86	112,896.86	3.0%
CD62925	54067	200A	RP RENT/LE	1,231.24	.00	.00	.00	.00	.0%
CD62925	54067	200P	RP RENT/LE	1,319.18	.00	.00	.00	.00	.0%
CD62925	54067	FAAD	RP RENT/LE	219.86	.00	.00	.00	.00	.0%
CD62925	54067	NYESS	RP RENT/LE	87.96	.00	.00	.00	.00	.0%
CD62925	54067	WADW	RP RENT/LE	18,631.40	.00	.00	.00	.00	.0%
CD62925	54067	WDWW	RP RENT/LE	12,902.44	.00	.00	.00	.00	.0%
CD62925	54067	WYIW	RP RENT/LE	307.81	.00	.00	.00	.00	.0%
CD62925	54067	WYOW	RP RENT/LE	17,957.29	.00	.00	.00	.00	.0%
CD62925	54070		LIAB INS	.00	1,713.00	1,713.00	1,713.00	1,713.00	.0%
CD62925	54082		WIA PROG	.00	.00	.00	.00	.00	.0%
CD62925	54086		AUDITING	.00	550.00	550.00	550.00	.00	.0%
CD62925	54213		Copier	.00	.00	.00	.00	.00	.0%
CD62925	54774	TANF	INT EXP	.62	.00	.00	.00	.00	.0%
CD62925	54774	WIOA	INT EXP	2.53	.00	.00	.00	.00	.0%
CD62925	54802		PROG EDUCT	.00	162,797.86	162,797.86	96,299.07	96,299.07	-40.8%
CD62925	54802	DWGP	PROG EDUCT	2,398.93	.00	.00	.00	.00	.0%
CD62925	54802	WADW	PROG EDUCT	28,656.17	.00	.00	.00	.00	.0%
CD62925	54802	WD2A	PROG EDUCT	23,454.00	.00	.00	.00	.00	.0%
CD62925	54802	WDWW	PROG EDUCT	7,601.07	.00	.00	.00	.00	.0%
CD62925	54802	WYIW	PROG EDUCT	7.99	.00	.00	.00	.00	.0%
CD62925	54802	WYOW	PROG EDUCT	5,791.01	.00	.00	.00	.00	.0%
CD62925	58020		RETIREMENT	.00	27,093.14	27,093.14	31,013.98	31,013.98	14.5%
CD62925	58020	DWGA	RETIREMENT	18.71	.00	.00	.00	.00	.0%
CD62925	58020	DWGP	RETIREMENT	25.39	.00	.00	.00	.00	.0%
CD62925	58020	ERDWA	RETIREMENT	.00	.00	.00	.00	.00	.0%
CD62925	58020	ERDWP	RETIREMENT	.00	.00	.00	.00	.00	.0%
CD62925	58020	NYESS	RETIREMENT	33.49	.00	.00	.00	.00	.0%
CD62925	58020	WADW	RETIREMENT	8,548.81	.00	.00	.00	.00	.0%
CD62925	58020	WAMW	RETIREMENT	1,346.64	.00	.00	.00	.00	.0%
CD62925	58020	WDWW	RETIREMENT	5,857.74	.00	.00	.00	.00	.0%
CD62925	58020	WYIW	RETIREMENT	69.57	.00	.00	.00	.00	.0%
CD62925	58020	WYOW	RETIREMENT	7,964.01	.00	.00	.00	.00	.0%
CD62925	58030		FICA	.00	14,804.46	14,804.46	14,658.92	14,658.92	-1.0%
CD62925	58030	200A	FICA	375.41	.00	.00	.00	.00	.0%
CD62925	58030	200P	FICA	5,069.30	.00	.00	.00	.00	.0%
CD62925	58030	DWGA	FICA	9.90	.00	.00	.00	.00	.0%
CD62925	58030	DWGP	FICA	13.42	.00	.00	.00	.00	.0%
CD62925	58030	ERDWA	FICA	.00	.00	.00	.00	.00	.0%
CD62925	58030	ERDWP	FICA	.00	.00	.00	.00	.00	.0%
CD62925	58030	FAAD	FICA	54.34	.00	.00	.00	.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL GRANT				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
CD62925	58030	FAPR	FICA	455.10	.00	.00	.00	.00	.0%
CD62925	58030	NYESS	FICA	17.91	.00	.00	.00	.00	.0%
CD62925	58030	TANF	FICA	36.34	6,965.00	6,965.00	7,725.77	7,725.77	10.9%
CD62925	58030	WADW	FICA	4,537.60	.00	.00	.00	.00	.0%
CD62925	58030	WAMW	FICA	721.20	.00	.00	.00	.00	.0%
CD62925	58030	WDWW	FICA	3,144.21	.00	.00	.00	.00	.0%
CD62925	58030	WYIW	FICA	36.32	.00	.00	.00	.00	.0%
CD62925	58030	WYOW	FICA	4,281.85	.00	.00	.00	.00	.0%
CD62925	58030	YTH	FICA	-17.32	4,261.78	4,261.78	2,228.69	2,228.69	-47.7%
CD62925	58030	YTHO	FICA	1,406.58	.00	.00	.00	.00	.0%
CD62925	58040		WRKS COMP	.00	10,223.76	10,223.76	13,290.00	13,290.00	30.0%
CD62925	58040	WADW	WRKS COMP	3,285.85	.00	.00	.00	.00	.0%
CD62925	58040	WAMW	WRKS COMP	590.56	.00	.00	.00	.00	.0%
CD62925	58040	WDWW	WRKS COMP	1,727.25	.00	.00	.00	.00	.0%
CD62925	58040	WYIW	WRKS COMP	102.63	.00	.00	.00	.00	.0%
CD62925	58040	WYOW	WRKS COMP	3,320.65	.00	.00	.00	.00	.0%
CD62925	58060		HEALTH INS	.00	28,550.96	28,550.96	29,550.24	29,550.24	3.5%
CD62925	58060	DWGA	HEALTH INS	21.33	.00	.00	.00	.00	.0%
CD62925	58060	DWGP	HEALTH INS	28.94	.00	.00	.00	.00	.0%
CD62925	58060	ERDWA	HEALTH INS	.00	.00	.00	.00	.00	.0%
CD62925	58060	ERDWP	HEALTH INS	.00	.00	.00	.00	.00	.0%
CD62925	58060	NYESS	HEALTH INS	38.63	.00	.00	.00	.00	.0%
CD62925	58060	WADW	HEALTH INS	10,090.92	.00	.00	.00	.00	.0%
CD62925	58060	WAMW	HEALTH INS	1,531.54	.00	.00	.00	.00	.0%
CD62925	58060	WDWW	HEALTH INS	7,006.41	.00	.00	.00	.00	.0%
CD62925	58060	WYIW	HEALTH INS	79.86	.00	.00	.00	.00	.0%
CD62925	58060	WYOW	HEALTH INS	9,370.04	.00	.00	.00	.00	.0%
CD62925	58062		DENTAL INS	.00	451.20	451.20	451.20	451.20	.0%
CD62925	58062	DWGA	DENTAL INS	.34	.00	.00	.00	.00	.0%
CD62925	58062	DWGP	DENTAL INS	.46	.00	.00	.00	.00	.0%
CD62925	58062	ERDWA	DENTAL INS	.00	.00	.00	.00	.00	.0%
CD62925	58062	ERDWP	DENTAL INS	.00	.00	.00	.00	.00	.0%
CD62925	58062	NYESS	DENTAL INS	.61	.00	.00	.00	.00	.0%
CD62925	58062	WADW	DENTAL INS	160.26	.00	.00	.00	.00	.0%
CD62925	58062	WAMW	DENTAL INS	24.37	.00	.00	.00	.00	.0%
CD62925	58062	WDWW	DENTAL INS	111.28	.00	.00	.00	.00	.0%
CD62925	58062	WYIW	DENTAL INS	1.25	.00	.00	.00	.00	.0%
CD62925	58062	WYOW	DENTAL INS	148.84	.00	.00	.00	.00	.0%
CD62925	58065		VISION INS	.00	98.00	98.00	98.00	98.00	.0%
CD62925	58065	DWGA	VISION INS	.06	.00	.00	.00	.00	.0%
CD62925	58065	DWGP	VISION INS	.08	.00	.00	.00	.00	.0%
CD62925	58065	ERDWA	VISION INS	.00	.00	.00	.00	.00	.0%
CD62925	58065	ERDWP	VISION INS	.00	.00	.00	.00	.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SPECIAL GRANT				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin		PCT CHANGE
CD62925	58065	NYESS	VISION INS	.11	.00	.00	.00	.00		.0%
CD62925	58065	WADW	VISION INS	26.96	.00	.00	.00	.00		.0%
CD62925	58065	WAMW	VISION INS	4.17	.00	.00	.00	.00		.0%
CD62925	58065	WDWW	VISION INS	18.51	.00	.00	.00	.00		.0%
CD62925	58065	WYIW	VISION INS	.24	.00	.00	.00	.00		.0%
CD62925	58065	WYOW	VISION INS	25.14	.00	.00	.00	.00		.0%
TOTAL WIA - E & T				479,363.38	796,147.81	796,147.81	712,284.42	705,637.92	.00	-100.0%
TOTAL WIA EMPLOYMENT & TRAIN				-63,843.78	6,494.94	6,494.94	655,084.91	.00	.00	.0%
TOTAL SPECIAL GRANT				-80,885.21	6,713.72	6,713.72	655,936.91	.00	.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY MEDICAL INSURANCE			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9060	HEALTH,DENTAL,VISION INSURANCE							
CH906042	DEPARTMENTAL/LOCAL REVENUE							
CH906042	42222	INS DIR PA	-548,043.36	-537,273.00	-537,273.00	-402,540.00	-515,598.64	-25.1%
CH906042	42700	Med Part D	-265,885.40	-200,000.00	-200,000.00	-250,000.00	-250,000.00	25.0%
CH906042	42701	REF.APPR.E	-1,823,406.31	-464,000.00	-464,000.00	-707,196.00	-707,196.00	52.4%
CH906042	42709	EMPL SHARE	-1,321,536.46	-1,344,211.00	-1,344,211.00	-1,454,561.15	-1,454,561.15	8.2%
	TOTAL DEPARTMENTAL/LOCAL REV		-3,958,871.53	-2,545,484.00	-2,545,484.00	-2,814,297.15	-2,927,355.79	.00 -100.0%
CH906045	HEALTH,DENTAL,VISION INSURANCE							
CH906045	42401	INT & EARN	-747.22	-200.00	-200.00	-200.00	-200.00	.0%
	TOTAL HEALTH,DENTAL,VISION I		-747.22	-200.00	-200.00	-200.00	-200.00	.00 -100.0%
CH906048	HEALTH,DENTAL,VISION INSURANCE							
CH906048	47060	EMP HINS	-4,981,229.15	-5,696,836.47	-5,696,836.47	-5,818,244.58	-5,818,244.58	2.1%
CH906048	47061	Er Ret	-5,222,366.00	-4,600,000.00	-4,600,000.00	-5,414,592.00	-4,500,000.00	17.7%
	TOTAL HEALTH,DENTAL,VISION I		-10,203,595.15	-10,296,836.47	-10,296,836.47	-11,232,836.58	-10,318,244.58	.00 -100.0%
CH90605	HEALTH,DENTAL,VISION INSURANCE							
CH90605	51005	PERS SERV	48,417.02	61,977.40	61,977.40	55,315.00	55,315.00	-10.7%
CH90605	54055	PROF SERV	802,071.89	821,312.04	821,312.04	821,312.04	821,312.04	.0%
CH90605	54444	FEES/PERMI	3,565.39	3,680.00	3,680.00	3,680.00	3,680.00	.0%
CH90605	54701	WELLNESS	4,084.12	5,000.00	9,113.31	30,000.00	30,000.00	224.0%
CH90605	58020	RETIREMENT	7,629.78	7,060.56	7,060.56	7,744.10	7,744.10	9.7%
CH90605	58030	FICA	3,548.74	4,741.27	4,741.27	4,231.60	4,231.60	-10.7%
CH90605	58040	WRKS COMP	2,021.52	1,995.00	1,995.00	1,995.00	2,045.00	.0%
CH90605	58060	HEALTH INS	9,675.25	7,513.43	7,513.43	16,447.68	17,023.44	118.9%
CH90605	58062	DENTAL INS	62.25	90.24	90.24	90.24	90.24	.0%
CH90605	58065	VISION INS	13.42	19.60	19.60	19.60	19.60	.0%
CH90605	58800	TPA INSUR	11,411,255.36	11,928,993.00	11,928,993.00	11,569,045.00	12,304,339.35	-3.0%
	TOTAL HEALTH,DENTAL,VISION I		12,292,344.74	12,842,382.54	12,846,495.85	12,509,880.26	13,245,800.37	.00 -100.0%
	TOTAL HEALTH,DENTAL,VISION I		-1,870,869.16	-137.93	3,975.38	-1,537,453.47	.00	.00 .0%
	TOTAL COUNTY MEDICAL INSURAN		-1,870,869.16	-137.93	3,975.38	-1,537,453.47	.00	.00 .0%

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2023 County Road Fund (D)

County Road Fund (D) – required by Highway Law §114: NY Code – Section 114 and accounts for salaries and expenditures of the County Highway Superintendent's office, maintenance of county roads and bridges, snow removal and construction and reconstruction of county roads.

****2023 Proposed Road Projects shall be funded by NYSDOT CHIPS and PAVE-NY funding.**

Administrative Division: Manages overall operations of all County Highway work, Landfill, Recycling Center, Dwyer Park, and Chase Field Airport. Administration handles all budgets, accounts payable and receivables, payroll, employee accruals, general public communications, park reservations, permits, personnel files, and contracts. Also generates resolutions, grant applications, and highway equipment inventories.

Highway Engineering Division: Performs highway system monitoring, data collection and analysis. Provides technical support for highway maintenance and capital projects; oversees contracts involving local, state and federal funding; develops plans, cost estimates, programming for structures. Handles permitting as related to highway department work.

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Highway Maintenance Division: Responsible for road and bridge maintenance activities, as well as some phases of capital construction projects. Typical activities include snow plowing, ditching, surface treating, paving, tree cutting, culvert replacement, bridge rehab, guide rail installation, road sign installation and road striping. This Division also provides services to other departments and municipalities.

2022 Progress

- Preble Road from NYS Rte 11 to NYS Rte 281.
- Highland Road from Muckey Road to Tannery St.
- Page Green Road
- Fisher Ave. from NYS RTE 281 to NYS RTE 11
- McGraw Marathon Road from McGraw Town Line to Stramba Road
- Texas Valley Road from NYS RTE 221 to Gee Brook Road
- Penelope Road from Pavement change to NYS RTE 41
- Health Camp Road NYS RTE 11 to NYS RTE 13

The BridgeNY funding Program was continued in 2018 and Cortland County was awarded two Bridge Replacement Projects and one Large Culvert Replacement Project through a competitive process.

- Cortland County was awarded $4,307,877 for the Replacement of Loring Crossing Bridge (BIN 3312300). This amounts for 95% of the total project cost with the remaining 5% ($226,730) covered by local funding.
- $2,132,786 was awarded for the Replacement of McGraw-Marathon Bridge (BIN 3312050). This amounts for 95% of the total project cost with the remaining 5% ($112,252) covered by local funding.
- The North Tower Road Large Culvert Replacement that was awarded is 100% State Funded for the total cost of $879,968.

