



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, January 27, 2022

6:00 PM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m9e14a0e65c2e3d91dbe1ba1becc2d2da>

Thursday, Jan 27, 2022 6:00 pm | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2334 470 4583

Password: SKEerF7t2Z3

Join by phone

+1-415-655-0001 US Toll

Access code: 233 447 04583

Salute to the Flag

Roll Call

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Susan Wilson	☐	☐	☐	
Legislator Richard Stock	☐	☐	☐	
Legislator Ann Homer	☐	☐	☐	
Chair of the Legislature Kevin Fitch	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Kelly L. Fairchild-Preston	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Majority Leader George Wagner	☐	☐	☐	
Legislator Paul Heider	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Dec 16, 2021 6:00 PM
2. Cortland County Legislature - Organizational Meeting - Jan 5, 2022 10:00 AM

Privilege of the Floor

Proclamations & Recognitions

1. Proclaiming the Month of February 2022 as African American History Month in Cortland County
2. Proclamation Recognizes Ed Greenman for 50 Years of Service

Presentation of Petitions, Communications, and Notice

Receive and File

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF FITCH

AGENDA ITEM NO. 1

Appoint Member of the New York State Open Space Regional Advisory Committee - NYSDEC

WHEREAS, the appointment of Paul Allen to the Open Space Regional Advisory Committee of the New York State Department of Environmental Conservation, Region 7 expired as of December 31, 2021 and he wishes to continue to serve in this position, NOW THEREFORE BE IT

RESOLVED, that Paul Allen of 2368 Gee Hill Rd., Cortland, NY 13045, is hereby appointed to the Open Space Regional Advisory Committee of the New York State Department of Environmental Conservation Region 7, to a two year term ending December 31, 2023.

ON MOTION OF FITCH

AGENDA ITEM NO. 2

Appoint Members Industrial Development Agency Board of Directors

WHEREAS, pursuant to General Municipal Law 856, the Cortland County Legislature, on recommendation of the Chairman of the Cortland County Legislature, is required to appoint the members of the Industrial Development Agency Board of Directors, NOW THEREFORE BE IT

RESOLVED, that the following individuals be and hereby are appointed to the Industrial Development Agency Board of Directors effective immediately for a two-year term to expire 12/31/23 or until such time that the Cortland County Legislature make new appointments by Resolution at the end of the two years:

Stephen Compagni, 1657 Lighthouse Hill Road, Homer, New York 13077
Donald Richards, 692 Hatchers Run Cortland, New York 13045

Michael McMahon, 5005 Creal Road, Homer, New York 13077
John O. Reagan, 96 Elm Street, Cortland, New York 13045
Johanna Ames, 972 Beechwood Lane, Cortland, New York 13045
Clint Brooks, 6438 East Homer Baltimore Road, Homer, New York 13077
Dr. Kathleen Burke, 16 Lansing Avenue, Cortland, NY 13045

, AND BE IT FURTHER

RESOLVED, that Michael McMahon shall serve as Chairman of said Board.

ON MOTION OF FITCH

AGENDA ITEM NO. 3

Appoint Member - Region 7 Fish and Wildlife Management Board

WHEREAS, the term of the Legislative Representative and Sportsman Representative of the Sportsmen's Club of the Region 7 Fish and Wildlife Management Board has expired, AND

WHEREAS, the County is authorized to appoint a Legislative Representative, Sportsman Representative and a Landowner Representative to said Board, NOW THEREFORE BE IT

RESOLVED, that Jared Popoli of 116 South Main Street, Homer, NY 13077 be and hereby is appointed to the Region 7 Fish & Wildlife Management Board as the Sportsman Representative for a term ending December 31, 2023, AND BE IT FURTHER

RESOLVED, that Charles Miller of 1503 Saunders Road, Cortland, NY 13045 be and hereby is appointed to the Region 7 Fish & Wildlife Management Board as the Legislature Representative for a term ending December 31, 2023, AND BE IT FURTHER

RESOLVED, that the Clerk of the Cortland County Legislature submit a certified copy of this resolution to the NYS Department of Environmental Conservation located in Cortland, New York.

