



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, March 25, 2021

6:00 PM

Board Room

Salute to the Flag

Public Hearing

A Public Hearing to Consider Revisions to the Cortland County Agricultural District

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Susan Wilson	☐	☐	☐	
Legislator Richard Stock	☐	☐	☐	
Legislator Ann Homer	☐	☐	☐	
Legislator Kevin Fitch	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Kelly L. Fairchild-Preston	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Majority Leader George Wagner	☐	☐	☐	
Chairman Paul Heider	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	

Roll Call

Approval of Minutes

Cortland County Legislature - Legislative Session - Feb 25, 2021 6:00 PM

Proclamations & Recognitions

Privilege of the Floor

Presentation of Petitions, Communications, and Notice

Receive and File

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Appoint Member to the Cortland County Industrial Development Agency Board of Directors

WHEREAS, pursuant to General Municipal Law 856, the Cortland County Legislature, on recommendation of the Chairman of the Cortland County Legislature, is required to appoint the members of the Industrial Development Agency (IDA) Board of Directors, AND

WHEREAS, a vacancy has occurred on the IDA Board of Directors with the resignation of Stephen Servies, AND

WHEREAS, it is the recommendation of the Chairman of the Legislature to fill this vacancy with Donald Richards of 692 Hatchers Run Cortland NY, 13045, NOW THEREFORE BE IT

RESOLVED, that Donald Richards 692 Hatchers Run Cortland NY, 13045 is hereby appointed to the Industrial Development Agency Board of Directors effective immediately to fill the unexpired term of Stephen Services, whose term shall expire 12/31/2021.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Appoint Members - Central New York Regional Planning and Development Board

WHEREAS, the terms of Cortland County Representatives have expired on the Central New York Regional Planning and Development Board, NOW THEREFORE BE IT

RESOLVED, that the following be appointed in conformance with the Regional Planning and Development Board By-Laws:

Dan Dineen	County Planning Department	Term expires 12/31/21
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	Director	
Garry VanGorder	At-Large Representative	Term expires 12/31/21
Christopher Newell	County Legislator	Term expires 12/31/21
Linda Hartsock	At-Large Representative	Term expires 12/31/21

Referred from Building & Grounds Committee

ON MOTION OF HARBIN

AGENDA ITEM NO. 3

Amend 2021 Budget for Use of County Jail Project Reserve and Authorize Agreement with Maximum Security for Repair of Exterior Security Doors at the Jail Facility- Buildings and Grounds

WHEREAS, there are multiple exterior security doors at the Cortland County jail facility that have reached the end of their useful life, AND

WHEREAS, the Superintendent of Buildings and Grounds solicited a proposal for the replacement of exterior security doors E1, E5 and E6 at the jail, AND

WHEREAS, Maximum Security, 836 North State Street, Syracuse, NY 13208 submitted a quote to replace all three doors at a cost of \$62,284.00, AND

WHEREAS, after a review of the proposal by the Buildings and Grounds Committee, it is recommended to move forward with the proposed replacement of all three doors by Maximum Security at the quoted price, AND

WHEREAS, there are funds in the County Jail Project Reserve, account A386300.JAIL, with a current balance of \$1,363,833.88, NOW THEREFORE BE IT

RESOLVED, the 2021 County budget is amended as follows:

Increase:			Current	Addition	New
Building Improvements	A31505.52320		\$-0-	\$62,284	\$62,284
Appropriated Reserves	A351100		\$-0-	\$62,284	\$62,284

AND BE IT FURTHER

RESOLVED, up to \$62,284 of the contract is to be paid using the County Jail Project Reserve, account A386300.JAIL, leaving a balance of \$1,301,549.88 after payment, AND BE IT FURTHER

RESOLVED, the Legislature hereby authorizes a contract with Maximum Security, 836 North State Street, Syracuse, NY, 13208, for an amount not to exceed \$62,284.00, AND BE IT FURTHER

RESOLVED, that the County Administrator upon review and on approval of the County Attorney or designee, is hereby authorized to execute the agreement with Maximum Security, 836 North State Street, Syracuse, NY, 13208, for the repairs outlined in the quote for service.

ON MOTION OF HARBIN

AGENDA ITEM NO. 4

Establish Cortland County Information Technology Steering Committee

WHEREAS, there is a need to define a vision of delivering information technology services in Cortland County to support all departments and employees in the most cost efficient, secure and flexible methods possible, AND

WHEREAS, in order to develop a clear vision for the Information Technology Department the following areas must be addressed; networking, voice, data, cyber security, operating systems, end user support and other demands that Information Technology department responds to on a day to day basis, AND

WHEREAS, the emerging challenges of managing and supporting a remote work force is forcing Information Technology to review how it does business with an emphasis on remote versus on-premises, workstation, laptop technology versus virtual desktop, AND

WHEREAS, the COVID-19 pandemic response has underscored the need to proactively address the increased demand for Information Technology Services by establishing a clear plan that incorporates contingencies that will better position the county for future needs, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby establishes the Cortland County Information Technology Steering Committee as of April 1, 2021 with said committee dissolving on December 31, 2023 or unless discharged by a subsequent resolution, AND BE IT FURTHER

RESOLVED the following individuals shall be appointed to the Information Technology Steering Committee;

Information Technology

Jack Hess (Chair)
Tom McGrath

Legislature

Beau Harbin

Mental Health

Sharon MacDougall
Nancy Smith

Workforce Development

Amy Buggs
Shannon Phillips

Social Services

Kristen Monroe
James Harvey

Finance

Andrea Herzog
Stephen Trobert

County Clerk

Brooke Kemak

County Administration

Rob Corpora

Health

Lisa McGee

Probation

Alicia Wheaton

Referred from Highway Committee

ON MOTION OF NEWELL

AGENDA ITEM NO. 5

Amend 2021 Budget to Allocate Funds for Annual July Fireworks Celebration at Dwyer Memorial Park

WHEREAS, Cortland County has held a July 4th Independence celebration at Dwyer Memorial Park for many years, AND

WHEREAS the 2021 budget did not include funding for the annual celebration, AND

WHEREAS, the Cortland County Legislature supports continuing the annual tradition of hosting an Independence celebration at the park, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby amends the 2021 budget as follows;

Increase: Account Number A359900 Appropriated Fund Balance \$24,000

Increase: Account Number A71105.54055 Dwyer Park Professional Services
\$24,000

ON MOTION OF NEWELL

AGENDA ITEM NO. 6

Amend 2021 Budget to Reallocate Building & Repairs Funds for Dwyer Park

WHEREAS- the Cortland County Legislature adopted resolution 369-19 which authorized the transfer of funds from the Dwyer Park Reserve, AND