2023 Objectives

The Highway Department will focus on addressing infrastructure needs efficiently and effectively, improving the Highway system where possible, while focusing on maintenance where improvements are not yet required in order to increase longevity. With increasing material, equipment, and labor costs, efficiency and proper management is a must.

- Road projects to be determined in the spring of 2023.

- Federal Aid Projects (Funding is 80% Federal, 15% State, 5% Local):
  - East River Crossing Bridge Replacement – Design will be completed in 2022, construction scheduled for 2024.
- Bridge NY Projects (100% State for Culverts / 95% Federal for Bridges):
  - Loring Crossing Bridge Replacement – Finished in 2022
  - North Tower Road Large Culvert Replacement – Finished in 2021
  - McGraw-Marathon Bridge Replacement - Construction scheduled for 2022

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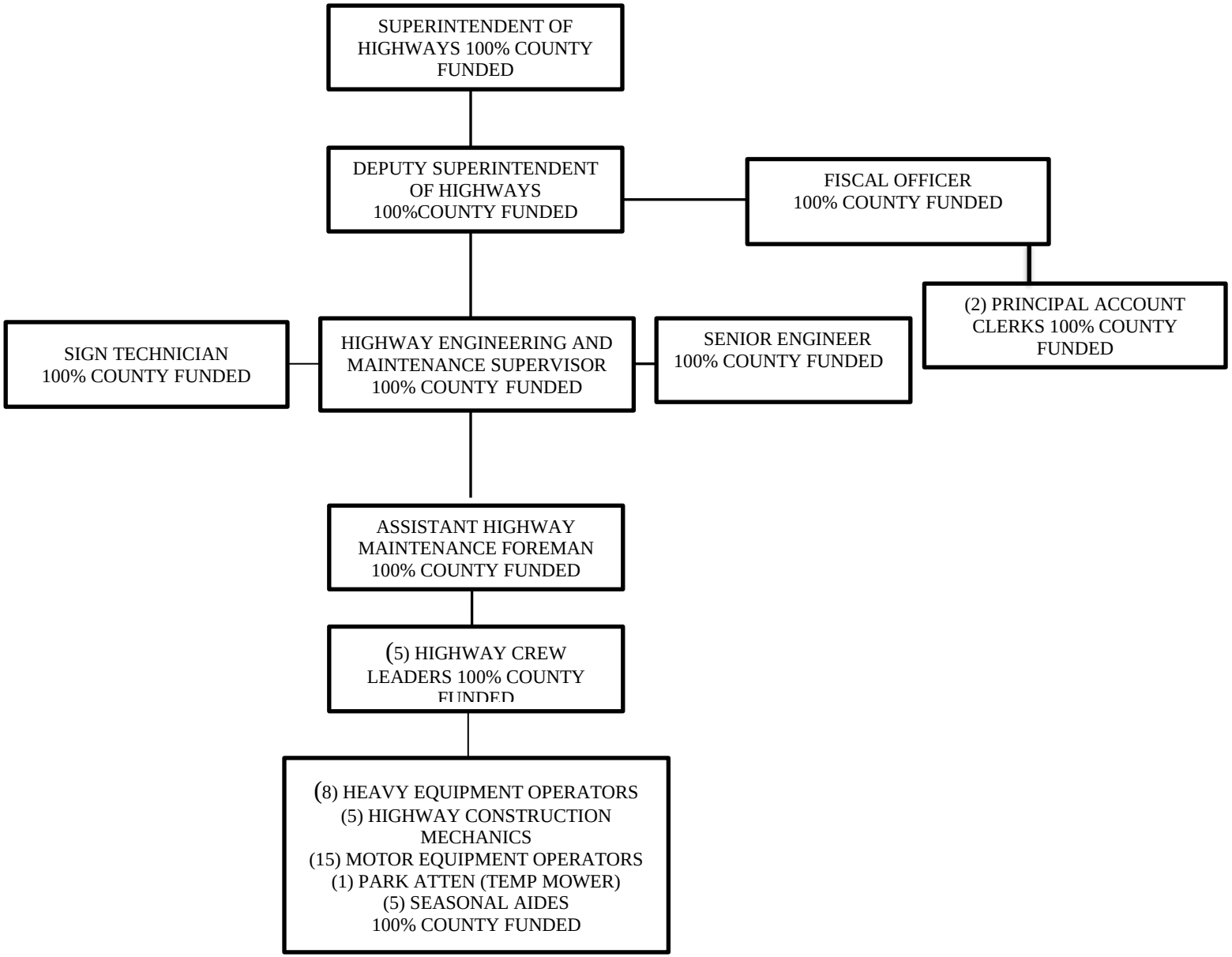
COUNTY ROAD FUND ORGANIZATIONAL CHART



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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY ROAD FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
3310	TRAFFIC DIVISION							
D331042	TRAFFIC DIVISION							
D331042	42300	TRANSP REV	.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	.0%
TOTAL TRAFFIC DIVISION			.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	.00 -100.0%
D33105	TRAFFIC DIVISION							
D33105	51005	PERS SERV	35,159.78	33,474.33	33,474.33	34,817.29	34,817.29	4.0%
D33105	51020	OVERTIME	711.13	500.00	500.00	500.00	500.00	.0%
D33105	51025	SHIFT PAY	185.40	100.00	100.00	100.00	100.00	.0%
D33105	54007	Jan Supp	9,723.75	25,000.00	25,000.00	25,000.00	25,000.00	.0%
D33105	54050	Equip R&M	.00	500.00	500.00	500.00	500.00	.0%
D33105	54065	RENT/LEASE	2,925.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
D33105	54077	C&M Supp	79,361.40	100,250.00	105,250.00	130,000.00	130,000.00	23.5%
D33105	58020	RETIREMENT	5,666.50	3,864.03	3,864.03	4,956.42	4,956.42	28.3%
D33105	58030	FICA	2,692.30	2,606.69	2,606.69	2,709.42	2,709.42	3.9%
D33105	58040	WRKS COMP	1,434.82	1,416.45	1,416.45	1,451.95	1,451.95	2.5%
D33105	58060	HEALTH INS	5,428.15	5,334.54	5,334.54	5,521.30	5,521.30	3.5%
D33105	58062	DENTAL INS	65.34	64.07	64.07	64.07	64.07	.0%
TOTAL TRAFFIC DIVISION			143,353.57	178,110.11	183,110.11	210,620.45	210,620.45	.00 -100.0%
TOTAL TRAFFIC DIVISION			143,353.57	177,110.11	182,110.11	209,620.45	209,620.45	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY ROAD FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
5010	HIGHWAY & STREET ADMIN							
D501045	HIGHWAY ADMINISTRATION DIV.							
D501045	42401	INT & EARN	-74.24	-200.00	-200.00	-200.00	-200.00	.0%
TOTAL HIGHWAY ADMINISTRATION			-74.24	-200.00	-200.00	-200.00	-200.00	.00 -100.0%
D50105	HIGHWAY ADMINISTRATION DIV.							
D50105	51005	PERS SERV	325,246.07	387,390.48	387,390.48	422,871.82	422,871.82	9.2%
D50105	51020	OVERTIME	.00	.00	.00	.00	.00	.0%
D50105	51035	OTHER COMP	14,293.76	.00	.00	.00	.00	.0%
D50105	54000	TELEPHONE	2,783.03	4,170.00	4,170.00	4,170.00	4,170.00	.0%
D50105	54001	COPY/PRINT	.00	200.00	200.00	200.00	200.00	.0%
D50105	54005	Off Supp	1,375.54	2,000.00	3,600.00	2,000.00	2,000.00	.0%
D50105	54020	POSTAGE	988.66	1,020.00	1,020.00	1,020.00	1,020.00	.0%
D50105	54035	ED & TRAIN	.00	.00	1,000.00	1,750.00	1,750.00	75.0%
D50105	54040	DUES/MEMBE	700.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
D50105	54045	Travel	.00	1,750.00	750.00	.00	.00	-100.0%
D50105	54060	LEGAL ADV	477.18	1,000.00	1,000.00	1,000.00	1,000.00	.0%
D50105	54070	INSURANCE	7,022.97	7,268.78	7,268.78	7,632.21	7,632.21	5.0%
D50105	54213	I/D COPIER	2,551.32	2,552.00	2,552.00	2,552.00	2,552.00	.0%
D50105	54301	Veh lease	8,641.56	7,500.00	7,500.00	12,000.00	12,000.00	60.0%
D50105	58020	RETIREMENT	53,532.51	44,174.13	44,174.13	59,202.06	59,202.06	34.0%
D50105	58030	FICA	24,793.81	29,635.38	29,635.38	32,349.69	32,349.69	9.2%
D50105	58040	WRKS COMP	12,129.10	11,970.00	11,970.00	12,270.00	12,270.00	2.5%
D50105	58060	HEALTH INS	56,672.35	80,614.39	80,614.39	83,436.00	83,436.00	3.5%
D50105	58062	DENTAL INS	206.92	270.72	270.72	270.72	270.72	.0%
D50105	58065	VISION INS	83.59	98.00	98.00	117.60	117.60	20.0%
TOTAL HIGHWAY ADMINISTRATION			511,498.37	582,613.88	584,213.88	643,842.10	643,842.10	.00 -100.0%
TOTAL HIGHWAY & STREET ADMIN			511,424.13	582,413.88	584,013.88	643,642.10	643,642.10	.00 -100.0%

