



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, September 26, 2024

6:00 PM

Board Room

Public Hearings

1. Public Hearing for Comments on Cortland County's Current Community Development Block Grant (CDBG) Project No. 286ME528-23

Salute to the Flag

Call to Order

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Kris Valentine Behnke	☐	☐	☐	
Legislator Douglas Bentley	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Reed Cleland	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Majority Leader Paul Heider	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Dominick Mantella	☐	☐	☐	
Legislator William McGovern	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Keith VanGorder	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Chair of the Legislature Kevin Fitch	☐	☐	☐	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Aug 22, 2024 6:00 PM

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, and Notice

Receive and File

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

Referred from Building & Grounds Committee

Referred from Highway Committee

ON MOTION OF NEWELL

AGENDA ITEM NO. 1

Abolish One Heavy Equipment Maintenance Mechanic/Create One Heavy Equipment Maintenance Mechanic/Heavy Equipment Maintenance Mechanic Trainee - Highway Department

WHEREAS, the needs of the Highway Department will be better served by abolishing one (1) Heavy Equipment Maintenance Mechanic position and creating one (1) Heavy Equipment Maintenance Mechanic/Heavy Equipment Maintenance Mechanic Trainee position; AND

WHEREAS, the Highway Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT;

RESOLVED, that one (1) position of Heavy Equipment Maintenance Mechanic (Grade 17, CSEA, \$24.6877-\$31.2484, non-competitive class, full time with benefits) be and hereby is abolished effective September 26, 2024 at midnight; AND BE IT FURTHER;

RESOLVED, that one (1) position of Heavy Equipment Maintenance Mechanic/Heavy Equipment Maintenance Mechanic Trainee (Grade 17, CSEA, \$24.6877-\$31.2484, non-competitive class, full time with benefits or Grade 13, CSEA, \$21.5585-\$27.2876, pending jurisdictional class, full time with benefits) be created with approval to fill effective September 27, 2024 at 12:01 AM.

ON MOTION OF NEWELL

AGENDA ITEM NO. 2

Award Bid for Roof Installation for the Salt Storage Barn - Highway Department

WHEREAS, the Cortland County Highway Department advertised for bids for the installation of the new metal roof for the Salt Storage Barn; AND

WHEREAS, the Cortland County Highway Department has received the following bids for the installation of the new metal roof for the Salt Storage Barn;

<u>BIDDERS</u>	<u>BID</u>
Complete Construction Concepts	\$ 61,750.00
Park Lane Construction, LLC	\$ 89,544.00
Clapper Construction LLC	\$ 95,800.00
Hale Contracting Inc	\$100,513.00
Syracuse Sheet Metal Co., Inc	\$116,026.00
Axe Construction Services	\$149,000.00
First General Services	\$197,412.00
Titan Roofing, Inc	\$247,900.00
Nuvista Designs	\$520,000.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the Cortland County Legislature hereby awards the agreement for the installation of the new metal roof for the Salt Storage Barn to the lowest bidder, Complete Construction Concepts for the bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee, and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute an agreement with Complete Construction Concepts for an amount not to exceed \$61,750.00; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account D51105.54077.7306 for the installation of the new metal roof for the Salt Storage Barn to the lowest bidder, Complete Construction Concepts.

ON MOTION OF NEWELL

AGENDA ITEM NO. 3

Authorize Stipend for Additional Duties - Superintendent of Highways and Deputy Superintendent of Highways - Highway Department

WHEREAS, the oversight of County capital projects has been being performed by Charles Sudbrink, Superintendent of Highways, and Alan Ricottilli, Deputy Superintendent of Highways since April 1, 2024; AND

WHEREAS, the Highway Committee recommends compensating Charles Sudbrink and Alan Ricottilli with a stipend, which would not be added to their base salaries, for performing these duties; NOW THEREFORE BE IT

RESOLVED, that Charles Sudbrink will receive an \$8,745 stipend, and Alan Ricottilli will receive a \$6,399 stipend for the oversight of County capital projects for 2024; AND BE IT FURTHER

RESOLVED, that this payment shall be included in the last paycheck in December 2024.

ON MOTION OF NEWELL

AGENDA ITEM NO. 4

Amend Establishment of Dwyer Memorial Park Reserve

WHEREAS, Resolution No. 436-17 established the Dwyer Park Memorial Repair Reserve (the reserve) for repairs to the main pavilion; AND

WHEREAS, Resolution No. 206-18 amended resolution no. 436-17 to allow the use of the reserve for all necessary repairs at the main pavilion or other Dwyer Memorial Park facilities and structures; AND

WHEREAS, it is the recommendation of the County Administrator and Cortland County Highway Committee to provide a funding mechanism for the reserve; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature authorize annually adding to the reserve (A.386300.DWPK) any unspent budget in A71105.52320 and A71105.54076; AND BE IT FURTHER

RESOLVED, the approved uses of the reserve are for repairs, maintenance or capital improvements at Dwyer Park; AND BE IT FURTHER

RESOLVED, that the Reserve be and hereby is named the Dwyer Memorial Park Reserve.

