



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, October 26, 2021

6:00 PM

Board Room

Salute to the Flag

Public Hearings

1. Creation of Little York Protection and Rehabilitation Taxing District

RESULT:	CLOSED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

2. Local Law "H" of 2021 - to Proscribe as Unlawful the Sale and Possession Within the County of Cortland, New York, of Intoxicating Chemical Compounds or Dangerous Substances, that Are Mislabeled or Unlabeled, Whose Intended Purpose is to be Ingested, Inhaled or Injected, to Mimic the Effects of Controlled Substances or Marihuana and that Have No Other Legitimate Therapeutic Use or Purpose; "County of Cortland Synthetic Intoxicants and Dangerous Substances Law".

RESULT:	CLOSED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

3. Local Law "I" of 2021 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2022

RESULT:	CLOSED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Susan Wilson, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

4. Tentative 2022 Cortland County Budget

RESULT:	CLOSED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Kevin Fitch, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

Call to Order

The meeting was called to order at 6:00 PM by Chairman Paul Heider.

Roll Call

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Legislator	Present	
Beau Harbin	Cortland County, NY	Minority Leader	Present	
Cathy Bischoff	Cortland County, NY	Legislator	Present	
Ronald J. Van Dee	Cortland County, NY	Legislator	Present	
Susan Wilson	Cortland County, NY	Legislator	Present	
Richard Stock	Cortland County, NY	Legislator	Present	
Ann Homer	Cortland County, NY	Legislator	Present	
Kevin Fitch	Cortland County, NY	Legislator	Present	
Linda Jones	Cortland County, NY	Legislator	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Legislator	Present	
Christopher Newell	Cortland County, NY	Legislator	Present	
Joseph Nauseef	Cortland County, NY	Legislator	Present	
Eugene Waldbauer	Cortland County, NY	Legislator	Excused	
Sandra Price	Cortland County, NY	Legislator	Present	
George Wagner	Cortland County, NY	Majority Leader	Present	
Paul Heider	Cortland County, NY	Chairman	Present	
Mitchel Eccleston	Cortland County, NY	Legislator	Present	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Sep 23, 2021 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Kevin Fitch, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

2. Cortland County Legislature - Special Meeting - Oct 12, 2021 1:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Kevin Fitch, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

Proclamations & Recognitions

Privilege of the Floor

Presentation of Petitions, Communications, and Notice

Receive and File

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Referred from Building & Grounds Committee

AGENDA ITEM NO. 1 – Authorize Agreement with Sixth Judicial District for Court Cleaning & Maintenance Services - Buildings & Grounds Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Beau Harbin, Minority Leader
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF HARBIN

RESOLUTION NO. 261-21

Authorize Agreement with Sixth Judicial District for Court Cleaning & Maintenance Services - Buildings & Grounds Department

WHEREAS, 1995 New York State Legislation, Senate Bill # 4428-b, allowed for changes in Section

39-b of the Judiciary Law and amends Sections 54-j and 94920 of the State Finance Law, affecting the Maintenance & Operating procedure for the New York State Unified Court System's 6th Judicial Court District as it relates to Cortland County, AND

WHEREAS, the New York State Unified Court System 6th Judicial District has presented an agreement to the County covering the period of April 1, 2018 through May 31, 2023, AND

WHEREAS, the New York State Unified Court System 6th Judicial District has submitted an annual contract renewal letter dated 9/21/21, which reflects a 2021-2022 Budget amount of \$308,193.00, which is budgeted under account #A162043.43021, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review of the County Attorney or designee, to execute the proposed renewal agreement presented by the New York State Unified Court System, Sixth Jurisdiction.

Referred from Highway Committee

AGENDA ITEM NO. 2 – Amend Fees for Landfill Closure Reserve - Highway Department - Division of Solid Waste

RESULT:	ADOPTED [15 TO 1]
MOVER:	Christopher Newell, Legislator
SECONDER:	Kevin Fitch, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Price, Wagner, Heider, Eccleston
NAYS:	Joseph Nauseef
EXCUSED:	Eugene Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO. 262-21

Amend Fees for Landfill Closure Reserve - Highway Department - Division of Solid Waste

WHEREAS the Legislature adopted Resolution No. 460-16 to adequately fund the Landfill Closure Reserve Account EL.386300.LDCL, AND

WHEREAS, the Legislature adopted Resolution No. 389-18, which amended the fees for the Landfill Closure Reserve Account, AND

WHEREAS, the Cortland County Highway Committee has recognized the need to increase the amounts that are deposited into the landfill closure reserve to more accurately reflect the future needs of the landfill, NOW THEREFORE BE IT

RESOLVED, that \$10.00 of the per ton tipping fee at the Cortland County Landfill be deposited into the Solid Waste Landfill Closure Reserve Account EL.386300.LDCL, effective January 1, 2022, AND BE IT FURTHER

RESOLVED that the funds collected from said tipping fees from users of the landfill be deposited in the previously established account by the Cortland County Treasurer in accordance with established County policy.

AGENDA ITEM NO. 3 – Amend Budget/Authorize Supplemental Agreement No. 1/Barton and Loguidice, D.P.C./McGraw Marathon Road Bridge (BIN 3312050) Replacement - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christopher Newell, Legislator
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO. 263-21

Amend Budget/Authorize Supplemental Agreement No. 1/Barton and Loguidice, D.P.C./McGraw Marathon Road Bridge (BIN 3312050) Replacement - Highway Department

WHEREAS, the Project for the McGraw Marathon Road Bridge (BIN 3312050) replacement project P.I.N. 375654 (the project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal Funds and 5% non-federal funds, AND

WHEREAS, the Highway Committee desires to authorize the implementation, and funding in the first instance 100% of the Federal funded eligible costs of a transportation Federal Aid project, and appropriate funds therefore, AND

WHEREAS, the Cortland County Legislature authorized said agreement with the NYSDOT by Resolution No. 8-19, AND

WHEREAS, the Highway Department solicited and received proposals from firms interested in providing design services for said project, AND

WHEREAS, the Highway Committee appointed a selection committee to review said proposals, and make a recommendation to the Highway Committee of a firm that would best provide professional engineering services, AND

WHEREAS, the Highway Committee recommended that Barton and Loguidice Engineers, D.P.C. of 443 Electronics Parkway Liverpool, NY 13088 provide professional engineering services to the Cortland County Highway Department, AND

WHEREAS, the Cortland County Legislature approved said agreement with Barton and Loguidice, D.P.C by Resolution No. 8-19, AND

WHEREAS, the Cortland County Legislature approved Supplemental Agreement No. 2 with the New York State Department of Transportation (NYSDOT) for the acquisition of right of way property by Resolution No. 224-21, AND

WHEREAS, during the course of the design phase of said project, it was determined that the bridge carrying McGraw Marathon Road was eligible for the National Register of Historic Places, which requires the preparation of a finding document, an alternative analysis and a memorandum of agreement to meet section 106 a 4 (f) requirements, AND

WHEREAS, the additional scope of work for the design phase of the said project needs to be changed to include the ROW incidentals and acquisition, AND

WHEREAS, contingent upon funding by the NYSDOT, the Cortland County Highway Committee wishes to further said project by authorizing Supplemental Agreement No. 1 with Barton and Loguidice, D.P.C. which adds \$55,000.00 to the design agreement and also includes \$170,000.00 for construction inspection, AND

WHEREAS, the construction inspection amount of \$170,000.00 is already included in the 2021 Capital Budget, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney, or designee, is hereby authorized to execute Supplemental Agreement No. 1 with Barton and Loguidice, D.P.C, for the continued design and construction inspection of the McGraw Marathon Road bridge replacement, AND BE IT FURTHER

RESOLVED, that the 2021 Capital Project Budget be amended as follows:

Increase:

Expense:

HH51225.54055.MMBR	Professional Services	\$55,000.00
A99095.59950.MMBR	Interfund Transfer Out	\$ 2,750.00

Revenue:

HH512243.44597.MMBR	Federal Revenue	\$52,250.00
HH99015.45031.MMBR	Local Share	\$ 2,750.00
A359900	Fund Balance	\$ 2,750.00

Referred from Health & Human Services Committee

AGENDA ITEM NO. 4 – Authorize Various 2022 Agreements - Area Agency on Aging

Ms. Bischoff MADE A MOTION TO AMEND the resolution to include "Cortland United Presbyterian Church", Mr. Fitch SECONDED THE MOTION, and after a voice-vote of members present, the AMENDMENT was APPROVED.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	George Wagner, Majority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 264-21

Authorize Various 2022 Agreements - Area Agency on Aging

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements through the end of 2022 for or with the following:

Aetna Better Health, Inc.
Access to Independence
Central New York Chapter Alzheimer's Association
Classen Home Health Association
Cortland County Department of Social Services
Cortland County Community Action Program Inc. (CAPCO)
Cortland Chenango Rural Services, Inc.
Cortland Transit
Cortland United Presbyterian Church
Center 4 Arts
Comfort Keepers

Cortland Housing Assistance Council, Inc.
Cortland Park Rehabilitation & Nursing Facility
Cortland Repertory Theatre
CNY Seniors (d/b/a Home Instead Senior Care)
Crescent Commons Master Tenant, LLC
Guthrie Cortland Nursing & Rehabilitation Facility
Critical Signal Technologies, Inc., GTL, Inc. (d/b/a Link to Life)
Crown Park Rehabilitation and Nursing
Elder Choice
Elizabeth Brewster House
Family Health Network
Fidelis Care
Homemakers of Western New York (d/b/a Caregivers Home Care)
Independent Living Systems (iCircle)
Integrity Home Care Services
J.M. Murray Center
KPH Healthcare Services/Kinney Drugs
Language Line
Language Services Associates
Liberty Resources, Inc.
Madison County Office for Aging
New York State Energy Research and Development Authority
New York State Office for the Aging
Philips Lifeline
Portzline Social Day Program
Resource Center For Independent Living
Rural Law Center of New York, Inc.
Scott United Methodist Church
Seniors at Home LLC (d/b/a Home Instead Senior Care)
SEPP Corporation
Seven Valley Health Coalition
Staffkings Healthcare Systems, Inc.
SUNY Cortland
Syracuse University
The Scott Club, Inc.
TLC Medical Transportation Services, Inc.
Visiting Nurse Service of New York Choice
VNA Home Care Options (Nascentia Health)
Town of Homer
Town of Preble
Town of Willet
Town of Truxton
Truxton United Methodist Church
Village of Marathon
Village of McGraw
Virgil United Methodist Church
Walden Place
Walgreens Co.
Walmart Stores, Inc.

AGENDA ITEM NO. 5 – Authorize Agreement Expanded In-Home Services for the Elderly (EISEP) - Area Agency on Aging

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 265-21

Authorize Agreement Expanded In-Home Services for the Elderly (EISEP) - Area Agency on Aging

WHEREAS, the Expanded In-Home Services for the Elderly (EISEP) and the National Family Caregiver Support (Title IIIIE) programs provide critical services to frail older adults, AND

WHEREAS, the Area Agency on Aging requires the services of outside service providers and private organizations to fulfill its charge, AND

WHEREAS, the Area Agency on Aging wishes to enter into a contract with Philips Lifeline medical alert services for the provision of Personal Emergency Response Systems (PERS), AND

WHEREAS, the total amount of all EISEP and Title IIIIE contracts shall not exceed the available funds allocated to each program:

Total Allocation for EISEP PERS units is \$13,000
Total Allocation for Title IIIIE PERS units is \$2,600

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute said agreement.

AGENDA ITEM NO. 6 – Amend 2021 Budget/Accept State Aid Funding 4Th Quarter - Mental Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 266-21

Amend 2021 Budget/Accept State Aid Funding 4Th Quarter - Mental Health Department

WHEREAS, the Cortland County Legislature and County Administrator approved Resolution No. 130-20 to contract with and accept funds from NYS Office of Mental Health and OASAS for various county community programs for the year 2021, AND

WHEREAS, Cortland County Mental Health Department has received confirmation from the NYS Office of Mental Health and OASAS that State Aid funding for some programs has been increased for the 4th Quarter of 2021, AND

WHEREAS, Guthrie Cortland Medical Center A43105.54815.4222 funding has been reduced by \$30 for budget year 2021, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement to accept the funds amendments as listed, AND BE IT FURTHER

RESOLVED, that the 2021 County Mental Health budget be amended as follows:

Increase Revenue:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
Catholic Charities of Cortland County	A43105.54815.4213	\$1,047,577.00	\$1,062,040.00	\$14,463.00
Contact Community Services	A43105.54815.4227	\$10,000.00	\$10,075.00	\$75.00
Family Counseling Services	A43105.54815.4208	\$936,425.00	\$943,449.00	\$7,024.00
Franziska Racker Center	A43105.54815.4219	\$40,053.00	\$40,353.00	\$300.00
JM Murray Center, Inc.	A43105.54815.4216	\$212,724.00	\$214,579.00	\$1,855.00
MHA of Cortland County	A43105.54815.4221	\$19,812.00	\$19,961.00	\$149.00
Seven Valleys Health Coalition	A43105.54815.427V	\$12,000.00	\$12,090.00	\$90.00
Cortland Enlarged City School District	A43105.54815.4211	\$97,265.00	\$97,994.00	\$729.00

Decrease Revenue:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
Guthrie Cortland Medical Center	A43105.54815.4222	\$28,261.00	\$28,231.00	\$(30.00)

Revenue Accounts:

OASAS	A431043.43492.4200	\$13,032.00
OMH	A431043.43490.4200	<u>\$11,623.00</u>
	TOTAL	\$24,655.00

AGENDA ITEM NO. 7 – Authorize Agreement Hearing Officer Services Environmental Health - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 267-21

Authorize Agreement Hearing Officer Services Environmental Health - Health Department

WHEREAS, the Division of Environmental Health requires a Hearing Officer to preside in cases for enforcement of the NYS Public Health Law, NYS Sanitary Code and the Cortland County Sanitary Code, AND

WHEREAS, Robert Spitzer, of 23 West Court Street, Cortland, New York, will provide the services as necessary to meet the needs at a fee of \$150 per hour, AND

WHEREAS, monies for the above services are budgeted in Professional Services expenditure account A40125.54815.EH, AND

WHEREAS, the term for this agreement shall be from January 1, 2022 to December 31, 2024, AND

WHEREAS, this agreement shall include a ninety-day extension clause allowing the agreement to be extended until March 31, 2025 if a successor agreement is not executed by January 1, 2025, AND

WHEREAS, this agreement shall waive the requirement for Worker's Compensation/Unemployment/Liability insurance coverage which names "Cortland County" as an additional insured, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, are hereby authorized to execute the agreement for the provision of said services.

AGENDA ITEM NO. 8 – Authorize Agreement with James McGuinness & Associates, Inc. for Software Used for Pre-K Services -Children with Special Needs Division - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 268-21

Authorize Agreement with James McGuinness & Associates, Inc. for Software Used for Pre-K Services -Children with Special Needs Division - Health Department

WHEREAS, the Cortland County Health Department's Children with Special Needs Division Pre-K program is required to enter student data to meet state regulations and to expedite billing and subsequent reimbursement from the State Education Department, AND

WHEREAS, Cortland County Health Department currently utilizes Pre-K software from James McGuinness & Associates, Inc. for this purpose, AND

WHEREAS, Cortland County Health Department desires to continue contracting with James McGuinness & Associates, Inc. for said software at a cost of \$792 per month, which includes 3 hours of support as well as electronic Medicaid claims submission, AND

WHEREAS, the agreement will be in effect from November 1, 2021 until October 31, 2023 with the right to renew by the parties for 2 year terms, up to 3 renewals total, AND

WHEREAS, funds have been budgeted for this expense in account number A40465.54015.PREK, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator upon review and approval by the County Attorney or designee, and subject to appropriation of funding by the Legislature, are hereby authorized to

enter into an agreement with James McGuinness & Associates, Inc., 1482 Erie Blvd., Schenectady, NY, 12305.

AGENDA ITEM NO. 9 – Authorize Amendment/Amend Budget/Accept Funds Health Research, Inc. COVID-19 ELC - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 269-21

Authorize Amendment/Amend Budget/Accept Funds Health Research, Inc. COVID-19 ELC - Health Department

WHEREAS, Resolution No. 284-20 gave the Cortland County Health Department permission to enter into a grant by Health Research, Inc. for funding for COVID-19 Epidemiology and Laboratory Capacity (ELC) Enhanced Detection, Contract #6411-01, CFDA #93.323, AND

WHEREAS, it is now desired to amend the provisions of the contract, AND

WHEREAS, funding for this grant will increase from \$251,799 to \$581,922 and the contract end date will move from 6/30/22 to 3/31/23, AND

WHEREAS, funds in the 2021 County Budget will need to be amended as follows:

Increase Revenue:	<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40115.44401.22ELC ELC Grant	\$74,288	\$330,123	\$404,411
Increase Expenditures:	<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40115.51005.22ELC Personal Services	\$44,899	\$201,660	\$246,559
A40115.58020.22ELC Retirement	\$7,274	\$28,232	\$35,506
A40115.58030.22ELC FICA	\$3,435	\$15,427	\$18,862
A40115.58040.22ELC Workers Comp	\$3,740	\$14,000	\$17,740
A40115.58060.22ELC Health Insurance	\$14,928	\$70,804	\$85,732
A40115.58062.22ELC Dental Insurance	\$10	\$0	\$10
A40115.58065.22ELC Vision Insurance	\$2	<u>\$0</u>	\$2
		\$330,123	

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of the funding by the Legislature, is hereby authorized and directed to sign an agreement with New York State Department of Health to accept these funds, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 10 – Authorize Contracts for Services - Children with Special Needs Program - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 270-21

Authorize Contracts for Services - Children with Special Needs Program - Health Department

WHEREAS, the Cortland County Health Department's Children with Special Needs Division Pre-K program is required to pay for services as approved in an Individual Education Plan (IEP), requiring contracts with providers, AND

WHEREAS, such services include but are not limited to special instruction, speech pathology, physical therapy, occupational therapy, social service work, nutrition, audiology, transportation, aide and day care services, AND

WHEREAS, the Cortland County Health Department would like to contract with Gorge Falls Therapy to provide educational evaluations and services at the State-approved rates that are set by the State Education Department, AND

WHEREAS, Cortland County is authorized to contract with other qualified service providers as needed, AND

WHEREAS, monies for above services are budgeted in expenditure account A40465.54445.PreK - Tuition, AND

WHEREAS, this contract shall be for the term November 1, 2021 through June 30, 2022 with a ninety day extension clause allowing the respective agreement to be extended until September 30, 2022 if a successor agreement is not executed by July 1, 2022, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator and the Public Health Director or designee, upon review and approval by the County Attorney or designee, are authorized to execute an agreement for the provision of said services with Gorge Falls Therapy.

AGENDA ITEM NO. 11 – Authorize 2022 Foster Care and Detention Agreements - Department of Social Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 271-21

Authorize 2022 Foster Care and Detention Agreements - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase foster care, detention and adoption services for specialized care and placement of children, AND

WHEREAS, the payment rates for such services are established by New York State at Maximum State Aid Rates, AND

WHEREAS, the funds are expended once services are required and provided, AND

WHEREAS, payments for such services are made from one of the following accounts; A60105.56109, A60105.56119, or A60105.56123, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2022 for foster care, detention and adoption services with licensed agencies and/or foster care parents licensed or otherwise authorized by the New York State Office of Children and Family Services, AND BE IT FURTHER

RESOLVED, that said agreements shall be subject to appropriation of funding by the Legislature.

AGENDA ITEM NO. 12 – Authorize Agreements 2022 Day Care Services - Department of Social Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 272-21

Authorize Agreements 2022 Day Care Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase day care services from day care centers to provide care for children eligible for the Low-Income Day Care and Temporary Assistance Day Care programs, AND

WHEREAS, the payment rates for such services are established by New York State at Child Care Market Rates, AND

WHEREAS funds are expended once services are authorized, required, and provided, AND

WHEREAS, payments for day care services are made from one of the following accounts; A60105.56055, A60105.56070, or A60105.56119, NOW THEREFORE BE IT

RESOLVED, that the County Administrator be and hereby is authorized and directed to execute contractual agreements in 2022 for Day Care Services with agencies/providers pursuant to criteria established by the New York State Office of Children and Family Services, AND BE IT FURTHER

RESOLVED, that said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

AGENDA ITEM NO. 13 – Authorize Agreements 2022 Work Experience Work Sites - Department of Social Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 273-21

Authorize Agreements 2022 Work Experience Work Sites - Department of Social Services

WHEREAS, the Cortland County Department of Social Services is required to provide Work Experience activities as part of an Employment Plan required by the New York State Office of Temporary and Disability, AND

WHEREAS, there are no funds paid for such services, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements from 12/31/21 through 12/31/22 for work experience site placements with the following:

Cortland County Buildings and Grounds
Cortland County Agency on Aging
Cortland County Clerk
Cortland County Employment and Training
Cortland County Grants Administration
Cortland County Health Department
Cortland County Highway Department
Cortland County Legislature
Cortland County Mental Health Clinic
Cortland County Personnel Department

AGENDA ITEM NO. 14 – Authorize Various 2022 Agreements - Department of Social Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF BISCHOFF

RESOLUTION NO. 274-21

Authorize Various 2022 Agreements - Department of Social Services

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2022, AND

WHEREAS, such contracts, costs, terms, functional areas and associated account numbers are listed in the attached chart, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute agreements between 12/31/21 and 12/31/22 for or with the following:

Access to Independence, Inc.
 Catholic Charities
 Cayuga Addictions Recovery Services
 Cayuga Centers
 Child Development Council
 Community Action Program (CAPCO)
 Cortland County Area Agency on Aging
 Cortland County Central Services
 Cortland County District Attorney's Office
 Cortland County Employment and Training
 Cortland County Mental Health Department
 Cortland County Probation Department
 Cortland County Sheriff's Department
 Cortland County Veteran's Services Office
 Elmcrest Children's Services
 Family Counseling Services
 Hillside Children's Center
 Jennifer Genovese, ACSW, LCSW
 J.M. Murray Center
 LabCorp
 Language Line
 L. Woerner, Inc d/b/a Home Care of Rochester
 Lifeline Systems, Inc.
 Salvation Army
 Staffing Healthcare Systems, Inc.
 Upstate Services Group
 YWCA

Referred from Agriculture/Planning/Environment Committee

AGENDA ITEM NO. 15 – Establish Little York Lake Special Taxing District

RESULT: PULLED

Next: 11/18/2021 6:00 PM

ON MOTION OF FITCH

RESOLUTION NO.

Establish Little York Lake Special Taxing District

WHEREAS, the Little York Lake Preservation Society, Inc. recommends the creation of a Special Taxing District for the properties surrounding Little York Lake, AND

WHEREAS, the name of this district would be the “Little York Lake Protection and Rehabilitation District”, hereinafter referred to as “District”, AND

WHEREAS, the Cortland County Soil and Water Conservation District will be the administrative agent for the District at no cost except for the reimbursement for direct costs from the Little York Lake Preservation Society, Inc., AND

WHEREAS, after receiving the maps, plans, reports and recommendations from the Little York Lake Preservation Society, Inc., it is the recommendation of the Agricultural, Planning and Environmental Committee to create this District, AND

WHEREAS, the District will include the tax map parcels highlighted on the attached map, AND

WHEREAS, a public hearing was held on October 26, 2021 at 60 Central Avenue, Room 308, Cortland, New York 13045 for any and all persons wishing to speak regarding the creation of this District pursuant to County Law § 254, NOW THEREFORE BE IT

RESOVLED, that the Special Taxing District known as the “Little York Lake Protection and Rehabilitation District” be and hereby is created as of January 1, 2023, AND BE IT FURTHER

RESOLVED, that Cortland County Real Property Tax Services and the County Treasurer be and hereby are authorized to implement and collect this special tax.

AGENDA ITEM NO. 16 – Rescind Resolution No. 161-21/Authorize Agreement Bus Shelter - Cortland County Planning Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Fitch, Legislator
SECONDER:	Mitchel Eccleston, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF FITCH

RESOLUTION NO. 275-21

Rescind Resolution No. 161-21/Authorize Agreement Bus Shelter - Cortland County Planning Department

WHEREAS, the Village of Homer is requesting a bus shelter to be installed at the Homer Recreation Building located at 53 Main Street, Homer, New York, AND

WHEREAS, monies awarded from the Federal 5311 Capital Grant will be used for the purchase of the bus shelter and are in the 2021 budget line A56305.52015, AND

WHEREAS, Resolution No. 161-21 approved a contract with Brasco International, Inc. for the purchase of the bus shelter, AND

WHEREAS, there are legal issues with the original contract with Brasco International, Inc., which required the County to obtain new quotes for the bus shelter, AND

WHEREAS, the Cortland County Planning Department has solicited and received three written quotes as follows:

Company	Address	Quote
Handi Hut	3 Grunwald St. Clifton, NJ 07013	\$11,880
Brasco International, Inc.	32400 Industrial Drive Madison Heights, MI 48071	\$13,450
Columbia Equipment Company	72 Albany Avenue Freeport, NY 11520	\$15,739

, AND

WHEREAS, the lowest overall responsible quote for a bus shelter was from Handi-Hut, 3 Grunwald St., Clifton, NJ 07013, AND

WHEREAS, Cortland County will be reimbursed up to \$9,999 for the purchase of this bus

shelter, AND

WHEREAS, the Village of Homer will obtain their own contract with Handi-Hut and be responsible for any additional costs above \$9,999, AND

WHEREAS, the Village of Homer has agreed to assume responsibility for the maintenance and liability of the bus shelter, including the clearing of snow, providing clear walkways for passengers and keeping it free of trash and graffiti, NOW THEREFORE BE IT

RESOLVED, that Resolution No. 161-21 be and hereby is rescinded, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign an agreement with Handi-Hut, 3 Grunwald St, Clifton, NJ 07013 for a bus shelter in the amount of \$9,999 to be delivered to the Village of Homer.