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NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY ROAD FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
5020	ENGINEERING							
D50205	HIGHWAY ENGINEERING DIVISION							
D50205	51005	PERS SERV	61,394.49	47,789.99	47,789.99	50,368.74	50,368.74	5.4%
D50205	51020	OVERTIME	243.10	600.00	600.00	600.00	600.00	.0%
D50205	51025	SHIFT PAY	82.20	60.00	60.00	60.00	60.00	.0%
D50205	54005	Off Supp	11.53	100.00	100.00	100.00	100.00	.0%
D50205	54048	Prog Supp	123.69	300.00	300.00	300.00	300.00	.0%
D50205	54050	Equip R&M	.00	500.00	500.00	500.00	500.00	.0%
D50205	54062	ENG FEES	1,750.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
D50205	54065	RENT/LEASE	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00	.0%
D50205	58020	RETIREMENT	9,687.07	5,487.43	5,487.43	7,111.26	7,111.26	29.6%
D50205	58030	FICA	4,577.93	3,701.83	3,701.83	3,885.80	3,885.80	5.0%
D50205	58040	WRKS COMP	1,434.82	1,416.45	1,416.45	1,451.95	1,451.95	2.5%
D50205	58060	HEALTH INS	7,164.92	5,334.54	5,334.54	5,921.30	5,921.30	11.0%
D50205	58062	DENTAL INS	86.29	64.07	64.07	64.07	64.07	.0%
TOTAL HIGHWAY ENGINEERING DI			89,806.04	73,604.31	73,604.31	78,613.12	78,613.12	.00 -100.0%
TOTAL ENGINEERING			89,806.04	73,604.31	73,604.31	78,613.12	78,613.12	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY ROAD FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
5110	MAINTENANCE OF ROADS								
D511042	HIGHWAY DEPT REVENUE								
D511042	41789		MISC REV	-864.64	-4,000.00	-4,000.00	-4,000.00	-4,000.00	.0%
D511042	42302		STATE SNOW	-892,343.34	.00	-1,000,000.00	-1,000,000.00	-1,000,000.00	.0%
TOTAL HIGHWAY DEPT REVENUE				-893,207.98	-4,000.00	-1,004,000.00	-1,004,000.00	-1,004,000.00	.00 -100.0%
D511043	HIGHWAY MAINTENANCY DIV.								
D511043	42302		STATE SNOW	.00	-1,000,000.00	.00	.00	.00	.0%
D511043	43589		MISC TRANS	.00	.00	.00	.00	.00	.0%
TOTAL HIGHWAY MAINTENANCY DI				.00	-1,000,000.00	.00	.00	.00	.00 .0%
D51105	HIGHWAY MAINTENANCY DIV.								
D51105	51005		PERS SERV	664,984.17	1,158,164.90	1,158,164.90	1,201,147.56	1,201,147.56	3.7%
D51105	51005	01	PERS SERV	6,197.98	.00	.00	.00	.00	.0%
D51105	51005	04	PERS SERV	14,131.34	.00	.00	.00	.00	.0%
D51105	51005	05	PERS SERV	32,954.68	.00	.00	.00	.00	.0%
D51105	51005	06	PERS SERV	42,780.65	.00	.00	.00	.00	.0%
D51105	51005	07	PERS SERV	68,697.92	.00	.00	.00	.00	.0%
D51105	51005	08	PERS SERV	11,231.24	.00	.00	.00	.00	.0%
D51105	51005	10	PERS SERV	34,922.67	.00	.00	.00	.00	.0%
D51105	51005	11	PERS SERV	29,580.93	.00	.00	.00	.00	.0%
D51105	51005	12	PERS SERV	29,289.08	.00	.00	.00	.00	.0%
D51105	51005	13	PERS SERV	12,860.07	.00	.00	.00	.00	.0%
D51105	51005	15	Guiderail	10,536.49	.00	.00	.00	.00	.0%
D51105	51005	7300	CO SNOW PS	99,199.45	.00	.00	.00	.00	.0%
D51105	51005	7301	ST SNOW PS	67,340.71	.00	.00	.00	.00	.0%
D51105	51005	7306	PERS SERV	.00	.00	.00	.00	.00	.0%
D51105	51015		TEMP PAY	1,026.00	37,727.00	37,727.00	44,304.00	44,304.00	17.4%
D51105	51020		OVERTIME	4,834.82	70,000.00	70,000.00	70,000.00	70,000.00	.0%
D51105	51020	05	OVERTIME	58.42	.00	.00	.00	.00	.0%
D51105	51020	06	OVERTIME	.00	.00	.00	.00	.00	.0%
D51105	51020	13	OVERTIME	99.85	.00	.00	.00	.00	.0%
D51105	51020	7300	OVERTIME	39,889.58	.00	.00	.00	.00	.0%
D51105	51020	7301	OVERTIME	33,224.38	.00	.00	.00	.00	.0%
D51105	51025		SHIFT PAY	3,540.70	6,000.00	6,000.00	6,000.00	6,000.00	.0%
D51105	51025	01	SHIFT PAY	22.20	.00	.00	.00	.00	.0%
D51105	51025	04	SHIFT PAY	219.98	.00	.00	.00	.00	.0%
D51105	51025	05	SHIFT PAY	101.10	.00	.00	.00	.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY	ROAD	FUND		2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
D51105	51025	06	SHIFT PAY	100.47	.00	.00	.00	.00	.0%
D51105	51025	07	SHIFT PAY	206.40	.00	.00	.00	.00	.0%
D51105	51025	08	SHIFT PAY	34.80	.00	.00	.00	.00	.0%
D51105	51025	10	SHIFT PAY	103.20	.00	.00	.00	.00	.0%
D51105	51025	11	SHIFT PAY	60.60	.00	.00	.00	.00	.0%
D51105	51025	12	SHIFT PAY	73.65	.00	.00	.00	.00	.0%
D51105	51025	13	SHIFT PAY	39.60	.00	.00	.00	.00	.0%
D51105	51025	15	SHIFT PAY	27.00	.00	.00	.00	.00	.0%
D51105	51025	7300	SHIFT PAY	1,658.42	.00	.00	.00	.00	.0%
D51105	51025	7301	SHIFT PAY	1,185.33	.00	.00	.00	.00	.0%
D51105	51025	7306	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51105	51035		OTHER COMP	-1,654.49	17,500.00	17,500.00	17,500.00	17,500.00	.0%
D51105	51035	05	OTHER COMP	72.63	.00	.00	.00	.00	.0%
D51105	51035	08	OTHER COMP	.00	.00	.00	.00	.00	.0%
D51105	51035	11	OTHER COMP	152.39	.00	.00	.00	.00	.0%
D51105	51035	13	OTHER COMP	39.92	.00	.00	.00	.00	.0%
D51105	51035	7300	OTHER COMP	53.07	.00	.00	.00	.00	.0%
D51105	51035	7301	OTHER COMP	8.28	.00	.00	.00	.00	.0%
D51105	51070		MEALS	10.00	100.00	100.00	100.00	100.00	.0%
D51105	54007		Jan Supp	240.00	2,300.00	700.00	2,300.00	2,300.00	.0%
D51105	54035		ED & TRAIN	.00	800.00	800.00	800.00	800.00	.0%
D51105	54065		RENT/LEASE	427,440.74	128,000.00	128,000.00	128,000.00	128,000.00	.0%
D51105	54065	01	RENT/LEASE	3,230.04	25,400.00	25,400.00	25,400.00	25,400.00	.0%
D51105	54065	03	RENT/LEASE	.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
D51105	54065	04	RENT/LEASE	28,823.49	35,000.00	35,000.00	35,000.00	35,000.00	.0%
D51105	54065	05	RENT/LEASE	53,286.94	46,000.00	46,000.00	46,000.00	46,000.00	.0%
D51105	54065	06	RENT/LEASE	88,397.97	125,000.00	125,000.00	125,000.00	125,000.00	.0%
D51105	54065	07	RENT/LEASE	124,071.12	125,000.00	125,000.00	125,000.00	125,000.00	.0%
D51105	54065	08	RENT/LEASE	23,344.24	40,000.00	40,000.00	40,000.00	40,000.00	.0%
D51105	54065	10	RENT/LEASE	71,541.44	80,000.00	80,000.00	80,000.00	80,000.00	.0%
D51105	54065	11	RENT/LEASE	10,356.77	45,000.00	45,000.00	45,000.00	45,000.00	.0%
D51105	54065	12	RENT/LEASE	85,808.71	150,000.00	150,000.00	150,000.00	150,000.00	.0%
D51105	54065	13	RENT/LEASE	17,225.73	20,000.00	20,000.00	20,000.00	20,000.00	.0%
D51105	54065	15	RENT/LEASE	6,106.09	4,000.00	4,000.00	4,000.00	4,000.00	.0%
D51105	54065	7300	RENT/LEASE	470,647.89	600,000.00	600,000.00	600,000.00	600,000.00	.0%
D51105	54065	7301	RENT/LEASE	294,453.14	400,000.00	400,000.00	400,000.00	400,000.00	.0%
D51105	54065	7306	RENT/LEASE	.00	25,000.00	25,000.00	25,000.00	25,000.00	.0%
D51105	54070		LIAB INS	9,827.61	10,172.00	10,172.00	10,680.00	10,680.00	5.0%
D51105	54077		C&M Supp	20,778.04	6,600.00	6,600.00	6,600.00	6,600.00	.0%
D51105	54077	01	C&M Supp	574.75	8,000.00	8,000.00	8,000.00	8,000.00	.0%
D51105	54077	03	C&M Supp	.00	25,000.00	25,000.00	25,000.00	25,000.00	.0%
D51105	54077	04	C&M Supp	7,969.68	5,000.00	5,000.00	5,000.00	5,000.00	.0%
D51105	54077	05	C&M Supp	34,328.38	20,000.00	20,000.00	20,000.00	20,000.00	.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY	ROAD	FUND		2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
D51105	54077	07	C&M Supp	349,414.95	250,000.00	250,000.00	250,000.00	250,000.00	.0%
D51105	54077	10	C&M Supp	3,374.05	10,000.00	10,000.00	10,000.00	10,000.00	.0%
D51105	54077	11	C&M Supp	2,224.39	20,000.00	20,000.00	20,000.00	20,000.00	.0%
D51105	54077	12	C&M Supp	381,028.97	415,000.00	415,000.00	415,000.00	415,000.00	.0%
D51105	54077	13	C&M Supp	2,400.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
D51105	54077	15	C&M Supp	1,143.18	3,000.00	3,000.00	3,000.00	3,000.00	.0%
D51105	54077	7306	C&M Supp	16,355.69	75,000.00	75,000.00	75,000.00	75,000.00	.0%
D51105	54077	7800	C&M Supp	789,053.48	850,000.00	850,000.00	850,000.00	850,000.00	.0%
D51105	54085		CLOTHING U	6,294.80	9,000.00	9,000.00	9,000.00	9,000.00	.0%
D51105	54444		FEES/PERMI	50.00	1,100.00	1,100.00	1,100.00	1,100.00	.0%
D51105	54815	7300	CONT AGNC	347,915.06	.00	356,862.00	364,000.00	364,000.00	2.0%
D51105	54817	7300	MUN SNWIC	.00	356,862.00	.00	.00	.00	.0%
D51105	58020		RETIREMENT	189,699.66	141,174.90	141,174.90	186,613.00	186,613.00	32.2%
D51105	58030		FICA	49,147.12	98,516.00	98,516.00	101,971.00	101,971.00	3.5%
D51105	58030	01	FICA	448.06	.00	.00	.00	.00	.0%
D51105	58030	04	FICA	1,036.39	.00	.00	.00	.00	.0%
D51105	58030	05	FICA	2,400.53	.00	.00	.00	.00	.0%
D51105	58030	06	FICA	3,094.87	.00	.00	.00	.00	.0%
D51105	58030	07	FICA	5,005.04	.00	.00	.00	.00	.0%
D51105	58030	08	FICA	1,177.67	.00	.00	.00	.00	.0%
D51105	58030	10	FICA	2,534.91	.00	.00	.00	.00	.0%
D51105	58030	11	FICA	2,154.05	.00	.00	.00	.00	.0%
D51105	58030	12	FICA	2,148.93	.00	.00	.00	.00	.0%
D51105	58030	13	FICA	946.77	.00	.00	.00	.00	.0%
D51105	58030	15	FICA	771.86	.00	.00	.00	.00	.0%
D51105	58030	7300	FICA	10,263.31	.00	.00	.00	.00	.0%
D51105	58030	7301	FICA	7,400.98	.00	.00	.00	.00	.0%
D51105	58030	7306	FICA	.00	.00	.00	.00	.00	.0%
D51105	58040		WRKS COMP	48,568.08	45,548.00	45,548.00	49,361.00	49,361.00	8.4%
D51105	58060		HEALTH INS	130,679.98	237,638.00	237,638.00	284,807.00	284,807.00	19.8%
D51105	58060	01	HEALTH INS	1,423.81	.00	.00	.00	.00	.0%
D51105	58060	04	HEALTH INS	2,959.03	.00	.00	.00	.00	.0%
D51105	58060	05	HEALTH INS	6,498.14	.00	.00	.00	.00	.0%
D51105	58060	06	HEALTH INS	9,005.99	.00	.00	.00	.00	.0%
D51105	58060	07	HEALTH INS	12,993.29	.00	.00	.00	.00	.0%
D51105	58060	08	HEALTH INS	4,715.39	.00	.00	.00	.00	.0%
D51105	58060	10	HEALTH INS	7,351.88	.00	.00	.00	.00	.0%
D51105	58060	11	HEALTH INS	6,016.98	.00	.00	.00	.00	.0%
D51105	58060	12	HEALTH INS	6,146.50	.00	.00	.00	.00	.0%
D51105	58060	13	HEALTH INS	2,359.91	.00	.00	.00	.00	.0%
D51105	58060	15	HEALTH INS	1,797.46	.00	.00	.00	.00	.0%
D51105	58060	7300	HEALTH INS	24,612.25	.00	.00	.00	.00	.0%
D51105	58060	7301	HEALTH INS	18,314.83	.00	.00	.00	.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY ROAD FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
D51105	58060	7306	HEALTH INS	.00	.00	.00	.00	.00	.0%
D51105	58062		DENTAL INS	862.03	1,472.00	1,472.00	1,499.00	1,499.00	1.8%
D51105	58062	01	DENTAL INS	7.74	.00	.00	.00	.00	.0%
D51105	58062	04	DENTAL INS	22.25	.00	.00	.00	.00	.0%
D51105	58062	05	DENTAL INS	45.17	.00	.00	.00	.00	.0%
D51105	58062	06	DENTAL INS	63.30	.00	.00	.00	.00	.0%
D51105	58062	07	DENTAL INS	102.61	.00	.00	.00	.00	.0%
D51105	58062	08	DENTAL INS	24.58	.00	.00	.00	.00	.0%
D51105	58062	10	DENTAL INS	53.20	.00	.00	.00	.00	.0%
D51105	58062	11	DENTAL INS	37.34	.00	.00	.00	.00	.0%
D51105	58062	12	DENTAL INS	40.74	.00	.00	.00	.00	.0%
D51105	58062	13	DENTAL INS	18.51	.00	.00	.00	.00	.0%
D51105	58062	15	DENTAL INS	11.64	.00	.00	.00	.00	.0%
D51105	58062	7300	DENTAL INS	192.88	.00	.00	.00	.00	.0%
D51105	58062	7301	DENTAL INS	121.31	.00	.00	.00	.00	.0%
D51105	58062	7306	DENTAL INS	.00	.00	.00	.00	.00	.0%
D51105	58065		VISION INS	140.61	252.00	252.00	233.00	233.00	-7.5%
D51105	58065	01	VISION INS	.87	.00	.00	.00	.00	.0%
D51105	58065	04	VISION INS	4.35	.00	.00	.00	.00	.0%
D51105	58065	05	VISION INS	7.03	.00	.00	.00	.00	.0%
D51105	58065	06	VISION INS	10.19	.00	.00	.00	.00	.0%
D51105	58065	07	VISION INS	17.56	.00	.00	.00	.00	.0%
D51105	58065	08	VISION INS	.15	.00	.00	.00	.00	.0%
D51105	58065	10	VISION INS	9.77	.00	.00	.00	.00	.0%
D51105	58065	11	VISION INS	6.32	.00	.00	.00	.00	.0%
D51105	58065	12	VISION INS	5.96	.00	.00	.00	.00	.0%
D51105	58065	13	VISION INS	3.32	.00	.00	.00	.00	.0%
D51105	58065	15	VISION INS	1.70	.00	.00	.00	.00	.0%
D51105	58065	7300	VISION INS	31.19	.00	.00	.00	.00	.0%
D51105	58065	7301	VISION INS	16.33	.00	.00	.00	.00	.0%
TOTAL HIGHWAY MAINTENANCY DI				5,451,135.34	5,738,326.80	5,736,726.80	5,895,415.56	5,895,415.56	.00 -100.0%
TOTAL MAINTENANCE OF ROADS				4,557,927.36	4,734,326.80	4,732,726.80	4,891,415.56	4,891,415.56	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY ROAD FUND				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
5112	PERMANENT IMPROVEMENTS								
D511243	HIGHWAY PROJECTS								
D511243	43501		CHIPS	-863,570.19	-1,992,703.00	-1,992,703.00	-1,994,856.00	-1,994,856.00	.1%
D511243	43501	CEWR	CHIPS	-382,022.16	-369,997.00	-369,997.00	-369,997.00	-369,997.00	.0%
D511243	43501	PAVE	CHIPS	-629,716.36	-555,598.00	-555,598.00	-556,335.00	-556,335.00	.1%
D511243	43501	POP	CHIPS	.00	.00	.00	-370,890.00	-370,890.00	.0%
TOTAL HIGHWAY PROJECTS				-1,875,308.71	-2,918,298.00	-2,918,298.00	-3,292,078.00	-3,292,078.00	.00 -100.0%
D51125	HIGHWAY PROJECTS								
D51125	51005	7146	PERS SERV	2,285.88	.00	8,990.00	.00	.00	-100.0%
D51125	51005	7148	PERS SERV	.00	.00	18,151.00	.00	.00	-100.0%
D51125	51005	7149	PERS SERV	.00	.00	11,280.00	.00	.00	-100.0%
D51125	51005	7150	PERS SERV	.00	.00	8,818.00	.00	.00	-100.0%
D51125	51005	7151	PERS SERV	.00	.00	33,096.00	.00	.00	-100.0%
D51125	51005	7152	PERS SERV	.00	.00	16,462.00	.00	.00	-100.0%
D51125	51005	7153	PERS SERV	.00	.00	16,462.00	.00	.00	-100.0%
D51125	51005	7155	PERS SERV	.00	.00	21,358.00	.00	.00	-100.0%
D51125	51005	7223	PERS SERV	.00	.00	14,258.00	.00	.00	-100.0%
D51125	51005	ARP	PERS SERV	.00	.00	.00	.00	.00	.0%
D51125	51020	7148	OVERTIME	.00	.00	.00	.00	.00	.0%
D51125	51020	7151	OVERTIME	.00	.00	.00	.00	.00	.0%
D51125	51020	7152	OVERTIME	.00	.00	.00	.00	.00	.0%
D51125	51020	7153	OVERTIME	.00	.00	.00	.00	.00	.0%
D51125	51020	7155	OVERTIME	.00	.00	.00	.00	.00	.0%
D51125	51020	7223	OVERTIME	.00	.00	.00	.00	.00	.0%
D51125	51020	ARP	OVERTIME	.00	.00	.00	.00	.00	.0%
D51125	51025	7146	SHIFT PAY	7.80	.00	.00	.00	.00	.0%
D51125	51025	7148	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51025	7149	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51025	7151	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51025	7152	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51025	7153	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51025	7155	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51025	7223	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51025	ARP	SHIFT PAY	.00	.00	.00	.00	.00	.0%
D51125	51035	7151	OTHER COMP	.00	.00	.00	.00	.00	.0%
D51125	51035	7155	OTHER COMP	.00	.00	.00	.00	.00	.0%
D51125	54065	7146	RENT/LEASE	9,295.91	.00	26,028.00	.00	.00	-100.0%
D51125	54065	7148	RENT/LEASE	.00	.00	48,060.00	.00	.00	-100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY	ROAD	FUND		2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
D51125	54065	7149	RENT/LEASE	.00	.00	29,916.00	.00	.00	-100.0%
D51125	54065	7150	RENT/LEASE	.00	.00	45,036.00	.00	.00	-100.0%
D51125	54065	7151	RENT/LEASE	.00	.00	103,572.00	.00	.00	-100.0%
D51125	54065	7152	RENT/LEASE	.00	.00	110,538.00	.00	.00	-100.0%
D51125	54065	7153	RENT/LEASE	.00	.00	110,538.00	.00	.00	-100.0%
D51125	54065	7155	RENT/LEASE	.00	.00	139,320.00	.00	.00	-100.0%
D51125	54065	7223	RENT/LEASE	.00	.00	52,812.00	.00	.00	-100.0%
D51125	54065	ARP	RENT/LEASE	.00	.00	.00	.00	.00	.0%
D51125	54077		C&M Supp	.00	2,918,298.00	423,798.00	3,292,079.00	3,292,079.00	305.7%
D51125	54077	7146	C&M Supp	30,866.43	.00	94,068.00	.00	.00	-100.0%
D51125	54077	7148	C&M Supp	.00	.00	162,432.00	.00	.00	-100.0%
D51125	54077	7149	C&M Supp	.00	.00	201,960.00	.00	.00	-100.0%
D51125	54077	7150	C&M Supp	.00	.00	64,420.00	.00	.00	-100.0%
D51125	54077	7151	C&M Supp	.00	.00	152,604.00	.00	.00	-100.0%
D51125	54077	7152	C&M Supp	.00	.00	149,418.00	.00	.00	-100.0%
D51125	54077	7153	C&M Supp	.00	.00	149,418.00	.00	.00	-100.0%
D51125	54077	7155	C&M Supp	.00	.00	169,452.00	.00	.00	-100.0%
D51125	54077	7223	C&M Supp	.00	.00	41,472.00	.00	.00	-100.0%
D51125	54077	ARP	C&M Supp	231,335.03	300,000.00	300,000.00	.00	.00	-100.0%
D51125	58020	7146	RETIREMENT	.00	.00	2,374.00	.00	.00	-100.0%
D51125	58020	7148	RETIREMENT	.00	.00	4,793.00	.00	.00	-100.0%
D51125	58020	7149	RETIREMENT	.00	.00	2,979.00	.00	.00	-100.0%
D51125	58020	7150	RETIREMENT	.00	.00	2,328.00	.00	.00	-100.0%
D51125	58020	7151	RETIREMENT	.00	.00	8,739.00	.00	.00	-100.0%
D51125	58020	7152	RETIREMENT	.00	.00	4,347.00	.00	.00	-100.0%
D51125	58020	7153	RETIREMENT	.00	.00	4,347.00	.00	.00	-100.0%
D51125	58020	7155	RETIREMENT	.00	.00	5,640.00	.00	.00	-100.0%
D51125	58020	7223	RETIREMENT	.00	.00	3,765.00	.00	.00	-100.0%
D51125	58030	7146	FICA	167.03	.00	1,297.00	.00	.00	-100.0%
D51125	58030	7148	FICA	.00	.00	2,619.00	.00	.00	-100.0%
D51125	58030	7149	FICA	.00	.00	1,628.00	.00	.00	-100.0%
D51125	58030	7150	FICA	.00	.00	1,272.00	.00	.00	-100.0%
D51125	58030	7151	FICA	.00	.00	4,775.00	.00	.00	-100.0%
D51125	58030	7152	FICA	.00	.00	2,375.00	.00	.00	-100.0%
D51125	58030	7153	FICA	.00	.00	2,375.00	.00	.00	-100.0%
D51125	58030	7155	FICA	.00	.00	3,082.00	.00	.00	-100.0%
D51125	58030	7223	FICA	.00	.00	2,057.00	.00	.00	-100.0%
D51125	58030	ARP	FICA	.00	.00	.00	.00	.00	.0%
D51125	58040	7146	WRKS COMP	.00	.00	678.00	.00	.00	-100.0%
D51125	58040	7148	WRKS COMP	.00	.00	1,369.00	.00	.00	-100.0%
D51125	58040	7149	WRKS COMP	.00	.00	851.00	.00	.00	-100.0%
D51125	58040	7150	WRKS COMP	.00	.00	665.00	.00	.00	-100.0%
D51125	58040	7151	WRKS COMP	.00	.00	2,497.00	.00	.00	-100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY	ROAD	FUND		2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
D51125	58040	7152	WRKS COMP	.00	.00	1,242.00	.00	.00	-100.0%
D51125	58040	7153	WRKS COMP	.00	.00	1,242.00	.00	.00	-100.0%
D51125	58040	7155	WRKS COMP	.00	.00	1,611.00	.00	.00	-100.0%
D51125	58040	7223	WRKS COMP	.00	.00	1,076.00	.00	.00	-100.0%
D51125	58060	7146	HEALTH INS	411.79	.00	3,591.00	.00	.00	-100.0%
D51125	58060	7148	HEALTH INS	.00	.00	7,251.00	.00	.00	-100.0%
D51125	58060	7149	HEALTH INS	.00	.00	4,506.00	.00	.00	-100.0%
D51125	58060	7150	HEALTH INS	.00	.00	3,523.00	.00	.00	-100.0%
D51125	58060	7151	HEALTH INS	.00	.00	13,221.00	.00	.00	-100.0%
D51125	58060	7152	HEALTH INS	.00	.00	6,576.00	.00	.00	-100.0%
D51125	58060	7153	HEALTH INS	.00	.00	6,576.00	.00	.00	-100.0%
D51125	58060	7155	HEALTH INS	.00	.00	8,532.00	.00	.00	-100.0%
D51125	58060	7223	HEALTH INS	.00	.00	5,696.00	.00	.00	-100.0%
D51125	58060	ARP	HEALTH INS	.00	.00	.00	.00	.00	.0%
D51125	58062	7146	DENTAL INS	3.47	.00	22.00	.00	.00	-100.0%
D51125	58062	7148	DENTAL INS	.00	.00	45.00	.00	.00	-100.0%
D51125	58062	7149	DENTAL INS	.00	.00	28.00	.00	.00	-100.0%
D51125	58062	7150	DENTAL INS	.00	.00	22.00	.00	.00	-100.0%
D51125	58062	7151	DENTAL INS	.00	.00	81.00	.00	.00	-100.0%
D51125	58062	7152	DENTAL INS	.00	.00	40.00	.00	.00	-100.0%
D51125	58062	7153	DENTAL INS	.00	.00	40.00	.00	.00	-100.0%
D51125	58062	7155	DENTAL INS	.00	.00	52.00	.00	.00	-100.0%
D51125	58062	7223	DENTAL INS	.00	.00	35.00	.00	.00	-100.0%
D51125	58062	ARP	DENTAL INS	.00	.00	.00	.00	.00	.0%
D51125	58065	7146	VISION INS	.64	.00	4.00	.00	.00	-100.0%
D51125	58065	7148	VISION INS	.00	.00	8.00	.00	.00	-100.0%
D51125	58065	7149	VISION INS	.00	.00	5.00	.00	.00	-100.0%
D51125	58065	7150	VISION INS	.00	.00	4.00	.00	.00	-100.0%
D51125	58065	7151	VISION INS	.00	.00	14.00	.00	.00	-100.0%
D51125	58065	7152	VISION INS	.00	.00	7.00	.00	.00	-100.0%
D51125	58065	7153	VISION INS	.00	.00	7.00	.00	.00	-100.0%
D51125	58065	7155	VISION INS	.00	.00	9.00	.00	.00	-100.0%
D51125	58065	7223	VISION INS	.00	.00	6.00	.00	.00	-100.0%
D51125	58065	ARP	VISION INS	.00	.00	.00	.00	.00	.0%
TOTAL HIGHWAY PROJECTS				274,373.98	3,218,298.00	2,855,661.00	3,292,079.00	3,292,079.00	.00 -100.0%
TOTAL PERMANENT IMPROVEMENTS				-1,600,934.73	300,000.00	-62,637.00	1.00	1.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: COUNTY ROAD FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9710	SERIAL BONDS							
D97105	HIGHWAY ADMINISTRATION DIV.							
D97105	97100	07CRD BOND PRINC	56,796.00	59,726.00	59,726.00	62,655.00	62,655.00	4.9%
D97105	97100	13BRG BOND PRINC	46,000.00	47,000.00	47,000.00	48,000.00	48,000.00	2.1%
D97105	97100	13CLV BOND PRINC	13,000.00	14,000.00	14,000.00	14,000.00	14,000.00	.0%
D97105	97100	13HWY BOND PRINC	7,000.00	7,000.00	7,000.00	8,000.00	8,000.00	14.3%
D97105	97100	14BRG BOND PRINC	19,000.00	20,000.00	20,000.00	21,000.00	21,000.00	5.0%
D97105	97100	14CLV BOND PRINC	35,000.00	36,000.00	36,000.00	37,000.00	37,000.00	2.8%
D97105	97100	14HWY BOND PRINC	8,000.00	9,000.00	9,000.00	9,000.00	9,000.00	.0%
D97105	97100	14LYD BOND PRINC	62,000.00	63,000.00	63,000.00	65,000.00	65,000.00	3.2%
D97105	97100	15BRG BOND PRINC	22,000.00	23,000.00	23,000.00	24,000.00	24,000.00	4.3%
D97105	97100	15CLV BOND PRINC	50,000.00	52,000.00	52,000.00	53,000.00	53,000.00	1.9%
D97105	97100	16BRG BOND PRINC	10,000.00	10,000.00	10,000.00	11,000.00	11,000.00	10.0%
D97105	97100	16CLV BOND PRINC	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	.0%
D97105	97100	16HWY BOND PRINC	269,000.00	279,000.00	279,000.00	283,000.00	283,000.00	1.4%
D97105	97100	20CVR BOND PRINC	51,200.00	52,800.00	52,800.00	52,800.00	52,800.00	.0%
D97105	97110	07CRD BOND INT	21,760.08	18,847.03	18,847.03	16,101.00	16,101.00	-14.6%
D97105	97110	13BRG BOND INT	24,835.00	23,570.00	23,570.00	22,278.00	22,278.00	-5.5%
D97105	97110	13CLV BOND INT	7,472.50	7,115.00	7,115.00	6,730.00	6,730.00	-5.4%
D97105	97110	13HWY BOND INT	3,985.00	3,792.50	3,792.50	3,600.00	3,600.00	-5.1%
D97105	97110	14BRG BOND INT	10,780.00	10,257.50	10,257.50	9,708.00	9,708.00	-5.4%
D97105	97110	14CLV BOND INT	18,975.00	18,012.50	18,012.50	17,023.00	17,023.00	-5.5%
D97105	97110	14HWY BOND INT	4,600.00	4,380.00	4,380.00	4,133.00	4,133.00	-5.6%
D97105	97110	14LYD BOND INT	33,272.50	31,567.50	31,567.50	29,835.00	29,835.00	-5.5%
D97105	97110	15BRG BOND INT	12,125.00	11,520.00	11,520.00	10,888.00	10,888.00	-5.5%
D97105	97110	15CLV BOND INT	27,322.50	25,947.50	25,947.50	24,518.00	24,518.00	-5.5%
D97105	97110	16BRG BOND INT	520.00	320.00	320.00	110.00	110.00	-65.6%
D97105	97110	16CLV BOND INT	300.00	180.00	180.00	60.00	60.00	-66.7%
D97105	97110	16HWY BOND INT	13,930.00	8,450.00	8,450.00	2,830.00	2,830.00	-66.5%
D97105	97110	20CVR BOND INT	34,384.00	33,360.00	33,360.00	32,304.00	32,304.00	-3.2%
TOTAL HIGHWAY ADMINISTRATION			869,257.58	875,845.53	875,845.53	874,573.00	874,573.00	.00 -100.0%
TOTAL SERIAL BONDS			869,257.58	875,845.53	875,845.53	874,573.00	874,573.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