ON MOTION OF FITCH

AGENDA ITEM NO. 4

Appoint Members Cortland County Solid Waste Permit Board of Hearing

WHEREAS, the Cortland County Legislature adopted Local Law No.4 of 2017 a local law to amend local law no. 8 of 2014, to introduce flow control of solid waste generated within the county of Cortland, AND

WHEREAS, Section 5 (1)(e) of said local law provides for the appointment of a Board of Hearing which among other duties is required to conduct adjudicatory proceedings and appeals relating to alleged violation(s) of Local Law No. 4 of 2017, AND

WHEREAS, said local law requires these appointments to be made at the first regular meeting following the Cortland County Legislature's Organizational meeting, NOW THEREFORE BE IT

RESOLVED, that George Wagner of 3310 Highland Road, Marathon, NY 13803, shall serve as Chair of the Solid Waste Permit Board of Hearing, AND BE IT FURTHER

RESOLVED, that Leo Riley of 5 Stanford Drive, Homer NY, 13077, shall serve on the Solid Waste Permit Board of Hearing, AND BE IT FURTHER

RESOLVED, that Kathie Arnold of 3175 Route 13, Truxton, NY 13158, shall serve on the Solid Waste Permit Board of Hearing, AND BE IT FURTHER

RESOLVED, that the terms of the Board of Hearing Members shall run concurrent with the

Legislature and shall expire on December 31, 2023.

ON MOTION OF FITCH

AGENDA ITEM NO. 5

Appoint Member - Syracuse Regional Airport Authority Regional Advisory Board

WHEREAS, the Syracuse Regional Airport Authority has requested a representative from Cortland County to serve on the Syracuse Regional Airport Authority Regional Advisory Board, NOW THEREFORE BE IT

RESOLVED, that Ronald Van Dee, 7 Taylor Street, Cortland, NY, is hereby appointed to the Syracuse Regional Airport Authority Regional Advisory Board for a term to expire December 31, 2023.

ON MOTION OF FITCH

AGENDA ITEM NO. 6

Appoint Liaison - Tompkins Cortland Community College Board of Trustees

WHEREAS, Section 5. Liaisons to the Board of Trustees contained within the Bylaws of the Tompkins Cortland Community College Board of Trustees provides the option of designating a non-voting liaison to participate in discussions and present materials, upon request, AND

WHEREAS, the Cortland County Legislature believes designating a liaison is in the best interests of the County, NOW THEREFORE BE IT

RESOLVED, that George Wagner of 3310 Highland Road, Marathon, New York 13803, is hereby appointed to fill the Legislative Liaison to the Tompkins Cortland Community College Board of Directors for a term to expire December 31, 2023.

ON MOTION OF FITCH

AGENDA ITEM NO. 7

Appoint Legislative Representatives to the Tourism Marketing Grant Committee

WHEREAS, the Cortland County Tourism Marketing Grant Committee, formally known as the Cortland County Occupancy Tax Allocation Committee, is presently comprised of the Director of the Cortland County Convention and Visitors Bureau, three members from the Tourism Board and three members from the Cortland County Chamber of Commerce Board, AND

WHEREAS, it is desired to add two Legislators representing each political party to the committee to determine recommendations/allocations of Occupancy Tax Monies, NOW THEREFORE BE IT

RESOLVED, that Republican George Wagner, Legislator District 15, and Democrat Douglas Bentley, Legislator District 1, be and hereby are re-appointed so serve on the Cortland County Tourism Marketing Grant Committee for a term to expire Dec. 31, 2023.

