



Cortland County Legislature

Legislative Session

Legislative Chambers

Cortland, NY 13045

<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, February 27, 2025

6:00 PM

Board Room

Public Hearings

Call to Order

Salute to the Flag

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Reed Cleland	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Majority Leader Paul Heider	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Dominick Mantella	☐	☐	☐	
Legislator William McGovern	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Jason Prentice	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Keith VanGorder	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Chair of the Legislature Kevin Fitch	☐	☐	☐	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Jan 23, 2025 6:00 PM

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, Presentations and Notices

Reports of Standing, Special and Ad Hoc Committees

Receive and File

1. County Clerk 2024 Annual Report

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF FITCH

AGENDA ITEM NO. 1

Appoint Member to the Cortland County Industrial Development Agency Board of Directors

WHEREAS, pursuant to General Municipal Law 856, the Cortland County Legislature, on recommendation of the Chair of the Cortland County Legislature, is required to appoint the members of the Industrial Development Agency Board of Directors; AND

WHEREAS, due to the resignation of Johanna Ames, there is a vacancy on the Industrial Development Agency Board of Directors; AND

WHEREAS, there is a need to appoint a Director to fill vacancy created by the resignation for the remainder of the term, upon the recommendation Chair of the Legislature; AND

WHEREAS, it is the recommendation of the Chair of the Legislature to appoint Jason Hage, of 19 Clinton Street, Homer, NY 13077, to serve on the Industrial Development Agency Board of Directors the remainder of a term ending December 31, 2025; NOW THEREFORE BE IT

RESOLVED, that Jason Hage, of 19 Clinton Street, Homer, NY 13077, be and hereby is appointed to the Industrial Development Agency Board of Directors effective immediately to complete the remainder of a two-year term to expire December 31, 2025, or until such time that the Cortland County Legislature make new appointments by Resolution.

ON MOTION OF FITCH

AGENDA ITEM NO. 2

Authorize Funding Reserve Account for the Shared Services Mobile Stage

WHEREAS, Cortland County, the City of Cortland, and the Town of Cortlandville applied for a grant to acquire a shared services mobile stage, with the Town of Cortlandville serving as the lead agency for the grant application; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 193-24 to authorize the County Administrator to execute a Memorandum of Agreement with the City of Cortland and the Town of Cortlandville for the shared services mobile stage; AND

WHEREAS, there is a need to finance the Reserve Fund to be held by the City of Cortland with start-up funds in the amount of \$2,500 for 2025; AND

WHEREAS, the funding is available is Account No. A10105.54055; NOW THEREFORE BE IT

RESOLVED, that the Director of Finance be and hereby is directed to pay the City of Cortland \$2,500 to be deposited into the Shared Services Mobile Stage Reserve Account upon receipt of City Resolution creating Reserve Account; AND BE IT FURTHER

RESOLVED, that the Director of Finance shall request and review quarterly statements of the

activity of the Reserve Account from the City of Cortland.

Referred from Building & Grounds Committee

ON MOTION OF HEIDER

AGENDA ITEM NO. 3

Authorize Agreement with ATIS Elevators, LLC for Cortland County Elevator Inspections - Buildings and Grounds

WHEREAS, Cortland County is in need of a third party inspector to inspect the elevators owned and used by the County; AND

WHEREAS, the Buildings and Grounds Committee of the Cortland County Legislature recommends entering into a three (3) year contract with ATIS Elevator, LLC, of 512 N. Main Street, N. Syracuse, NY 13212, for the annual inspections of County-owned elevators, with a five (5) percent increase per year; AND

WHEREAS, the funding for this contract is already in Account No. A16205.54015; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to enter into a three (3) year contract with ATIS Elevator, LLC, of 512 N. Main Street, N. Syracuse, NY 13212, for the annual inspections of County-owned elevators, with a five (5) percent increase per year.