WHEREAS, there was \$17,554.53 left in the A10405.54076.DWYPK at the end of 2020, AND

WHEREAS, it is necessary to fund various repair projects at Dwyer Memorial Park by utilizing the unspent portion of the 2020 appropriated funds in the 2021 fiscal year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

Increase 2021:

A10405.54076.DWYPK	Professional Services	\$17,554.53
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ON MOTION OF NEWELL

AGENDA ITEM NO. 7

Award 2021 Material and Service Bids and Authorize Agreements with Various Vendors - Highway Department

WHEREAS, the Cortland County Highway Department advertised, received and opened bids for various materials, supplies and services used by the Highway Department, AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2021 Budget, AND

WHEREAS, the Cortland County Highway Superintendent has reviewed the various bid responses and recommends that the following vendors and materials be awarded based on lowest price and best value to the County, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent that the County Highway Department may purchase materials, supplies and services from the lowest responsible bidder meeting specifications as well as location and availability as follows:

ABRASIVES FOR SNOW & ICE CONTROL from T & C Stone and Gravel, PO Box 108, Whitney Point, NY 13862 for \$4.50 per ton.

CRUSHED STONE from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

GEOTEXTILE No Bids Received

DIESEL FUEL from Buell Fuel LLC, 2676 State Route 12B, Deansboro, NY 13328 for a mark up of \$.0179 per gallon for Diesel Fuel, \$.0429 per gallon for winterized blend, and \$.0529 per gallon for Kerosene.

HEAVY ROCK RIP-RAP from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

HIGHWAY AGGREGATES from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

STONE FILLING MATERIALS from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration

TRANSIT MIX CONCRETE/PRECAST CONCRETE BLOCKS from the vendors quotes on the attached price sheet where cost, quality of material, location of plant in conjunction with location of work to be done and availability will be taken into consideration.

UNLEADED FUEL (87 OCTANE) from Buell Fuel LLC, 2676 State Route 12B, Deansboro, NY 13328 for a mark up of \$.0299 per gallon.

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute any agreements associated with said bid awards.

ON MOTION OF NEWELL

AGENDA ITEM NO. 8

Extend Material & Service Bids and Authorize Agreements with Various Vendors - Highway Department

WHEREAS, the Highway Committee of the Cortland County Legislature advertised, received and opened bids for various materials, supplies and services used by the Highway Department in 2019 AND 2020 with an option to extend the awarded bids for up to three years, AND

WHEREAS, the Cortland County Legislature adopted Resolution No's. 135-19, 136-20, 137-20 authorizing the purchase of various, supplies, materials, and services for the Cortland County Highway Department & County Airport, AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2021 Budget, AND

WHEREAS, the County Highway Superintendent recommends extending supplies, materials, and services previously awarded at the existing pricing, NOW, THEREFORE, BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent the County Legislature hereby authorizes extension of the existing 2019 AND 2020 bid pricing to 2021 from the following vendors:

PAINTING TRAFFIC LINES: from Seneca Pavement Marking, Inc., 3526 Watkins Rd., Horseheads, NY 14845.

100 LL AVIATION GASOLINE AND JET-A FUEL from Ascent Aviation Group, Inc., One Mill Street, Parish, NY 13131.

LIQUID BITUMINOUS MATERIALS from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

BITUMIONOUS CONCRETE from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

RECYCLED ASPHALT from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

AND, BE IT FURTHER,

RESOLVED, that the Cortland County Administrator, upon review and approval as to form by the County Attorney or designee and subject to appropriation of funding by the Legislature, are hereby authorized to execute any agreements associated with said extensions.

ON MOTION OF NEWELL

AGENDA ITEM NO. 9

Amend 2021 Capital Budget and Authorize New York State Department of Transportation Supplemental Agreement # 1 East River Crossing Over Tioughnioga River Bridge Replacement (BIN 3312310) - Highway Department

WHEREAS, the Cortland County Legislature adopted Resolution # 339-19 authorizing an agreement with the New York State Department of Transportation (NYSDOT) for the East River Crossing over Tioughnioga River Bridge Replacement Project PIN 375687, BIN 3312310, AND

WHEREAS, the NYSDOT is amending the scheduled funding by increasing the amount for the Design Phase of said project to \$300,000.00, AND

WHEREAS, the 2021 Capital Budget will need to be amended to allow for unspent monies from the 2020 Capital Project Budget and also allow for the increase in funding, NOW, THEREFORE BE IT

RESOLVED, that Cortland County Administrator be and is hereby authorized and directed to execute all necessary Agreements approved as to form by the County Attorney or designee, on behalf of the County of Cortland with the New York State Department of Transportation in connection with the advancement or approval of the Project, AND BE IT FURTHER

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, AND BE IT FURTHER

RESOLVED, that the Cortland County 2021 Capital Budget be amended as follows:

		ORIGINAL 2021 BUDGET	AMENDED 2021 BUDGET	CHANGE NEEDED
Increase Expense:				
HH51225.54055.ERRBR	Professional Services \$256,000	\$287,935		\$31,935
Increase Revenue:				
HH512244.44597.ERRBR	Federal Revenues	\$204,800	\$230,348	\$25,548
HH512243.43597.ERRBR	State Revenues	\$38,400.00	\$43,190	\$4,790
HH512248.45031.ERRBR	Local Share	\$12,800.00	\$14,397	\$1,597

ON MOTION OF NEWELL

AGENDA ITEM NO. 10

Authorize the Acceptance of and Local Share Payment for All Property Acquired by the State of New York for the East River Crossing Bridge Over Tioughnioga River Replacement (BIN 3312310) - Highway Department

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, P.I.N. 375687, by Resolution # 399-19, AND

WHEREAS, the Project for the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds, AND

WHEREAS, the said Right of Way Purchase costs may also be eligible for reimbursement of 15% of the project costs through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York, AND

WHEREAS, the New York State Department of Transportation is acquiring certain rights-of-way, easements and titles to premises in conjunction with the East River Crossing Bridge Replacement, AND

WHEREAS, the New York State Department of Transportation has estimated the Right-of-Way acquisition phase at \$10,000.00, AND

WHEREAS, the New York State Department of Transportation requires that the County of Cortland to submit a payment of 20% (local share) of the estimated Right-of-Way to the New York State Department of Transportation, AND

WHEREAS, it is necessary for the Cortland County Legislature to agree to accept the real property acquired by the State of New York for the East River Crossing Bridge Replacement, NOW, THEREFORE, BE IT

RESOLVED, that the Cortland County Legislature does authorize the acceptance of the deed of all real property acquired by the State of New York for the East River Crossing Bridge Replacement, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form, is hereby authorized to execute any and all document necessary to accept by deed all real property being transferred from the State of New York to the County of Cortland for the East River Crossing Bridge Replacement, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer is hereby authorized and directed to make payment from account HH51225.54055.ERRBR in the amount of \$2,000.00 to the New York State Department of Transportation, 333 East Washington Street, Syracuse, New York 13202.