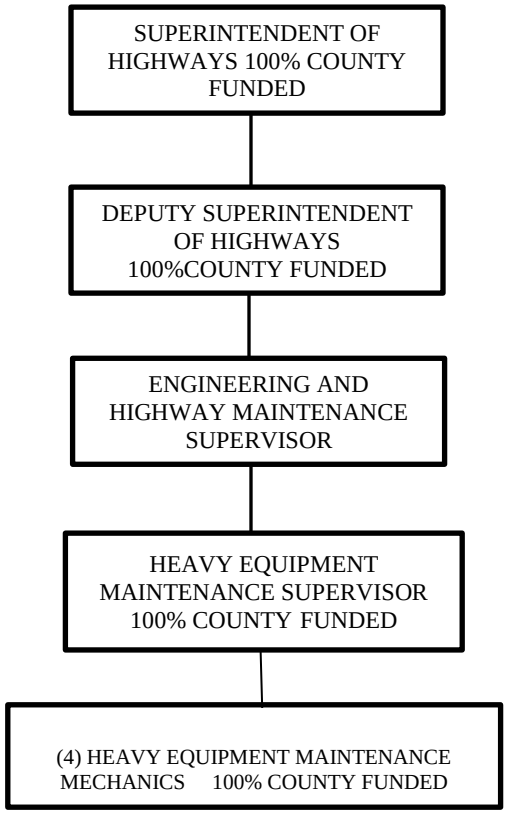
ACCOUNTS FOR: COUNTY ROAD FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9901	INTERFUND TRANSFERS							
D99015	INTERFUND TRANSFER							
D99015	45031	IF TRANSFE	-6,258,171.59	-6,477,508.60	-6,482,508.60	-6,697,865.23	-6,697,865.23	3.3%
D99015	45031 ARP	I/F IN	-281,335.03	-300,000.00	-300,000.00	.00	.00	-100.0%
TOTAL INTERFUND TRANSFER			-6,539,506.62	-6,777,508.60	-6,782,508.60	-6,697,865.23	-6,697,865.23	.00 -100.0%
TOTAL INTERFUND TRANSFERS			-6,539,506.62	-6,777,508.60	-6,782,508.60	-6,697,865.23	-6,697,865.23	.00 -100.0%
TOTAL COUNTY ROAD FUND			-1,968,672.67	-34,207.97	-396,844.97	.00	.00	.00 .0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

2023 County Road Machinery Fund (E) *DM on NYS Comptroller's AUD

Road Machinery (County Only) (DM) — This Fund is required by Highway Law §133 and accounts for purchases, repairs and maintenance of highway machinery, tools and equipment; for construction, purchase and maintenance of buildings for the storage and repair of highway machinery and equipment; and for the purchase of materials and supplies to provide an adequate central stockpile, on an annual basis for highway, snow removal and structures.