Referred from Government Operations Committee

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 5

Authorize Agreement with New York State Department of Agriculture & Markets - Weights & Measures

WHEREAS, the Cortland County Legislature has authorized agreements with the New York State Department of Agriculture and Markets since 2004, resolution 306-04, that the New York State Department of Agriculture and Markets shall reimburse Cortland County for actual costs and expenses incurred in participating in the Petroleum Product Quality Program; AND

WHEREAS, upon agreement, New York State Department of Agriculture and Markets shall reimburse Cortland County up to \$3,009.00 per year for those expenses for a period of five years, beginning April 1, 2024 and ending March 31, 2029; AND

WHEREAS, it is recommended by the Cortland County Legislature to re-enter into the Petroleum Product Quality Program; AND

WHEREAS, the Petroleum Product Quality Program ensures that petroleum products in Cortland County meet specified quality standards and guards against the sale of inferior products; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized and directed to execute an agreement with the New York State Department of Agriculture and Markets for an annual payment of up to \$3,009.00 for a five year term to begin April 1, 2024 and ending March 31, 2029.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 6

Create Temporary Director of Weights and Measures

WHEREAS, the needs of the agency will be better served by creating one full-time temporary position of Director of Weights and Measures in order to provide time to train with the current Director of Weights and Measures who is retiring December 2024; AND

WHEREAS, the Government Operations Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one full-time temporary position of Director of Weights and Measures (Management, Grade 10, \$57,528-76,569, competitive class, full-time, temporary through 12/31/2024, with benefits) be created on September 26, 2024 with approval to fill; AND BE IT FURTHER

RESOLVED, that funds be appropriated in the 2024 County Budget as follows:

A66105.51005 Personal Services		\$15,821.00
A66105.58020 Retirement		\$2,214.94
A66105.58030 FICA		\$1,210.31
A66105.58060 Health Insurance		\$4,900.00
TOTAL Expense		\$24,146.25

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 7

Appoint Director of Weights and Measures

WHEREAS, the Cortland County Legislature has created a temporary Director of Weights and Measures position to provide for a period of training with the current Director of Weights and Measures until his retirement; AND

WHEREAS, Chairman Kevin Fitch, Legislator Joe Nauseef, Legislator Eugene Waldbauer, County Administrator Robert Corpora, Director of Weights and Measures Wes Foley and Personnel Officer Laurie Leonard conducted interviews and offered a recommendation for this appointment; AND

WHEREAS, the County Legislature has received the recommendation for appointment of _____ as Director of Weights and Measures; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as Director of Weights and Measures at an annual salary of \$_____ (Grade 10, Step __ , Management Compensation Plan, temporary with benefits through 12/31/2024, 40 hours/week, competitive class) effective September 28, 2024 or after; AND BE IT FURTHER

RESOLVED, that _____ will move directly into the permanent Director of Weights and Measures position upon the retirement of the current Director of Weights and Measures on or before 12/31/2024.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 8

Authorize Salary Amendments - Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees - Personnel Department

WHEREAS, there is a need to amend the Management Attorney Table salary schedule in the Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees; AND

WHEREAS, the Government Operations Committee has reviewed and recommends the

amendments shown below; AND

WHEREAS, the committee recommends that all incumbents in the titles shown below do not receive the 2025 annual salary increase due to this adjustment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the amendments to the Management Attorney Table salary schedule in the Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees effective October 1, 2024 as follows:

	Step 1	Step 2	Step 3	Step 4
Grade 0	n/a	n/a	n/a	\$146,802
Grade 1	n/a	n/a	n/a	\$125,000
Grade 2	\$100,000	\$105,000	\$11,0000	\$115,000
Grade 3	n/a	n/a	n/a	\$74,160

Grade 0

County Attorney
Public Defender

Grade 1

Chief Assistant County Attorney
Chief Assistant District Attorney
Chief Assistant Public Defender
Chief DSS Attorney
Plan Administrator

Grade 2

Assistant County Attorney
Assistant District Attorney
Assistant Public Defender
Social Services Attorney

Grade 3

Associate Assistant County Attorney
Associate Assistant District Attorney
Associate Assistant Public Defender
Associate Social Services Attorney

