



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, May 22, 2025

6:00 PM

Board Room

Public Hearings

Call to Order

The meeting was called to order at 6:51 PM by Chair of the Legislature Kevin Fitch

Salute to the Flag

Roll Call

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County	Legislator	Present	
Cathy Bischoff	Cortland County	Legislator	Present	
Reed Cleland	Cortland County	Legislator	Present	
Mitchel Eccleston	Cortland County	Legislator	Present	
Beau Harbin	Cortland County	Minority Leader	Present	
Paul Heider	Cortland County	Majority Leader	Present	
Linda Jones	Cortland County	Legislator	Present	
Dominick Mantella	Cortland County	Legislator	Present	
William McGovern	Cortland County	Legislator	Present	
Joseph Nauseef	Cortland County	Legislator	Present	
Christopher Newell	Cortland County	Legislator	Excused	
Jason Prentice	Cortland County	Legislator	Present	
Sandra Price	Cortland County	Legislator	Present	
Ronald J. Van Dee	Cortland County	Legislator	Present	
Keith VanGorder	Cortland County	Legislator	Present	
Eugene Waldbauer	Cortland County	Legislator	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Apr 24, 2025 6:00 PM

RESULT:	ACCEPTED
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Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, Presentations and Notices

1. Cortland County Cooperative Extension 4-H Member, Elsie Donlick, Presentation

RESULT:	COMPLETED
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Reports of Standing, Special and Ad Hoc Committees

Receive and File

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

AGENDA ITEM NO. 1 – Authorize 2026 - 2035 Sales Tax Agreement with the City of Cortland

RESULT:	TABLED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF BISCHOFF

RESOLUTION NO.

Authorize 2026 - 2035 Sales Tax Agreement with the City of Cortland

WHEREAS, the County currently imposes a sales tax on retail sales and other similar transactions and compensatory use taxes in Cortland County, all as authorized by Section 1202 of the Tax Law of the State of New York; AND

WHEREAS, the existing Sales Tax Agreement between Cortland County (“County”) and the City of Cortland (“City”), entered into on August 9, 2018, commenced on January 1, 2019 and is set to continue through December 31, 2028, with an allowance for either party to terminate the agreement after June 1, 2023, upon providing six (6) months' notice and obtaining a two-thirds (2/3) majority vote of its governing board, as stated in the agreement; AND

WHEREAS, the City of Cortland Common Council previously adopted Resolution No. 62 on May 21, 2024, issuing notice of intent to terminate the existing sales tax agreement effective November 21, 2024, for the purpose of renegotiating a new agreement with the County of Cortland, but later rescinded that notice through Resolution No. 125 of 2024, adopted on October 15, 2024; AND

WHEREAS, the County of Cortland adopted Resolution No. 69-25 on March 27, 2025, effective March 28, 2025, authorizing the formal six-month notice of termination of the existing Sales Tax Agreement between Cortland County and the City of Cortland, as permitted under the contract, in order to facilitate meaningful negotiations with the City of Cortland regarding a new agreement; AND

WHEREAS, the County and City have engaged in meaningful negotiations and have reached an agreement; AND

WHEREAS, it is the desire of the City not to exercise its right of preemption pursuant to Section 1224(b) of the Tax Law of the State of New York; AND

WHEREAS, it is the decision of the County to continue to impose all of the sales tax as described in Articles 28 and 29 of the Tax Law of the State of New York and pursuant to the provisions of section 1210(a) of said law and shall not set aside any part thereof for County purposes or educational purposes except as provided; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Chair of the Legislature, upon review and approval by the County Attorney or designee, to execute an agreement with the City of Cortland, subject to the approval of the Comptroller of the State of New York, with the following provisions:

(1) Term: This agreement shall commence on January 1, 2026 and shall continue until December 31, 2035. On or after January 1, 2031, either party, if authorized by a two-thirds majority of its total governing board, may give notice of its desire to renegotiate the terms of the Agreement and the parties will negotiate in good faith. If the parties are unable to reach an agreement after the passage of six (6) months of good faith negotiations, either party may cancel this contract upon giving the other party notice of at least six (6) months so authorized by a two-thirds majority vote of the terminating party's total governing board; AND

(2) Sales Tax shall be distributed as follows:

January 1, 2026 - December 31, 2026:

For County Purposes- 60.43%

For City Purposes - 17.07%

For Towns and Village Purposes - 22.50%

January 1, 2027 - December 31, 2027:

For County Purposes- 62.00%

For City Purposes - 17.50%

For Towns and Village Purposes - 20.50%

January 1, 2028 - December 31, 2028

For County Purposes- 64.00%

For City Purposes - 17.75%

For Towns and Village Purposes - 18.25%

January 1, 2029 - December 31, 2035

For County Purposes- 65.75%

For City Purposes - 17.99%

For Towns and Village Purposes - 16.26%

AGENDA ITEM NO. 2 – Authorize Engineering Agreement for Snow Removal Equipment (SRE)
Acquisition - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO. 100-25

**Authorize Engineering Agreement for Snow Removal Equipment (SRE) Acquisition - Highway
Department**

WHEREAS, the County of Cortland owns Cortland County Airport, General Levi R. Chase Field, and as owner, is eligible for federal grant monies for Airport Improvement Projects (AIP funding), and has agreed to all federal grant assurances promulgated by the United States Government, as administered by the FAA; AND

WHEREAS, the FAA and NYSDOT have offered grants to the County of Cortland for the purchasing of Snow Removal Equipment (SRE) for the Cortland County Airport; AND

WHEREAS, the County of Cortland desires to:

- a) Support and maintain the Cortland County Airport; and
- b) Provide for the highest possible safety of users engaged in aviation operations at the Cortland County Airport

; AND

WHEREAS, the Legislature has entered into a term agreement with McFarland Johnson Inc., 49 Court St, Ste 240, Binghamton, NY 13901 to provide professional engineering services for the Cortland County Airport; AND

WHEREAS, the Public Works Committee desires to authorize the use of McFarland Johnson, Inc. to provide professional services for the Snow Removal Equipment (SRE) Acquisition; AND

WHEREAS, the fee for the engineering agreement for the administration services for said Snow Removal Equipment (SRE) Acquisition is \$24,233.00; AND

WHEREAS, the funds shall be appropriated in account A56105.54055; NOW THEREFORE BE
IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the

Engineering agreement with McFarland Johnson, Inc. to perform the Administration Services for the Snow Removal Equipment (SRE) Acquisition at a cost not to exceed \$24,233.00; AND BE IT FURTHER

RESOLVED, that the County Administrator or the Chair of the County Legislature, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign Engineering Agreement with McFarland Johnson, Inc. to perform Administration Services for the Snow Removal Equipment (SRE) acquisition at the Cortland County Airport, Chase Field.

AGENDA ITEM NO. 3 – Award Bid for Snow Removal Equipment (SRE) at Chase Field, Cortland County Airport - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Reed Cleland, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO. 101-25

Award Bid for Snow Removal Equipment (SRE) at Chase Field, Cortland County Airport - Highway Department

WHEREAS, the Cortland County Highway Department advertised for bids for Snow Removal Equipment (SRE) to be used at Chase Field, the Cortland County Airport; AND

WHEREAS, the Cortland County Highway Department publicly opened the bids in accordance with County policy and received the following bids:

BIDDERS

BID AMOUNT

Boyles Motor Sales
2955 Strunk Rd.
Jamestown, NY 14701

\$289,500.00

WHEREAS, based upon the results of the bid, the bid is to be awarded to the lowest responsible bidder; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the Cortland County Legislature hereby awards the (SRE) Snow Removal Equipment to Boyles Motor Sales, of 2955 Strunk Rd., Jamestown, NY 14701 for the bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to sign an agreement with Boyles Motor Sales, of 2955 Strunk Rd., Jamestown, NY 14701 for an amount not to exceed \$289,500.00; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account A56105.52015 for the purchase of the snow removal equipment as approved.

AGENDA ITEM NO. 4 – Reject Bids for HVAC at Cortland County Highway Department - Buildings and Grounds

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO. 102-25

Reject Bids for HVAC at Cortland County Highway Department - Buildings and Grounds

WHEREAS, a Request for Proposals (RFP) was issued March 24, 2025 for the Replacement of the Rooftop HVAC and System Controls at the Cortland County Highway Department, and such bids were due and received by Monday, April 28, 2025; AND

WHEREAS, four (4) requests for proposals were received as follows:

Vendor	Address	Price
Planet Pro Heating & Air	32 Putnam Ave. Valley Stream NY, 11508	\$62,500.00
Carrier	6304 Carrier Parkway PO Box4808 Syracuse NY, 13221	\$62,256.00
EMCOR Services	704 Clinton Ave. South Rochester NY, 14620	\$45,150.00
TRANE	15 Technology Place East Syracuse NY, 13057	\$66,900.00

WHEREAS, based upon the results of the bid, it has been determined that it is in the County's best interest to reject all bids; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby formally rejects the bid proposals received for the Replacement of the Rooftop HVAC and System Controls at the Cortland County Highway Department.

AGENDA ITEM NO. 5 – Reject Bid for the Replacement of the Sprinkler System at the Cortland County Recycling Center- Buildings & Grounds

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO. 103-25

Reject Bid for the Replacement of the Sprinkler System at the Cortland County Recycling Center- Buildings & Grounds

WHEREAS, the County issued a Request for Proposal (RFP) on March 24, 2024 for the

replacement of the sprinkler system at the Cortland County Recycling Center; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, the County received one bid from the following:

Petcosky Companies
421 Commerce Road
Vestal, NY, 13850

; AND

WHEREAS, based upon evaluation of the bid it has been determined that it is in the County's best interest to reject all bids; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby formally rejects the bid proposal received for the replacement of the sprinkler system at the Cortland County Recycling Center.

AGENDA ITEM NO. 6 – Endorsing State Legislation Amending Chapter 443 of the Laws of 2007 Amending the Tax Law Relating to Authorizing the County of Cortland to Impose an Additional Mortgage Recording Tax, in Cortland County Until December 1, 2027 (Senate Bill No.S7912, Assembly Bill No. A8210)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF NAUSEEF

RESOLUTION NO. 104-25

Endorsing State Legislation Amending Chapter 443 of the Laws of 2007 Amending the Tax Law Relating to Authorizing the County of Cortland to Impose an Additional Mortgage Recording Tax, in Cortland County Until December 1, 2027 (Senate Bill No.S7912, Assembly Bill No. A8210)

WHEREAS, the Cortland County Legislature approved Resolution No. 6-25 and 82-25, "A Home Rule Request For Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization For Imposition of Mortgage Recording Tax in Cortland County" and "Amend Resolution No. 6-25 to Amend the Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Local Mortgage Recording Tax in Cortland County"; AND

WHEREAS, New York State Tax Law §253-v presently authorizes Cortland County to adopt and amend local laws imposing a mortgage recording tax of twenty five cents (\$.25) for each one hundred dollars (\$100.00) and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated in Cortland County and recorded on or after the date upon which such tax takes effect, (beginning September 30, 2007 and ending December 1, 2025); AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County if this source of revenue was to expire, and such a loss would result in a substantial burden on County property owners through increased property taxes or loss of essential services; NOW THEREFORE BE IT

RESOLVED, that this Legislature endorses and requests State approval of Senate Bill No. S7912 and Assembly Bill No. A8210, and urges its elected representatives in the Senate and Assembly to support this legislation extending the authorization through December 1, 2027; AND BE IT FURTHER

RESOLVED, that the Clerk of this Legislature be and hereby is directed to prepare the documentation necessary for the New York State Legislature to enact said Legislation; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature and Clerk of the Legislature be and hereby are authorized to execute the appropriate Home Rule Request for the enactment of said special law.

AGENDA ITEM NO. 7 – Support for the New York State Assembly and Senate to Pass a Strong Law to Modernize the Existing State Bottle Bill

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Reed Cleland, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO. 105-25

Support for the New York State Assembly and Senate to Pass a Strong Law to Modernize the Existing State Bottle Bill

WHEREAS, according to the State Department of Environmental Conservation (DEC), New York is facing a growing solid waste disposal crisis as landfills are closing and incinerators pollute the environment; AND

WHEREAS, according to the DEC, the state's most successful litter reduction and recycling program is the Bottle Deposit Law, by reducing New York's roadside container litter by 70%, with 5.5 billion containers recycled statewide in 2020, a redemption rate of covered beverage containers of approximately 68%; AND

WHEREAS, the state Bottle Deposit Law, which was adopted over 40 years ago in 1982, has not been significantly updated to reflect the changes in the types of new, non-carbonated beverage containers; AND

WHEREAS, the state's Bottle Deposit has been set at a nickel since 1982, which is worth a bit more than one penny today; AND

WHEREAS, the fee charged for the handling of redeemed containers has not been increased since 2009, while the costs of doing business have increased significantly; AND

NOW THEREFORE BE IT RESOLVED, that the Cortland County Legislature urges the New York State Legislature to pass and Governor Kathy Hochul to sign into law a strong and effective Beverage Container Refundable Deposit Law that is modernized to reflect the best practices found nationwide reflected in S.5684/A.6543; AND BE IT FURTHER

RESOLVED, further, that the Cortland County Legislature shall forward copies of this resolution to Governor Kathy Hochul, the New York Assembly Speaker and New York State Senate Majority Leader, the local State Assemblymembers, the local State Senator, and all others deemed necessary and proper.

AGENDA ITEM NO. 8 – Award Courthouse Dome Repair and Painting

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO. 106-25

Award Courthouse Dome Repair and Painting

WHEREAS, the Cortland County Highway Department advertised for proposals for the repair and painting of the Cortland County Courthouse Dome; AND

WHEREAS, sealed proposals were opened on April 17, 2025 at 2:00 p.m. at the Highway Administration Building; AND

WHEREAS, the bids received are as follows:

BIDDERS	BID AMOUNT
Larrabee Painting, LLC 4450 Kiwanis Road Cincinnati, NY 13040	\$307,500.00
Valley Restoration, LLC 254 South Lake Street Litchfield, CT 06759	\$309,000.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the Cortland County Legislature hereby awards the repair and painting of the Courthouse Dome Project to the lowest responsible bidder being; Valley Restorations, of 254 South Lake Street, Litchfield, CT 06759, for the bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute an agreement with Valley Restorations, of 254 South Lake Street, Litchfield, CT 06759, for an amount not to exceed \$309,000.00; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from account HH16205.52320.CHEXT for the repair and painting of the courthouse dome as designated above.

AGENDA ITEM NO. 9 – Authorize Agreement with Trane for Replacement of HVAC and Controls at County Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Jason Prentice, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HEIDER

RESOLUTION NO. 107-25

Authorize Agreement with Trane for Replacement of HVAC and Controls at County Highway Department

WHEREAS, the heating, ventilation, and air conditioning ("HVAC") unit and controls at the Cortland County Highway Department Building has reached the end of life; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature recommends replacing the unit and controls; AND

WHEREAS, Trane U.S. Inc. has submitted a proposal on OGS contract in the amount of \$66,686.59 per for the replacement of the HVAC unit and controls; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon approval of the County Attorney or designee, is authorized to execute an agreement with Trane U.S. Inc., of 15 Technology Place, East Syracuse, NY 13057, for an amount not to exceed \$66,686.59.

AGENDA ITEM NO. 10 – Authorize Mortgage Tax Disbursement for October 2024 - March 2025

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF NAUSEEF

RESOLUTION NO. 108-25

Authorize Mortgage Tax Disbursement for October 2024 - March 2025

WHEREAS, in accordance with New York State Tax Law, Article 11, § 261, the Semi-Annual Mortgage Tax Report for October 1, 2024 - March 31, 2025, has been prepared and submitted by the Cortland County Clerk and has been approved by the New York State Department of Taxation and Finance; AND

WHEREAS, the Basic Mortgage Tax has been submitted with interest to the Cortland County Director of Finance; AND

WHEREAS, the mortgage tax has been calculated to apportion the basic mortgage tax between the towns and villages; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Cortland County Director of Finance to make payments to each of the tax districts within the County of Cortland as shown below, either by check or by electronic bank deposit based on the request of the receiving municipality.

Cincinnati	\$4,940.99
Cortland	\$166,324.38
Cortlandville	\$53,922.68
Cuyler	\$3,070.58
Freetown	\$2,145.75
Harford	\$2,241.09
Homer, Town	\$19,053.12
Homer, Village	\$14,114.45
Lapeer	\$1,846.53
Marathon, Town	\$7,331.37
Marathon, Village	\$3,873.26
McGraw, Village	\$1,484.86
Preble	\$4,997.11
Scott	\$11,262.82
Solon	\$5,790.12
Taylor	\$1,483.01
Truxton	\$7,647.70
Virgil	\$18,029.78
Willet	\$3,542.66
TOTAL	\$333,102.26

AGENDA ITEM NO. 11 – Amend 2025 Budget/Authorize Agreement with CivicPlus for Agenda and Minutes Software and Live Streaming Services - Clerk of the Legislature

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Reed Cleland, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF NAUSEEF

RESOLUTION NO. 109-25

Amend 2025 Budget/Authorize Agreement with CivicPlus for Agenda and Minutes Software and Live Streaming Services - Clerk of the Legislature

WHEREAS, the Cortland County Legislature recognizes the need for a centralized, efficient, and publicly accessible platform to manage legislative agendas, minutes, and live-streamed meetings; AND

WHEREAS, CivicPlus offers an integrated software solution for agenda and minutes management and meeting live streaming that will enhance transparency, accessibility, and internal workflows; AND

WHEREAS, the proposed agreement with CivicPlus includes an initial implementation and setup cost; AND

WHEREAS, funds are not currently budgeted for this expense in the 2025 Adopted Budget; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature, upon review and approval by the County Attorney or designee, and subject to appropriation by the legislature, is hereby authorized to execute an agreement with CivicPlus for agenda and minutes software and live streaming services, with an initial implementation and setup cost not to exceed \$17,000; AND BE IT FURTHER

RESOLVED, that the 2025 County Budget is hereby amended as follows:

INCREASE

A10405.54015	Maint. Agreements	\$17,000
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INCREASE

A.359900	Appr.Fund Balance	\$17,000
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AGENDA ITEM NO. 12 – Authorize 2026 - 2029 Cortland County Sheriff and the County Police Association of Cortland (CPAC) Contract

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Reed Cleland, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF NAUSEEF

RESOLUTION NO. 110-25

Authorize 2026 - 2029 Cortland County Sheriff and the County Police Association of Cortland (CPAC) Contract

WHEREAS, the County of Cortland/Cortland County Sheriff and the County Police Association of Cortland (CPAC) negotiating committees have met to negotiate a new contract; AND

WHEREAS, the negotiating committees have agreed on a new contract; AND

WHEREAS, CPAC ratified the contract on April 28, 2025; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the Agreement by and between the County of Cortland/Cortland County Sheriff and the County Police Association of Cortland, for the time period of January 1, 2026 to December 31, 2029.

AGENDA ITEM NO. 13 – Accept Next Generation 911 Grant Award - Department of Emergency Response & Communications

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF PRICE

RESOLUTION NO. 111-25

Accept Next Generation 911 Grant Award - Department of Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a Next Generation 911 Grant (NG911) grant for FY2025 in the amount of \$1,266,796, resulting in no new county costs, in support of Next Generation 911 operations; AND

WHEREAS the grant performance period for the Next Generation 911 grant is August 1, 2025 to July 31, 2030; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2025 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A302043.43306.NG911 DHSES Grant	\$0	\$0	\$1,266,796
INCREASE EXPENDITURE BUDGET:			
A30205.54048.NG911 Dept Specific Equipment	\$0	\$0	\$1,266,796

; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$1,266,796; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 14 – Authorize Purchase Contract - RapidSOS Expansion - Emergency Response & Communications

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF PRICE

RESOLUTION NO. 112-25

Authorize Purchase Contract - RapidSOS Expansion - Emergency Response & Communications

WHEREAS, Cortland County's Department of Emergency Response & Communications previously purchased next generation 911 software for its 911 facility at 22 West Court Street from Frontier Communications for the ability to receive RapidSOS information from cellular devices; AND

WHEREAS, Cortland County's Department of Emergency Response & Communications is seeking to increase our services and resources from RapidSOS and grant funding is available to fully fund this project for the term of the proposed contract; AND

WHEREAS, RapidSOS has returned a proposal for \$33,199.99 per year starting in 2025, five (5) year contract total of \$165,999.95, and the Department has funding available in account A30205.54048.NG911 for the 2025 budget year; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon approval of the County Attorney or designee, is authorized to execute a purchase order and contract agreement with Rapid SOS, 3 Park Avenue, Floor 22, New York, New York 10016 for \$33,199.99 per year for a five (5) year term.

AGENDA ITEM NO. 15 – Appoint Member - Soil and Water Conservation District Board of Directors

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Beau Harbin, Minority Leader
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF HARBIN

RESOLUTION NO. 113-25

Appoint Member - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau."; AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board; NOW THEREFORE BE IT

RESOLVED, that the following is and hereby appointed to serve as a member of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Timothy Elliott	1272 Texas Valley Road Marathon, NY 13803	Farm Bureau Representative	12/31/27

AGENDA ITEM NO. 16 – Authorize Agreement with New York State Department of Health for Data Sharing - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO. 114-25

Authorize Agreement with New York State Department of Health for Data Sharing - Health Department

WHEREAS, Emergency Medical Services in New York State report prehospital care data to the New York State Department of Health (NYSDOH) including but not limited to, overdose and opioid use; AND

WHEREAS, the de-identified data elements will be provided to the Cortland County Health Department via the Biospatial platform and ImageTrend Elite Viewer for EMS ePCR responses within the Cortland County Health Department's authority for all EMS data elements; AND

WHEREAS, the Cortland County Health Department will be able to use contemporary Emergency Medical Services (EMS) electronic pre-hospital care report (ePCR) data as a contributing data set in the creation of an Aggregate Data Product to identify and assess public health concerns within the their authority; AND

WHEREAS, there would be no cost to the County; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, are hereby authorized to sign agreements with the New York State Department of Health for Data Use for Emergency Medical Services (EMS) electronic pre-hospital care report (ePCR) data.

AGENDA ITEM NO. 17 – Rescind Resolution No. 64-25 -Accept Funds HUD Healthy Homes Production Grant - Health Department

RESULT:	WITHDRAWN - NO FUTURE ACTION
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ON MOTION OF VAN DEE

RESOLUTION NO.

Rescind Resolution No. 64-25 -Accept Funds HUD Healthy Homes Production Grant - Health Department

WHEREAS, Resolution No. 64-25 authorized the acceptance of Funds HUD Healthy Homes Production Grant; AND

WHEREAS, the requirements of this grant are not feasible; AND

WHEREAS, the Health and Human Services Committee of the Cortland County Legislature recommends not moving forward with this grant award, upon recommendation of the Public Health Director; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 64-25 be and hereby is rescinded.

AGENDA ITEM NO. 18 – Authorize Agreement Healthy Alliance Foundation, Inc. Social Care Network/Healthy Alliance IPA, LLC - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO. 115-25

Authorize Agreement Healthy Alliance Foundation, Inc. Social Care Network/Healthy Alliance IPA, LLC - Health Department

WHEREAS, the Health Department recommends entering into an agreement with the Healthy Alliance Foundation, Inc. (“Healthy Alliance”) and the Healthy Alliance IPA, LLC (“IPA”) to collect data for social determinants of health; AND

WHEREAS, Healthy Alliance has recently been designated as a Social Care Network (“SCN”) Lead Entity to establish, contract and coordinate a network of Community-Based Organizations (CBOs) and other organizations providing or arranging for health-related social needs (HRSN) services as part of the New York Health Equity Reform (NYHER) 1115 Waiver Demonstration Amendment (the “1115 Demonstration Waiver”); AND

WHEREAS, IPA is an independent practice association approved by the New York State Department of Health to arrange for the provision of health and health related services to members of managed care organizations (MCOs) and other community members outside of the 1115 Demonstration Waiver; AND

WHEREAS, the Health Department wishes to participate in certain initiatives to advance the objectives of the 1115 Demonstration Waiver and other key aspects of the operations of the SCN and IPA including but not limited to collaboration and performance monitoring of SCN and IPA participants and data sharing; AND

WHEREAS, the data collected can assist on the scope of the Community Health Improvement Plan/Community Health Assessment by using the shared data in prevention strategies within the community; AND

WHEREAS, there would be no cost to the County; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to sign agreements with Healthy Alliance Foundation, Inc. and the Healthy Alliance IPA, LLC to collect data for social determinants of health.

AGENDA ITEM NO. 19 – Reject Bids for Opioid Settlement Funds RFP

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO. 116-25

Reject Bids for Opioid Settlement Funds RFP

WHEREAS, Cortland County advertised and received bids for the Utilization of Cortland County Opioid Settlement Funds for Prevention, Treatment, Recovery, and Harm Reduction Initiatives; AND

WHEREAS, the County received bids from the following:

Family & Children’s Counseling Services
165 Main Street, Suite B
Cortland, NY 13045

Access to Independence of Cortland County, Inc.
26 North Main Street
Cortland, NY 13045

I PRO
1979 Marcus Avenue
Lake Success, NY 11042

Cortland County Mobility
60 Central Ave, Suite 114
Cortland, NY 13045

Rural Health Institute of New York
45 Crandall Street
Cortland, NY 13045

National Opinion Research Center
55 East Monroe Street, 30th Floor
Chicago, IL 60603

; AND

WHEREAS, based upon evaluation of the bids it has been determined that it is in the County’s best interest to reject all bids; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby formally rejects the bid proposals received for the Utilization of Cortland County Opioid Settlement Funds for Prevention, Treatment, Recovery, and Harm Reduction Initiatives.

AGENDA ITEM NO. 20 – Authorize Adoption of Cortland County Indigent Burial Policy

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO. 117-25

Authorize Adoption of Cortland County Indigent Burial Policy

WHEREAS, The Cortland County Department of Social Services pursuant to Section 141 of the Social Services Law of the State of New York is responsible to provide for the care, removal and burial of the body of any recipient of public assistance or care including stillborn infants, who shall die, or of any person found dead in the welfare district, if the deceased leaves no funds sufficient to pay the expense of burial and there are no known relatives or friends or personal representatives liable or willing to accept responsibility for such expense; AND

WHEREAS, the Cortland County Department of Social Services has established a limit on the amount of money that can be spent on the burial of indigent persons within Cortland county and the limits defined below constitute an “indigent burial”; AND

WHEREAS, Cortland County indigent burial rates have not been adjusted since April 2017 when Resolution No. 126-17 established such rates; AND

WHEREAS, local funeral homes are working with Cortland County to provide essential services at reduced rates; AND

WHEREAS, if money is spent above the limits established herein, the burial is not an indigent burial and the Cortland County Department of Social Services is prohibited from providing any money to the funeral directors of services rendered to a deceased indigent person; AND

WHEREAS, it is appropriate and necessary at this time to revise said rates; NOW THEREFORE BE IT

RESOLVED, Resolution No. 126-17 be and hereby is rescinded effective June 30, 2025 at 11:59 PM; AND BE IT FURTHER

RESOLVED, that this County Legislature hereby authorizes the following rates and procedures, with an effective date of July 1, 2025:

1. General Policy:

- A. Indigent burials must be prior approved by the Cortland County Department of Social Services (hereinafter Department) at the time funeral arrangements are made. If funeral arrangements need to be made on a holiday or a weekend, the Department must be contacted on the next business day. In no case will the Department be liable for more than the amounts listed below. A member of the family or a representative will be required to complete a written application and face to face interview with the Department to determine eligibility for a Social Services burial unless the Department waives this for good cause.
- B. Cortland County **will only authorize payment for direct burials or cremations with no services.** The only exception is for a Veteran’s funeral for which Cortland County will pay an additional \$1,000 to the above rates for a one (1) hour service including sundry items either at the funeral home or graveside.

- C. All burials and cremations, as well as any ancillary services provided herein, are to be in compliance with all local and state laws governing such practices.
- D. No funeral home will charge the Department more than the rates charged to the public for any item or service. All funeral homes providing indigent burial services will submit a list of their public rates to the Department by January 31st of each year. Whenever rates are adjusted, the Department will be notified.
- E. Within 48 hours of receiving approval from the Department for an indigent burial, funeral homes will provide the Department with a copy of the contract signed by the family.
- F. If the decedent has a life insurance policy, the beneficiary of that policy is a responsible party of the deceased, and the value of the policy is greater than the cost of burial/cremation, the application will be denied.