ROAD MACHINERY ORGANIZATIONAL CHART



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: ROAD MACHINERY FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
5130	MACHINERY							
E513042	ROAD MACHINERY REVENUE							
E513042	41789	MISC REV	-13,529.08	-15,000.00	-15,000.00	-17,000.00	-17,000.00	13.3%
E513042	42300	TRANSP REV	-138,621.87	-110,000.00	-110,000.00	-130,000.00	-130,000.00	18.2%
E513042	42414	RENTAL EQU	-1,961,959.79	-2,190,210.00	-2,190,210.00	-2,190,210.00	-2,190,210.00	.0%
E513042	42650	SCRAP/EXCE	-8,904.46	-12,000.00	-12,000.00	-12,000.00	-12,000.00	.0%
E513042	42665	SALE EQUIP	-83,625.00	.00	-45,000.00	.00	.00	-100.0%
E513042	42751	AUCTION	.00	-45,000.00	.00	-45,000.00	-45,000.00	.0%
E513042	91000	APP F/B	.00	.00	.00	.00	-718,184.56	.0%
TOTAL ROAD MACHINERY REVENUE			-2,206,640.20	-2,372,210.00	-2,372,210.00	-2,394,210.00	-3,112,394.56	.00 -100.0%
E513045	HIGHWAY ROAD MACHINERY							
E513045	42401	INT & EARN	-83.85	-100.00	-100.00	-100.00	-100.00	.0%
TOTAL HIGHWAY ROAD MACHINERY			-83.85	-100.00	-100.00	-100.00	-100.00	.00 -100.0%
E513048	HIGHWAY ROAD MACHINERY							
E513048	42801	I/D FUELRV	-127,349.06	-110,000.00	-110,000.00	-130,000.00	-130,000.00	18.2%
TOTAL HIGHWAY ROAD MACHINERY			-127,349.06	-110,000.00	-110,000.00	-130,000.00	-130,000.00	.00 -100.0%
E51305	HIGHWAY ROAD MACHINERY							
E51305	51005	PERS SERV	239,493.63	490,439.00	479,039.00	449,210.00	449,210.00	-8.4%
E51305	51020	OVERTIME	2,425.01	2,000.00	2,000.00	2,000.00	2,000.00	.0%
E51305	51025	SHIFT PAY	876.90	1,500.00	1,500.00	1,500.00	1,500.00	.0%
E51305	51035	OTHER COMP	10,089.44	1,000.00	1,000.00	1,000.00	1,000.00	.0%
E51305	52030	Vehicles	422,576.00	920,000.00	920,000.00	1,100,000.00	1,100,000.00	18.7%
E51305	54000	TELEPHONE	2,540.89	2,556.00	2,556.00	2,556.00	2,556.00	.0%
E51305	54001	COPY/PRINT	.00	.00	1,905.00	.00	.00	-100.0%
E51305	54005	Off Supp	36.60	500.00	500.00	500.00	500.00	.0%
E51305	54006	Med Supp	.00	200.00	200.00	200.00	200.00	.0%
E51305	54007	Jan Supp	10,098.48	17,000.00	17,000.00	17,000.00	17,000.00	.0%
E51305	54015	Maint Agmt	1,915.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
E51305	54025	UTILITIES	69,234.76	93,600.00	93,600.00	93,600.00	93,600.00	.0%
E51305	54050	Equip R&M	17,367.38	18,000.00	18,000.00	18,000.00	18,000.00	.0%
E51305	54065	RENT/LEASE	.00	.00	17,400.00	18,000.00	18,000.00	200.0%
E51305	54067	RP RENT/LE	2,650.00	2,650.00	2,650.00	2,650.00	2,650.00	.0%
E51305	54070	INSURANCE	39,637.72	41,025.00	41,025.00	43,076.29	43,076.29	5.0%
E51305	54074	INS-AUTO	10,342.64	10,705.00	10,705.00	11,623.27	11,623.27	8.6%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: ROAD MACHINERY FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
E51305	54076	Bldg R&M	10,095.49	14,000.00	14,000.00	14,000.00	14,000.00	.0%
E51305	54077	C&M Supp	4,076.13	7,500.00	7,500.00	7,500.00	7,500.00	.0%
E51305	54078	Fuel	497,656.37	579,000.00	579,000.00	700,000.00	700,000.00	20.9%
E51305	54085	CLOTHING U	5,025.07	5,000.00	5,000.00	5,000.00	5,000.00	.0%
E51305	54300	Veh. R&M	252,788.45	375,000.00	364,183.43	375,000.00	375,000.00	3.0%
E51305	54301	Veh lease	6,959.43	8,000.00	8,000.00	6,500.00	6,500.00	-18.8%
E51305	54444	FEES/PERMI	1,365.00	1,610.00	1,610.00	1,610.00	1,610.00	.0%
E51305	54625	GARBAGE	5,974.20	8,000.00	8,000.00	8,000.00	8,000.00	.0%
E51305	54765	JUDG&CLAIM	.00	.00	2,911.57	.00	.00	-100.0%
E51305	58020	RETIREMENT	39,022.66	56,126.52	56,126.52	63,520.00	63,520.00	13.2%
E51305	58030	FICA	17,807.47	37,663.00	37,663.00	34,709.00	34,709.00	-7.8%
E51305	58040	WRKS COMP	19,750.07	19,491.00	19,491.00	17,607.00	17,607.00	-9.7%
E51305	58060	HEALTH INS	64,397.51	147,045.00	147,045.00	94,508.00	94,508.00	-35.7%
E51305	58062	DENTAL INS	249.61	687.00	687.00	480.00	480.00	-30.1%
E51305	58065	VISION INS	32.50	126.00	126.00	68.00	68.00	-46.0%
TOTAL HIGHWAY ROAD MACHINERY			1,754,484.41	2,865,423.52	2,865,423.52	3,094,417.56	3,094,417.56	.00 -100.0%
TOTAL MACHINERY			-579,588.70	383,113.52	383,113.52	570,107.56	-148,077.00	.00 -100.0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: ROAD MACHINERY FUND			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9710	SERIAL BONDS							
E97105	HIGHWAY ROAD MECHANICS							
E97105	97100	07DPW BOND PRINC	61,738.00	64,918.00	64,918.00	68,099.00	68,099.00	4.9%
E97105	97100	07MOV BOND PRINC	3,806.00	3,997.00	3,997.00	4,196.00	4,196.00	5.0%
E97105	97100	08DPW BOND PRINC	36,000.00	38,000.00	38,000.00	40,000.00	40,000.00	5.3%
E97105	97110	07DPW BOND INT	23,652.09	20,485.69	20,485.69	17,501.00	17,501.00	-14.6%
E97105	97110	07MOV BOND INT	1,456.91	1,261.83	1,261.83	1,078.00	1,078.00	-14.6%
E97105	97110	08DPW BOND INT	20,802.50	18,952.50	18,952.50	17,203.00	17,203.00	-9.2%
TOTAL HIGHWAY ROAD MECHANICS			147,455.50	147,615.02	147,615.02	148,077.00	148,077.00	.00 -100.0%
TOTAL SERIAL BONDS			147,455.50	147,615.02	147,615.02	148,077.00	148,077.00	.00 -100.0%
TOTAL ROAD MACHINERY FUND			-432,133.20	530,728.54	530,728.54	718,184.56	.00	.00 .0%

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

2023 Solid Waste Fund – Landfill (EL)

The Cortland County Solid Waste Department is comprised of the County owned and operated Landfill and Recycling Center. The Landfill is located on Town Line Road in the Towns of Cortlandville and Solon. The Recycling Center is located on Pendleton Street in the City of Cortland.

Residents and commercial haulers that have refuse material within Cortland County are required to bring their material to the Cortland County Landfill for disposal as per the Flow Control Law. The weight of each vehicle is recorded upon entry into the landfill, material is offloaded and empty weight is then taken. Once the tonnage of the material is calculated the price per ton (tipping fee) is then applied and the customer knows their charge.

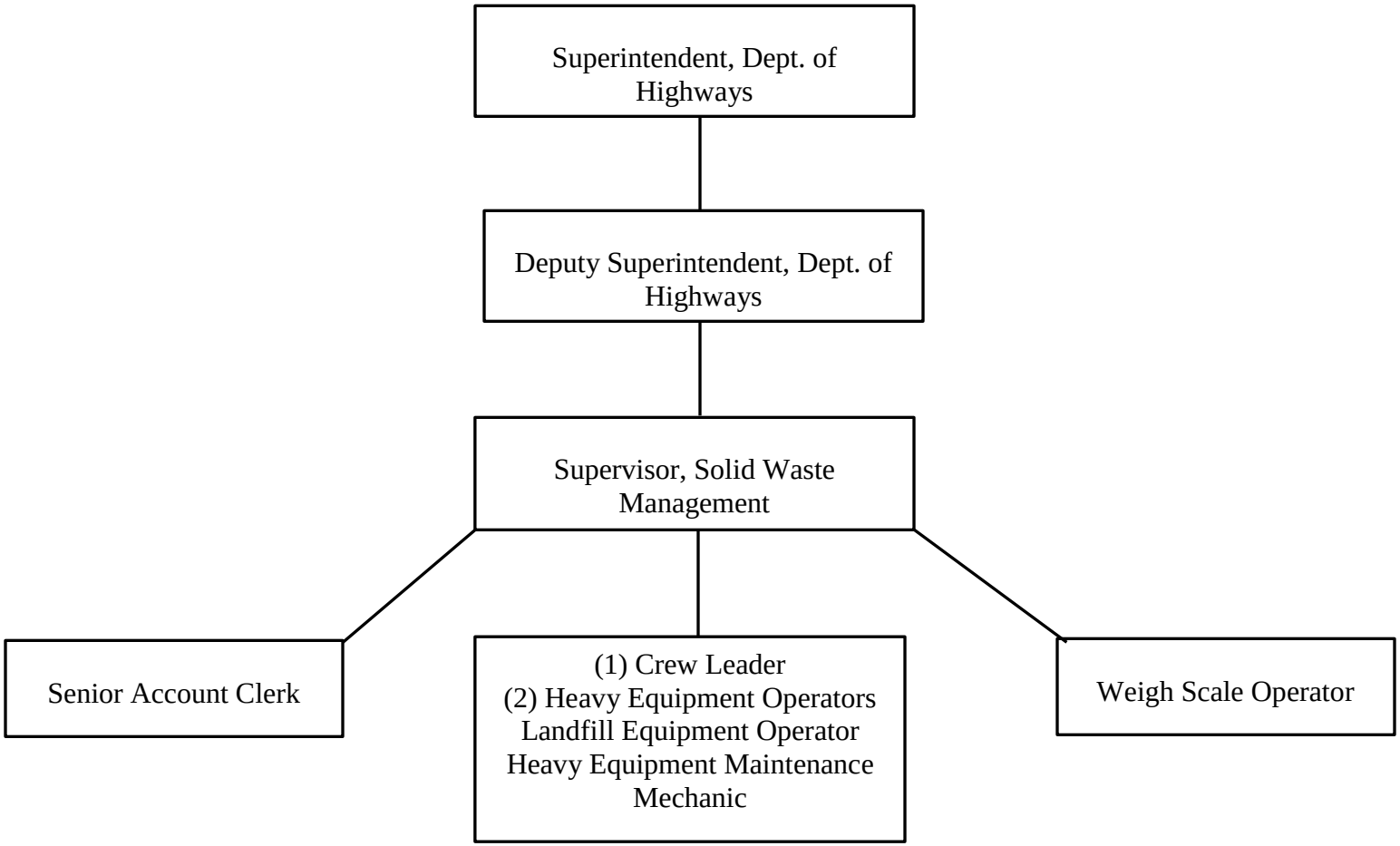
Each resident or commercial hauler is also required to purchase an annual permit for the Landfill, current cost is $10/$30 /yr respectively.

The Recycling Center accepts recycleable material from within the County free of charge (except for tires).

The Solid Waste Fund is an Enterprise Fund. All costs associated with the services these facilities provide are funded by the tipping fee charges to the users of the Landfill. No tax dollars are budgeted as revenue to fund these programs.

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Landfill Organization Chart



Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

LANDFILL DATA

	2017	2018	2019	2020	2021
LANDFILL POSITIONS					
LANDFILL OP. SUPERVISIOR	1	1	1	1	1
LANDFILL CREW LEADER	1	1	0	0	1
WEIGH SCALE OPERATOR	1	1	1	1	1
HEAVY EQUIP OPERATOR	2	2	3	3	2
LANDFILL EQUIP OPERATOR	1	1	1	1	1
HVY EQUIP MAINT MECH.	1	1	1	1	1
SR ACCT CLERK 1	1	1	1	1	1
TOTALS	**8**	**8**	**8**	**8**	**8**

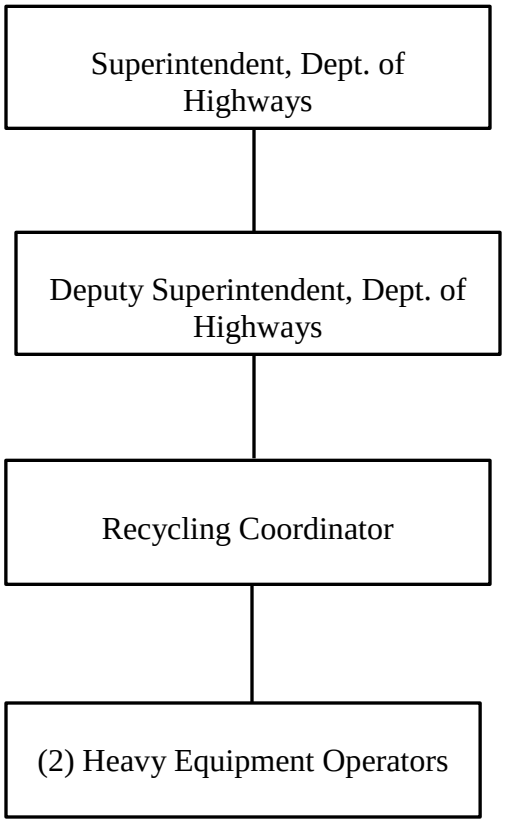
5 YEAR TOTAL TONNAGE

	MSW*	C&D	Sludge	AOC	Total
2021	27,621	1492	5495	6867	41,475
2020	28,282	1,419	5,317	7603	42,621
2019	27,167	1,524	5,598	5,769	40,058
2018	21,928	4,653	4,928	104	31,614
2017	16,181	3,801	3,899	49	23,930
5 YEAR TOTAL					**161,682**

* MSW = Mixed Solid Waste, Alternate Operating Covor (AOC), Construction and Demolition (C&D)

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Recycling Organization Chart



RECYCLING DATA

	2019	2020	2021
RECYCLING CENTER POSITIONS			
HEAVY EQUIP OPERATOR	0	2	2
RECYCLING COORDINATOR	1	0	1
MATERIAL TOTALS (TONS)			
RECYCLABLES	4,028.54	2854.07	2950.59
ELECTRONICS	130.29	81.35	85.165

