



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, August 25, 2022

6:00 PM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m9e14a0e65c2e3d91dbe1ba1becc2d2da>

Thursday, Aug 25, 2022 6:00 pm | 2 hours | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2334 470 4583

Password: SKeerF7t2Z3

Join by phone

+1-415-655-0001 US Toll

Access code: 233 447 04583

Salute to the Flag

Call to Order

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Susan Wilson	☐	☐	☐	
Legislator Richard Stock	☐	☐	☐	
Legislator Ann Homer	☐	☐	☐	
Chair of the Legislature Kevin Fitch	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Kelly L. Fairchild-Preston	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Majority Leader George Wagner	☐	☐	☐	
Legislator Paul Heider	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Jun 23, 2022 6:00 PM

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, and Notice

Receive and File

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF FITCH

AGENDA ITEM NO. 1

Appoint Liaison - Tompkins Cortland Community College Board of Trustees

WHEREAS, Section 5. Liaisons to the Board of Trustees contained within the Bylaws of the Tompkins Cortland Community College Board of Trustees provides the option of designating a non-voting liaison to participate in discussions and present materials, upon request, AND

WHEREAS, the Cortland County Legislature believes designating a liaison is in the best interests of the County, AND

WHEREAS, Resolution No. 9-22 appointed George Wagner as the Legislative Liaison, AND

WHEREAS, George Wagner has resigned from the Legislative Liaison duties, NOW THEREFORE BE IT

RESOLVED, that Cathy Bischoff, of 16 ½ Elwood Avenue, Cortland, New York 13045, is hereby appointed to fill the Legislative Liaison to the Tompkins Cortland Community College Board of Directors for a term to expire December 31, 2023.

Referred from Building & Grounds Committee

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Authorize Memorandum of Understanding with the City of Cortland for City Court Space in the County Courthouse - Buildings & Grounds Department

WHEREAS, the 6th Judicial Court District seeks to move Cortland City Court into the Cortland County Court House, AND

WHEREAS, in order to benefit all citizens of Cortland County and in order to assist in decreasing

costs for the City of Cortland, the County of Cortland and the State of New York, and in order to make accessibility to the Cortland City Court more convenient for all citizens, the City of Cortland, New York wishes to move its City Court operations to the Cortland County Courthouse, AND

WHEREAS, the County and City of Cortland wish to enter into a Memorandum of Understanding to facilitate such an agreement, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee, be and hereby is authorized to execute a Memorandum of Understanding with the City of Cortland to accommodate such move of Cortland City Court into the Cortland County Courthouse.

ON MOTION OF HEIDER

AGENDA ITEM NO. 3

Award Bid - Outside Plant Fiber Optic Infrastructure Installation at 111 Port Watson Street - Information Technology

WHEREAS, a Request for Proposals (RFP) was issued May 4, 2022 for the Installation of Outside Plant Fiber Optic Infrastructure from the County Office Building to the new Mental Health facility located at 111 Port Watson Street, Cortland, NY 13045, AND

WHEREAS, based upon the results of the bid, the Building and Grounds Committee recommends the bid be awarded to the lowest responsible bidder, AND

WHEREAS, bid proposals were received and opened for this project on July 13, 2022 and the following list constitutes the results of said bid opening:

<u>BIDDER NAME</u>	<u>AMOUNT OF BID</u>
Eastcom Utility Contractors, Inc. 1092 County Route 37 Central Square, NY 13036	\$34,811.00
Celerity Integrated Services, Inc. 3500 AM Drive Quakertown, PA 18951	\$34,995.00

, AND

WHEREAS, the funds for this contract are coming from A43115.52320.ARP Building Improvements, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to enter into an agreement with Eastcom Utility Contractors, Inc., of 1092 County Route 37, Central Square, NY 13036, for the installation of outside plant fiber optic infrastructure from the County Office Building to 111 Port Watson Street as outlined in the accepted proposal at a cost not to exceed \$34,811.00.

Referred from Highway Committee

Referred from Health & Human Services Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Authorize Agreement Between the County of Cortland and the New York State Nurse's Association Effective July 1, 2022 to December 31, 2026

WHEREAS, Cortland County and New York State Nurse's Association (NYSNA) negotiating committees have met to negotiate a new contract, AND

WHEREAS, the negotiating committees have agreed on a new contract, AND

WHEREAS, the New York State Nurses Association ratified the contract on June 21, 2022, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the New York State Nurses Association of Cortland County contract.