Referred from Judiciary & Public Safety Committee

AGENDA ITEM NO. 17 – A Local Law Implementing a Demonstration Program Imposing Owner Liability for Failure of an Operator to Stop for a School Bus Displaying a Red Visual Signal and Stop-Arm

A roll call vote was taken as follows:

	Votes	AYE	NAY	Total
Bentley (LD1)	2744	1		2744
Bischoff (LD3)	2743	1		2743
Eccleston (LD17)	3379	1		3379
Fitch (LD8)	2990		1	0
Harbin (LD2)	2747	1		2747
Heider (16)	3192		1	0
Homer (LD7)	2743		1	0
Jones (LD9)	2989		1	0
Nauseef (LD12)	2819		1	0
Newell (LD11)	2837		1	0
Preston (LD10)	2995		1	0
Price (LD14)	3344	1		3344
Stock (LD6)	2740		1	0
VanDee (LD4)	2743	1		2743
Wagner (LD 15)	2734		1	0
Waldbauer (LD13)	2853		1	0
Wilson (LD5)	2744	1		2744
Total	49336			20444

Majority 24669
2/3rd 32892

RESULT:	FAILED [7 TO 9]
MOVER:	Sandra Price, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Price, Eccleston
NAYS:	Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Wagner, Heider
EXCUSED:	Eugene Waldbauer

A Local Law Implementing a Demonstration Program Imposing Owner Liability for Failure of an Operator to Stop for a School Bus Displaying a Red Visual Signal and Stop-Arm

BE IT ENACTED BY THE BOARD OF COUNTY LEGISLATORS OF THE COUNTY OF CORTLAND, STATE OF NEW YORK, AS FOLLOWS:

SECTION 1. PURPOSE AND INTENT.

The Cortland County Legislature hereby finds and determines that New York State has authorized counties to implement a demonstration program or monitoring program which will allow Cortland County to install cameras on the exterior of school buses in participating school districts, and impose monetary liability on vehicles that fail to stop behind or in front of a school bus while the school bus stop signs are extended, including traffic traveling in both directions on divided highways.

The Cortland County Legislature also finds and determines that cars that fail to stop when a school bus operator engages the bus stop signs pose a threat to the safety of the children entering and exiting the bus.

The Cortland County Legislature further finds and determines that it is difficult to ticket drivers who disregard school bus stop signs without video evidence of the violation, as there are usually no members of law enforcement witnessing the violation.

The Cortland County Legislature determines that this school bus photo violation monitoring program will not only help to keep children safe when entering and exiting the school bus, but will also act as a deterrent to those who debate passing a school bus while the stop signs are engaged.

Therefore, the purpose of this law is to implement a demonstration program to impose monetary liability on the owner of a vehicle for failure of the operator to stop when a school bus has its stop signs extended in Cortland County through the installation and monitoring of external school bus cameras.

SECTION 2. DEFINITIONS.

For the purposes of this Local Law, the following terms shall have the following meanings:

- A. "County" shall mean the County of Cortland.
- B. "Manual on Uniform Traffic Control Devices" or "MUTCD" shall mean the manual and specifications for a uniform system of traffic control devices maintained by the Commissioner of the Department of Transportation pursuant to Section 1680 of the New York Vehicle Traffic Law.
- C. "Owner" shall have the meaning provided in Section 239 of the New York Vehicle and Traffic Law.
- D. "School Bus Photo Violation Monitoring System" shall mean a device that is capable of operating independently of an enforcement officer which is installed to work in conjunction with a school bus stop-arm and which automatically produces two or more photographs, two or more microphotographs, a videotape or other recorded images of a vehicle at the time it is used or operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.

SECTION 3. PROGRAM ESTABLISHED.

- A. There is hereby established, pursuant to Section 1174-a of the New York State Vehicle and

Traffic Law, a demonstration program imposing monetary liability on Owners of vehicles for failure of the operators thereof to comply with Section 1174 of the New York State Vehicle and Traffic Law when meeting a school bus marked and equipped as provided in subdivisions 20 and 21-c of Section 375 of the New York State Vehicle and Traffic Law in Cortland County.

- B. Under such demonstration program the County is hereby authorized to install and operate School Bus Photo Violation Monitoring Systems which may be stationary or mobile, and which may be installed, pursuant to an agreement with a school district within the County on school buses owned and/or operated by such school district. Provided, however, that:
 - I. No stationary School Bus Photo Violation Monitoring System shall be installed or operated by the County, except on roadways under the jurisdiction of the County; and
 - II. No mobile School Bus Photo Violation Monitoring System shall be installed or operated on any such school buses unless the County and such school district enter into an agreement for such installation and operation.
- C. To carry out the demonstration program, the County, acting by and through the County Administrator, is authorized to enter into agreements with school districts for the installation, maintenance and use of School Bus Photo Violation Monitoring Systems, for the proper handling and custody of photographs, microphotographs, videotapes, other recorded images and data produced by such systems, and for the forwarding of such photographs, microphotographs, videotapes, other recorded images and data to the County, subject to the provisions of this section and Section 1174-a of the New York Vehicle and Traffic Law and approval of the Board of County Legislators.
- D. Nothing in this Local Law shall be construed to prevent the County or school district at any time from withdrawing from or terminating an agreement for the installation, maintenance and use of School Bus Photo Violation Monitoring Systems, provided however, that the County or the school district shall provide no less than thirty days' required notice to the other for such withdrawal, if any, prior to such withdrawal.
- E. Cost of Program and Reports Relating Thereto.
 - I. The total cost to the school district of the installation, maintenance and use of School Bus Photo Violation Monitoring Systems pursuant to an agreement authorized by this Local Law shall be borne entirely by the County.
 - II. Any participating school district, acting by and through the Superintendent of Schools of such district, or his or her designee shall provide any report required of the district, pursuant to Section 1174-a of the Vehicle and Traffic Law, to the State or any official thereof.
 - III. To the extent that the County shall be required to issue any report to the State or any official thereof as a result of the adoption of this Local Law and/or Section 1174-a of the Vehicle and Traffic Law, the Cortland County Sheriff's Office shall cause the same to be prepared pursuant to this Local or applicable State law.
- (a) Pursuant to Section 1174-a (a)(3)(i) of the Vehicle and Traffic Law, any school district participating in the demonstration program shall be prohibited from accessing any photographs, microphotographs, videotapes, other recorded images and data from School Bus Photo Violation Monitoring Systems but shall provide, pursuant to the agreement with the County, as provided in this Local Law, for the proper handling and custody of such photographs, microphotographs, videotapes, other recorded images and data produced by such systems, and for the forwarding of such photographs, microphotographs, videotapes, other recorded images and data to the County

for the purpose of determining whether a motor vehicle was operated in violation of subdivision of Section 1174 of the New York Vehicle and Traffic Law and imposing monetary liability on the Owner of such motor vehicle therefor.

- (b) The agreements between the County and the school district shall provide that photographs, microphotographs, videotapes other recorded images and data produced by School Bus Photo Violation Monitoring Systems shall be destroyed (i) ninety days after the date of the alleged imposition of liability if a notice of liability is not issued for such alleged imposition of liability pursuant to this Local Law; or (ii) upon final disposition of a notice of liability issued pursuant to this Local Law.
- F. The County shall adopt and enforce measures to protect the privacy of drivers, passengers, pedestrians and cyclists whose identity and identifying information may be captured by a school bus photo monitoring device. Such measures shall include:
 - I. Utilization of necessary technologies to ensure, to the extent practicable, that photographs produced by such School Bus Photo Violation Monitoring Systems shall not include images that identify the driver, the passengers, the contents of the vehicle, pedestrians and cyclists, provided, however, that no notice of liability issued pursuant to this section shall be dismissed solely because a photograph or photographs allow for the identification of the contents of a vehicle, provided that the County has made a reasonable effort to comply with the provisions of this paragraph; and
 - II. A prohibition of the use or dissemination of vehicles' license plate information and other information and images captured by School Bus Photo Violation Monitoring Systems except: (a) as required to establish liability under this section or collect payment of penalties; (b) as required by court order; or (c) as otherwise required by law; and
 - III. Oversight procedures to ensure compliance with the privacy protection measures required herein.
- G. The County, acting by and through the Commissioner of the Department of Public Works (DPW) shall also undertake the installation of signage in conformance with standards established in the MUTCD. Such signage shall be installed at each roadway entrance of the jurisdictional boundaries of the County giving notice that School Bus Photo Violation Monitoring Systems are used to enforce restrictions on vehicles violating Section 1174 of the New York Vehicle and Traffic Law. For the purposes of this paragraph, the term "roadway" shall not include state expressway routes or state interstate routes but shall include controlled-access highway exit ramps that enter the boundaries of the County.

SECTION 4. PENALTIES.

An Owner liable for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law pursuant to this Local Law shall be liable for monetary penalties in accordance with the following schedule of fines and penalties:

- A. Two hundred fifty dollars (\$250.00) for a first violation;
- B. Two hundred seventy-five dollars (\$275.00) for a second violation committed within eighteen (18) months of the first violation;
- C. Three hundred dollars (\$300.00) for a third violation or subsequent violation all of which were committed within eighteen (18) months from the first violation; and

- D. An additional penalty of twenty-five dollars (\$25.00) for each violation for the failure to respond to a notice of liability within the prescribed time period.

SECTION 5. NOTICE OF LIABILITY.

- A. A notice of liability shall be sent as provided by New York State Law by first class mail to each person alleged to be liable as an Owner for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law. Personal delivery on the Owner shall not be required. A manual or automatic record of mailing prepared in the ordinary course of business shall be prima facie evidence of the facts contained therein. To the extent that New York State Law does not preclude the County from causing such mailing to be made, the County shall undertake or cause to be undertaken such mailing.
- B. A notice of liability shall contain the name and address of the person alleged to be liable as an Owner for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law, the registration number of the vehicle involved in such violation, the location where such violation took place, the date and time of such violation and the identification number of the camera which recorded the violation or other document locator number.
- C. A notice of liability shall contain information advising the person charged of the manner and the time in which he or she may contest the liability alleged in the notice. Such notice of liability shall also contain a warning to advise the persons charged that failure to contest in the manner and time provided shall be deemed an admission of liability and that a default judgment may be entered thereon.
- D. The notice of liability may contain such other information as the entity causing such notice of liability to be mailed deems appropriate to communicate the law, the adjudicatory process if the addressee of the notice wishes to contest the notice of liability.

SECTION 6. OWNER LIABILITY.

- A. The Owner of a vehicle shall be liable for a penalty imposed pursuant to this Local Law if such vehicle was used or operated with the permission of the Owner, express or implied, in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law and such violation is evidenced by information obtained from a School Bus Photo Violation Monitoring System; provided however that no Owner of a vehicle shall be liable for a penalty imposed pursuant to this Local Law where the operator of such vehicle has been convicted of the underlying violation of subdivision (a) of Section 1174 of the New York State Vehicle and Traffic Law. For purpose of this Section and this Local Law, there shall be a presumption that such vehicle was used and operated with the consent of the Owner at the time it was used and operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.
- B. If the Owner receives a notice of liability pursuant to this Local Law for any time period during which the vehicle was reported to the police as having been stolen, it shall be a valid defense to an allegation of liability for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law pursuant to this Local Law that the vehicle had been reported to the police as stolen prior to the time the violation occurred and had not been recovered by such time. For purposes of asserting the defense provided by this subdivision, it shall be sufficient that a certified copy of the police report on the stolen vehicle be sent or delivered to a court of competent jurisdiction or parking violations bureau having jurisdiction where any contested notice of liability would otherwise be determined.
- C. An Owner who is a lessor of a vehicle to which a notice of liability was issued pursuant to

this Local Law shall not be liable for the violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law, provided that he or she complies with the provisions of Section 1174-a of the New York Vehicle and Traffic Law and otherwise sends to the Court of competent jurisdiction or other adjudicatory bureau or agency of competent jurisdiction, a copy of the rental, lease or other such contract document covering such vehicle on the date of the violation, with the name and address of the lessee clearly legible, within thirty-seven (37) days after receiving notice from the agency or entity which caused such notice of liability to be issued, together with the information contained in the original notice of liability. Failure to send such information within thirty seven (37) day time period shall render the Owner liable for the penalty prescribed by this Local Law. Where the lessor complies with the provisions of this paragraph, the lessee of such vehicle for purposes of this Section, shall be deemed to be the Owner of such vehicle on the date of such violation for the purposes of this Section, shall be subject to liability for the violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law pursuant to this Local Law and shall be sent a notice of liability pursuant to Section 4 of this Local Law.

- D. A certificate, sworn to or affirmed by a technician employed by the County, or a facsimile thereof, upon inspection of photographs, microphotographs, videotapes, other recorded images produced by a School Bus Photo Violation Monitoring System, shall be prima facie evidence of the facts contained therein. Any photographs, microphotographs, videotapes, or other recorded images evidencing such a violation shall be available for inspection in any proceeding to adjudicate the liability for such violation.
- E. It shall be a defense to any prosecution for or allegation of a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law pursuant to this Local Law that such school bus stop-arms were malfunctioning at the time of the alleged violation.
- F. An imposition of liability under this Local Law shall not be deemed a conviction and shall not be made part of the operating record of the person upon whom such liability is imposed nor shall it be used for insurance purposes in the provision of motor vehicle insurance coverage.
- G. All fines and penalties collected pursuant to this law shall be deposited with the County Treasurer.
- H. For the purpose of informing and educating Owners for motor vehicles in this County during the first thirty-day (30) period in which a School Bus Photo Violation Monitoring System is in operation pursuant to the provisions of this Local Law, all Owners of motor vehicles who would otherwise be held liable for failure of operators thereof to comply with Section 1174 of the New York Vehicle and Traffic Law when meeting a school bus marked and equipped as provided in subdivisions 20-21-c of Section 375 of such Law, shall be issued a written warning in lieu of a notice of liability.

SECTION 7. ADJUDICATION OF LIABILITY.

Liability pursuant to the demonstration program established hereunder shall be imposed upon Owners by the Court of competent jurisdiction in Cortland County or in another other manner pursuant to the New York State General Municipal or Vehicle and Traffic Law(s).

SECTION 8. ACTION FOR INDEMNIFICATION.

If the Owner held liable for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law pursuant to this Local Law was not the operator of the vehicle at the time of the violation, the Owner may maintain an action for indemnification against the operator.

SECTION 9. REPORTING REQUIREMENTS.

- A. The County, acting by and through the Cortland County Sheriff's Office, shall develop and cause to be submitted an annual report on the results of the use of a School Bus Photo Violation Monitoring System to the Governor, the president of the Senate and the speaker of the Assembly on or before June 1 of each year in which the demonstration program is operable. Such report shall include any information required by Section 1174- a (m) of the New York Vehicle and Traffic Law to be included as a result of the enactment of this Local Law.
- B. Pursuant to the requirements of Section 1174-a of the New York State Vehicle and Traffic Law, courts, bureaus, and agencies conducting adjudications as a result of this Local Law shall report at least annually to the County on the quality of the adjudication process and its results including the total number of hearings scheduled, re-scheduled, and held; the total number of persons scheduled for such hearings; the total number of cases where fines were paid on or before the hearing date; and the total number of default judgments entered.
- C. The County, acting by and through the Cortland County Sheriff's Office, shall annually provide a copy of the annual report submitted pursuant to subsections A and B of this Section, to each Local Law enforcement agency having jurisdiction to enforce violations of the vehicle and traffic law or any ordinance, rule or regulation relating to traffic adopted pursuant to such law on roadways within the County.

SECTION 10. APPLICABILITY.

This Local Law shall apply to all actions in school districts that have agreements with the County for any school year commencing on or after September 1st, 2021.

SECTION 11. SEVERABILITY.

If any clause, sentence, paragraph, subdivision, section, or part of this Local Law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this Local Law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 12. EFFECTIVE DATE

This Local Law shall take effect on November 1, 2021.

AGENDA ITEM NO. 18 – Amend 2021 Budget/Authorize Agreement/Accept 2021 Statewide Interoperable Communications Grant - Department of Emergency Response and Communications

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF PRICE

RESOLUTION NO. 276-21

Amend 2021 Budget/Authorize Agreement/Accept 2021 Statewide Interoperable Communications Grant - Department of Emergency Response and Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a Statewide Interoperable Communications Grant (SICG) in the amount of \$786,420, resulting in no new county costs, in support of interoperable communications, AND

WHEREAS, the fiscal period for this grant is January 1, 2021 to December 31, 2022, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A302043.43306.22IC DHSES Grant	\$0	\$786,420	\$786,420
INCREASE EXPENDITURE BUDGET:			
A30205.54048.22IC Program Specific materials	\$0	\$786,420	\$786,420

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$786,420, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 19 – Abolish/Create Community Services Coordinator/Alternatives to Incarceration Officer - Probation Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Kevin Fitch, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF PRICE

RESOLUTION NO. 277-21

Abolish/Create Community Services Coordinator/Alternatives to Incarceration Officer - Probation Department

WHEREAS, the needs of the office will be better served by abolishing one (1) full-time Community Services Coordinator position and creating one (1) full-time Alternatives to Incarceration Officer in the Probation Department, AND

WHEREAS, the Judiciary & Public Safety Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Community Services Coordinator (Grade 12, \$18.4991-23.1828/hour, CSEA, competitive class, full-time 40 hours/week with benefits) be and hereby is abolished effective November 8, 2021 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of Alternatives to Incarceration Officer (Grade 16, \$21.1408-

26.4932/hour, CSEA, competitive class, full-time 40 hours/week with benefits) be created with permission to fill effective October 27, 2021 at 12:01 am.

AGENDA ITEM NO. 20 – Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services - Child Advocacy Center

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF PRICE

RESOLUTION NO. 278-21

Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services - Child Advocacy Center

WHEREAS, the Cortland County Child Advocacy Center believes there is a therapeutic value to providing clients with access to a trained canine to be utilized for comfort services, AND

WHEREAS, Josie's Journey, Inc. has agreed to contract with Cortland County to provide such services at a cost of \$50 per hour, AND

WHEREAS, the Judiciary and Public Safety Committee supports a contract with Josie's Journey, Inc. on a per diem basis, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with Josie's Journey Inc. for canine comfort services for the term October 1, 2021 - September 30, 2022.

Referred from Government Operations Committee

AGENDA ITEM NO. 21 – Adopt Cortland County Employee Social Media Policy

RESULT:	PULLED
Next: 11/18/2021 6:00 PM	

ON MOTION OF WILSON

RESOLUTION NO.

Adopt Cortland County Employee Social Media Policy

WHEREAS, the Cortland County Legislature is the governing body in and for the County of Cortland, AND

WHEREAS, the County Legislature wishes to adopt a policy to provide guidance for employee use of social media, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby adopts, as attached, the Cortland County Employee Social Media Policy and that such policy shall take effect upon passage of this resolution and shall remain in effect until such time as it is amended or rescinded.

AGENDA ITEM NO. 22 – Authorize Agreement Burke Group for CSEA Employees Salary Review and Analysis - Cortland County Legislature

RESULT:	ADOPTED [10 TO 6]
MOVER:	Susan Wilson, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Homer, Newell, Price, Heider, Eccleston
NAYS:	Stock, Fitch, Jones, Fairchild-Preston, Nauseef, Wagner
EXCUSED:	Eugene Waldbauer

ON MOTION OF WILSON

RESOLUTION NO. 279-21

Authorize Agreement Burke Group for CSEA Employees Salary Review and Analysis - Cortland County Legislature

WHEREAS, the Cortland County Legislature wishes to review the salaries of the County's CSEA Employees, AND

WHEREAS, the Cortland County Legislature's Government Operations Committee has determined that there is a need for expertise to evaluate said salaries, AND

WHEREAS, the Cortland County Legislature is desirous of entering into an agreement with the Burke Group to provide contractual services to the County to perform the above referenced analysis of the salaries of the County's CSEA Employees, AND

WHEREAS, the funding for this agreement is available in account number A10105.54055, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement with the Burke Group to provide the above referenced services for an amount not to exceed \$20,000.

AGENDA ITEM NO. 23 – Increase Wage for New York State Nurse's Association and CSEA Employees - Personnel Department

A roll call vote was taken as follows:

	Votes	AYE	NAY	Total
Bentley (LD1)	2744	1		2744
Bischoff (LD3)	2743	1		2743
Eccleston (LD17)	3379	1		3379
Fitch (LD8)	2990		1	0
Harbin (LD2)	2747	1		2747
Heider (16)	3192	1		3192
Homer (LD7)	2743	1		2743
Jones (LD9)	2989		1	0
Nauseef (LD12)	2819		1	0
Newell (LD11)	2837	1		2837
Preston (LD10)	2995		1	0
Price (LD14)	3344	1		3344
Stock (LD6)	2740	1		2740
VanDee (LD4)	2743	1		2743
Wagner (LD 15)	2734		1	0
Waldbauer (LD13)	2853		1	0
Wilson (LD5)	2744	1		2744

Total 49336 31956

Majority 24669
2/3rd 32892

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Wilson, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF WILSON

RESOLUTION NO. 280-21

Increase Wage for New York State Nurse's Association and CSEA Employees - Personnel Department

WHEREAS, the Personnel/Civil Service Office and County Administrator has reviewed the salary grade for many positions in the New York State Nurse's Association (NYSNA) and the CSEA Local 812, Unit 6550 labor contract, AND

WHEREAS, upon execution of a Memorandum of Agreement with the CSEA Local 812, Unit 6550, AND

WHEREAS, Resolution No. 241-21 reallocated various positions in the Cortland County Highway Department, AND

WHEREAS, the County Administrator and Personnel Officer recommend a 4% wage increase for the positions in the NYSNA and CSEA Local 812, Unit 6550 labor contract, not including those positions reallocated by Resolution No. 241-21, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and directs a 4% wage increase for the positions in the NYSNA and CSEA Local 812, Unit 6550 labor contract, not including those positions reallocated by Resolution No. 241-21, effective November 1, 2021.

AGENDA ITEM NO. 24 – Amend Management/Management Confidential Compensation Policy Grade and Step Schedule for 2021 – Personnel Department

Mr. Harbin MADE A MOTION TO AMEND the resolution to change the resolution to a 4% wage increase, Mr. VanDee SECONDED THE MOTION, and after the FAILED CALLING OF THE QUESTIONS and the following roll call vote, the MOTION FAILED.

	Votes	AYE	NAY	Total
Bentley (LD1)	2744	1		2744
Bischoff (LD3)	2743	1		2743
Eccleston (LD17)	3379		1	0
Fitch (LD8)	2990		1	0
Harbin (LD2)	2747	1		2747
Homer (LD7)	2743	1		2743
Jones (LD9)	2989		1	0
Nauseef (LD12)	2819		1	0
Newell (LD11)	2837		1	0
Preston (LD10)	2995		1	0
Price (LD14)	3344	1		3344
Stock (LD6)	2740		1	0
VanDee (LD4)	2743	1		2743
Wagner (LD 15)	2734		1	0

Waldbauer (LD13)	2853	1	0
Wilson (LD5)	2744	1	2744
Heider (16)	3192	1	0
Total	49336		19808
	Majority	24669	
	2/3rd	32892	

Ms. Homer MADE A MOTION TOP CALL THE QUESTION ON ALL PREVIOUS QUESTIONS, Mr. Fitch SECONDED THE MOTION, and after the following roll call vote, MOTION FAILED:

	Votes	AYE	NAY	Total
Bentley (LD1)	2744	1		2744
Bischoff (LD3)	2743	1		2743
Eccleston (LD17)	3379		1	0
Fitch (LD8)	2990	1		2990
Harbin (LD2)	2747		1	0
Homer (LD7)	2743	1		2743
Jones (LD9)	2989		1	0
Nauseef (LD12)	2819		1	0
Newell (LD11)	2837		1	0
Preston (LD10)	2995		1	0
Price (LD14)	3344		1	0
Stock (LD6)	2740		1	0
VanDee (LD4)	2743		1	0
Wagner (LD 15)	2734		1	0
Waldbauer (LD13)	2853		1	0
Wilson (LD5)	2744		1	0
Heider (16)	3192		1	0
Total	49336			11220
	Majority	24669		
	2/3rd	32892		

A roll call vote was taken as follows on Agenda Item No. 24:

	Votes	AYE	NAY	Total
Bentley (LD1)	2744	1		2744
Bischoff (LD3)	2743	1		2743
Eccleston (LD17)	3379	1		3379
Fitch (LD8)	2990		1	0
Harbin (LD2)	2747	1		2747
Heider (16)	3192	1		3192
Homer (LD7)	2743	1		2743
Jones (LD9)	2989		1	0
Nauseef (LD12)	2819		1	0
Newell (LD11)	2837	1		2837
Preston (LD10)	2995		1	0
Price (LD14)	3344	1		3344
Stock (LD6)	2740	1		2740
VanDee (LD4)	2743	1		2743
Wagner (LD 15)	2734		1	0
Waldbauer (LD13)	2853		1	0
Wilson (LD5)	2744	1		2744
Total	49336			31956
	Majority	24669		

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Wilson, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF WILSON**RESOLUTION NO. 281-21**

**Amend Management/Management Confidential Compensation Policy Grade and Step Schedule for
2021 – Personnel Department**

WHEREAS, the Cortland County Legislature adopted a local law on November 14, 2011 entitled “A Local Law to Adopt the County of Cortland Employment Policy Manual for Department Heads, Management Employees, Management/Confidential Employees and a Grade and Step plan for employees falling under the plan”, AND

WHEREAS, the County Administrator and Personnel Officer recommend a 2% wage increase for Department Heads, Management Employees and Management/Confidential Employees, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and directs a 2% wage increase for those employees who in the “County of Cortland Employment Policy Manual for Department Heads, Management Employees, Management/Confidential Employees and a Grade and Step plan for employees falling under the plan” effective November 19, 2021 in accordance with the following schedule.

