



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, November 21, 2024

6:00 PM

Board Room

Public Hearings

1. Public Hearing for Comments on the Draft Cortland County Strategic Development Plan

Call to Order

Salute to the Flag

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Kris Valentine Behnke	☐	☐	☐	
Legislator Douglas Bentley	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Reed Cleland	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Majority Leader Paul Heider	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Dominick Mantella	☐	☐	☐	
Legislator William McGovern	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Keith VanGorder	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Chair of the Legislature Kevin Fitch	☐	☐	☐	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Oct 24, 2024 6:00 PM

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, Presentations and Notices

Reports of Standing, Special and Ad Hoc Committees

Receive and File

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

Referred from Building & Grounds Committee

Referred from Highway Committee

ON MOTION OF NEWELL

AGENDA ITEM NO. 1

Authorize New York State Department of Transportation Snow & Ice Control Agreement - Highway Department

WHEREAS, the County of Cortland pursuant to Section 12 of the Highway Law, relating to control of Snow and Ice on State Highways in Towns and incorporated Villages, has heretofore entered into an agreement with the State of New York for such purposes; AND

WHEREAS, the New York State Department of Transportation (NYSDOT) has amended the agreement to a term of five (5) years; AND

WHEREAS, it would be in the best interest of Cortland County to authorize the agreement as modified and updated for the five (5) year term; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes said Snow and Ice Agreement for a period of five years, to expire on June 30, 2029; AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval as to form by the County Attorney or designee, is authorized to execute an agreement effecting such extension and modification.

Referred from Government Operations Committee

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 2

Authorize Mortgage Tax Disbursement for April 2024 - September 2024 - County Clerk

WHEREAS, in accordance with New York State Tax Law, Article 11, § 261, the Semi-Annual Mortgage Tax Report for April 1, 2024-September 30, 2024, has been prepared and submitted by the Cortland County Clerk and has been approved by the New York State Department of Taxation and Finance; AND

WHEREAS, the Basic Mortgage Tax has been submitted with interest to the Cortland County Director of Finance; AND

WHEREAS, the mortgage tax has been calculated to apportion the basic mortgage tax between the towns and villages; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Cortland County Director of Finance to make payments to each of the tax districts within the County of Cortland as shown below, either by check or by electronic bank deposit based on the request of the receiving municipality.

Cincinnatus	\$10,854.25
Cortland	\$108,946.87
Cortlandville	\$62,307.08
Cuyler	\$4,146.91
Freetown	\$3,918.43
Harford	\$4,300.60
Homer, Town	\$24,520.94
Homer, Village	\$18,455.13
Lapeer	\$5,469.87
Marathon, Town	\$7,297.22
Marathon, Village	\$3,903.28
McGraw, Village	\$1,733.39
Preble	\$11,065.08
Scott	\$6,967.55
Solon	\$4,317.48
Taylor	\$436.39
Truxton	\$4,600.40
Virgil	\$20,600.42
Willet	\$5,061.48
TOTAL	\$308,902.77

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 3

Authorize Capital Region BOCES Contract - Personnel Department

WHEREAS, Resolution No. 124-23 authorized Cortland County to enter into an agreement with Keenan Associates/Express Scripts, Inc. for pharmacy benefits management services for Cortland County's employee and retiree health plan effective 1/1/2024 through 12/31/2026; AND

WHEREAS, Keenan Associates partners with Capital Region BOCES for a county-wide shared

services initiative (CWSSI) that authorizes funding from the State to match one calendar year of net savings achieved from new shared service implemented; AND

WHEREAS, Cortland County wishes to authorize an inter-municipal agreement with Capital Region BOCES to allow for participation in a prescription drug plan known as the NYS Pharmacy Purchasing Coalition, which is expected to provide an estimated cost savings to Cortland County of \$573,171, and confirms eligibility for matching funds under the CWSSI; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and directs the County Administrator, upon review and approval by the County Attorney, to execute a contract for participation in an inter-municipal agreement with Capital Region BOCES from January 1, 2024 through December 31, 2024.