ON MOTION OF HEIDER

AGENDA ITEM NO. 4

Award Bid/Authorize Contract for Trash Collection

WHEREAS, a Request for Proposals (RFP) was issued January 13, 2025 for trash collection services for Cortland County, and such bids were due and received by Tuesday, February 4, 2025; AND

WHEREAS, three (3) requests from proposals were received as follows:

Waste Management of New York, LLC, of 100 Ransier Dr., West Seneca, NY 14224:

Location	Size/Frequency	2025	2026	2027	2028	2029
County Office Building	1 - 10 yard cont. (3 times a week)	\$860.36	\$903.37	\$948.53	\$995.95	\$1,045.74
Courthouse, PSB & Jail	1 - 6 Yd. (3 times a week)	\$582.00	\$611.10	\$641.65	\$673.73	\$707.41
Highway	1 - 4 yard cont. (1 time per week)	\$189.78	\$199.26	\$209.22	\$219.68	\$230.66
Dwyer Park	1 - 6 yard cont. (1 time per week) May 1 - Sept 30	\$190.91	\$200.45	\$210.47	\$220.99	\$232.03
911 Center	1 - 2 yard cont. (1 time per week)	\$130.01	\$136.51	\$143.33	\$150.49	\$158.01
	Total Monthly	\$1,953.06	\$2,050.69	\$2,153.20	\$2,260.84	\$2,373.85
	Total Annual	\$23,436.72	\$24,608.28	\$25,838.40	\$27,130.08	\$28,486.20
Additional Containers	Per Diem Basis	No rental charge for extra containers; per pickup charge only, call office for pricing. Pricing subject to increases set forth by Cortland Country Landfill.				

*All per site figures are monthly.

Syracuse Haulers Waste Removal Inc., of 6223 Thompson Rd., Syracuse, NY 13206:

Location	Size/Frequency	2025	2026	2027	2028	2029
County Office Building	1 - 10 yard cont. (3 times a week)	\$752.00	\$766.04	\$780.36	\$794.96	\$809.85
Courthouse, PSB & Jail	1 - 6 Yd. (3 times a week)	\$511.00	\$520.38	\$529.95	\$539.71	\$549.66
Highway	1 - 4 yard cont. (1 time per week)	\$173.00	\$175.86	\$176.78	\$179.76	\$182.80
Dwyer Park	1 - 6 yard cont. (1 time per week) May 1 - Sept 30	\$195.00	\$198.26	\$201.59	\$204.98	\$208.44
911 Center	1 - 2 yard cont. (1 time per week)	\$113.00	\$114.80	\$116.64	\$118.51	\$120.42
	Total Monthly	\$1,744.00	\$1,775.34	\$1,805.32	\$1,837.92	\$1,871.17
	Total Annual	\$20,928.00	\$21,304.08	\$21,663.84	\$22,055.04	\$22,454.04
Additional Containers	Per Diem Basis	Size		Price/Month		
		95 gallon cart		\$3.00		
		2 Yd.		\$13.00		
		3 Yd.		\$15.00		
		4 Yd.		\$15.00		
		6 Yd.		\$17.00		
		8 Yd.		\$20.00		
		10 Yd.		\$25.00		

Casella Waste Management of N.Y., Inc., of 1180 Elmira Road, Newfield, NY 14867:

One lump sum of \$101,144.41

WHEREAS, based upon the results of the bid, the bid is to be awarded to the lowest responsible bidder; NOW THEREFORE BE IT

RESOLVED, that the bid from Syracuse Haulers Waste Removal, Inc., of 6223 Thompson Rd., Syracuse, NY 13206, be and hereby is accepted at the bid prices as listed per the RFP response; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to enter into a contract with Syracuse Haulers Waste Removal, Inc., of 6223 Thompson Rd., Syracuse, NY 13206, for County trash services for a term effective upon execution of contract through December 31, 2029.