ON MOTION OF NEWELL

AGENDA ITEM NO. 11

Award Bids for Re-Construction of Loring Crossing Road Bridge (BIN 3312300) - Highway Department

WHEREAS, the Loring Crossing Road Bridge Replacement Project (PIN 375543, D036170) has been approved by the New York Department of Transportation and the project is to be funded with 95% Federal funds, AND

WHEREAS, the Loring Crossing Road. Bridge Replacement Culvert Project was approved by Resolution # 9-19, AND

WHEREAS, the amount budgeted for the construction and construction administration/inspection in the 2021 Capital Projects Budget is \$4,027,975.94, AND

WHEREAS, an amount of \$4,087,918.00 for the construction and construction administration/inspection of said project has been approved by the NYSDOT by supplemental agreement # 267-20, AND

WHEREAS, the Highway Superintendent has advertised for and received bids for the Construction of the Loring Crossing Road Bridge Replacement and they are as follows:

<u>BIDDERS</u>	<u>BID</u>
Economy Paving Co., Inc. 1819 Route 13 Cortland, NY 13045	\$2,987,897.90
Suit Kote Corp. 1911 Lorings Crossing Cortland, NY 13045	\$3,103,477.50
Vector Construction Corp. 6364 Island Road Cicero, NY 13039	\$3,282,639.69

WHEREAS, the lowest responsible bid received for the Construction of the said project was received from Economy Paving Co., Inc. 1819 Route 13 Cortland, NY 13045, NOW, THEREFORE, BE IT

RESOLVED, that contingent upon NYSDOT's approval of award, the Cortland County Administrator, upon review and approval by the County Attorney, or designee, is hereby authorized to execute an agreement for the Construction of said project with Economy Paving Co., Inc. 1819 Route 13 Cortland, NY 13045 for an amount not to exceed \$2,987,897.90 AND, BE IT FURTHER

RESOLVED, that the project costs be charged to the already established Account #HH51225.52800 LXBR, AND BE IT FURTHER

RESOLVED, that the 2021 Capital Budget be amended as follows:

Increase:

HH51225.52800.LXBR	Construction Phase	\$59,942.06
HH512243.44597.LXBR	Federal Revenue	\$56,944.96
HH512248.45031.LXBR	Local Share	\$2,997.10

ON MOTION OF NEWELL

AGENDA ITEM NO. 12

**Amend 2021 Budget to Reallocate Funds for Design of Runway 6-24 Rehabilitation Project -
Highway Department/ County Airport**

WHEREAS, the Cortland County Legislature approved Resolution 263-19 awarding the Engineering Design Agreement for the Runway 6-24 Rehabilitation Project to McFarland Johnson, Inc., 49 Court St., P.O. Box 1980, Binghamton, NY 13902 for an amount not to exceed \$254,471.00, AND

WHEREAS, there was an unexpended balance remaining in account # HH56105.54055.RW64 in the amount of \$44,471 in the 2020 budget of which \$10,000.00 was budgeted in the 2021 Capital Budget, AND

WHEREAS, the remaining balance of \$34,471 will be needed in the 2021 budget to cover expenses associated with said project, NOW THEREFORE BE IT

RESOLVED, that the 2021 Budget be amended as follows:

Increase:

HH56105.54055.RW64	Runway 6-24 Rehabilitation	\$34,471
HH56105.44597.RW64	Federal Revenue	\$31,113
HH56105.43597.RW64	State Revenue	\$1,729
HH99015.45031.RW64	Interfund Trans Revenue	\$1,629

ON MOTION OF NEWELL

AGENDA ITEM NO. 13

Amend 2021 Budget to Accept Federal Aviation Administration Grant Under the Coronavirus Response Grant Program, Coronavirus Response & Relief Supplemental Appropriation Act for the Cortland County Airport & Authorize Required Grant Agreements - Highway Department

WHEREAS, the Federal Aviation Administration (FAA) has identified \$13,000.00 for use at the Cortland County Airport, Gen. Levi R. Chase Field as part of the Coronavirus Response and Relief Supplemental Appropriations Act, Coronavirus Response & Relief Supplemental Appropriation Act (ACRGP/CRRSAA), AND,

WHEREAS, these monies can be used to offset the shortage in revenues in the airport budget due to the impact of Coronavirus restrictions that have been in place, AND

WHEREAS, eligible expenses from January 20, 2020 forward may be deemed reimbursable, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the FAA ACRGP/CRRSAA Grant for the amount of \$13,000.00, AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign the FAA ACRGP/CRRSAA Grant Agreement,

ON MOTION OF NEWELL

AGENDA ITEM NO. 14

Authorize Purchase of Truck for County Landfill - County Highway Department Division of Solid Waste

WHEREAS, the Highway Department's Division of Solid Waste has a need for a four wheel drive truck with plowing equipment for operations and maintenance of the County Landfill, AND

WHEREAS, the Highway Superintendent in conjunction with the Landfill Manager have reviewed various models of trucks, AND

WHEREAS, the New York State Office of General Services (NYS OGS) issued Mini Bid #6400, Contract #PC68945, for such equipment, AND

WHEREAS, the monies for said purchase have been budgeted in the 2021 Solid Waste budget, AND.

WHEREAS, the Highway Superintendent and the Landfill Manager both recommend the purchase of One (1) 2021 Ford F450 Regular Cab Pickup Truck, DRW, 4 wheel drive, Diesel, with dump body, plow and sander from the NYS OGS Mini Bid #6400 at a price of \$64,789 from Lithia Motors, Inc. 150 N. Bartlett Street Medford, OR 97501, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the purchase of One (1) 2021 Ford F450 Regular Cab Pickup Truck, DRW, 4 wheel drive, Diesel, with dump body, plow and sander from the NYS OGS Mini Bid #6400 at a price of \$64,789 from Lithia Motors, Inc. 150 N. Bartlett Street Medford, OR 97501, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account EL 999542.52030.LDEQ, Vehicles, for said purchase.