	2021 GRADE AND STEP FOR MANAGEMENT CONFIDENTIAL					
	BASED ON A 2% INCREASE					
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1	\$ 87,233	\$ 90,723	\$ 94,350	\$ 98,124	\$ 102,048	\$ 106,131
2	\$ 81,145	\$ 84,393	\$ 87,768	\$ 90,977	\$ 94,928	\$ 98,726
3	\$ 75,486	\$ 78,504	\$ 81,644	\$ 84,911	\$ 88,306	\$ 91,838
4	\$ 70,219	\$ 73,027	\$ 75,949	\$ 78,986	\$ 82,146	\$ 85,430
5	\$ 65,320	\$ 67,933	\$ 70,649	\$ 73,475	\$ 76,414	\$ 79,471
6	\$ 60,762	\$ 63,192	\$ 65,720	\$ 68,349	\$ 71,083	\$ 73,927
7	\$ 56,522	\$ 58,785	\$ 61,135	\$ 63,581	\$ 66,124	\$ 68,769
8	\$ 52,578	\$ 54,684	\$ 56,873	\$ 59,145	\$ 61,510	\$ 63,972
9	\$ 48,912	\$ 50,868	\$ 52,903	\$ 55,018	\$ 57,218	\$ 59,508
10	\$ 45,499	\$ 47,319	\$ 49,213	\$ 51,179	\$ 53,228	\$ 55,357
11	\$ 42,324	\$ 44,017	\$ 45,778	\$ 47,609	\$ 49,514	\$ 51,493
Management Confidential						
5	22.2941	23.1859	24.1134	25.0778	26.0809	27.1243
4	20.6081	21.4323	22.2896	23.1813	24.1084	25.0729
3	19.8153	20.6081	21.4323	22.2896	23.1813	24.1084
2	19.0533	19.8153	20.6081	21.4323	22.2896	23.1813
1	18.3204	19.0533	19.8153	20.6081	21.4323	22.2896

<u>Grade 1</u> Public Defender County Attorney Commissioner of Social Services Director of Information Technology Public Health Director Director, Comm. Mental Health Services Superintendent of Highways Director of Finance		<u>Grade 2</u> Sheriff Undersheriff		<u>Grade 3</u> Personnel Officer Executive Deputy Personnel Officer Chief Assist. District Attorney Chief Social Services Attorney Chief Assist. Public Defender Chief County Attorney		<u>Grade 4</u> Probation Director (Group B) Deputy Highway Supt. Deputy Public Health Director Director of Planning County Clerk Asst. District Attorney County Auditor Asst. Public Defender Asst. County Attorney Assistant Director of Finance Social Services Attorney Director of Emergency Response & Communications Manager of Audit and Financial Projects Deputy Director of Information Technology Plan Administrator Planning Adviser Director, Area Agency on Aging	
<u>Grade 5</u> Director, Real Property 1 Grant Administrator Director of Environmental Health Highway Engineering and Maintenance Supervisor Director of Community Health Services Deputy Commissioner of Social Services		<u>Grade 6</u> Director of Administrative Services Clinical Dir. of MH Deputy Personnel Officer Supervisor, Solid Waste Management Epidemiology Manager		<u>Grade 7</u> Bldg. & Grounds Superintendent Medical Director Medical Advisor Clerk of the Legislature Deputy Dir. of Real Property I Assistant Dir. Area Agency on Aging Director of Program Development		<u>Grade 8</u> Public Health Program Manager Assistant Director of Administrative Services Recycling Coordinator Assistant Director of Emergency Response & Communications	
<u>Grade 9</u> Emp. & Training Director Family Support Services Director CAC Coordinator Fiscal Manager		<u>Grade 10</u> Dir. of Veterans' Services Agency Dir. of Weights and Measures Nutrition Program Manager Executive Assistant to the County Administrator		<u>Grade 11</u> Deputy County Clerk Motor Vehicle Director Safety Officer Coroner County Treasurer Fiscal Officer Trainee Deputy Clerk of the Legislature Mobility Manager			
<u>Grade 1</u> Election Clerk Secretary to the Plan Administrator	<u>Grade 2</u> Secretary II Secretary to Co. Administrator Investigator Secretary to County Administration Secretary to the Commissioner of Social Services Secretary to County Attorney		<u>Grade 3</u> Sr. Election Clerk Secretary to Sheriff Secretary to D. A. Personnel Assistant	<u>Grade 4</u> Paralegal Personnel Tech. Trainee Office Manager Data Officer		<u>Grade 5</u> Personnel Technician Legal Associate Payroll Coordinator	

Referred from Finance & Administration Committee

AGENDA ITEM NO. 25 – Authorize Petty Cash and Departmental Cash Accounts - Finance Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	George Wagner, Majority Leader
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF WAGNER

RESOLUTION NO. 282-21

Authorize Petty Cash and Departmental Cash Accounts - Finance Department

WHEREAS, it is necessary for certain departments to have cash on hand for daily expenses and emergency operations, AND

WHEREAS, Cortland County has an adopted a policy covering the Collection, Handling and Disbursement of Departmental Funds, NOW THEREFORE BE IT

RESOLVED, that the following departments be allocated the amounts below for petty cash accounts, and that said accounts be administered in accordance with the County's duly adopted Collection, Handling and Disbursement of Departmental Funds Policy:

PETTY CASH ACCOUNTS	
Department	Amount
County Clerk	\$1,125
Probation	300
Sheriff	100
Treasurer	300
Mental Health	75
Office of the Aging - Nutrition	500
Public Health - Nursing	50
Real Property Tax Services	25
Board of Elections	100
Weights & Measures	150
Department of Social Services	100
Public Health - Environmental Health	200
Clerk of the Legislature	50
Solid Waste - Landfill	500
Solid Waste - Recycling	50
Personnel	50

, AND BE IT FURTHER

RESOLVED, that the following departments be allocated the amounts below for departmental cash in the form of a checking account, and that said accounts be administered in accordance with the County's duly adopted Collection, Handling and Disbursement of Departmental Funds Policy:

DEPARTMENTAL CASH ACCOUNTS	
Department	Amount

County Clerk	\$175
Sheriff	1,400

, AND BE IT FURTHER

RESOLVED, the above accounts and amounts are effective upon approval of the Legislature.

AGENDA ITEM NO. 26 – Amend Resolution 294-20 Formalizing the Use and Commitment of "Off the Top" Sales Tax Revenue to Specific Reserves and Pre-Determined Uses - Finance Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	George Wagner, Majority Leader
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF WAGNER

RESOLUTION NO. 283-21

Amend Resolution 294-20 Formalizing the Use and Commitment of "Off the Top" Sales Tax Revenue to Specific Reserves and Pre-Determined Uses - Finance Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, AND

WHEREAS, under the terms of the Sales Tax Sharing Agreement adopted by resolution 221-18 there shall be deducted from the annual gross distribution of sales tax received from the State of New York a fixed sum in the annual amount of \$1.5 Million for County purposes, AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 226-18, which formalized the use and commitment of "Off the Top" sales tax revenue to specific reserves and pre-determined uses of those funds that are directly deducted from the gross sales tax distribution received from the State of New York fixed sums for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County, AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 294-20, which amended Resolution No. 226-18, AND

WHEREAS, there are multiple County facilities that are in need of substantial repair and renovations, AND

WHEREAS, it is the recommendation of the Budget and Finance Committee to more adequately fund said reserve to begin addressing facility repairs and renovations, AND

WHEREAS, the sums will be deducted in quarterly amounts during the sales tax disbursement process, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby amends Resolution No. 294-20 and directs the following sums from said "off the top" deduction for the purposes as listed, with the funds being placed in the corresponding reserves and or accounts:

	<u>Account Number</u>
Cortland County Jail Reserve: \$1,000,000	A386300.JAIL

Emergency Communications Towers Bond: \$200,000 A386300.ECTB

B&G Capital Project Reserve: \$300,000 A386300.B&G

AGENDA ITEM NO. 27 – Local Law "I" of 2021 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2022

RESULT:	ADOPTED [11 TO 5]
MOVER:	George Wagner, Majority Leader
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Wilson, Stock, Homer, Newell, Price, Wagner, Heider, Eccleston
NAYS:	Van Dee, Fitch, Jones, Fairchild-Preston, Nauseef
EXCUSED:	Eugene Waldbauer

ON MOTION OF WAGNER

RESOLUTION NO. 284-21

Local Law "I" of 2021 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2022

WHEREAS, the New York State Legislature enacted General Municipal Law §3-c which establishes a limit upon real property tax levies by local governments, AND

WHEREAS, pursuant to General Municipal Law §3-c (5), a local government may adopt a budget in excess of the tax levy limit only if the governing body of such local government first enacts a local law to override the tax levy limit for the coming fiscal year only, AND

WHEREAS, the Cortland County Legislature has not yet finalized the fiscal year 2022 budget, and may need the flexibility to exceed the property tax cap if it is deemed necessary;

NOW THEREFORE, BE IT ENACTED by the Legislature of the County of Cortland, as follows:

Section 1

Legislative Intent

The Cortland County Legislature has determined that it is important to maintain flexibility in the process of finalizing the fiscal year 2022 budget, and it may be necessary to override the limit on the amount of real property taxes that may be levied by the County of Cortland for the coming fiscal year 2022.

Section 2

Override of Tax Levy Limit

Upon the adoption of this local law, the Cortland County Legislature is hereby authorized to override the tax levy limit for the coming fiscal year 2022, if the Legislature deems it necessary for the County of Cortland to adopt a budget for the fiscal year 2022 which may require a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

Section 3

Legal Authority

The authority to override the tax levy limit is authorized by General Municipal Law §3-c (5), which expressly authorizes a local government to override the tax levy limit for the coming fiscal year 2022 by the adoption of a local law approved by a vote of sixty percent (60%) of the total voting power of its governing body, the Cortland County Legislature.

Section 4

Effective Date

This Local Law shall take effect immediately, in accordance with the provision of the Municipal Home Rule Law of the State of New York.

AGENDA ITEM NO. 28 – Authorize In-Kind Services for Tompkins Cortland Community College Capital Improvement Plan - County Administration

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	George Wagner, Majority Leader
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

ON MOTION OF WAGNER

RESOLUTION NO. 285-21

Authorize In-Kind Services for Tompkins Cortland Community College Capital Improvement Plan - County Administration

WHEREAS, Tompkins Cortland Community College has proposed a Capital Improvement Plan to Tompkins County and Cortland County, AND

WHEREAS, the 2022 request for Cortland County's contribution to the Capital Improvement Plan is \$190,000, AND

WHEREAS, the County Administrator recommends the use of in-kind services, provided by the Cortland County Highway Department in lieu of direct payment, AND

WHEREAS, SUNY allows for in-kind services to be provided in lieu of payment for Cortland County's contribution, AND

WHEREAS, any services provided by the Cortland County Highway Department above the \$190,000 threshold will result in payment to Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Cortland County Highway Department to provide in-kind services to Tompkins-Cortland Community College as follows:

\$152,000 for Access and Egress (water drainage, sidewalks and parking lots)
\$38,000 for Deferred Maintenance

, AND BE IT FURTHER

RESOLVED, that any in-kind services above the \$190,000 will result in payment to Cortland County.

AGENDA ITEM NO. 29 – Distribution of Third Quarter 2021 Sales Tax

RESULT:	ADOPTED [14 TO 2]
MOVER:	George Wagner, Majority Leader
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Van Dee, Wilson, Stock, Homer, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
NAYS:	Beau Harbin, Kevin Fitch
EXCUSED:	Eugene Waldbauer

ON MOTION OF WAGNER

RESOLUTION NO. 286-21

Distribution of Third Quarter 2021 Sales Tax

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities, AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County, AND

WHEREAS, the gross deduction for County purposes will be provide for quarterly, AND

WHEREAS, the 2021 third quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for third quarter 2021 to be \$10,169,779.46, AND

WHEREAS, the total amount available for distribution is \$9,794,779.46, after the direct deduction for County purposes, AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$700,000.00) is to be withheld from the quarterly distribution, AND

WHEREAS, Cortland County receives (54%), or \$5,289,180.91 of the total net quarterly distribution, AND

WHEREAS, respective payments are now ready for disbursement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee to release sales tax payments for the third quarter of 2021 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	\$1,738,573.35	\$-0-	\$1,738,573.35	\$-0-
Cincinnatus, Town of	\$83,661.80	\$-0-	\$83,661.80	\$-0-
Cortlandville, Town of	\$845,527.63	\$-0-	\$845,527.63	\$-0-
Cuyler, Town of	\$73,808.32	\$-0-	\$73,808.32	\$-0-
Freetown, Town of	\$57,548.68	\$-0-	\$57,548.68	\$-0-
Harford, Town of	\$91,791.69	\$-0-	\$91,791.69	\$-0-
Homer, Town of	\$294,741.74	\$-0-	\$294,741.74	\$-0-

Homer, Village of	\$208,795.85	\$-0-	\$208,795.85	\$-0-
Lapeer, Town of	\$119,763.84	\$(101,011.34)	\$18,752.50	\$-0-
Marathon, Town of	\$90,567.44	\$-0-	\$90,567.44	\$-0-
Marathon, Village of	\$46,502.88	\$-0-	\$46,502.88	\$-0-
McGraw, Village of	\$38,418.12	\$-0-	\$38,418.12	\$-0-
Preble, Town of	\$151,579.15	\$-0-	\$151,579.15	\$-0-
Scott, Town of	\$90,597.08	\$-0-	\$90,597.08	\$-0-
Solon, Town of	\$78,126.25	\$-0-	\$78,126.25	\$-0-
Taylor, Town of	\$50,257.84	\$-0-	\$50,257.84	\$-0-
Truxton, Town of	\$107,988.55	\$-0-	\$107,988.55	\$-0-
Virgil, Town of	\$265,468.45	\$-0-	\$265,468.45	\$-0-
Willet, Town of	\$71,879.89	\$-0-	\$71,879.89	\$-0-
Total	\$4,505,598.55	\$(101,011.34)	\$4,404,587.21	\$-0-

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 294-20.

EXECUTIVE SESSION

It was MOVED by Mr. Harbin, seconded by Ms. Homer, and unanimously adopted by voice-vote of members present, to enter into an executive session to discuss ongoing litigation. MOTION CARRIED.

An executive session was held from 9:18 p.m. to 9:44 p.m., at which time on motion of Mr. Fitch, seconded by Ms. Homer, and unanimously approved to exit executive session.

Resolutions from the Chair

AGENDA ITEM NO. 30 – Authorizing and Approving a Settlement Agreement to an Action Relating to the Opioid Crisis

Ms. Bischoff MADE A MOTION TO SUSPEND THE RULES to allow this resolution to come forward, Ms. Bischoff SECONDED THE MOTION, and after a unanimous voice-vote of members present, the MOTION was APPROVED.

Mr. Harbin MADE A MOTION TO AMEND the resolution to include a final resolved clause stating: "RESOLVED, that all funds received from the settlement will be set aside in a special reserve account to address the opioid crisis in Cortland County"; Ms. Preston SECONDED THE MOTION; and after a unanimous voice-vote of members present, the AMENDMENT was APPROVED.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Paul Heider, Chairman
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Newell, Nauseef, Price, Wagner, Heider, Eccleston
EXCUSED:	Eugene Waldbauer

Authorizing and Approving a Settlement Agreement to an Action Relating to the Opioid Crisis

WHEREAS, there is pending the matter on behalf of Cortland County regarding the opioid addiction crisis, in which Cortland County is the named plaintiff in the action (the "Action"), AND

WHEREAS, the Action is against several defendants, including manufacturers of opioids, distributors of opioids and chain pharmacies, AND

WHEREAS, the Action alleges several causes of action against defendants McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Drug Corporation, PSS World Medical, Inc., Kinray, LLC, Belco Drug Corporation, and American Medical Distributors, Inc. (the "Distributors") based on claims that the Distributors contributed to the opioid epidemic by failing to comply with their obligations under the federal Controlled Substances Act and the New York Controlled Substances Act to implement adequate measures to prevent diversion of the prescription opioids they distributed to pharmacies and others in Cortland County, all of which contributed to a public health crisis in Cortland County, AND

WHEREAS, the Distributors have offered to settle the claims of Cortland County against them over eighteen (18) years and agreeing to implement injunctive relief under a controlled substance monitoring program, AND

WHEREAS, the Cortland County Legislature has approved a settlement agreement and release ("Agreement"), AND

WHEREAS, it is in the best interest of the County of Cortland to resolve this matter with respect to the Distributors without further litigation and enter into the proposed Agreement as it shall settle all allegations against the Distributors and avoid protracted litigation, NOW THEREFORE BE IT

RESOLVED, that the execution and delivery on behalf of and in the name of the County of Cortland by the Chair of the Legislature, or his designee, of the proposed Agreement attached hereto as Exhibit "A" is hereby authorized, and the County Attorney, or his designee, is hereby authorized, subject to approval, and directed to execute the proposed Agreement in a form substantially similar thereto and execute such other documents as may be necessary and appropriate to effectuate the settlement with the Distributors, AND BE IT FURTHER

RESOLVED, that all funds received from the settlement will be set aside in a special reserve account to address the opioid crisis in Cortland County.

Announcements**Adjourn**



Cortland County Legislature

Legislative Session

Legislative Chambers

Cortland, NY 13045

<http://www.cortland-co.org>

~ Minutes ~

Thursday, September 23, 2021

6:00 PM

Board Room

Salute to the Flag

Call to Order

The meeting was called to order at 6:03 PM by Chairman Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Legislator	Remote	
Beau Harbin	Cortland County, NY	Minority Leader	Present	
Cathy Bischoff	Cortland County, NY	Legislator	Present	
Ronald J. Van Dee	Cortland County, NY	Legislator	Present	
Susan Wilson	Cortland County, NY	Legislator	Present	
Richard Stock	Cortland County, NY	Legislator	Present	
Ann Homer	Cortland County, NY	Legislator	Present	
Kevin Fitch	Cortland County, NY	Legislator	Present	
Linda Jones	Cortland County, NY	Legislator	Excused	
Kelly L. Fairchild-Preston	Cortland County, NY	Legislator	Excused	
Christopher Newell	Cortland County, NY	Legislator	Present	
Joseph Nauseef	Cortland County, NY	Legislator	Present	
Eugene Waldbauer	Cortland County, NY	Legislator	Present	
Sandra Price	Cortland County, NY	Legislator	Present	
George Wagner	Cortland County, NY	Majority Leader	Present	
Paul Heider	Cortland County, NY	Chairman	Present	
Mitchel Eccleston	Cortland County, NY	Legislator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Patricia Dawson	Cortland County, NY	Deputy Clerk of the Legislature	Remote	
Lisa Perfetti	Cortland County, NY	Public Health Director	Remote	
Trisha Jesset	Cortland County, NY	Planning Director	Remote	
Nicole Anjeski	Cortland County, NY	Deputy Director of Public Health	Remote	
Andrea Herzog	Cortland County, NY	Director of Finance	Remote	
Charles Miller	Cortland County, NY	Buildings and Grounds Supervisor	Remote	
Elizabeth Haskins	Cortland County, NY	Director of Area Agency on Aging	Present	
Wendy Franklin	Cortland County, NY	Chief Assistant County Attorney	Present	
Charles Sudbrink	Cortland County, NY	Superintendent of Highways	Present	
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Pamela Jenkins	Cortland County, NY	Resident	Present	

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Tom Gobel	Cortland County, NY	Resident	Present	
Amy Buggs	Cortland County, NY	Grants Administrator	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Alexandra Mikowski	Family Counseling Services	Counselor	Present	
Mecke Methchild	Cortland County, NY	Resident	Present	

Roll Call

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Aug 26, 2021 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

Proclamations & Recognitions

Privilege of the Floor

Presentation of Petitions, Communications, and Notice

Receive and File

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

AGENDA ITEM NO. 1 – Create Positions - Per Diem Contact Investigators - Health Department

Ms. Homer MADE A MOTION to AMEND the RESOLUTION to include "with no benefits" in the final RESOLVED clause; Ms. Bischoff SECONDED that MOTION; and it was unanimously APPROVED by VOICE VOTE of members present.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Paul Heider, Chairman
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF HEIDER

RESOLUTION NO. 239-21

Create Positions - Per Diem Contact Investigators - Health Department

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

WHEREAS, there is an ongoing need for contact investigating due to the increase in COVID cases, AND

WHEREAS, the needs of the County will be better served by creating six part time, temporary positions of Contact Investigators, AND

WHEREAS, the Chair of the Legislature and the Public Health Department recommend the creation of these positions, NOW THEREFORE BE IT

RESOLVED, that six (6) part time, temporary positions of Contact Investigators, (non-competitive class, up to 30 HRS/WK, \$20/HR), with no benefits, be created effective September 24, 2021 through March 23, 2022, with approval to fill.

Referred from Building & Grounds Committee

AGENDA ITEM NO. 2 – Authorize Contract Direct Energy for Natural Gas - Buildings and Grounds

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Beau Harbin, Minority Leader
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF HARBIN

RESOLUTION NO. 240-21

Authorize Contract Direct Energy for Natural Gas - Buildings and Grounds

WHEREAS, Resolution No. 44-11 authorized the Municipal Electric and Gas Alliance (MEGA) to represent Cortland County in a bid for natural gas, AND

WHEREAS, MEGA in conjunction with Genesee County, NY issued invitations to bid, AND

WHEREAS, MEGA's consulting firm Energy Next evaluated the bids on behalf of alliance members including Cortland County, AND

WHEREAS, upon careful review and analysis it was determined that Direct Energy, One Hess Plaza, Woodbridge, N.J. 07095 was the lowest responsible bidder, and a program agreement was executed with Direct Energy Corporation, AND

WHEREAS, the Cortland County Buildings and Grounds and Finance and Administration Committees have recommended selecting Direct Energy's price protection program which will provide the County with natural gas at \$-.- per decatherm for 36 months commencing on July 1, 2021 and ending June 30, 2024, with the option of extensions, NOW THEREFORE BE IT

RESOLVED, that Cortland County renew the agreement with Direct Energy Corporation for 112 River St, 159 Main St, 60 Central Ave, 49 Grant St, 54 Greenbush St, 7 Clayton Ave, 4267 Traction Drive, 999-B Tompkins St, 37 Church St, 922 State Route 222, 99 Main St, 137 Pendleton St, and 4267 Traction Drive HB4, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorize the County Administrator, upon the approval of the County Attorney or designee, to authorize an agreement, change, or renewal with Direct Energy Corporation, One Hess Plaza, Woodbridge N.J., 07095 for natural gas.

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Referred from Highway Committee

AGENDA ITEM NO. 3 – Allocate Funds to Dwyer Park - Highway Department
Mr. Nauseef asked that the record show that he is against pulling this item.

RESULT: WITHDRAWN - NO FUTURE ACTION

ON MOTION OF NEWELL

RESOLUTION NO.

Allocate Funds to Dwyer Park - Highway Department

WHEREAS, Local Law No. 4 of 1987 provides for the Imposition and Collection of Occupancy Tax in Cortland County, AND

WHEREAS, Section 12 of said Local Law provides for the County to retain an administration fee of 10% of the funds collected, AND

WHEREAS, several rehabilitation, repair, and improvement projects have been identified at the Dwyer Memorial Park, AND

WHEREAS, the Dwyer Memorial Park facilities support and enhance recreational tourism efforts in Cortland County, AND

WHEREAS, the 10% administration fee is put into the General Fund for the County annually, AND

WHEREAS, it is the recommendation of the Highway Committee to allocate \$50,000 annually to the Dwyer Memorial Park budget to support and enhance tourism in Cortland County by repairing, maintaining and improving the facilities and grounds, NOW THEREFORE BE IT

RESOLVED, that \$50,000 be allocated annually, beginning in 2022, to account A71105.54076 to cover costs related to rehabilitation, repair and improvement projects at Dwyer Memorial Park.

Referred from Government Operations Committee

AGENDA ITEM NO. 4 – Reallocate Salary Grade for Various Positions in the Highway Department - Highway Department

Ms. Homer MADE A MOTION to AMEND the RESOLUTION to add a final resolved clause reading "RESOLVED, other identified hotspots will be evaluated and additional proposals will be coming."; Ms. Wilson SECONDED that MOTION; and was APPROVED, with NO VOTES from Mr. Waldbauer, Mr Eccleston, Mr. Nauseef and Mr. Heider.