ON MOTION OF HEIDER

AGENDA ITEM NO. 5

Authorize Agreement with Petcosky Fire Protection, Inc. for Replacement Recycling Center Sprinkler System - Buildings & Grounds

WHEREAS, the sprinkler system at the Cortland County Recycling Center is in need of repair or replacement; AND

WHEREAS, the funding is budgeted in account number EL999542.52030; AND

WHEREAS, the Buildings and Grounds Committee recommends contracting Petcosky Fire Protection, Inc., 421 Commerce Road, Vestal NY 13850 for the repair and replacement of the sprinkler

system at the Cortland County Recycling Center; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby authorizes the County Administrator, upon approval by the County Attorney or designee, to enter into an agreement with Petcosky Fire Protection, Inc. for the repair or replacement of the sprinkler system at the Cortland County Recycling Center for an amount not to exceed \$55,000.

Referred from Highway Committee

ON MOTION OF NEWELL

AGENDA ITEM NO. 6

Snow and Ice Removal Agreements/Resolutions with Various Towns - Highway Department

WHEREAS, it is provided by Section 135-A of the Highway Law that a County may enter into contracts with Towns for control of snow and ice conditions on County Roads for periods not to exceed ten (10) years when authorized by the County Legislature; AND

WHEREAS, the Cortland County Highway Department currently has agreements with the following Towns:

Town	Centerline Miles
Cuyler	7.47
Preble	4.69
Scott	8.59
Homer	7.72
Taylor	20.39
Willet	8.95
Marathon	11.45
Cincinnatus	5.75
Harford	7.92

; AND

WHEREAS, it would be in the best interest of all parties involved to execute a standardized agreement with all of the above towns with the same language and expiration date; AND

WHEREAS, the Highway Committee has recommended that the County employ each of the Town Highway forces for a two (2) year term, with the option to extend the term twice for an additional two years each time, upon written acceptance from both parties; AND

WHEREAS, the rate paid for centerline mile for the 2025-2026 snow season will be \$4,484.92 per centerline mile, which is a 2% increase from the 2024-2025 snow season; AND

WHEREAS, this rate will increase 2 % every year that the said agreements remain in place; AND

WHEREAS, the funds for said agreements are allocated in the 2025 County Road Fund Budget in Account No. D51105.54815.7300; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney or designee, is hereby authorized to execute the new agreements with the Towns listed above.

ON MOTION OF NEWELL

AGENDA ITEM NO. 7

Amend 2025 County Road Fund Budget with Rollover Consolidated Local Street and Highway Improvement Program (CHIPS) Funding - Highway Department

WHEREAS, there are funds remaining for the Consolidated Local Street and Highway Improvement Program (CHIPS) from the 2024 County Road Fund Budget, in the amount of \$2,270,571.18; AND

WHEREAS, these remaining funds are eligible to be rolled-over to the 2025 County Road Fund Budget; AND

WHEREAS, these funds may be used for Construction Projects; NOW THEREFORE BE IT

RESOLVED that the 2025 County Road Fund Budget be amended as follows:

Increase Revenues

D511243.43501	County Road Fund CHIPS Revenue	\$2,172,737.86
D511243.43501.PAVE	County Road Fund PAVE Revenue	\$97,833.32

Increase Expenses

D51125.54077	Construction Expenses	\$2,270,571.18
--------------	-----------------------	----------------

Referred from Government Operations Committee

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 8

Authorize Grant Application for Records Management - County Clerk

WHEREAS, in 2017 Cortland County participated in a grant with Tompkins County that provided Laserfiche Software to Cortland County for Records Management; AND

WHEREAS, the use of Laserfiche within Cortland County has continued to expand; AND

WHEREAS, in 2024 Cortland County entered into a Contract for Laserfiche Software, independent of Tompkins County; AND

WHEREAS, the Records Management Officer (County Clerk) has identified an ongoing need to scan records, to support departments who are moving towards a paperless process, to decrease the storage demand at the Records Center, and to preserve permanent records; AND

WHEREAS, the Records Management Officer (County Clerk) recommends applying for a grant through New York State Archives Local Government Records Management Improvement Fund to provide scanning services to Cortland County; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby supports the Records Management Officer (County Clerk) to apply for the grant through New York State Archives; AND FURTHER BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review by the County Attorney or designee, to sign the grant application and associated paperwork or contracts; AND BE IT FURTHER