Referred from Judiciary & Public Safety Committee

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF HARBIN

AGENDA ITEM NO. 9

Appoint Member - Cortland County Planning Board

WHEREAS, the term of Planning Board member expired June 30, 2024; AND

WHEREAS, Article III, Section 3, Terms of Office of the Cortland County Planning Board Bylaws states each voting member shall be appointed by the Legislature for a term of four (4) years; AND

WHEREAS, Article IV, Section 4, Vacancies of the Cortland County Planning Board Bylaws states vacancies in membership on the Board shall be filled by appointment by the Legislature in accordance with Section I, Article III of these Bylaws; NOW THEREFORE BE IT

RESOLVED, that the following is hereby appointed to the Cortland County Planning Board for the term as provided below:

Name	Address	Municipality	Term Expiration
Daniel Haynes	2181 Washington Street, Cortland, NY	Town of Virgil	6/30/2028

Referred from Health & Human Services Committee

ON MOTION OF VAN DEE

AGENDA ITEM NO. 10

Authorize Agreement for Public Health Emergency Preparedness - Health Department

WHEREAS, the counties of Cayuga, Cortland, Jefferson, Lewis, Madison, Onondaga, Oswego, and Tompkins are referred to as the Central New York (CNY) Public Health Alliance; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance all have responsibilities for public health emergency planning and response; AND

WHEREAS, some public health problems may require public health services that exceed the capacities of the individual County Health Departments; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance are desirous to establish an intermunicipal agreement to provide mutual aid to each other during a public health emergency, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, to enter into an agreement with the agencies and counties named in the CNY Public Health Alliance.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 11

Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$108,730 to Cortland County, through the Youth Bureau; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2024 through September 30, 2025 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$92,420 will be allocated to Cortland County municipalities and \$16,310 will be allocated to the Cortland County Youth Bureau administration; AND

WHEREAS, the 2024 County Budget will need to be amended as follows:

Revenue:		Current	Increase	Balance
A73125.43820.YB	Youth Bureau	\$113,028	\$108,730	\$221,758
Expenditure:		Current	Increase	Balance
A73125.51005	Personal Services	\$14,794	\$7,857	\$22,651

A73125.54020	Postage	\$10	\$10	\$20
A73125.54035	Ed/Train	\$700	\$700	\$1,400
A73125.54040	Dues	\$120	\$150	\$270
A73125.54045	Travel	\$224	\$2,500	\$2,724
A73125.54048	Program Supp	\$36	\$2,500	\$2,536
A73125.54800	Program Exp - SDPP	\$96,013	\$92,420	\$188,433
A73125.58060	Health Ins	\$0	<u>\$2,593</u>	\$2,593
			\$108,730	

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the New York State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 12

Amend 2024 Budget for Daycare Expenditures - Department of Social Services

WHEREAS, expenditures for Daycare cases are continuing to increase this year and are expected to exceed the amount appropriated in our 2024 budget; NOW THEREFORE BE IT

RESOLVED, that the 2024 County Budget be and hereby is amended as follows:

INCREASE:

Daycare Expenditures

A60105.56055 current \$1,350,000.00 INCREASE \$250,000 new = \$1,600,000.00

Daycare Revenues

A601043.43655 current \$1,296,578.00 INCREASE \$250,000 new = \$1,546,578.00

ON MOTION OF VAN DEE

AGENDA ITEM NO. 13

Authorize Agreement with Cayuga Addictions Recovery Services - Department of Social Services

WHEREAS, the NYS Office of Children and Family Services is anticipated to allocate another round of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders; AND

WHEREAS, Cayuga Addictions Recovery Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership; AND

WHEREAS, the \$60,000.00 in funding needed for this Agreement will be provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to an allocation from New York State and the appropriation of funding by the

Legislature, be and hereby is authorized to execute an agreement for the time period of December 1, 2024 through November 30, 2025 with CARS in an amount not to exceed \$60,000.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 14

Authorize Memorandum of Understanding - Cayuga-Cortland Workforce Development Area

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 seeks to streamline the internal workings of several major pieces of Workforce-related legislation and to mandate a much closer local collaboration through a One-Stop service delivery system for employers and job seekers; AND

WHEREAS, the Memorandum Of Understanding includes the budget for the sharing of infrastructure costs of each Comprehensive, Affiliate, and Specialized Career Center in the Local Workforce Development Area and identify each co-located partner's infrastructure cost share for each Comprehensive, Affiliate, and Specialized Center in the Local Workforce Development Area; AND

WHEREAS, required in the Memorandum of Understanding requirements set forth in 20 CFR 678.500, 20 CFR678.510 and the Training and Guidance Letter 17-16 of the Workforce Innovation and Opportunity Act statute, Memoranda of Understanding must be developed between the Local Workforce Development Board and each of the One-Stop Partners and all other County Departments in the Career Center System; AND