2. **Base Rates:**

A. **Burials**

Stillborn to 6 months -	\$638
Seven months Adult -	\$2,169

- B. **Cremations -** \$2,169
- C. **Anatomical Donations -** \$2,169

The base rates shall be recalculated by February 1st of each subsequent year using the US Department of Labor Consumer Price Index (CPI-U Northeast) previous calendar year average up to a maximum annual increase of 4%. The Department shall issue a letter to the funeral home directors each year on or about February 1st outlining the adjusted rate amounts.

Included in the base rates are the following items:

- A. Preparation of remains
- B. Use of preparation room
- C. Transportation within 10 miles to cemetery
- D. One courtesy death notice in the newspaper

The Department will not pay for the vault, urn or grave opening/closing for a cremation. Cremains will be returned to family.

3. **Additional Allowances to Funeral Homes:**

The following incidental burial items will be reimbursed at actual cost with properly documented receipts when applicable:

- A. Minimum casket required
- B. Minimum outer enclosure
- C. Minimum oversized vault
- D. Cemetery equipment
- E. Cemetery grave opening/closing charges up to \$800
- F. Winter vault storage
- G. Crematory costs
- H. Outside professional services up to \$500
- I. One death certificate provided to the Department, if required
- J. When determined necessary, a disaster pouch and a sealed metal casket

- 4. **Transportation:** Transportation of deceased from place of death to the funeral home or crematory and from the crematory to the funeral home shall be at the rate of \$2.00 per mile for those miles in excess of ten (10) miles from the funeral home not to exceed 30 miles. Transportation from the funeral home to crematory is not reimbursable. Transportation of

deceased from funeral home to place of interment shall be at a rate of \$2.00 per mile for those miles in excess of ten (10) miles from the funeral home not to exceed 30 miles. When anatomical donation is chosen, transportation costs to the State University of New York at Upstate Health Science Center, Syracuse, New York will be paid. When it is necessary to transport a body back to Cortland County, mileage at the rate of \$2.00 per loaded mile will be allowed from place of removal to funeral home with prior approval and at the discretion of the Department. Mileage back to Cortland County applies only in those cases where a Cortland County resident has been placed in a nursing home or hospital outside of the County.

5. **Cemetery Plots:** The Department will not pay for cemetery plots. Exceptions may be considered with proper documentation that no indigent burial plots are available within Cortland County.
6. **Supplementation:** Family or friends may not supplement the cost of the burial/cremation in any manner. Relatives or friends assume responsibility for the entire cost of burial/cremation arrangements should they wish to arrange a more expensive funeral or upgrade merchandise for the deceased beyond amounts in this policy resolution.
7. **Headstones:** These are not to be placed on plots that are either donated or purchased by the Department unless they are prior approved by the Department. With prior approval, the family or arranging party will be allowed to place a flush grave marker on the plot, at their expense, provided that the grave marker falls within the following guidelines: granite gray, no larger than 24"x12"x4", includes deceased's name and dates of birth/death only, and cost does not exceed \$1,200 (not including installation if required). For approval, the family or arranging party must submit to the Department a purchase order indicating size, stone type, lettering and cost to the arranging party.
8. **Benefits Due:** If through Social Security, life insurance or other sources, there are funds available, the Department will pay the difference between the combined assets/resources and the above stated maximum burial allowances. If the decedent has assets/resources equal to or above the maximum rates as adjusted each year, the Department will not contribute toward the burial/cremation. Where the Department is eligible to claim assets/resources, such as bank accounts and Veteran's benefits, the Department will pursue these assets after paying funeral homes the maximum allowable burial expenses.
9. **Billing and Remittance:** Claims for burials approved by the Department must be billed to the Department on a Cortland County voucher accompanied by an itemized billing statement and receipted bills as applicable. Vouchers must be submitted to the Department within thirty (30) days of the date of services. In the event that circumstances delay the submission of vouchers beyond thirty (30) days, consideration will be given if the funeral director can submit appropriate documentation justifying the circumstances leading to the late submission. All burial allowances receiving prior approval from the Department will be paid to the funeral home within thirty (30) days of receipt of all required items.

AGENDA ITEM NO. 21 – Authorize Agreement with Response4Help - Office for Aging

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO. 118-25

Authorize Agreement with Response4Help - Office for Aging

WHEREAS, the Expanded In-Home Services for the Elderly (EISEP) and the National Family Caregiver Support (Title III-E) programs provide critical services to frail older adults; AND

WHEREAS, the Office for Aging requires the services of outside service providers and private organizations to fulfill its charge; AND

WHEREAS, the Office for Aging wishes to enter into a contract with Response4Help medical alert services for the provision of Personal Emergency Response Systems (PERS); AND

WHEREAS, the total amount of all EISEP and Title III-E contracts shall not exceed the available funds allocated to each program:

Total Allocation for EISEP PERS units is \$10,800

Total Allocation for Title III-E PERS units is \$5,400

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or the Chair of the Legislature, upon review and approval by the County Attorney or designee, and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute said agreement.

AGENDA ITEM NO. 22 – Authorize Agreements for Advancing Tobacco Free Communities Program - Health Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Linda Jones, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO. 119-25

Authorize Agreements for Advancing Tobacco Free Communities Program - Health Department

WHEREAS, the New York State Department of Health has awarded Cortland County funding of the Advancing Tobacco Free Communities Grant (ATFC), Contract C40621GM for \$1,675,000 for the contract period of 5/1/2025-4/30/2030; AND

WHEREAS, the ATFC grant requires Cortland County to provide funding to one or more community organizations within its catchment area (Cortland, Tompkins and Chenango Counties) in support of addressing work plan deliverables related to tobacco use and exposure in multi-unit housing and/or tobacco waste in the environment; AND

WHEREAS, that recipient organizations should serve individuals/communities most impacted by tobacco-related morbidity and mortality; AND

WHEREAS, \$35,000 will be allocated to one or more community organizations within the ATFC catchment area between 5/1/2025 to 4/20/2026; AND

WHEREAS, Cortland County will release an application seeking proposals from eligible organizations which will be reviewed with approval from the New York State Bureau of Tobacco Control; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby accepts this grants funding and authorizes the Finance Director to accept the funding and modify the budget as appropriate; AND BE IT FURTHER;

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, are hereby authorized to sign agreements with the approved agencies; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 23 – Authorize First Quarter 2025 Sales Tax Distribution - Finance Department

RESULT:	ADOPTED [15 TO 1]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Linda Jones, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
NAYS:	Beau Harbin
EXCUSED:	Christopher Newell

ON MOTION OF BISCHOFF

RESOLUTION NO. 120-25

Authorize First Quarter 2025 Sales Tax Distribution - Finance Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities; AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County; AND

WHEREAS, the gross deduction for County purposes will be provide for quarterly; AND

WHEREAS, the 2024 first quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for first quarter 2025 to be \$9,900,920.39; AND

WHEREAS, the total amount available for distribution is \$9,525,920.39, after the direct deduction for County purposes; AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$635,000.00) is to be withheld from the quarterly distribution; AND

WHEREAS, Cortland County receives (55%), or \$5,239,256.21 of the total net quarterly distribution; AND

WHEREAS, respective payments are now ready for disbursement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee

to release sales tax payments for the first quarter of 2025 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	\$1,655,604.96	\$-0-	\$1,655,604.96	\$-0-
Cincinnati, Town of	\$70,033.07	\$-0-	\$70,033.07	\$-0-
Cortlandville, Town of	\$818,444.29	\$-0-	\$818,444.29	\$-0-
Cuyler, Town of	\$68,391.46	\$(28,750.00)	\$39,641.46	\$-0-
Freetown, Town of	\$56,270.62	\$-0-	\$56,270.62	\$-0-
Harford, Town of	\$80,257.34	\$(70,000.00)	\$10,257.34	\$-0-
Homer, Town of	\$275,202.45	\$-0-	\$275,202.45	\$-0-
Homer, Village of	\$192,606.02	\$-0-	\$192,606.02	\$-0-
Lapeer, Town of	\$105,961.17	\$(330,000.00)	\$-0-	\$(224,038.83)
Marathon, Town of	\$81,704.87	\$-0-	\$81,704.87	\$-0-
Marathon, Village of	\$41,527.23	\$-0-	\$41,527.23	\$-0-
McGraw, Village of	\$35,928.74	\$-0-	\$35,928.74	\$-0-
Preble, Town of	\$154,385.58	\$-0-	\$154,385.58	\$-0-
Scott, Town of	\$88,290.39	\$-0-	\$88,290.39	\$-0-
Solon, Town of	\$82,786.65	\$-0-	\$82,786.65	\$-0-
Taylor, Town of	\$41,385.68	\$(20,000.00)	\$21,385.68	\$-0-
Truxton, Town of	\$109,662.78	\$-0-	\$109,662.78	\$-0-
Virgil, Town of	\$256,482.55	\$(25,000.00)	\$231,482.55	\$-0-
Willet, Town of	\$71,738.33	\$-0-	\$71,738.33	\$-0-
Total	\$4,286,664.18	\$(473,750.00)	\$4,036,953.01	\$(224,038.83)

; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director or designee is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 283-21.

AGENDA ITEM NO. 24 – Authorize Agreement with Pracademic Partners for Recruiting Services for the Position of County Administrator

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Reed Cleland, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
EXCUSED:	Christopher Newell

ON MOTION OF BISCHOFF

RESOLUTION NO. 121-25

Authorize Agreement with Pracademic Partners for Recruiting Services for the Position of County Administrator

WHEREAS, the current Cortland County Administrator has announced retirement effective May 29, 2025; AND

WHEREAS, the Cortland County Legislature recognizes the importance of an efficient and professional search process to identify qualified candidates for the position of County Administrator; AND

WHEREAS, Pracademic Partners, located at 6534 Florence Lane, Livonia, NY 14487, has been identified as a qualified recruitment agency specializing in public sector executive searches; AND

WHEREAS, the County Legislature finds it in the best interest of Cortland County to enter into an agreement with Pracademic Partners to conduct a comprehensive recruitment process; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to enter into an agreement with Pracademic Partners, of 6534 Florence Lane, Livonia, NY 14487, for professional recruitment services to assist in the hiring of a County Administrator, for an amount not to exceed \$19,500, to be paid from Account No. A12305.54055; AND BE IT FURTHER

RESOLVED, that the 2025 County Budget is hereby amended as follows:

INCREASE

A12305.54055	Professional Services	\$19,500
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DECREASE

A12305.51005	Personnel Services	\$19,500
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Announcements

Adjournment

The meeting was closed at 7:46 PM



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, April 24, 2025

6:00 PM

Board Room

Call to Order

The meeting was called to order at 6:00 PM by

Salute to the Flag

Roll Call

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County	Legislator	Present	
Cathy Bischoff	Cortland County	Legislator	Present	
Reed Cleland	Cortland County	Legislator	Present	
Mitchel Eccleston	Cortland County	Legislator	Present	
Beau Harbin	Cortland County	Minority Leader	Present	
Paul Heider	Cortland County	Majority Leader	Present	
Linda Jones	Cortland County	Legislator	Present	
Dominick Mantella	Cortland County	Legislator	Present	
William McGovern	Cortland County	Legislator	Present	
Joseph Nauseef	Cortland County	Legislator	Present	
Christopher Newell	Cortland County	Legislator	Present	
Jason Prentice	Cortland County	Legislator	Present	
Sandra Price	Cortland County	Legislator	Present	
Ronald J. Van Dee	Cortland County	Legislator	Present	
Keith VanGorder	Cortland County	Legislator	Present	
Eugene Waldbauer	Cortland County	Legislator	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	

Minutes Acceptance: Minutes of Apr 24, 2025 6:00 PM (Approval of Minutes)

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Mar 27, 2025 6:00 PM

RESULT:	APPROVED
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Privilege of the Floor

Proclamations & Recognitions

1. Foster Parent Month Proclamation

Presentation of Petitions, Communications, Presentations and Notices

1. Review of the Grace Space

Reports of Standing, Special and Ad Hoc Committees

Receive and File

1. CCHD 2024 Annual Report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

2. Department of Social Services Annual Report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Reed Cleland, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

3. Municipal Sales Tax Split Agreement

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

4. Town of Cincinnatus Resolution

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Reed Cleland, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

Minutes Acceptance: Minutes of Apr 24, 2025 6:00 PM (Approval of Minutes)

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

AGENDA ITEM NO. 1 – Appoint Member - Southern Tier East Regional Planning Development Board (STERPDB)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Fitch, Chair of the Legislature
SECONDER:	Paul Heider, Majority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF FITCH

RESOLUTION NO. 72-25

Appoint Member - Southern Tier East Regional Planning Development Board (STERPDB)

WHEREAS, due to the resignation of Brendan O'Bryan from the Cortland Business Development Corporation, there is a need to fill this vacant position to complete this term; AND

WHEREAS, Cortland County is entitled to three representatives; NOW THEREFORE BE IT

RESOLVED, that the following individual be appointed to STERPDB to complete the current term as follows:

Melanie Vilardi	Cortland County Economic Development Professional	Term Expires 12/31/25
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AGENDA ITEM NO. 2 – Establishing a Cortland County Poet Laureate

Chairman Fitch designated Legislator Cleland to lead the selection process.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Fitch, Chair of the Legislature
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF FITCH

RESOLUTION NO. 73-25

Establishing a Cortland County Poet Laureate

WHEREAS, poetry and the literary arts contribute to the cultural richness, historical understanding, and shared identity of communities; AND

WHEREAS, Cortland County seeks to honor and promote literary excellence, creativity, and civic engagement through the establishment of a County Poet Laureate; AND

WHEREAS, the Poet Laureate will serve as an ambassador for poetry and the arts, encouraging the reading, writing, and appreciation of poetry throughout Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby establishes the position of Cortland County Poet Laureate to serve as a ceremonial and educational representative for poetry and literary arts in the County; AND BE IT FURTHER

RESOLVED, that the Chair of the Legislature is hereby authorized to designate a member of the Cortland County Legislature to coordinate and lead the Poet Laureate selection process, including forming a selection committee, developing eligibility and evaluation criteria, and making a recommendation to the full Legislature for final appointment; AND BE IT FURTHER

RESOLVED, that the Poet Laureate shall serve a term of two (2) years and shall reside in Cortland County at the time of appointment and throughout the duration of their term; AND BE IT FURTHER

RESOLVED, that the Cortland County Poet Laureate shall promote poetry as a means of enriching public discourse, support literacy and education initiatives; AND BE IT FURTHER

RESOLVED, that this resolution shall take effect immediately upon its adoption.

Referred from Building & Grounds Committee

AGENDA ITEM NO. 3 – Amend Resolution No. 324-15 Expanding the Utilization of the Buildings & Grounds Capital Project Reserve

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Heider, Majority Leader
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF HEIDER

RESOLUTION NO. 74-25

Amend Resolution No. 324-15 Expanding the Utilization of the Buildings & Grounds Capital Project Reserve

WHEREAS, Resolution No. 324-15 established the Building and Grounds Capital Project Reserve for the purpose of funding major building repairs for County-owned facilities; AND

WHEREAS, the County recognizes the need to address significant capital improvements not only to buildings but also to County grounds, including but not limited to infrastructure upgrades, site improvements, and outdoor projects; AND

WHEREAS, expanding the scope of the Building and Grounds Capital Project Reserve will allow for a more comprehensive approach to maintaining and improving County-owned properties; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends Resolution No. 324-15 to authorize the use of funds from the Building and Grounds Capital Project Reserve for projects on County grounds, in addition to building repairs; AND BE IT FURTHER

RESOLVED, that all expenditures from the Building and Grounds Capital Project Reserve shall

require legislative approval; AND BE IT FURTHER

RESOLVED, that this resolution shall take effect immediately.

Referred from Highway Committee

AGENDA ITEM NO. 4 – Authorize Agreement - New York State - Cold Brook Rd. - Over Cold Brook Creek Culvert Replacement, CR102 - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christopher Newell, Legislator
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NEWELL

RESOLUTION NO. 75-25

Authorize Agreement - New York State - Cold Brook Rd. - Over Cold Brook Creek Culvert Replacement, CR102 - Highway Department

WHEREAS, the Project for the Cold Brook Rd. over Cold Brook Creek Culvert Replacement (CR 102) Replacement Project was awarded funding under the BRIDGE-NY 2023 Program, that calls for the apportionment of the costs of such program to be borne with 100% State Funds; AND

WHEREAS, the Highway Committee desires to authorize the implementation, and funding in the first instance, 100% of the State funded eligible costs of a Transportation Aid project, and appropriating funds therefore; AND

WHEREAS, Cortland County is the Project Sponsor and is legally empowered to declare itself to act as Lead Agency under SEQRA as the County is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations 6 NYCRR Part 617 (the “Regulations”); AND

WHEREAS, the proposed project meets the criteria established for a SEQRA Type II Action, per NYCRR Section 617.5, Subdivision (c), Item 2, and does not meet or exceed any thresholds in Section 617.4; AND

WHEREAS, the project has been identified as a SEQRA Type II Action; NOW THEREFORE BE IT

RESOLVED, the County hereby concurs that the Project to replace the Cold Brook Rd over Cold Brook Creek Culvert Replacement can be classified as a Type II Action under SEQRA, and no further review under SEQRA is required; NOW THEREFORE BE IT

RESOLVED, that the County Legislature hereby approves the above-subject project; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the project shall be completed within thirty (30) months; AND BE IT FURTHER

RESOLVED, that the County Legislature hereby authorizes the County of Cortland to pay in the first instance 100% of the State share of the cost of Scoping, Design, Construction and Construction Inspection for the Project or portions thereof; AND BE IT FURTHER

Minutes Acceptance: Minutes of Apr 24, 2025 6:00 PM (Approval of Minutes)

RESOLVED, that the Cortland County Director of Finance is hereby authorized and directed to establish appropriation accounts in the amount of \$1,500,000.00 and a revenue account for the State share and the 2025 Budget be modified as follows:

INCREASE:

HH512243.43597.CBCC	State Aid Revenue	\$1,500,000.00
HH51225.54055.CBCC	PE/Design	\$ 205,000.00
HH51225.52800.CBCC	Construction	\$1,260,000.00
HH51225.52100.CBCC	ROW	\$ 35,000.00

; AND BE IT FURTHER

RESOLVED, that in the event the full State share of costs of the project exceeds the amount appropriated, the Legislature of Cortland County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the NYSDOT thereof; AND BE IT FURTHER

RESOLVED, that the Chair of the County Legislature of Cortland County be and hereby is authorized and directed to execute all necessary Agreements, certifications or reimbursement as approved to form by the County Attorney or designee on behalf of the County of Cortland in connection with the advancement or approval of the Project; AND BE IT FURTHER

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; AND BE IT FURTHER

RESOLVED, this Resolution shall take effect immediately.

AGENDA ITEM NO. 5 – Authorize Agreement - New York State - Pine Hill Rd. Over Hunts Creek Bridge Replacement, BIN 2207300 - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christopher Newell, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NEWELL

RESOLUTION NO. 76-25

Authorize Agreement - New York State - Pine Hill Rd. Over Hunts Creek Bridge Replacement, BIN 2207300 - Highway Department

WHEREAS, the Project for the Pine Hill Rd over Hunts Creek Bridge Replacement (BIN 2207300) Replacement Project was awarded funding under the BRIDGE-NY Program, that calls for the apportionment of the costs of such program to be borne with 95% Federal Funds; AND

WHEREAS, the Highway Committee desires to authorize the implementation, and funding in the first instance, 95% of the Federally funded eligible costs of a Transportation Aid project, and appropriating funds therefore; AND

WHEREAS, the Town of Freetown and the Town of Marathon are funding the local share for the project at 2.5% each, for a total of the 5% local share; AND

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WHEREAS, Cortland County is the Project Sponsor and is legally empowered to declare itself to act as Lead Agency under SEQRA as the County is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations 6 NYCRR Part 617 (the “Regulations”); AND

WHEREAS, the proposed project meets the criteria established for a SEQRA Type II Action, per NYCRR Section 617.5, Subdivision (c), Item 2, and does not meet or exceed any thresholds in Section 617.4; AND

WHEREAS, the project has been identified as a SEQRA Type II Action; NOW THEREFORE BE IT

RESOLVED, the County hereby concurs that the Project to replace the Pine Hill Rd over Hunts Creek Bridge Replacement (BIN 2207300) can be classified as a Type II Action under SEQRA, and no further review under SEQRA is required; NOW THEREFORE BE IT

RESOLVED, that the County Legislature hereby approves the above-subject project; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the project shall be completed within thirty (30) months; AND BE IT FURTHER

RESOLVED, that the County Legislature hereby authorizes the County of Cortland to pay in the first instance 95% of the Federal share of the cost of Scoping, Design, Construction and Construction Inspection for the Project or portions thereof; AND BE IT FURTHER

RESOLVED, that the Cortland County Director of Finance is hereby authorized and directed to establish appropriation accounts in the amount of \$2,386,763.00 and revenue accounts for the Federal and local shares and the 2025 Budget be modified as follows:

INCREASE:

HH512244.44597.PHBR	Federal Revenue	\$ 2,267,425.00
HH512242.42397.PHBR	Local Share - Other Gov'ts	\$ 119,338.00
HH51225.54055.PHBR	PE/Design	\$ 356,250.00
HH51225.52800.PHBR	Construction	\$ 2,016,263.00
HH51225.52100.PHBR	ROW	\$ 14,250.00

; AND BE IT FURTHER

RESOLVED, that in the event the full Federal share costs of the project exceeds the amount appropriated, the Legislature of Cortland County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the NYSDOT thereof; AND BE IT FURTHER

RESOLVED, that the Chair of the County Legislature of Cortland County be and is hereby authorized and directed to execute all necessary Agreements, certifications or reimbursement as approved to form by the County Attorney or designee on behalf of the County of Cortland in connection with the advancement or approval of the Project; AND BE IT FURTHER

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; AND BE IT FURTHER

RESOLVED, this Resolution shall take effect immediately.

AGENDA ITEM NO. 6 – Award Bid for Cortland County Landfill Stage 3 Closure Project – Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christopher Newell, Legislator
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NEWELL

RESOLUTION NO. 77-25

Award Bid for Cortland County Landfill Stage 3 Closure Project – Highway Department

WHEREAS, the Cortland County Highway Department advertised for bids for the Stage 3 Closure at the Cortland County Landfill; AND

WHEREAS, sealed bids were opened on March 27, 2025 at 2:00 P.M. at the Highway Administration Building; AND

WHEREAS, the bids received are as follows:

<u>BIDDERS</u>	<u>BID AMOUNT</u>
R&L Development Company 153 Swan Lake Lane PO Box 529 New Alexandria, PA 15670	\$1,695,232.00
Adhan Piping Co., Inc. 1865 State Route 13 Cortland, NY 13045	\$1,877,000.00
Mohawk Valley Materials, Inc. 1914 Black River Road N. Rome, NY 13440	\$2,043,581.22
ZMK Construction, Inc. 3430 State Route 434 Apalachin, NY 13732	\$2,100,000.00
Rifenburg Construction, Inc. 5834 State Route 5 Herkimer, NY 13350	\$2,186,969.00
Byler Excavating, LLC 745 Martin Hill Road Harpursville, NY 13787	\$2,257,750.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the Cortland County Legislature hereby awards the Landfill Stage 3 Closure Agreement to the lowest

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responsible bidder, being R&L Development Company, 153 Swan Lake Ln., PO Box 529, New Alexandria, PA 15670; for the bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to sign an agreement with R&L Development Company for an amount not to exceed \$1,695,232.00; AND BE IT FURTHER

RESOLVED, that the Landfill Closure Reserve, EL.386300.LDCL be used for all expenditures related to the Landfill Stage 3 Closure project; AND BE IT FURTHER

RESOLVED, the 2025 Budget be amended as follows:

INCREASE:

EL81605.52100.8167 Land & Land Improvements	\$1,695,232
EL.359900 Appropriated Fund Balance	\$1,695,232

AGENDA ITEM NO. 7 – Authorize 2025 Landfill Amnesty Credit for Municipalities

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christopher Newell, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NEWELL

RESOLUTION NO. 78-25

Authorize 2025 Landfill Amnesty Credit for Municipalities

WHEREAS, the Highway Committee of this Legislature believes that the municipalities of Cortland County will be better served by authorizing a credit to be used at the Cortland County Landfill for the disposal of waste other than garbage at no charge; AND

WHEREAS, the Highway Committee has previously recommended that there be a 30-ton limit per municipality; AND

WHEREAS, the Cortland County Landfill no longer accepts tires at their facility; AND

WHEREAS, the Superintendent of the Highway Department is authorized to establish a credit for each municipality to dispose of waste at no charge; NOW THEREFORE BE IT

RESOLVED, the Superintendent of the Highway Department shall provide each municipality in Cortland County a credit of \$2,700.00 for 2025 and allow said municipalities to dispose of their waste other than garbage at the Cortland County Landfill; AND BE IT FURTHER

RESOLVED, that only authorized municipal representatives utilizing authorized municipal vehicles may bring the waste to the County Landfill in order to make use of the above referenced credit; AND BE IT FURTHER

RESOLVED, that any metal objects (including white goods), construction and demolition waste, and tree waste shall be separated by category at the landfill site by the municipality making delivery;

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AND BE IT FURTHER

RESOLVED, that tires shall be excluded as an item that is accepted from the municipalities wishing to utilize the amnesty credit; AND BE IT FURTHER

RESOLVED, the Superintendent of the Highway Department shall furnish the Legislature with an accounting of all waste delivered to the landfill utilizing the amnesty credit.

AGENDA ITEM NO. 8 – Award 2025 Material and Service Bids and Authorize Agreements with Various Vendors - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christopher Newell, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NEWELL

RESOLUTION NO. 79-25

Award 2025 Material and Service Bids and Authorize Agreements with Various Vendors - Highway Department

WHEREAS, the Cortland County Highway Department advertised, received and opened bids for various materials, supplies and services used by the Highway Department; AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2025 budget; AND

WHEREAS, the Cortland County Highway Superintendent has reviewed the various said responses and recommends that the various materials, supplies and services be awarded based on lowest price, availability and best value to the County; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent that the County Highway Department may purchase the various materials, supplies and services from the lowest responsible bidder meeting specifications as well as location and availability from the attached comparison list for the 2025 material and service bid results; AND BE IT FURTHER

RESOLVED, that the County Administrator or designee and/or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute any agreements associated with said bid awards.