Referred from Health & Human Services Committee

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 15

Accept Bids and Authorize Purchase of Miscellaneous Groceries and Frozen Foods - Area Agency on Aging

WHEREAS, bids were received on February 10, 2021 for the period April 1, 2021 through June 30, 2021, for the purchase of miscellaneous groceries and frozen foods in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging, the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee has reviewed the bid responses and recommends that the bids be awarded to the following vendors:

Ginsberg's, PO Box 17, Route 66, Hudson, NY 12534
Smith Packing Co., PO Box 520, Utica, NY 13503-0520
Renzi Food Service, 901 Rail Drive, Watertown, NY 13601
Waffle Waffle LLC dba Happi Foodi, 43 River Street, Nutley, NJ 07110

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for the period April 1, 2021 through June 30, 2021.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 16

Accept Bids and Authorize Purchase of Milk and Dairy Products - Area Agency on Aging

WHEREAS, bids were received on February 10, 2021, for period April 1, 2021 through September 30, 2021 for the purchase of milk and dairy products in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee has reviewed the bids and recommends the bids be awarded to the following vendors:

John R. Sears, DBA Bill Bros. Dairy, 219 Port Watson St., Cortland, NY 13045

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on an overall basis, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidder and best value for April 1, 2021 through September 30, 2021.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 17

Accept Bids and Authorize Purchase of Paper Goods & Maintenance Supplies - Area Agency on Aging

WHEREAS, bids were received on February 10, 2021, for period April 1, 2021 through September 30, 2021 for the purchase of paper goods and maintenance supplies in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging, the and the Sheriff's Department AND

WHEREAS, the Health and Human Services Committee has reviewed the bid responses and recommends the bids be awarded to following bidders, AND

WHEREAS, bids were received from the following:

Hummels Office Plus, 25 Canal St., Mohawk, NY 13407
Renzi Food Service, 901 Rail Dr., Watertown, NY 13601
Oliver Packaging & Equip Co., 3236 Wilson Dr NW, Walker, MI 49534
Sanico, Inc., PO Box 2037, 156 Corporate Drive, Binghamton, NY 13905
Unipak, 2766 E 63rd St., Brooklyn, NY 11234
WB Mason, 1200 State Fair Blvd, Syracuse, NY 13209
Economy Products & Solutions, 1175 E. Main Street, Rochester, NY 14609
Central Poly-Bag Corp., 2400 Bedle Place, Linden, NJ 07036
Hill & Markes Wholesale Distr. 1997 St. Hwy 5-S, PO Box 7, Amsterdam, NY 1201
Interboro Packaging Corp., 114 Bracken Road, Montgomery, NY 12549
McDonald Ave Paper & Plastic Distr. Inc., Bldg.58, 50th Street, Brooklyn, NY 11232
Sam Tell & Son Inc., 300 Smith Street, Farmingdale, NY 11735

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for April 1, 2021 through September 30, 2021.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 18

Declaring Cortland County a Purple Heart Community - Veteran's Affairs

WHEREAS, the people of Cortland County have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces, AND

WHEREAS, Veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all, AND

WHEREAS, the contributions and sacrifices of the men and women from Cortland County who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, AND

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces, AND

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service, AND

WHEREAS, November 11, 2021 has been officially designated as the day in Cortland County to remember and recognize Veterans who are recipients of the Purple Heart Medal, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby proclaims the County as a Purple Heart County, honoring the service and sacrifice of our Nation's men and women in uniform who were wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 19

Amend 2021 Budget to Reallocate Advancing Tobacco Free Communities Grant Expenses & Revenues from Prior Year - Health Department

WHEREAS, the Cortland County Health Department has funds allocated for the grant fiscal year that is different from the County fiscal year for the Advancing Tobacco Free Communities grant, Contract # C-34796GG, Grant Fiscal Year 7/1/20-6/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A40105.43450.20TBC	2021 ATFC Grant	\$0	\$206,052
Increase Expenditure:			
A40105.51005.20TBC	Personal Services	\$0	\$ 48,679
A40105.54000.20TBC	Phone	\$0	\$ 224
A40105.54005.20TBC	Office Supplies	\$0	\$ 1,749
A40105.54020.20TBC	Postage	\$0	\$ 900
A40105.54035.20TBC	Education & Train	\$0	\$ 4,850
A40105.54045.20TBC	Travel	\$0	\$ 871
A40105.54048.20TBC	Program Supplies	\$0	\$ 11,844
A40105.54060.20TBC	Advertising	\$0	\$ 30,825
A40105.54213.20TBC	IDT Copy/Print	\$0	\$ 150
A40105.54815.20TBC	PH Contracted Agency	\$0	\$ 74,781
A40105.58060.20TBC	Health Insurance	\$0	\$ 31,179

ON MOTION OF BISCHOFF**AGENDA ITEM NO. 20****Amend 2021 Budget to Reallocate Care Compass Tele-Health Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Care Compass Tele-health Grant Fiscal Year 12/1/19-2/15/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A401047.42705.TELE	1921 Tele-health Grant	\$0	\$11,042
Increase Expenditure:			
A40105.52060.TELE	Comp Equip	\$0	\$ 70
A40105.54000.TELE	Telephone	\$0	\$ 6,000
A40105.54048.TELE	Program Supplies	\$0	\$ 4,972

ON MOTION OF BISCHOFF**AGENDA ITEM NO. 21****Amend 2021 Budget to Reallocate IAP Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years not included in the County fiscal year for the IAP Grant, Contract# C32511GG for Grant Fiscal Year 4/1/20-3/31/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A40115.43450.20IAP	2021 IAP Grant	\$0	\$16,808.34
Increase Expenditure:			
A40115.51005.20IAP	Personal Services	\$0	\$ 7,642.84
A40115.58030.20IAP	FICA	\$0	\$ 584.68
A40115.58060.20IAP	Health Ins	\$0	\$ 8,580.82

ON MOTION OF BISCHOFF**AGENDA ITEM NO. 22****Amend 2021 Budget to Reallocate HRI COVID-19 Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the HRI COVID-19 Grant, Contract# 6314-01, Grant Fiscal Year 3/5/20-3/15/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW

THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A401044.44401.COVID19	2021 COVID19 Grant	\$0	\$11,428
Increase Expenditure:			
A40105.51005.COVID19	Personal Services	\$0	\$ 4,556
A40105.54048.COVID19	Program Supplies	\$0	\$ 6,872