ON MOTION OF PRICE

AGENDA ITEM NO. 5

Authorize Agreement Medical Consultant for Tuberculosis Control Activities – Health Department

WHEREAS, the Cortland County Health Department is required by provisions under New York State Public Health Law to provide tuberculosis (TB) control activities, AND

WHEREAS, licensed physician, Douglas D. MacQueen, MD, of 108 Besemer Hill Rd, Ithaca, New York 14850, is knowledgeable and up-to-date with current TB treatment requirements, AND

WHEREAS, a fee of \$550 per month will be paid to the contractor, AND

WHEREAS, funds have been budgeted for this expense in account number A40115-54815-4037 Public Health Contracted Agencies, AND

WHEREAS, the term for this agreement shall be from September 1, 2022 through August 31, 2024, with the right to renew by the parties for 2 year terms, up to 3 renewals total, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, are authorized to execute agreements for the provision of tuberculosis contract activities with Douglas D. MacQueen, MD, of 108 Besemer Hill Rd., Ithaca, NY 14850, for the period September 1, 2022 - August 31, 2024.

ON MOTION OF PRICE

AGENDA ITEM NO. 6

Authorize Agreement with Private Companies, Schools, Health Facilities & Private Organizations for Emergency Planning - Health Department

WHEREAS, the Cortland County Health Department is tasked by the New York State Department of Health with being prepared to provide medical countermeasures, such as vaccinations and prophylactic medications, within a 48 hour period to the entire population of Cortland County, AND

WHEREAS, the Health Department would need assistance from other entities in order to meet this requirement, AND

WHEREAS, other entities that employ healthcare professionals can assist by providing the medical countermeasures to the population that they work with and service, AND

WHEREAS, there would be no cost to the County other than the cost of supplies provided to the dispensing entity, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, are hereby authorized to sign agreements with entities willing to participate in a program that assists the Health Department in the dispensing of medical

countermeasures for the period December 1, 2022 - December 31, 2027.

ON MOTION OF PRICE

AGENDA ITEM NO. 7

Authorize Amendment/Accept Funds - Health Research, Inc., COVID-19 ELC/Emergency Preparedness - Health Department

WHEREAS, Resolution No. 284-20 gave the Cortland County Health Department permission to enter into a grant from Health Research, Inc. for funding for COVID-19 Epidemiology and Laboratory Capacity (ELC) Enhanced Detection, Contract # 6411-01, CFDA # 93.323, AND

WHEREAS, it is now desired to amend the provisions of the contract, AND

WHEREAS, funding for this grant will increase from \$581,922 to \$681,922, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

		<u>Current</u>	<u>Amendment</u>	<u>Adjusted</u>
Increase Revenue:				
A40115.44401.ELC	ELC Grant	\$307,974	\$100,000	\$407,974
Increase Expenditures:				
A40115.51005.4037	Personal Services	\$471,304	\$22,148	\$493,452
A40115.52015.4037	Dept. Equipment	\$7,300	\$28,830	\$36,130
A40115.54045.4037	Travel	\$200	\$500	\$700
A40115.54048.4037	Program Supplies	\$5,000	\$9,405	\$14,405
A40115.54060.4037	Advertising	\$37,901	\$27,325	\$65,226
A40115.54067.4037	RP Rent/Lease	\$0	\$2,150	\$2,150
A40115.58020.4037	Retirement	\$53,898	\$3,544	\$57,442
A40115.58030.4037	FICA	\$36,056	\$1,694	\$37,750
A40115.58060.4037	Health Insurance	<u>\$115,336</u>	<u>\$4,404</u>	<u>\$119,740</u>
			\$100,000	

, AND BE IT FURTHER

RESOLVED, that the County Administrator and Public Health Director, upon review and approval by the County Attorney or designee, and subject to appropriation of the funding by the Legislature, is hereby authorized and directed to execute the Health Research, Inc. Amendment for COVID-19 Epidemiology and Laboratory Capacity (ELC) Enhanced Detection and to accept these funds, AND BE IT FURTHER

RESOLVED, that the Treasurer's office is authorized to pay from the appropriate expense account and that in the event that the County does not receive the appropriate funds from the Health Research, Inc, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF PRICE

AGENDA ITEM NO. 8

Accept Funds/NYS Rental Supplement Program Funds SFY 2022-2023 - Department of Social Services

WHEREAS, the New York State Office of Temporary and Disability Assistance has allocated the Cortland County Department of Social Services (CCDSS) \$141,026 in Rental Supplement Program (RSP) funds to provide rental supplements to individuals and families who are experiencing homelessness or are facing an imminent loss of housing, AND