WHEREAS, the Memorandum of Understanding will define the roles and responsibilities of the parties and the budget of the parties of the Agreement with regard to implementation of the One-Stop Career Centers in Cayuga and Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature, upon review of the County Attorney or designee, be and hereby is authorized to execute said agreement.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 15

Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby is appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

Name	Address	Sector	Term Ending
Heather Wineburg	83 Main Street, Cortland, NY 13045	Cortland County Chamber	6/30/2027
Nicole Meeker	67 Main Street, Cortland NY 13045	McNeil & Co., Inc.	6/30/2027

ON MOTION OF VAN DEE

AGENDA ITEM NO. 16

Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Mental Health Department recommends the creation of two full time positions of one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant; AND

WHEREAS, the Grant has designated fund to be used for 2024 purchasing of two (2) laptops and two (2) iPads to be used by the Mental Health Department for grant management, activities and oversight; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to authorize the Cortland County Administrator to approve the designation of funds to the following Cortland County contracted agencies to work under the Grant leadership oversight of the Mental Health Department; with these budget requirements in the grant:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND

WHEREAS, the 2024 budget needs to be amended; NOW THEREFORE BE IT

RESOLVED, that the Cortland County be and hereby accepts the award of the Substance Abuse & Mental Health Services Administration (SAMHSA) in the amount of \$3,526,362.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute all necessary agreements to receive the grant funding; AND BE IT FURTHER

RESOLVED, that one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant, be created with approval to fill on September 27, 2024 at 12:01 AM; AND BE IT FURTHER

RESOLVED, that both positions shall be abolished upon the expiration of the grant funding for the positions; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute contracts with the following agencies for an amount not to exceed the amount listed below:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND BE IT FURTHER

RESOLVED, the Director of Finance is authorized to pay the approved county contracted agencies from the appropriate expense account for this SAMHSA Grant; AND BE IT FURTHER

RESOLVED, that the 2024 budget be and hereby is amended as follows:

INCREASE:

Acct No. ____ SAMHSA Grant \$956,086

Acct No. A359990 Approp. Fund Balance \$956, 086

; AND BE IT FURTHER

RESOLVED, that the Director of Finance be and hereby shall carryover any unused grant funds to subsequent budgets for the life of the grant.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 17

Appoint Director of Community Mental Health Services

WHEREAS, the Cortland County Legislature will have a vacant position of Director of Community Mental Health Services effective October 10, 2024; AND

WHEREAS, Legislators Ron VanDee, William McGovern and Keith VanGorder, Community Services Board member Kathy Reynolds, County Administrator Rob Corpora and Personnel Officer Laurie Leonard conducted interviews and offered a recommendation for this appointment; AND

WHEREAS, the Community Services Board has recommended _____ to be appointed to the position of Director of Community Mental Health Services; AND

WHEREAS, the County Legislature has received the recommendation for the appointment of _____ as Director of Community Mental Health Services; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as

Director of Community Mental Health Services at an annual salary of \$_____ (Grade 3, Step __, Management Compensation Plan, non-competitive class, full-time) effective October 10, 2024.

Referred from Finance & Administration Committee

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 18

Authorization Clerk of the Legislature to Apply for Microenterprise Grant Funding and to Execute Any Related Agreements

WHEREAS, there is grant funding available through the New York State Office of Community Renewal through its Community Development Block Grant Program for Microenterprise funding; AND

WHEREAS, currently Cortland County does not have the ability to provide financial support to small businesses with five or fewer employees through established business development programs; AND

WHEREAS, Cortland County has previously been awarded a Microenterprise grants and has successfully administered said grant and awarded the funds as required; AND

WHEREAS, the Legislature wishes to support additional approved businesses if such funding is awarded by the New York State Office of Community Renewal; AND

WHEREAS, a public hearing was held on September 26, 2024 before the Cortland County Legislature to determine if there is substantial interest and public support for such a Microenterprise Grant program; NOW THEREFORE BE IT

RESOLVED, that the Clerk of the Legislature, be and hereby is authorized and directed to file an application for microenterprise funds from New York State Homes and Community Renewal, Office of Community Renewal, under the U.S. Department of Housing and Urban Development's Small Cities Community Development Block Grant Program for Fiscal Year 2024; AND BE IT FURTHER

RESOLVED, that the County Administrator and Chair of the Legislature, upon review and approval of the County attorney or designee as to form, be and hereby is authorized to enter into and execute a project agreement with the State of New York for the Cortland County Microenterprise Program.

Announcements

Adjournment