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 23

Amend 2021 Budget to Reallocate Early Intervention Admin Grant- Expenses & Revenues from Prior Year - Health Department

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years not included in the County fiscal year for the EI Admin Grant, Contract# C-31627GG for Grant Fiscal Year 10/1/20-9/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A405944.44451.20CSN	2021 EI Admin Grant	\$0	\$ 19,646.50
Increase Expenditure:			
A40595.51005.20CSN	Personal Services	\$0	\$ 12,217.50
A40595.58020.20CSN	Retirement	\$0	\$ 1,955
A40595.58060.20CSN	Health Insurance	\$0	\$ 5,474

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 24

Amend 2021 Budget to Reallocate Drinking Water Program Expenses & Revenues from Prior Year - Health Department

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Drinking Water Program, Contract# C-34745GG for Grant Fiscal Year 4/1/20-3/31/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A401243.43450.20DW	2021 DW Grant	\$0	\$ 24,310.25
Increase Expenditure:			
A40125.51005.20DW	Personal Services	\$0	\$ 15,119.75

A40125.58030.20DW	FICA	\$0	\$ 1,157.50
A40125.58060.20DW	Health Insurance	\$0	\$ 8,033

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 25

Amend 2021 Budget to Reallocate Delivery System Reform Incentive Payment Program Expenses & Revenues from Prior Year - Health Department

WHEREAS, the Cortland County Health Department has funds allocated for fiscal years not included in the County fiscal year for the Care Compass Network to provide services for the Delivery System Reform Incentive Payment Program (DSRIP) for 2017-2020. Funds not expended need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A401042.41689.DSRIP	DSRIP Funds - HD	\$0	198,874.36
Increase Expenditure:			
A40105.54048.DSRIP	Program Supplies	\$0	198,874.36

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 26

Amend the 2021 Budget to Re-Allocate Children with Special Health Care Needs Grant Funds - Health Department

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Children with Special Health Care Needs Grant, Contract# C-35711GG for Grant Fiscal Year 10/1/20-9/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A405944.44451.20CSH	2021 CSHCN Grant	\$0	\$ 17,309.06
Increase Expenditure:			
A40595.51005.20CSH	Personal Services	\$0	\$ 11,184
A40595.58020.20CSH	Retirement	\$0	\$ 1,789.06
A40595.58060.20CSH	Health Insurance	\$0	\$ 4,336

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 27

Amend 2021 Budget to Reallocate Health Research Inc., BioTerrorism Grant from Prior Year - Health Department

WHEREAS, the Cortland County Health Department previously received funds for the Health Research Inc., (HRI) BioTerrorism Grant, Contract# 1596-14, Grant Fiscal Year 7/1/20-6/30/21, AND

WHEREAS, not all funds were previously expended and need to be re-allocated for use in 2021,

NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A401044.44401.20BTE	20-21 BT Grant	\$0	\$20,404.51
Increase Expenditure:			
A40105.51005.20BTE	Personal Services	\$0	\$ 12,784.59
A40105.58060.20BTE	Health Insurance	\$0	\$ 7,619.92

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 28

Amend 2021 Budget to Reallocate Adolescent Tobacco Use Prevention Act Grant Expenses & Revenues from Prior Fiscal Year 2020 - Health Department

WHEREAS, the Cortland County Health Department has previously received funds for the Adolescent Tobacco Use Prevention Act (ATUPA) Grant, Contract# C-033452, Grant Fiscal Year 4/1/20-3/31/21, AND

WHEREAS, said grant funds were not expended in the previous fiscal year from this grant need to be re-allocated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

		Current	Increase
Increase Revenue:			
A401243.43450.20ATU	2021 ATUPA Grant	\$0	\$ 8,301.92
Increase Expenditure:			
A40125.51005.20ATU	Personal Services	\$0	\$ 3,597.25
A40125.54005.20ATU	Office Supplies	\$0	\$ 150
A40125.54048.20ATU	Program Supplies	\$0	\$ 2,168.32
A40125.54060.20ATU	Legal Notices/Advertising	\$0	\$ 50
A40125.54078.20ATU	Fuel	\$0	\$ 50
A40125.54000.20ATU	Phone	\$0	\$ 51
A40125.54213.20ATU	IDT Copy/Print	\$0	\$ 25
A40125.58020.20ATU	Retirement	\$0	\$ 575
A40125.58030.20ATU	FICA	\$0	\$ 275.35
A40125.58060.20ATU	Health Insurance	\$0	\$ 1,360

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 29

Authorize Memorandum of Understanding - Cayuga-Cortland Workforce Development Area

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 seeks to streamline the internal workings of several major pieces of Workforce-related legislation and to mandate a much closer local collaboration through a One-Stop service delivery system for employers and job seekers, AND

WHEREAS, the Memorandum Of Understanding includes the budget for the sharing of

infrastructure costs of each Comprehensive, Affiliate, and Specialized Career Center in the Local Workforce Development Area and identify each co-located partner's infrastructure cost share for each Comprehensive, Affiliate, and Specialized Center in the Local Workforce Development Area, AND

WHEREAS, required in the Memorandum of Understanding requirements set forth in 20 CFR 678.500, 20 CFR 678.510 and the Training and Guidance Letter 17-16 of the Workforce Innovation and Opportunity Act statute, Memoranda of Understanding must be developed between the Local Workforce Development Board and each of the One-Stop Partners and all other County Departments in the Career Center System, AND

WHEREAS, the Memorandum of Understanding will define the roles and responsibilities of the parties and the budget of the parties of the Agreement with regard to implementation of the One-Stop Career Centers in Cayuga and Cortland County, NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review of the County Attorney or designee be and hereby is authorized to execute said agreement.