After approval of the amendment and discussion, a ROLL CALL VOTE was taken as follows:

	Votes	AYE	NAY	Total
Bentley (LD1)	2744	1		2744
Bischoff (LD3)	2743	1		2743
Eccleston (LD17)	3379	1		3379
Fitch (LD8)	2990	1		2990
Harbin (LD2)	2747	1		2747
Homer (LD7)	2743	1		2743
Jones (LD9)	2989		1	0
Nauseef (LD12)	2819	1		2819

Newell (LD11)	2837	1		2837
Preston (LD10)	2995		1	0
Price (LD14)	3344	1		3344
Stock (LD6)	2740	1		2740
VanDee (LD4)	2743	1		2743
Wagner (LD 15)	2734	1		2734
Waldbauer (LD13)	2853		1	0
Wilson (LD5)	2744	1		2744
Heider (16)	3192	1		3192
Total	49336	14	3	40499

Majority 24669
2/3rd 32892

RESULT:	ADOPTED AS AMENDED [14 TO 1]
MOVER:	Susan Wilson, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Price, Wagner, Heider, Eccleston
NAYS:	Eugene Waldbauer
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF WILSON

RESOLUTION NO. 241-21

Reallocate Salary Grade for Various Positions in the Highway Department - Highway Department

WHEREAS, the Personnel/Civil Service Office has reviewed the salary grade for many positions in the Cortland County Highway Department, AND

WHEREAS, it is recommended that the following positions, which are in the CSEA Local 812, Unit 6550 labor contract, be reallocated:

Parts Chaser: Grade 2 to Grade 5
 Engineer Technician: Grade 11 to Grade 14
 Motor Equipment Operator: Grade 11 to Grade 14
 Landfill Equipment Operator: Grade 11 to Grade 14
 Recycling Equipment Operator/Mechanic: Grade 11 to Grade 14
 Sign Technician: Grade 11 to Grade 14
 Airport Maintenance Worker: Grade 13 to Grade 16
 Heavy Equipment Operator: Grade 13 to Grade 16
 Highway Construction Mechanic: Grade 13 to Grade 16
 Senior Engineering Technician: Grade 13 to Grade 16
 Assistant Heavy Equipment Maintenance Mechanic: Grade 14 to Grade 17
 Heavy Equipment Maintenance Mechanic: Grade 15 to Grade 18
 Crew Leader: Grade 15 to Grade 18
 Heavy Equipment Maintenance Supervisor: Grade 20 to Grade 21
 Assistant Highway Maintenance Supervisor: Grade 23 to Grade 24
 Senior Engineer: Grade 25 to Grade 26
 Principal Engineer: Grade 27 to Grade 28

, NOW THEREFORE BE IT

RESOLVED, that the positions noted below are hereby reallocated in the CSEA Local 812, Unit 6550 labor contract effective September 24, 2021 at 12:01 AM as follows:

Parts Chaser, Grade 5, \$14.9573-18.7442/hr

Engineer Technician, Grade 14, \$19.7556-24.7574/hr
 Motor Equipment Operator, Grade 14, \$19.7556-24.7574/hr
 Landfill Equipment Operator, Grade 14, \$19.7556-24.7574/hr
 Recycling Equipment Operator/Mechanic, Grade 14, \$19.7556-24.7574/hr
 Sign Technician, Grade 14, \$19.7556-24.7574/hr
 Airport Maintenance Worker, Grade 16, \$21.1408-26.4932/hr
 Heavy Equipment Operator, Grade 16, \$21.1408-26.4932/hr
 Highway Construction Mechanic, Grade 16, \$21.1408-26.4932/hr
 Senior Engineering Technician, Grade 16, \$21.1408-26.4932/hr
 Assistant Heavy Equipment Maintenance Mechanic, Grade 17, \$21.8852-27.4262
 Heavy Equipment Maintenance Mechanic, Grade 18, \$22.6675-28.4065/hr
 Crew Leader, Grade 18, \$22.6675-28.4065/hr
 Heavy Equipment Maintenance Supervisor, Grade 21, \$25.2540-31.6478/hr
 Assistant Highway Maintenance Supervisor, Grade 24, \$28.2496-35.4019/hr
 Senior Engineer, Grade 26, 30.5057-38.2292/hr
 Principal Engineer, Grade 28, \$32.9900-41.3425/hr

, AND BE IT FURTHER

RESOLVED, that other identified hot spots will be evaluated and additional proposals will be coming.

AGENDA ITEM NO. 5 – Authorize County Administrator to Create Temporary Positions - Personnel Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Wilson, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF WILSON

RESOLUTION NO. 242-21

Authorize County Administrator to Create Temporary Positions - Personnel Department

WHEREAS, Cortland County has seen an abnormal amount of employee turnover in recent years, AND

WHEREAS, the County has also experienced unusual absenteeism for many reasons, not to mention COVID-related, AND

WHEREAS, the needs of the County will be better served by allowing the County Administrator to create temporary positions as needed for not more than 90 days, with no benefits, AND

WHEREAS, these temporary positions would use titles already established, with the corresponding pay grades and starting at the lowest step, NOW THEREFORE BE IT

RESOLVED, that the County Administrator be and hereby is authorized to create these temporary positions after being reviewed by the Personnel Officer, AND BE IT FURTHER

RESOLVED, that the County Administrator will notify the Chair of the Government Operations Committee and the Chair of the appropriate Statutory Committee whenever a temporary positions is created.

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

AGENDA ITEM NO. 6 – Local Law No. "G" of 2021 - a Local Law Adopting a County Code of Ethics and Requiring Financial Disclosure by Certain County Officials and Employees; and Rescinding Local Law No. 2 of 2008

RESULT: REFER TO COMMITTEE - NO VOTE

Next: 10/14/2021 10:00 AM

ON MOTION OF WILSON

RESOLUTION NO.

Local Law No. "G" of 2021 - a Local Law Adopting a County Code of Ethics and Requiring Financial Disclosure by Certain County Officials and Employees; and Rescinding Local Law No. 2 of 2008

WHEREAS, the Cortland County Legislature (Board of Supervisors) adopted Local Law No.1 of 1971, with subsequent amendments by Local Law No. 5 of 1984 and Local Law No. 2 of 2008, AND

WHEREAS, Local Law No.1 of 1971 established the Cortland County Code of Ethics, AND

WHEREAS, the Cortland County Board of Ethics has recommended revisions to said Local Law, AND

WHEREAS, a public hearing was held on August 26, 2021 before the Cortland County Legislature, AND

WHEREAS, said Local Law has been in its final form upon the desks of the Cortland County Legislature at least seven (7) calendar days exclusive of Sunday, prior to this date, NOW THEREFORE BE IT

RESOLVED, that Local Law No. "G" for the year 2021 be and is hereby enacted as attached.

Referred from Agriculture/Planning/Environment Committee

AGENDA ITEM NO. 7 – Appoint Members to Transportation Advisory Committee - Planning Department

RESULT: ADOPTED [UNANIMOUS]

MOVER: Kevin Fitch, Legislator

SECONDER: Ann Homer, Legislator

AYES: Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston

EXCUSED: Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF FITCH

RESOLUTION NO. 243-21

Appoint Members to Transportation Advisory Committee - Planning Department

WHEREAS, Resolution Number 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee, AND

WHEREAS, the Transportation Advisory Committee as a formal subcommittee of the Agriculture, Planning, and Environment Committee will consist of a membership from a wide variety of community service agencies and government agencies, AND

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

WHEREAS, the following agencies would best support the transportation system within Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature appoint the following community service and government agency representatives or designee to the Transportation Advisory Committee for a term ending December 31, 2024:

Alison McCabe	Access to Independence
Liz Haskins	Area Agency on Aging
Nicole VanBenSchoten	CAPCO
Tim Lockwood	Catholic Charities
Robert Corpora	Cortland County Administrator
Kevin Fitch	Cortland County Legislature
Trisha Jesset	Cortland County Planning Department
Amy Buggs	Cayuga/Cortland Workforce Development Board
Brian Moore	Cortland County Department of Social Services
Ryan Reynolds	First Transit, Inc.
Karen Schuepbach	JM Murray Center
Melissa Potter	Mobility Manager
Zach Newswanger	SUNY Cortland
Greg Lyons	TC3 Card Office
Jackie Leaf	Seven Valleys Health Coalition
Jennifer Hillman	Cortland County Health Department
Sharon MacDougall	Cortland County Mental Health Department

AGENDA ITEM NO. 8 – Adopt Cortland County Public Transportation System Title VI Plan - Planning Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Fitch, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF FITCH

RESOLUTION NO. 244-21

Adopt Cortland County Public Transportation System Title VI Plan - Planning Department

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

WHEREAS, the Title VI Act of 1964 ensured that anti-discrimination is enforced throughout the work environment undertaken by all recipients of federal funding, AND

WHEREAS, the New York State Department of Transportation (NYSDOT) Title VI/Environmental Justice program serves, creates, implements and regulates procedures that comply with Title VI of the Civil Rights Act of 1964, the Environmental Justice Executive Order 12898, Executive Order 13166, Limited English proficiency, the Civil Rights Restoration Act of 1987 and the Title 49 CFR Part 21, AND

WHEREAS, the Federal Transit Administration (FTA) requires that all applicants who receive Federal funding ensure their programs, policies and activities comply with the Title VI of the Civil Rights Act of 1964, AND

WHEREAS, Title VI provisions include, but are not limited to, prohibiting discrimination on the grounds of race, color, sex, age, nationality, religion, disabling condition, or being included within a minority populations and/or low income populations, as well as prohibits exclusion from participation, denial of benefits to, or other subject to discrimination under any program or activity administered by NYSDOT, AND

WHEREAS, Cortland County is an applicant on various types of public transportation grants, AND

WHEREAS, Trisha R. Jesset PE, Director of Planning, as the Public Transportation Title VI Officer, AND

WHEREAS, under the Federal Transit Administration (FTA) requirements that all recipients who receive Federal Funding have a Transportation Title VI Plan and Procedures, AND

WHEREAS, the adoption of the Cortland County Public Transportation System Title VI Plan will fulfill the Federal Transit Administration (FTA) requirement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby officially adopt the Cortland County Public Transportation System Title VI Plan.

AGENDA ITEM NO. 9 – Establish the Appointment of a Transportation Title VI Officer - Planning Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Fitch, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF FITCH

RESOLUTION NO. 245-21

Establish the Appointment of a Transportation Title VI Officer - Planning Department

WHEREAS, the Title VI Act of 1964 ensured that anti-discrimination is enforced throughout the work undertaken by all recipients of federal funding, AND

WHEREAS, the New York State Department of Transportation (NYSDOT) Title VI/Environmental Justice program serves, creates, implements and regulates procedures that comply with Title VI of the Civil Rights Act of 1964, the Environmental Justice Executive Order 12898, Executive Order 13166, Limited English proficiency, the Civil Rights Restoration Act of 1987 and the Title 49 CFR

WHEREAS, the Federal Transit Administration (FTA) requires all applicants who receive federal funding ensure their programs, policies, and activities comply with the Title VI of the Civil Rights Act of 1964, AND

WHEREAS, Title VI provisions include, but are not limited to, prohibiting discrimination on the grounds of race, color, sex, age, nationality, religion, disabling condition, or being included within minority populations and/or low income populations, as well as prohibits exclusion from participation, denial of benefits to, or others subject to discrimination under any program or activity administered by NYSDOT, AND

WHEREAS, Cortland County is an applicant on various types of transportation grants, NOW THEREFORE BE IT

RESOLVED, that Trisha R. Jesset, PE, Director of Planning, be appointed the Transportation Title VI officer as the recipient of federal funds for transportation grants administered by the Planning Department from FTA and NYSDOT.

AGENDA ITEM NO. 10 – Amend 2021 Budget/Accept New York State Operating Assistance (STOA) SFY 2020-21 Additional “Clean Up” Funding - New York State Department of Transportation - Planning Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Fitch, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF FITCH

RESOLUTION NO. 246-21

Amend 2021 Budget/Accept New York State Operating Assistance (STOA) SFY 2020-21 Additional “Clean Up” Funding - New York State Department of Transportation - Planning Department

WHEREAS, the Public Transportation Bureau has sent vouchers to the New York State Comptroller that distributes the SFY 2020-2021 State Wide Mass Transportation Operating Assistance (STOA) “Clean Up” payments to the upstate formula bus systems, AND

WHEREAS, these payments distribute the remaining 2020-2021 STOA appropriation balances for the upstate formula bus systems, AND

WHEREAS, Cortland County has received a Rural Transit Assistance payment in the amount of \$16,469 which will be paid to Cortland County’s public transportation provider, First Transit, Inc., AND

WHEREAS, Cortland County would like to continue this program for the period of January 1, 2021 to December 31, 2021, NOW THEREFORE BE IT

RESOLVED, the 2021 budget be amended as follows:

INCREASE:	<u>CURRENT</u>	<u>CHANGE</u>	<u>REVISED</u>
Revenue: A563044-43589 State Transportation Aid	\$606,236.10	\$16,469.00	\$622,705.10
Expenditure: A56305.54815	\$861,736.10	\$16,469.00	\$878,205.10

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer is authorized to pay First Transit, Inc. \$16,469 from the appropriation expenditure account A56305.54815.

Referred from Health & Human Services Committee

AGENDA ITEM NO. 11 – Authorize Agreement/Accept Funds Health Research, Inc. Emergency Preparedness - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF

RESOLUTION NO. 247-21

Authorize Agreement/Accept Funds Health Research, Inc. Emergency Preparedness - Health Department

WHEREAS, the Cortland County Health Department has been awarded a grant by Health Research, Inc. for funding for Epidemiology and Laboratory Capacity (ELC) Schools Grant, Contract #6883-01, CFDA #93.323. \$1,337,971 was awarded for the period of 7/1/21-7/31/23, AND

WHEREAS, these funds will be used to enable schools/districts in Cortland County to establish COVID-19 screening testing programs to support and maintain in-person learning, AND

WHEREAS, Cortland County Health Department will contract with OCM BOCES and laboratory testing facilities to facilitate testing requirements of this grant, AND

WHEREAS, funds in the 2021 County Budget will need to be amended as follows:

Increase Revenue:		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40105.44401.SELC	Schools ELC Grant	\$0	\$1,337,971	\$1,337,971
Increase Expenditures:		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40105.51005.SELC	Personal Services	\$0	\$85,703	\$85,703
A40105.54005.SELC	Office Supplies	\$0	\$5,000	\$5,000
A40105.54035.SELC	Educ/Outreach	\$0	\$30,000	\$30,000
A40105.54045.SELC	Travel	\$0	\$3,000	\$3,000
A40105.54048.SELC	Program Supplies	\$0	\$15,000	\$15,000
A40105.54213.SELC	Copy/Print	\$0	\$1,000	\$1,000
A40105.54815.SELC	Contracted Svc	\$0	\$1,141,053	\$1,141,053
A40105.58020.SELC	Retirement	\$0	\$13,712	\$13,712
A40105.58030.SELC	FICA	\$0	\$6,556	\$6,556
A40105.58040.SELC	Workers Comp	\$0	\$6,000	\$6,000
A40105.58060.SELC	Health Insurance	\$0	\$30,947	\$30,947
			\$1,337,971	

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of the funding by the Legislature, is hereby authorized and

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directed to sign an agreement with New York State Department of Health to accept these funds, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 12 – Authorize Agreement/Accept Funds Health Research, Inc. Emergency Preparedness - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF

RESOLUTION NO. 248-21

Authorize Agreement/Accept Funds Health Research, Inc. Emergency Preparedness - Health Department

WHEREAS, the Cortland County Health Department has been awarded a grant by Health Research, Inc. for funding the Public Health Emergency Preparedness Program Grant, Contract #1596-15, CFDA #96.069 in the amount of \$50,099 for the period of 7/1/21-6/30/22, AND

WHEREAS, these funds will be used to continue to assist our County in the development of a Public Health Emergency Response and Preparedness Plan, AND

WHEREAS, funds in the 2021 County Budget will need to be amended as follows:

Increase:		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40105.44401.21BTE	2122 BTE Grant	\$39,700	\$10,399	\$50,099
A40105.51005.21BTE	Personal Services	\$24,855	\$5,409	\$30,264
A40105.58020.21BTE	Retirement	\$3,480	\$0	\$3,480
A40105.58030.21BTE	FICA	\$1,901	\$0	\$1,901
A40105.58060.21BTE	Health Insurance	\$9,464	\$4,990	\$14,454

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of the funding by the Legislature, is hereby authorized and directed to sign an agreement with Health Research, Inc. to accept these funds, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 13 – Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Cathy Bischoff, Legislator
SECONDER: Beau Harbin, Minority Leader
AYES: Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED: Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF**RESOLUTION NO. 249-21**

Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said area, AND

WHEREAS, there is a position designated for the Director of Planning for Cortland County, AND

WHEREAS, Trisha Jesset was appointed as the Director of Planning for Cortland County, NOW THEREFORE BE IT

RESOLVED, that Dan Dineen be and hereby is removed from the Cayuga/Cortland Workforce Development Board, AND BE IT FURTHER

RESOLVED, that the following be and hereby is appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for the term and from the sector listed below:

Name	Address	Term
Trisha Jesset	60 Central Avenue Cortland, NY 13045	10/1/21-6/30/24

AGENDA ITEM NO. 14 – Authorizing the Chairman of the Cortland County Legislature to Sign Local Plan for Program Year 2021

RESULT: ADOPTED [UNANIMOUS]
MOVER: Cathy Bischoff, Legislator
SECONDER: Beau Harbin, Minority Leader
AYES: Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED: Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF**RESOLUTION NO. 250-21**

Authorizing the Chairman of the Cortland County Legislature to Sign Local Plan for Program Year 2021

WHEREAS, pursuant to the Workforce Innovation & Opportunity Act (HR 803, PL 113-118) a Local Plan is required to be submitted for the Cayuga Cortland Workforce Development Area (CCWDA) for the Title I-B and Wagner Peyser Programs, AND

WHEREAS, said Local Plan must be signed by the Workforce Development Board Chair and the Chief Elected Officials in Cayuga and Cortland Counties, AND

WHEREAS, said plan upon signing is to be submitted to the New York State Department of Labor, AND

WHEREAS, this legislature has been informed that there are no local funds involved in the execution of said plan, NOW THEREFORE BE IT

RESOLVED, that the Chair of the Cortland County Legislature and Cayuga Cortland Workforce Development Board Director, upon review and approval by the County Attorney, be and hereby is authorized and directed to execute the Local Plan for WIOA Title 1-B and Wagner Peyser programs and related programs.

AGENDA ITEM NO. 15 – Accept Bids/Authorize Purchase - Milk and Dairy Products - Area Agency on Aging

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF

RESOLUTION NO. 251-21

Accept Bids/Authorize Purchase - Milk and Dairy Products - Area Agency on Aging

WHEREAS, bids were received on August 4, 2021 for the period October 1, 2021 through June 30, 2022 for the purchase of milk and dairy products in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee recommends that bids be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

John R. Sears, DBA Bill Bros. Dairy, 219 Port Watson St., Cortland, NY 13045

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on an overall basis, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidder and best value for October 1, 2021 through June 30, 2022

AGENDA ITEM NO. 16 – Accept Bids/Authorize Purchase-Paper Goods & Maintenance Supplies - Area Agency on Aging

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF**RESOLUTION NO. 252-21****Accept Bids/Authorize Purchase-Paper Goods & Maintenance Supplies - Area Agency on Aging**

WHEREAS, bids were received on August 4, 2021, for period October 1, 2021 through June 30, 2022 for the purchase of paper goods and maintenance supplies in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee recommends that bids be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

Renzi Food Service, 901 Rail Dr., Watertown, NY 13601
 Oliver Packaging & Equip Co., 3236 Wilson Dr NW, Walker, MI 49534
 Sanico, Inc., PO Box 2037, 156 Corporate Drive, Binghamton, NY 13905
 Unipak, 2766 E 63rd St., Brooklyn, NY 11234
 WB Mason, 1200 State Fair Blvd, Syracuse, NY 13209
 Economy Products & Solutions, 1175 E. Main Street, Rochester, NY 14609
 Central Poly-Bag Corp., 2400 Bedle Place, Linden, NJ 07036
 Hill & Markes Wholesale Distr. 1997 St. Hwy 5-S, PO Box 7, Amsterdam, NY 12010
 NYSID, 11 Columbia Circle Dr. Albany, NY 12203

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for October 1, 2021 through June 30, 2022.

AGENDA ITEM NO. 17 – Accept Bids/Authorize Purchase - Miscellaneous Groceries and Frozen Foods - Area Agency on Aging

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF**RESOLUTION NO. 253-21**

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

Accept Bids/Authorize Purchase - Miscellaneous Groceries and Frozen Foods - Area Agency on Aging

WHEREAS, bids were received on August 4, 2021 for the period October 1, 2021 through December 31, 2021, for the purchase of miscellaneous groceries and frozen foods in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee recommends that bids be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

Ginsberg's, PO Box 17, Route 66, Hudson, NY 12534
 Smith Packing Co., PO Box 520, Utica, NY 13503-0520
 Renzi Food Service, 901 Rail Drive, Watertown, NY 13601

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for the period October 1, 2021 through December 31, 2021.

AGENDA ITEM NO. 18 – Authorize Agreement Esther Greenhouse M.S. CAPS, Built Environment Strategist Silver to Gold - Area Agency on Aging

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Ann Homer, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF

RESOLUTION NO. 254-21

Authorize Agreement Esther Greenhouse M.S. CAPS, Built Environment Strategist Silver to Gold - Area Agency on Aging

WHEREAS, the Cortland County Area Agency on Aging wishes to enter into a contract with Esther Greenhouse, Built Environment Strategist, for the provision of expert consulting in relation to renovations at the Cortland Age Well Center, located at Crescent Commons, 165 Main Street, Cortland, New York 13045, and strategic outreach and planning targeting individuals 50 and older, AND

WHEREAS, the services of a Built Environmental Strategist will support the creation of innovative initiatives to build an environment for all to thrive into the future, AND

WHEREAS, Esther Greenhouse's expertise includes addressing the "status quo of built environments that may be unnecessarily disabling and discriminatory to prevent direct and indirect negative impacts of uninformed design on wellbeing, productivity, and economics", AND

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

WHEREAS, Esther Greenhouse helps organizations leverage the untapped resource of the built environment to enable older adults to thrive, AND

WHEREAS, Esther Greenhouse is the Strategic Director for AARP International, and is affiliated with Tompkins County Age Friendly Center for Excellence, is an Industry Scholar and at the Institute for Health Futures, AND

WHEREAS, the Area Agency on Aging has funds available in Professional Services and Personnel lines under Aging Services and Nutrition exceeding \$10,000,

WHEREAS, the Coalition for Senior Center Councils (501C3), will contribute \$2,500 towards to share the cost to contract of \$10,000, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney or designee, be and hereby is authorized to execute said agreement, not to exceed \$7,500, to be paid from account A67745-54055-4340.

AGENDA ITEM NO. 19 – Authorize Agreement Qualified Individual Assessment Services - Department of Social Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF

RESOLUTION NO. 255-21

Authorize Agreement Qualified Individual Assessment Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must contract with authorized agencies to provide Qualified Individual Assessment Services to determine the appropriateness of placement in a Qualified Residential Treatment Program as of October 1, 2021, AND

WHEREAS, the payment rates for such services are not yet established by New York State or by agencies who will be authorized to do such assessments, AND

WHEREAS, pursuant to the Family First Prevention Services Act (FFPSA) an independent assessment of a child in foster care placed in a Qualified Residential Treatment Program (QRTP) is required to make determinations, including, but not limited to, whether the placement in the QRTP is appropriate, AND

WHEREAS, the assessment must be completed within 30 days of placement of the child in the QRTP, AND

WHEREAS, each assessment must utilize a federally approved functional assessment tool that is age-appropriate and evidence based, AND

WHEREAS, the standards for the timing, process, content of the assessment and the qualifications for who may conduct the assessment are set forth in federal and New York State statute, regulation and policy, AND

WHEREAS, the Office of Children and Family Services (OCFS) has issued a model contract to be used for the purchase of Qualified Individual Assessment Services, AND

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

WHEREAS, payments for such services will be made from the Program Expense Account A60105.54800, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements for the time period 10/1/2021 – 12/31/2022 for Qualified Individual Assessment Services with providers authorized by the New York State Office of Children and Family Services, AND BE IT FURTHER

RESOLVED, that the said agreements shall be subject to appropriation of funding by the Legislature.

AGENDA ITEM NO. 20 – Authorize Agreement with Cayuga Addiction Recovery Services - Department of Social Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF

RESOLUTION NO. 256-21

Authorize Agreement with Cayuga Addiction Recovery Services - Department of Social Services

WHEREAS, the New York State Office of Children and Family Services is anticipated to allocate another round of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders, AND

WHEREAS, Cayuga Addiction Recovery Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership, AND

WHEREAS, the \$50,000.00 in funding needed for this Agreement will be provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 titled Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695, NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to an allocation from New York State and the appropriation of funding by the Legislature, be and hereby is authorized to sign an Agreement for the time period of December 1, 2021 through November 30, 2022 with CARS in an amount not to exceed \$50,000.

AGENDA ITEM NO. 21 – Write Off Uncollectible Account Balances - Mental Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF BISCHOFF

RESOLUTION NO. 257-21

Write Off Uncollectible Account Balances - Mental Health Department

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

WHEREAS, the Mental Health Department invoices clients and their health insurance companies for services provided, AND

WHEREAS, the department invoiced a total of \$5,547,520.12 and received a total of \$4,089,461.49 for the fiscal years 2016 through 2018;

WHEREAS, \$72,275.78 in unpaid balances that were invoiced between Jan. 1, 2016 and Dec. 31, 2018 are still listed in Mental Health's records as accounts receivable, AND

WHEREAS, the Mental Health Department does not want to carry forward these uncollectible balances, AND

WHEREAS, the Cortland County Mental Health Department anticipates that in the future unpaid account balances will increase due to managed care plans that offer health insurance coverage with deductibles as high as \$10,000, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes that these balances, totaling \$72,275.78, be written off as uncollectible as of yearend December 31, 2021, AND BE IT FURTHER

RESOLVED, Cortland County will continue collection efforts when and where possible.