AGENDA ITEM NO. 9 – Award Playground Equipment and Installation Bid and Accept Funding and Amend Budget for Playground Dwyer Memorial County Park - Highway Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christopher Newell, Legislator
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NEWELL

RESOLUTION NO. 80-25

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**Award Playground Equipment and Installation Bid and Accept Funding and Amend Budget for
Playground Dwyer Memorial County Park - Highway Department**

WHEREAS, Cortland County advertised, received and opened bids for playground equipment and installation at Dwyer Memorial County Park; AND

WHEREAS, the Tobacco Asset Securitization Corporation (TASC) Board voted to provide up to \$80,000 in funding to the County for this project; AND

WHEREAS, Cortland County has received the following bids for the playground equipment and installation;

Equipment & Installation (with shipping)	
Company	Price
ESO Consultants	\$235,801.50
Play By Design	\$121,300.00
WillyGoat	\$54,000.00
Great Lakes Recreation	\$176,525.52
GameTime	\$172,926.14
Miracle Recreation Equipment Co.	\$93,709.70

Equipment (with shipping)	
Company	Price
ESO Consultants	\$216,975.00
Play By Design	\$83,922.00
Great Lakes Recreation	\$119,657.52
GameTime	\$121,031.14
Miracle Recreation Equipment Co.	\$65,709.70

Installation	
Company	Price
ESO Consultants	\$18,826.50
ATG Installations	\$14,171.28
Play By Design	\$37,400.00
Great Lakes Recreation	\$56,868.00
GameTime	\$51,895.00
Miracle Recreation Equipment Co.	\$28,000.00

; AND

WHEREAS, it is the recommendation of the Highway Committee to award the bid to the lowest responsible bidder; AND

WHEREAS, the Highway Committee recommends awarding the bid for the purchase and installation of playground equipment for Dwyer Memorial County Park to WillyGoat, of PO Box 59278, Birmingham, AL 35259; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the Cortland County Legislature hereby awards the bid for the purchase and installation of playground equipment for Dwyer Memorial County Park to, WillyGoat, of PO Box 59278, Birmingham, AL 35259 for the bid price listed above; AND BE IT FURTHER

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RESOLVED, that the County Administrator and/or Chair of the Legislature, upon approval by the County Attorney or designee, is hereby authorized and directed to execute an agreement with WillyGoat, of PO Box 59278, Birmingham, AL 35259; AND BE IT FURTHER

RESOLVED, that the 2025 Cortland County Budget be and hereby is amended as follows to accept the funding from the Tobacco Asset Securitization Corporation for use for the playground at Dwyer Memorial County Park:

INCREASE:

A71105.52015	Equipment	\$80,000
A71105.42705	Gifts & Donations	\$80,000

Referred from Government Operations Committee

AGENDA ITEM NO. 10 – Establishing a Formal Proclamation Policy for Cortland County

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Paul Heider, Majority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NAUSEEF

RESOLUTION NO. 81-25

Establishing a Formal Proclamation Policy for Cortland County

WHEREAS, the Cortland County Legislature recognizes the importance of issuing proclamations to commemorate significant events, achievements, and contributions that positively impact the County and its residents; AND

WHEREAS, the issuance of proclamations should follow a uniform process to ensure fairness, transparency, and efficiency in granting such recognitions; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby establishes the following policy for the issuance of proclamations:

1. **Purpose:** Proclamations are honorary, non-legally binding documents issued by the Cortland County Legislature to recognize individuals, organizations, events, or causes of countywide significance. **Proclamations shall not be issued for divisive political issues, personal, business, or political endorsements.**
2. **Request Process:**
 - a) Requests for proclamations must be submitted in writing to the Clerk of the Legislature at least 14 days prior to the intended issuance date.
 - b) Requests should include the proposed text, the reason for recognition, and any supporting documentation.
 - c) Requests shall be reviewed by the Chair of the Legislature or their designee to determine eligibility.
 - d) Proclamations may only be requested by residents or organizations that have representation with Cortland County.

3. Approval Process:

- a) Proclamations deemed appropriate will be scheduled for presentation at a legislative session or an appropriate public event.
- b) The Chair of the Legislature retains the discretion to approve, modify, or deny any request.
- c) Proclamations do not require a vote by the full Legislature but shall be noted in the legislative record.

4. Format and Presentation:

- a) Proclamations shall follow a standard format as established by the Clerk of the Legislature.
- b) The document shall be signed by the Chair of the Legislature and may be co-signed by other legislators if deemed appropriate.
- c) Proclamations may be presented in person at an event held within Cortland County, in person at a legislative meeting, or picked up in the office of the Clerk of the Legislature.
- d) Requests for legislative attendance at events for presentation of Proclamations must be included in the submission to the Clerk of the Legislature, but does not guarantee attendance.

5. Restrictions:

- a) Proclamations shall not be issued for divisive political issues, personal, business, political endorsements, or personal milestones such as birthdays and weddings, except for those of exceptional public service.
- b) Proclamations should be aligned with the values and mission of Cortland County.

6. Public Access:

- a) Information about the proclamation policy and request procedures shall be made available to the public through the official Cortland County website and the Clerk of the Legislature's office.

; AND BE IT FURTHER

RESOLVED, that this policy shall take effect immediately upon adoption and shall be reviewed periodically for necessary amendments.

AGENDA ITEM NO. 11 – Amend Resolution No. 6-25 to Amend the Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Local Mortgage Recording Tax in Cortland County - County Clerk

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NAUSEEF

RESOLUTION NO. 82-25

Amend Resolution No. 6-25 to Amend the Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Local Mortgage Recording Tax in Cortland County - County Clerk

WHEREAS, the Cortland County Legislature adopted Resolution No. 76-23, “A Home Rule

Request For Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization For Imposition of Mortgage Recording Tax in Cortland County”; AND

WHEREAS, the request for special legislation was approved and the Cortland County Legislature adopted Local Law No. 9 of 2023 - a Local Law Amending Local Law 1 of 2007, as Last Amended by Local Law 3 of 2021, Extending the Imposition of a Mortgage Recording Tax in Cortland County; AND

WHEREAS, New York State Tax Law §253-v presently authorizes Cortland County to adopt and amend local laws imposing a mortgage recording tax of twenty five cents (\$.25) for each one hundred dollars (\$100.00) and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated in Cortland County and recorded on or after the date upon which such tax takes effect, (beginning September 30, 2007 and ending December 1, 2025); AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County that receives this revenue if this source of revenue were to expire, and such a loss would result in a substantial burden on County property owners through increased property taxes or loss of essential services; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 6- 25 authorizing a “A Home Rule Request For Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization For Imposition of Mortgage Recording Tax in Cortland County” for 2025; NOW THEREFORE BE IT

RESOLVED, that this Legislature endorses and requests that the necessary information and forms be forwarded to the County Legislature in order that an appropriate Home Rule Request can be acted upon by this body; AND BE IT FURTHER

RESOLVED, that the Legislature of the County of Cortland does hereby request special legislation be enacted to amend New York State Tax Law §253-v, extending the expiration date from December 1, 2025 to December 1, 2027; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb, New York State Assemblymember Anna Kelles, and New York State Assemblymember Jeff Gallahan in order to request the introduction of Home Rule Legislation regarding this matter.

AGENDA ITEM NO. 12 – Amend the Cortland County Legislature Rules of Order

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Linda Jones, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF NAUSEEF

RESOLUTION NO. 83-25

Amend the Cortland County Legislature Rules of Order

WHEREAS, Local Law No. 2 for year 1972, Section 202, Paragraph 5 established that the Cortland County Legislature is empowered to enact rules governing the conduct of the members at its sessions and the manner of transacting business thereat; AND

WHEREAS, County Law Section 153[8] empowers the County Legislature to determine the rules

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of its own proceedings; AND

WHEREAS, the Government Operations Committee has reviewed and approved the recommended changes to the Rules of Order as attached; NOW THEREFORE BE IT

RESOLVED, that the "Rules of Order for the Cortland County Legislature" are hereby amended as attached; AND BE IT FURTHER

RESOLVED, that the rules shall be published on the Cortland County website; AND BE IT FURTHER

RESOLVED, that these amendments to the Cortland County Legislature's Rules of Order shall take effect April 25, 2025.

AGENDA ITEM NO. 13 – Amend Tobacco and Cannabis Policy

Mr. Harbin MADE A MOTION TO AMEND the resolution to change the language in the third whereas clause to "WHEREAS, the Cortland County Health Department has tobacco cessation materials available upon request; NOW THEREFORE BE IT"; Ms. Price SECONDED THE MOTION, and after a voice vote of members present; MOTION CARRIED. Legislator Eccleston VOTED NO to the amendment.

RESULT:	ADOPTED AS AMENDED [15 TO 2]
MOVER:	Joseph Nauseef, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Harbin, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
NAYS:	Mitchel Eccleston, Paul Heider

ON MOTION OF NAUSEEF

RESOLUTION NO. 84-25

Amend Tobacco and Cannabis Policy

WHEREAS, Cortland County's current Tobacco and Cannabis Use Policy allows for designated areas for County employees to smoke; AND

WHEREAS, the Cortland County Legislature wishes to amend said policy to exclude these designated areas; AND

WHEREAS, the Cortland County Health Department has tobacco cessation materials available upon request; NOW THEREFORE BE IT

RESOLVED, there will no longer be designated County employee smoking areas at County work sites and the Tobacco and Cannabis Policy will be amended to exclude these designated areas effective September 1, 2025.

Referred from Judiciary & Public Safety Committee

AGENDA ITEM NO. 14 – Authorization to Create Public Safety Reserve and Appropriate Funding

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Mr. Harbin MADE A MOTION TO AMEND the resolution to change as reference to "Law Enforcement" to "Public Safety"; Mr. Cleland SECONDED THE MOTION, and after a voice vote of members present; MOTION CARRIED. Legislators Heider and Price VOTED NO to the amendment.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Sandra Price, Legislator
SECONDER:	Ronald J. Van Dee, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF PRICE

RESOLUTION NO. 85-25

Authorization to Create Public Safety Reserve and Appropriate Funding

WHEREAS, a Traffic Diversion Program was created in 2020; AND

WHEREAS, in 2023, the program was discontinued; AND

WHEREAS, after paying the respective municipal partners, \$183,842.41 in funding remains in the bank account; AND

WHEREAS, it is the recommendation of the Judiciary & Public Safety Committee to move these funds into a reserve account for one time purchases which are public safety related; AND

WHEREAS, the District Attorney has requested the use of these funds to purchase five (5) laptops for District Attorneys at a cost not to exceed \$10,000, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby establishes a Public Safety Reserve (Account No. A.386300.DATDP); AND BE IT FURTHER

RESOLVED, that the Director of Finance is hereby directed to deposit the remaining \$183,842.41 of funding from the Traffic Diversion Program into the Public Safety Reserve (Account No. A.386300.DATDP); AND BE IT FURTHER

RESOLVED, that approved allocations from this reserve must be for one time purchases that are public safety related; AND BE IT FURTHER

RESOLVED, that all approvals for use of the Public Safety Reserve (Account No. A.386300.DATDP) must be approved by the Judiciary & Public Safety Committee, or any subsequent name of the committee as it may be amended, and the Cortland County Legislature; AND BE IT FURTHER

RESOLVED, the District Attorney be and hereby is authorized to purchase five (5) laptops at a cost not to exceed \$10,000 using Public Safety Reserve monies; AND BE IT FURTHER

RESOLVED, the 2025 General Fund budget be amended as follows:

INCREASE:

A11655.52060	Computer Equipment	\$10,000
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Minutes Acceptance: Minutes of Apr 24, 2025 6:00 PM (Approval of Minutes)

Referred from Agriculture/Planning/Environment Committee

AGENDA ITEM NO. 15 – Recommend Members for Appointment to Central New York Regional Transportation Authority (CENTRO) Board

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Beau Harbin, Minority Leader
SECONDER:	Reed Cleland, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF HARBIN

RESOLUTION NO. 86-25

Recommend Members for Appointment to Central New York Regional Transportation Authority (CENTRO) Board

WHEREAS, pursuant to Public Authorities Law Section 1328, the Central New York Regional Transportation Authority was created by the State of New York; AND

WHEREAS, pursuant to said law, the Cortland County Legislature is required to submit two names for recommendation for appointment by the Governor of the State of New York, with advice and consent of the Senate, where such list must recommend two individuals for each appointment to said authority; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby recommends the following individuals for appointment to the Central New York Regional Transportation Authority:

Jennifer Hillman
Greg Richards

; AND BE IT FURTHER

RESOLVED, the Clerk of the Cortland County Legislature is directed to cause a certified copy of this resolution to be transmitted to the Governor of New York State and to the Secretary of the Central New York Regional Transportation Authority.

AGENDA ITEM NO. 16 – Demanding an Independent Audit of New York State Electric & Gas (NYSEG) and National Grid Billing Practices

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Beau Harbin, Minority Leader
SECONDER:	Joseph Nauseef, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF HARBIN

RESOLUTION NO. 87-25

Demanding an Independent Audit of New York State Electric & Gas (NYSEG) and National Grid Billing Practices

WHEREAS, New York State Electric & Gas (NYSEG) and National Grid provide electric and gas services to residents of Cortland County and surrounding areas; AND

WHEREAS, numerous complaints have been raised by residents and businesses regarding inaccurate billing, sudden rate spikes, delayed or estimated meter readings, and lack of transparency in NYSEG's and National Grid's billing practices; AND

WHEREAS, these billing issues have caused financial hardship for many residents and businesses in Cortland County, raising concerns about fairness, accountability, and proper regulatory oversight; AND

WHEREAS, the New York State Public Service Commission (PSC) and other state regulatory agencies have an obligation to ensure that utility companies operate transparently and in the best interest of consumers; AND

WHEREAS, a comprehensive, independent audit of NYSEG's and National Grid's billing practices would provide much needed clarity regarding the accuracy of billing procedures, the effectiveness of customer service responses, and compliance with state regulations; AND

WHEREAS, other municipalities and consumer advocacy groups across New York State have also called for increased scrutiny and oversight of NYSEG and National Grid due to similar concerns; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature formally requests that the New York State Public Services Commission (PSC), the New York State Attorney General's Office and the New York State Comptroller's Office conduct an independent audit of NYSEG's and National Grid's billing practices to determine the extent of errors, inconsistencies, and potential overcharges; AND BE IT FURTHER

RESOLVED, that this audit should include, but not be limited to, an examination of meter reading accuracy, estimated billing practices, customer service response times, and adherence to state-mandated billing regulations; AND BE IT FURTHER

RESOLVED, that the findings of the audit be made publicly available to ensure transparency and accountability; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to forward copies of this resolution to Governor Kathy Hochul, the New York State Public Services Commission, New York State Attorney General Letitia James, New York State Comptroller Thomas DiNapoli, New York Association of Counties (NYSAC), New York State Senator Lea Webb, New York State Assemblypersons Anna Kelles and Jeff Gallahan, NYSEG leadership and National Grid leadership.

Referred from Health & Human Services Committee

AGENDA ITEM NO. 17 – Authorize Agreement with GA Brooks Consulting, LLC Under the New York State Office of Children and Family Services Safe Harbour Grant - Cortland County Child Advocacy Center

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Mitchel Eccleston, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

Authorize Agreement with GA Brooks Consulting, LLC Under the New York State Office of Children and Family Services Safe Harbour Grant - Cortland County Child Advocacy Center

WHEREAS, the Cortland County Child Advocacy Center was awarded the New York State Office of Children and Family Services Safe Harbour Grant to develop a county-wide system response to address child trafficking and exploitation; AND

WHEREAS, the Cortland County Child Advocacy Center desires to contract with GA Brooks Consulting, 25 Richland St, Rochester, NY 14609; AND

WHEREAS, this contract shall be for an eight (8) month time period beginning on May 1, 2025 and ending on December 31, 2025 for a total cost not to exceed \$30,000.00; AND

WHEREAS, these expenses are budgeted in account Professional Services A40505-52060-MDT; NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute agreements for the provision of said services.

AGENDA ITEM NO. 18 – Create Senior Mental Health Clinician

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Reed Cleland, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

Create Senior Mental Health Clinician

WHEREAS, the needs of the agency will be better served by creating one per diem position of Senior Mental Health Clinician; AND

WHEREAS, the Health and Human Services Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one per diem position of Senior Mental Health Clinician (Grade 28, 38.3309-48.5172/hr, CSEA, non-competitive class, per diem, up to 17 hrs/week, no benefits), be created with approval to fill on April 24, 2025.

AGENDA ITEM NO. 19 – Appoint Director of the Office for Aging

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Legislator
SECONDER:	Jason Prentice, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

Appoint Director of the Office for Aging

WHEREAS, due to the resignation of Dr. Pearl Reed-Klein, there is a need to appoint a new Director of Office for Aging; AND

WHEREAS, an interview committee was established and conducted interviews and offered a recommendation for this appointment; AND

WHEREAS, the County Legislature has received the recommendation for appointment of Amber Giamei as Director of the Cortland County Office for Aging; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby appoints Amber Giamei as Director of the Office for Aging at an annual salary of \$105,324.00 (Grade 6, Step 4), Management Compensation Plan, non-competitive class) effective April 25, 2025 at 12:01 a.m.

Referred from Finance & Administration Committee

AGENDA ITEM NO. 20 – Microenterprise Assistance Program Grant Award - David's Aqua Nook

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF BISCHOFF

RESOLUTION NO. 91-25

Microenterprise Assistance Program Grant Award - David's Aqua Nook

WHEREAS, the Cortland County Legislature's Finance and Administration Committee was empaneled as the Cortland County Microenterprise Assistance Program Review Committee on April 15, 2025 for the purpose of reviewing applications received for the Microenterprise Grant Program; AND

WHEREAS, following said review the Committee recommended that David's Aqua Nook, of 98 Cayuga Street, Homer, New York, 13040 be awarded \$5,000 from the Microenterprise program for the purchase of inventory and supplies; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and approves the recommendation of the Cortland County Microenterprise Assistance Program Review Committee and hereby awards the sum \$5,000 to David's Aqua Nook from the Cortland County Microenterprise Assistance Program funding for the purchase of inventory and supplies; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Cortland County Legislature, upon review by the County Attorney or designee, is hereby authorized to prepare and execute any and all agreements and sub-recipient agreements necessary and incident to this award.

AGENDA ITEM NO. 21 – Microenterprise Assistance Program Grant Award - Finch Family Farmstead, LLC

Minutes Acceptance: Minutes of Apr 24, 2025 6:00 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF BISCHOFF**RESOLUTION NO. 92-25****Microenterprise Assistance Program Grant Award - Finch Family Farmstead, LLC**

WHEREAS, the Cortland County Legislature's Finance and Administration Committee was empaneled as the Cortland County Microenterprise Assistance Program Review Committee on April 15, 2025 for the purpose of reviewing applications received for the Microenterprise Grant Program; AND

WHEREAS, following said review the Committee recommended that Finch Family Farmstead, LLC, of 1490 McGraw Marathon Road, Marathon, New York, 13803 be awarded \$15,000 from the Microenterprise program for the purchase of equipment, furniture, fixtures, electronic devices, software and marketing materials; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and approves the recommendation of the Cortland County Microenterprise Assistance Program Review Committee and hereby awards the sum \$15,000 to Finch Family Farmstead, LLC from the Cortland County Microenterprise Assistance Program funding for the purchase of equipment, furniture, fixtures, electronic devices, software and marketing materials; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Cortland County Legislature, upon review by the County Attorney or designee, is hereby authorized to prepare and execute any and all agreements and sub-recipient agreements necessary and incident to this award.

AGENDA ITEM NO. 22 – Microenterprise Assistance Program Grant Award - Frog Hollow Home and Property Services, LLC

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Linda Jones, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF BISCHOFF**RESOLUTION NO. 93-25****Microenterprise Assistance Program Grant Award - Frog Hollow Home and Property Services, LLC**

WHEREAS, the Cortland County Legislature's Finance and Administration Committee was empaneled as the Cortland County Microenterprise Assistance Program Review Committee on April 15, 2025 for the purpose of reviewing applications received for the Microenterprise Grant Program; AND

WHEREAS, following said review the Committee recommended that Frog Hollow Home and Property Services, LLC, of 1935 Kohne Road, Dryden, New York, 13053 be awarded \$35,000 from the Microenterprise program for the purchase of a dump trailer, equipment, furniture and fixtures, electronics and technology, software, and working capital; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and approves the

recommendation of the Cortland County Microenterprise Assistance Program Review Committee and hereby awards the sum \$35,000 to Frog Hollow Home and Property Services, LLC from the Cortland County Microenterprise Assistance Program funding for the purchase of a dump trailer, equipment, furniture and fixtures, electronics and technology, software, and working capital; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Cortland County Legislature, upon review by the County Attorney or designee, is hereby authorized to prepare and execute any and all agreements and sub-recipient agreements necessary and incident to this award.

AGENDA ITEM NO. 23 – Microenterprise Assistance Program Grant Award - Horsetail Herb Farm

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Linda Jones, Legislator
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF BISCHOFF

RESOLUTION NO. 94-25

Microenterprise Assistance Program Grant Award - Horsetail Herb Farm

WHEREAS, the Cortland County Legislature's Finance and Administration Committee was empaneled as the Cortland County Microenterprise Assistance Program Review Committee on April 15, 2025 for the purpose of reviewing applications received for the Microenterprise Grant Program; AND

WHEREAS, following said review the Committee recommended that Horsetail Herb Farm, of 3501 Hoxie Gorge Freetown Road, Marathon, New York, 13803 be awarded \$35,000 from the Microenterprise program for the purchase of equipment, inventory, and advertising and marketing expenses; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and approves the recommendation of the Cortland County Microenterprise Assistance Program Review Committee and hereby awards the sum \$35,000 to Horsetail Herb Farm from the Cortland County Microenterprise Assistance Program funding for the purchase of equipment, inventory, and advertising and marketing expenses; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Cortland County Legislature, upon review by the County Attorney or designee, is hereby authorized to prepare and execute any and all agreements and sub-recipient agreements necessary and incident to this award.

AGENDA ITEM NO. 24 – Microenterprise Assistance Program Grant Award - Lotus Therapies, LLC

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF BISCHOFF

RESOLUTION NO. 95-25

Microenterprise Assistance Program Grant Award - Lotus Therapies, LLC

WHEREAS, the Cortland County Legislature's Finance and Administration Committee was

empaneled as the Cortland County Microenterprise Assistance Program Review Committee on April 15, 2025 for the purpose of reviewing applications received for the Microenterprise Grant Program; AND

WHEREAS, following said review the Committee recommended that Lotus Therapies, LLC, of 3662 The Park, Cortland, New York, 13045 be awarded \$35,000 from the Microenterprise program for the purchase of equipment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and approves the recommendation of the Cortland County Microenterprise Assistance Program Review Committee and hereby awards the sum \$35,000 to Lotus Therapies, LLC from the Cortland County Microenterprise Assistance Program funding for the purchase of equipment; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Cortland County Legislature, upon review by the County Attorney or designee, is hereby authorized to prepare and execute any and all agreements and sub-recipient agreements necessary and incident to this award.

AGENDA ITEM NO. 25 – A Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Additional 1% Sales and Compensating Use Tax in Cortland County Until November 30, 2027 (Senate Bill No. 6982, Assembly Bill No. 7821)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF BISCHOFF

RESOLUTION NO. 96-25

A Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Additional 1% Sales and Compensating Use Tax in Cortland County Until November 30, 2027 (Senate Bill No. 6982, Assembly Bill No. 7821)

WHEREAS, New York State Tax Law §1210(i)(12) presently authorizes Cortland County to adopt and amend local laws, ordinances, or resolutions imposing taxes at a rate which is one percent additional to the three percent rate authorized for the County for a period beginning September 1, 1992 and ending November 30, 2025; AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County if this source of revenue was to expire, and such a loss would result in a substantial burden on County property owners through increased property taxes or loss of essential services; AND

WHEREAS, the Cortland County Legislature approved Resolution No. 45-25, “Requesting Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization For Imposition of an Additional 1% Sales and Compensating Use Tax in Cortland County”; NOW THEREFORE BE IT

RESOLVED, that this Legislature endorses and requests Senate Bill No. 6982 (S6982) and Assembly Bill No. 7821(A7821) be enacted to amend New York State Tax Law §1210(i)(12), extending the expiration date from November 30, 2025 to November 30, 2027; AND BE IT FURTHER

RESOLVED, the Cortland County Legislature urges its elected representatives in the Senate and Assembly to support this special legislation; AND BE IT FURTHER

RESOLVED, that the Clerk of this Legislature prepare the documentation necessary for the New York State Legislature to enact said Legislation; AND BE IT FURTHER

RESOLVED, that the Chair of the Legislature and Clerk of the Legislature, upon review and approval by the County Attorney or designee, be and hereby are authorized to execute the appropriate Home Rule Request for the enactment of said special law.

AGENDA ITEM NO. 26 – Amend Resolution No. 227-24 to Withdraw Tourism Marketing Grant Funding from the Cortland Regional Sports Council

RESULT:	ADOPTED [10 TO 7]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bischoff, Cleland, Eccleston, Harbin, Mantella, McGovern, Nauseef, Price, Waldbauer, Fitch
NAYS:	Bentley, Heider, Jones, Newell, Prentice, Van Dee, VanGorder

ON MOTION OF BISCHOFF

RESOLUTION NO. 97-25

Amend Resolution No. 227-24 to Withdraw Tourism Marketing Grant Funding from the Cortland Regional Sports Council

WHEREAS, the Cortland County Legislature adopted Resolution No. 227-24 on November 21, 2024, which authorized the allocation of 2025 Tourism Marketing Grant funding to a number of agencies, including \$140,800 to the Cortland Regional Sports Council, based on recommendations from the Cortland County Convention & Visitors Bureau's (CVB) Tourism Marketing Grant Review Committee; AND

WHEREAS, each agency allocated funding agrees to utilize the funding according to the Cortland County Tourism Marketing Grant Guidelines; AND

WHEREAS, an official audit has found that the Cortland Regional Sports Council failed to conform to the official criteria and terms outlined in the Tourism Marketing Grant Guidelines; AND

WHEREAS, the Cortland County Legislature has a duty to ensure the responsible, transparent, and appropriate use of taxpayer dollars allocated through the Tourism Marketing Grant Program; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends Resolution No. 227-24 to rescind the allocation of \$140,800 in Tourism Marketing Grant funding to the Cortland Regional Sports Council for fiscal year 2025; AND BE IT FURTHER

RESOLVED, that the Cortland County Convention & Visitors Bureau is hereby instructed to update all applicable records and notifications to reflect this amendment; AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to the Cortland Regional Sports Council, the Cortland County Convention & Visitors Bureau, the County Manager of Audit and Financial Projects, and other appropriate parties.

AGENDA ITEM NO. 27 – Amend Resolution No. 172-24 to Amend the Contract with the Cortland County Convention and Visitor's Bureau

Minutes Acceptance: Minutes of Apr 24, 2025 6:00 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Beau Harbin, Minority Leader
AYES:	Bentley, Bischoff, Cleland, Eccleston, Harbin, Heider, Jones, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch

ON MOTION OF BISCHOFF**RESOLUTION NO. 98-25**

Amend Resolution No. 172-24 to Amend the Contract with the Cortland County Convention and Visitor's Bureau

WHEREAS, Resolution No. 172-24 authorized Cortland County to enter into an agreement with the Cortland County Convention and Visitors Bureau, Inc. (CVB) to provide public benefit services for tourism promotion and publicity during the period of January 1, 2025 through December 31, 2025; AND

WHEREAS, Resolution No. 227-24, adopted on August 22, 2024, approved the allocation of 2025 Occupancy Tax funding to various agencies, including an award of \$140,800 to the Cortland Regional Sports Council; AND

WHEREAS, Resolution No. 97-25, adopted on April 24, 2025, withdrew the funding allocated to the Cortland Regional Sports Council due to findings of noncompliance with Tourism Marketing Grant Guidelines, as documented in an official audit; AND

WHEREAS, it is the recommendation of the Cortland County Finance and Administration Committee that the funds previously allocated to the Cortland Regional Sports Council now be retained by Cortland County and held for future redistribution; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 172-24 is hereby amended to reduce the authorized contract amount to be remitted by the Cortland County Finance Director to the Cortland County Convention and Visitors Bureau Inc. for fiscal year 2025 by \$140,800, revising the total remittance from \$764,234.95 to \$623,434.95; AND BE IT FURTHER

RESOLVED, that the \$140,800 in occupancy tax funding originally allocated to the Cortland Regional Sports Council shall be retained by Cortland County and carried forward for consideration and redistribution in accordance with New York State Tax Law Section 1202(g); AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Legislature be and hereby is authorized and directed to execute an amended agreement with the Cortland County Convention and Visitors Bureau, Inc., upon review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to the Cortland County Convention and Visitors Bureau, Inc., the Director of Finance, the County Manager of Audit and Financial Projects, and other appropriate parties.

AGENDA ITEM NO. 28 – Implementing a Hiring Pause for Cortland County

Chairman Fitch MADE A MOTION TO AMEND the resolution to add a resolved clause stating, "RESOLVED, that exceptions to this resolution may be granted with the approval of both the Chair of the Legislature and the Chair of the applicable Standing Committee, and that the County Administrator is hereby authorized to approve such positions in accordance with that approval; AND BE IT FURTHER"; Mr. VanDee SECONDED THE MOTION, and after a unanimous voice vote of members present; MOTION CARRIED.

Mr. Harbin MADE A MOTION TO AMEND the resolution to add "Department of Social Services (up to four (4) new positions) to the list of exceptions; Mr. Newell SECONDED THE MOTION, and after a voice vote of members present - Legislators Bischoff, Waldbauer, Eccleston, Price, McGovern, Prentice, Fitch, Heider and VanDee VOTED NO to the amendment; MOTION FAILED.