RESOLVED, that the Director of Finance hereby is authorized to accept the funds if awarded and create an account for said funds upon notice of the grant award.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 9

Amend Student Intern Policy

WHEREAS, there is a need to amend the Cortland County Student Intern Policy to include information regarding interns who drive for County business while interning; AND

WHEREAS, the County Attorney has reviewed this amendment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the amendment to the Student Intern Policy as attached effective February 28, 2025.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 10

Enact Cortland County Workplace Accommodations Policy

WHEREAS, there is a need to enact a policy to comply with all applicable laws prohibiting unlawful discrimination and protecting the rights of employees and applicants who may need accommodations under the Americans with Disabilities Act (ADA); AND

WHEREAS, this policy will formalize current Cortland County practices; AND

WHEREAS, the County Attorney has reviewed this policy; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and enacts the attached Cortland County Workplace Accommodations Policy effective February 28, 2025.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 11

Amend "Appendix B" of Local Law 2 of 2008 - Adopting a County Code of Ethics and Requiring Financial Disclosure by Certain County Officials and Employees

WHEREAS, Local Law No. 2 of 2008, Adopting a County Code of Ethics and Requiring Financial Disclosure by Certain County Officials and Employees as outlined on "Appendix B" incorporated into the law by reference; AND

WHEREAS, Article IV. FINANCIAL DISCLOSURE (A) Positions Required to File states: "Attached hereto as "Appendix B", which is fully incorporated into this law by this reference, is a listing of all positions for which financial disclosure is required of the persons holding one or more positions contained therein. Said "Appendix B" may be amended by the adoption of a Resolution of the Legislature, as needed, subject to provisions of this law and New York State statutes. Any such amendments shall be effective immediately, and a certified copy thereof shall be filed with the Board of Ethics within five (5) days of adoption."; AND

WHEREAS, upon review of "Appendix B" it has been determined there is a need to amend said "Appendix B", to more accurately reflect the addition, deletion, and amendment of the titles of County Officials and Employees that are subject to this Local Law; AND

WHEREAS, the Cortland County Personnel Officer has reviewed "Appendix B" and updated it with the proper titles and positions to complete a Financial Disclosure form; AND

WHEREAS, the Government Operations Committee and the Board of Ethics has reviewed and recommends the amendments to said "Appendix B"; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature, upon review by the County Attorney or designee, hereby amends Local Law 2 of 2008, Adopting a County Code of Ethics and Requiring Financial Disclosure by Certain County Officials and Employees "Appendix B" as follows:

APPENDIX "B"
Officers and Employees Required to File

Financial Disclosure Statement

County Legislators	Deputy Director of Information Technology
Clerk of the Legislature	Public Defender
Deputy Clerk of the Legislature	Chief Assistant Public Defender
County Attorney	Assistant Public Defender(s)
Chief Assistant County Attorney	County Coroners
Assistant County Attorney(s)	District Attorney
Director of Veterans' Services	Chief Assistant District Attorney
County Clerk	Assistant District Attorney(s)
Deputy County Clerk(s)	Grant Administrator
Director of Finance	Administrative Services Manager
Deputy Director of Finance	Director of Workforce Development
Manager of Audit and Financial Projects	Employment and Training Director
County Treasurer	Plan Administrator (Assigned Counsel)
Superintendent of Highways	Director of Emergency Response and Communications
Deputy Superintendent of Highways	Deputy Director of Emergency Response & Communications
Director of Community Services	Probation Director II
Personnel Officer	Commissioners of Elections
Deputy Personnel Officer	Public Health Director
Commissioner of Social Services	Deputy Director of Public Health
Deputy Commissioner(s) of Social Services	Director of Environmental Health
Director of Social Services (Administrative Services)	Director of Planning
Chief Social Services Attorney(s)	County Administrator
Sheriff	Deputy County Administrator
Undersheriff	Director of Real Property Tax Services
Director of Area Agency on Aging	Director of Weights and Measures (Sealer)
Assistant Director of Area Agency on Aging	Superintendent of Buildings and Grounds
Supervisor, Solid Waste Management	Building Maintenance Foreperson
Director of Information Technology	