Referred from Judiciary & Public Safety Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Accept and Authorize 2023 Emergency Management Performance Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$21,478 in support of the Emergency Management Performance Grant (EMPG); AND

WHEREAS, the fiscal period for this grant is October 1, 2024 to September 30, 2026; AND

WHEREAS there is a required County match of \$21,478 which has been budgeted as the salary of the Deputy Director of the Department of Emergency Response & Communications; NOW THEREFORE BE IT

RESOLVED, that the 2024 budget is amended as follows:

		Current	Change	Revised
INCREASE REVENUE BUDGET:				
A34105.43306.26EMP	DHSES Grant	0	\$21,478	\$21,478
INCREASE EXPENDITURE BUDGET:				
A34105.51005.26EMP	Personnel	0	\$21,478	\$21,478

; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services in an amount not to exceed \$21,478; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Accept and Award New York State Homeland Security Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$51,215 resulting in no new county costs, in support of NYS State Homeland Security Grant Program; AND

WHEREAS, the fiscal period for this grant is September 1, 2024 to August 31, 2027; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2024 budget is amended as follows:

	Current	Change	Revised
A34105.44389.SHS DHSES Grant	0	\$51,215	\$51,215
A34105.54048.SHS PROGRAM SUPPLIES	0	\$51,215	\$51,215

; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$51,215; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Referred from Agriculture/Planning/Environment Committee

Appoint Members to the Transportation Advisory Committee

WHEREAS, Resolution No. 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee; AND

WHEREAS, the Transportation Advisory Committee, as a formal subcommittee of the Agriculture, Planning, and Environmental Committee, will consist of a membership from a wide variety of community service agencies and government agencies; AND

WHEREAS, the Cortland County Legislature approved changes to the Bylaws of the Transportation Advisory Committee, which include staggering terms of members; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby appoints the following community service and government agency representatives, or their designee, to the Transportation Advisory Committee for a term beginning January 1, 2025 as follows:

NAME	AGENCY/CAPACITY	TERM ENDING
Jackie Leaf	Seven Valley Health Coalition	12/31/2027

Brian Moore	Cortland County Department of Social Services	12/31/2027
Jennifer Hillman	Cortland County Health Department	12/31/2027
Christopher Maroney	SUNY Cortland	12/31/2027

ON MOTION OF HARBIN

AGENDA ITEM NO. 7

Renew Joint Municipal Agreement for Public Transportation with Cortland and Tompkins Counties

WHEREAS, there are a large number of residents of Cortland County who are employed in Tompkins County and therefore commute to Tompkins County on a daily basis; AND

WHEREAS, Resolution Nos. 116-07, 94-12, 57-15, and 294-19 authorized an agreement between Cortland County and Tompkins County in order to provide a commuter bus service to Cornell University and associated services related to existing routes 6,7,10, and 11 which are located in Tompkins County; AND

WHEREAS, Cortland County proposes to continue providing service to Tompkins County and extend the agreement with Tompkins County to provide service to Tompkins County for a period of 7 months, beginning October 1, 2024 ending May 1, 2025; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislator, upon review by the County Attorney or designee, be and hereby authorized to enter into an agreement between Cortland County and Tompkins County to provide a commuter bus service to Tompkins County.

ON MOTION OF HARBIN

AGENDA ITEM NO. 8

Resolution Authorizing the Execution of a Commitment Letter to the Central New York Regional Planning and Development Board for the CNYNET Broadband Network Project

WHEREAS, the Cortland County Legislature recognizes the importance of accessible and reliable broadband service to support economic growth, educational advancement, and community development throughout Cortland County and Central New York; AND

WHEREAS, the Central New York Regional Planning and Development Board (CNYRPDB) has submitted an application to the New York State (NYS) ConnectAll Office under the Municipal Infrastructure Program - Phase 3 to support the development of broadband infrastructure, referred to as the CNYNET Broadband Network project; AND

WHEREAS, the proposed CNYNET Broadband Network project aims to construct a 325-mile open access network that will deliver essential broadband services to unserved and underserved rural communities in Cortland and Cayuga Counties; AND

WHEREAS, CNYRPDB has requested a grant of \$26.1 million to support the development of this project; AND

WHEREAS, Cortland County has been requested to provide a commitment of \$3 million to support its proportional allocation of financing and reserve requirements for the project; AND

WHEREAS, this \$3 million commitment by Cortland County will be structured as interim construction financing and will be repaid to the County from grant funds awarded to the CNYRPDB by the NYS ConnectAll Office upon successful approval and disbursement of funds, contingent upon the review of final project plans, the State's grant award, and the formal appropriation of funds by the Cortland County Legislature; AND