RESULT:	ADOPTED AS AMENDED [15 TO 2]
MOVER:	Cathy Bischoff, Legislator
SECONDER:	Sandra Price, Legislator
AYES:	Bentley, Bischoff, Eccleston, Harbin, Heider, Mantella, McGovern, Nauseef, Newell, Prentice, Price, Van Dee, VanGorder, Waldbauer, Fitch
NAYS:	Reed Cleland, Linda Jones

ON MOTION OF BISCHOFF

RESOLUTION NO. 99-25

Implementing a Hiring Pause for Cortland County

WHEREAS, Cortland County is currently facing significant financial pressures due to unfunded state mandates, rising operational costs, and other fiscal constraints; AND

WHEREAS, in order to maintain fiscal responsibility and preserve essential services, it is necessary to take proactive measures to control expenditures, including a temporary pause on hiring new personnel; AND

WHEREAS, certain exceptions may be warranted in order to ensure the continuity of critical services and public safety; NOW THEREFORE BE IT

RESOLVED, that effective immediately, a hiring pause is hereby implemented for all Cortland County departments, agencies, and offices; AND BE IT FURTHER

RESOLVED, that this hiring pause shall apply to all full-time, part-time, and temporary positions, whether vacant or anticipated, including but not limited to those in union, non-union, and management categories; AND BE IT FURTHER

RESOLVED, that the following exceptions to the hiring pause shall be permitted:

- Director of Office for Aging
- Seasonal Workers
- Correction Officers (up to four (4) new positions)

; AND BE IT FURTHER

RESOLVED, that exceptions to this resolution may be granted with the approval of both the Chair of the Legislature and the Chair of the applicable Standing Committee, and that the County Administrator is hereby authorized to approve such positions in accordance with that approval; AND BE IT FURTHER

RESOLVED, that this hiring pause shall remain in effect until June 30, 2025.

Announcements

Adjournment

The meeting was closed at 7:43 PM.

CORTLAND COUNTY LEGISLATURE

6.1.a

(Please complete this form and submit to Clerk of the Legislature if you wish to speak at this meeting.)

Please Note: Five Minute Time Limit

Rules for Speaking under Privilege of the Floor

7. I agree to a five minute time limit;
8. I agree not to raise my voice;
9. I agree not to use lewd, obscene, profane, slanderous or libelous language or speak or act in a manner that would tend to incite a breach of the peace;
10. I agree not to speak about County personnel matters. Personnel matters include comments about the job performance of named County employees, other than elected officials;
11. After five minutes I agree to leave the microphone and yield the floor. Transferring time to another person is not permitted;
12. I agree that if I cause a disruption and am asked to leave, I will leave the Chambers.

Name (please print): Patrick Clune

Municipality of Residence: Homer N.Y. Broadband - Special Session

Representing (organization, etc.): Village of Homer Topic: Sales Tax / Cemetery

Patrick M. Clune
Signature

Written materials may be submitted to the Clerk of the Legislature.

Personnel matters should be directed to the relevant Department and/or Supervisor or in the case of a Department Head to the County Administrator except for the County Administrator, County Attorney, Finance Director, and Clerk of the Legislature, which should be directed to the Chair of the Legislature.

Cortland County Proclamation



Honoring the Retirement of County Administrator Robert Corpora

WHEREAS, Robert Corpora has served Cortland County with unwavering dedication and professionalism across a distinguished public service career; AND

WHEREAS, Robert Corpora was appointed County Administrator in December of 2019, following notable service as the County's Information Technology Director, bringing a deep understanding of County operations, systems, and fiscal management to his leadership role; AND

WHEREAS, just months into his tenure, Robert stepped up to assist in leading Cortland County through the COVID-19 pandemic, guiding County operations with steadiness, compassion, and resolve during one of the most challenging times in modern history; AND

WHEREAS, Robert's commitment to the community was not limited to administration; he rolled up his sleeves to support vaccination clinics, helped coordinate emergency response efforts, and stood in sub-zero weather distributing COVID-19 test kits to residents, demonstrating the meaning of hands-on, servant leadership; AND

WHEREAS, he continued to uphold the responsibilities of County Administrator with integrity and professionalism, maintaining fiscal discipline, supporting County departments, and fostering collaboration across all levels of government; AND

WHEREAS, Robert Corpora is now retiring from public service, leaving behind a legacy of strength, humor, humility, and heart, and a workforce and community better for having had his leadership; NOW THEREFORE BE IT

PROCLAIMED, that the Cortland County Legislature does hereby extend its deepest gratitude and appreciation to **Robert Corpora** for his extraordinary service as County Administrator, and wishes him the very best as he embarks on a well-earned retirement, filled with family, adventures in his new camper, and quality time with his beloved wife, Laura.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of May, 2025.

Kevin Fitch, Chairman
Cortland County Legislature



CORTLAND COUNTY DEPARTMENT OF HIGHWAYS

60 Central Avenue
Cortland, New York 13045
PHONE: 607) 753-9377

CHARLES SUDBRINK
Superintendent of Highways

ALAN RICOTTILLI
Deputy Superintendent of Highways

MICHELLE CHACE
Fiscal Office

REQUEST FOR PROPOSALS (RFP)

Cortland County Courthouse

Repair and Paint Courthouse Dome

Sealed proposals for the Repair and Painting of the Cortland County Courthouse Dome will be received at the County Highway Department Offices located at 4267 Traction Drive, Cortland, NY 13045, **on April 17, 2025 until 2:00 p.m. local time** at which time proposals will be opened and read aloud.

Provide cost proposal for the repair and painting of the Cortland County Courthouse Dome located at 46 Greenbush St. Cortland, NY.

Proposals shall be placed in a sealed envelope with the following clearly marked on the front of the envelope:

- Proposer's Name and Address
- "Request for Proposal, Repair and Painting Cortland County Courthouse Dome"
- Date and Time of bid opening

Proposals may be mailed using regular mail to the following address:

Cortland County Highway Department
60 Central Avenue
Cortland, NY 13045

Proposals may also be "overnight" or hand-delivered to the following address:

Cortland County Highway Department
4267 Traction Drive
Cortland, NY 13045

Proposals that are mailed using regular mail must be received in the regular Highway Department mail prior to the time of the bid opening. Proposals received after this time will not be opened and will be returned to the bidder. Such proposals shall not be considered.

Request for Proposals may be examined and downloaded at the following website:

<https://www.cortlandcountyny.gov/Bids.aspx>

"Request for Proposal: Repair and Painting Cortland County Courthouse Dome"

SPECIFICATIONS

Request for Proposal shall include repair and painting of the metal clad dome and statue only (Masonry repair excluded).

Contractor shall supply and apply (Rust-Oleum Modern Masters 3 coat system)

<https://www.modernmasters.com/-/media/8D09355A0C2A4E26A23A8B392D49F62E.ashx>

ADDITIONAL INFORMATION

Cortland County may provide 185' Man-lift up to 4 weeks (only if requested in proposal).

Courthouse Dome drawings and conditions report included.

Contractor shall conform to Section 220 of the New York State Prevailing Wage Rates for Cortland County.

Contractor shall complete project prior to September 30th 2025.

The Highway Committee reserves the right to accept or reject any or all proposals received and to make awards in the best interest of Cortland County.

If awarded the contract and prior to beginning any work, the Contractor shall be required to execute the County of Cortland's Standard Contract Agreement and provide the County of Cortland proof of insurance coverage as listed in the Standard Contract Agreement.

Repair and Paint Cortland County Courthouse Dome written NUMERICALLY in dollars and cents for the Lump Sum Price of:

\$ _____

Repair and Paint Cortland County Courthouse Dome written in WORDS in dollars and cents for the Lump Sum Price of:

\$ _____

Requesting 185' Man Lift

yes ____

no ____

Proposal Form**Repair and Painting Cortland County Courthouse Dome**

Contractor Name & Address:

Authorized Signature: _____

Name and Title _____

Date: _____

Contact Person: _____

Email: _____

Telephone Number: _____

Report Narrative

Cortland County Courthouse Cortland, NY Exterior Dome Inspection



Vertical Access LLC
PO Box 4135, Ithaca, NY 14852
Tel: 607 257 4049 / Fax: 607 257 2129

Vertical Access LLC (VA) was retained by Bell & Spina, P.C. to perform a hands-on and close visual inspection of the exterior of the sheet metal-clad dome and masonry drum of the Cortland County Courthouse in Cortland, NY. The purpose of the survey was to document existing conditions in order to assist the project team with preparation of repair recommendations. As part of the investigative work, VA documented representative and notable conditions with digital photographs and video files hyperlinked to annotated conditions drawings.

VA technicians Kristen Olson, Dan Gordeyeva, and Evan Kopelson were on-site July 31st and August 1st, 2019 to perform the visual inspection using industrial rope access and an unmanned aerial vehicle (UAV, or drone). Cortland County Buildings and Grounds staff were on-site during the investigation to assist with building access. Dennis Spina of Bell & Spina was on site August 1st for discussion of findings and to take possession of samples collected by Vertical Access during the investigation.

The exterior materials of the Cortland County Courthouse Dome are in fair condition. There is widespread failure of the paint coatings at the sheet copper and of the sealant in the joints between the sheet copper and stone masonry. The exterior sheet metal at the lantern and dome is generally intact but exhibits cracked solder joints, failed fasteners at seams, and tears, punctures and dents at some locations. The limestone masonry of the drum is generally in good condition. There are discrete locations of cracking, spalling and chipping of the stone and areas of failed mortar joints. The most notable condition observed at the masonry is displacement of some sections of the balustrade at the setbacks of the drum and of some cornice units. None of the areas of displacement were found to be loose.

This *Report Narrative* with supporting photographs, annotated AutoCAD elevation drawings, and spreadsheet of extracted survey conditions constitute VA's *Condition Survey Report* for the Cortland County Courthouse Dome. Vertical Access' *Guide to TPAS® Annotated Drawings* is included with the report. Digital copies of the compiled full report, *Report Narrative*, drawings in AutoCAD and PDF formats, photographs, extracted condition quantities, and *Guide to TPAS® Annotated Drawings* are provided on a USB flash drive. Video files collected with UAV access

and using a GoPro camera at the lantern are also provided on the flash drive.

Description of Deliverables

Report Narrative

This *Report Narrative* includes a description of the project deliverables, the scope of work and this narrative summarizing the conditions noted during the inspection. Conditions documented by Vertical Access and described in the *Report Narrative* use terminology based on VA's Conditions Glossary:

(<http://www.vertical-access.com/glossary.html>). Supporting photographs illustrating representative and notable conditions are cited in the *Report Narrative*. The last section of the *Report Narrative* includes conclusions and preliminary interpretations of the survey findings.

Guide to TPAS Annotated Drawings

A *Guide to TPAS Annotated Drawings* follows the *Report Narrative*. While printed photographs and drawings are presented as part of this report, the most efficient way to analyze the survey data is by using the features available in the digital drawing files. Readers are encouraged to refer to the *Guide to TPAS Annotated Drawings* before using the report to develop recommendations.

TPAS utilizes a library of previously drawn material condition symbols to annotate digital survey drawings in the field. The severity and amount of each condition are recorded within the annotations.

The *Guide* describes key TPAS features:

- Enabling hyperlinks and opening digital photographs directly from the AutoCAD drawing
- Viewing and editing survey data embedded within condition annotations
- Creating views within AutoCAD or within the PDF drawing to visually display information about specific conditions, by turning layers on and off
- Extracting numerical survey information contained in the AutoCAD drawing for export into a spreadsheet or database

Photographs

The *Photographs* section of the report includes images of representative and notable

conditions taken during the survey. Each photograph is hyperlinked to a condition code within the AutoCAD drawing so that it can be viewed easily as a digital file. Each photograph has a three-part name including the Cartesian (x-y) coordinates corresponding to the condition's location within the AutoCAD drawing, the type of material and condition documented, and the year in which the photograph was taken. The Cartesian grid used to name the photographs is shown on the drawings. For reference, the table below lists the x-coordinates of the elevation views:

X-Coordinate	Elevation View	Sheet and Drawing
90 to 130	North elevation	Sheet 1, Drawing 1.1
310 to 355	West elevation	Sheet 1, Drawing 1.2
570 to 620	South elevation	Sheet 1, Drawing 1.3
830 to 880	East elevation	Sheet 1, Drawing 1.4

Annotated Drawings

Full-size 24" by 36" and reduced-scale 11" by 17" drawings are provided in the *Annotated Drawings* section, the third section of VA's *Condition Survey Report*. The drawings document the condition of the exterior materials at the Cortland County Courthouse dome and drum. Bell & Spina provided a scan of the north elevation of the building, including the dome. Vertical Access copied the north elevation drawing to create elevation additional elevation views and inserted the four elevations into a single AutoCAD drawing with each exterior elevation view placed to have a unique set of x-y coordinates.

There are two drawing sheets included in the report. Sheet 1 contains the annotated elevations with the condition survey information. Sheet 2 has the locations of samples collected by Vertical Access for testing and analysis by others.

Spreadsheet of Survey Conditions

A *Spreadsheet of Extracted Survey Conditions* is included with this report. The spreadsheet contains three sheets:

- A Data Key shows the layer, condition, code, and unit of measurement for the quantities and severity of each condition;
- The Condition Totals provides overall counts and quantities for each type of condition;
- And the Extracted Survey Conditions sheet catalogs each individual condition identified during the 2012 and 2018 surveys, including location, photograph, quantity and severity data extracted from the annotated

AutoCAD drawings.

Digital Files

All of the documents composing this *Condition Survey Report* are provided in digital format on a USB flash drive. Digital files include a full *Condition Survey Report* in PDF format, the Report Narrative in PDF format, JPG image files of survey photographs, annotated elevation drawings in AutoCAD DWG and PDF formats, spreadsheet quantities in Microsoft Excel XLS and PDF formats, MOV format video files of the building exterior collected with a UAV, and MP4 files of the statue at the top of the lantern from a GoPro video camera.

The evaluations and recommendations in this report and its exhibits regarding the condition of building materials and the potential effect on the safety of persons and property are made in the opinion of the VA technical personnel who observed the materials on site and are based on their judgment, knowledge, and prior experience of similar conditions; however, VA makes no warranty or guarantee regarding the accuracy of these evaluations and recommendations.

Scope of Work

Vertical Access' scope of work for the Cortland County Courthouse was to perform a hands-on survey of the exterior materials of the dome and drum in order to assist the project team with the assessment of the existing conditions and plan for future repairs. The areas of VA's investigation included the sheet metal lantern and dome and the masonry drum. As part of the hands-on and close visual survey of the dome, Vertical Access documented representative and notable conditions observed on the exterior. VA documented conditions by means of still photographs hyperlinked to annotated AutoCAD drawings, with quantities provided for each condition noted. VA collected video footage of the statue at the top of the lantern using a GoPro camera mounted to an extendable pole. VA also used a UAV to obtain video footage of the overall building exterior and additional documentation of the statue.

Industrial rope access techniques were used to perform the investigation of the dome and drum of the Cortland County Courthouse. In general terms, technicians are suspended on one rope termed the "work positioning line" with a redundant "fall protection line" used as backup. Hands-off descent control and fall protection devices are integrated into site-specific rigging systems, along with industry-specific climbing and suspension harnesses. Vertical Access technicians are third-party

certified for industrial rope access work by SPRAT, the Society of Professional Rope Access Technicians.

At the request of Bell & Spina, Vertical Access took paint and sealant samples to be analyzed by others for hazardous materials. Vertical Access took samples of the yellow paint and of sealant from seams at the sheet copper, joints between sheet metal and masonry, and glazing at one of the skylights on the roof of the base of the building. The locations of the samples are shown in sheet 2 of the drawings included in this report.

Building Description

The Cortland County Courthouse was designed in the Beaux-Arts style by James Riely Gordon and built in 1924 by the A.E. Stephens Company. It has a three-story, limestone-clad base in a cruciform plan. At the center of the cruciform rises the drum and dome. The drum has several levels, including the eight-sided attic level where the drum meets the roofs of the adjoining wings of the base of the building. Above the attic is a setback with a balustrade level, then a peristyle level, and another setback with a balustrade. The sheet copper-clad dome has a lantern surmounted by a statue of Lady Justice. The sheet copper of the dome and lantern are painted yellow.



Figure 1: Cortland County Courthouse lantern and top of dome.

Findings

As part of the survey of the Cortland County Courthouse, VA noted and documented localized failed seams, tears, punctures, and dents and widespread paint failure at the sheet metal. At the masonry drum, displacement of sections of the balustrade and some cornice units as well as spalls, cracks, and failed mortar and sealant joints were documented. Overall the exterior of the dome and drum appears to be in fair condition, with the conditions relating to a lack of general maintenance resulting in systemic deterioration.

Each condition was assigned a priority rating as part of the survey. Priority 1 conditions are those representing immediate safety issues. No Priority 1 conditions were identified during VA's investigation, although a loose spall measuring approximately 15 square inches was removed from the stone cornice at the base of the dome. Priority 2 conditions are those conditions of deterioration such as displacement, spalls, and cracks in the masonry, and maintenance deficiencies, such as failed paint coatings and sealant, and failed seams at sheet metal. Priority 3 conditions are conditions that are primarily aesthetic, such as soiling, and conditions that are early in their deterioration trajectory, such as hairline cracks in the stone. The priority of each condition appears in the *Spreadsheet of Survey Conditions*, as an attribute that is exported from the condition blocks in the AutoCAD drawing.

For the purposes of this report, the following definitions are provided: *Excellent* condition refers to a system, material, or item that shows minimal to no deterioration and continues to serve its intended structural, waterproofing, or aesthetic function. *Good* condition is used for a system, material, or item that generally continues to serve its intended structural, waterproofing, or aesthetic function although patterns or specific instances of deterioration are present. *Fair* condition indicates that a system, material, or item has lost some of its structural, waterproofing, or aesthetic function due to deterioration or deferred maintenance. *Poor* condition refers to a system, material, or item that has lost most of its intended structural, waterproofing, or aesthetic function.

Sheet Metal Dome and Lantern

- The sheet copper cladding at the exterior of the dome and lantern is in fair to good condition. There are 24 facets of the sheet metal dome, consisting of sheet copper pans with the folded seams at the top and bottom seams of the pans and the sides turned up and covered by sheet copper rib covers. Sheet copper ornament at the dome and lantern includes brackets at the base of the dome, volutes at the base of the lantern, and eight columns with ionic capitals at the lantern. Measurements taken at several locations with digital calipers indicate that the copper is nominally between 0.031 and 0.040 inches thick, corresponding roughly to 24 oz. sheet copper. (See photographs 119-123,

119-124).



Figure 2: Dome photograph showing pans and rib covers.

- Two sheet metal ball finials are missing from the south side of the top of the lantern. There are holes approximately three inches in diameter into the top of the lantern where the ornament is missing. (See Lantern and Statue South video).
- A typical pattern of deterioration at the sheet metal dome is failed soldered seams (annotated “SldF” on the drawings) at the ribs covers where they meet the sheet copper lantern skirt near the top of the dome. The failed seams are typically three or four inches long. (See photographs 107-137, 595-136, 853-134).
- Some of the soldered seams at the base of the dome and the sheet metal covering over the stone cornices have also failed. (See photographs 592-122, 605-114).
- Nails popping out of the sheet copper frieze of the lantern were documented as a failed fastener seam (“FstF”). The failed fasteners were noted on the west side of the lantern. (See photographs 336-145).
- Several vertical folded seams at the base of dome were documented as failed (“FldF”). The seams exhibit minor separation between the sheet metal sections along the seam. (See photographs 329-122). The folded seams between the four pieces of sheet metal that make up the soffit of the lantern are also open and failed. (See photographs 593-143).
- Tears (“Trn”) in the sheet copper pans where they are turned up at the rib covers were noted at some locations. The tears are typically less than one inch long. Some pans are notched at the bend, reducing the likelihood of tearing. (See photographs 332-132, 598-127). The sheet copper counterflashing at the base of the outboard side of the upper balustrade is also torn. (See photographs 593-114).
- Punctures (“Pnc”) in the sheet metal were noted at a couple locations. One of the columns on the north side of the lantern has a puncture about one inch long where the open hatch cover hits the column. (See photographs 113-141). A puncture roughly 1/2 inch in diameter was also noted on the skyward-facing surface of one of the brackets on a northwest facet at the base of the dome. (See photographs 119-125).
- Dents (annotated “Dnt”) in the sheet metal were noted at several locations, particularly at the lantern. The sheet metal ornament at the cornice and base of the lantern exhibit typical denting. (See photographs 333-138, 852-138). Two columns on the north side of the lantern have dents where the open hatch cover hits the column. (See photographs 108-142, 112-143). The sheet metal panels at the soffit of the lantern also exhibits denting. (See photographs 590-144). Shallow dents on the north side of the dome were also noted, perhaps evidence of hail damage. (See photographs 112-129).

- Rust staining on the surface of the sheet copper at the dome is typical. The pattern of the rust staining in streaks along the rib covers and at the bottom edges of some of the pans indicate that the staining may be from corrosion of ferrous fasteners or structure under the sheet copper cladding. (See photographs 116-130, 853-125).
- All of the sheet copper has been painted with a yellow coating. The paint may cover some conditions that were not documented during the investigation. The yellow paint coating has failed, with weathering, chalking and loss of binder typical. Flaking and peeling of the paint from the copper substrate is less common. (See photographs 596-148, 599-133).

Masonry Drum

- Horizontal displacement (“Hor” on the annotated drawings) of sections of the stone balustrades at the upper setback level was noted on all sides of the building. The displacement measures up to 1/2 inch and is typically outward away from the building. At some locations the displaced units include the piers between the balustrade sections and at some locations just the balustrade sections with balusters are displaced. (See photographs 110-117, 592-117, 603-118, 862-116).
- There is one displaced stone unit at the cornice just below the base of the dome on the west side of the building and additional displaced units in the cornice below the upper balustrade on all sides. The displacement at these cornice units is typically both in a horizontal and vertical direction (annotated “HV”) and measures between 1/4 and 1/2 inch. (See photographs 344-122, 587-114, 861-114).
- Cracks between hairline and 1/16 inch in width were noted at cornice units directly below the base of the dome, below the upper balustrade level, and above the peristyle. The cracks typically run vertically or diagonally across the units and are in single units (annotated “C” on the drawings), rather than through multiple units. (See photographs 119-121, 602-116, 855-90).
- Hairline cracks were also documented at both balustrade levels. The cracks are between hairline and 1/16 inch in width. Some of the cracks extend into multiple units (“CU”) or through mortar joints (“CJ”). (See photographs 595-99, 842-92, 854-113).
- Several spalls were identified during the investigation. Spalls were designated with one of the following codes: “B” for bonded in position with either mortar or sealant, “I” for incipient spalls that have not fully formed, “M” if missing at the time of the survey, or “R” for spalls that were removed by Vertical Access during the survey. Most of the documented spalls measure between 5 and 10 square inches. (See photographs 339-99, 337-100,

587-89, 869-91). A spall removed from a cornice unit on the east side of the drum measures 15 square inches. (See photographs 852-114).

- Areas of chipped stone at the edges of units were noted at the lower balustrade level and frieze units at the upper part of the drum. The chipping is typically 1/4 to 1/2 inch in depth. (See photographs 103-99, 332-92, 596-111).
- All of the sealant at the masonry has failed. Sealant is found in reglet joints in the skyward-facing surfaces of the cornice units where the sheet metal cornice covers terminate. At least two types of sealant are found in the reglet joints, both of which appear to be urethane. (See photographs 339-92, 341-115).
- In general, the mortar at the drum is in good condition. Areas of failed mortar were documented at both balustrade levels, at the attic level, and at the entablature above the peristyle. At these areas, there is both sound and failed mortar. The failed mortar at the upper balustrade level exhibits erosion. (See photographs 339-117, 861-119). The failed mortar at the attic level, the lower balustrade level and the peristyle entablature is cracked and separated from the stone. (See photographs 125-92, 326-89, 591-112, 846-113).
- The coating at the deck of the peristyle level has failed in some areas. The coating is applied to the skyward-facing surfaces of the deck, including the column plinths. The coating at the deck drain at the southeast side of this level has torn allowing water ingress around the drain. (See photographs 606-101).
- Representative areas of soiling were documented at the masonry of the drum. Biological soiling is widespread, particularly at the skyward-facing surfaces of the balustrades and the bases of the peristyle columns. (See photographs 96-94, 114-97, 114-117). Black gypsum crusts are typical at the limestone surfaces below the cornices and at the rear sides of the peristyle column capitals where there is not direct water washing down the surface of the stone. (See photographs 333-90, 338-111, 584-110, 598-113).

Statue of Lady Justice

- The statue of Lady Justice was observed using video footage collected using a GoPro camera on an extendable pole operated from the top of the dome and a UAV flown from the northeast, southeast and southwest corners of the building. Based on the video footage, the statue appears to be sheet copper with soldered seams. Like the lantern and dome, the statue is painted yellow. Other than weathered paint coatings, the statue is generally in good condition. (See UAV and GoPro videos).

Conclusions and Preliminary Interpretations

Vertical Access performed a hands-on and close visual survey of the dome and drum of the Cortland County Courthouse to assist the project team with the assessment of the exterior materials. The areas surveyed by Vertical Access included the lantern, dome, and drum down to the roofs of the base of the building. VA noted and documented localized failed seams, tears, punctures, and dents and widespread paint failure at the sheet metal. At the masonry drum, displacement of sections of the balustrade and some cornice units as well as spalls, cracks, and failed mortar and sealant joints were documented. Overall the exterior of the dome and drum appears to be in fair condition, with the conditions relating to a lack of general maintenance resulting in systemic deterioration.

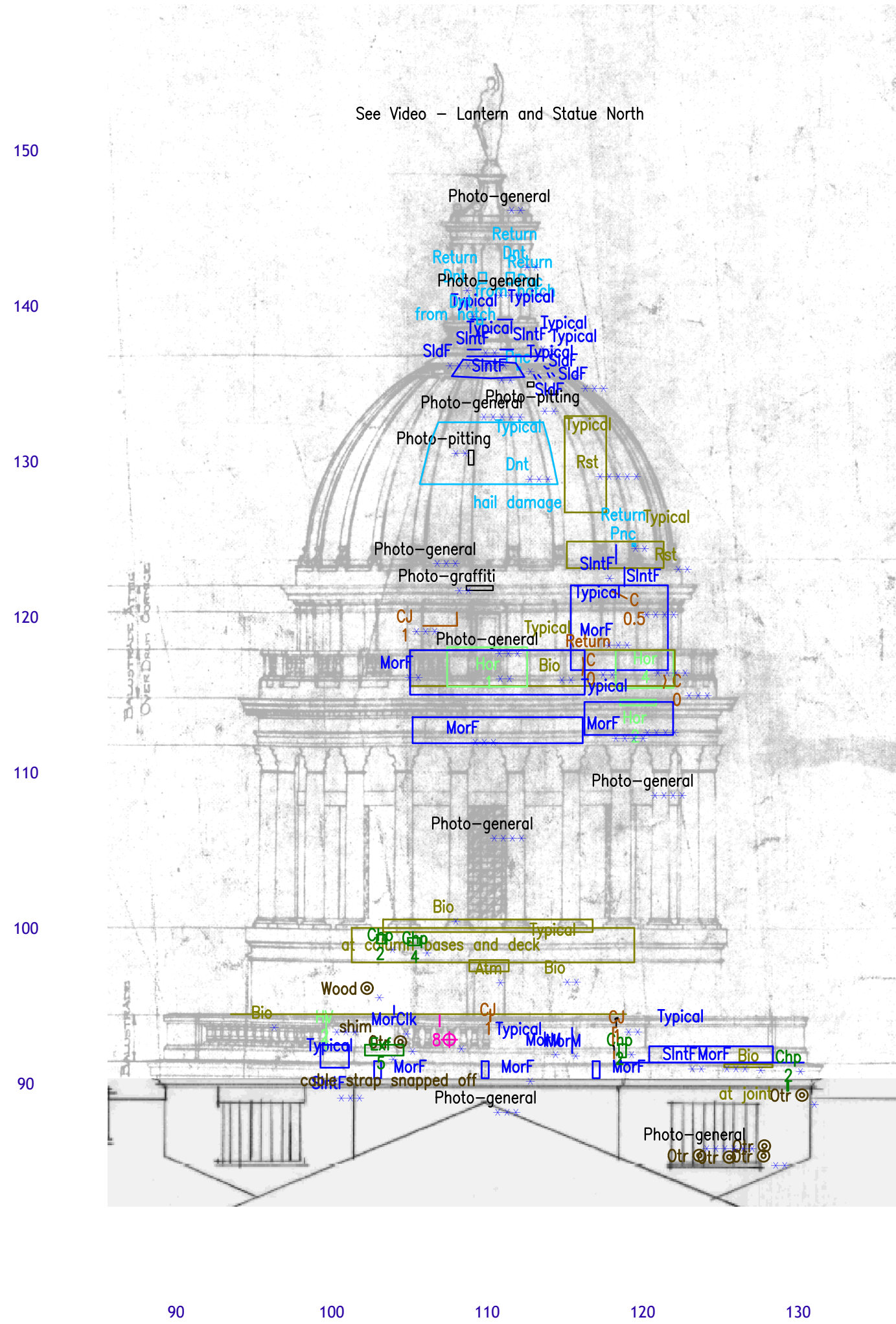
Vertical Access remains available to the project team to discuss our findings and demonstrate the functionality and utility of TPAS in developing repair schemes, cost estimates, and construction documents.