WHEREAS, the CCDSS received approval on June 23, 2022 of a plan to spend this money beginning April 1, 2022 through March 31, 2023, NOW THEREFORE BE IT

RESOLVED, that the State allocation funds be accepted, and the 2022 County Budget be amended as follows:

Increase:

Expense:

A60105.54800.RSP	Program Expense RSP	\$141,026.00
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Revenue:

A601043.43689.RSP	Other DSS Admin RSP	\$141,026.00
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ON MOTION OF PRICE

AGENDA ITEM NO. 9

Amend 2022 Budget/Other Compensation and Raises - Department of Social Services

WHEREAS, expenditures for vacation payouts have increased due to staff turnover in the Department of Social Services, AND

WHEREAS, due to expenditures for Child Protective Services on-call pay trending higher this year, the expenses in the Other Compensation and Raises account are expected to exceed the amount appropriated in our 2022 budget, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

DECREASE:

Health Insurance

A60105.58060	current 1,229,997.36	DECREASE (\$100,000)	new = \$1,129,997.36
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INCREASE:

Other Compensation & Raises

A60105.51035	current \$125,000	INCREASE +\$100,000	new = \$225,000
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Referred from Agriculture/Planning/Environment Committee

ON MOTION OF HARBIN

AGENDA ITEM NO. 10

Amend 2022 Budget/Accept New York State Department of Health State Medicaid SFY 2022-2023 Rural Transit Assistance Funding - Planning Department

WHEREAS, for more than 20 years the New York State Department of Health provided funds to the Department of Social Services to provide the essential service of providing for and arranging for non-emergency Medicaid transportation service for medical appointments, AND

WHEREAS, the Department of Social Services contracted with First Transit, Inc. for said transportation service which included a State approved method of paying a share of costs for operating public transportation to benefit all Medicaid recipients using the system to get to medical appointments, AND

WHEREAS, in 2010, the State Department of Health was given statutory authority under 365-h of Social Services Law to assume the administrative management of non-emergency transportation from counties and has since mandated that a private Medicaid brokerage system be implemented, which began in Cortland County October 1, 2013, AND

WHEREAS, as a result of the transfer of the administrative management of non-emergency transportation to a private Medicaid brokerage system, First Transit lost 40% of its revenue to operate the public transportation service in Cortland County, AND

WHEREAS, transportation providers throughout New York State lobbied to their State Representatives to provide funding to make up for the loss of funding due to the transfer of the administrative management of non-emergency transportation to a private Medicaid brokerage system, AND

WHEREAS, then-Governor Andrew Cuomo, the New York State Department of Health (NYSDOH) and the New York State Department of Transportation (NYSDOT) have identified a series of action targets to preserve critical access to necessary Non-Emergency Medical Transportation (NEMT) services through a coordinated public transportation system in upstate New York, AND

WHEREAS, one of these action targets is to provide rescue funding to the public transportation service in Cortland County to address the lost revenue as a result of the transfer of the administrative management of non-emergency transportation to a private Medicaid brokerage system, AND

WHEREAS, on July 6, 2022, an emailed letter was sent from the New York State Department of Health by the Office of Health Insurance Programs notifying Cortland County of an electronic payment in the amount of \$368,241 for a State Medicaid payment intended for Rural Transit Assistance purposes enacted as part of the State Fiscal Year 2022-2023 Enacted Budget, AND

WHEREAS, Cortland County has received a Rural Transit Assistance payment in the amount of \$368,241 which will be paid to Cortland County's public transportation provider, First Transit, Inc., NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature authorizes the County Treasurer to release said payment to First Transit, Inc., AND BE IT FURTHER

RESOLVED, the 2022 budget be modified as follows:

	<u>CURRENT</u>	<u>CHANGE</u>	<u>REVISED</u>
Expense: A56305.54815.RESC	0	\$368,241	\$368,241
Revenue: A563043.43594.RESC	0	\$368,241	\$368,241

Referred from Judiciary & Public Safety Committee

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 11

Create Assistant Public Defender Position - Public Defender

WHEREAS, Resolution No. 99-22 authorized the agreement with Upstate Family Defense (Child Welfare) Quality Improvement for a Case Load Reduction grant through the NYS Office of Indigent Legal Services, AND

WHEREAS, the needs of the agency will be better served by creating one full-time position of Assistant Public Defender, AND