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF FITCH

AGENDA ITEM NO. 30

Adopt Revisions to the Cortland County Consolidated Agricultural District - Planning Department

WHEREAS, the Cortland County Legislature adopted Resolution 31-05, which reestablished the Cortland County Agricultural District, AND

WHEREAS, Article 25-AA, Section 303 (a) of the Agriculture and Markets Law, states that the County Legislature shall review any district created eight years after the date of the creation and every eight years thereafter, AND

WHEREAS, the Agriculture and Farmland Protection Board has established a policy whereby any landowners of a parcel of land of less than 7 acres must provide written justification to the Agriculture and Farmland Protection Board as to the capacity of such property to be a viable agricultural land in order for a property of less than 7 acres to be considered for inclusion in the Cortland County Consolidated Agricultural District, AND

WHEREAS, the Agriculture and Farmland Protection Board and the Legislature's Agriculture/Planning/Environment Committee have completed all necessary steps and procedures required for re-establishment of the Agricultural District, AND

WHEREAS, the Agriculture and Farmland Protection Board recommends to the County Legislature for adoption, the re-establishment of the Cortland County Consolidated Agricultural District, NOW, THEREFORE BE IT

RESOLVED, that revisions to the list of land parcels for inclusion in the reestablished Agricultural District, which include additions to and deletions from the district, be made to the Cortland County Consolidated Agricultural District as follows:

Town	Parcel ID Number	Owner	Parcel Address	Acres
Cortlandville	77.13-01-01.100	East River Acres, LLC	Route 13	11.42
Freetown	130.00-03-15.000	Niverth, Thomas M	Carter Slcoum Road	22.77
Harford	154.00-01-13.000	Burvee, Robert J	1011 Burvee Road	132.32
Harford	145.00-01-19.000	Helms, Linda A	Hilsinger Road	10.00
Harford	154.00-01-08.200	Tillotson, John W	Babcock Hollow Road	4.11
Homer (Town)	67.00-15-03.000	East River Acres, LLC	McDonald Road	388.60
Homer (Town)	47.00-01-06.111	Head, Gaelen	Maxson Rd	26.41
Homer (Town)	47.05-01-03.000	New Hope Haven, LLC	6001 Route 281	1.86
Homer (Town)	54.00-01-07.000	New Hope Haven, LLC	5299 Harrison Rd	204.10
Homer (Town)	56.00-01-02.200	New Hope Haven, LLC	Route 281	79.40
Lapeer	147.00-06-03.000	Hayes Trust	Valentine Hill Road	28.46
Marathon	148.00-01-07.000	McEvoy, Kenneth C	US Route 11	12.00
Marathon	148.00-01-09.000	McEvoy, Kenneth C	US Route 11	56.60
McGraw	88.15-01-33.000	Ross, Danny G	12 Church St	0.20
Truxton	51.00-02-07.000	Burnette, Blake	Brown Road	7.02
			Total Acres Added to District	985.27

ON MOTION OF FITCH

AGENDA ITEM NO. 31

Endorse the Month of April as “Fair Housing Month” in Cortland County - County Planning Department

WHEREAS, the month of April has been declared National Fair Housing Month to increase efforts to end housing discrimination and raise awareness of fair housing rights. In 2018, the Fair Housing Act celebrated its 50th anniversary, AND

WHEREAS, the Director of Planning serves as the Fair Housing Officer for Cortland County and is requesting that Cortland County declare the month of April as National Fair Housing month, AND

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988, AND

WHEREAS, the month of April 2021 has been designated by the U.S. Department of Housing and Urban Development’s Office of Fair Housing and Equal Opportunity as Fair Housing Month, NOW THEREFORE BE IT

RESOLVED, that Cortland County hereby declares and proclaims April as Fair Housing Month in Cortland County.

ON MOTION OF FITCH

AGENDA ITEM NO. 32

Authorize Agreement with Seven Valley Health Coalition for Mobility Management Services Under Federal Section 5311 SFY 2019-2020 Mass Transportation Capital Grant Contract Number C004119, PIN # 3798.33.302, Planning Department

WHEREAS, the County of Cortland was awarded consolidated grant funds from the New York State Department of Transportation (NYSDOT), pursuant to Federal Section 5311, Title 49 United States Code, for the continuation of Mobility Management for the 2019 and 2020 fiscal years, AND

WHEREAS, NYSDOT has been designated by the Governor of the State of New York to administer Section 5311 Federal formula reimbursement funds for mobility management projects which are designated to increase access for recipients of public assistance and low income persons to employment, as identified through a coordinated planning process, and consistent with the eligible activities described in the FTA Circular 9050.1, AND

WHEREAS, Seven Valleys Health Coalition will serve as the project manager and will be responsible for the mobility management to coordinate the transportation needs of the various human service agencies in Cortland County until June 30, 2021, AND

WHEREAS, Seven Valley Health Coalition will have access to the 2019 Mobility Management funding under Federal Section 5311 Mass Capital Transportation grant for SFY 2019-2020, Contract Number C004119, PIN# 3798.33.302 in an amount not to exceed \$30,559, as indicated on the 2019-2020 5311 Mobility Management Funds request submitted by Seven Valley Health Coalition to the COUNTY for the period March 1, 2021 through June 30, 2021. Any changes to the funding will require COUNTY approval prior to expenditure of funding, AND

WHEREAS, the New York State Department of Transportation is aware of the delay in awarding 2019 Mobility Management funding to Cortland County for the 2019 Mobility Management under Contract #C004119, PIN #3798.33.302 and has agreed to reimburse the funding with the submittal of an Extension of Use Approval form, AND

WHEREAS, there is no cost to Cortland County as the required local match would be the responsibility of Seven Valleys Health Coalition and the other various human service agencies involved in this project, including the utilization of the cost of bus advertising, which is administered by Seven Valleys Health Coalition, AND

WHEREAS, Cortland County has executed the agreement with New York State Department of Transportation Federal Section 5311 Mass Transportation Capital Project, Contract Number C004119, which includes PIN#3798.33.302, and established expense and revenue lines, NOW THEREFORE BE IT

RESOLVED, that the County Administrator is hereby authorized, upon approval by the County Attorney or designee, to authorize the agreement with Seven Valleys Health Coalition to provide mobility management services under Federal Section 5311 Mass Transportation Capital Grant, Contract C004119, Project 2019 Mobility Management, PIN#3798.33.302 in an amount not to exceed \$30,559, as indicated on the 2019-2020 5311 Mobility Management Funds request submitted by Seven Valley Health Coalition to the County for the period March 1, 2021 through June 30, 2021., AND BE IT FURTHER

RESOLVED, that the County Administrator is hereby authorized, upon approval by the County Attorney or designee, to sign the Request for No Cost Time Extension of Local/Miscellaneous Contract as it relates to Contract Number C004119, PIN#3798.33.302, Project 2019 Mobility Management.