Respectfully submitted for Vertical Access LLC by:

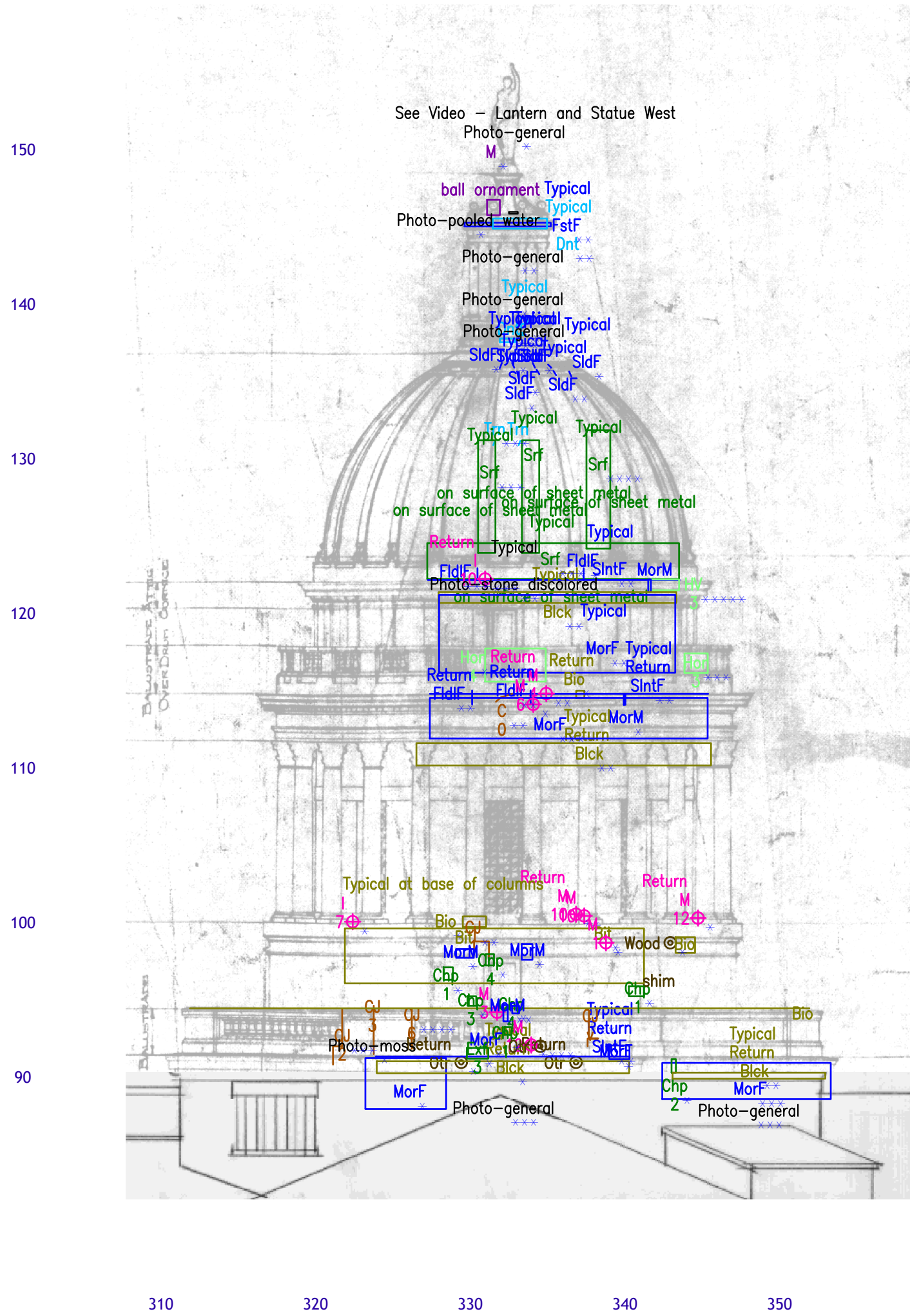


Evan Kopelson

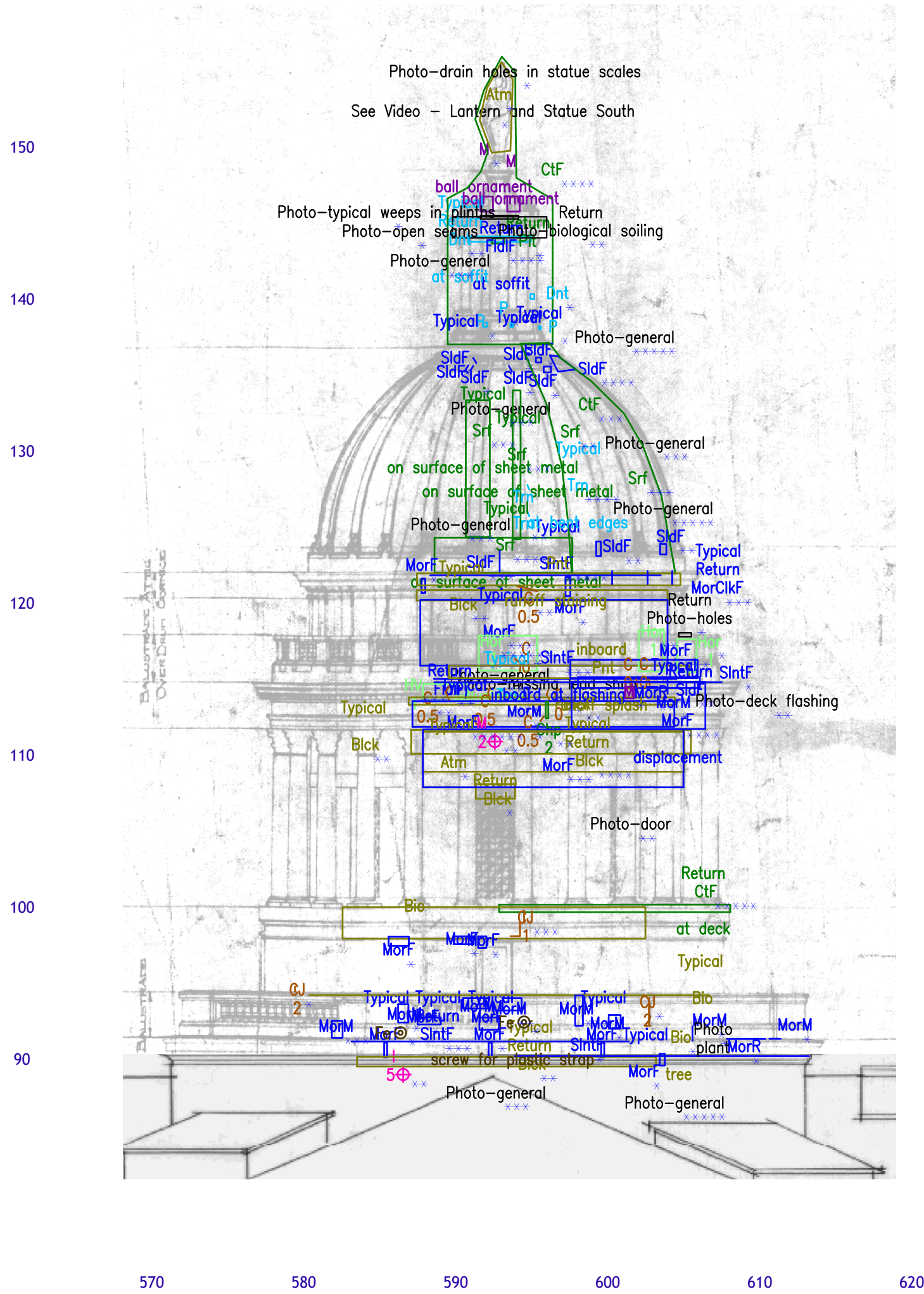
August 13, 2019



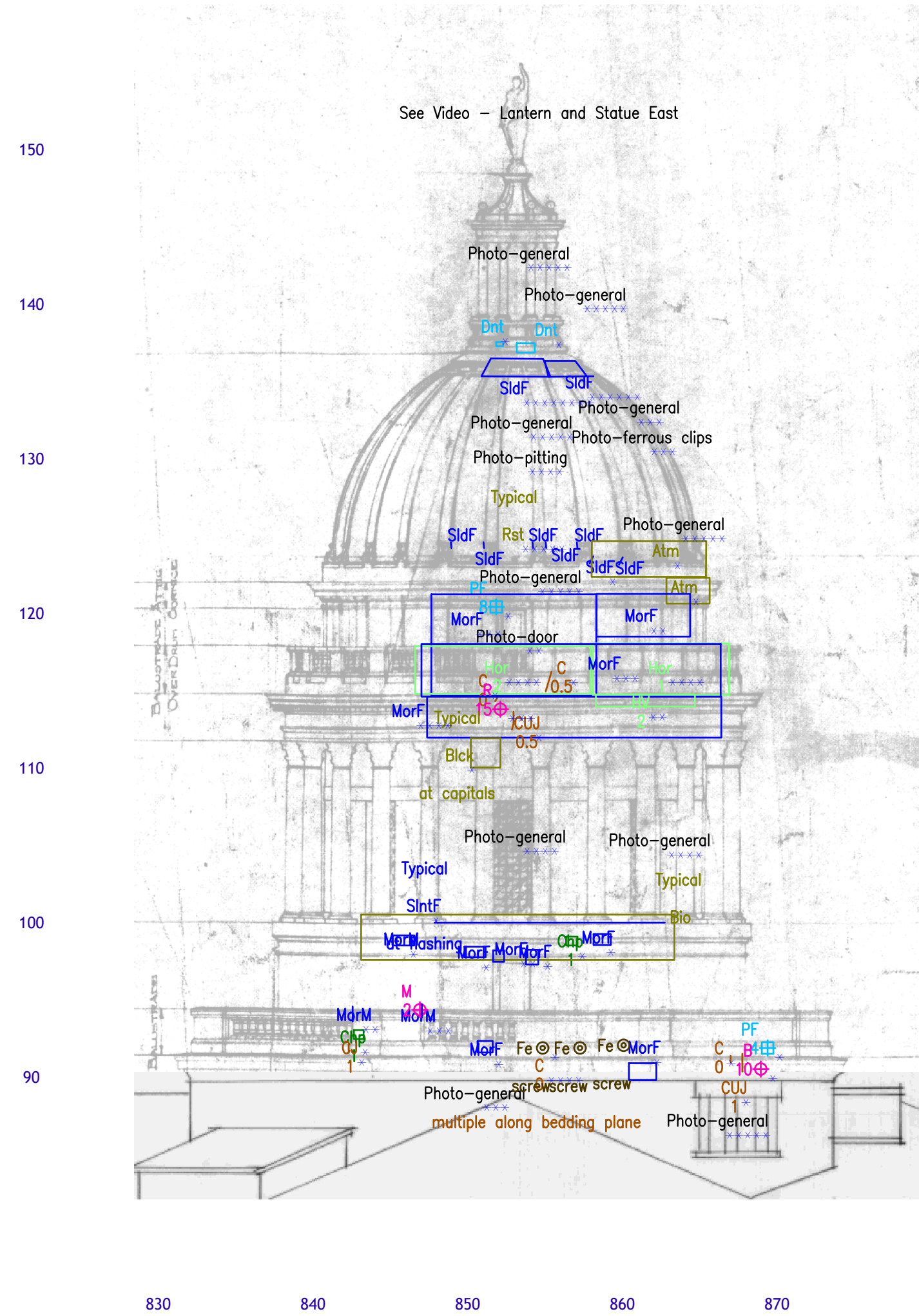
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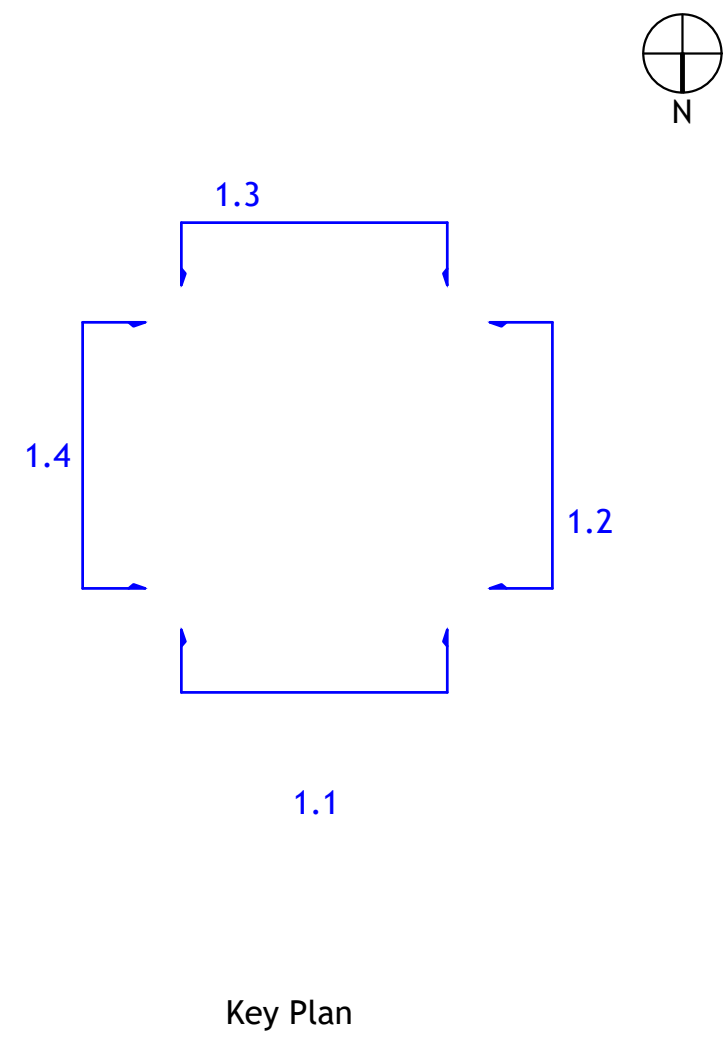
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1.3 South



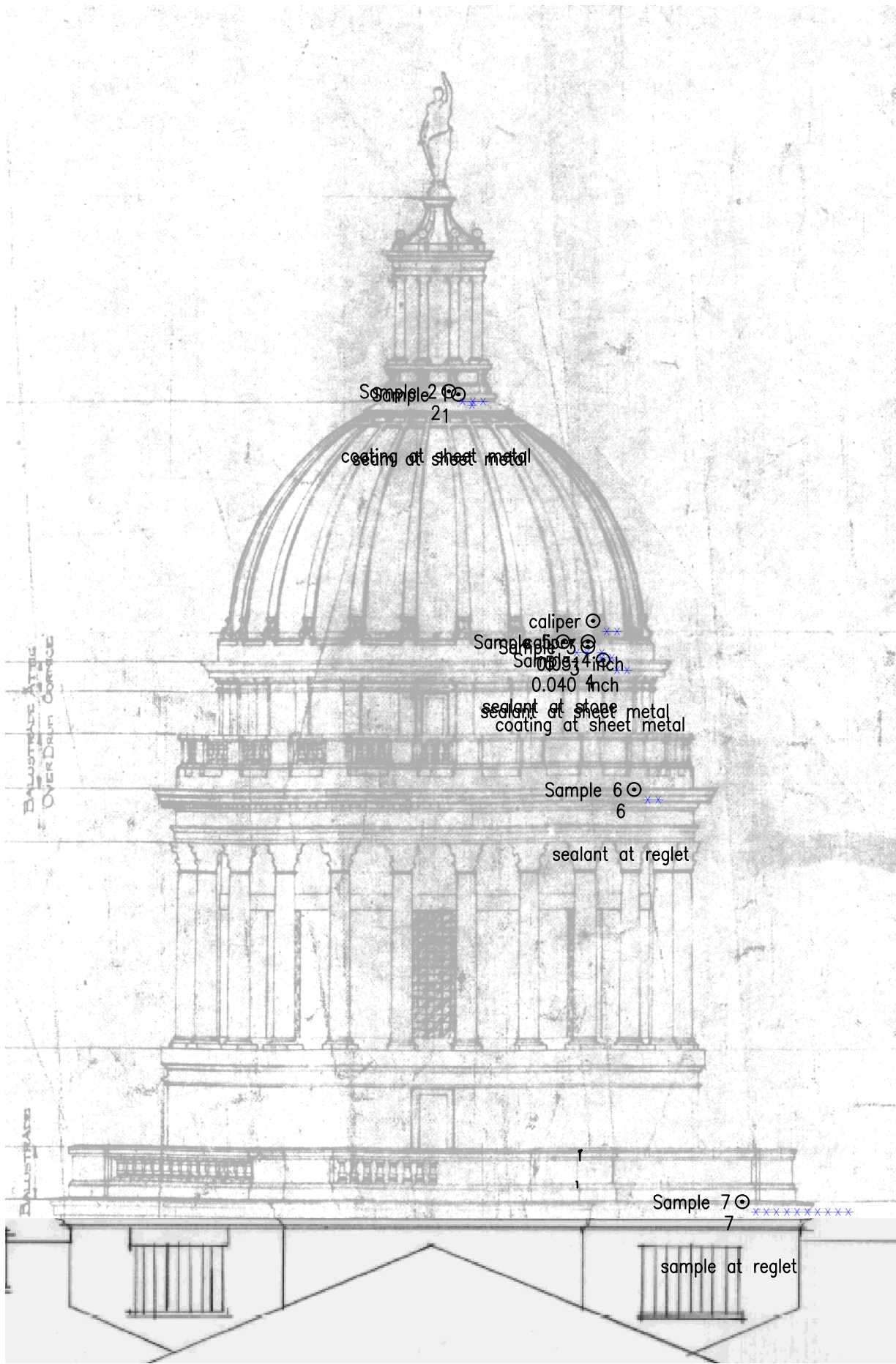
1.4 East



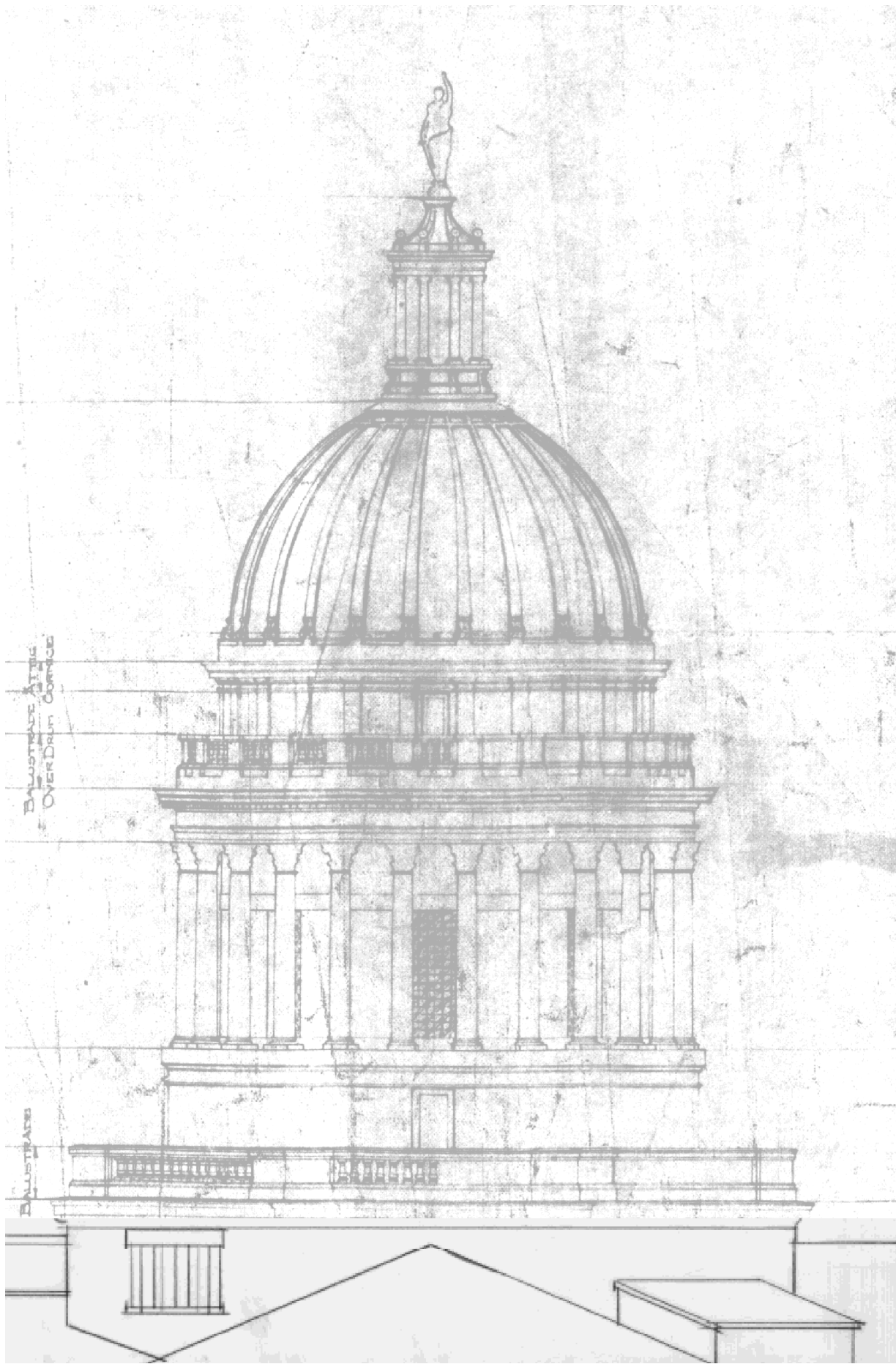
KEY TO SURVEY CODES: MASONRY					
Condition	Symbol	Fault Type	Severity	Amount	
Coating		CtF Coating Failed	Not applicable	Area in sq. ft.	
Cracks		C Crack	Width in 1/16" increments:	Length in lin.ft.	
		CJ Crack system: Joints	0 Hairline		
		CUJ Crack sys.: Units & Joints	.5 Hairline to 1/32 inch		
			1 1/32 to 1/16 inch		
Displacement		Hor Horizontal displacement	Disp. in 1/8" increments	Number of units	
		HV Horiz. & Vert. disp.	1 0 to 1/8 inch		
			2 1/8 to 1/4 inch		
Fe Element		Fe Ferrous element	Not applicable	Not applicable	
Joints		Wood Other element	Not applicable	Not applicable	
		Otr	Not applicable	Not applicable	
		MorCk Mortar Caulked	Not Applicable	Length in lin. ft.	
		MorCkF Mortar Caulked Failed	Percentage	Length in lin. ft.	
		MorF Mortar Failed	Percentage	Area in sq. ft.	
		MorM Mortar Missing	Not Applicable	Length in lin. ft.	
		MorR Mortar Removed	Not Applicable	Length in lin. ft.	
Previous Repairs		SIntF Sealant Failed	Not Applicable	Length in lin. ft.	
		PF Patch Failed	Size of repair in square inches	Not applicable	
Soiled/Stained		Atm Atmospheric	Not applicable	Area in sq. ft.	
		Bio Biological growth	Not applicable		
		Bit Bituminous	Not applicable		
		Blk Black Crusts	Not applicable		
		Pnt Paint	Not applicable		
Spalls		B Bonded	Size of spall in square inches	Not applicable	
		I Incipient	Size of spall in square inches		
		M Missing	Size of spall in square inches		
		R Removed	Size of spall in square inches		
Surface Loss		Chp Chipped	Depth of loss in 1/8" increments:	Area in sq. ft.	
		Exf Exfoliated	1 0 to 1/8 inch		
Unsecured		M Missing	Not applicable	Area in sq. ft.	

KEY TO SURVEY CODES: METALS					
Condition	Symbol	Fault Type	Severity	Amount	
Coating		CtF Coating Failed	Not applicable	Area in sq. ft.	
Corroded		SrF Surface	Not applicable	Area in sq. ft.	
		Pit Pitted	Not applicable		
Damaged		Dnt Dent	Not applicable	Area in sq. ft.	
Previous Repair		Pnc Punctured	Not applicable	Area in sq. in.	
		Trn Torn	Not applicable		
Seams		P Patch sound	Not applicable	Count	
		FstF Fastener Failed	Not applicable		
		FldF Folded Seam Failed	Not applicable		
		SldF Solder Failed	Not applicable		
Soiled/Stained		SIntF Sealant Failed	Not applicable	Length in lin. ft.	
		Atm Atmospheric	Not applicable		
Unsecured		Rst Rust	Not applicable	Area in sq. ft.	
		M Missing	Not applicable	Area in sq. ft.	