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: REFUSE & GARBAGE			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
8160	LANDFILL							
EL816042	LANDFILL							
EL816042	42130	REFUSE CHR	-2,125,590.99	-2,163,750.00	-2,163,750.00	-2,137,500.00	-2,182,500.00	-1.2%
EL816042	42131	S/W EQUIP	-176,746.05	.00	.00	.00	.00	.0%
EL816042	42132	S/W L/F CL	-174,216.95	.00	.00	.00	.00	.0%
EL816042	42133	Alt LF Cov	-137,669.48	-110,000.00	-110,000.00	-110,000.00	-110,000.00	.0%
EL816042	42134	COMP BIN	-398,948.20	-397,500.00	-397,500.00	.00	.00	-100.0%
EL816042	42135	CLEANOUT	-3,175.00	-3,500.00	-3,500.00	-3,500.00	-3,500.00	.0%
EL816042	42650	SCRAP/EXCE	-7,454.83	-10,000.00	-10,000.00	-10,000.00	-10,000.00	.0%
EL816042	42702	PY REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL LANDFILL			-3,023,801.50	-2,684,750.00	-2,684,750.00	-2,261,000.00	-2,306,000.00	.00 -100.0%
EL816043	LANDFILL							
EL816043	43989	OTHER COMM	-80,253.86	-76,434.86	-76,434.86	-76,434.00	-76,434.00	.0%
TOTAL LANDFILL			-80,253.86	-76,434.86	-76,434.86	-76,434.00	-76,434.00	.00 -100.0%
EL816045	LANDFILL							
EL816045	42401	INT & EARN	-676.42	-3,000.00	-3,000.00	-3,000.00	-3,000.00	.0%
TOTAL LANDFILL			-676.42	-3,000.00	-3,000.00	-3,000.00	-3,000.00	.00 -100.0%
EL81605	LANDFILL							
EL81605	51005	PERS SERV	363,756.33	391,750.20	391,750.20	445,211.58	445,211.58	13.6%
EL81605	51020	OVERTIME	23,669.76	30,000.00	30,000.00	30,000.00	30,000.00	.0%
EL81605	51025	SHIFT PAY	221.25	200.00	200.00	200.00	200.00	.0%
EL81605	51035	OTHER COMP	11,266.94	.00	.00	.00	.00	.0%
EL81605	54000	TELEPHONE	1,065.24	2,010.00	2,010.00	2,010.00	2,010.00	.0%
EL81605	54004	COMP SOFT	6,895.00	10,000.00	10,000.00	10,000.00	10,000.00	.0%
EL81605	54005	Off Supp	2,181.49	2,500.00	2,500.00	2,500.00	2,500.00	-9.9%
EL81605	54006	Med Supp	.00	500.00	157.00	500.00	500.00	218.5%
EL81605	54007	Jan Supp	88.32	500.00	500.00	500.00	500.00	.0%
EL81605	54020	POSTAGE	155.04	500.00	500.00	500.00	500.00	.0%
EL81605	54025	UTILITIES	22,751.31	25,000.00	30,000.00	40,000.00	40,000.00	33.3%
EL81605	54035	ED & TRAIN	245.00	.00	.00	2,000.00	2,000.00	.0%
EL81605	54040	DUES/MEMBE	550.00	.00	343.00	150.00	150.00	-56.3%
EL81605	54045	Travel	.00	450.00	450.00	.00	.00	-100.0%
EL81605	54050	Equip R&M	6,708.87	9,000.00	9,086.00	9,000.00	9,000.00	-.9%
EL81605	54055	PROF SERV	91,309.20	89,500.00	89,500.00	89,500.00	134,500.00	.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: REFUSE & GARBAGE			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
EL81605	54060	LEGAL ADV	.00	300.00	300.00	300.00	300.00	.0%
EL81605	54062	ENG FEES	.00	8,500.00	8,500.00	8,500.00	8,500.00	.0%
EL81605	54065	RENT/LEASE	1,792.62	3,000.00	3,000.00	3,000.00	3,000.00	.0%
EL81605	54070	INSURANCE	6,993.51	7,238.29	7,238.29	7,600.20	7,600.20	5.0%
EL81605	54074	INS-AUTO	2,006.79	2,077.02	2,077.02	2,255.22	2,255.22	8.6%
EL81605	54076	Bldg R&M	2,431.36	8,000.00	6,500.00	8,000.00	8,000.00	-30.9%
EL81605	54077	C&M Supp	5,112.00	8,800.00	8,300.00	8,800.00	8,800.00	6.0%
EL81605	54078	Fuel	89,922.35	80,800.00	157,800.00	125,000.00	125,000.00	60.7%
EL81605	54085	CLOTHING U	4,615.36	5,000.00	5,000.00	5,000.00	5,000.00	.0%
EL81605	54088	BOND ADMIN	13,286.00	13,286.00	13,286.00	11,100.00	11,100.00	-16.5%
EL81605	54213	I/D COPIER	831.96	831.96	831.96	831.96	831.96	.0%
EL81605	54300	Veh. R&M	78,997.39	80,000.00	79,914.00	80,000.00	80,000.00	-1.1%
EL81605	54301	Veh lease	5,187.07	6,000.00	6,000.00	6,000.00	6,000.00	.0%
EL81605	54444	FEES/PERMI	1,356.76	1,250.00	11,150.00	1,250.00	1,250.00	-88.8%
EL81605	54625	GARBAGE	4,500.00	.00	.00	.00	.00	.0%
EL81605	58020	RETIREMENT	20,192.98	47,826.47	47,826.47	66,025.13	66,025.13	38.1%
EL81605	58030	FICA	28,032.99	32,263.89	32,263.89	36,093.32	36,093.32	11.9%
EL81605	58040	WRKS COMP	16,172.14	15,960.00	15,960.00	18,405.00	18,405.00	15.3%
EL81605	58060	HEALTH INS	42,019.07	69,852.58	69,852.58	90,434.20	90,434.20	29.5%
EL81605	58062	DENTAL INS	475.84	451.20	451.20	541.44	541.44	20.0%
EL81605	58065	VISION INS	81.88	78.40	78.40	98.00	98.00	25.0%
EL81605	97100	15LDF 2015 PRINC	.00	440,000.00	440,000.00	445,000.00	445,000.00	1.1%
EL81605	97100	20LDF BOND PRINC	.00	55,000.00	55,000.00	60,000.00	60,000.00	9.1%
EL81605	97110	15LDF 2015 INT	210,261.60	152,869.72	152,869.72	144,016.98	144,016.98	-5.8%
EL81605	97110	20LDF BOND INT	13,292.96	18,750.00	18,750.00	17,600.00	17,600.00	-6.1%
TOTAL LANDFILL			1,078,426.38	1,620,045.73	1,709,945.73	1,777,923.03	1,822,923.03	.00 -100.0%
TOTAL LANDFILL			-2,026,305.40	-1,144,139.13	-1,054,239.13	-562,510.97	-562,510.97	.00 -100.0%

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Cortland County

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: REFUSE & GARBAGE			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
8161	RECYCLING							
EL816142	RECYCLING							
EL816142	42130	REFUSE CHR	-99,718.96	-40,000.00	-40,000.00	-60,000.00	-60,000.00	50.0%
TOTAL	RECYCLING		-99,718.96	-40,000.00	-40,000.00	-60,000.00	-60,000.00	.00 -100.0%
EL816143	RECYCLING							
EL816143	43589	MISC TRANS	-15,386.04	-45,170.00	-45,170.00	-45,170.00	-45,170.00	.0%
EL816143	43989	OTHER COMM	-2,250.00	-5,500.00	-5,500.00	-5,500.00	-5,500.00	.0%
TOTAL	RECYCLING		-17,636.04	-50,670.00	-50,670.00	-50,670.00	-50,670.00	.00 -100.0%
EL81615	RECYCLING							
EL81615	42705	GIFTS/DONA	.00	.00	.00	.00	.00	.0%
EL81615	51005	PERS SERV	102,339.51	144,815.11	144,815.11	148,430.91	148,430.91	2.5%
EL81615	51020	OVERTIME	10,896.65	10,000.00	10,000.00	10,000.00	10,000.00	.0%
EL81615	51025	SHIFT PAY	-267.30	.00	.00	100.00	100.00	.0%
EL81615	51035	OTHER COMP	12,693.85	.00	.00	10,000.00	10,000.00	.0%
EL81615	52015	Dept Equip	.00	.00	8,000.00	8,000.00	8,000.00	.0%
EL81615	52025	REPAIR &MT	.00	.00	.00	.00	.00	.0%
EL81615	54000	TELEPHONE	1,485.48	2,328.00	2,328.00	1,500.00	1,500.00	-35.6%
EL81615	54001	COPY/PRINT	.00	4,565.00	4,565.00	1,000.00	1,000.00	-78.1%
EL81615	54005	Off Supp	282.78	400.00	400.00	200.00	200.00	-50.0%
EL81615	54006	Med Supp	.00	200.00	200.00	200.00	200.00	.0%
EL81615	54007	Jan Supp	211.69	1,200.00	1,200.00	500.00	500.00	-58.3%
EL81615	54020	POSTAGE	.00	2,155.00	2,155.00	50.00	50.00	-97.7%
EL81615	54025	UTILITIES	11,790.89	14,500.00	14,500.00	14,500.00	14,500.00	.0%
EL81615	54035	ED & TRAIN	.00	4,400.00	4,400.00	4,400.00	4,400.00	.0%
EL81615	54040	DUES/MEMBE	.00	100.00	100.00	100.00	100.00	.0%
EL81615	54045	Travel	6.72	1,000.00	1,000.00	.00	.00	-100.0%
EL81615	54048	Prog Supp	1,178.80	2,000.00	2,000.00	2,000.00	2,000.00	.0%
EL81615	54050	Equip R&M	3,382.56	6,000.00	11,000.00	6,000.00	6,000.00	.0%
EL81615	54060	LEGAL ADV	70.45	4,000.00	2,020.00	500.00	500.00	-75.2%
EL81615	54065	RENT/LEASE	.00	.00	1,980.00	1,980.00	1,980.00	.0%
EL81615	54070	INSURANCE	22,403.48	23,187.60	23,187.60	24,346.98	24,346.98	5.0%
EL81615	54076	Bldg R&M	817.45	5,000.00	5,000.00	5,000.00	5,000.00	.0%
EL81615	54077	C&M Supp	556.47	2,000.00	2,000.00	2,000.00	2,000.00	.0%
EL81615	54078	Fuel	10,355.81	13,000.00	20,500.00	20,000.00	20,000.00	53.8%
EL81615	54085	CLOTHING U	1,554.63	1,500.00	1,500.00	1,500.00	1,500.00	.0%
EL81615	54213	I/D COPIER	.00	840.00	840.00	840.00	840.00	.0%

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ACCOUNTS FOR: REFUSE & GARBAGE			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
EL81615	54300	Veh. R&M	7,517.32	9,000.00	9,000.00	9,000.00	9,000.00	.0%
EL81615	54444	FEES/PERMI	.00	500.00	500.00	500.00	500.00	.0%
EL81615	54625	GARBAGE	114,644.90	235,000.00	214,500.00	227,000.00	227,000.00	.0%
EL81615	58020	RETIREMENT	17,805.00	17,556.03	17,556.03	22,180.33	22,180.33	26.3%
EL81615	58030	FICA	8,167.86	11,843.36	11,843.36	12,119.97	12,119.97	2.3%
EL81615	58040	WRKS COMP	6,064.55	5,985.00	5,985.00	6,135.00	6,135.00	2.5%
EL81615	58060	HEALTH INS	25,905.64	36,550.48	36,550.48	56,744.64	56,744.64	55.3%
EL81615	58062	DENTAL INS	103.42	180.48	180.48	270.72	270.72	50.0%
EL81615	58065	VISION INS	20.71	39.20	39.20	58.80	58.80	50.0%
EL81615	97100	07RCY 07 RCY PRN	.00	137,524.00	137,524.00	144,264.00	144,264.00	4.9%
EL81615	97110	07RCY 2007 INT	41,242.99	43,397.08	43,397.08	37,073.70	37,073.70	-14.6%
TOTAL RECYCLING			401,232.31	740,766.34	740,766.34	778,495.05	778,495.05	.00 -100.0%
TOTAL RECYCLING			283,877.31	650,096.34	650,096.34	667,825.05	667,825.05	.00 -100.0%

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PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: REFUSE & GARBAGE				2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
9995	APPROPRIATED FUND BALANCE								
EL999542	Appropriated Reserves								
EL999542	41230	LDCL	TREAS FEES	.00	-341,500.00	-341,500.00	-285,000.00	-285,000.00	-16.5%
EL999542	41230	LDEQ	TREAS FEES	.00	-170,750.00	-170,750.00	-142,500.00	-142,500.00	-16.5%
EL999542	52030	LDEQ	Vehicles	.00	75,000.00	75,000.00	300,000.00	300,000.00	269.3%
TOTAL Appropriated Reserves				.00	-437,250.00	-437,250.00	-127,500.00	-127,500.00	.00 -100.0%
TOTAL APPROPRIATED FUND BALA				.00	-437,250.00	-437,250.00	-127,500.00	-127,500.00	.00 -100.0%
TOTAL REFUSE & GARBAGE				-1,742,428.09	-931,292.79	-841,392.79	-22,185.92	-22,185.92	.00 -100.0%

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PROJECTION: 2023 2023 County Budget FOR PERIOD 99

ACCOUNTS FOR: SELF INSURANCE			2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 Dept Reqst	2023 Cty Admin	PCT CHANGE
1710	WORKER'S COMP-SELF INSURANCE							
S171045	SELF INSURANCE							
S171045	42401	INT & EARN	-444.67	-200.00	-200.00	-200.00	-200.00	.0%
TOTAL SELF INSURANCE			-444.67	-200.00	-200.00	-200.00	-200.00	.00 -100.0%
S171047	SELF INSURANCE							
S171047	42222	PARTICIPNT	-662,726.00	-673,507.00	-673,507.00	-673,507.00	-673,507.00	.0%
S171047	42683	RECOVERY	.00	.00	.00	.00	.00	.0%
S171047	42701	REF.APPR.E	-2,289,018.44	.00	.00	.00	.00	.0%
TOTAL SELF INSURANCE			-2,951,744.44	-673,507.00	-673,507.00	-673,507.00	-673,507.00	.00 -100.0%
S171048	SELF INSURANCE							
S171048	42801	WC COUNTY	-1,078,726.00	-1,091,243.00	-1,091,243.00	-1,091,243.00	-1,091,243.00	.0%
TOTAL SELF INSURANCE			-1,078,726.00	-1,091,243.00	-1,091,243.00	-1,091,243.00	-1,091,243.00	.00 -100.0%
S17105	LIABILITY INSURANCE RESERVE							
S17105	54055	PROF SERV	156,445.77	75,000.00	75,000.00	125,000.00	75,000.00	66.7%
S17105	54070	STOP LOSS	1,191,208.00	1,226,251.00	1,226,251.00	1,190,007.00	1,190,007.00	-3.0%
S17105	54444	FEES/PERMI	16,342.11	.00	.00	.00	.00	.0%
S17105	54700	ADMIN EXP	.00	50,000.00	50,000.00	.00	.00	-100.0%
S17105	54765	JUDG&CLAIM	499,041.21	650,000.00	650,000.00	650,000.00	475,000.00	.0%
S17105	54910	MED BENEFI	.00	.00	.00	.00	.00	.0%
S17105	54920	AWARDS	.00	.00	.00	.00	.00	.0%
S17105	58800	MED CLAIM	137,355.17	.00	.00	.00	175,000.00	.0%
S17105	91000	APP F/B	.00	-236,301.00	-236,301.00	-236,301.00	-150,057.00	.0%
TOTAL LIABILITY INSURANCE RE			2,000,392.26	1,764,950.00	1,764,950.00	1,728,706.00	1,764,950.00	.00 -100.0%
TOTAL WORKER'S COMP-SELF INS			-2,030,522.85	.00	.00	-36,244.00	.00	.00 .0%
TOTAL SELF INSURANCE			-2,030,522.85	.00	.00	-36,244.00	.00	.00 .0%
TOTAL REVENUE			-137,980,807.98	-140,920,181.81	-154,619,139.89	-146,263,344.88	-153,175,968.94	%
TOTAL EXPENSE			120,953,346.28	139,122,814.47	152,692,387.17	152,418,187.36	152,060,689.65	%
GRAND TOTAL			-17,027,461.70	-428,196.43	-557,581.81	6,872,935.48	-22,185.92	.00 -100.0%

** END OF REPORT - Generated by Robert J Corpora **

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

APPENDIX "A"

Department	Title	Level 1 Department Request	Level 2 Recommended by County Administrator
NEW POSITIONS			
DSS	1 Grade A Supervisor	X	X
	1 Director of Social Services (Replaces)	X	X
County Clerk	1 Senor Index Clerk	X	X
ERAC	1 Dispatcher	X	
	1 Senior Dispatcher (Replaces)	X	X
Information Technology	1 Information Systems Administrator	X	X
County Administrator	1 Deputy Co. Administrator	X	X
Personnel	1 Benefits Manager	X	X
Planning	1 Assistant Planner	X	X
	1 Grant Coordinator	X	
	1 Mobility Assistant (PT)	X	X
Health	1 Public Health Sanitarian Trainee	X	
County Attorney	1 Chief Assistant Co Attorney (FT) (Replaces 2 PT)	X	X
Aging	2 Drivers (PT)	X	X
	1 Fiscal Manager	X	X
Mental Health	1 Registered Professional Nurse	X	X
	1 Principal Medical Services Clerk	X	X
Sheriff	1 County Police Officer	X	X

Deleted Positions

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

APPENDIX "A"