Advisory Boards and Committees

Members of the Cortland County Board of Ethics
Members of the Cortland County Industrial Development Agency
Members of the Cortland County Board of Health
Members of the Tobacco Asset Securitization Corporation
Members of the Tompkins Cortland Community College Board of Trustees
Members of the Cortland County Planning Board

; AND BE IT FURTHER

RESOLVED, that upon adoption, the Clerk of the Legislature is hereby directed to file with the Cortland County Board of Ethics a certified copy of this resolution within the required five day period.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 12

Amend the Cortland County Legislature Rules of Order

WHEREAS, Local Law No. 2 for year 1972, Section 202, Paragraph 5 established that the Cortland County Legislature is empowered to enact rules governing the conduct of the members at its sessions and the manner of transacting business thereat; AND

WHEREAS, County Law Section 153[8] empowers the County Legislature to determine the rules of its own proceedings; AND

WHEREAS, the Government Operations Committee has reviewed and approved the recommended changes to the Rules of Order as attached; NOW THEREFORE BE IT

RESOLVED, that the "Rules of Order for the Cortland County Legislature" are hereby amended as attached; AND BE IT FURTHER

RESOLVED, that the rules shall be published on the Cortland County website; AND BE IT FURTHER

RESOLVED, that these amendments to the Cortland County Legislature's Rules of Order shall take effect February 28, 2025.

Referred from Judiciary & Public Safety Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 13

Accept Flood Mitigation Equipment from NYS Department of Homeland Security

WHEREAS, in the New York State FY24 budget, \$15 million was allocated for flood mitigation equipment, by the Governor, for the counties; AND

WHEREAS, after reviewing each county's risk profile and researching New York Responds requests, New York State developed a list of the most requested items; AND

WHEREAS, attached to this resolution is a list of resources for Cortland County and a Memorandum of Understanding (MOU) to be executed with New York State to participate in the program; AND

WHEREAS, the key points of the program are as follows:

Program Highlights:

- This is a voluntary program.
- To participate, counties must sign an MOU in order to transfer possession of the resources.
- Counties must provide a shipment location and a point of contact.
- These are the maximum equipment allocated to each county.
- Counties cannot trade one type of equipment for another (e.g. exchanging pumps for more VMS' and vice versa)
- Counties may accept all, some or none of the allocated equipment.

MOU Highlights

- This is a one-time allocation until the equipment reaches the end of its useful life or becomes inoperable. Replacement is not included.
 - The County is responsible for routine maintenance of the equipment.
 - Equipment is not intended for personal or private purposes.
 - Equipment will be direct shipped to counties. Upon receipt, an inventory will be conducted and attached to the MOU as a reference.

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee as to form, be and hereby is authorized to execute an agreement with NYS Department of Homeland Security for the accepting of certain flood mitigation equipment as provided by New York State.

ON MOTION OF PRICE

AGENDA ITEM NO. 14

Authorize Lease Contract - Radio Microwave System - Department of Emergency Response & Communications

WHEREAS, Cortland County purchased a radio microwave system from Motorola in 2012; The County's radio microwave system carries all radio and 911 traffic around the County to the various radio towers and is integral to the operation of Cortland County's 911 center and for communications between first responders in Cortland County; AND

WHEREAS, major components of the County's radio microwave system have reached end of life cycle for repair and replacement; AND

WHEREAS, keeping the radio microwave system fully operational is in the best interests of the County to provide for continued high availability use during 911 and other emergency calls; AND

WHEREAS, Motorola has provided replacement pricing under NYS OGS contract PT68722 for the necessary microwave radio replacement resulting in a cost of \$1,029,713; AND

WHEREAS, the Department of Emergency Response and Communications previously leased the County's radio system with Motorola paying that lease off early by leveraging available grant funding. The Department of Emergency Response and Communications seeks to lease the upgrades to the radio microwave system enabling the County to seek grant funding to potentially pay off the lease early as opposed to funding completely from the County's operating budget; AND

WHEREAS, Motorola Solutions has proposed seven-year lease term, resulting in annual proposed payments of \$179,668 starting in 2026; NOW THEREFORE BE IT

RESOLVED, that the Cortland County legislature authorizes the County Administrator, upon approval of the County Attorney or designee, to execute a seven-year lease contract with Motorola Solutions, for a microwave system upgrade of the County's radio system for the County's 911 Center.