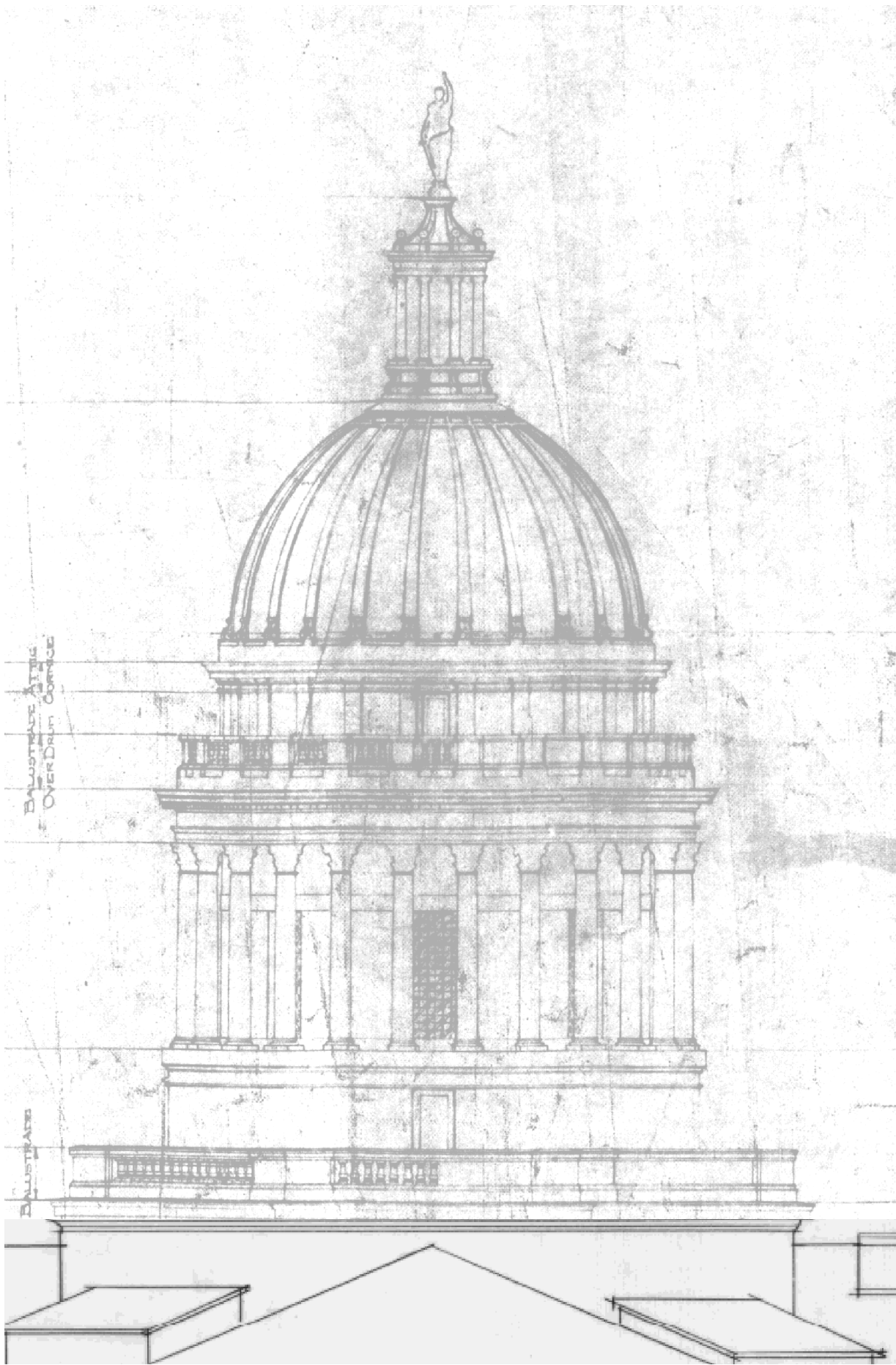
KEY TO SYMBOLS					
Each TPAS annotation is comprised of a graphical symbol and text label.					
Four types of graphical symbols are used:					
--Target symbols depict faults having discrete locations, such as spalls or patch repairs.					
--Box symbols are rectangular symbols delineating conditions that span an area too large to be effectively represented with target symbols.					
--Polyline symbols depict cracks and specific joint conditions.					
--Picture Link symbols indicate the location of survey photographs.					
Text labels include a code describing the type of condition, and if applicable, a severity code and Picture Link.					
This target symbol indicates a 20 square inch spall, which was removed during the survey and photographed:					
This box symbol indicates an area of biological soiling, which was not photographed:					
This polyline indicates a crack system following a joint path, 3/16 inch wide, which was photographed:					



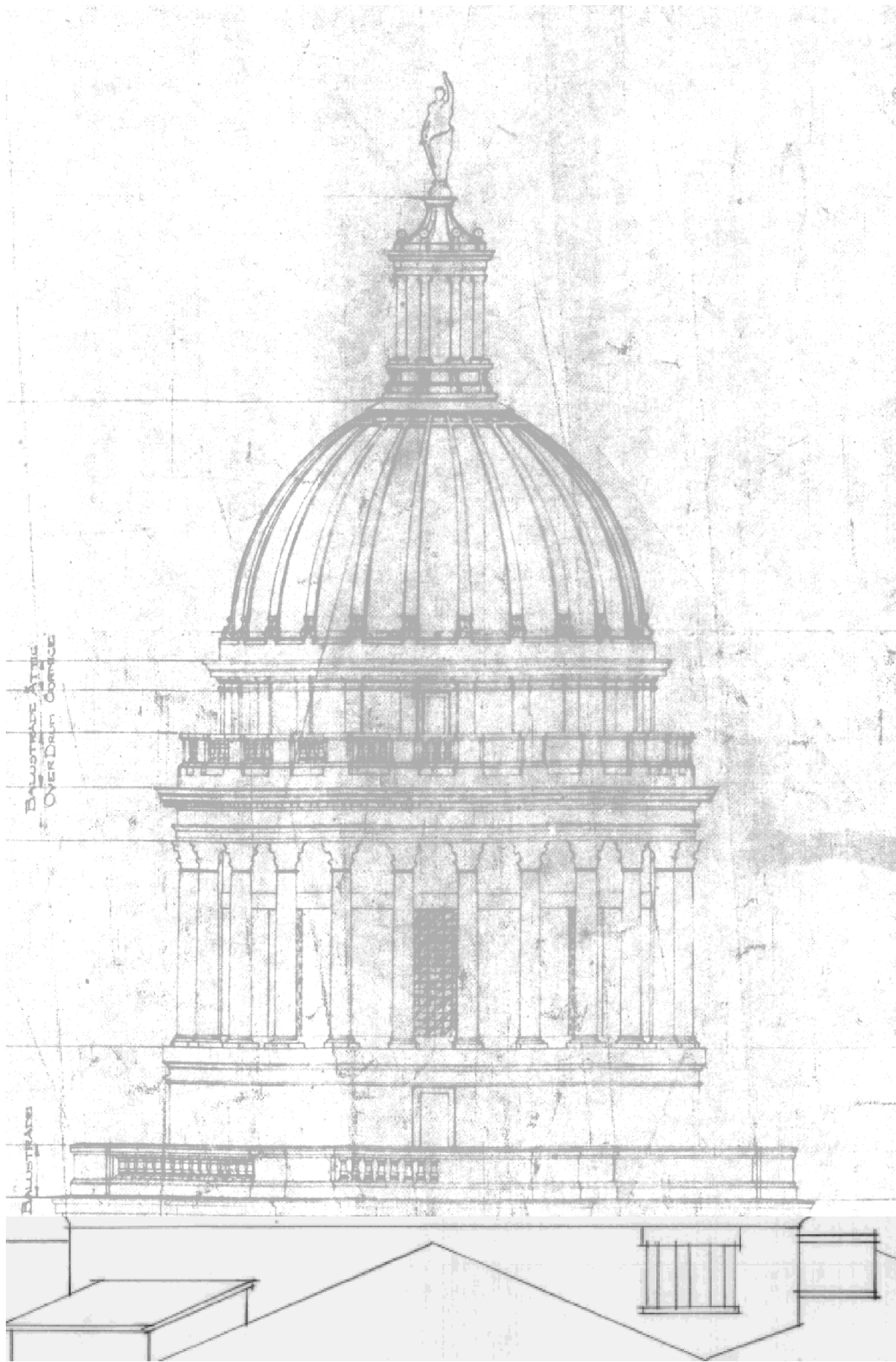
2.1 North



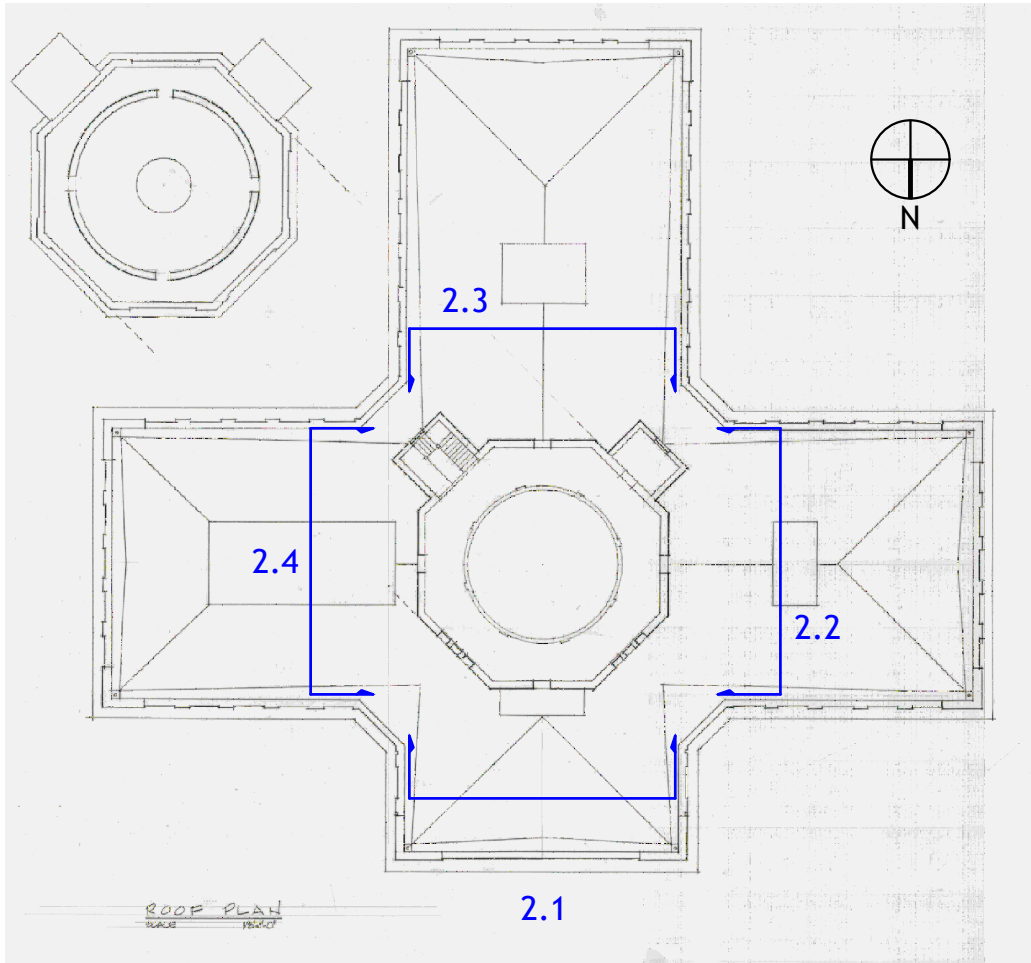
2.2 West



2.3 South



2.4 East



Key Plan

KEY TO SURVEY CODES: TEST LOCATION					
Condition	Symbol	Fault Type	Severity	Amount	
Test Location	⊙	Sample Caliper	Sample Location Caliper Reading	Not applicable	Not applicable

KEY TO SYMBOLS	
Each TPAS annotation is comprised of a graphical symbol and text label. Four types of graphical symbols are used: --Target symbols depict faults having discrete locations, such as spalls or patch repairs. --Box symbols are rectangular symbols delineating conditions that span an area too large to be effectively represented with target symbols. --Polyline symbols depict cracks and specific joint conditions. --Picture Link symbols indicate the location of survey photographs. Text labels include a code describing the type of condition, and if applicable, a severity code and Picture Link.	
This target symbol indicates a 20 square inch spall, which was removed during the survey and photographed:	Fault Code — R — Target Symbol Severity — 20 — Picture or Video Link
This box symbol indicates an area of biological soiling, which was not photographed:	Bio
This polyline indicates a crack system following a joint path, 3/16 inch wide, which was photographed:	CJ 3

I. Introduction

The NYS Division of Homeland Security and Emergency Services (DHSES) is making \$85 million in State funding available to enhance Next Generation 911 (NG911) for county level primary Public Safety Answering Points (PSAPs) and primary PSAP backup centers to prepare for NG911 implementation through the SFY2025 Next Generation 911 Grant Program (NG911 Grant Program). The county's primary PSAP is defined as a PSAP operated by, or for, the county, and is typically the PSAP that first receives a wireless 911 call. The primary PSAP backup is defined as the PSAP that is designated to be the first alternate for the county primary PSAP in the event of a failure. This grant will support call handling functions within the Public Safety Answering Points and the primary Public Safety Answering Points backup facility (if applicable) to include interfaces, equipment and software applications necessary for agencies to receive and process incidents with the overarching goal of increasing statewide capabilities to accept NG911 calls in accordance with the current NENA i3 standard and any applicable iteration of the standard thereafter.

Call Handling Equipment (CHE) is a key component of an NG911 solution and can be burdensome financially, technologically and operationally when implementing NG911. Older analog technology may not be capable of processing the features available in an NG911 call, thus limiting the information and functionality available to telecommunicators.

As communication technology develops, call handling will need to process not only 911 voice calls, but also non-traditional methods of requesting emergency services, including text, video, automatic crash notifications, etc. This grant will assist agencies in the obstacles that exist today with their CHE, allow the agency to analyze their current CHE and optimize/update their CHE to the requirements that will be required to connect to the Emergency Services IP Network (ESInet) and Next Generation Core Services.

II. Eligibility

Eligibility for this grant program is limited to New York State counties that fall outside of the five (5) boroughs of New York City based on the statutory requirements outlined in the state appropriation language which established these program funds.

III. Allocations

The \$85 million in funding through the SFY2025 Next Generation 911 Grant Program will be distributed noncompetitively among all eligible applicants, providing a base-level of funding totaling \$57 million (\$1,000,000 per county) and incorporating county population (based on current census data) for the remaining \$28 million. The chart below depicts each eligible county and its allocation amount.

County	Award Amount	County	Award Amount
Albany	\$1,639,396	Oneida	\$1,639,396
Allegany	\$1,266,796	Onondaga	\$1,639,396
Broome	\$1,639,396	Ontario	\$1,515,197
Cattaraugus	\$1,515,197	Orange	\$1,639,396
Cayuga	\$1,515,197	Orleans	\$1,266,796
Chautauqua	\$1,515,197	Oswego	\$1,515,197
Chemung	\$1,515,197	Otsego	\$1,266,796
Chenango	\$1,266,796	Putnam	\$1,515,197
Clinton	\$1,515,197	Rensselaer	\$1,639,396
Columbia	\$1,515,197	Rockland	\$1,639,396
Cortland	\$1,266,796	Saratoga	\$1,639,396
Delaware	\$1,266,796	Schenectady	\$1,639,396
Dutchess	\$1,639,396	Schoharie	\$1,266,796
Erie	\$1,937,477	Schuyler	\$1,266,796
Essex	\$1,266,796	Seneca	\$1,266,796
Franklin	\$1,266,796	St. Lawrence	\$1,515,197
Fulton	\$1,266,796	Steuben	\$1,515,197
Genesee	\$1,266,796	Suffolk	\$1,937,477
Greene	\$1,266,796	Sullivan	\$1,515,197
Hamilton	\$1,266,796	Tioga	\$1,266,796
Herkimer	\$1,515,197	Tompkins	\$1,515,197
Jefferson	\$1,515,197	Ulster	\$1,639,396
Lewis	\$1,266,796	Warren	\$1,515,197
Livingston	\$1,515,197	Washington	\$1,515,197
Madison	\$1,515,197	Wayne	\$1,515,197
Monroe	\$1,937,477	Westchester	\$1,937,477
Montgomery	\$1,266,796	Wyoming	\$1,266,796
Nassau	\$1,937,477	Yates	\$1,266,796
Niagara	\$1,639,396		

The final authority to administer this grant program rests with DHSES, including amendments or modifications to these guidelines, award distribution, and/or the amount available for award distribution.

The period of performance for contracts supported by funds will be a total of five (5) years, beginning on **August 1, 2025**, and ending on **July 31, 2030**, with the possibility of an extension based on need. Please note that expenditures submitted for reimbursement must be incurred during this period of performance in order to be paid.

IV. Grant Objectives

DHSES has identified the following objectives for the NG911 Grant Program:

- 1) To provide funding to all eligible county level primary Public Safety Answering Points (PSAPs) and Primary PSAP backup centers to prepare for NG911. The county's primary PSAP is defined as a PSAP operated by, or for, the county, and is typically the PSAP that first receives a wireless 911 call. The primary PSAP backup is defined as the PSAP that is designated to be the first alternate for the county primary PSAP in the event of a failure.
- 2) To develop multijurisdictional PSAP compatibility throughout the state and support statewide interoperable communications for first responders to improve public safety.
- 3) If the applicant county contains additional or local PSAPs and the county provides (or will provide with this grant) a single CHE platform across multiple PSAPs, the county may also utilize this grant for permissible expenses at those additional PSAPs to ensure a single CHE platform.

Standards and Guidelines

Eligible applicants must comply with the following standards and guidelines listed below, as applicable:

- **New York Statewide Communications Interoperability Plan (SCIP)**
The most recent copy of NYS SCIP can be found at:
[Plans, Policies, and Guidelines | Division of Homeland Security and Emergency Services \(ny.gov\)](#)
- **New York State 911 Standards (Wireless PSAP Standards)**
The New York State 911 minimum standards found in Chapter LX of Title 21 of the New York Codes, Rule and Regulations, accessible [via this link](#) or via <https://dos.ny.gov/state-register>.

Additional resources that should be reviewed:

- **FCC Task Force on Optimal PSAP Architecture**
See the Task Force on Optimal PSAP Architecture Report at <https://www.fcc.gov/document/fcc-releases-tfopa-final-report>

RapidSOS Paid Modules Budgetary Quote

RapidSOS Contact Information 3 Park Ave Floor 22 New York, NY 10016 Regional Manager Name: Chris Halliday Regional Manager Title: Associate Regional Manager Regional Manager Email: challiday@rapidsos.com Regional Manager Phone: (315) 632-5359	Customer Contact Information Agency Name: Cortland County Agency Address: 22 West Court Street, Cortland, New York 13045, United States Agency Contact 1: Scott Roman Director sroman@cortlandcountyny.gov 607-423-4441
Quote Reference Number: Q-02030 Quote Created: April 17, 2025 Quote Expires: May 17, 2025	

Product	Annual License Price	License Count	Term	% Discount	Total Cost
GIS - RapidSOS hosted	\$14,400.00	4	Year 1 (12 months)	40.6	\$8,553.38
GIS - RapidSOS hosted	\$14,400.00	4	Year 2 (12 months)	40.6	\$8,553.38
GIS - RapidSOS hosted	\$14,400.00	4	Year 3 (12 months)	40.6	\$8,553.38
GIS - RapidSOS hosted	\$14,400.00	4	Year 4 (12 months)	40.6	\$8,553.38
GIS - RapidSOS hosted	\$14,400.00	4	Year 5 (12 months)	40.6	\$8,553.38

The GIS module incorporates locally authoritative GIS data into RapidSOS UNITE, streamlining workflows and enhancing resilience during outages.

Includes:

- Agency-specific basemap based on locally authoritative GIS data
 - Creation and integration of geocoder based on local GIS data
 - Secure, highly available cloud-based GIS services from GeoComm
- Ability to integrate with NENA EPRC or locally flown aerial imagery

Product	Annual License Price	License Count	Term	% Discount	Total Cost
Intelligent Analyst	\$16,000.00	4	Year 1 (12 months)	40.6	\$9,503.76
Intelligent Analyst	\$16,000.00	4	Year 2 (12 months)	40.6	\$9,503.76
Intelligent Analyst	\$16,000.00	4	Year 3 (12 months)	40.6	\$9,503.76
Intelligent Analyst	\$16,000.00	4	Year 4 (12 months)	40.6	\$9,503.76
Intelligent Analyst	\$16,000.00	4	Year 5 (12 months)	40.6	\$9,503.76
The Intelligent Analyst module leverages RapidSOS UNITE data to provide a holistic view of calls, texts and sensor-based alerts. Includes: - Reporting on 911 call metrics from an agency's CDR data - Additional analytics for texts and admin calls included in CDR data and Digital Alerts - Implementation and configuration for agency's CDR data					

Product	Annual License Price	License Count	Term	% Discount	Total Cost
Alarm Call Automation	\$7,200.00	4	Year 1 (12 months)	40.6	\$4,276.69
Alarm Call Automation	\$7,200.00	4	Year 2 (12 months)	40.6	\$4,276.69
Alarm Call Automation	\$7,200.00	4	Year 3 (12 months)	40.6	\$4,276.69
Alarm Call Automation	\$7,200.00	4	Year 4 (12 months)	40.6	\$4,276.69
Alarm Call Automation	\$7,200.00	4	Year 5 (12 months)	40.6	\$4,276.69
The Non-Emergency Automation module uses AI to answer & process non-emergency requests as Digital Alerts within RapidSOS UNITE. The Alarm Call Automation portion handles traditional 10-digit alarm calls. Includes: - New 10-digit phone line powered by RapidSOS HARMONY - Agency-specific configuration to gather data for ECC alarm protocols - Built-in transfer mechanism to escalate calls to telecommunicators as needed					

Product	Annual License Price	License Count	Term	% Discount	Total Cost
Communicator - Voice, Text and Video Intelligence	\$15,600.00	4	Year 1 (12 months)	40.6	\$9,266.16
Communicator - Voice, Text and Video Intelligence	\$15,600.00	4	Year 2 (12 months)	40.6	\$9,266.16
Communicator - Voice, Text and Video Intelligence	\$15,600.00	4	Year 3 (12 months)	40.6	\$9,266.16
Communicator - Voice, Text and Video Intelligence	\$15,600.00	4	Year 4 (12 months)	40.6	\$9,266.16
Communicator - Voice, Text and Video Intelligence	\$15,600.00	4	Year 5 (12 months)	40.6	\$9,266.16
The Communicator module adds intelligence to enhance the voice, text and video channels within RapidSOS UNITE. Includes: -Language translation for text and chat -Video on-screen transcription with audio translation -Voice call language transcription and translation -Voice call AI summarization and keyword alerting -Text, Voice, Video and Multimedia storage					

Product	Annual License Price	License Count	Term	% Discount	Total Cost
Single Sign On (SSO)	\$2,500.00	1	Year 1 (12 months)	100	\$0.00
Single Sign On (SSO)	\$2,500.00	1	Year 2 (12 months)	100	\$0.00
Single Sign On (SSO)	\$2,500.00	1	Year 3 (12 months)	100	\$0.00
Single Sign On (SSO)	\$2,500.00	1	Year 4 (12 months)	100	\$0.00
Single Sign On (SSO)	\$2,500.00	1	Year 5 (12 months)	100	\$0.00
The Single Sign-On (SSO) module allows Agency and Agency Permitted Users to access RapidSOS UNITE with one login <i>SSO may be offered via third-party services. RapidSOS and its SSO Providers may share and manage account information. By using SSO, Agency and Agency Permitted Users: 1) grant RapidSOS and its SSO Providers the rights to use, copy, store, and modify any user-submitted content, 2) agree to keep their login credentials confidential and notify RapidSOS of any security breaches, 3) can only access SSO through their employing agency and must have authority to create accounts on the agency's behalf</i>					

Attachment: RapidSOS quote (112-25 : Authorize Purchase Contract - RapidSOS Expansion)

One-time Services	Per-unit Price	Quantity	% Discount	Total Cost
Alarm Call Automation set-up fee	\$1,500.00	1	0	\$1,500.00
Communicator set-up fee	\$1,500.00	1	0	\$1,500.00
GIS set-up fee	\$2,500.00	1	0	\$2,500.00
Intelligent Analyst set-up fee	\$2,500.00	1	0	\$2,500.00

Total Contract Value:	\$165,999.95
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Comments: Promotional pricing in this budget quote is only valid if agreement is executed by June 30, 2025.

Terms and Conditions

The purchase of RapidSOS Paid Modules may be subject to separate order forms or Terms and Conditions, which will be provided as required following acceptance of this Quote.

Attachment: RapidSOS quote (112-25 : Authorize Purchase Contract - RapidSOS Expansion)



All Your Intelligence, One Unified View

Designed to simplify your ECC operations, RapidSOS UNITE consolidates disjointed tools in a single AI-powered screen. Special offer available now!

The screenshot displays the RapidSOS UNITE interface, a unified view for emergency response. Callouts highlight the following features:

- Text any number – without more tabs:** A search bar at the top left allows for quick access to any number.
- AI summaries for faster call processing:** A 'HARMONY-powered Call Audio Summary' provides a concise overview of the call, including the caller's name, location, and the nature of the emergency.
- Keywording to alert supervisors:** A 'Keywords' section lists terms like 'collapsed', 'unresponsive', and 'cardiac arrest' to alert supervisors.
- Show all 911 calls:** A list of recent 911 calls is displayed on the left side of the interface.
- 911 call transcription and translation:** A 'Call Audio Transcript' section shows the call's content, with an option to 'Auto translated to English'.
- Seamless live streaming options:** A 'Video from Caller' window shows a live stream of the emergency scene.
- View your GIS data:** A map view shows the location of the emergency.
- Automation for non-emergency tasks:** A 'Non-Emergency Request' section provides a structured form for non-emergency incidents.
- Advanced AI engine for text translation:** A 'Live Chat' section shows a conversation with a caller, with an option to 'Translated from Spanish'.

When your emergency systems and screens aren't united, response becomes fragmented, leaving telecommunicators scrambling to get the complete picture.

RapidSOS UNITE combines human expertise with the most advanced technology — bringing everything together in one seamless view.

This empowers telecommunicators to act with speed and confidence, ensuring they make the right decisions faster when everything is on the line.

- ✓ **Simplify workflows**
Local intelligence with global data – in one view
- ✓ **Seamlessly communicate**
Overcome barriers and communicate with who you want and how you want
- ✓ **Reduce workload with AI built with you, for you**
Practical innovations to combat staffing crisis

Attachment: RapidSOS quote (112-25 : Authorize Purchase Contract - RapidSOS Expansion)



For more information and resources, contact RapidSOS today.

Website: www.rapidsos.com | Email: psgsales@rapidsos.com



How UNITE Simplifies ECC Operations



Call Handling

Consolidate all calls and local GIS context **in streamlined call-handling map** with redundant connection to plot mobile calls amid outages



Requests for Service

Reduce workload by **offloading non-emergency call processing** via same workflow connected to **10+ school safety panic button providers**



Analytics

Go beyond call-handling to **show unseen workload to decision-makers**



Communicating

Easier communication by text, video and voice, with **Emergency SOS Live Video, RCS Messaging**, language translation, and **911 call transcription**



Interoperability

Share data with nearby ECCs and out to the field with field-tested solution already used by **1M field responders**



AI Built For You

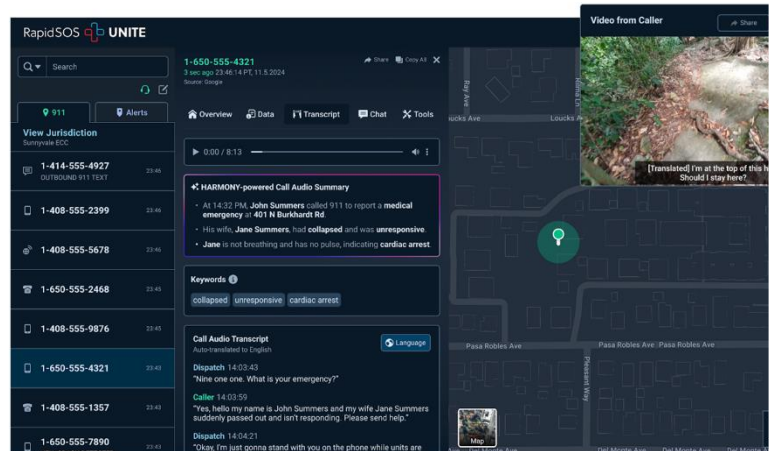
Ease burden on staff with HARMONY through **automation, incident summarization**, and customization, including by **integrating your SOPs**

Spotlight on Advanced Communication Tools

All your voice, video, and text needs now integrated natively within UNITE.

You can have a single screen for:

- Language translation for text and chat
- Video on-screen transcription with voice translation
- Voice call language transcription and translation
- Voice call AI summarization and keyword alerting
- Unlimited configurable text quick responses
- Text, Voice, Video and Multimedia storage



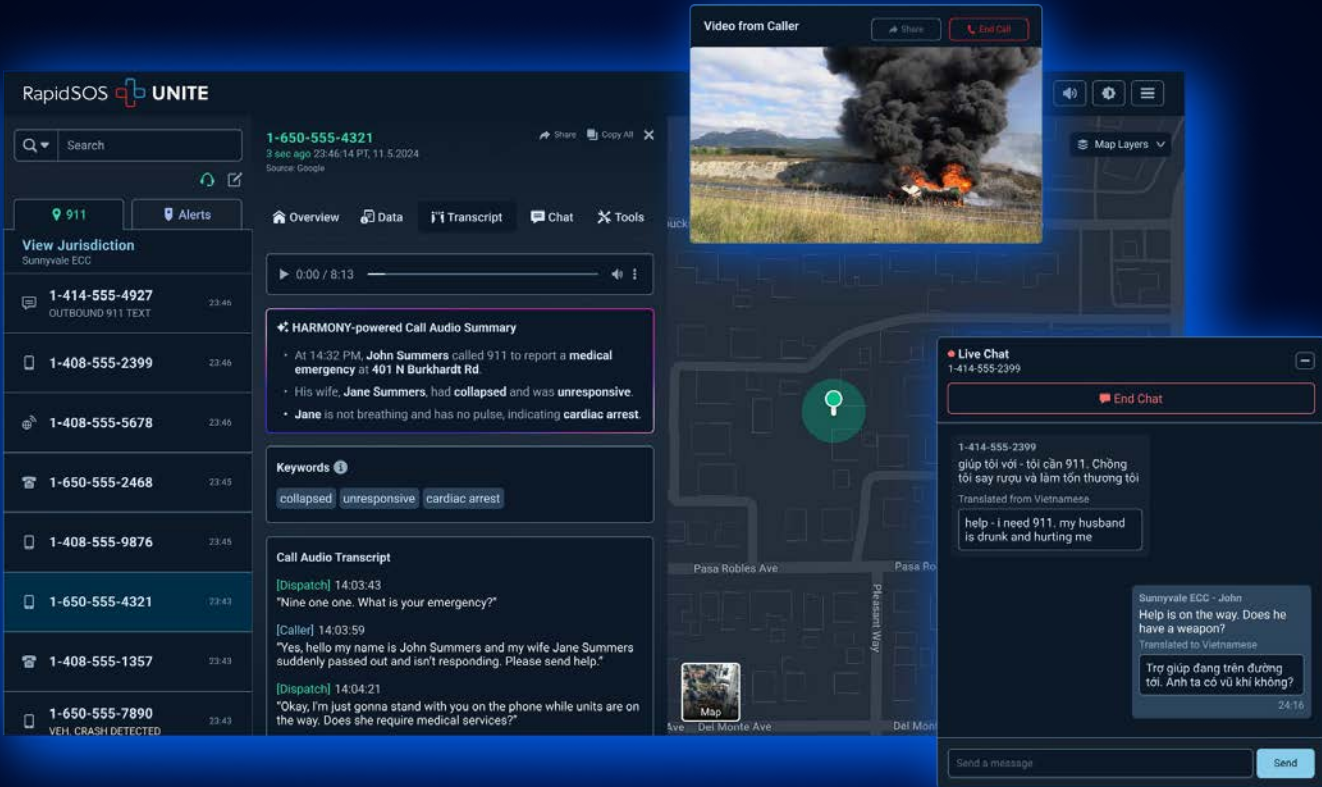
Attachment: RapidSOS quote (112-25 : Authorize Purchase Contract - RapidSOS Expansion)



For more information and resources, contact RapidSOS today.