WHEREAS, this position will be funded by the aforementioned grant and will expire when grant

monies are no longer available, AND

WHEREAS, the Judiciary and Public Safety Committee recommends the creation of this position,
NOW THEREFORE BE IT

RESOLVED, that one full-time position of Assistant Public Defender (Management/Management Confidential Compensation Plan, Grade 6, \$72,247- \$96,160/yr, non-competitive class, full-time with benefits) be created on August 25, 2022 with approval to fill.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 12

Create Position - Keyboard Specialist - Sheriff's Office

WHEREAS, the needs of the agency will be better served by creating one full-time position of Keyboard Specialist, AND

WHEREAS, the Judiciary and Public Safety Committee recommends the creation of this position,
NOW THEREFORE BE IT

RESOLVED, that one full-time position of Keyboard Specialist (Corrections/Civilian CSEA, Grade 1, \$16.0670- \$21.3545/hr, competitive class, full-time with benefits) be created on August 25, 2022 with approval to fill.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 13

Authorize Agreement for Jail Physician, Physician's Assistant and Registered Nursing Services - Sheriff's Department

WHEREAS, New York State Correction Law § 501 requires the County to appoint a reputable physician, duly authorized to practice medicine, as the physician to the jail of the County, AND

WHEREAS, the physician appointed shall hold his office at the pleasure of the legislature, AND

WHEREAS, it is the finding of the County Legislature that the professional medical care requirements of Correction Law § 501 should be provided in an affordable and practical manner, AND

WHEREAS, it is the finding of the County Legislature that the legal requirements of Correction Law § 501 can best be met by providing for the compensation of a Jail Physician and their Physician's Assistant and Registered Nurses by contractual agreement, NOW THEREFORE BE IT

RESOLVED, that Marshall M. Trabout, M.D., is appointed Cortland County Jail Physician to serve at the pleasure of the County Legislature, AND BE IT FURTHER

RESOLVED, that the compensation and payments to the Jail Physician for services to be rendered at the Cortland County Jail shall not exceed \$7,238 per month from January 1, 2023 through December 31, 2025, AND BE IT FURTHER

RESOLVED, that the compensation and payments to the Jail Physician for the medical professional services of the Registered Nurse employed by the Physician for services to be rendered at the Cortland County Jail shall not exceed \$11,109 per month from January 1, 2023 through December 31, 2025, AND BE IT FURTHER

RESOLVED, that the funds to cover this contract are available in account number A31505-54615, Contracted Medical Services, AND BE IT FURTHER

RESOLVED, that the County Administrator and the Sheriff of Cortland County, upon review and

approval by the County Attorney or designee, be and herby are authorized to contract with the Jail Physician for the Cortland County Jail for the period January 1, 2023 through December 31, 2025.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 14

Authorize Agreement with K&A Radiologic Technology Services, Inc. - Sheriff's Department

WHEREAS, K&A Radiologic Technology Services, Inc., of 6400 Collamer Road, East Syracuse, New York 13057, has agreed to enter into an agreement to furnish Cortland County Jail with portable x-ray, Ultrasound Services, 12-lead EKG, and Holter monitor services as prescribed by the doctor for inmates housed in the Cortland County Jail, AND

WHEREAS, the Cortland County Sheriff has determined this is a professional service which is exempt under General Municipal Law, Section 103, AND

WHEREAS the cost for each service is as follows:

X-Ray services shall be \$130.00 for first exam and \$65 for each additional exam
Minimum STAT charge \$140
Holter monitoring \$150 per patient
Ultrasound exams \$170 per exam

, AND

WHEREAS, the funds to cover this contract are available in account number A31505.54615-Contracted Medical Svcs, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and the Sheriff of Cortland County, upon review and approval by the County Attorney or designee, be and herby are authorized to contract with K&A Radiology Technology Services, Inc., of 6400 Collamer Road, East Syracuse, New York 13057, for the period of September 1, 2022 to August 31, 2024 for said purposes.

Referred from Government Operations Committee

ON MOTION OF STOCK

AGENDA ITEM NO. 15

Authorize County Administrator to Authorize Volunteers - County Administrator

WHEREAS, various Cortland County Departments utilize volunteers to aid with normal day to day operations and special events, AND

WHEREAS, there is no monetary cost to the County for allowing the use of volunteers, AND

WHEREAS, the Cortland County Legislature is willing to accept said volunteers for such purposes, AND

WHEREAS, it is in the best interest of Cortland County for the County Administrator to have the authority to enter into agreements to authorize the use of volunteers, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the Personnel Officer and with procedure agreed upon by the County Administrator, Personnel Office and County Attorney or designee, is hereby authorized to allow volunteer placements.