ON MOTION OF PRICE

AGENDA ITEM NO. 15

Authorize Negotiation and Rental Contract - NYS&W Railroad

WHEREAS, The New York, Susquehanna & Western Railway (NYSW), a public railroad company operating in Cortland County, with a home office located at 1 Railroad Avenue, Cooperstown, NY 13326 is in need of radio communications tower space to operate part of their radio network; AND

WHEREAS, the Cortland County radio tower known as "Virgil" and or "Cortlandville" meets that need; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature empowers the Director of Emergency Response and the County Administrator, or their designee, to negotiate a rental agreement that is advantageous to both the County and NYS&W; AND BE FURTHER

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County Administrator, upon approval of the County Attorney or designee, to execute a five (5) year rental agreement between the County and The New York Susquehanna & Western Railway for radio tower

space on the County's radio tower, revenue of which will be reported in A302046.42410, Rental of Real Property.

ON MOTION OF PRICE

AGENDA ITEM NO. 16

Amend 2025 Budget - Accept and Authorize Statewide Interoperable Communications Grant (SICG) Award - Authorize Purchase of Emergency Fire Dispatching System - Emergency Response and Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded Cortland County \$786,336 under the New York State 2024 Statewide Interoperable Communications Grant (SICG) Program in support of interoperable communications; AND

WHEREAS, the fiscal period for this grant is January 1, 2024 to December 31, 2026; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2025 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A30205.44389.SICG DHSES Grant	\$ -0-	\$786,336	\$786,336
INCREASE EXPENDITURE BUDGET:			
A30205.54015.SICG Maintenance Agreements	\$ -0-	\$786,336	\$786,336

; AND BE IT FURTHER

RESOLVED, that the Department of Emergency Response & Communications seeks to add Medical Priority Dispatch's Emergency Fire Dispatching protocol system to the County's currently used Emergency Medical Dispatching system, and this expense is permissible under the SICG grant funding; AND BE FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$786,336; AND BE IT FURTHER

RESOLVED that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign a purchase contract with the Medical Priority Dispatch Consultants at an amount not to exceed \$125,000, for the purchase and installation of a Fire Dispatching protocol system for the County's 911 center; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF PRICE

AGENDA ITEM NO. 17

Amend 2025 Budget - Accept Grant Award - Public Safety Answering Points Operations Grant - Department of Emergency Response and Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and

Communications a Public Safety Answering Point Operations Grant (PSAP) for the period January 1, 2024 - December 31, 2025 in the amount of \$194,635, resulting in no new county costs, in support of Public Safety Answering Point operations; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2025 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A302043.43306.PSP DHSES Grant	\$100,000	\$94,635	\$194,635
INCREASE EXPENDITURE BUDGET:			
A30205.51005.PSP Personal Services	\$0	\$100,000	\$100,000
A30205.54048.PSP Dept. Specific Equipment	\$0	\$94,635	\$94,635
DECREASE EXPENDITURE BUDGET:			
A30205.51005 Personal Services	\$1,301,262.52	(\$100,000)	\$1,201,262.52

; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$194,635; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF HARBIN

AGENDA ITEM NO. 18

Appoint Members - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau." ; AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to serve as members of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Linda Jones	2087 E. River Road Homer, NY 13077	Legislative Representative	12/31/2025
William McGovern	28 West Main Street Marathon, NY	Legislative	12/31/2025

	13803	Representative	
--	-------	----------------	--

Referred from Health & Human Services Committee

ON MOTION OF VAN DEE

AGENDA ITEM NO. 19

Authorize Agreement for Veterans Claim Software with Vet Pro - Veterans Services

WHEREAS, the Cortland County Veterans Service Office currently utilizes VetraSpec for claims processing software; AND