Website: www.rapidsos.com | Email: psgsales@rapidsos.com

Packet Pg. 79



RapidSOS

UNITE

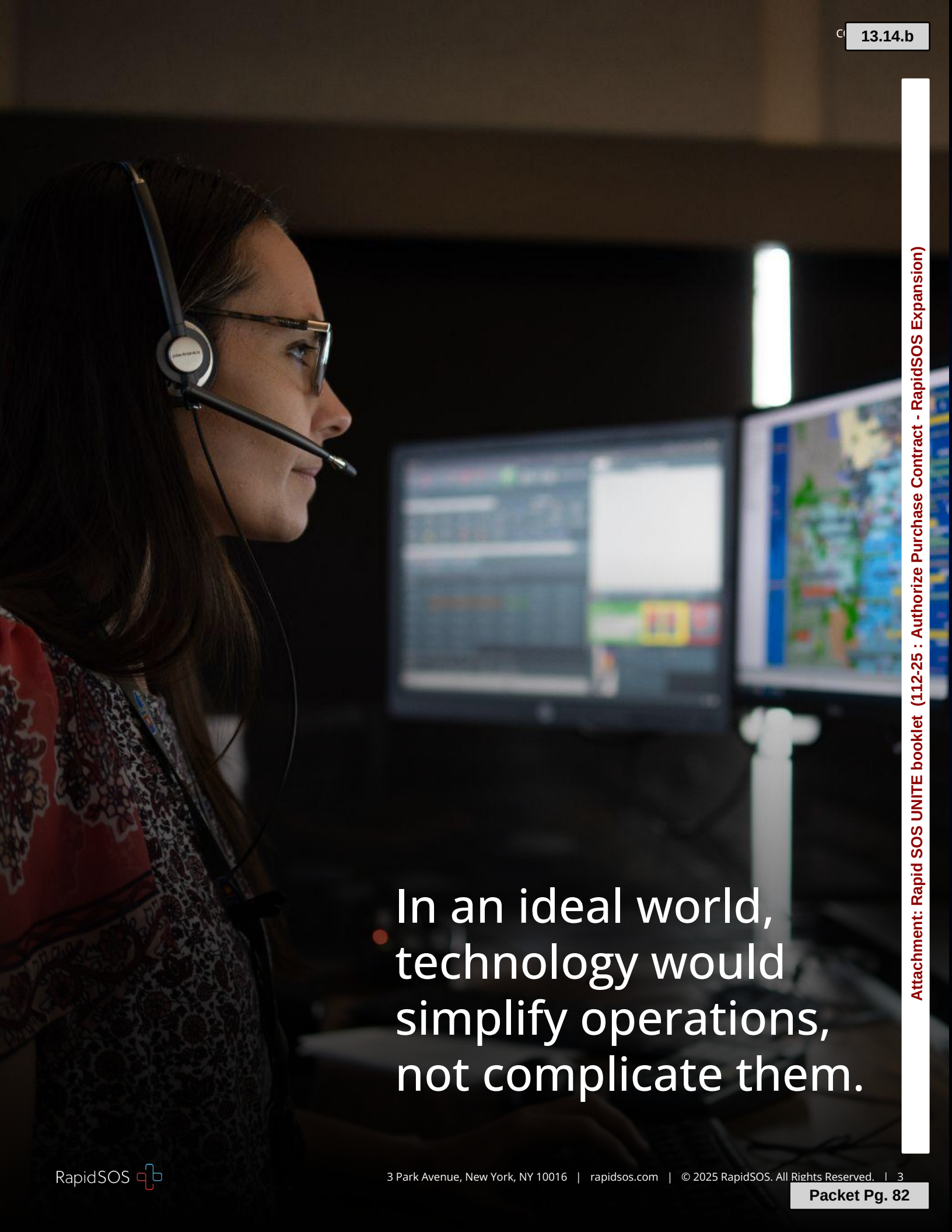
Product Overview



Emergency communications are at a crossroads.

Traditional 911 systems, historically reliant on voice calls, now operate in a rapidly shifting landscape where data plays a critical role.

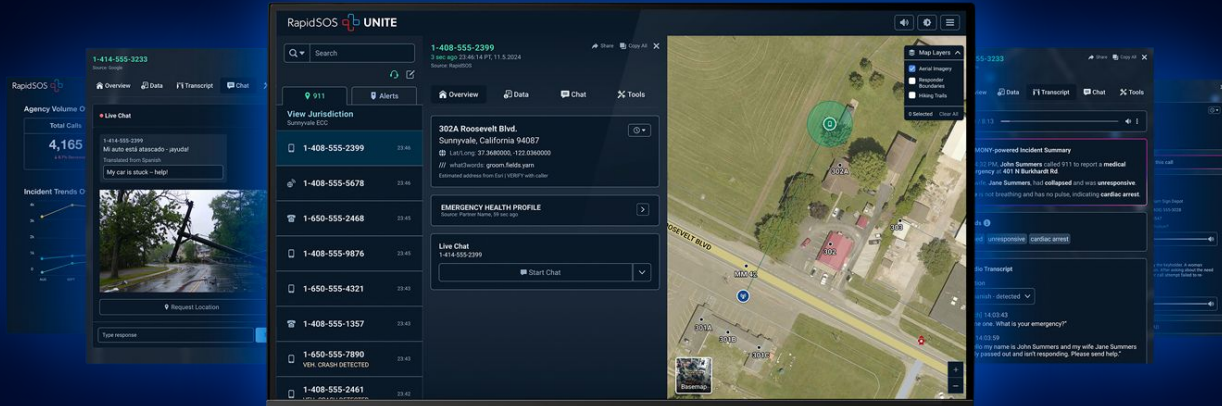
Today, emergency information comes not just from calls, but from connected devices, sensors, video feeds, and more. However, this data often flows into fragmented systems, forcing telecommunicators to manually consolidate information or, even worse, miss critical insights due to time constraints.



In an ideal world,
technology would
simplify operations,
not complicate them.

All Your Intelligence, In One View

Consolidate disjointed tools in a single AI-powered, end-to-end ecosystem



RapidSOS UNITE enables telecommunicators to make the right decisions faster in three ways:

UNITE unlocks life-saving data that callers can't provide

UNITE leverages RapidSOS's AI, HARMONY, to connect to health profiles, vehicle telematics, train hazmat, weapons detection, and millions of camera feeds, delivering critical real-time intelligence.

UNITE enables you to manage calls from one view, not ten

HARMONY powers real-time transcription, translation, and text/video tools, enabling UNITE to centralize critical insights and ECC-specific intelligence for emergency calls. HARMONY also lightens the load by automating non-emergency tasks.

UNITE bridges the gaps between agencies and systems

With 3,600+ public safety software integrations, UNITE streamlines data sharing and automates request for service creation via HARMONY or agency-to-agency collaboration.

Unlock life-saving data that callers don't have

Eliminate critical blind spots using real-time data from 540M+ connected devices

The rapid transition from voice to digital has introduced a complex challenge for 911 telecommunicators and first responders: the need to harness thousands of incoming data feeds every day to make split-second, life-saving decisions.

Without seamless access to this data, telecommunicators are blind to critical insights that could transform the speed and accuracy of emergency response.

Guided by Public Safety's input, RapidSOS has integrated an unmatched breadth and depth of connected devices and depth of connected sources, including schools, enterprises, vehicles, and IoT devices, with over half a billion connected sources available in a single, actionable interface for 911.

Health / emergency profiles	230,000,000
Connected cars	22,000,000
Trains / hazmat	7,000,000
Trucks	500,000
Connected schools	9,600
Building alarms	2,105,000
Health sensors	33,000
Native camera / video	165,000,000



Traditionally, analog voice infrastructure underpinned response, with no scalable means for 911 to access connected data to understand an incident.

HARMONY transforms raw data from connected devices into actionable intelligence for 911.

- **Highlight specific hazmat** aboard a derailed train and which cars it's in
- **Display nearby security cameras**, with one-click access to streaming video
- Relay critical insights such as **speed at time of impact** in a telematics incident



Manage calls from one view, not ten

Stop chasing data and tools—AI delivers the right insights, exactly when you need them

Telecommunicators face immense pressure to make critical decisions while managing complex data challenges — interpreting what a caller is saying, recalling the correct procedures, and even navigating language barriers. All the while, they juggle multiple windows and a rising number of non-emergency calls.

It shouldn't be this way. Technology should support the exceptional skills of 911 professionals, not add to their burden.

Leveraging the AI powers of RapidSOS HARMONY, RapidSOS UNITE simplifies their workflows by harnessing intelligence about the call itself—transcribing audio, analyzing radio traffic, and integrating ECC-specific procedures—and uses it to streamline management of emergency calls and automate non-emergency tasks.

RapidSOS
HARMONY

HARMONY acts as a co-pilot for trained telecommunicators, bringing together intelligence from disconnected systems like authoritative real-time data and ECC-specific procedures.

Leveraging best-in-breed AI functionality, HARMONY uses those insights to surface relevant information, so your team can act quickly and efficiently.

Text any number – without more tabs

Keywording to alert supervisors

Show all 911 calls

AI summaries for faster call processing

Seamless live streaming options

Automation for non-emergency tasks

911 call transcription and translation

View your GIS data

Advanced AI engine for text translation

The screenshot displays the RapidSOS UNITE interface. On the left, a sidebar shows a list of calls with details like '1-414-555-4927' and '1-408-555-2399'. The main area features a map with a red location pin and a detailed call summary for '1-650-555-4321'. The summary includes a 'HARMONY-powered Call Audio Summary' with key points: 'At 14:32 PM, John Summers called 911 to report a medical emergency at 401 N Burkhardt Rd.', 'His wife, Jane Summers, had collapsed and was unresponsive.', and 'Jane is not breathing and has no pulse, indicating cardiac arrest.' Below this is a 'Call Audio Transcript' showing the conversation between the caller and dispatchers. A 'Video from Caller' window shows a fire. A 'Non-Emergency Request' window is also visible, showing details for a request from John Andrews. A 'Live Chat' window at the bottom right shows a conversation in Vietnamese with English translations.

Broadly share intelligence

Leverage Public Safety's most interoperable ecosystem

Public Safety's shared dedication to serving communities is unwavering, but siloed systems can make cross-jurisdiction coordination difficult.

When systems don't talk to each other, telecommunicators are forced to relay information via phone calls or over the radio.

UNITE ensures agencies can easily share the right data at the right time, including:

- Interoperability with existing systems
- Ability to chat and share CAD events with peer ECCs
- Bidirectional data sharing with a purpose-build field responder application



By leveraging connections like our Digital Alerts API, HARMONY can automate the creation of requests for service – whether coming from HARMONY powered non-emergency automation in your own center or coming from another agency via our Agency Interoperability functionality.

5,867+

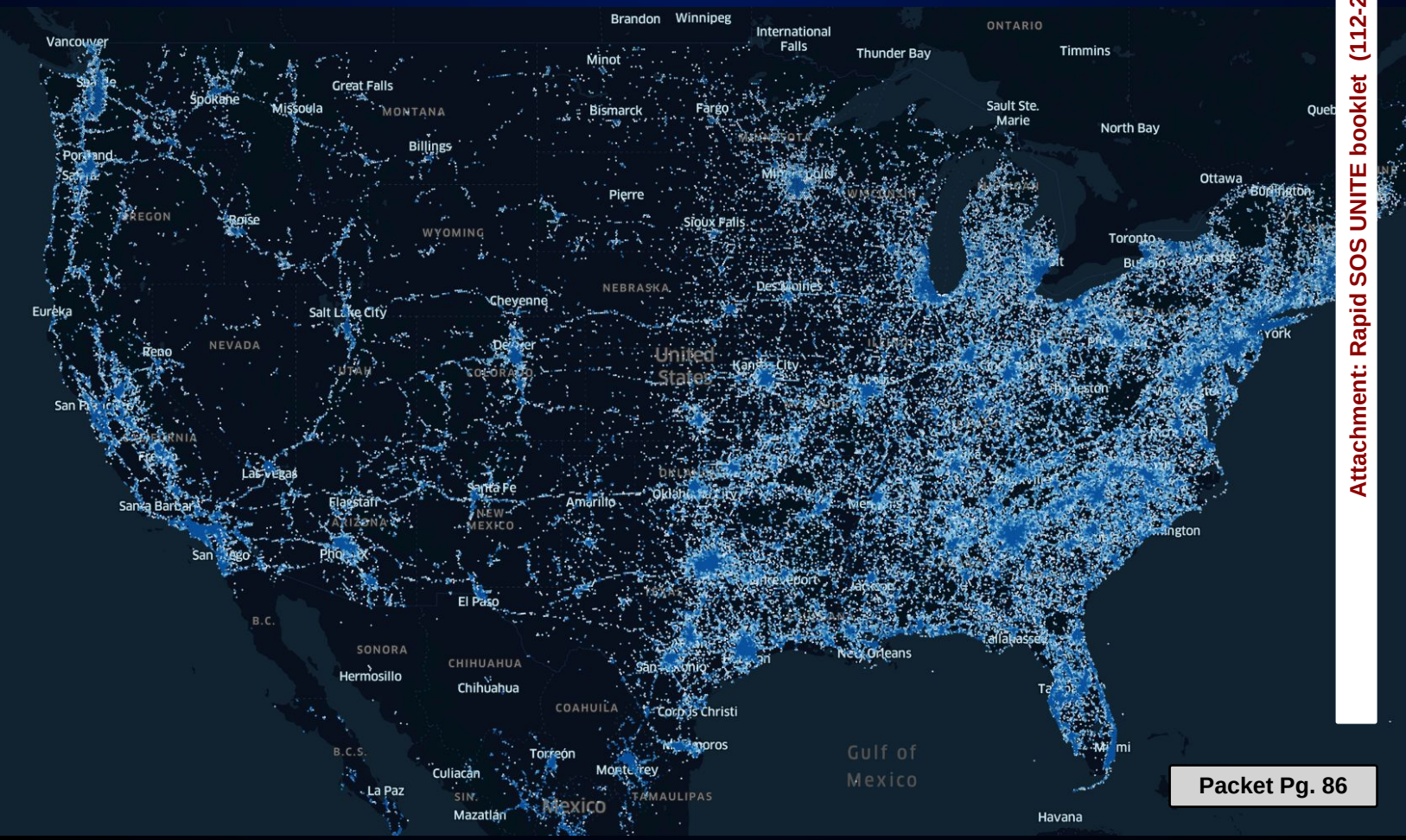
Software Integrations

22,600+

Public Safety Agencies

1M+

Field responders



RapidSOS Intelligent Safety Platform

Ensuring All Devices, Apps & Sensors Can Work in Harmony with First Responders in an Emergency

540M+ Devices, Apps and Sensors



170M+
Emergencies Annually

RapidSOS 
HARMONY

99%
Population Coverage

RapidSOS AI Platform



22,600+ Public Safety Agencies

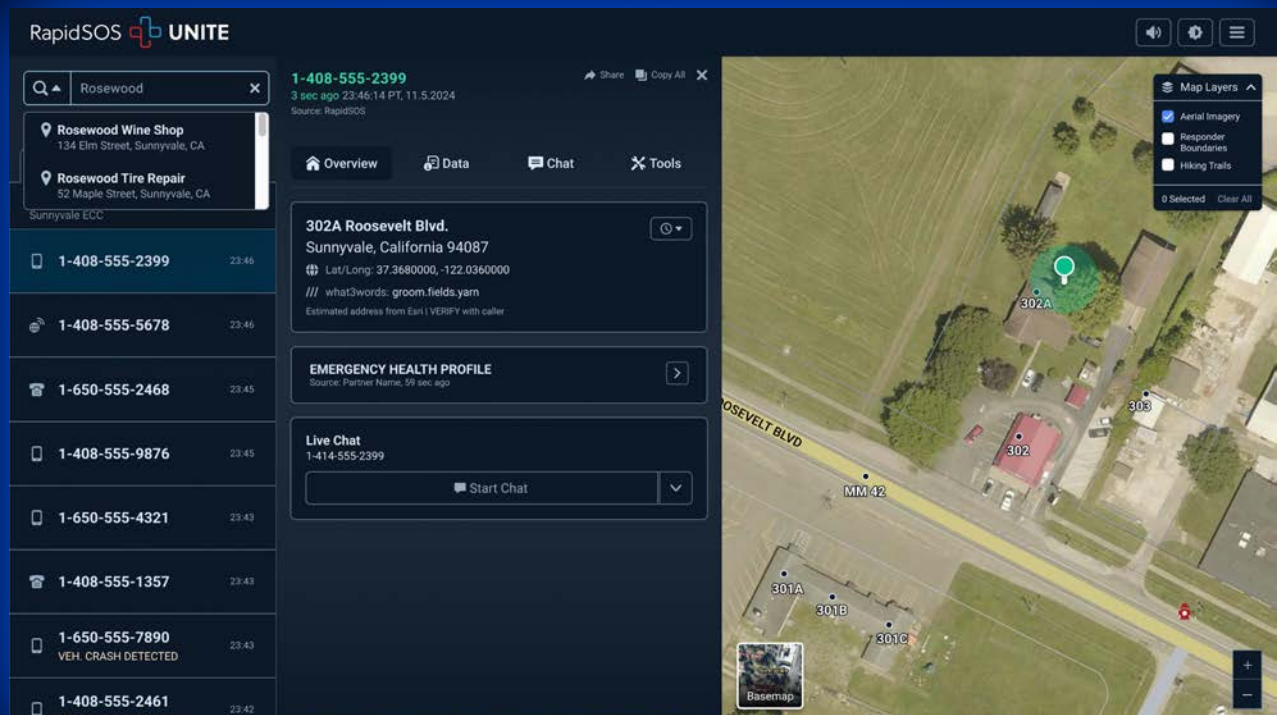
Digital Infrastructure & data with 22,600+ agencies	Foundational ML models (vector search, Bayesian)	Generative Models (purpose trained GPT w/RAG)	3.3B+ emergency payloads in 2023 alone
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Attachment: Rapid SOS UNITE booklet (112-25 : Authorize Purchase Contract - RapidSOS Expansion)

RapidSOS UNITE OVERVIEW

Consolidate screens with UNITE as your intelligent call handling map

Drive faster, more informed decisions by adding UNITE's GIS module to your agency, so putting the best local and global intelligence in one view



See all calls for consistent call-taking workflows

Plot all calls and automatically open by position, saving your staff a click for each call. Plus, use local GIS to geocode estimated addresses for better results.

Tailor your geospatial view with your GIS

See your roads, address points, mile markers and responder boundaries, alongside aerial imagery, NENA EPRC data, and embedded indoor maps.

Improve resilience during system outages

Maintain operations with redundant source of device-based hybrid locations of mobile calls, as well as highly available GIS hosting included.

RapidSOS UNITE OVERVIEW

Simplify your analytics with AI, not overwhelming menus

Go beyond just call data to uncover trends, monitor performance, and make informed decisions with UNITE's Intelligent Analyst module



Easily see the full picture of agency's workload

Consolidate all data, from calls to alerts and conversations, for a clearer view of workload and agent-level performance.

Plan with geospatial insights and forecasting

Use heatmaps to find patterns, with shareable visuals, and use data to inform plans for responses, saturation, and pre-staging.

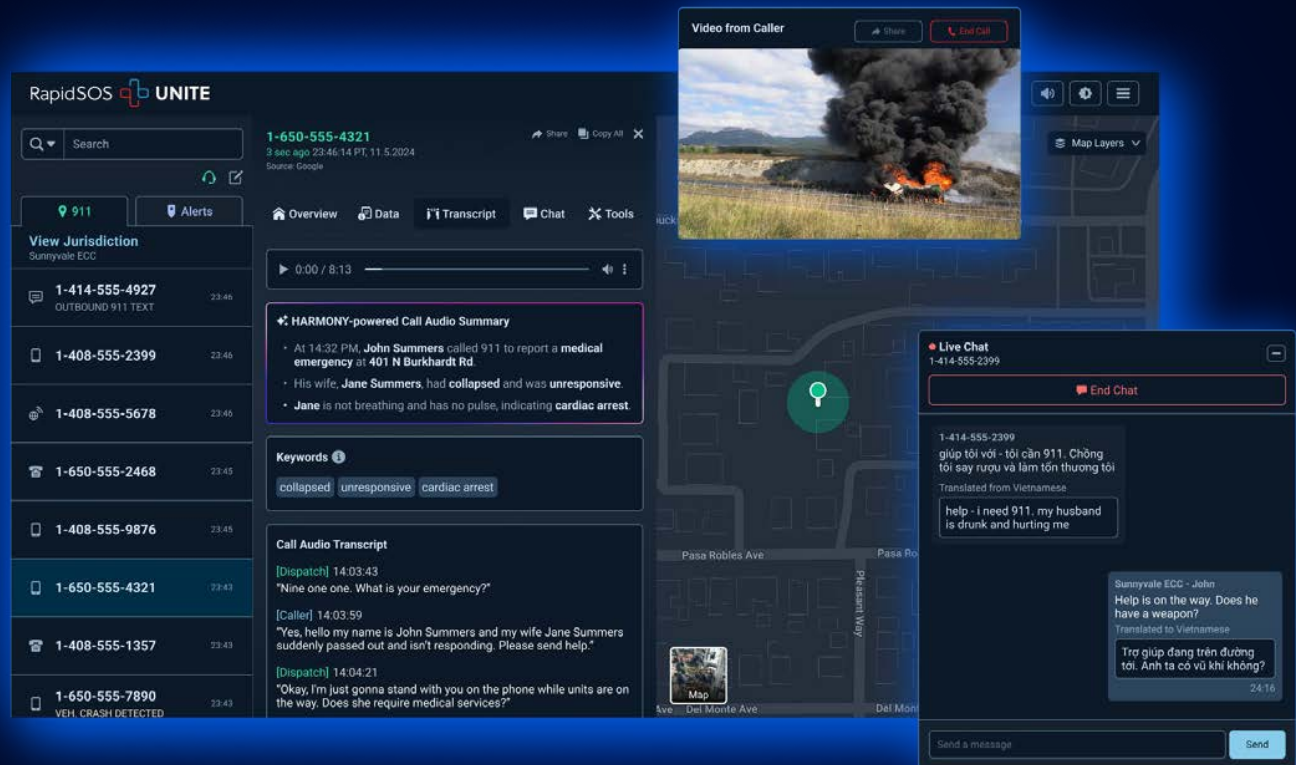
Adapt data insights to your SOPs with HARMONY

Use HARMONY to answer your operational questions, aligning analytics with custom SOPs for tailored, actionable insights.

RapidSOS UNITE OVERVIEW

Streamline tools for voice transcription & translation, live video and text

UNITE's Communicator module saves time and reduces extra tabs by consolidating all your tools, including HARMONY-powered 911 call transcription



Access easy-to-use text and translation tools

Support real-time translation of 175+ languages and transcription of voice/video, aided by ADR data for faster language identification.

Get critical context via multimedia and video

Telecommunicators can request live video and recorded multimedia.

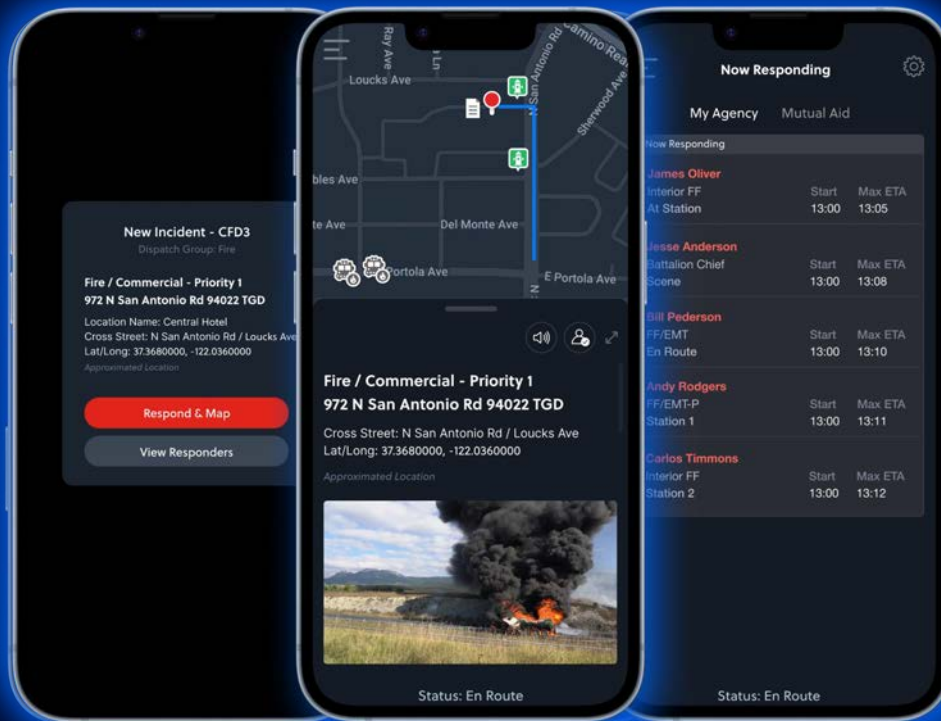
Integrate live 911 call audio for full picture

Transcribe live call audio, with real-time translation, so you can confirm what you heard; save time with AI-powered summarization and keyword alerting.

RapidSOS UNITE OVERVIEW

Extend NG911 data into the field for more informed response

UNITE's Field module delivers bi-directional communication, enabling seamless collaboration already used by 1M responders nationwide



Mobile CAD and audio alerts made easy

Stay informed with mobile CAD alerts, dispatch audio notifications, station alerts, and playback of recorded alert history.

Unified incident data, simplified for the field

Access data from UNITE, CAD, and pre-plans to give responders a complete understanding of every incident.