ON MOTION OF STOCK

AGENDA ITEM NO. 16

Reappoint Personnel Officer - Personnel Department

WHEREAS, the Cortland County Legislature, through Resolution No. 135-21, appointed Laurie Leonard as the Cortland County Personnel Officer on May 27, 2021, to fill a term left vacant by the previous Personnel Officer through November 17, 2022, AND

WHEREAS, the appointment of Personnel Officer has a six year term in accordance with Civil Service Law § 15, AND

WHEREAS, the County Administrator, pursuant to Section 5 of Local Law No. 7 of year 2002 is responsible for making recommendations to the County Legislature for the appointment of each department head, AND

WHEREAS, the County Administrator, after evaluation, recommends the reappointment of Laurie Leonard as Cortland County Personnel Officer, AND

WHEREAS, the Government Operations Committee, after reviewing the evaluation and recommendation of the County Administrator, concurs with the County Administrator's recommendation of reappointment, NOW THEREFORE BE IT

RESOLVED, that Laurie Leonard, of Homer, NY, be and is hereby appointed for a term commencing November 18, 2022 and ending November 17, 2028, and shall be compensated in accordance with the Management and Management Confidential Compensation Policy as may be amended from time to time.

ON MOTION OF STOCK

AGENDA ITEM NO. 17

Amend the Policies and Procedures of Cortland County Government Service Animals And/Or Emotional Support Animals and Public Accommodations Within Cortland County Buildings and Properties Policy - Personnel Department

WHEREAS, the Cortland County Legislature has adopted a Service Animal Policy, AND

WHEREAS, there is a need to make changes to said policy, NOW THEREFORE BE IT

RESOLVED, that the plan will be amended effective August 26, 2022 as attached.

ON MOTION OF STOCK

AGENDA ITEM NO. 18

Amend Driver and Vehicle Use Policy - Personnel Department

WHEREAS, the Cortland County Legislature has adopted Resolution No. 187-19 which established the Cortland County Driver and Vehicle Use Policy on May 23, 2019, AND

WHEREAS, there is a need to make changes to said policy, NOW THEREFORE BE IT

RESOLVED, that the plan will be amended effective August 26, 2022 as attached.

ON MOTION OF STOCK

AGENDA ITEM NO. 19

Amend Smoking and Tobacco Use Policy - Personnel Department

WHEREAS, the Cortland County Legislature adopted the Cortland County Smoking and Tobacco Use Policy on April 26, 2018 with Resolution No. 192-18, AND

WHEREAS, there is a need to make changes to said policy, NOW THEREFORE BE IT

RESOLVED, that the plan will be amended effective October 1, 2022 as attached.

Referred from Finance & Administration Committee

ON MOTION OF WAGNER

AGENDA ITEM NO. 20

Designate Cortland County Convention and Visitors Bureau as Cortland County's Tourism Promotion Agency

WHEREAS, the New York State Division of Tourism's Matching Grant Program is designated to encourage tourism promotion throughout New York and adjacent states, AND

WHEREAS, the Cortland County Convention and Visitors Bureau Inc., a non-profit organization promoting Cortland County as a tourism destination, qualifies as the official Tourism Promotion Agency for Cortland County, AND

WHEREAS, the Cortland County Convention and Visitors Bureau Inc. has requested to be designated the Tourism Promotion Agency for Cortland County in 2023, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Convention and Visitors Bureau Inc., is hereby designated for 2023 by the Cortland County Legislature to make application for and receive grants on behalf of the County pursuant to the New York State Tourism Promotion Act.

ON MOTION OF WAGNER

AGENDA ITEM NO. 21

Authorize Agreement Cortland County Convention and Visitors Bureau for Provision of Public Benefits Services for Promotion and Publicity

WHEREAS, the County of Cortland desires to promote and publicize the advantages, benefits and attractions of Cortland County in order to attract visitors, businesses and industry, AND

WHEREAS, Cortland County has imposed a Hotel/Motel Occupancy Tax for the purpose of funding Tourism Promotion, AND

WHEREAS, Section 224 of County Law provides the County may contract with non-profit organizations, other corporations, associations and agencies within the County to provide such publicity services, upon certain terms and conditions, AND

WHEREAS, the Cortland County Convention and Visitors Bureau Inc. (CVB), is a non-profit organization promoting Cortland County as a tourism destination, NOW THEREFORE BE IT

RESOLVED, that pursuant to Section 224 of County Law, the County shall enter into a contract with the Cortland County Convention and Visitors Bureau Inc. under the following terms and conditions:

1. The CVB shall provide the County with its services and shall promote and publicize the advantages of Cortland County in such a mode and manner as it deems appropriate, including, but not limited to, all media, print, radio, television, direct contact, event publicity, contests, or other promotional devices.
2. The CVB shall be responsible for the distribution of occupancy funds as outlined in the Cortland

County Occupancy Tax Funding Request Guidelines.