WHEREAS, after careful evaluation, the Veterans Services Officer and the Health and Human Services Committee recommend transitioning to VETPRO to enhance efficiency and effectiveness in processing veterans' claims; AND

WHEREAS, funding for the annual subscription to VETPRO is available in the 2025 Veterans Services budget; AND

WHEREAS, the County will maintain access to VetraSpec until the end of the current contract term (August 2025) to ensure a smooth transition; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to enter into an agreement with VETPRO, of 32932 Pacific Coast Highway #14-482, Dana Point, CA 92629, for the Veterans claim software in an amount not to exceed \$995.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 20

Award Bid/Authorize Agreement - Transportation of Children with Children with Special Needs - Health Department

WHEREAS, the County of Cortland is responsible for providing transportation for children with special needs (ages birth through 5 years) for therapy and program participation; AND

WHEREAS, the County issued a Request for Proposal (RFP) for transportation of children with special needs for the 2024-2026 contract years; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, one proposal was received and the contractor meets all of the County's requirements; AND

WHEREAS, the funding for this agreement is available in account number A40465.54800.PREK; NOW THEREFORE BE IT

RESOLVED, that the contract for transportation of children with special needs for the 2024-2026 contract years be and hereby is awarded to Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440 at the bid prices as listed per the RFP response; AND BE IT FURTHER

RESOLVED, the Legislature authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440, for the term of April 1, 2025 through September 30, 2026, with an optional one year extension.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 21

Abolish Medical Director/Psychiatrist (17HR/WK) - Create Medical Director/Psychiatrist (10HR/WK) and Medical Director/Psychiatrist (4HR/WK) - Mental Health Department

WHEREAS, the needs of the Mental Health Department will be better served by creating one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and abolishing one Medical Director/Psychiatrist (17HR/WK) position; AND

WHEREAS, the Health & Human Services Committee recommends the creation of one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and the abolition of one Medical Director/Psychiatrist (17HR/WK) position; NOW THEREFORE BE IT

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part time, 17HR/WK, no benefits) hereby is abolished on or after March 1, 2025; AND BE IT FURTHER

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 10HR/WK, no benefits) and one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 4HR/WK, no benefits) be created effective March 1, 2025 at 12:01 am with approval to fill.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 22

Authorize Agreement for Legal Services - Department of Social Services

WHEREAS, the Department of Social Services has two (2) vacant Attorney positions and must meet deadlines involving appeals and other urgent matters; AND

WHEREAS, the Department of Social Services is seeking an independent Attorney or law firm to assist with essential legal matters that are time sensitive; AND

WHEREAS, the funding needed for this Agreement is in the budget due to position vacancies; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an Agreement for the time period of March 1, 2025 through December 31, 2025 with a qualified legal entity in an amount not to exceed \$40,000; AND BE IT FURTHER

RESOLVED that the 2025 County Budget be and hereby is amended as follows:

INCREASE:

Professional Services			
A60105.54055	current \$7,000	Increase \$40,000	new = \$47,000

DECREASE

Personal Services			
A60105.51005	current \$6,521,628	Decrease \$40,000	new = \$6,481,628

ON MOTION OF VAN DEE

AGENDA ITEM NO. 23

Amend Medicare Improvements for Patients and Providers Act (MIPPA) Budget - Office for Aging

WHEREAS, the New York State Office for the Aging has made available the sum of \$22,454 under the Medicare Improvements for Patients and Providers Act (MIPPA), for the period of September 01, 2024 through August 31, 2025, through Cortland County Office for Aging Revenue Account No.