ON MOTION OF FITCH

AGENDA ITEM NO. 33

Authorize Agreement New York State Department of Transportation Federal Section 5311 Mass Transportation Capital Project Contract Number C004119 PIN Number 3790.01.302 2019-2020 Purchase (3) D 35 Ft. Replace Buses (Lot K) PIN Number 3790.02.302 2019-2020 Purchase (6) G 30 Ft. Replace Buses (Lot G) PIN Number 3798.33.302 2019 Mobility Management PIN 3790.03.102 2020 Mobility Management - Cortland County Planning Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 120-20, which authorized the County of Cortland to submit a request for consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider, and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider and the continuation of the Mobility Management for the 2019 and 2020 fiscal years, AND

WHEREAS, the New York State Department of Transportation is requesting a resolution to

indicate Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract Number C004119 to include specific PIN Numbers:

PIN Number 3790.01.302 2019-2020 Purchase (3) D 35 ft Replace Buses (Lot K)
PIN Number 3790.02.302 2019-2020 Purchase (6) G 30 ft Replace Buses (Lot G)
PIN Number 3798.33.302 2019 Mobility Management
PIN Number 3790.03.102 2020 Mobility Management

AND,

WHEREAS, there is no cost to the County, as the ten percent (10%) local share for PIN Numbers 3790.001.3902 and 3790.02.302 are required to be provided by First Transit, Inc., as will be stipulated in their agreement with Cortland County, AND

WHEREAS, there is no cost to the County of Cortland, as the ten percent (10%) local share for PIN Numbers 3798.33.302 and 3790.03.102 are required by the provider of Mobility Management as will be stipulated in the contract, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and is hereby authorized to sign the New York State Department of Transportation Mass Transportation Capital Agreement Contract C004119 to include specific;

PIN Number 3790.01.302 2019-2020 Purchase (3) D 35 ft Replace Buses (Lot K)
PIN Number 3790.02.302 2019-2020 Purchase (6) G 30 ft Replace Buses (Lot G)
PIN Number 3798.33.302 2019 Mobility Management
PIN Number 3790.03.102 2020 Mobility Management

AND, BE IT FURTHER

RESOVED that the total estimated project cost is \$1,175,007.

ON MOTION OF FITCH

AGENDA ITEM NO. 34

**Authorize Agreements Various Snowmobile Clubs for Annual Snowmobile Trail Maintenance
Grant Funding Years 2021-2022 - County Planning Department**

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, AND

WHEREAS, Cortland County under Section 27.17 of the State Parks, Recreation and Historic Preservation Law will apply for Snowmobile Trail Development and Maintenance grant funding for the period of April 1, 2021 to March 31, 2022, AND

WHEREAS, Cortland County enters into agreements with certain Snowmobile Clubs to ensure that the clubs perform trail maintenance and grooming of existing trails throughout Cortland County, AND

WHEREAS, the County serves as the local sponsor for the grant application and as the grant recipient, AND

WHEREAS, the County will retain an administration fee up to ten percent (10%) of the grant award to offset the actual cost for administration expenses incurred as the local grant sponsor for the period of April 1, 2021 to March 31, 2022, but will transfer funds from the grant to the various snowmobile clubs to reimburse for the maintenance and grooming of the local snowmobile trail system, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby authorizes the County Administrator upon

review and approval by the County Attorney or designee to sign agreements with the following snowmobile clubs; Truxton Snowmobile Club, Inc., Trail blazers of Onondaga & Cortland County, Trail Hounds, Inc., Seven Valley Snow Goers, Inc., Ridge Rider's Snowmobile Club, Inc., LaFayette Trailriders, and Dryden Caroline Drifters Snowmobile Club for the purposes as previously stated for the period April 1, 2021 to March 31, 2022.

ON MOTION OF FITCH

AGENDA ITEM NO. 35

Authorize Grant Application with New York State Department of Parks, Recreation and Historic Preservation for 2021-2022 Cortland County Snowmobile Trail Development and Maintenance - Planning Department

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, AND

WHEREAS, Cortland County is designated as the Local Sponsor under Section 27.17 of the New York State Parks, Recreation and Historic Preservation Law for the purpose of preparing a grant application for Snowmobile Trail Development and Maintenance for the period April 1, 2021 to March 31, 2022, AND

WHEREAS, the County will retain an administration fee up to ten percent (10%) of the grant award to offset the actual cost for administration expenses incurred as the local grant sponsor for the period of April 1, 2021 to March 31, 2022, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized to sign the Local Sponsor Signature Form with documentation to support Department of Environmental Conservation, Department of Transportation, Landowner and other State, or Federal Land Permissions for each Cortland County club to become part of the New York State Snowmobile Trail System, AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or designee is hereby authorized to electronically sign the County Summary Sheet and each Cortland County Club Summary Sheet in the Online Automated Trail Grant portal as part of the Phase III approval of permissible expenses for Snowmobile Trail development and maintenance Grant for the period April 1, 2021 to March 31, 2022.

ON MOTION OF FITCH

AGENDA ITEM NO. 36

Approve Negative Declaration of Environmental Impact Under State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails - Planning Department

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, AND

WHEREAS, having reviewed the criteria contained in 6NYCRR, Section 617.7, Cortland County finds that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County, AND

WHEREAS, it is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Cortland County, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign a Negative Declaration of Environmental Impact statement under the New York State Environmental Quality Review (SEQR), Article 8 of the New York State Environmental Conservation Law, stating that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County

Referred from Judiciary & Public Safety Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 37

Adopt Cortland County Police Reform & Reinvention Collaborative Plan

WHEREAS, the Police Reform & Reinvention Collaborative was directed by Governor Cuomo's Executive Order of June 12, 2020, AND

WHEREAS, all municipalities in New York State that have police forces are required to participate and submit a written plan by April 1, 2021, AND

WHEREAS, if communities fail to submit a written plan, their funding will be withheld by the New York State Department of Budget, AND

WHEREAS, this process was structured, according to the guidelines provided in the New York State Police Reform and Reinvention Collaborative, requiring community input and participation, along with an assessment of policing policies, AND

WHEREAS, Cortland County understands that maintaining public safety is extremely important and is one of the essential roles of government, AND

WHEREAS, in order to achieve that goal, there must be mutual trust and respect between police and the communities they serve, AND

WHEREAS, Cortland County has followed the guidelines of the Police Reform & Reinvention collaborative in the following ways:

- Reviewed the needs of the community served by the Cortland County Sheriff's Office and evaluated the Department's current policies and practices.
- Established and evaluated policies that allow police to safely perform their duties.
- Involved the entire community in the discussion by way of distribution of a public survey on November 23, 2020, a presentation by the Sheriff's Department on December 1, 2020 and hosted a public hearing on February 11, 2021.
- Comments and recommendations were received from the public.