WHEREAS, the Cortland County Legislature is fully supportive of this collaborative initiative to expand broadband access and foster connectivity throughout rural areas in the County; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review by the County Attorney or designee, is hereby authorized and directed to execute a commitment letter to the Central New York Regional Planning and Development Board to confirm Cortland County's support of the CNYNET Broadband Network project and provide a financial commitment in the amount of \$3 million, as outlined in the letter; AND BE IT FURTHER

RESOLVED, that this commitment of financing is expressly subject to the review and approval of final project development plans, the NYS ConnectAll Office's Municipal Infrastructure Program (MIP) grant award and disbursement agreement, and a formal appropriation of funds by the Cortland County Legislature.

Referred from Health & Human Services Committee

ON MOTION OF VAN DEE

AGENDA ITEM NO. 9

Abolish One Position of Nutrition Program Manager/RD - Create One Position of Nutrition Program Manager - Office for Aging

WHEREAS, the needs of the Office for Aging will be better served by abolishing one (1) full time position of Nutrition Program Manager/RD and creating one (1) full time position of Nutrition Program Manager; AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Nutrition Program Manager/RD (Grade 9, Management Compensation Plan, \$61,842-\$82,312/YR, competitive class, full time with benefits) be and hereby is abolished effective November 21, 2024 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Nutrition Program Manager (Grade 10, Management Compensation Plan, \$57,528-\$76,569, competitive class, full time with benefits) be created with permission to fill effective November 22, 2024 at 12:01 am.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 10

Authorize Various Contracts - Mental Health Department

WHEREAS, the Cortland County Mental Health Department must execute contracts with several organizations and businesses to operate on a day to day basis which are included in the approved budget; AND

WHEREAS, the Cortland County Mental Health Department must execute contracts with several Schools and Universities to provide internship opportunities to students; AND

WHEREAS, there are no costs to Cortland County associated with these internships; AND

WHEREAS, the Cortland County Mental Health Department must execute contracts with several insurance companies to be considered in network for optimal payment; AND

WHEREAS, there are no costs to Cortland County associated with these insurance carrier contracts; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to appropriation of funding by the Legislature, is hereby authorized to execute an agreement for 2025 with each of the following:

Ability (Billing Clearinghouse)
Access to Independence
Binghamton University
Catholic Charities of Cortland
CDPHP
Cigna
Community Computer (Medent)
Cornell University
Excellus
Fidelis
Global Payment Integrated
Humana
Identrust (prescribing security)
Ithaca College
Kinney Drugs
Keuka College
LeMoyne College
Molina
MVP
Oneida College
Onondaga Cortland Madison Counties BOCES
St. John Fisher University
State University of New York at Cortland
Sweeney Pest Control
Syracuse University
Tompkins Cortland Community College
Tricare
United Health Care (UHC)
Upstate Medical University
Utica College
WellCare
W2 Operator Training Group

ON MOTION OF VAN DEE

AGENDA ITEM NO. 11

Amend 2024 Budget - Department of Social Services

WHEREAS, expenditures for Daycare cases, Child Care out of home placements for children, Safety Net cash assistance, and Other Compensation are continuing to increase this year and are expected to exceed the amount appropriated in our 2024 budget; NOW THEREFORE BE IT

RESOLVED, that the 2024 County Budget be and hereby is amended as follows:

INCREASE:

EXPENDITURES:

A60105.56055 Daycare current \$1,600,000 INCREASE \$240,000 new = \$1,840,000
A60105.56119 Child Care current \$6,184,635 INCREASE \$150,000 new = \$6,334,635
A60105.56140 Safety Net current \$2,878,386 INCREASE \$610,000 new = \$3,488,386

A60105.51035 Other Compensation current \$175,000 INCREASE \$32,000 new = \$207,000

REVENUES:

A601043.43655 Daycare current \$1,546,578 INCREASE \$240,000 new = \$1,786,578

DECREASE:

EXPENDITURES:

A60105.56109 Family Assistance current \$3,456,534 DECREASE \$400,000 new = \$3,056,534

A60105.56070 Purchase of Services current \$1,279,420 DECREASE \$200,000 new= \$1,079,420

A60105.51005 Personal Services current \$6,236,393 DECREASE \$192,000 new = \$6,044,393