Department	Title	Level 1 Department Request	Level 2 Recommended by County Administrator
DSS	1 Director of Program Development	X	X
County Attorney	1 Chief Assistant Co. Attorney (PT)	X	X
	1 Secretary II (PT)		X
Personnel	1 Executive Deputy Personnel Officer	X	X
ERAC	1 Dispatcher	X	X
REALLOCATIONS/RELASSIFICATIONS			
District Attorney	Secretary to the DA/Executive Assistant to the DA	X	X
Assigned Counsel	Secretary to Plan Administrator	X	X
Planning	Planner(CSEA 17)/Land Use Planner(CSEA 19)	X	X
	Mobiliity Manager (Mgmt 11 to Mgmt 10)	X	X
	GIS Specialist(24)/GIS Planner(19)	X	X
Aging	Deputy Director, Area Agency on Aging - Aging		X
	Deputy Director, Area Agency on Aging - Nutrition		X

Attachment: 2023_TentativeBudget-PriorYrsRevised (10868 : Receive and File 2023 Tentative Budget)

2023 Cortland County Tentative Budget

Presented and prepared by: Robert Corpora, County Administrator

October 6, 2022

Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

"Article 7 of County Law"

- Pursuant to the provisions of Article 7 of County Law, please find the recommended spending plan for the County of Cortland for 2023.
- The items required by law contained in the budget include:
  - Schedule of recommended Appropriations & Revenues
  - Statement of Aggregate Amount of Un-Appropriated Fund Balance
  - Statement of Each Reserve Fund
  - Statement of Outstanding Indebtedness
  - Statement of Exemptions

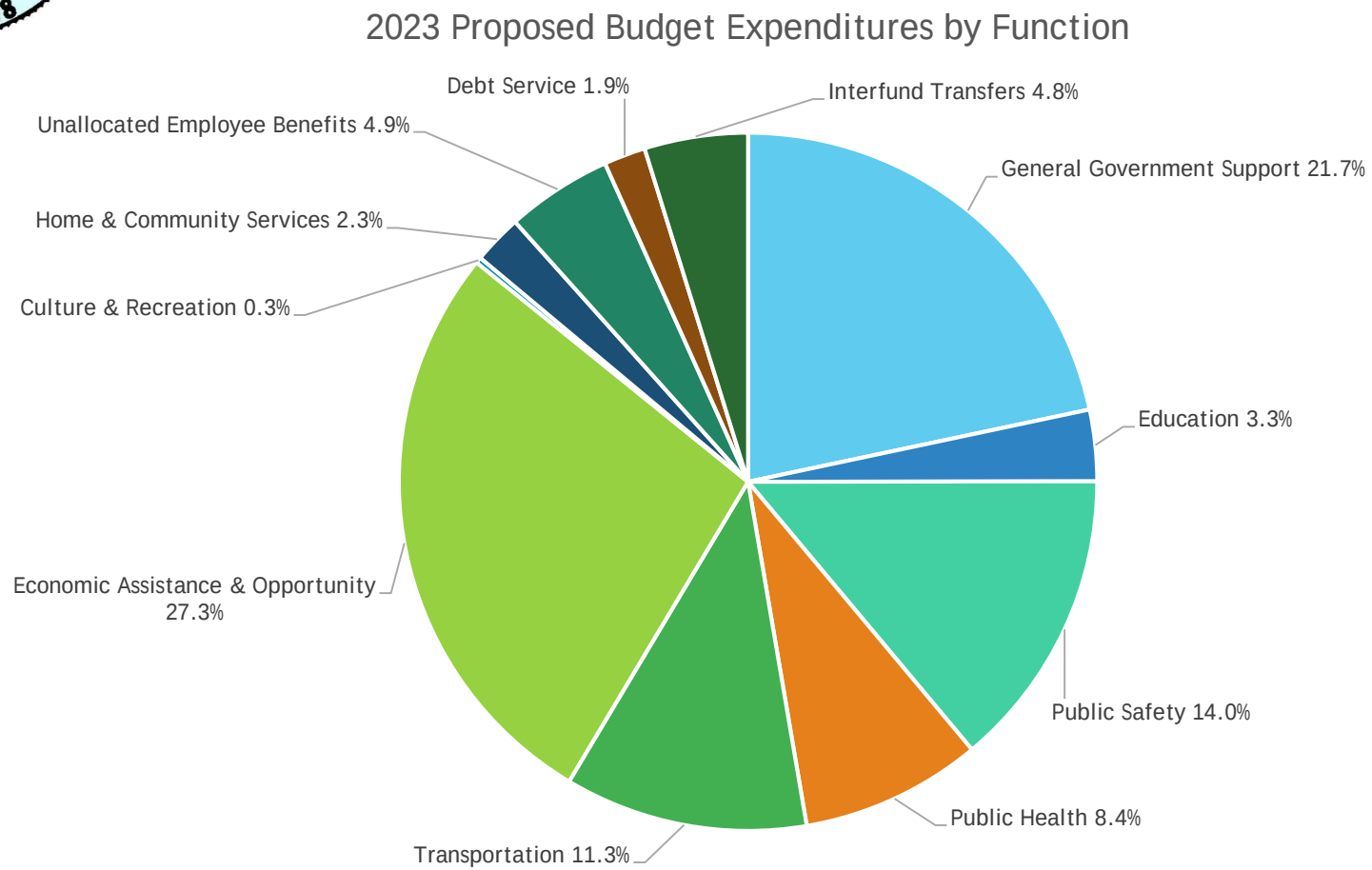
Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

Budget Overview

- The 2023 budget recommends total spending of $152,060,689.65
  - This is $631,697.52 less than the 2022 revised budget.
- Property tax levy of $38,500,000
- .708% tax rate increase over the 2022 tax rate of $15.80
- Average County tax rate would be $15.91 per $1,000 of assessed value
- 2.004% increase over the 2022 property tax levy
- 2023 budget does stay within the New York State mandated tax cap
- Cortland County's tax cap growth factor allows for an increase in the tax levy of 2.8%, which includes a small carry over from 2022
- County's constitutional taxing limit would be 77.83%, which is down from last year's 79.98%

Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

Expenditures by Function



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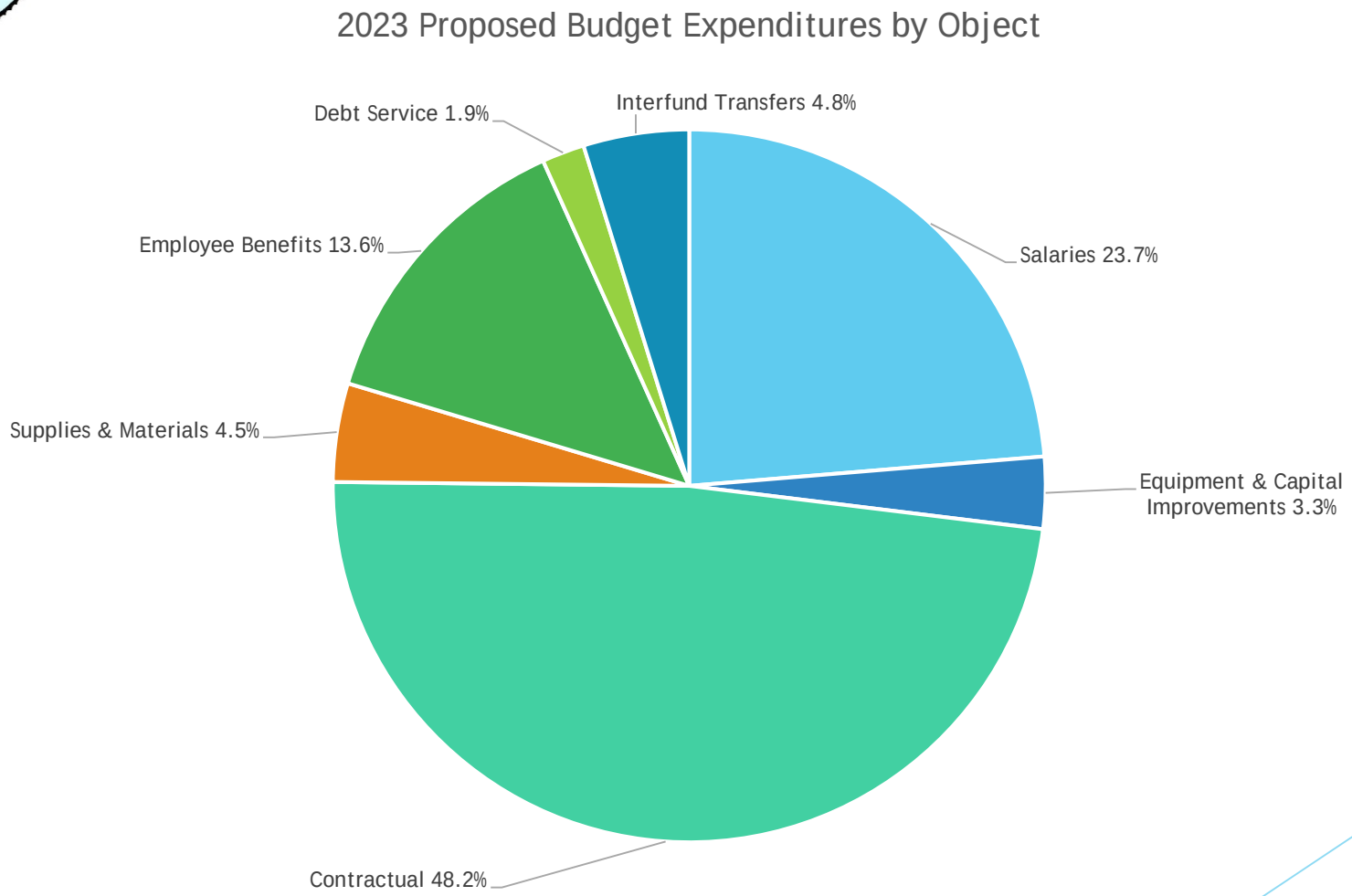
Expenditures by Object



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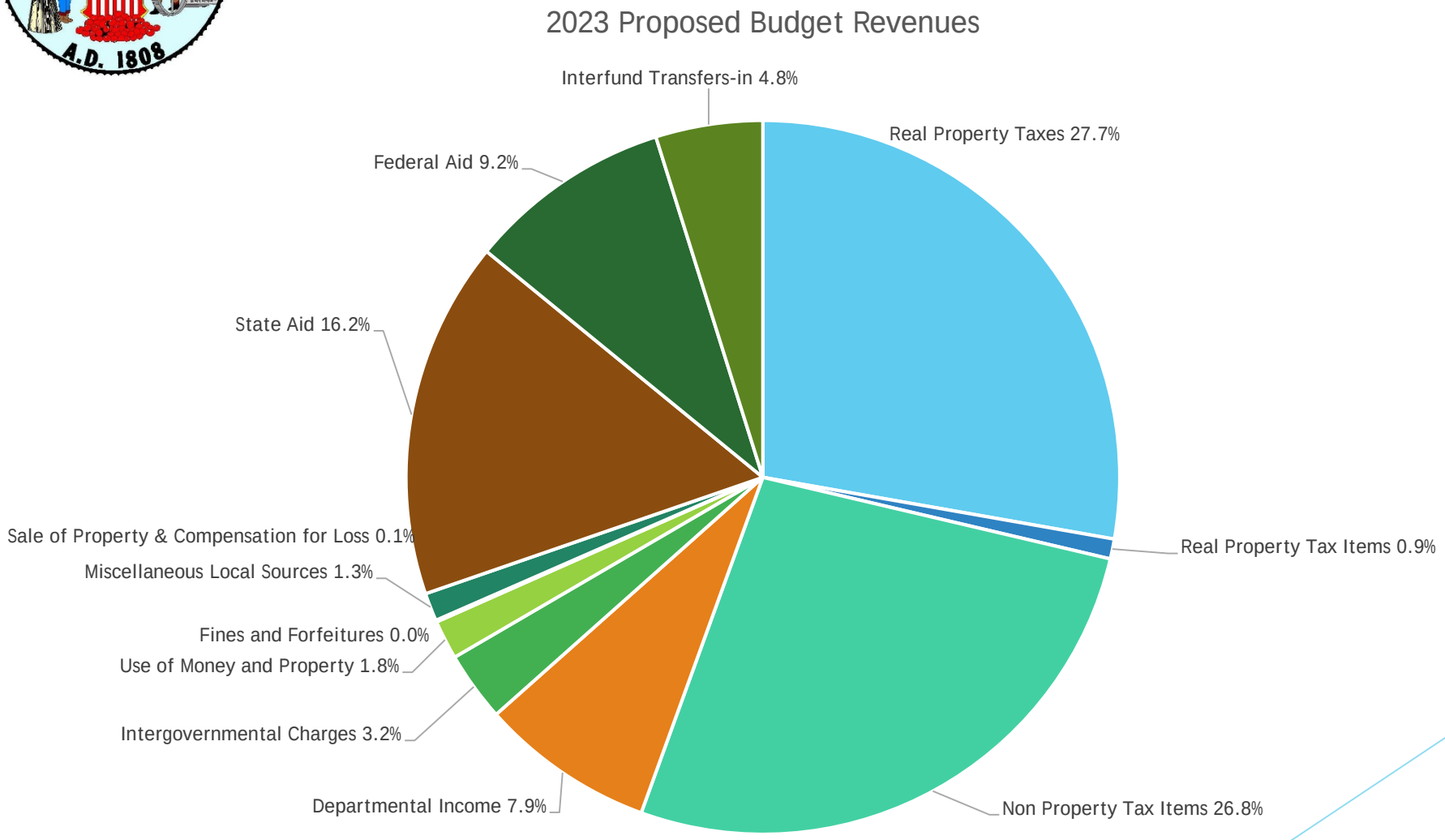
Revenues



Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

Sales Tax

The following information was provided by New York Association of Counties (NYSAC):

- The sales tax distribution process utilized by the state is heavily reliant on historical data to determine cash payment to counties and NYC each month.
- During the first two years of COVID the reconciliations overestimated payments to New York City and the quarterly reconciliations brought large inflows of sales tax redistributions to the 57 counties.
- Now that New York City's economy is approaching pre-COVID sales tax activity levels quarterly reconciliations are reversing.
- Before the reconciliation was completed for this quarter the 57 counties received sales tax cash payments through the middle of June that reflected an increase of 16.3% for the calendar year in sales tax; after the quarterly reconciliation was completed the increase was only 7.6% for the year.

Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

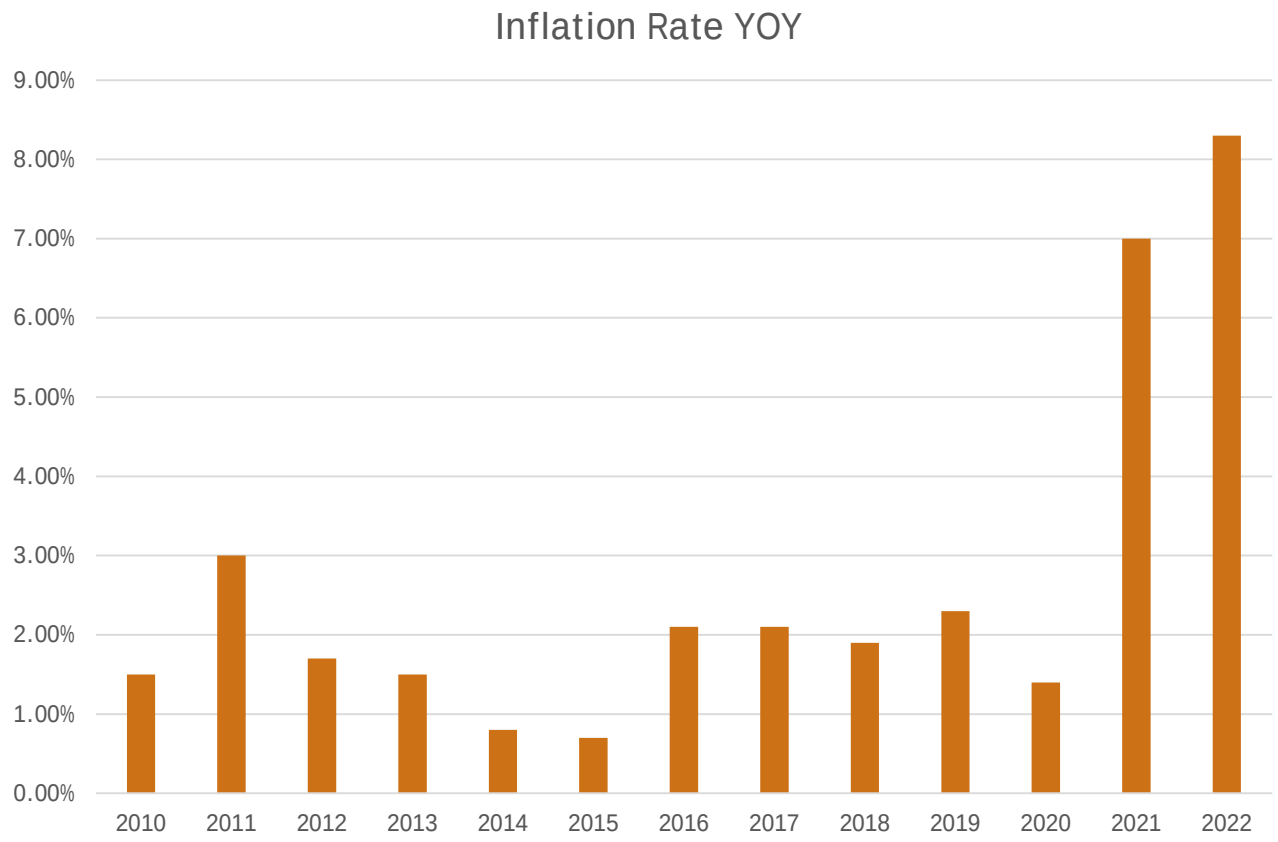
Sales Tax Projections

- The cash payments received by counties for this quarter so far (pre-reconciliation) likely reflect an overstatement of true sales tax activity.
- NYSAC anticipates the October reconciliation will bring sales tax results down to single digit returns for most counties, and possibly flatline for others, for the full quarter. This pattern is expected to repeat for a few more quarters.
- The sales tax distribution process is cause for caution in regard to sales tax expectations for the remainder of the year and into 2023.

Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

Factors that increased budget:

1. Inflation rate @8.6%
2. Increasing labor costs
3. NYS Retirement increase
4. Health insurance up 3.5%
5. Fuel costs
6. Vehicles
7. Materials



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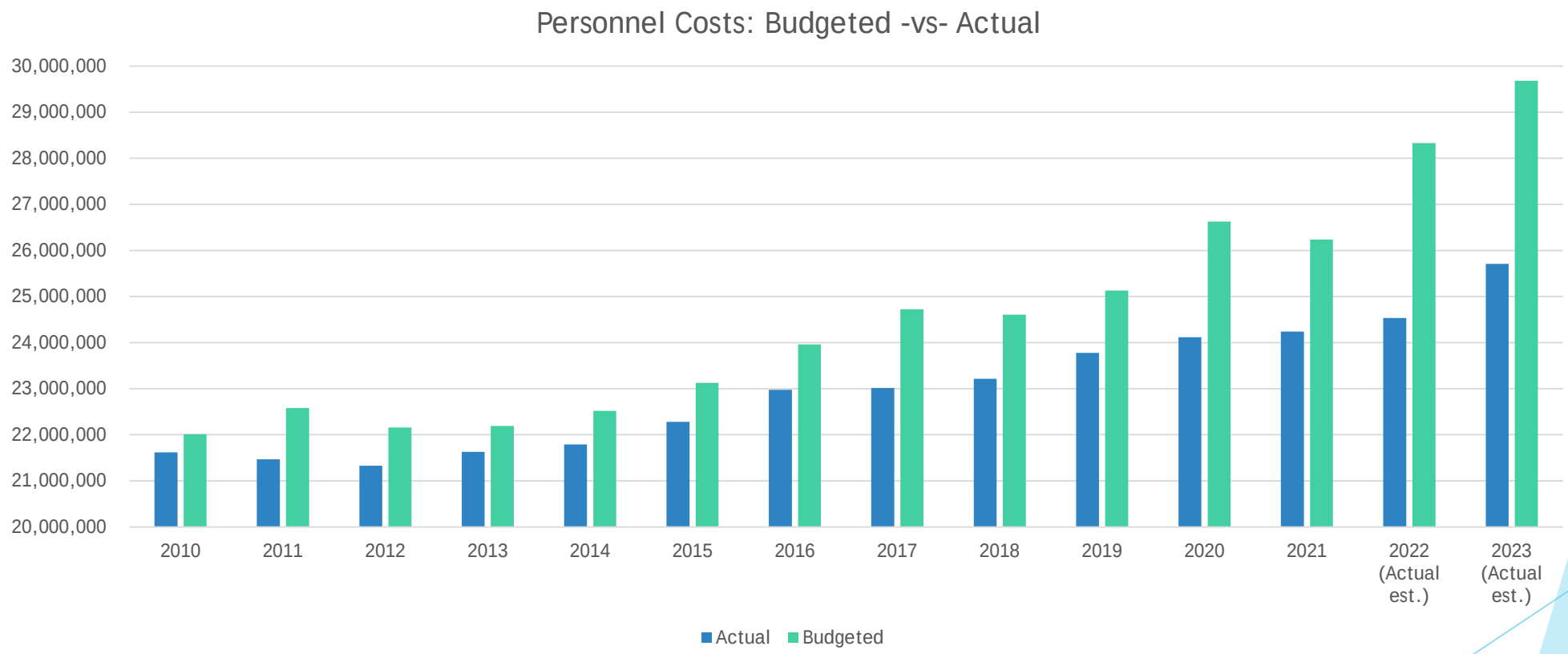
Personnel



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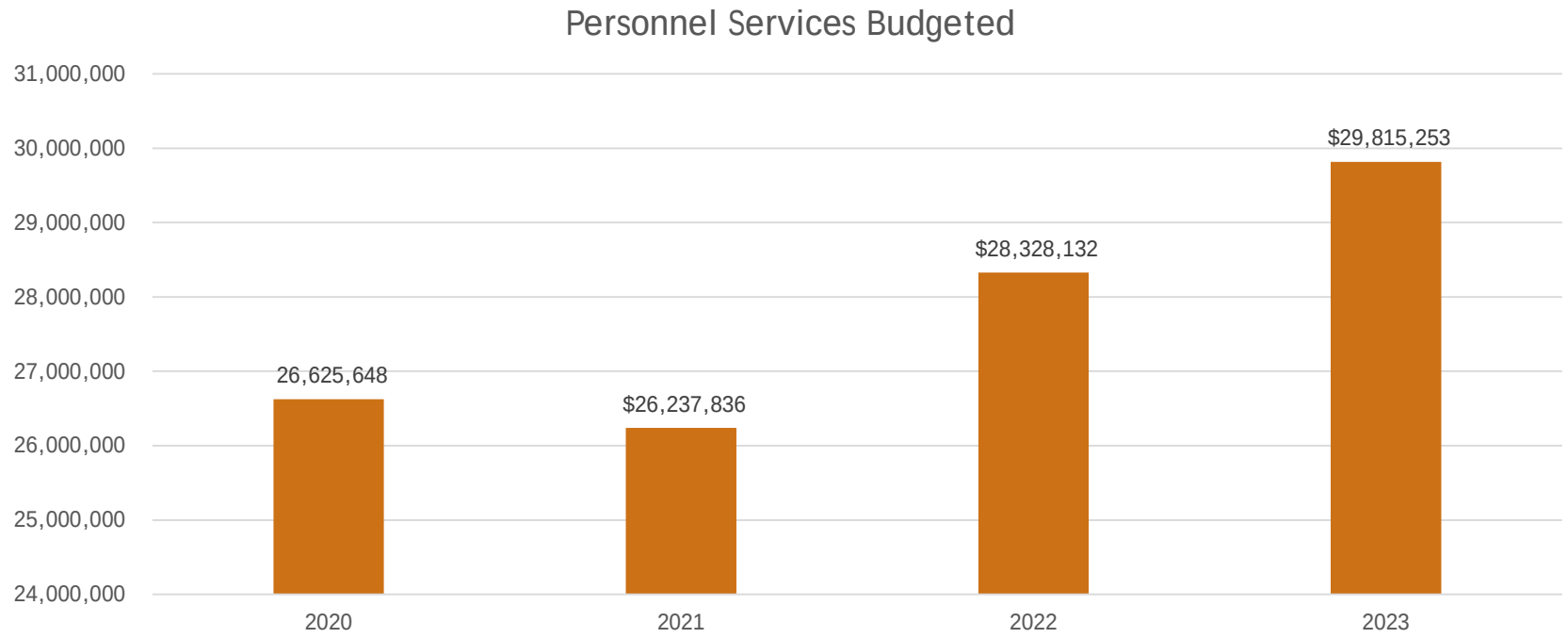
Personnel



Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

Little York Lake Taxing District

Little York Lake Special District: LYL01

# of parcels (T-Homer):		90
# of parcels (T-Preble):		37
Total # of Parcels:		127
Taxable assessed value (T-Homer):	$	13,015,100
Taxable assessed value (T-Preble)	$	5,959,950
Total assessed value:	$	18,975,050
Tax Rate per $1,000:	$	0.94000
Tax Levy:	$	17,836.55
Average Assessed Cost:	$	140.45

Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

Use of Unappropriated Fund Balance

Appropriated Fund Balance	($2,060,127.56)
Use of fund balance to balance budget	($1,348,127.56)
Courthouse elevator	($250,000.00)
Full body scanner at the jail	($162,000.00)
Dock at Dwyer Park	($100,000.00)
Furniture for new dispatch	($200,000.00)

Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

2023 Tentative Budget

Thank You

Q & A

Attachment: 2023_TentativeBudgetPresentation (10868 : Receive and File 2023 Tentative

CORTLAND COUNTY
60 Central Avenue
Cortland NY 13045

Robert Corpora
Cortland County Administrator

2023 Cortland County Tentative Budget Message

To: Honorable Members of the Cortland County Legislature
Residents of Cortland County

From: Cortland County Administrator Robert Corpora
Date: October 6, 2022

Pursuant to the provisions of Article 7 of County Law, please find herewith the recommended spending plan for the County of Cortland for 2023. Contained in this budget are those items required by law including:

- Schedule of recommended Appropriations & Revenues
- Statement of Aggregate Amount of Unappropriated Funds
- Statement of Each Reserve Fund
- Statement of Outstanding Indebtedness
- Statement of Exemptions

Legislators, I am pleased to present to you the tentative 2023 Cortland County budget. The tentative budget recommends total spending of $152,060,689.65. The tentative County budget calls for $2,081,127.20 in fund balance. A portion, $712,000, will be used for one time expenditures and the balance will be used offset expenditures. For many years our fund balance has grown, partially due to many vacancies that the County cannot fill due to lack of workforce. That may sound like it is a good thing, but in reality it is causing a very high level of burnout in many areas of local government. We still need to provide the same services, but now have fewer people to provide these services. This causes delays for residents to acquire the needed services and a larger use of overtime, causing employee stress and burnout. On a positive note, this also saves the County money that we have already taxed the people for. These excess funds are returned to the fund balance at the end of the year. By using these funds to balance the budget we do not tax the people a second time for the budget amount needed.

The tentative budget includes a property tax levy of $38,500,000. The average County tax rate would be $15.908486 per $1,000 of assessed value which is a .708% increase over the 2022 tax rate of $15.796678. This is a 2.04% increase over the 2022 property tax levy of which 1.32% of this increase is due mainly to higher assessed values due to higher per property sales. The tentative 2023 budget does stay within the New York State mandated tax cap. This year Cortland County's tax cap growth factor allows for an increase in the tax levy of 2.8% which includes a small carryover from 2022. If the Legislature adopts this recommendation it will place the County's constitutional taxing limit at 77.83%, which is down from last year's 79.98%.

Sales tax has been strong so far this year. We are currently about 6.9% over the 2021 sales tax for the same period. Unfortunately this will not continue.

From NYSAC 9/29/2022:

During the first two years of COVID the reconciliations overestimated payments to New York City and the quarterly reconciliations brought large inflows of sales tax redistributions to the 57 counties. Now that New York City's economy is approaching pre-COVID sales tax activity levels in many of its key sectors the quarterly reconciliations are reversing. The March-April-May quarterly reconciliation demonstrated a huge difference due to this factor. Before the reconciliation was completed for this quarter the 57 counties received sales tax cash payments through the middle of June that reflected the counties being up 16.3 percent for the calendar

Attachment: 2023 Budget Message (10868 : Receive and File 2023 Tentative Budget)

year in sales tax. After the quarterly reconciliation was completed the 57 counties were up only 7.6 percent for the year.

The sales tax cash payments counties receive in October (on the 6th & 12th) will include the quarterly reconciliation for sales tax activity occurring in the June-July-September sales tax quarter. The cash payments received by counties for this quarter so far (pre-reconciliation) likely reflect an overstatement of true sales tax activity for this period. The unreconciled sales tax payments received by counties over the last couple of months show a similar pattern to the March-April-May quarter and NYSAC anticipates the October reconciliation will bring sales tax results down to single digit returns for most counties, and possibly flatline for others, for the full quarter. *We expect this pattern to repeat itself for a few more quarters.*

The mechanics of the sales tax distribution process is cause for caution in regard to sales tax expectations for the remainder of the year and into 2023. The anticipated slowdown in economic activity due to the federal reserve's monetary tightening in its' war on inflation is cause for additional caution as we head into the second half of 2023.

There are also many factors that increased our budget that are out of our control. They are:

1. Inflation rate of 8.6% - the highest in 40 years
2. Increased labor costs
3. NYS Retirement increase
4. Health Insurance increase of 3.5% (2021 had a decrease of 10% and 2022 was flat)
5. Rising fuel costs
6. Rising vehicle prices
7. An overall increase in food and materials

The departments requests for their 2023 budget have been well prepared with the future in mind. There were requests for 17 new full time and 3 part time positions from various departments, 5 of which had offsetting deleted positions which will allow for a more efficient use of personnel, which has saved money in the 2023 budget. I regret that the other requested positions could not be created at this time.

The County is in a good place, with strong fund balances which is allowing us to focus on some of the long standing infrastructure issues from the past. The Courthouse roof is being replaced, as are the steps and some of the emergency exit doors.

Several grants have been applied for to help pay for several projects including Courthouse renovations, the new Mental Health building and the new 911/Dispatch center.

Many department are still struggling to retain current employees and to recruit new employees. Our employees are our most important asset and it is worth doing everything we can to keep them.

In closing, I would like to thank ALL the Legislators, Department Heads and a special thank you to ALL the Employees of Cortland County for their continued support and willingness to look at all aspects of our organization with a continued focus on streamlining services and achieving efficiency. We have made great strides toward our shared goal of increasing the affordability to live in Cortland County.

Respectfully Submitted,

Robert Corpora
Cortland County Administrator

Attachment: 2023 Budget Message (10868 : Receive and File 2023 Tentative Budget)