, AND

WHEREAS, the Cortland County Legislature has had the opportunity to read, review, and offer comments on the information presented in the Plan, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature accepts and adopts the Cortland County Sheriff Police Reform & Reinvention Collaborative Plan, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature, upon adoption of this resolution, will send the Cortland County Sheriff Police Reform & Reinvention Collaborative Plan to the New York State Department of Budget by the established deadline for full compliance.

ON MOTION OF PRICE

AGENDA ITEM NO. 38

Authorize Agreement with New York State Office of Indigent Legal Services and Accept Funds to Support the Cortland County Public Defender's Office - Public Defender

WHEREAS, the New York State Office of Indigent Legal Services (NYSILS) has awarded the Cortland County Public Defender's Office \$301,044.00 as part of a multi-year grant to offset the cost of salary and fringe benefits for the position of Chief Assistant Public Defender, AND

WHEREAS, the grant period runs from January 1, 2021 through December 31, 2023 with \$100,348.00 payable to Cortland County in year one, \$100,348.00 in year two and \$100,348.00 in year three of the 3, AND

WHEREAS, NYSILS requires the Public Defender to collect and report data annually, in statistical and narrative form, to measure and evaluate indigent defense case outcomes and to ensure effective use of the funds, AND

WHEREAS, Cortland County is required to enter into an agreement with New York State and NYSILS in order to receive this funding, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized and directed to sign an agreement with New York State Office of Indigent Legal Services in support of this program and related reimbursements.

ON MOTION OF PRICE

AGENDA ITEM NO. 39

Authorize Creation of Two Deputy Coroner (Per Diem) Positions

WHEREAS, there is the need to create two (2) per diem position of Deputy Coroner position to assist the elected Coroner in fulfilling their statutory obligations, AND

WHEREAS, the Government Operations and the Judiciary & Public Safety Committees have reviewed the request to create these positions, NOW, THEREFORE, BE IT

RESOLVED, two (2) per diem position of Deputy Coroner, (non-competitive class, PJC, Management Confidential, off scale, \$200.00/Case, not eligible for health, dental and vision insurances) be created effective March 26, with approval to fill, AND BE IT FURTHER

RESOLVED, that these positions shall not be publicly posted.

Referred from Government Operations Committee

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 40

Adopt the Administrative Manual: the Policies and Procedures of Cortland County Government

WHEREAS, there is a need to establish an Administrative Manual for all Cortland County Policies, AND

WHEREAS, there is a need to establish a clear procedure for amending the Administrative Policy and to ensure that all policies and procedures of the Administrative Manual are reviewed and updated through a coordinated and monitored process, NOW THEREFORE BE IT

RESOLVED, upon recommendation of the Government Operations Committee, the Administrative Manual is hereby adopted.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 41

Amend Management/Management Confidential Compensation Policy – Personnel Department

WHEREAS, the Cortland County Legislature adopted a local law on November 14, 2011 entitled “A Local Law to Adopt the County of Cortland Employment Policy Manual for Department Heads, Management Employees, Management/Confidential Employees and a Grade and Step plan for employees falling under the plan”, AND

WHEREAS, the Legislature's Government Operations Committee has reviewed recommended amendments to the County of Cortland Employment Policy Manual for Department Heads, Management Employees, Management/Confidential Employees and supports the various amendments, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby adopts the amended County of Cortland Employment Policy Manual for Department Heads, Management Employees, Management/Confidential Employees.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 42

Authorize Roll Over of Wellness Committee Funds - Personnel

WHEREAS, the Civil Service Employees Association Local 812 collective bargaining agreement Article 10 Section 11 states that Cortland County shall provide \$5,000 in funding each year, with any unused funds rolled over and added to next year's funding up to a maximum of \$10,000, AND

WHEREAS, this funding comes from the County Health Insurance Fund, AND

WHEREAS, the unspent balance of the 2020 allocation was \$3,344.28, NOW THEREFORE BE IT

RESOLVED that the Cortland County Legislature here-by authorizes a roll over from the 2020 budget to the 2021 budget as follows:

Increase:

CH90605.54701	Wellness Committee	\$3,344.28 (New Balance \$8,344.28)
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Referred from Finance & Administration Committee

ON MOTION OF WAGNER

AGENDA ITEM NO. 43

Delegating Authority to the Manager of Audit and Financial Projects to Approve Payment of Real Property Tax Errors and Omissions Less Than \$2500 through December 31, 2021

WHEREAS, Section 554 of the New York State Real Property Tax Law provides a mechanism for the correction of errors on Real Property Tax Rolls by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by an entitled person in cases involving clerical errors, unlawful entries or certain errors in essential fact, AND

WHEREAS, Section 554 of the New York State Real Property Tax Law authorizes the County Legislature to delegate to the Manager of Audit and Financial Projects the authority to approve such corrections in cases where the correction sought does not exceed twenty-five hundred dollars (\$2,500), AND

WHEREAS, Section 556 of the New York State Real Property Tax Law provides a mechanism for the refunding of certain real property taxes by the County Legislature based upon the recommendation

of the Director of the County Real Property Tax Services Agency pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential fact, AND

WHEREAS, said Section 556 of the Real Property Tax Law was amended to authorize the County Legislature to delegate to the Manager of Audit and Financial Projects the authority to approve such refunds in cases where the refund sought does not exceed twenty-five hundred dollars (\$2,500), AND

WHEREAS, both sections also provide that the Manager of Audit and Financial Projects will report to the County Legislature, on a monthly basis, those refund applications which have been approved during the previous month and further provides that all applications which have been denied by the Director, in whole or in part, shall be forwarded to the County Legislature for disposition, NOW THEREFORE BE IT

RESOLVED, that pursuant to Sections 554 and 556 of the Real Property Tax Law, the County Legislature does hereby delegate to the Manager of Audit and Financial Projects the authority to approve corrections to the Real Property Tax Rolls and approve certain refunds of real property taxes as outlined in said Sections 554 and 556 of the Real Property Tax Law, in cases where the refund sought does not exceed the amount of twenty-five hundred dollars (\$2,500), AND BE IT FURTHER

RESOLVED, that pursuant to section 554 and 556 of the New York State Real Property Tax Law that the Manager of Audit and Financial Projects shall provide a report on or before the 15th day of each month indicating the name of each recipient, location of the property and the amount of the correction and the amount of the refund or credit, AND BE IT FURTHER

RESOLVED, that this delegation of authority shall remain in effect through December 31, 2021.

Announcements

Adjourn