3. Cortland County will collect occupancy taxes as prescribed in Local Law No.4 of 1987 and shall remit those funds to the CVB for re-distribution.
4. Cortland County will retain 10% of the occupancy funds per section 3 (12) of Local Law No. 4 of 1987 for the purpose of administering such tax.
5. The Cortland County Treasurer shall remit to the CVB the sum of \$551,934.57, consistent with the 2021 Occupancy tax collections, to the tourism and publicity account.
6. The term of this agreement shall be one (1) year from January 1, 2023 to December 31, 2023.
7. Within thirty (30) days of the termination of this agreement, the CVB shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefore attached. The County Chairman or designee may request such verified accounting be rendered to the County each quarter during the term of this agreement.
8. The CVB shall place any unused monies into a dedicated account for the purpose of developing new events and funding unanticipated activities that support tourism in Cortland County with an emphasis on events that produce multi-day visits or overnight stays, AND BE IT FURTHER

RESOLVED, that the County Administrator is authorized and directed to enter into an agreement, upon review and approval of the County Attorney or designee, with the Cortland County Convention and Visitors Bureau Inc. for the period January 1, 2023 through December 31, 2023 in accordance with the terms and conditions listed above.

ON MOTION OF WAGNER

AGENDA ITEM NO. 22

Distribution of Second Quarter 2022 Sales Tax

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities, AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County, AND

WHEREAS, the gross deduction for County purposes will be provided for quarterly, AND

WHEREAS, the 2022 second quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for second quarter 2022 to be \$9,746,598.58, AND

WHEREAS, the total amount available for distribution is \$9,371,598.58, after the direct deduction for County purposes, AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$670,000.00) is to be withheld from the quarterly distribution, AND

WHEREAS, Cortland County receives (54%), or \$5,060,663.23 of the total net quarterly distribution, AND

WHEREAS, respective payments are now ready for disbursement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee to release sales tax payments for the second quarter of 2022 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	\$1,663,458.75	\$-0-	\$1,663,458.75	\$-0-
Cincinnatus, Town of	\$77,707.90	\$-0-	\$77,707.90	\$-0-
Cortlandville, Town of	\$831,158.44	\$-0-	\$831,158.44	\$-0-
Cuyler, Town of	\$70,794.18	\$(28,750.00)	\$42,044.18	\$-0-
Freetown, Town of	\$53,225.09	\$-0-	\$53,225.09	\$-0-
Harford, Town of	\$84,160.91	\$-0-	\$84,160.91	\$-0-
Homer, Town of	\$283,453.43	\$-0-	\$283,453.43	\$-0-
Homer, Village of	\$201,607.53	\$-0-	\$201,607.53	\$-0-
Lapeer, Town of	\$109,731.06	\$(77,500.00)	\$32,231.06	\$-0-
Marathon, Town of	\$84,116.43	\$-0-	\$84,116.43	\$-0-
Marathon, Village of	\$42,511.77	\$-0-	\$42,511.77	\$-0-
McGraw, Village of	\$36,923.17	\$-0-	\$36,923.17	\$-0-
Preble, Town of	\$144,421.48	\$-0-	\$144,421.48	\$-0-
Scott, Town of	\$85,673.71	\$-0-	\$85,673.71	\$-0-
Solon, Town of	\$79,176.03	\$-0-	\$79,176.03	\$-0-
Taylor, Town of	\$46,454.46	\$-0-	\$46,454.46	\$-0-
Truxton, Town of	\$102,249.59	\$-0-	\$102,249.59	\$-0-
Virgil, Town of	\$245,255.89	\$(16,250.00)	\$229,005.89	\$-0-
Willet, Town of	\$68,855.53	\$-0-	\$68,855.53	\$-0-
Total	\$4,310,935.35	\$(122,500.00)	\$4,188,435.35	\$-0-

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 294-20.

Announcements

Adjournment