Referred from Judiciary & Public Safety Committee

AGENDA ITEM NO. 22 – Authorize 2021-2022 Contract with New York State Office of Victim Services and Accept Grant Funds to Support - Child Advocacy Center and District Attorney

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF PRICE

RESOLUTION NO. 258-21

Authorize 2021-2022 Contract with New York State Office of Victim Services and Accept Grant Funds to Support - Child Advocacy Center and District Attorney

WHEREAS, a Child Advocacy Center (CAC) has been created in Cortland County to facilitate the most efficient and effective handling of cases involving child victims of sexual and physical abuse, which program is funded by New York State grants through the New York State Office of Victim Services (OVS), AND

WHEREAS, the grants will be received by Cortland County on behalf of the District Attorney of Cortland County (DA), by contract with OVS assigning the DA as the lead agency with authority and responsibility to administer grant funds, which OVS advises will total \$111,600.00 for the OVS fiscal year 2021-2022, to pay the expenses of running the CAC, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an agreement for the time period of October 1, 2021 through September 30, 2022 with OVS, and the DA be and hereby is authorized to administer funds received from OVS for the CAC, in an amount not to exceed \$111,600.00, AND BE IT FURTHER

RESOLVED, that the 2021-2022 budget be amended as follows:

INCREASE:

Revenue:

A40505.44489.VOCA	\$111,600.00
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Expenditures:

A40505.51005.VOCA	\$52,329.99
A40505.51010.VOCA	\$16,744.42
A40505.58020.VOCA	\$10,991.65
A40505.58030.VOCA	\$5,207.37
A40505.58040.VOCA	\$3,788.00
A40505.58060.VOCA	\$12,271.40
A40505.58062.VOCA	\$126.34
A40505.58065.VOCA	\$27.44
A40505.54800.VOCA	\$4,000.00
A40505.54213.VOCA	\$418.94
A40505.54070.VOCA	\$1,612.00
A40505.54035.VOCA	\$1,000.00
A40505.54045.VOCA	\$200.00
A40505.54000.VOCA	\$462.00
A40505.54005.VOCA	\$220.45
A40505.54020.VOCA	\$200.00
A40505.54060.VOCA	\$2,000.00

, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per approved grant agreements.

AGENDA ITEM NO. 23 – Local Law "H" of 2021 - a Local Law to Proscribe as Unlawful the Sale and Possession Within the County of Cortland, New York, of Intoxicating Chemical Compounds or Dangerous Substances, that Are Mislabeled or Unlabeled, Whose Intended Purpose is to be Ingested, Inhaled or Injected, to Mimic the Effects of Controlled Substances or Marihuana and that Have No Other Legitimate Therapeutic Use or Purpose; "County of Cortland Synthetic Intoxicants and Dangerous Substances Law"

RESULT: REFER TO COMMITTEE - NO VOTE

Next: 10/14/2021 9:00 AM

ON MOTION OF PRICE

RESOLUTION NO.

Local Law "H" of 2021 - a Local Law to Proscribe as Unlawful the Sale and Possession Within the County of Cortland, New York, of Intoxicating Chemical Compounds or Dangerous Substances, that Are Mislabeled or Unlabeled, Whose Intended Purpose is to be Ingested, Inhaled or Injected, to Mimic the Effects of Controlled Substances or Marihuana and that Have No Other Legitimate Therapeutic Use or Purpose; "County of Cortland Synthetic Intoxicants and Dangerous Substances Law"

SECTION I: LEGISLATIVE INTENT

A. Findings

Minutes Acceptance: Minutes of Sep 23, 2021 6:00 PM (Approval of Minutes)

The County Legislature of the County of Cortland, New York, finds that the potential or actual harm to residents from certain intoxicating chemical compounds or dangerous substances to be such that these chemical compounds or dangerous substances should be proscribed as unlawful.

B. Statement of Purpose

1. It is the purpose of this local law to promote public health, safety, and general welfare, and to minimize public and private injury to the citizens for the County of Cortland due to the permissive availability of certain intoxicating chemical compounds or dangerous substances; thus, requiring the prohibition of such chemical compounds or dangerous substances;
2. to protect human life and health; and,
3. to aid in the interdiction of such chemical compounds or dangerous substances along with other narcotics and illicit intoxicants, and to aid in the prosecution of such related offenses.

SECTION II: AUTHORITY

Municipal Home Rule Law, §§ 10 (2), (4) (b), and (4) (c); and Op Atty Gen 85-23,

SECTION III: LAW

- A. It shall be unlawful for any person, including a corporation or other entity, to manufacture, distribute, use, possess, purchase, attempt to purchase, sell, publicly display for sale, attempt to sell, give, trade, or barter any one or more of the following chemical compounds or substances, to include its salts, isomers, homologues, and salts of their isomers and homologues:

It shall be unlawful for any person to sell, possess, or use mislabeled or unlabeled dangerous substances whose intended purpose is to be ingested so as to mimic the effects of controlled substances and/or marijuana and that have no other legitimate, medical, or therapeutic purpose.

- (1) Salvia divinorum or salvinorum A; all parts of the plant presently classified botanically as salvia divinorum, whether growing or not, the seeds thereof, any extract from any part of such plant, and every compound, manufacture, salts derivative, mixture or preparation of such plant, its seeds or extracts,
- (2) (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3(2-methyloctan-2-yl)-6a, 7, 10, 10a-tetrahydrobenzo[c]chromen-1-ol, some trade or other name: HU- 210,
- (3) Naphthalen-1-yl-(1-pentylindol-3-yl) methanone (also known as 1 Pentyl- 3-(1-naphthoyl) indole, some trade or other name: JWH-018,
- (4) Naphthalen-1-yl-(1-butyldiol-3-yl) methanone (also known as 1-Butyl-3- (1-naphthoyl) indole, some trade or other name: JWH-073,
- (5) 2-[(1R,3S)-3-hydroxycyclohexyl]-5-(2-methyloctan-2-yl) phenol, some trade or other name: CP 47,497 and its C6, C7, C8, and C9 homologues,

- (6) 1-(3-[trifluoromethyl]phenyl) piperazine, some trade or other name: TFMPP,
- (7) (R)-(+)-[2,3-Dihydro-5-methyl-3-(4-morpholinylmethyl)pyrrolo[1,2,3- de)-1,4-benzoxazin-6-yl]-1-naphthalenylmethanone, some trade or other name: WIN 55,2-212,
- (8) 2-[(1R,2R,5R)-5-hydroxy-2-(3-hydroxypropyl) cyclohexyl]-5-(2-methyloctan-2-yl) phenol, some trade or other name: CP 55,940,
- (9) 6,6,9-trimethyl-3-(3-methyloctan-2-yl)-7,8,9,10-tetrahydrobenzo [c]chromen-1-ol, some trade or other name: Dimethylheptylpyran 1, 2- dimethylheptyl-[Δ]3THC, or DMHP, or A-40824, or EA-1476,
- (10) [(6S,6aR,9R,10aR)- 9-hydroxy- 6-methyl- 3-[(2R)-5-phenylpentan- 2- yl]oxy-5,6,6a,7,8,9,10,10a-octahydrophenanthridin- 1-yl] acetate, some trade or other name: Levonantradol, or CP 50,556-1,
- (11) -1-(4-methylphenyl)-2-methylaminopropan-1-one, some trade or other name: Mephedrone, 4-methylmethcathinone, 4-MMC or 4- methylephedrone,
- (12) any similar structural analogs that are intended to mimic the effects of intoxicating controlled substance.

B. Exceptions:

1. It is not an offense under subsection “A” of this section if the person was acting at the direction of an authorized agent of the County of Cortland to enforce or ensure compliance with this law prohibiting the sale or possession of the aforementioned chemical compounds or dangerous substances.
2. This section does not apply to any person who commits any act described in this section pursuant to the lawful direction or prescription of a licensed physician, dentist, or pharmacist authorized to direct or prescribe such act.
3. This section likewise does not apply to the inhalation of anesthesia for medical or dental purposes.

SECTION IV: PENALTIES

- A. Confiscation -- if any of the aforementioned intoxicating chemical compounds or dangerous substances are found in the possession of any person, such may be confiscated and destroyed by Law Enforcement Officials.
- B. Any person found to be in violation of this section will be guilty of a Class “B” misdemeanor and subject to a definite term of imprisonment not to exceed three (3) months, or a fine not to exceed five hundred (\$ 500), or both such definite term of imprisonment and fine. Each day during which violation of Section IV, subsection A of this act occurs shall constitute a separate offense.
- C. The County of Cortland shall have the authority to seek an injunction to compel the compliance by any business that fails or refuses to comply with this section.

SECTION V: CONSTRUCTION AND CONFLICT WITH OTHER LAWS

- A. This Local Law augments New York Penal Law, Articles 220 and 222 *et seq.*, and New York Public Health Law, §§ 3302 and 3306.
- B. In its interpretation and application, the provisions of this local law shall be held to be minimum requirements, adopted for the promotion of the public health, safety, and welfare. Whenever the requirements of this local law are at variance with the requirements of any other lawfully adopted rules, regulations, or ordinances, the most restrictive, or that imposing the higher standard, shall govern.

SECTION VI: SEVERABILITY

If any provision of this law is held invalid, such invalidity shall not affect the remaining provisions of this section, which shall remain effective less the invalid provision, and to this end, the provisions of this section are declared to be severable.

SECTION VII: EFFECTIVE DATE

This Local Law shall take effect upon filing in the Office of the New York State Secretary of State as provided by Municipal Home Rule Law, § 27.

Referred from Finance & Administration Committee

AGENDA ITEM NO. 24 – Accept Funds - COVID-19 FEMA Funds - County Treasurer

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	George Wagner, Majority Leader
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Harbin, Bischoff, Van Dee, Wilson, Stock, Homer, Fitch, Newell, Nauseef, Waldbauer, Price, Wagner, Heider, Eccleston
EXCUSED:	Linda Jones, Kelly L. Fairchild-Preston

ON MOTION OF WAGNER

RESOLUTION NO. 259-21

Accept Funds - COVID-19 FEMA Funds - County Treasurer

WHEREAS, the Department of Homeland Security, Federal Emergency Management Agency has awarded Cortland County \$30,640.00 for reimbursement of costs of COVID-19 testing for the period January 1, 2021 through February 26, 2021, NOW THEREFORE BE IT

RESOLVED, that the County Treasurer, upon approval of the County Legislature, accept the funds received to cover the cost of COVID-19 testing for the period January 1, 2021 through February 26, 2021.

Announcements

Adjourn



Cortland County Legislature

Special Meeting

Legislative Chambers
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, October 12, 2021

1:00 PM

Board Room

Salute to the Flag

Roll Call

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Legislator	Excused	
Beau Harbin	Cortland County, NY	Minority Leader	Present	
Cathy Bischoff	Cortland County, NY	Legislator	Present	
Ronald J. Van Dee	Cortland County, NY	Legislator	Excused	
Susan Wilson	Cortland County, NY	Legislator	Present	
Richard Stock	Cortland County, NY	Legislator	Present	
Ann Homer	Cortland County, NY	Legislator	Present	
Kevin Fitch	Cortland County, NY	Legislator	Present	
Linda Jones	Cortland County, NY	Legislator	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Legislator	Present	
Christopher Newell	Cortland County, NY	Legislator	Excused	
Joseph Nauseef	Cortland County, NY	Legislator	Excused	
Eugene Waldbauer	Cortland County, NY	Legislator	Present	
Sandra Price	Cortland County, NY	Legislator	Present	
George Wagner	Cortland County, NY	Majority Leader	Present	
Paul Heider	Cortland County, NY	Chairman	Present	
Mitchel Eccleston	Cortland County, NY	Legislator	Excused	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	

Minutes Acceptance: Minutes of Oct 12, 2021 1:00 PM (Approval of Minutes)

Wendy Franklin	Cortland County, NY	Chief Assistant County Attorney	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Stephen Trobert	Cortland County, NY	Manger of Audit and Financial Projects	Present	
Valerie Puma	Cortland Standard	Reporter	Present	

Action Items

1. Receive and File Tentative 2022 Budget

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Linda Jones, Legislator
AYES:	Harbin, Bischoff, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Waldbauer, Price, Wagner, Heider
EXCUSED:	Bentley, Van Dee, Newell, Nauseef, Eccleston

Resolutions

AGENDA ITEM NO. 1 – Set Public Hearing Date for Tentative 2022 Budget

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ann Homer, Legislator
SECONDER:	Susan Wilson, Legislator
AYES:	Harbin, Bischoff, Wilson, Stock, Homer, Fitch, Jones, Fairchild-Preston, Waldbauer, Price, Wagner, Heider
EXCUSED:	Bentley, Van Dee, Newell, Nauseef, Eccleston

ON MOTION OF HEIDER

RESOLUTION NO. 260-21

Set Public Hearing Date for Tentative 2022 Budget

WHEREAS, the Cortland County Administrator has prepared and filed with the Cortland County Legislature a Tentative Budget for the fiscal year commencing January 1, 2022 and ending December 31, 2022, AND

WHEREAS, New York State County law §359 requires that a Public Hearing be held before the adoption of the final budget, NOW THEREFORE BE IT

RESOLVED, that a Public Hearing upon the 2022 Tentative Budget be held on October 26, 2021, at 6:00 p.m. in the Legislative Chambers of the Cortland County Office Building, 60 Central Avenue, Room 308, Cortland, New York 13045, and that the Clerk of the Legislature properly advertised said meeting in the County's designated newspaper.

Adjournment

The meeting was closed at 1:35 PM

Minutes Acceptance: Minutes of Oct 12, 2021 1:00 PM (Approval of Minutes)

**Unified Court System
Court Cleaning and Minor Repairs Proposed Budget Form**

(Appendix B to a contract between a local government entity and the NYS Unified Court System pursuant to Chapter 686, Laws of 1996)

State Fiscal Year: 2021-2022

Name of County or City: County of Cortland

List Court Buildings: Name and Address of Each Court Building (Including County Clerk Space)	Owned or Leased	Total Building Net Usable Square Feet	Court Spaces to be Cleaned and Repaired Pursuant to this Budget Court Related	
			Net Usable Sq. Ft.	Aid Eligible Percentage
Cortland County Courthouse [CH] 46 Greenbush St. Cortland, New York 13045	owned	41,577	25,873	62%

Note: Divide Court SF by Total SF for percent

Anticipated Changes in Location or Space Utilization:

Name and Address of Affected Building(s)	Nature of Changes	Target Date
Cortland County Courthouse [CH]	Additional space on 1st floor	10/01/21

1 Cleaning Costs:**1(a) Service Contracts**

Budget Line #	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
1	NYSID	Uniforms	CH	\$580	76%	\$441
2				\$0		
3				\$0		
4				\$0		
5				\$0		
6				\$0		
1(a) Subtotal:						\$441

1(b) Local Payroll

	No. of Positions	Building	Annual Wages	Fringe Benefits	Total Personal Service Costs	Aid Eligible Percentage	Budget Request
7	0.5	CH	\$13,549	\$4,049	\$17,598	76%	\$13,374
8	1	CH	\$38,087	\$13,620	\$51,707	76%	\$39,297
9	1	CH	\$18,650	\$10,722	\$29,373	76%	\$22,323
10	0.5	CH	\$9,296	\$1,089	\$10,384	76%	\$7,892
11	1	CH	\$20,972	\$6,040	\$27,012	76%	\$20,529
12							
1(b) Subtotal:							\$103,416

1(c) Supplies and Equipment

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
13	Misc. Cleaning Supplies	CH	LUMP SUM	\$5,887	76%	\$4,474
14	COVID Supplies	CH	LUMP SUM	\$3,500	76%	\$2,660
15	Safety Supplies (Shoes)	CH	LUMP SUM	\$197	76%	\$149
16				\$0		
17				\$0		
18				\$0		
1(c) Subtotal:						\$7,284

1(d) - Total Cleaning Costs (1a+1b+1c):**\$111,140**

2 Trash Removal and Disposal

2(a) Trash Removal

	Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
19	Waste Management	CH	TOTAL	\$2,870	76%	\$2,182
20				\$0		
21				\$0		
22				\$0		
23				\$0		
2(a) Total:						\$2,182

2(b) Trash Disposal

	Contractor or Agency	Building	Quantity / Unit	Costs	Aid Eligible Percentage	Budget Request
24	N/A			\$0		
25				\$0		
26				\$0		
27				\$0		
28				\$0		
2(b) Total:						\$0

2(c) - Total Trash Removal & Disposal (2a+2b): 2(c)

\$2,182

3 HVAC Cleaning Costs

3(a) Duct Work Cleaning and Filter Changing By Service Contract

	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
29	N/A					
30				\$0		
31				\$0		
32				\$0		
33				\$0		
34				\$0		
3(a) Subtotal:						\$0

3(b) Duct Work Cleaning and Filter Changing by Local Payroll

	No. of Positions	Building	Annual Wages	Fringe Benefits	Total Personal Service Costs	Aid Eligible Percentage	Budget Request
35	N/A		\$0	\$0	\$0		
36					\$0		
37					\$0		
38					\$0		
39					\$0		
40					\$0		
3(b) Subtotal:							\$0

3(c) Filter Changing - Filters Only

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
41	N/A			\$0		
42				\$0		
43				\$0		
44				\$0		
45				\$0		
46				\$0		
					3(c) Subtotal:	\$0

3(d) Total HVAC Ductwork Cleaning & Filter Changing Costs (3a+3b+3c): 3(d)

\$0

4 GRAND TOTAL - ALL "CLEANING COSTS":

Grand Total Boxes 1d + 2c + 3d:

4

\$113,322

- 5 Proposed "Tenant" Work Use the following codes: a - Flooring and Carpeting
b - Painting
c - Interior Ceilings
d - Bathrooms
e - Fixtures
f - Minor Renovation
g - Other (Identify)

Work to be Performed:

	Code	Building	Describe Work	Total Costs	Aid Eligible Percentage	Budget Request
47	f	CH	Pipe cover for Masler Chambers	\$1,000	100%	\$1,000
48	g	CH	Blinds for Masler Chambers	\$6,000	100%	\$6,000
49	g	CH	Staff Work Orders	\$2,000	100%	\$2,000
50	f	CH	Additional 1st floor space reno	\$98,138	100%	\$98,138
51	g	CH	Additional 1st floor space cabling	\$40,000	100%	\$40,000
52						
53						
54						
55						
56						
57						
Total (5):						\$147,138

6 **TOTAL - 100% REIMBURSIBLE EXPENSES:**
(Cleaning Costs & Tenant Work)

Total (4+5) 6: **\$260,460**

7 Building and Property Maintenance:

7(a) Service Contracts

Use Codes A-G:

a - Pest Control

e - Security & Alarm Systems

b - Elevators

f - Property Maintenance

c - HVAC

g - Other (Identify)

d - Telephone Wiring

	Code	Contractor	Type Work Performed	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
58	E	Pleasant Valley	Fire Alarm Monitoring	ch	\$312	76%	\$237
59	E	Johnson Controls	Fire Alarm Testing	ch	\$728	76%	\$553
60	F	EPS	Generator Maintenance	ch	\$598	76%	\$454
61	B	KONE	Elevator Service/Repair	ch	\$2,160	76%	\$1,642
62	F	Jerome Fire	Fire Extinguishers	ch	\$71	76%	\$54
63	F	Mettalo	Sprinkler System Mnt/Rep	ch	\$1,560	76%	\$1,186
64	G	NYSID	Uniforms	ch	\$2,781	76%	\$2,114
65							
66							
67							
68							
7(a) Subtotal:							\$6,239

7(b) Local Payroll

	No. of Positions	Building	Annual Wages	Fringes	Total Costs	Aid Eligible Percentage	Budget Request
69	1	CH	\$15,039	\$6,310	\$21,349	76%	\$16,225
70	1	CH	\$15,197	\$6,322	\$21,519	76%	\$16,354
71	1	CH	\$16,301	\$6,423	\$22,724	76%	\$17,270
72	1	CH	\$11,234	\$6,032	\$17,266	76%	\$13,122
73	1	CH	\$8,176	\$2,505	\$10,681	76%	\$8,118
74	1	CH	\$12,175	\$931	\$13,106	76%	\$9,961
75	1	CH	\$12,785	\$6,154	\$18,939	76%	\$14,394
76							
7(b) Subtotal:							\$95,444

7(c) Supplies and Equipment

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
77	Misc. Supplies & Equip	CH	LUMP SUM	\$34,150	76%	\$25,954
78	Tools	CH	LUMP SUM	\$331	76%	\$251
79	Equipment Main.	CH	LUMP SUM	\$1,029	76%	\$782
80	Equipment Ven Trac	CH	LUMP SUM	\$4,682	76%	\$3,558
81						
7(c) Subtotal:						\$30,546

7 (d) Total - Building and Property Maintenance Costs (7a+7b+7c) 7(d): **\$132,229**

8 Total - Building and Property Maintenance Costs: 8 **\$132,229**

9 Total Cost Reimbursable @ 25% = (Box 8 x 25%) 9 **\$33,057**

10 Total Proposed Direct Costs (Item 6 + Item 9): 10 **\$293,517**

11 Overhead Costs (Item 10 x .05): 11 **\$14,676**

12 Total Proposed Contract Amount (Item 10 + Item 11): 12 **\$308,193**

13 Local Government Certification:

I hereby certify that the cost estimates contained herein were developed using the best available information and that the proposed budget amounts are just, true and correct to the best of my knowledge.

Name:

Title:

Signature:

Date:

County or City:

Address:

Phone:

ENDNOTES:

Use budget line numbers for reference and include remarks or explanations below.