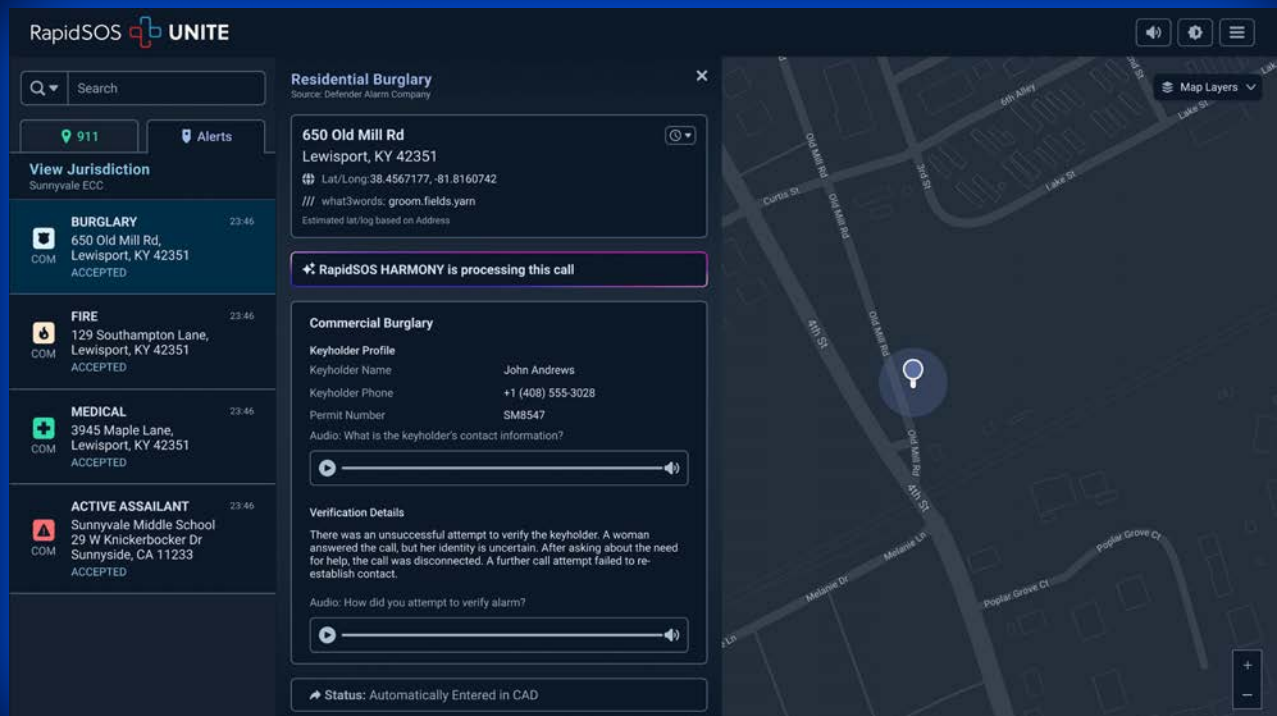
Simplify coordination beyond the radio

Live updates on responder locations, status, and chat tools keep teams connected and aligned during incidents.

RapidSOS UNITE OVERVIEW

Automate non-emergency requests for service and save your staff time

Keep your focus on critical issues, using HARMONY to digitally capture and handle low-priority calls with UNITE's Non-Emergency Automation module



Offload repetitive 10-digit call tasks to AI

RapidSOS HARMONY answers alarm calls, follows ECC-specific questions and procedures, and processes calls in parallel to manage high volumes.

Adapt seamlessly amid strained staffing levels

Receive data as Digital Alerts in UNITE or CAD, validate audio and transcript data on the fly, and handle calls with failsafe tools.

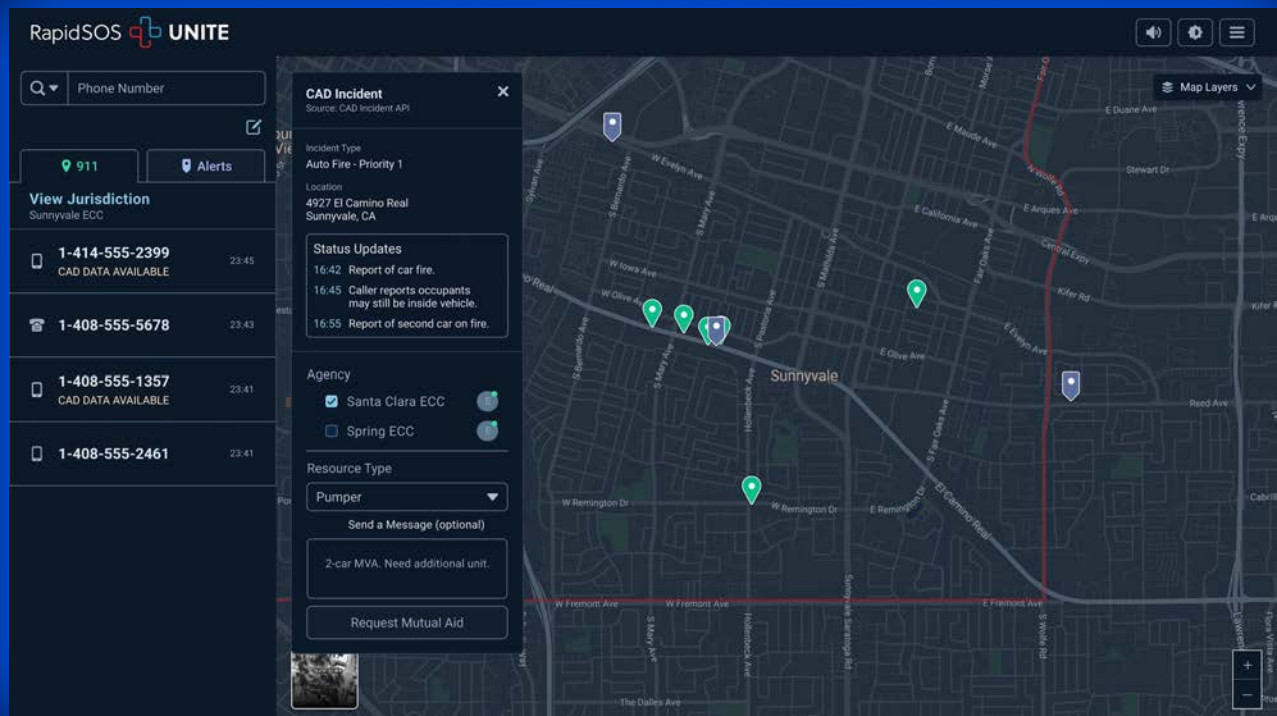
Purpose-built AI from trusted partner

RapidSOS combines AI intelligence with hands-on support for implementation, training, and successful outcomes.

RapidSOS UNITE OVERVIEW

Share incident data between ECCs for easier mutual aid & coordination

Provide a deeper common operating view by enabling ability to view and share CAD data with UNITE's Agency Interoperability module.



Integrate CAD data in your UNITE workflows

Bring CAD incident data into UNITE, easily share it with other agencies, and even automatically create CAD Events in neighboring CADs

Request resources easily and digitally

Use easy-to-select options inside UNITE to distinguish the type of resources that you need, so you can digitally send requests for resources

Simple coordination via two-way chat

Reduce phone calls and radio traffic, while improving coordination speed between agencies

911 Stands Strong Through 5 Statewide Outages

RapidSOS' redundant pathway provided a critical lifeline during legacy 911 infrastructure failures

- During multiple statewide 911 outages and 200+ regional disruptions, RapidSOS infrastructure maintained emergency services when primary systems failed, enabling operators to identify and reconnect with callers.
- As voice calls failed to connect, citizens kept calling - spiking 911 traffic (up to 12,500% in hardest hit regions) as networks were trying to come back online, exacerbating the situation.
- Through their extraordinary commitment and resourcefulness, thousands of Emergency Communication Centers continued providing life-saving services throughout these crises using RapidSOS to maintain service.

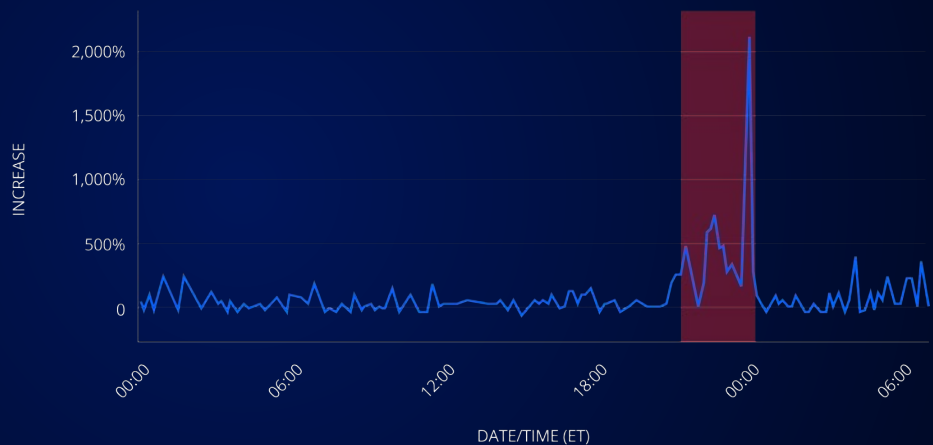
“

Without the help of RapidSOS, the time we were down would have went much worse.

Joshua Moyer
Public Safety Systems
Manager / Senior CAD
Administrator
Warren County
Telecommunications |
Lebanon, Ohio

■ Outage

Call Volume Spike Relative to Baseline During 911 Outage in South Dakota



Call Volume Spike Relative to Baseline During 911 Outage in Connecticut



RapidSOS in the News: Outage Support

Media coverage spotlights how technology can support telecommunicators delivering life-saving services during outages and mass emergencies

The Boston Globe

Massachusetts restores 911 service after statewide outage

The outage was limited to the phone system, she said. **Computers remained up, and so did a program called RapidSOS that logs the phone numbers of people calling 911. That meant that even though the calls weren't going through, the staffers were able to see the attempts and call people back on other phones.**



UPDATE: 911 services restored in Las Vegas valley following outage

LVMPD also said that 911 calls from landlines were not working. Henderson police said text to 911 was still functional and **RapidSOS was working during the outage.**



'Something that we don't accept': Cut fiber cord leads to another 911 outage in Nebraska

"We were able to confirm that we were seeing calls on an application called rapid S.O.S., which gets location information from callers that call 911," Kramer said.

RapidSOS' support during mass incidents (and other impact stories)

"Complete game-changer- Imagine these 911 operators, often current or former first responders themselves. can now see what you see and walk you through next steps"



CASE STUDY

Ensuring Uninterrupted Emergency Response

Honolulu's 911 Outage - November 2024

Honolulu's 911 Heroes Maintain Critical Services During Major System Outage

When critical 911 systems face outages, RapidSOS UNITE keeps Emergency Communication Centers operational through robust fail-safe systems and seamless data sharing - as proven when Honolulu's dedicated telecommunicators protected over 1 million residents during their November 2024 outage, ensuring continuous emergency response capabilities.

Response metrics

- Nearly 1,000 calls within Honolulu Police Department's jurisdiction
- 800% increase in call volumes
- Zero interruption in emergency response capabilities

Call Volumes: Outage vs. Baseline





CASE STUDY

Ensuring Uninterrupted Emergency Response

Hurricane Milton - November 2024

Florida's 911 Professionals Unite through Hurricane Milton

During Hurricane Milton, Emergency Communication Centers across Florida demonstrated their resilience by using RapidSOS' tactical geofencing solution to seamlessly support each other across jurisdictional boundaries, ensuring continuous emergency response even when primary systems were compromised.

The solution includes Tactical Accounts that are a redundancy mechanism providing essential data availability support to both primary and neighboring ECCs while enabling expanded emergency coverage.

Tactical Accounts: Key Highlights

- Provided **tactical redundancy coverage for 65% of Florida's population** ahead of the hurricane, enabling critical backup emergency response capabilities across multiple potential storm paths.
- Central and Southwest tactical deployments **successfully managed hundreds of emergency responses** in the hardest-hit areas, validating the effectiveness of the strategy.

Strategic coverage

- 5 tactical accounts deployed across Florida regions
- Seamless integration with RapidSOS UNITE
- Cross-jurisdictional support enabling mutual aid

Response metrics

- 27,355 total emergency calls processed
- 541 critical calls handled exclusively by tactical accounts
- 158 successful emergency service engagement actions
- Zero interruption in emergency response capabilities





CASE STUDY

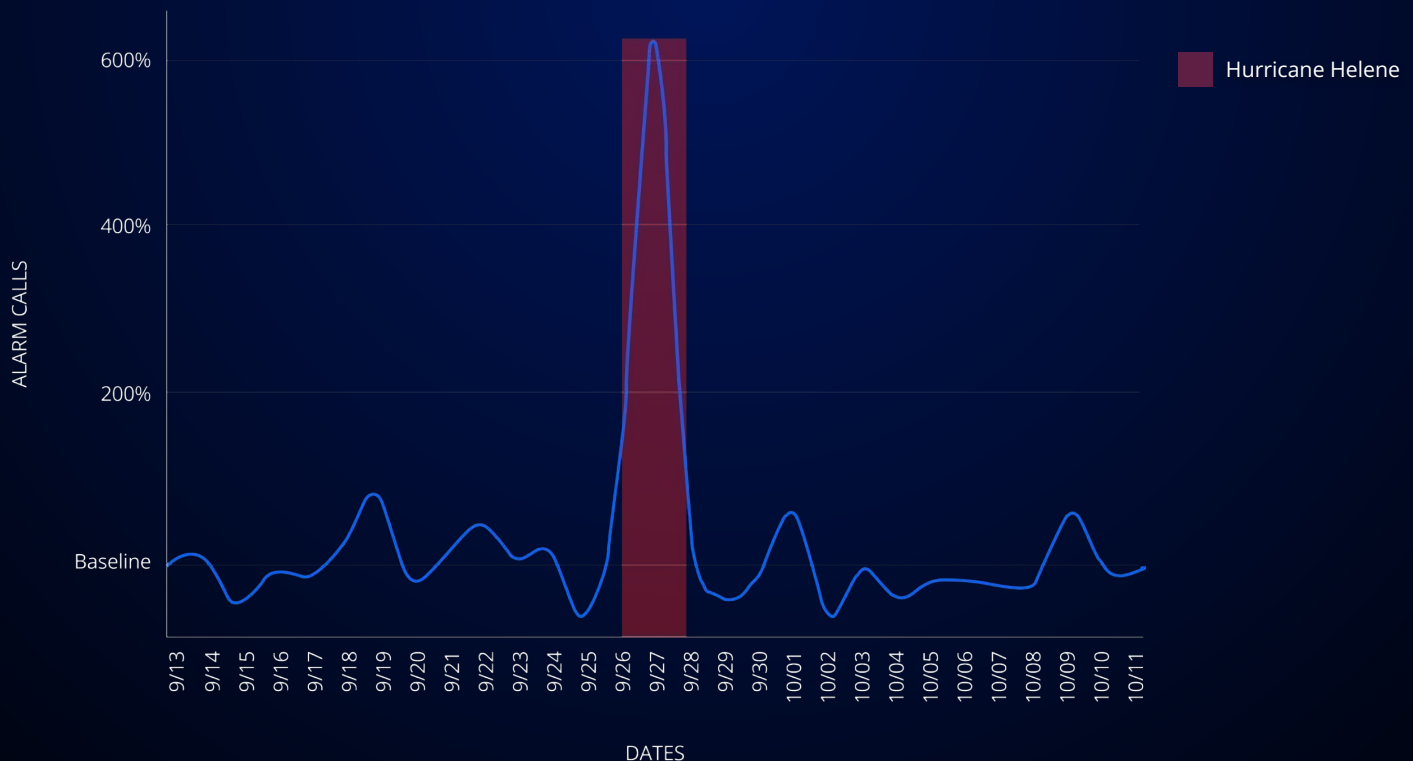
Strengthening Emergency Response During Deadliest Hurricane of 2024

Hurricane Helene - September 2024

911 + RapidSOS Lead Crisis Response Through Historic Hurricane



- During 2024's most devastating hurricane, HARMONY's automated processing of non-emergency calls enabled telecommunicators to focus on life-critical rescues.
- Response Coverage: Telecommunicators maintained critical rescue operations even as emergency calls spiked 600% during the hurricane's peak. HARMONY's automatic processing of routine and non-emergency calls supported their life-saving work as communities faced unprecedented call volumes and life-threatening conditions.
- When legacy infrastructure failed in the hardest-hit areas, telecommunicators maintained emergency services through RapidSOS' redundant connection.



Data from ECC using Alarm Call Automation in South Carolina

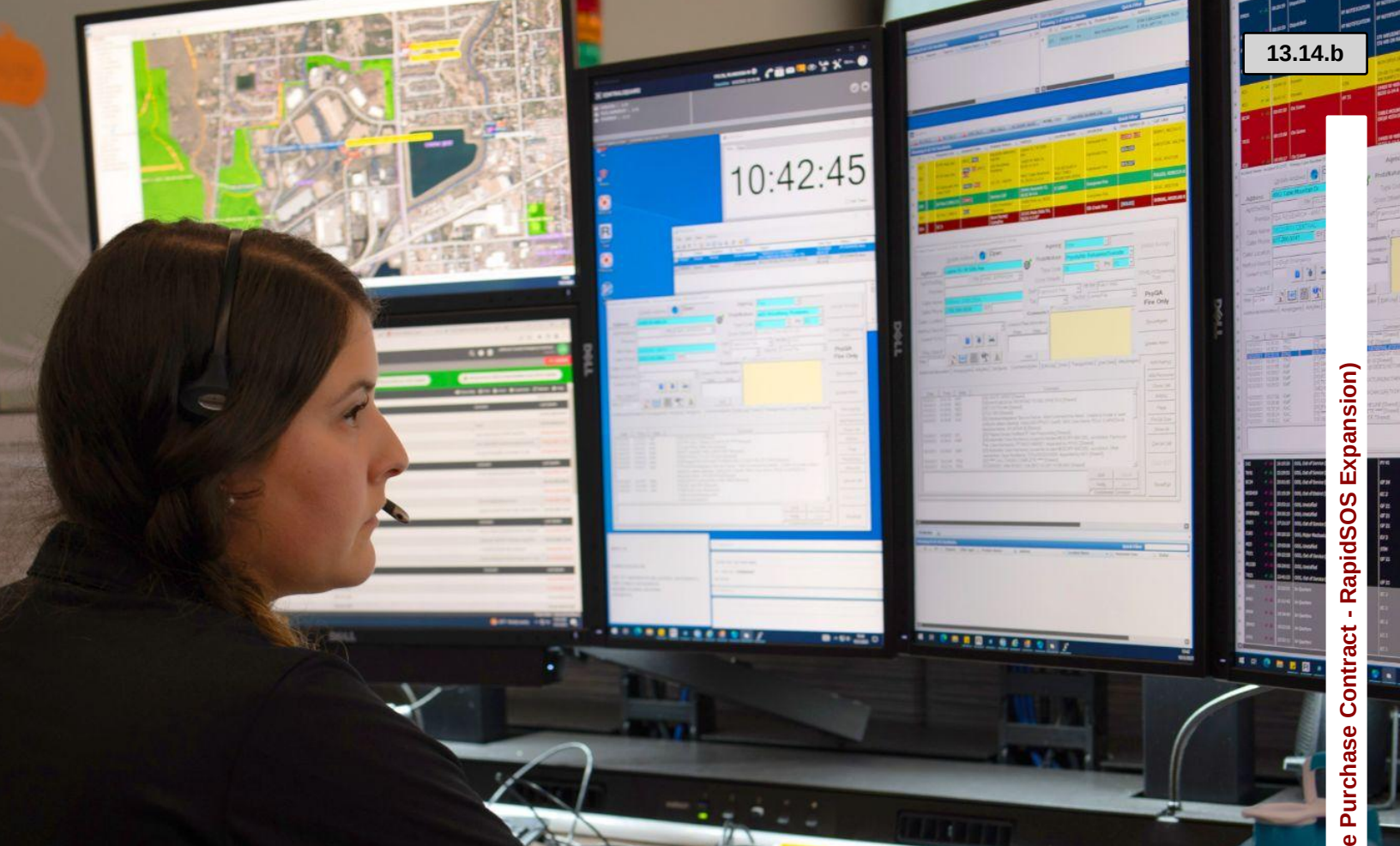
IMPACT STORIES

“

A dispatcher received a 911 call hearing a female crying and saying "get away from me." The dispatcher quickly utilized RapidSOS to find the caller's accurate location. As the call progressed, it was clear the caller was trying to report domestic violence. The dispatcher kept checking RapidSOS and noticed that the victim was moving around in a large apartment complex.

The dispatcher was able to pinpoint exactly which apartment the incident began at, and saw that she ended up outside. Thanks to RapidSOS, the victim was found and the suspect was apprehended!

Sunnyvale Department of Public Safety
Sunnyvale, CA



IMPACT STORIES

“

We received a 911 call from a male stating that he was shot. He did not know where he was and was unable to provide any location information. **The phase 2 data delivered to our E911 provider identified an address two houses away from the location RapidSOS provided.**

The call taker created the incident using the ani/ali spill data from the wireless provider but immediately noted in the CAD event **“RapidSOS (actual address)”**. Units were updated and dispatched within 2 minutes and the first unit arrived within 2 minutes. They had a unit on scene in 5 minutes and the victim was transported to the hospital.

Cleveland Police Department
Cleveland, OH



IMPACT STORIES

“

A motorcyclist got into a collision with another vehicle. His smartphone detected the crash and called 911 as well as his emergency contacts. **The telecommunicator received the call and used RapidSOS to confirm the incident details and dispatch field responders.** He had substantial injuries and couldn't communicate at all, so the crash notification was very helpful for identification purposes.

Since his phone also notified his emergency contacts, the motorcyclist's wife called 911 as well, and the telecommunicator was able to get her to the correct hospital almost immediately. His injuries could have turned deadly if not for the quick response of first responders who got the call seconds after the crash.

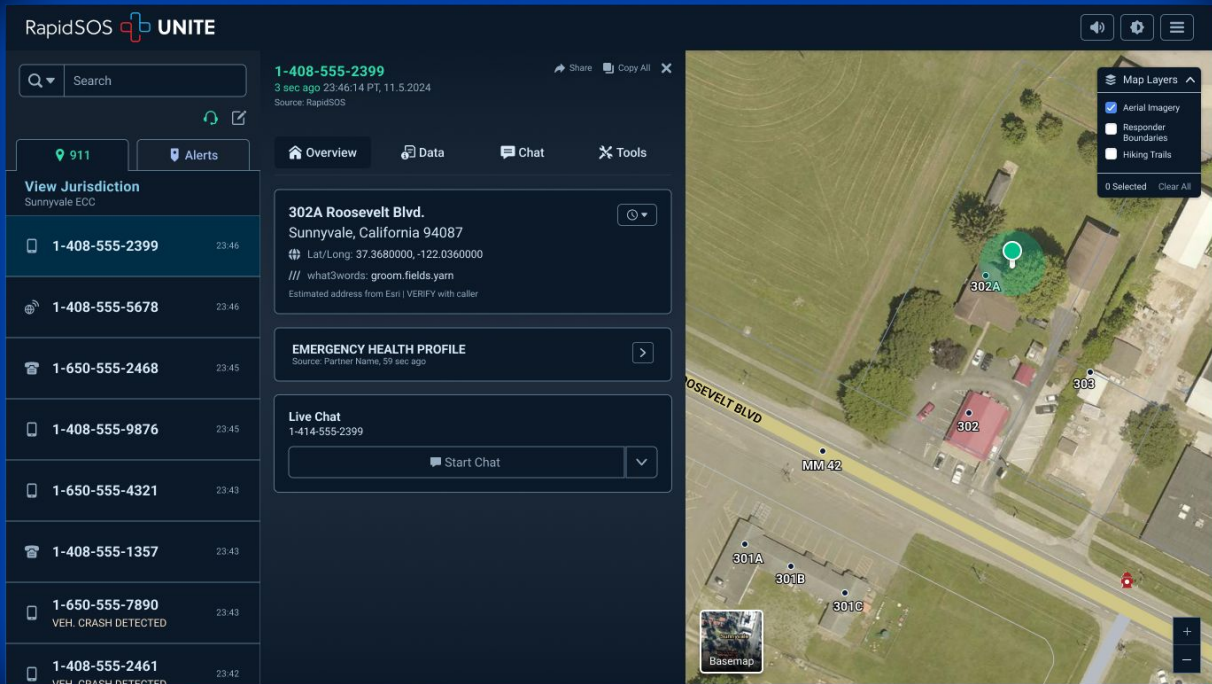
Chandler Police Department
Chandler, Arizona

IMPACT STORIES

“

We took a 911 call today for a child in severe need of emergency medical assistance - the profile information that came through RapidSOS from Medic Alert was incredibly helpful for providing our medical responders some crucial background information about the patient, and get the patient transported to the correct specialty hospital to be treated.

Logan County Sheriff's Office
Logan County, OH



LEARN MORE AT
RapidSOS.com/UNITE/

CONTACT US
Email: psgsales@rapidsos.com

STAY CONNECTED





Thank You!

Scott Roman

From: Chris Halliday <challiday@rapidsos.com>
Sent: Thursday, April 17, 2025 11:19 AM
To: Scott Roman
Cc: Amber Ayres
Subject: RapidSOS Module Quote / Cortland County (NY)
Attachments: BQ Cortland Co.pdf; UNITE booklet (2).pdf

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Morning Scott and Amber -

Thank you again for inviting me to your dispatch center and taking the time to meet with me yesterday. I also appreciated being included in your lunch!

As we discussed, I am sending to you a budgetary quote for our **GIS, Intelligent Analyst, Non-Emergency Alarm Call Automation, Communicator and Single Sign On modules**. The quote includes:

- **Four seats** with a **40.6% discount** for a five-year term (**SPECIAL PROMOTIONAL PRICING**)
- **One-Time Set Up Fees = \$8,000**
- **SSO (Single Sign-On)** at a **100% discount** as part of the same term, recognizing your status as a strategic partner.

The total **annual cost** for the modules is **\$31,599.99**. **Total Contract Value: \$165,999.95**
***** Contract can be paid in 5-annual payments or can be paid in its entirety up front.**

There are a couple of important notes to this promotional offer:

- The discounts provided are based on the purchase of **ALL 5 MODULES** and a **5 YEAR AGREEMENT**. Any change in the number of modules or years contracted will result in a change in discount/price
- The promotional pricing is only valid if signed **before June 30, 2025**.

Attached to this email you will find the budgetary quote as well as our Unite Booklet that will provide you with a high level overview of the RapidSOS Unite and Harmony platform. Should you have any questions, please do not hesitate to reach out to me.

I look forward to seeing you again next week at the NY911 Spring Conference! I will chat with you soon.

Attachment: Rapid SOS email 04252025 (112-25 : Authorize Purchase Contract - RapidSOS Expansion)

Chris Halliday

Associate Regional Manager

RapidSOS Lieutenant, Firefighter/Paramedic (Ret.), IAFF L-3316
challiday@rapidsos.com | Cell: 315-632-5359

[Schedule A Meeting With Me](#)

[Let's Connect on LinkedIn](#)

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Attachment: Rapid SOS email 04252025 (112-25 : Authorize Purchase Contract - RapidSOS Expansion)



ID#

Soil_and_Water

13.15.a

Name of advisory group

Farm_Bureau

Term length

Seat Title (Area or constituency represented)

CORTLAND COUNTY LEGISLATURE

County Office Building

60 Central Avenue, Cortland, NY 13045

www.cortlandcountyny.gov

607-753-5048

ADVISORY BOARD APPLICATION

Please type or print in black ink (Revised September 2015)

If you are interested in serving as a member of an advisory group please complete this form; attach additional sheets if necessary. You may be called for an interview and you may wish to attend a meeting of the advisory group if you have not yet done so. Please contact the Legislature Office at 753-5048 or by e-mail: shempstead@cortland-co.org if you have any questions.

Name Timothy Elliott Date of application 5/1/25Address (residence) Street 1272 Texas Valley Rd. Marathon N.Y. 13803 City Zip Code Telephone (home) (607)849-3071 (work) (mobile) (607)745-7224 (fax) Email address elmar.tim@gmail.com Length of residence in Cortland County 62 years**If not a Cortland County resident, please stop here and contact the Office*Timothy P. Elliott

Signature of Applicant

Office use only

Type of appointment: *new or reappointment* [Replacing: (if new) Term expiration date Seat Title (area or constituency represented): Municipal Recommendation on File ☐Nominating Committee Recommendation Received ☐Copied to Comm.: Legislative Committee recommendation Date Legislature appointment date Appointment letter mailed date

Attachment: T Elliott Farm Bureau advisory board application (113-25 : Appoint Member - Soil and Water Conservation District Board of



May 9, 2025

Cortland County Legislature
60 Central Ave
Cortland, NY 13045

Dear Cortland County Legislature:

On behalf of the Cortland County Farm Bureau Board of Directors, we would like to endorse Mr. Tim Elliot, Marathon, as a representative for Farm Bureau on the Cortland County Soil and Water Conservation board.

Respectfully Submitted,

Emily Olsenwik
President
Cortland County Farm Bureau