ON MOTION OF VAN DEE

AGENDA ITEM NO. 12

Authorize Agreement with SUNY Cortland for Job Fair in March of 2025

WHEREAS, Cortland County Employment & Training (E&T) Grant Administration/Workforce Development Department desires to enter into an agreement with SUNY Cortland to use a space on their campus for the upcoming High School Job Opportunity Fair in March 2025; AND

WHEREAS, the college is a partner with this department and is offering the use of their space for this event and there may be a nominal fee associated with the use of this space; AND

WHEREAS, the Cortland County E&T Grant Administration/Workforce Development Department is willing to pay the fee if requested; AND

WHEREAS, this agreement may stay in effect until March 30, 2025 unless otherwise terminated; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute agreements with SUNY Cortland for the High School Job Opportunity Fair.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 13

Authorize the Use of Opioid Reserve Funds for Medical Treatment at the Cortland County Jail

WHEREAS, Resolution Nos. 238-21, 287-21, and 211-24 authorized Cortland County to accept settlement funds from legal actions against opioid manufacturers, distributors, and chain pharmacies; AND

WHEREAS, as specified in Resolution No. 171-22, these settlement funds were directed to be placed in Special Reserve Account A386300.OPD to address the opioid crisis within Cortland County; AND

WHEREAS, all funds in the Special Reserve account A386300.OPD are to be disbursed in accordance with the guidelines set by the New York State Office of the Attorney General and require approval by the County Legislature; AND

WHEREAS, the Cortland County Sheriff is mandated to provide medical treatment and support services for inmates at the Cortland County Jail impacted by opioid use disorder, including but not limited

to medication-assisted treatment, behavioral health services, and other necessary interventions to address addiction and prevent relapse; AND

WHEREAS, the use of opioid reserve funds to provide medical treatment for inmates suffering from opioid addiction aligns with the intended purpose of these funds by mitigating the impact of the opioid crisis on the community, supporting the recovery of affected individuals, and promoting public safety by reducing the likelihood of recidivism; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the use of \$150,000 from Special Reserve Account A386300.OPD to support medical treatment services for inmates in the Cortland County Jail suffering from opioid addiction; AND BE IT FURTHER

RESOLVED, that the County Administrator, in consultation with the County Sheriff and other relevant departments, shall ensure that the use of these funds complies with the guidelines established by the New York State Office of the Attorney General and all applicable regulations; AND BE IT FURTHER

RESOLVED, that the 2024 budget is amended as follows:

INCREASE:

A31505.54006.OPD	Medical Supplies	\$150,000
A351100	Appropriated Reserves	\$150,000

; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused funds to the subsequent year(s) budget.

Referred from Finance & Administration Committee

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 14

Authorize 2025 Cortland County Tourism Marketing Grants

WHEREAS, the Cortland County Legislature adopted Resolution No. 172-24 which authorized an agreement with the Cortland County Convention & Visitors Bureau for provision of public benefits services for promotion and publicity; AND

WHEREAS, the Convention & Visitors Bureau, per Resolution No. 172-24, shall be responsible for the distribution of occupancy funds as outlined in the Cortland County Tourism Marketing Grants Guidelines; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 171-24 designating the Cortland County Convention & Visitors Bureau as the Official Tourism Promotion Agency for Cortland County in accordance with New York State Tourism Promotion Act 5A; AND

WHEREAS, the Cortland County Convention and Visitor Bureau's Tourism Marketing Grant Review Group met in October 2024 to review applications for use of occupancy tax funding for tourism marketing which encourages overnight stays at Cortland County lodging properties, and has recommended that certain amounts of funding be made available to the agencies that sought funding; AND

WHEREAS, that recommendation has been presented to the Legislature's Finance and Administration Committee for review and consideration as follows:

1890 House Museum	\$10,000
Brockway Truck Preservation Society	\$13,000
Center for the Arts of Homer	\$79,800
Central NY Maple Festival	\$3,000
Cortland County Historical Society	\$16,000
Cortland Regional Sports Council	\$140,800
Cortland Repertory Theatre	\$50,000
Cortland Arts Connect	\$8,000
Holiday in Homer	\$3,500
Homer Cortland Community Agency (CNYLHC)	\$30,000
Homeville Museum	\$3,000
Lime Hollow Nature Center	\$25,000

; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator or designee is hereby authorized to allocate funds in the 2025 adopted budget and make payment to the Cortland County Convention & Visitor's Bureau, which will distribute the funds to the listed agencies shown above upon these agencies securing a signed contract with the Convention & Visitor's Bureau and providing eligible invoices and supporting documentation.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 15

**Authorize In-Kind Services for Tompkins Cortland Community College Capital Improvement Plan
- County Administration**

WHEREAS, Tompkins Cortland Community College has proposed a Capital Improvement Plan to Tompkins County and Cortland County; AND

WHEREAS, the 2025 request for Cortland County's contribution to the Capital Improvement Plan is \$142,500; AND

WHEREAS, the County Administrator recommends the use of in-kind services, provided by the Cortland County Highway Department in lieu of direct payment; AND

WHEREAS, SUNY allows for in-kind services to be provided in lieu of payment for Cortland County's contribution; AND

WHEREAS, any services provided by the Cortland County Highway Department above the \$142,500 threshold will result in payment to Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Cortland County Highway Department to provide in-kind services to Tompkins-Cortland Community College as follows:

\$47,500 for Access and Egress (water drainage, sidewalks and parking lots)
\$95,000 for Deferred Maintenance

; AND BE IT FURTHER

RESOLVED, that any in-kind services above the \$142,500 will result in payment to Cortland County.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 16

**Award Bid for Independent Audit Services and Authorize Agreement with EFPR Group, CPAs,
PLLC for External Audits – Finance**

WHEREAS, an independent financial audit is required annually per paragraph (a) of part 200.501 of title 2 of the code of federal regulations in accordance with the Single Audit Act Amendments of 1996 and Office of Management and Budget (OMB) Circular A-133, OMB Circular Compliance Supplement and Government Auditing Standards; AND

WHEREAS, New York State Department of Transportation Law, Article 2, Section 21 requires an independent audit prepared by an independent certified public accountant of state transportation assistance expended; AND

WHEREAS, New York State Office of Mental Health mandates a compliance review of the annual New York State Consolidated Fiscal Report; AND

WHEREAS, the Director of Finance, on behalf of the County Administrator, requested proposals for auditing firms to provide the above services, with options for 2027 and 2028, and qualified bids having been received and opened on October 18, 2024 as follows:

	-----Contractual Period-----			-----Optional Period-----	
	2024	2025	2026	2027	2028
EFPR Group	\$61,280	\$63,000	\$64,900	\$66,800	\$68,800
Williamsville, NY	<i>(Additional services as needed) \$97 - \$270 per hour</i>				
Total Contractual Period		\$189,180			
Total Estimated Hours	440				
CliftonLarsonAllen LLP	\$65,000	\$66,950	\$68,959	\$71,027	\$72,158
New York, NY	<i>(Additional services as needed) \$110 - \$285 per hour</i>				
	Additional charge of \$5,500 per program testing over two for single audit				
	Additional charge of \$2,500 per program testing over one for DOT single audit				
Total Contractual Period		\$200,909			
Total Estimated Hours	465				
The Bonadio Group	\$70,500	\$73,975	\$77,400	\$81,650	\$81,650
Syracuse, NY	<i>(Additional services as needed) \$TBD per hour</i>				
Total Contractual Period		\$221,875			
Total Estimated Hours	Not provided				

; AND

WHEREAS, the Director of Finance has reviewed the above bids and researched each bidder's references with other County Treasurers for which similar services have been provided and found all bidders to be qualified to perform all necessary services required, and finding EFPR Group, CPAs, PLLC, 6390 Main Street, Suite 200, Williamsville, NY 14221, to be the better value; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is authorized and directed to enter into an agreement with EFPR Group, CPAs, PLLC, 6390 Main Street, Suite 200, Williamsville, NY 14221, in the amount of \$189,180, to:

1. Perform the Single Audits for 2024, 2025, and 2026 (with options for 2027 and 2028 at \$66,800 and \$68,800, respectively) to satisfy the Single Audit Act and OMB Circular A-133, and
2. Perform the mandated review of the New York State Consolidated Fiscal Report for the Mental Health Department, and
3. Perform annual mandated audit to comply with Article 2, section 21 of the NYS Transportation

Law, and

4. Said expenditure has been included in the 2025 budget divided among those departments receiving the required services to meet annual reporting requirements.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 17