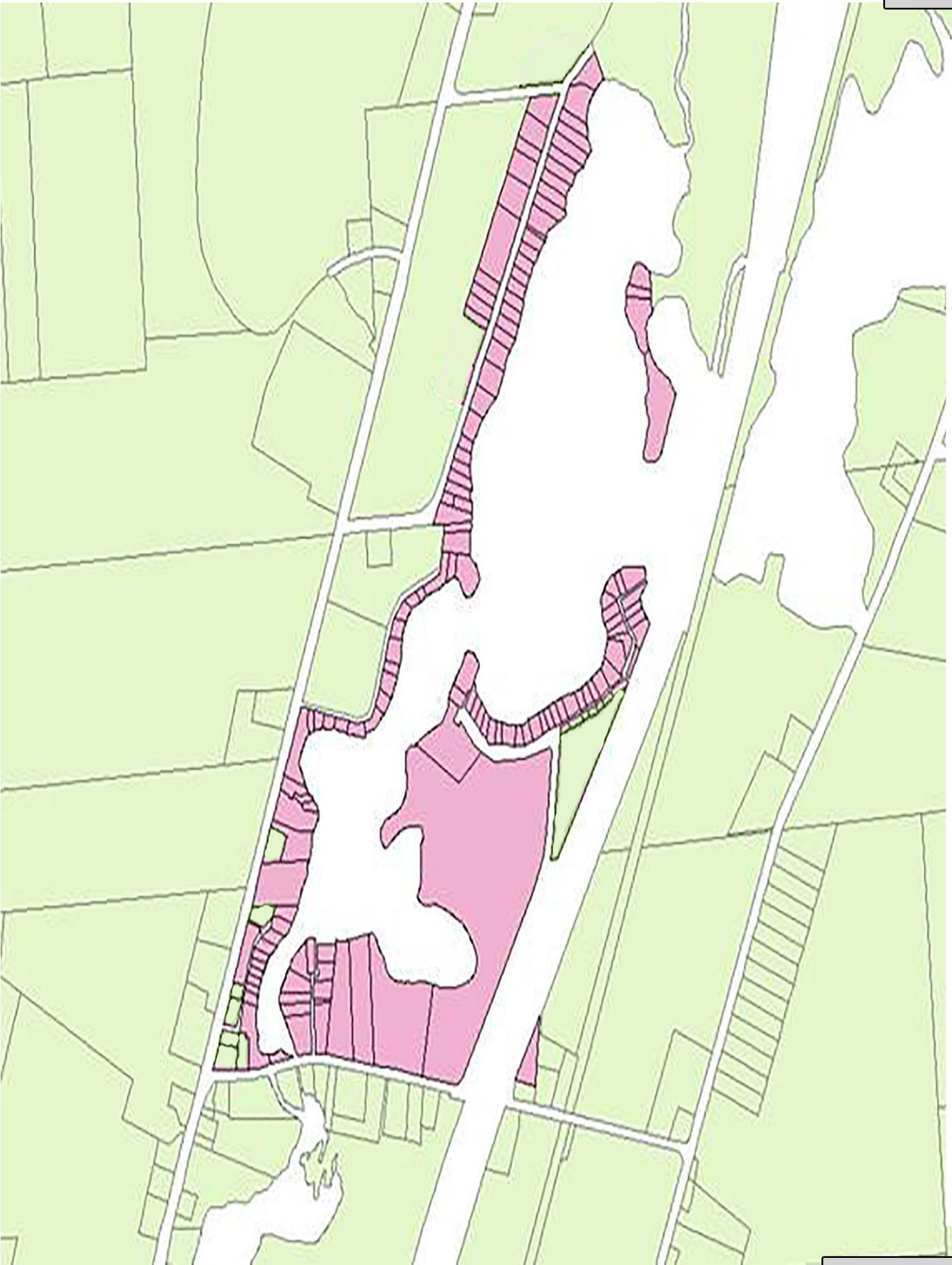
Line No. Explanation:

CORTLAND COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT AUTHORIZATION LIST FOR 2022

CONTRACTOR	DESCRIPTION	Maximum COST	Contract Terms	FUNCTION	ACCOUNT NUMBER CHARGED TO IN 2021 BUDGET:
Catholic Charities	CCSI Parent Partner (STSJP funding)	66,000	12/31/21 – 12/31/22	Preventive Services	A60105.56070
Cayuga Addictions Recovery Services	Behavioral Health Specialist	50,000	12/1/21 – 11/30/22	Child Welfare	A60105.54800.4695
Cayuga Centers	Placement Diversion	\$207,000	12/31/21 – 12/31/22	Preventive Services	A60105.56070 & A60105.56109
Child Development Council	Informal Day Care Provider Inspections	3,000	12/31/21 – 12/31/22	Low Income Day Care	A60105.45800
Community Action Program of Cortland (CAPCO)	Medicaid Personal Care Services	State Medicaid set rates	12/31/21 – 12/31/22	Long Term Care	State paid
Cortland County Area Agency on Aging	Home Energy Assistance Program	\$19,000	12/31/21 – 12/31/22	Home Energy Assistance Program	A60105.54815
Cortland County Central Services	County IT Support	22,000	12/31/21 – 12/31/22	Technical Support - Computers	A60105.54083
Cortland County Employment & Training	Lease at One Stop	11,000	12/1/21 – 11/31/22	Employment	A60105.54800
Cortland County Mental Health	Placement Diversion	\$155,000	12/1/21 – 12/31/22	Preventive Services	A60105.56070 & A60105.56109
Cortland County Probation Department	PINS Diversion Services	210,000	12/31/21 – 12/31/22	Preventive Services	A60105.56070 & A60105.56109
Cortland County Sheriff Department	Fraud Investigations	132,000	12/31/21 – 12/31/22	Fraud	A60105.54083
Cortland County Sheriff Department	On-Site Security	160,000	12/31/21 – 12/31/22	Office Security	A60105.54083
Cortland County Sheriff Department	Detention Transports	3,000	12/31/21 – 12/31/22	Non-Secure Detention	A60105.56123
Cortland County Sheriff Department	On-Call Security Services	8,000	12/31/21 – 12/31/22	Child Protective Services	A60105.54083
Cortland County Sheriff Department	Paper Process Service	5,000	12/31/10 – 12/31/22	Child Support/Child Welfare	A60105.54083
Cortland County Veterans Services Offices	Veterans Services and Referrals to DSS	60,000	12/31/21 – 12/31/22	Temporary Assistance/SNAP/MA	A60105.54083
Elmcrest	Family Support Services	782,000	12/31/21 – 12/31/22	Preventive Services	A60105.56070 & A60105.56109
Family Counseling Services, Inc.	Alcohol and Drug Screens	\$93.31/each	12/31/21 – 12/31/22	Temporary Assistance	A60105.54500
Family Counseling Services, Inc.	Counseling Services	2,000	12/31/21 – 12/31/22	Preventive Services	A60105.56070 & A60105.56109

CORTLAND COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT AUTHORIZATION LIST FOR 2022

Genovese, Jennifer, ACSW, LCSW	Counseling for Caseworkers	6,000	12/31/21 – 12/31/22	Child Welfare Staff Support	A60105.54035
Hillside Children's Services	Foster Home Recruitment and Certification	\$159,000	12/31/21 – 12/21/22		
J M Murray Center	Staff Disability Analyst - SSI Determinations	65,000	12/31/21 – 12/31/22	Temporary Assistance	A60105.54083
J M Murray Center	Job Search	62,000	12/31/21 – 12/31/22	Temporary Assistance	A60105.54800
L. Woerner, Inc d/b/a Home Care of Rochester	Medicaid Personal Care Services	State Medicaid rates	12/31/21 – 12/31/22	Long Term Care	State Paid
LabCorp	Paternity Testing	\$10,000	12/31/21 – 12/31/22	Child Support	A60105.54500
Language Line	Language translation and hearing-impaired services	Per government rate	On-going service agreement	Department-wide	A60105.54000
Lifeline Systems	Medicaid Personal Care Services	State Medicaid rates	12/31/21 – 12/31/22	Long Term Care	State paid
Salvation Army	Warming Center	\$165,000	11/1/21 – 4/30/22	Emergency Services	A60105.54800.4696
Stafling Healthcare Systems, Inc	Medicaid Personal Care Services	State Medicaid rates	12/31/21 – 12/31/22	Long Term Care	State paid
Upstate Services Group	Medicaid Personal Care/Assisted Living Services	State Medicaid rates	12/31/21 – 12/31/22	Long Term Care	State paid
YWCA	Enhanced Non-Residential Services – AVV	25,000	7/1/21 - 6/30/22	Domestic Violence	A60105.54800.4693
YWCA	Non-Residential Services - AVV	49,000	12/31/21 – 12/31/22	Domestic Violence Services	A60105.54083
YWCA	AVV Residential Services	State established (currently \$88.17/day)	12/31/21 – 12/31/22	Domestic Violence Services	A60105.56109, A60105.56140, or A60105.56142



Attachment: LYL Tax Map (9981 : Establish the Little York Lake Protection and Rehabilitation District)



September 30, 2021

Ms. Savannah Hempstead, Clerk
Cortland County Legislature
60 Central Avenue
Cortland, NY 13045

Re: Little York Lake

Dear Ms. Hempstead:

Enclosed please find paperwork which requests that the Cortland County Legislature create a lake protection and rehabilitation district around Little York Lake. Our lake has a history of water quality and weed issues which residents around the lake have been battling for years. The creation of our proposed Little York Lake Protection and Rehabilitation District will help to assure that the lake will be protected and improved for years to come. We are proposing a county district because the lake is within two towns. The existence of this district will benefit both the landowners around the lake and the county as a whole. Property values will be maintained, and the costs will be shared fairly among those properties that lie within the district boundaries.

County Law Section 250.4-a allows the county legislature to create the district we are proposing. Section 253 of the law provides that the process can be started by the submission of a petition “executed and acknowledged” by at least twenty-five owners of taxable property situated within the proposed district. Maps of the proposed district showing the boundaries and the identification of all parcels within the district are also required.

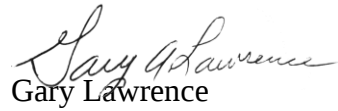
The documents which are enclosed meet all those requirements. County Law Section 254 provides that upon the acceptance of the above referenced documents the County legislature may call a public hearing to consider the proposal to establish the district. We respectfully request that the legislature accept this Petition and schedule a public hearing. We are proposing that the district operate under the general supervision of the Cortland County Soil and Water Conservation District. We are also proposing that this district funding be based only on the assessed value of property within the district. The initial budget we are proposing is 94 mil. At this rate the tax on a typical one or two family home would be approximately \$141.

As an additional point of information, please be aware that this district can be created without any approvals from the State of New York. The State Comptroller’s Office is only involved when a district proposes to incur debt, which is not the case here. We would be happy to provide contact information with that office if there are any questions. We understand that this process

begins by being considered by a committee or committees of the legislature. We would appreciate any guidance you can provide to get this before the full legislature as soon as possible.

Thank you for your attention to this matter.

Sincerely,



Gary Lawrence
President, LYL Preservation Society, Inc.

CC: Pat Snyder, Attorney at Law

Wendy Franklin, Cortland County Chief Assistant County Attorney

Attachment: Lake Tax District Transmittal Letter (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>Helen Haldane</u>	<u>[Signature]</u>	<u>1843 mountainview dr East</u>	<u>37.08-01-08.00</u>
Print Name	Signature	Address	Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Helen Haldane, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

[Signature]
Notary Public

Attachment: Notarized Signatures (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

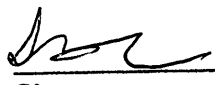
The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

6110 Elm Ave

Stephen Fedorka Jr. 

Print Name

Signature

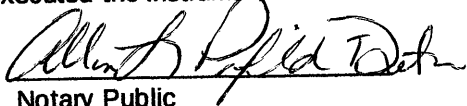
Address

37.17-01-11.000
Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Stephen Fedorka, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023


Notary Public

Attachment: Notarized Signatures (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,
6112 Elm Ave

<u>Barbara J. Gregg</u>	<u>Barbara J. Gregg</u>	<u>6112 Elm Ave</u>	<u>37.17-01-10.000</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Barbara J. Gregg, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Allyson L. Penfield-Doctor
Notary Public

Attachment: Notarized Signatures (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

Diane Gutchess
Print Name

Diane Gutchess
Signature

1809
Mountainview
West
Address

37.17-02-13.100
Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Diane Gutchess, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allison L. Penfield-Doctor
Notary Public

Allison L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Attachment: Notarized Signatures (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

JAMES M. REENERS *[Signature]* 6133 RECOR WAY 37.17-01-03.000
Print Name Signature Address Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared James M. Reeners, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

[Signature]
Notary Public

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Attachment: Notarized Signatures (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>Paul Stephen</u>	<u>Paul Stephen</u>	<u>6135 Recor Way</u>	<u>37.17-01-04.00</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Paul Stephen, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument

Allyson L. Penfield-Doctor
Notary Public

Allyson L. Penfield-Doctor
Notary Public, State of New York
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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

Jim Anderson



6186 Little York Lake

37.17-01-05.00

Print Name

Signature

Address Re

Tax map no.

State of New York)

County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared James Anderson, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.



Notary Public

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

Print Name

Signature

Address

Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Donald Fisher, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Notary Public

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Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

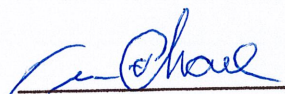
The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

Timothy Chace
Print Name


Signature

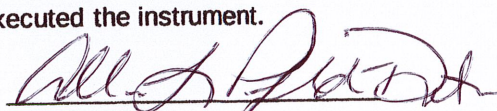
1797
Mountainview Dr
West
Address

37.17-02-08.000
Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Timothy Chace, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

George J. Griffith Jr.	<i>G. J. Griffith Jr.</i>	1695 Little York Crossing	47.05-01-45.000
Print Name	Signature	Address	Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared George J. Griffith Jr., personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

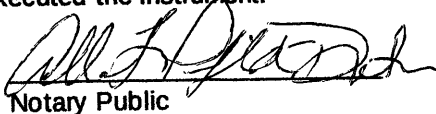
Respectfully submitted,

Kevin Fregosi		1847 Mountainview Dr.	37.18-01-09.000
Print Name	Signature	Address	Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Kevin Fregosi, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

William K
Luety

6250 Little York
Lake Rd

37.14-01-03.000

Print Name

Signature

Address

Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared William K Luety, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

Arthur F. Steier Arthur F. Steier 6024 Blue Heron Ln 47.05-01-61.000
Print Name Signature Address Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Arthur F. Steier, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
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Allyson L. Penfield-Doctor
Notary Public

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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>RICHARD T. ALBRO</u>	<u>[Signature]</u>	<u>[Address]</u>	<u>37-14-01-04.000</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Richard T. Albro, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

[Signature]
Notary Public

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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

Linda K Van Berkum
Trust

6232 Little York
Lake Rd

37.14 - 01 - 10.000

Print Name

Signature

Address

Tax map no.

State of New York)
) ss.:
County of Onondaga

On the 18 day of September in the year, before me, the undersigned notary public, personally appeared Linda K. Van Berkum, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allison L. Penfield-Doctor
Notary Public

Allison L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated:

Respectfully submitted,

<u>Susan Norton</u>	<u>Susan Norton</u>	<u>60170 Little York Rd</u>	<u>37.17-01.11.000</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Susan Norton, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Allyson L. Penfield-Doctor
Notary Public

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Dated: 9/18/2021

Respectfully submitted,

Theodore Larison Theodore Larison 6238 Little York Lake Rd 37.14-01.08.000
Print Name Signature Address Preble NY Tax map no.
13141

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Theodore Larison, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Allyson L. Penfield-Doctor
Notary Public

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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>Michael V. Feist</u>	<u>[Signature]</u>	<u>1786 Mountainview Dr. W.</u>	<u>47.05-01-29.120</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Michael V. Feist, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

[Signature]
Notary Public

Attachment: Notarized Signatures (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>Julie Palermo</u>	<u>Julie Palermo</u>	<u>6169 Dwyer Park Pt</u>	<u>37.14-01-21.000</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Julie Palermo, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Allyson L. Penfield-Doctor
Notary Public

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In the Matter of the
Establishment of the Little York Lake Protection
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Homer and Preble, County of Cortland, State of
New York

TO THE CORTLAND COUNTY LEGISLATURE:

PETITION OF
PROPERTY OWNERS

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

6009 Morningstar Dr.

Lee M
Benson

Lee M. Benson

47.05-01-39.000

Print Name

Signature

Address

Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Lee M. Benson, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
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New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

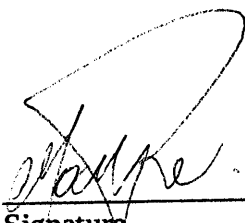
Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>Manuel Pacheco</u>		<u>6106 Elm Ave</u>	<u>37.17-01-12.000</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Manuel Pacheco, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023


Notary Public

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New York

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PROPERTY OWNERS

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We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

1805 Mountainview
Dr West

37017-02-12.000

Gary Lawrence Gary Lawrence

Print Name

Signature

Address

Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Gary Lawrence, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Notary Public

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New York

TO THE CORTLAND COUNTY LEGISLATURE:

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PROPERTY OWNERS

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>Patricia Casey</u>	<u>Patricia Casey</u>	<u>6138 Recor Way</u>	<u>37.17-01-02.000</u>
Print Name	Signature	Address	Tax map no.

State of New York)
) ss.:
County of Onondaga)

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Patricia Casey, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Allyson L. Penfield-Doctor
Notary Public

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Establishment of the Little York Lake Protection
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New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with said Law.

Dated: 9/18/2021

Respectfully submitted,

Lawrence
Trust

Cathy Lawrence

1813
Mountainview
Dr

37.17-02-15.000

Print Name

Signature

Address

Tax map no.

State of New York)
County of Onondaga) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally known to me or proved to me on the basis of satisfactory evidence, the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/it executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Notary Public

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Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

The expense of operation of said District shall be assessed, levied and collected from the several lots and parcels of land within the proposed District from each as shall be in just proportion to the amount of benefit which is gained, and shall be based upon real property tax assessment.

WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated: 9/18/2021

Respectfully submitted,

<u>Stanley M. Duncan</u>	<u>Stanley M. Duncan</u>	<u>6052 Rt. 281</u>	<u>47.05-01-65.000</u>
Print Name	Signature	Address	Tax map no.

State of New York)
County of Madison) ss.:

On the 18 day of September 2021 in the year, before me, the undersigned notary public, personally appeared Stanley M. Duncan, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

Allyson L. Penfield-Doctor
Notary Public

Allyson L. Penfield-Doctor
Notary Public, State of New York
Qualified in Onondaga County
No. 01PE6170916
Commission Expires July 23, 2023

Attachment: Notarized Signatures (9981 : Establish the Little York Lake Protection and Rehabilitation District)

In the Matter of the
Establishment of the Little York Lake Protection
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Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

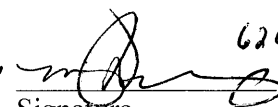
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WHEREFORE, your petitioners respectfully submit this petition for your approval in accordance with NYS County Law Section 250 and ask that you proceed to establish the District in accordance with the County Law.

Dated:

Respectfully submitted,

MICHAEL J. McNERNEY  6206 LITTLE YORK LAKE RD
Print Name Signature Address Tax map no. LITTLE YORK, NY 13087 37.14-01-18.000

State of New York)
) ss.:
County of Onondaga)

On the 23rd day of September in the year, before me, the undersigned notary public, personally appeared Mary Beth Hand, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

MARY BETH HAND
Notary Public, State of New York
Qualified in Onondaga County
No. 01HA6327570
My Commission Expires July 10, 2023

In the Matter of the
Establishment of the Little York Lake Protection
And Rehabilitation District in the Towns of
Homer and Preble, County of Cortland, State of
New York

PETITION OF
PROPERTY OWNERS

TO THE CORTLAND COUNTY LEGISLATURE:

We, the undersigned petitioners, being owners of taxable real property situate in the proposed Little York Lake Protection and Rehabilitation District hereinafter described, do hereby petition to establish the Little York Lake Protection and Rehabilitation District which shall comprise a portion of the Towns of Homer and Preble and shall include the properties shown on Exhibit A attached hereto and made a part hereof.

Accompanying this petition and annexed hereto as Exhibit B is a map showing the boundaries of the proposed lake protection and rehabilitation district.

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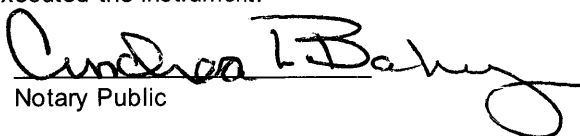
Dated: 09/28/2021

Respectfully submitted,

Jeffery Montasano  6151 Duxey Park 37,14-01 22,00c
Print Name Signature Address Tax map no.
POMF

State of New York)
County of Tompkins) ss.:

On the 28th day of September in the year, before me, the undersigned notary public, personally appeared Jeffery Montasano personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

ANDREA L. BAHRY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 4976964
Qualified in Tompkins County
Commission Expires January 22, 2023



February 2021

Stop Arm Safety Camera Program



verramobility.com



AGENDA

CrossingGuard School Bus Stop Arm Safety Camera Program

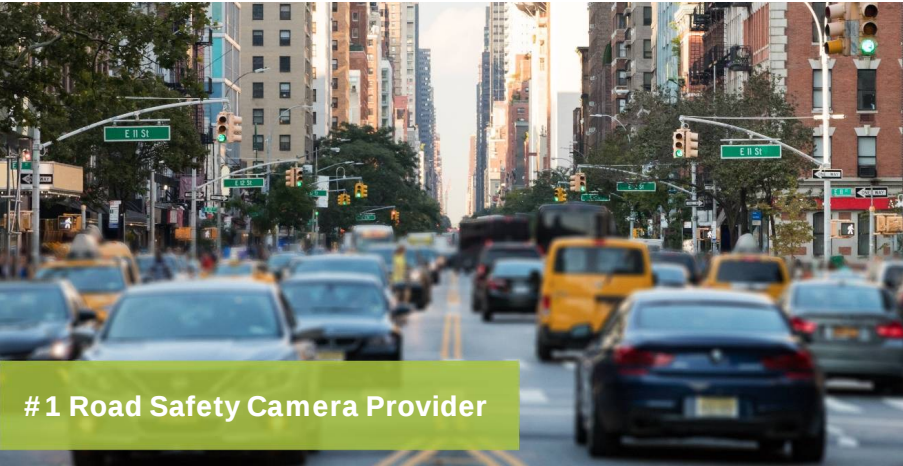


- > 1. **Verra Mobility**
- 2. NY State - Illegal School Bus Passing Legislation
- 3. CrossingGuard Safety Program Overview
- 4. Let's Put a Stop to Illegal Passing
- 5. Q&A



VERRA MOBILITY

The Most Experienced Smart & Safe Camera Provider



Government Solutions

Commercial Fleet

- > Speed safety enforcement
- > Red-light safety enforcement
- > School bus stop arm safety
- > Bus lane & intersection mobility
- > Video & analytics
- > License plate recognition

- > Toll management
- > Violation processing
- > Title & registration
- > Fleet management
- > Shared mobility
- > Foreign collections



Confidential & Proprietary

VERRA MOBILITY

The Most Experienced Smart & Safe Camera Provider

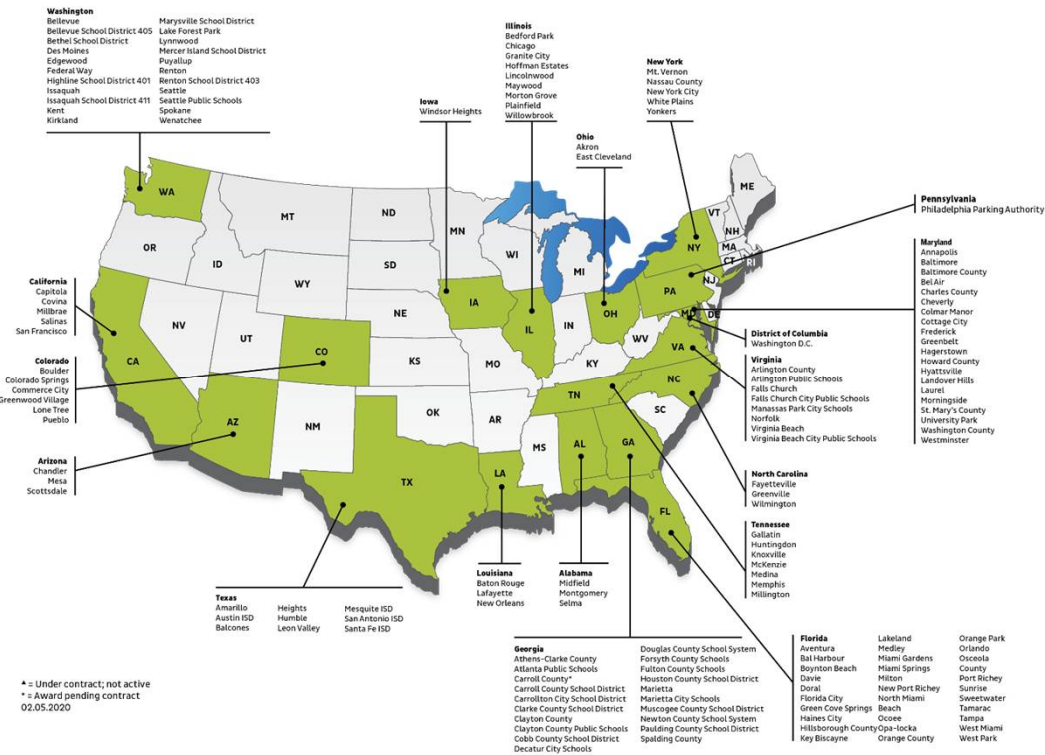


Local & National Vendor of Choice

Verra Mobility is the largest and leading provider of red-light, speed and school bus stop arm safety cameras in the country.

Most importantly, we support more road safety cameras in the state of New York than any other vendor.

School bus stop arm safety camera programs in both large and small communities throughout the country.



VERRA MOBILITY

The Most Experienced Smart & Safe Camera Provider



Local & National Vendor of Choice

Mt. Vernon



White Plains



Yonkers



Verra Mobility is the largest and leading provider of red-light, speed and school bus stop arm safety cameras in the country.

Most importantly, regionally we support 2,100 road safety cameras in the state of New York, more than any other vendor.

School bus stop arm safety camera programs in both large and small communities throughout the country.

New York City



Nassau County



VERRA MOBILITY

The Most Experienced Smart & Safe Camera Provider



GEORGIA

Atlanta Public Schools

Clarke County School District

Forsyth County Schools

Muscogee County School District

Carroll County School District

Clayton County Public Schools

Fulton County Schools

Newton County School System

Carrollton City School District

Cobb County School District

Houston County School District

Paulding County School District

City Schools of Decatur

Douglas County School District

Marietta City Schools

MARYLAND

St. Mary's County

Washington County

NEW YORK

Broome County

Nassau County*

Niagara County*

Onondaga County*

Oneida County*

Orange County*

VIRGINIA

Arlington Public Schools

Manassas Park City Schools

Falls Church City Public Schools

Virginia Beach City Public Schools

TEXAS

Austin ISD

Mesquite ISD

San Antonio ISD

Santa Fe ISD

WASHINGTON

Bellevue School District 405

Marysville School District

Bethel School District

Mercer Island School District

Highline School District 401

Seattle Public Schools

Issaquah School District 401

Renton School District 403

* Award/Contract in Process

Local & National Vendor of Choice

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Most importantly, regionally we support 2,100 road safety cameras in the state of New York than, more any other vendor.

School bus stop arm safety camera programs in both large and small communities throughout the country.



SMART & SAFE CITY SOLUTIONS

CrossingGuard School Bus Stop Arm Safety Camera Program

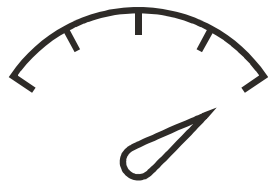
Stop-Arm Safety Cameras

Capture and process images and video of vehicles illegally passing school buses



Speed Safety Cameras

Capture and process images and video of vehicles exceeding speed limits



ALPR Cameras

Fixed, vehicle-mounted, and trailer vehicle recognition solutions with real-time alerting



Red-Light Safety Cameras

Capture and process images and video of vehicles running red lights



SAFER SCHOOLS, SMARTER SOLUTIONS

CrossingGuard School Bus Stop Arm Safety Camera Program

Verra Mobility Solutions

- > **ENHANCE** school and community safety while increasing families' peace of mind
- > **PROTECT** officers from dangerous traffic stops with automated, contact-free enforcement
- > **BUILD** safer communities and accelerate investigations with the latest video and analytics tools
- > **FUND** a network of smart and safe city technologies and initiatives



AGENDA

CrossingGuard School Bus Stop Arm Safety Camera Program



- 1. Verra Mobility
- 2. **NY State - Illegal School Bus Passing Legislation**
- 3. CrossingGuard Safety Program Overview
- 4. Let's Put a Stop to Illegal Passing
- 5. Q&A



NEW YORK LEGISLATION | NY VTL § 1174(A)

Safety Program Specifics Required by State Law



Safety Program Authorization

- § Authorizes a county, city, town or village to enter into an agreement with a school district to install school bus stop arm cameras.
- § If a county enters into an agreement with a school district, no cities, towns or villages within said county may then enter into an agreement with the school district.
- § No county may enter into an agreement with any city school district wholly contained within a city.