A677243-43772-4338; AND

WHEREAS, these funds reflect an increase of \$6,370 over what was originally anticipated under MIPPA; AND

WHEREAS, these funds are to be used for promotion and enhancement of services available under the Health Insurance Information, Counseling and Assistance Program (HIICAP); NOW THEREFORE BE IT

RESOLVED, that the 2025 County Budget be and hereby is amended as follows:

	Current	Change	Revised
Revenue:			
A677243-43772-4338	\$50,244.00	+6,370	\$56,614.00
Expense:			
A67725-51005-4338	\$46,637.56	+6,370	\$53,007.56

ON MOTION OF VAN DEE

AGENDA ITEM NO. 24

Appoint/Reappoint Members of the Cortland County Youth Board

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, due to a resignation, a vacancy exists on the Cortland County Youth Board; AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms; AND

WHEREAS, pursuant to the Cortland County Youth Board By-Laws any person appointed to fill a vacancy due to resignation shall be appointed for the remainder of the term; NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby is appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME	CAPACITY	ADDRESS	TERM ENDING
Jennifer Sylstra	Children and Family Counseling Services	5139 Sears Road, Cortland, NY 13045	12/31/2027
Shannon Phillips	Cortland Works Career Center	60 Central Ave., Cortland, NY 13045	12/31/2027
Cristin Marshall	Cortland County Mental Health	34 Clinton Street, Homer NY 13077	12/31/2027
Kaylee Loveall-Whitin	Youth Representative		12/31/2025
Julian Jenson	Youth Representative		12/31/2025
Rowyn Grant	Youth Representative		12/31/2025
Lincoln Dorsett	Youth Representative		12/31/2025
Emileigh Eckstrom	Youth Representative		12/31/2025

Referred from Finance & Administration Committee

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 25

Authorize Correction of Errors to Correct a Town & County Tax Bill for 2025 and Issue a Refund

WHEREAS, Section 556 of the New York State Real Property Tax Law provides a mechanism for refunding of certain real property taxes by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries or certain errors in essential fact; AND

WHEREAS, such application was made on a parcel in the Town of Cincinnatus identified as tax parcel number 142.00-01-23.000; AND

WHEREAS, the above referenced tax parcel has paid their town/county tax bill in a timely manner to the Cincinnatus Tax Collector, but due to an error in essential fact their assessment included a house that had burned down and structures were removed before March 1, 2024; AND

WHEREAS, a corrected bill needs to be calculated by the Cincinnatus Tax Collector and a refund issued; NOW THEREFORE BE IT

RESOLVED, that pursuant to Section 556 of the Real Property Tax Law, the County Legislature does hereby authorize the Cincinnatus Tax Collector to correct the tax bill and issue a refund of the above tax map parcel as outlined in said Section 556 of the Real Property Tax Law.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 26

Requesting Special Legislation to Amend New York State Tax Law, in Relation to Extending the Authorization for Imposition of Additional 1% Sales and Compensating Use Tax in Cortland County

WHEREAS, New York State Tax Law §1210(i)(12) presently authorizes Cortland County to adopt and amend local laws, ordinances, or resolutions imposing taxes at a rate which is one percent additional to the three percent rate authorized for the county for a period beginning September 1, 1992 and ending November 30, 2025; AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County if this source of revenue was to expire, and such a loss would result in a substantial burden on County property owners through increased property taxes or loss of essential services; NOW THEREFORE BE IT

RESOLVED, that the Legislature of the County of Cortland does hereby request special legislation be enacted to amend New York State Tax Law §1210(i)(12), extending the expiration date from November 30, 2025 to November 30, 2027, AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb, New York State Assemblymember Anna Kelles, and Assemblymember Jeff Gallahan in order to request the introduction of Home Rule Legislation regarding this matter.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 27

Amend 2024 Budget - Retiree Health Insurance

WHEREAS, in preparing the 2024 Budget, a change in retiree health insurance was anticipated, which would have reduced the County share of said health insurance; AND

WHEREAS, after the budget was adopted, it was determined that said change in retiree health

insurance was not going to occur, creating a discrepancy between budgeted retiree health insurance and actual County share; NOW THEREFORE BE IT

RESOLVED, the 2024 Cortland County Budget be and hereby is amended as follows:

Increase:

A90605.58060	Health Ins	\$4,005,915.54
--------------	------------	----------------

A.359900	Appropriated Fund Balance	\$4,005,915.54
----------	---------------------------	----------------

Announcements

Adjournment