Distribution of Third Quarter 2024 Sales Tax

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities; AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County; AND

WHEREAS, the gross deduction for County purposes will be provided for quarterly; AND

WHEREAS, the 2024 third quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for third quarter 2024 to be \$10,561,973.12; AND

WHEREAS, the total amount available for distribution is \$10,186,973.12, after the direct deduction for County purposes; AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$725,000.00) is to be withheld from the quarterly distribution; AND

WHEREAS, Cortland County receives (55%), or \$5,602,835.22 of the total net quarterly distribution; AND

WHEREAS, respective payments are now ready for disbursement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the Director of Finance or designee to release sales tax payments for the third quarter of 2024 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	\$1,770,495.93	\$-0-	\$1,770,495.93	\$-0-
Cincinnatus, Town of	\$77,141.80	\$-0-	\$77,141.80	\$-0-
Cortlandville, Town of	\$860,629.46	\$-0-	\$860,629.46	\$-0-
Cuyler, Town of	\$70,968.45	\$(28,750.00)	\$42,218.45	\$-0-
Freetown, Town of	\$57,573.72	\$-0-	\$57,573.72	\$-0-
Harford, Town of	\$78,440.48	\$-0-	\$78,440.48	\$-0-
Homer, Town of	\$311,170.76	\$-0-	\$311,170.76	\$-0-
Homer, Village of	\$219,757.03	\$-0-	\$219,757.03	\$-0-
Lapeer, Town of	\$116,915.20	\$(116,915.20)	\$-0-	\$(18,111.80)
Marathon, Town of	\$90,083.26	\$-0-	\$90,083.26	\$-0-

Marathon, Village of	\$46,192.23	\$-0-	\$46,192.23	\$-0-
McGraw, Village of	\$38,308.02	\$-0-	\$38,308.02	\$-0-
Preble, Town of	\$159,580.89	\$-0-	\$159,580.89	\$-0-
Scott, Town of	\$91,568.33	\$-0-	\$91,568.33	\$-0-
Solon, Town of	\$86,412.90	\$-0-	\$86,412.90	\$-0-
Taylor, Town of	\$45,310.05	\$-0-	\$45,310.05	\$-0-
Truxton, Town of	\$113,643.64	\$-0-	\$113,643.64	\$-0-
Virgil, Town of	\$278,569.08	\$(25,000.00)	\$253,569.08	\$-0-
Willet, Town of	\$71,376.67	\$-0-	\$71,376.67	\$-0-
Total	\$4,584,137.90	\$(170,665.20)	\$4,413,472.70	\$(18,111.80)

; AND BE IT FURTHER

RESOLVED, that the Cortland County Director of Finance, or designee, is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 283-21.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 18

Amend Tentative 2025 Budget to Amend Legislative Budget

WHEREAS, the County Administrator (Budget Officer) filed the 2025 Tentative County Budget with the Clerk of the Legislature on October 7, 2024; AND

WHEREAS, a Public Hearing was held on October 24, 2024 at 6 p.m. in the Legislative Chambers; AND

WHEREAS, the Chair of the Finance and Administration recommends adjustments to the legislative budget; AND

WHEREAS, the Legislature's Finance and Administration Committee has reviewed said budget and has recommended the amendment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends the 2025 Tentative County Budget as follows:

<u>Account</u>	<u>Description</u>	<u>Amount Inc/(Dec)</u>
A10105.51072	Mileage	(\$1,500.00)
A10105.52060	Comp Equipment	(\$1,000.00)
A10105.54060	Legal Advertising	(\$500.00)
A10105.54055	Professional Services	(\$500.00)
A10105.54035	Ed & Training	\$2,500.00
A10105.54400	Food Supplies	\$500.00
A10105.54045	Travel	\$500.00
	Net Change:	(\$0.00)

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 19

Amend Tentative 2025 Budget - Transfer Grant Administrator to County Administration

WHEREAS, the County Administrator (Budget Officer) filed the 2025 Tentative County Budget with the Clerk of the Legislature on October 7, 2024; AND

WHEREAS, a Public Hearing was held on October 24, 2024 at 6 p.m. in the Legislative Chambers; AND

WHEREAS, the County Administrator and Chair of the Legislature recommend that oversight of the Grant Administrator be transferred to County Administration, with the budget amended accordingly; AND