Safety Program Specifics

- § School bus stop arm safety cameras must only be placed outside facing away from the interior of the bus and may only capture vehicles illegally passing stopped school buses.
- § Notices must include the date and time of the incident, the registration number of the vehicle, the identification number of the camera and instructions for how to contest the fine.
- § Signage shall be posted at each roadway entrance of the jurisdictional boundaries of such county, city, town or village.
- § A county, city, town or village shall send an annual report to the governor and Legislature detailing the performance of a school bus stop arm safety camera program.

Civil Penalty

- § \$250 for a first violation
- § \$275 for a second violation within an 18-month period
- § \$300 for each violation subsequent violation within the same 18-month period
- § An additional \$25 may be assessed for each violation for failure to respond to a notice of violation within the prescribed time period
- § Adjudication shall be through the local traffic violations bureau or the court having jurisdiction over traffic violations, or through an administrative tribunal if authorized by local law.

Confidential & Proprietary

10

AGENDA

CrossingGuard School Bus Stop Arm Safety Camera Program



- 1. Verra Mobility
- 2. NY State - Illegal School Bus Passing Legislation
- 3. **CrossingGuard Safety Program Overview**
- 4. Let's Put a Stop to Illegal Passing
- 5. Q&A





CROSSINGGUARD™
School Bus Stop Arm Enforcement

PUT A STOP TO ILLEGAL PASSING

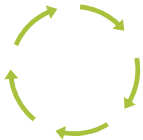
KEEPING KIDS SAFE



**Violator-Funded
No Upfront Costs**



**Stop Arm
Enforcement**



**End-to-End
Program Services**



**Experienced
Support Teams**



**Positive Customer
References**



SMARTER SOLUTIONS, SAFER KIDS

CrossingGuard School Bus Stop Arm Safety Camera Program



CROSSINGGUARD is a turnkey stop arm safety camera solution that incorporates all of the services required to successfully reduce illegal school bus passing.

Verra Mobility provides communities with an **end-to-end solution** that makes implementing a very complicated safety camera program, relatively **easy for our clients**.

- > Enhance student safety
- > Change driver behavior
- > Reduce illegal passing
- > Enforce traffic laws



> UPFRONT SAFETY PROGRAM COSTS



> OF DRIVERS WHO WERE ISSUED & PAID A VIOLATION DID NOT RECEIVE A SECOND*



*Verra Mobility Data: 24 Operational CrossingGuard programs in GA, MD, TX, VA during the 2018/19 school year (Confidential, Proprietary)

HOW IT WORKS

CrossingGuard School Bus Stop Arm Safety Camera Program



- Step 1:** Video cameras are installed at key locations on the exterior of the school bus.
- Step 2:** When a school bus extends its stop arm, the system automatically uses radar detection to capture a vehicle passing the stopped bus within the enforced zone.
- Step 3:** When a vehicle passes the school bus, the cameras record video showing the violating vehicle.
- Step 4:** The event images extracted from the video include not only the vehicle as it passes the school bus, but also the vehicle's license plate and the extended stop arm of the bus. The video of the vehicle is provided as further evidence of the event.
- Step 5:** Event data and images are then wirelessly uploaded to Verra Mobility's back-office via a secure VPN for event processing per business rules.
- Step 6:** Law enforcement personnel review the evidence and determine whether a violation has occurred.
- Step 7:** If law enforcement determine the event is a violation, a notice is issued and mailed to the vehicle owner.



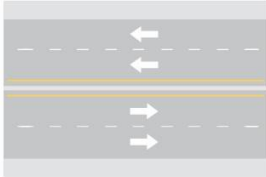
LEADING STOP ARM SAFETY CAMERA TECHNOLOGY

CrossingGuard School Bus Stop Arm Safety Camera Program



AUTOMATED EVENT CAPTURE

No live reviewing required. Accurately enforces and captures only stop arm violations.



MULTIPLE LANE ENFORCEMENT

Enforces up to six lanes of traffic. Two plate cameras and one over-view camera included.



NO DRIVER INTERACTION REQUIRED
Enables bus driver to focus on driving and child safety.

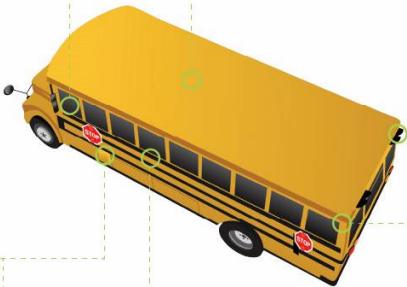


SILENT ALARM BUTTON
Alerts authorities with the simple push of a button.



AUTOMATED WIRELESS UPLOAD
Fast data and evidence transfer at speeds up to 4G.

GPS LOCATION IDENTIFICATION
Pinpoints event location on a color map. Map printed on citation as further evidence.



License Plate Cameras

ADVANCED DETECTION
Stop arm event capture from radar technologies.

INFRARED TECHNOLOGY
Optimal performance in early mornings and dark evenings.

IMAGE BOOST TECHNOLOGY
Fast shuttering, automatic gain control, white balance adjustments for crisp clear images.

HEATED CAMERA LENSES
Optimal performance in cold snowy conditions.

Radar Detector



OPTIONAL DOOR-SIDE/RIGHT-SIDE CAMERA
Captures video of vehicles overtaking the bus on the left and/or right side of the bus.



EVIDENCE PACKAGES
Violation data, video, images and a GPS map all included.



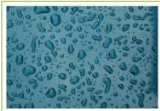
MULTI-CITATION TECHNOLOGY
Proprietary software used to capture multiple violations at one stop



MULTI-JURISDICTIONAL TECHNOLOGY
Automated advanced mapping enables event prosecution in the correct jurisdiction.



DIGITAL VIDEO RECORDER
Proprietary suspension system built for vibration-resistance.



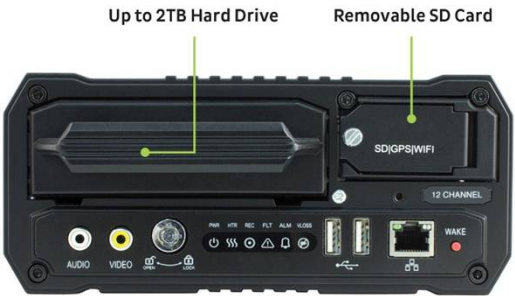
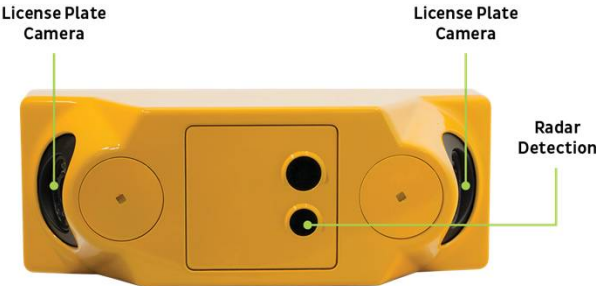
WEATHER-RESISTANT & TAMPERPROOF
IP67 rated enclosures with Gorilla® Glass technology.



Confidential & Proprietary

HARDWARE OVERVIEW

CrossingGuard School Bus Stop Arm Safety Camera Program

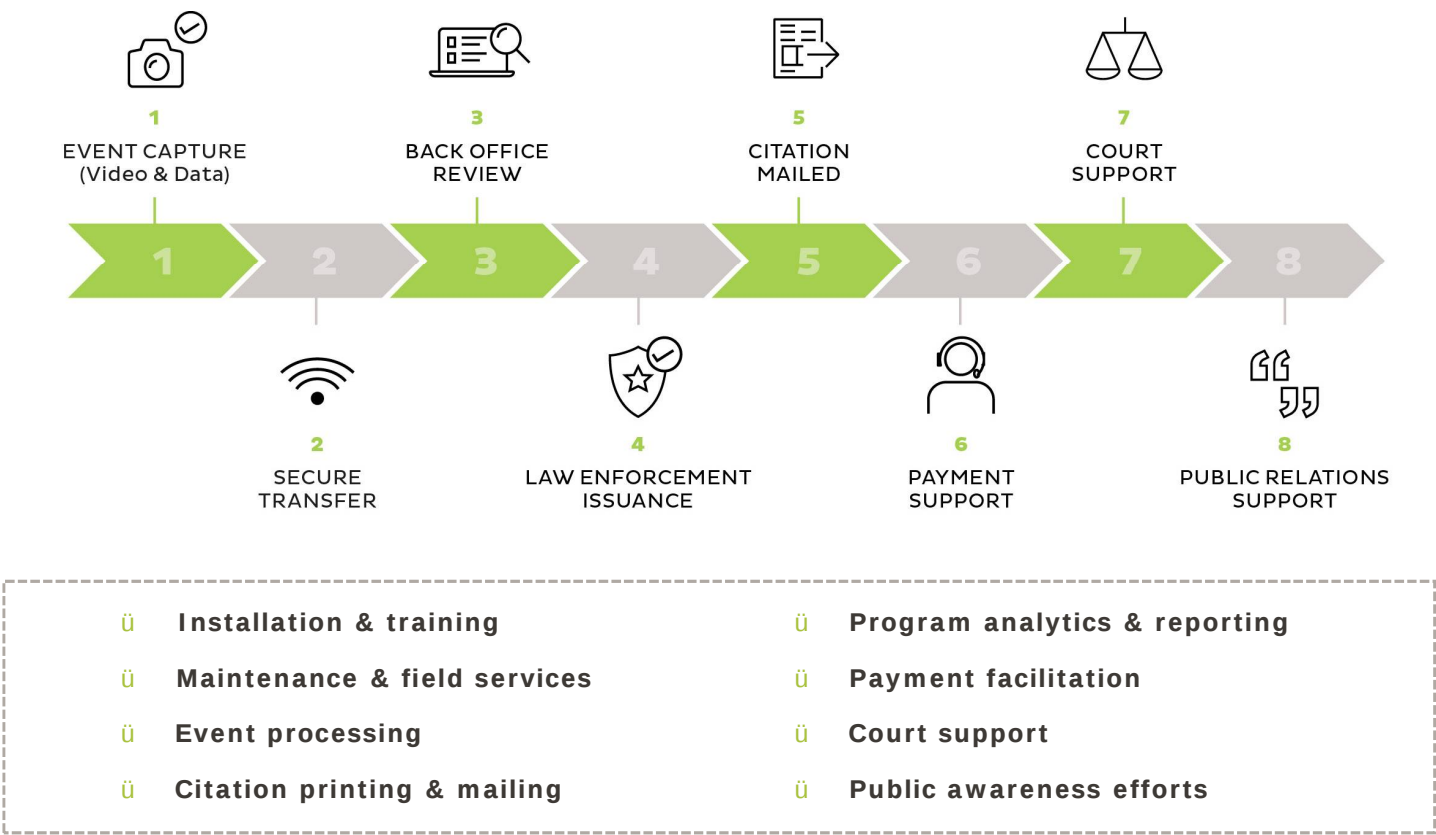


SILENT ALARM



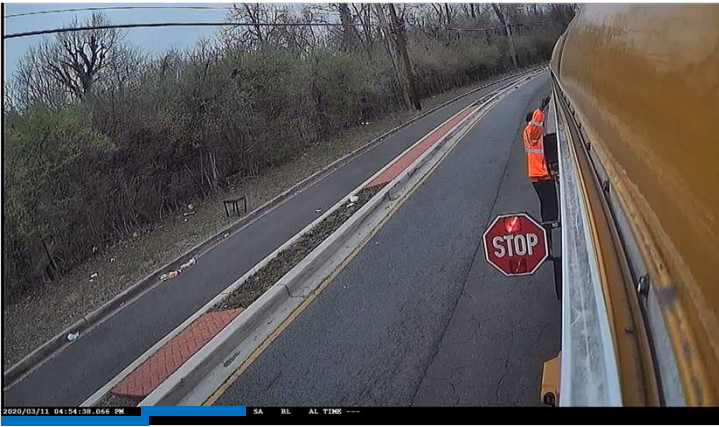
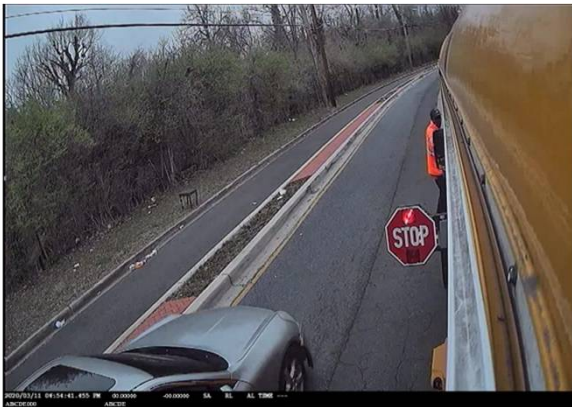
END-TO-END STOP ARM SAFETY PROGRAM SOLUTION

CrossingGuard School Bus Stop Arm Safety Camera Program



VIOLATION IMAGE SET, GPS MAP & VIDEO

CrossingGuard School Bus Stop Arm Safety Camera Program



- A shot
- B Shot
- Plate shot
- GPS map
- Violation video



Confidential & Proprietary

AXSIS™ SMART MOBILITY PLATFORM

CrossingGuard School Bus Stop Arm Safety Camera Program

AXSIS™

MYTOWN, ST
Violation Processing

Violation Workflow

Documents

Reports

Adjudication

Police Review > All

Event ID: 12345678

Violation Count: 161

Overview 1

Overview 2

Overview 3

Overview 4

Plate ROI

2020/03/11 04:54:42.415 PM

AB1234567890CDE

00:00:00

SA

EL

AL TIME

00:01

00:08

Gamma: 1

All

Analyze Image

Make

Model

Color

Style

Year

Reg. Exp.

VIN #

AB1234567890CDE

Super Review

Re-Crop

Skip

Reject

Accept

Violation Info

Queue History

Type: CROSSING GUARD -- SCHOOL BUS

Date/Time: 3/10/2020 04:54:42 PM

Location: 00.00000, -00.00000

Violator Information

Commercial

Last: WEASEL

First: JANE

Middle: A

Addr. 1: 1234 DOG STREET

Addr. 2:

City: EMPIRE

State: ST

Zip: 12345

AXSIS™

Secure, web-based system; single sign-on

Training provided to all system users

Event Review

Program Administration

Reporting

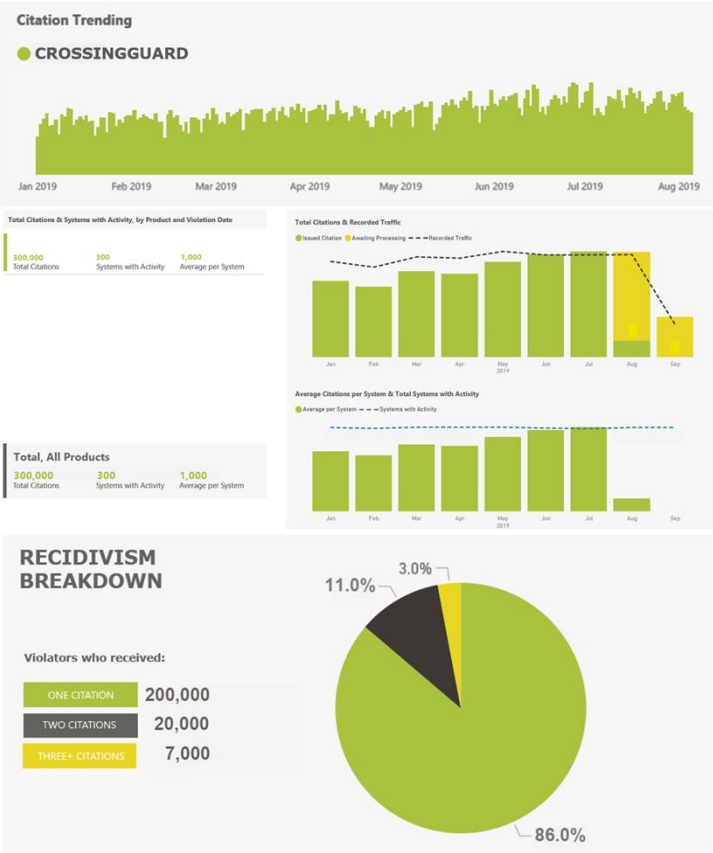
Payments

Adjudication



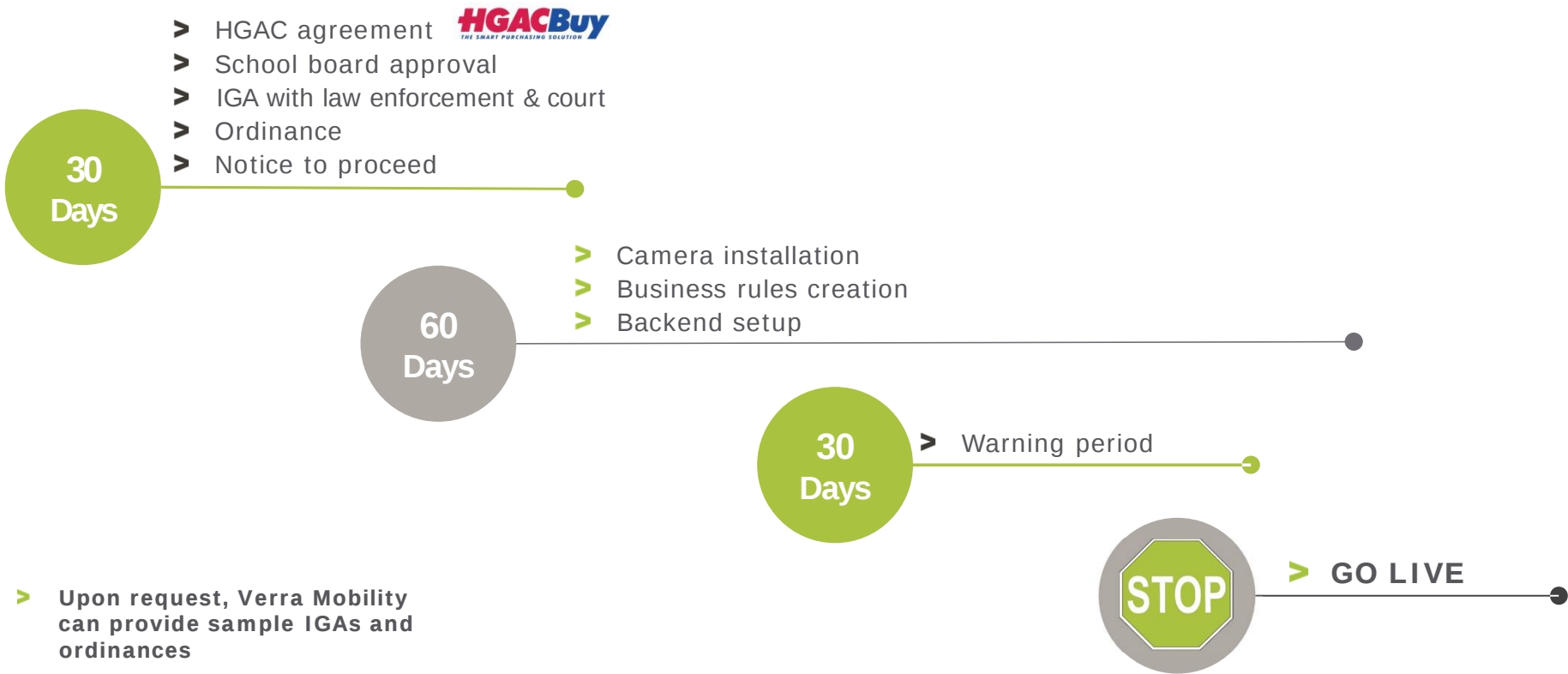
COMPREHENSIVE REPORTING

CrossingGuard School Bus Stop Arm Safety Camera Program



IMPLEMENTATION PROCESS

CrossingGuard School Bus Stop Arm Safety Camera Program



COMMUNITY ROLES & RESPONSIBILITIES

CrossingGuard School Bus Stop Arm Safety Camera Program



County & School District

- Manage vendor relationship
- Grant access to bus yard for installation and maintenance



Law Enforcement

- Review event evidence and either accept or reject



Hearing Officers

- Conduct hearings, appeals



AGENDA

CrossingGuard School Bus Stop Arm Safety Camera Program



- 1. Verra Mobility
- 2. NY State - Illegal School Bus Passing Legislation
- 2. CrossingGuard Safety Program Overview
- > 3. **Let's Put a Stop to Illegal Passing**
- 4. Q&A



LET’S PUT A STOP TO ILLEGAL SCHOOL BUS PASSING

CrossingGuard School Bus Stop Arm Safety Camera Program



THE ISSUE

Data collected from school bus drivers in 39 states throughout the United States.



ILLEGAL PASSING

In 2019, an estimated **17 million drivers** illegally passed school buses across the country.¹

THE SOLUTION

Data collected from 34 operational school bus stop arm safety programs.



CHANGING DRIVER BEHAVIOR

99% of drivers who received and paid a ticket for illegally passing a school bus **DID NOT receive a second.**²



SOURCES:
1) NASDPTS 2019, [HTTP://WWW.NASDPTS.ORG](http://www.nasdpts.org)
2) VERRA MOBILITY DATA: 34 OPERATIONAL CROSSINGGUARD PROGRAMS IN GA, WA, MD, TX, VA DURING THE 2019/20 SCHOOL YEAR (08/19-03/20)

LET’S PUT A STOP TO ILLEGAL SCHOOL BUS PASSING

CrossingGuard School Bus Stop Arm Safety Camera Program



VERRA MOBILITY

- A global leader in smart transportation
- A leading provider of road safety cameras in the U.S.

END-TO-END SERVICES

- Installation & training
- Maintenance & field services
- Event processing
- Citation printing & mailing
- Safety program analytics
- Payment support
- Court support
- Public awareness efforts

FEATURED TECHNOLOGY

- Radar detection
- IR illumination
- Heated camera lenses
- Silent alarm button
- 2TB purpose-built DVR



HGAC COOPERATIVE PURCHASING

CrossingGuard School Bus Stop Arm Safety Camera Program



HGAC selected Verra Mobility in the cooperative purchasing RFP for school bus stop arm enforcement and additional road safety camera solutions.

Agency or Municipality:

- Must be a member of HGAC
- Satisfies cooperative purchasing requirements in many jurisdictions
- Executes an agreement with Verra Mobility
- Executes a purchase order with HGAC



AGENDA

CrossingGuard School Bus Stop Arm Safety Camera Program



- >
1.

Verra Mobility
2.

NY State - Illegal School Bus Passing Legislation
3.

CrossingGuard Safety Program Overview
4.

Let's Put a Stop to Illegal Passing
5.

Q&A



QUESTION & ANSWER

CrossingGuard School Bus Stop Arm Safety Camera Program



NYS School Bus Photo Violation Monitoring Systems

Effective Date:

Chapter 145 Laws of 2019 is effective September 6, 2019. Law expires December 1, 2024

Vehicle and Traffic Law Amended

§ 1174-a Vehicle and Traffic Law amended, and a new section added to enable local governments and school districts to work together to enact a demonstration program for the installation of school bus monitoring cameras to identify motorists passing stopped school buses when bus red lights flashing and stop arm lowered.

How Many States Have a School Bus Stop Arm Safety Program?

Five states have a program, NY is the sixth state.

Are there Studies Proving the Efficacy of the Program?

There are a few studies from independent 3rd parties that discuss some of the results and benefits of a school bus stop arm program. On average, some companies report a 40 percent reduction in the number of violations issued from the first month of school to the last month of school. Studies have also shown after a motorist receives a violation, it is rare for that motorist to become a repeat offender. Here are the safety studies:

<https://www.schoolbusfleet.com/news/726333/new-guide-promotes-school-bus-stop-arm-camera-advocacy>

<https://static.tti.tamu.edu/tti.tamu.edu/documents/TTI-2008-7.pdf>

<https://www.nhtsa.gov/school-bus-safety/reducing-illegal-passing-school-buses>

<http://www.sesptc.com/2017Presentations/P3.pdf>

How are Local Governments Involved?

Any county, city, town or village, located within a school district, may adopt a local law or ordinance establishing a school bus photo demonstration program. Local governments thereafter may enter into an agreement with the applicable school district for the installation, maintenance and use of school bus photo violation monitoring systems on school buses for the proper handling and custody of photographs, microphotographs, videotapes, other recorded images and data produced by such systems and for the forwarding of such photographs, microphotographs, videotapes,

other recorded images to the applicable county, city, town or village which establishes demonstration program. Any Agreement shall be approved by majority vote of the applicable local government, and by resolution of the participating school district. The costs of the program are not eligible as an aid able expense of the district for state school aid.

Where a district has entered into an agreement with a county, no cities, towns or villages within the same county may enter into, or be a party to, any agreement with the district. No county shall enter into an agreement with a district wholly contained within a city, unless that city school district overlaps a bordering town, then the district may contract with the county program. Districts are authorized to withdraw or terminate participation with this demonstration program at any time. Districts are prohibited from accessing any images from the photo monitoring program. Photographs shall be destroyed within 90 days after the date of liability if no notice of liability is issued to owner of vehicle or upon final disposition of notice of liability.

What are the Requirements for Signage notifying the public of the School Bus Camera Program?

Counties, towns, cities or villages shall install signage in conformance with standards established pursuant to the Manual on Uniform Traffic Control Devices (MUTCD) at each roadway entrance of the jurisdictional boundary of the county giving notice that school bus photo violation monitoring systems are used. Roadways do not include state express routes or state interstate routes but shall include controlled access highway exit ramps that the enter the jurisdiction of the county.

Is there a cost to the school district or local governments?

Districts cannot be charged for participating with a local government in a school bus photo violation program. The total cost to the district of the installation, maintenance and use of the school bus photo violation monitoring systems shall be borne entirely by the applicable local government sponsoring the demonstration program. There are implementation costs for signage notifying drivers entering the county borders that the county has in place a school bus photo violation program. Violation fees generated from the program should be used to operate the program so that there are no up-front tax payer costs to the county.

Where are the Cameras located?

The School Bus Photo Monitoring Demonstration Program implemented by the county, city, town or village with the district may include stationary devices at fixed locations or mobile units affixed to school buses owned or operated under contract with districts. Any school bus photo monitoring device mounted on a bus shall be directed outwardly from bus to capture images of vehicles. There is no interaction required or necessary for the driver of the bus, as the cameras operate autonomous from the driver's responsibilities. Multiple cameras within the installed system detect the license plate and up to four lanes of traffic in the vicinity of the stopped school bus capturing images

of vehicles passing from behind or from ahead of the stopped school bus. Law enforcement rev

A county, city, town or village located within a school district is authorized and empowered to adopt and amend a local law or ordinance establishing a demonstration program imposing monetary liability on the owner of the vehicle for failure of an operator to stop said vehicle when meeting a school bus marked and equipped.

A Memorandum of Understanding must be executed between the local government and the school district before installation and operation of any program.

What are the fees for passing stopped marked school buses?

Owner liability for failure of operator to stop for school bus displaying a red visual signal and stop-arm. The owner of the vehicle shall be liable for a penalty if such vehicle was used or operated with the permission of the owner, express or implied. Owner shall not be liable for the following penalty if he/she was convicted of the underlying violation of §1174-a. It shall also be a defense to any prosecution that such school bus arm was malfunctioning at the time of the alleged violation. There are no motorist moving violations (points on driver's license), or notification to insurance companies of a violation.

Civil fine per state law is as follows:

First violation:	\$250
Second Violation:	\$275 (both of which committed within 18 months)
Third Violation:	\$300 (all of which committed within 18 months)

Additional Local Surcharge \$25 (up to for failure to respond to notice of liability in timely manner).

*Violations are also exempt from state mandated traffic ticket surcharges

What about Privacy Issues for Motorists or Pedestrians?

Any county, city, town or village establishing the demonstration program shall adopt and enforce measures to protect the privacy of drivers, passengers, pedestrians and cyclists whose identity and identifying information may be captured by bus photo monitoring system. Counties shall implement oversight procedures to ensure compliance with privacy protection measures. Per state law, all evidence not relevant to the violation is destroyed within 90 days from date of the incident. Additionally, upon final adjudication of the violation or failure to prosecute, all images used to prosecute the violation are destroyed. Evidence is maintained by the company during an appeal process.

How Do Local Governments and School Districts Report on Effectiveness of Demonstration Program?

On or before September 1 of each year, the district shall determine and certify to each county, city, town or village with which it has entered into an agreement ***the total cost*** to the district for the school year ending the preceding June 13 of installing, maintaining and using such systems.

On or before December 1 of each year, each county, city, town or village shall pay to the district such costs so certified to it on or before the preceding September 1.

Within 20 days of when such payment is due or is due, the district shall submit to the state director of the budget, and the chairs of the state legislature fiscal committees a report for each such county, city, town, village showing the amount of costs certified and the amount of payments so received or due.

Failure to make timely payments to the district shall suspend demonstration program until payments are made.

Any county, city, town or village which enacts this demonstration program shall submit an annual report to the Governor, Temporary President of the Senate and the Speaker of the Assembly of the results of the use of bus photo monitoring program by June 1, 2020 and each additional year thereafter. Such report shall include information pertaining to:

- The number of buses and description of routes where stationary and mobile bus photo systems used
- Total number, type and severity of accidents if maintained by DMV
- Total number of violations recorded at each location and total of violations recorded on daily, weekly and monthly basis.
- Total number of convictions for violations of §1174-a if maintained by DMV
- Total number of notices of liability issued for violations recorded by such systems
- Number of fines and total amount of fines paid after first notice of liability issued
- Number of violations adjudicated
- Total amount of revenue collected for adjudication received by city, town or village (not county)
- Expenses incurred by such city, town or village for program (not county)
- Description of the adjudication process
- Description of public education activities to warn motorists of this new program

Any county, city, town or village shall submit required state reports to local law enforcement agencies having jurisdiction to enforce violations of the vehicle and traffic law.

Does Law Enforcement Officer Need to Validate That a Violation Did Occur?

Yes, a law enforcement agency must validate the findings before a violation is issued. Camera Technology on the bus provides law enforcement with necessary video footage and a complete evidence package simplifying the process needed to validate violation, minimizing the time that officers need to take to validate the violation. All evidence is stored by the company and shared with law enforcement or courts for reviewing and adjudicating the violation. Providers should guarantee that the system used can produce all the evidence that is required to prosecute a violation.

How are Violations Processed?

Adjudications of violations imposed on owners shall be by a traffic violations bureau where the violation occurred, or if there be none, by the court having jurisdiction over traffic infractions where the violation occurred. Counties are urged to work with companies with direct interface to parking violations bureau and where no parking violations bureau exists, with local justice courts.

Does a Motorist Have Access to the Violation Evidence?

Yes. A motorist will receive notification of the violation and can review on a web portal the evidence used to prosecute that a violation occurred and can pay, challenge or dispute the violation.

What Happens to the Revenue Received from Violations?

Where a county has established a demonstration program any fine or penalty collected by a court, judge, magistrate or other officer for an imposition of liability which occurred within such county shall be paid to the state comptroller within the first ten days of the month following collection. The comptroller shall pay 90% of any such fine or penalty to the county, and 10% of any such fine or penalty to the city, town or village in which the violation giving rise to the liability occurred.

How Are the Cameras Purchased/Leased?

The purchase or lease of equipment for demonstration program is subject to §103 of the general municipal law.

Who Contracts with the Vendor for Implementing the Program?

The county will enter into a master licensing agreement with the digital imaging company and then a Memorandum of Understanding is executed between the county and the participating districts. The MOU will detail the rights and responsibilities of each party in conformance with state law. The districts will designate which bus routes will have the cameras in place. Company will customize the program to the rules of the county, districts, towns and villages. Company will train all end users of the technology and be responsible for all maintenance and upkeep of systems.

What About Vehicles Being Operated on Road from Car Rental Companies?

Drivers using these vehicles will receive the violation directly from the digital imaging company as they have access to the car rental agreements.



For Immediate Release: 9/29/2021

GOVERNOR KATHY HOCHUL

GOVERNOR HOCHUL ANNOUNCES \$45 MILLION IN STATE GRANT FUNDING TO IMPROVE EMERGENCY COMMUNICATIONS

State Funding Enables Local Governments to Communicate More Effectively and Efficiently During Emergency Response

Governor Kathy Hochul today announced \$45 million in state grant funding has been awarded to counties statewide and the City of New York for improving the operability of emergency communications across the State. This funding will enable local governments to expand their ability to communicate, exchange valuable data, and streamline information to enhance collaboration and assist first responders.

"One of the keys to successful emergency response is a communications structure that all responders can depend on to relay important information and improve overall response activities," **Governor Hochul said.** "This grant will ensure our firefighters, police officers, EMTs and paramedics, and anyone who responds to a disaster will have the tools and training they need to communicate more effectively and efficiently."

The State Interoperable Communications Grant, administered by the Division of Homeland Security and Emergency Services, has awarded \$472 million to municipalities over nine rounds since December 2011.

The Statewide Interoperable Communications Grant is formula based and funded by cellular surcharge revenue. The program has allowed counties to make vital improvements in the way first responders can communicate between each other and different regions of the state using land mobile radio systems.

Each county and New York City can submit applications to fund projects involving infrastructure, equipment, and technology upgrades. Eligible counties can use the funding for various functions, including enhancing emergency response for county, local and municipal public safety organizations, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications. This year, multiple counties are adding National Interoperability Channels to the infrastructure, as well as building new towers and land mobile radio systems, and moving to P25 technologies and equipment.

State Division of Homeland Security and Emergency Services Commissioner Patrick A. Murphy said, "Our emergency responders depend on robust and secure communications systems connecting them to vital information and services. Information sharing between responders allows New Yorkers to get the help they need when it matters most. Our staff remain committed to ensuring effective emergency communications capabilities across the State, and working with our partners to build a stronger, more resilient, and dependable emergency communications infrastructure."

The fiscal year 2020 State Interoperable Communications grant awards are below:

County	Award Amount
Albany	\$1,200,054
Allegany	\$723,865
Broome	\$710,422
Cattaraugus	\$684,153
Cayuga	\$711,972
Chautauqua	\$611,328
Chemung	\$507,509
Chenango	\$511,743
Clinton	\$663,312
Columbia	\$454,749
Cortland	\$786,420
Delaware	\$604,415
Dutchess	\$558,267
Erie	\$1,200,252
Essex	\$840,621
Franklin	\$746,413
Fulton	\$469,321
Genesee	\$700,033
Greene	\$448,006
Hamilton	\$566,267
Herkimer	\$672,509
Jefferson	\$761,649
Lewis	\$684,510
Livingston	\$612,806
Madison	\$691,645
Monroe	\$1,401,795
Montgomery	\$374,781
Nassau	\$897,929
New York City	\$6,617,854
Niagara	\$755,125
Oneida	\$781,082
Onondaga	\$1,101,098

Ontario	\$583,921
Orange	\$896,576
Orleans	\$526,529
Oswego	\$796,581
Otsego	\$663,885
Putnam	\$531,224
Rensselaer	\$600,996
Rockland	\$772,788
Saratoga	\$723,064
Schenectady	\$608,673
Schoharie	\$458,573
Schuyler	\$439,950
Seneca	\$390,201
St. Lawrence	\$806,143
Steuben	\$766,339
Suffolk	\$1,135,404
Sullivan	\$581,960
Tioga	\$429,140
Tompkins	\$578,577
Ulster	\$540,609
Warren	\$474,832
Washington	\$728,008
Wayne	\$489,027
Westchester	\$681,635
Wyoming	\$422,761
Yates	\$320,699

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Additional news available at www.governor.ny.gov
 New York State | Executive Chamber | press.office@exec.ny.gov | 518.474.8418



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

PATRICK A. MURPHY
Commissioner

September 28, 2021

The Honorable Paul Heider
Chair, Cortland County Legislature
County Office Building
60 Central Avenue, Room 316
Cortland, NY 13045

Dear Mr. Heider,

I am pleased to announce that Cortland County has been awarded \$786,420 under the New York State 2020 Statewide Interoperable Communications Grant Program (2020 SICG-Formula). This program, administered by my agency, allows for the State support to aid county, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC). The 2020 SICG-Formula Program will concentrate on improving interoperability and operability of communications systems in New York State. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2020-SICG-Formula grant will be 24 months, beginning January 1, 2021 – December 31, 2022, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time. Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 45 calendar days from the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Deputy Director, Brett Chellis, at 518-322-4911.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

Patrick A. Murphy
Commissioner

cc: Mr. Scott Roman, Director of Emergency Response and Communications

Attachment: Cortland County award letter (276-21 : Amend 2021 Budget/Authorize Agreement/Accept 2021 Statewide Interoperable

The Administrative Manual: The Policies and Procedures of Cortland County Government

Employee Social Media Policy

Policy/Procedure Number: **Modified Date (s):**
Resolution No.: **Effective Date:**
Next Scheduled Review:

Objective: The purpose of this policy is to provide guidance for employee use of social media.

Reference (All applicable federal, state, and local laws):

Legislative Policy Statement:

Responsible Department: Personnel Department

General Information:

I. Definitions:

II. Policy:

This policy provides guidance for employee use of social media, which should be broadly understood for purposes of this policy to include blogs, wikis, microblogs, message boards, chat rooms, electronic newsletters, online forums, social networking sites, and other sites and services that permit users to share information with others in a contemporaneous manner.

III. Procedure:

The following principles apply to professional use of social media on behalf of Cortland County as well as personal use of social media when referencing Cortland County.

- Employees need to know and adhere to the Cortland County Code of Conduct, and other company policies when using social media in reference to Cortland County.
- Employees should be aware of the effect their actions may have on their images, as well as Cortland County's image. The information that employees post or publish may be public information for a long time.
- Employees should be aware that Cortland County may observe content and information made available by employees through social media. Employees should use their best judgment ~~if~~ when posting material that could be considered ~~is neither~~ inappropriate ~~nor~~ harmful to Cortland County, its employees, or customers.

- Although not an exclusive list, some specific examples of prohibited social media conduct include posting commentary, content, or images that are defamatory, pornographic, proprietary, harassing, libelous, or that might create a hostile work environment.
 - Employees are not to publish, post or release any information that is considered confidential or not public. If there are questions about what is considered confidential, employees should check with the Personnel Department and/or their supervisor.
 - Social media networks, blogs and other types of online content sometimes generate press and media attention or legal questions. Employees should refer these inquiries to authorized Cortland County spokespersons².
 - If employees find or encounter a situation while using social media that threatens to become antagonistic, employees should disengage from the dialogue in a polite manner and seek the advice of a supervisor.
 - Employees should get appropriate permission before referring to or posting images of current or former employees, members, vendors, suppliers or clients. Additionally, employees should get appropriate permission to use a third party's copyrights, copyrighted material, trademarks, service marks or other intellectual property.
 - Social media use shouldn't interfere with employee's responsibilities at Cortland County. Cortland County computer systems are to be used for business purposes only. Personal accounts should not be used to correspond with individuals being served by the employee for work purposes. When using Cortland County computer systems, use of social media for business purposes is allowed (ex: Facebook, Twitter, County blogs and LinkedIn), but personal use of social media networks or personal blogging of online content is not allowed and could result in disciplinary action.
 - Subject to applicable law, after-hours online activity that violates the County's Code of Conduct or any other county policy may subject an employee to disciplinary action or termination.
 - If employees publish content after-hours that involves work or subjects associated with Cortland County, a disclaimer should be used, such as this: "The postings on this site are my own and may not represent Cortland County positions, strategies or opinions."
- It is highly recommended that employees keep Cortland County related social media accounts separate from personal accounts, if practical.

**This policy is not applicable to elected officials.

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Proposal to Provide Compensation Consulting Services for Cortland County – CSEA Analysis

October 1, 2021



BURKE GROUP

Overview

- Burke Group Overview
- Burke Group Consulting Team
- Professional Experience
 - References
 - Sample Group of Clients
- Background and Objectives
- Proposed Work Plan
- Service Fee
- Appendix
 - Data Collection List

Burke Group Overview

Burke Group was founded in 1989. We are a premier compensation consulting firm. We serve as trusted consultants to boards and senior management in the areas of governance, strategy and compensation program design. Clients range from for profit, not-for-profits, public and private in all industries including higher education, human services, government, healthcare, technology, services, etc. Our clients rely on us to help align rewards with their long-term business goals to create value for all stakeholders: shareholders, executives, and employees.

Today's challenging business and regulatory environment demands a comprehensive approach to compensation planning. Our clients - companies and/or their Board of Directors - rely on our senior consultants to provide day-to-day direction and guidance at each stage of their project from research and assessment to strategy, planning and implementation. Burke Group's complete expertise and depth of knowledge help you identify and address critical issues and evaluate your organization's unique reward opportunities. Our approach ensures we are creating comprehensive compensation solutions that work.

Burke Group is a recognized leader in compensation strategy and governance. We have guided the philosophy and implementation of executive and employee reward programs to numerous organizations helping them link pay and performance to deliver maximum return on their compensation investment.

An organization's ability to meet business goals and sustain competitive advantage comes from a highly talented workforce who are motivated to achieve superior results and are tied to the organization for the long-term. We work with our clients in ensuring their compensation strategies align with these objectives.

Burke Group Overview

Compensation Consulting

- Our compensation consulting services recognize the importance of using compensation as a strategic tool to motivate and reward the employees who make your business successful. An organization's ability to meet business goals and sustain a competitive advantage comes from a talented workforce that's motivated to achieve superior results for the long term.

Retirement Plan Consulting/Administration

- From the earliest days of our firm, we've remained dedicated to helping organizations administer the complexities of traditional Defined Contribution Retirement Plans. This practice provides comprehensive services for daily participant-directed transactions, contributions into the plans, and benefit payments out of the plans.
- In addition, we have worked with our clients in the effective management of risk associated with these retirement plans.

Actuarial Services

- Burke Group's Actuarial services provide design and reporting for post-retirement healthcare plans, plan design for pension and medical plans, as well as outsourcing services for defined benefit plans. Our experienced actuaries bring specialized analytical and technical skills to ensure that the organization's long-term retirement and financial contribution goals are achieved.

Burke Group Overview

Burke Group, LLC 80 Linden Oaks Drive Suite 210 Rochester, NY 14625 www.burkegroup.com		Steve DePerrior, Managing Principal P: 585-641-7248 F: 585-624-1565 C: 585-721-4729 sdeperrior@burkegroup.com
Employees:	19	
Years in Business	32 Years	
Services Provided	Compensation Consulting Defined Contribution & Retirement Plan Consulting Actuarial Services	

Burke Group Project Consulting Team

Steven M. DePerrior – Managing Principal



Steve DePerrior leads the Compensating Consulting Practice. He has over 35 years consulting expertise working on executive compensation, salary administration programs, performance management, annual and long-term incentive plans, alternative reward programs, and deferred compensation for both profit and not-for-profit organizations.

Prior to joining Burke Group, Mr. DePerrior managed the Upstate New York consulting practices of both KPMG Peat Marwick and William M. Mercer, Inc.

Mr. DePerrior holds a BA in Economics from Colgate University.

Megan Eichhorn – *Compensation Consultant*



Megan Eichhorn has been with the Compensation Consulting Practice of Burke Group since January 1998 as a Compensation Consultant and specializes in all facets of salary administration programs. Her experience has been in the design and review of various compensation programs. Ms. Eichhorn is responsible for analyzing salary and benefit data in addition to preparation of reports.

Ms. Eichhorn attended Rochester Institute of Technology where she received her Bachelor's degree in Business Management.

Professional Experience - References

Municipalities/Tax Exempt Organizations

Client	Contact	Scope of Work
Steuben County 3 East Pulteney Square Bath, NY 14810	Jack K. Wheeler, MPA County Manager 607-664-2245	• Wage and Salary Analysis of all Non-Union Positions • Development of a Compensation Structure
County of Livingston 6 Court Street, Suite 302 Geneseo, NY 14454	Ian Coyle County Administrator 585-243-7040	• Wage and Salary Analysis of all Non-Union Positions • Development of a Compensation Structure
Monroe County Water Authority (MCWA) 475 Norris Drive Rochester, NY 14610	Nicholas A. Noce Executive Director 585-442-2000	• Executive Compensation Review and Analysis • Wage and Salary Analysis of all Non-Union Positions • Development of a compensation structure
Onondaga Community College (OCC) 4585 W. Seneca Turnpike Coyne Building Syracuse, NY 13215	Bridget K. Scholl VP Human Resources 315-498-2516	• Salary review of union Professional Administrator positions • Development of a Proposed Compensation Structure

Professional Experience

Sample Group of Clients

Client	Location	Scope of Work
Child & Family Services	Buffalo, NY	- Wage and Salary Compensation Review - All positions - Development of Compensation Structure
Corning Museum of Glass	Corning, NY	- Wage and Salary Compensation Review - All positions - Development of Compensation Structure
Community Services for Every1	Buffalo, NY	- Wage and Salary Compensation Review - All positions - Development of Compensation Structure
Greater Rochester Chamber of Commerce	Rochester, NY	Executive Compensation Review and Analysis
Finger Lakes Health	Geneva, NY	Executive Compensation Review and Analysis
Gorbel	Victor, NY	- Wage and Salary Compensation Review - All positions - Development of Compensation Structure
Lifetime Assistance	Rochester, NY	Executive Compensation Review and Analysis
Mohawk Valley Health System	Utica, NY	Executive Compensation Review and Analysis (including Peer Evaluation)
Munson Williams Proctor Arts Institute	Utica, NY	- Wage and Salary Compensation Review - All positions - Development of Compensation Structure
NYS Economic Development Council	Albany, NY	Executive Compensation Review and Analysis
Paychex	Rochester, NY	Executive Compensation Review and Analysis
Regional Transit Service	Rochester, NY	- Executive Compensation Review and Analysis - Wage and salary review of all non-union positions – Compensation Structure
Summit Federal Credit Union	Rochester, NY	- Wage and Salary Compensation Review - All positions - Development of Compensation Structure
Utica National Insurance	Utica, NY	Executive and Director Compensation Review and Analysis

Background and Objectives

Cortland County is the gateway to the scenic Finger Lakes region. Cortland is a small rural county situated between Syracuse, Ithaca and Binghamton. With the \$90 million in new business investments in the last three years, the county features a high quality of life and excellent educational resources.

At this time, Cortland County would like to have a compensation analysis conducted for approximately 300 CSEA positions. The main objectives of this analysis are as follows:

- Conduct a compensation analysis for approximately 300 county CSEA positions;
- Provide Cortland County with current market and county data for purposes of reviewing and updating current union grade structures;
- Provide an overview of current benefits as compared to market; and
- Develop a final report including the analysis and recommendations for presentation to County Legislators.

Proposed Workplan

Proposed Work Step	Target Date
1. Conduct Initial Planning Meeting. At the outset, we would meet with Cortland County to discuss the following: • Discuss current compensation strategy and philosophy; • Overall objectives of the project; • Issues or difficulty in attracting or retaining specific positions within the County; • Project methodology and timing; and • Appropriate compensation survey sources to be used. At this time, Burke Group would collect data for the analysis such as position descriptions, current agreements, and any other plan documents such as pay structure or administration guidelines. (See Data Collection Sheet in Appendix)	November 2021
2. Assessment of Positions Relative to Market Practices. Using multiple survey sources Burke Group will market price each position looking at available New York State county data and published survey market data. Based on this review and analysis, we will develop an initial report to be reviewed with Cortland County which will include the following: • Market pricing of each position based on current position descriptions; • Proposal of new/updated salary grades based on county and published market data; • Overview of benefits relative to market / industry practices; and • Initial recommendations.	November 2021 – December 2021

Proposed Workplan

Proposed Work Step	Target Date
3. Meet with Cortland County to Review and Discuss the Preliminary Report and Recommendations.	December 2021 / January 2021
4. Development of Final Report. Based upon our meeting and review of the initial report, Burke Group will develop a final report, which will include the following. • Individual market analysis for all union positions; • Comparison of current grades to market data; • Overview of benefits relative to market / industry practices; and • Final analysis recommendations.	January 2021

Service Fee

Based upon our experience with similar projects, we estimate our fee to be \$20,000 inclusive of expenses. This includes the compensation analysis, update/development of a salary structure and cost to adjust based on the analysis.

The project would be completed over a 8 to 10 week timeframe.

Appendix – Data Collection List

Compensation Data

- Position Titles and Descriptions
- Current Cash Compensation (Base Salary)
- Years in Position/Service – including any equivalent in the same position prior to Cortland County
- Plan Documents including Current Compensation Structure (Position Classification System), and Salary Administration Guidelines

Benefit Data

All benefits/perquisites provided to employees

- Retirement Benefits
- Paid Time Off;
- Health Benefits – Employer / Employee Cost Sharing

2021 GRADE AND STEP FOR MANAGEMENT CONFIDENTIAL
BASED ON A 2% INCREASE

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1	\$ 87,233	\$ 90,723	\$ 94,350	\$ 98,124	\$ 102,048	\$ 106,131
2	\$ 81,145	\$ 84,393	\$ 87,768	\$ 90,977	\$ 94,928	\$ 98,726
3	\$ 75,486	\$ 78,504	\$ 81,644	\$ 84,911	\$ 88,306	\$ 91,838
4	\$ 70,219	\$ 73,027	\$ 75,949	\$ 78,986	\$ 82,146	\$ 85,430
5	\$ 65,320	\$ 67,933	\$ 70,649	\$ 73,475	\$ 76,414	\$ 79,471
6	\$ 60,762	\$ 63,192	\$ 65,720	\$ 68,349	\$ 71,083	\$ 73,927
7	\$ 56,522	\$ 58,785	\$ 61,135	\$ 63,581	\$ 66,124	\$ 68,769
8	\$ 52,578	\$ 54,684	\$ 56,873	\$ 59,145	\$ 61,510	\$ 63,972
9	\$ 48,912	\$ 50,868	\$ 52,903	\$ 55,018	\$ 57,218	\$ 59,508
10	\$ 45,499	\$ 47,319	\$ 49,213	\$ 51,179	\$ 53,228	\$ 55,357
11	\$ 42,324	\$ 44,017	\$ 45,778	\$ 47,609	\$ 49,514	\$ 51,493

Management Confidential

5	22.2941	23.1859	24.1134	25.0778	26.0809	27.1243
4	20.6081	21.4323	22.2896	23.1813	24.1084	25.0729
3	19.8153	20.6081	21.4323	22.2896	23.1813	24.1084
2	19.0533	19.8153	20.6081	21.4323	22.2896	23.1813
1	18.3204	19.0533	19.8153	20.6081	21.4323	22.2896