WHEREAS, the Legislature's Finance and Administration Committee has reviewed said budget and has recommended the amendment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends the 2025 Tentative County Budget as follows:

<u>Account</u>	<u>Description</u>	<u>Amount Inc/(Dec)</u>
A80205.51005	Personnel Services	(\$59,254.00)
A80205.54000	Telephone	(\$132.00)
A80205.54015	Maintenance Agreements	(\$150.00)
A80205.54045	Travel & Sustenance	(\$500.00)
A80205.54078	Fuel	(\$50.00)
A80205.58020	RETIREMENT	(\$8,295.56)
A80205.58030	FICA	(\$4,532.93)
A80205.58040	WORKERS COMP	(\$1,800.00)
A80205.58062	DENTAL INS	(\$90.24)
A80205.58065	VISION CARE BENEFITS	(\$19.60)
A12305.51005	Personnel Services	\$59,254.00
A12305.54000	Telephone	\$132.00
A12305.54015	Maintenance Agreements	\$150.00
A12305.54045	Travel & Sustenance	\$500.00
A12305.54078	Fuel	\$50.00
A12305.58020	RETIREMENT	\$8,295.56
A12305.58030	FICA	\$4,532.93
A12305.58040	WORKERS COMP	\$1,800.00
A12305.58062	DENTAL INS	\$90.24
A12305.58065	VISION CARE BENEFITS	\$19.60
	Net Change:	(\$0.00)

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 20

Amend the Tentative 2025 Budget to Reallocate Alternative Funding Sources in Lieu of the Jail Reserve Fund

WHEREAS, the Cortland County Legislature has reviewed the Tentative 2025 Budget, which includes appropriations designated to be funded from the Jail Reserve Fund; AND

WHEREAS, it is the determination of the Legislature that preserving the Jail Reserve Fund for future jail-related expenses is a priority, and that other sources of funding should be considered for the budgeted appropriations; AND

WHEREAS, the Legislature's Finance and Administration Committee has reviewed said budget and has recommended the amendment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends the Tentative 2025 Budget by reallocating the funds designated from the Jail Reserve Fund to instead be taken from alternative sources; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby amends the 2025 Tentative County Budget as follows:

Decrease:

A67745.51005	Personal Services	\$19,602.00
A67745.58020	RETIREMENT	\$2,744.28
A67745.58030	FICA	\$1,499.55
A67745.54301.4340	Vehicle Rent/Lease	\$9,011.88
A67745.51010.4340	Part-Time Pay	\$14,292.24
A67745.58020.4340	Retirement	\$2,000.91
A67745.58030.4340	FICA	\$1,093.36
A67745.58040.4340	Workers Comp	\$900.00
A14205.51010	Part-Time Pay	\$48,385.30
A14205.58020	Retirement	\$6,773.94
A14205.58030	FICA	\$3,701.48
A14205.58040	Workers Comp	\$900.00
A11755.54055	Professional Services	\$100,000.00
*.58040	Workers Comp	\$150,000.00
*.58020	Retirement	\$200,000.00
A19855.99610	Buildings & Grounds Reserve	\$105,200.00
A19905.91000	Appropriated Fund Balance	\$19,247.94

Increase:

A19855.99610.JAIL	Jail Reserve	\$1,000,000
A19855.54101	Sales & Use Tax	\$163,636.36
A198541.4110	Sales & Use Tax	\$363,363.36
A132540.41001	Real Property Taxes (Tax Levy)	\$153,153.00

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 21

Adopt the 2025 County Budget

WHEREAS, the Cortland County Administrator filed the 2025 Tentative Budget with the Clerk of the Legislature for Cortland County; AND

WHEREAS, the Legislature's Finance & Administration Committee has reviewed said budget and recommends adoption as amended; AND

WHEREAS, a Public Hearing was held before this Legislature on October 24, 2024 at 6 P.M. in the Legislative Chambers; NOW THEREFORE BE IT

RESOLVED that the 2025 Cortland County tentative budget be and hereby is adopted as amended with a Real Property Tax Levy of \$40,699,428 and that the amounts set forth in the "Adopted" column of said budget be and hereby are appropriated for the objects and purposes specified; AND BE IT FURTHER

RESOLVED, that the amount of spending in the 2025 Cortland County Budget is \$131,116,185.01.

Announcements

Adjournment