ON MOTION OF FITCH

AGENDA ITEM NO. 8

Appoint Members - Records Management Advisory Board

WHEREAS, a Records Management Program was established by the Cortland County Legislature through the adoption of Resolution No. 89-217, AND

WHEREAS, a Records Management Advisory Board was established by the Cortland County Legislature through the adoption of Resolution No. 153-97, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to the Records Management Advisory Board for a term ending December 31, 2023:

ON MOTION OF FITCH

AGENDA ITEM NO. 9

Appoint Members - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau.", AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to serve as members of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Linda Jones	2087 E. River Road Homer, NY 13077	Legislative Representative	12/31/22
Beau Harbin	25 West Court Street Cortland, NY 13045	Legislative Representative	12/31/22
Tracey Evanick	2260 Snyder Hill Road, Marathon, NY 13803	Farm Bureau Representative/Vice Chair	12/31/24

ON MOTION OF FITCH

AGENDA ITEM NO. 10

Appoint Members - Southern Tier East Regional Planning Development Board (STERPDB)

WHEREAS, the terms of membership of the Cortland County representatives to the Southern Tier East Regional Planning Development Board (STERPDB) have expired, AND

WHEREAS, Cortland County is entitled to three representatives, NOW THEREFORE BE IT

RESOLVED, that the following individuals be appointed to STERPDB for a two-year term ending December 31, 2021:

Beau Harbin	County Legislator	Term Expires 12/31/23
Scott Steve	Mayor, City of Cortland	Term Expires 12/31/23
Trisha Jesset	County Planning Director	Term Expires 12/31/23

ON MOTION OF FITCH

AGENDA ITEM NO. 11

Reestablish Cortland County Federal Aid Allocation Committee

WHEREAS, the Federal American Rescue Plan has allocated over \$9,000,000 to Cortland County, AND

WHEREAS, the Federal Government has dictated eligible uses of the funds, which include, but are not limited to: costs associated with responding to the COVID-19 public health emergency, to support workers performing essential work during the COVID-19 public health emergency, to cover revenue losses caused by the COVID-19 public health emergency, to make necessary investments in water, sewer or broadband, assistance to small businesses and non-profits, and aid to impacted, AND

WHEREAS, it would be in the best interest of the County to create a committee to formulate a clear plan for the use of the Federal Aid being received, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby establishes the Cortland County Federal Aid Allocation Committee as of June 25, 2021 with said committee dissolving on December 31, 2022 or unless discharged by a subsequent resolution, AND BE IT FURTHER

RESOLVED the following individuals shall be appointed to the Federal Aid Allocation Citizen's Advisory Committee:

Kevin Fitch, Chair
Paul Heider
Rob Corpora
George Wagner
Sandra Price
Susan Wilson
Christopher Newell
Cathy Bischoff
Beau Harbin

ON MOTION OF FITCH

AGENDA ITEM NO. 12

Appoint Redistricting Commission of the Cortland County Legislature

WHEREAS, the 2020 Census results were published for Cortland County on August 12, 2021, AND

WHEREAS, pursuant to Local Law No. 2 of 1972, A Local Law Reapportioning the County of Cortland the Cortland County Legislature shall appoint a commission to evaluate the existing County legislative districts for equity and representation in relation to population within six months after the publication of the results of the regular census taken in Cortland County, AND

WHEREAS, the commission shall consist of the Chair of the Legislature, two members of the County Legislature from the majority political party represented on the County Legislature and two members of the County Legislature from the second largest political party represented on the County Legislature, AND

WHEREAS, the future of the County governmental structure greatly impacts the residents of Cortland County, AND

WHEREAS, the Cortland County Legislature would like input from community stakeholders and residents regarding Cortland County redistricting, updating and amending the Local Law No. 2 of 1972 - A Local Law Reapportioning the County of Cortland and the future structure of the Cortland County Government, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to the Redistricting Commission effective immediately:

Kevin Fitch, Chair
George Wagner

Beau Harbin
Cathy Bischoff
Kelly Preston

, AND BE IT FURTHER

RESOLVED, that the Redistricting Commission shall appoint a Citizen's Advisory Committee to provide input to the Commission regarding Cortland County redistricting, updating and amending the Local Law No. 2 of 1972 - A Local Law Reapportioning the County of Cortland and the structure of the Cortland County Government, AND BE IT FURTHER

RESOLVED, that said Redistricting Commission Citizen's Advisory Committee shall consist of the following membership to be appointed by the Redistricting Commission:

- One (1) City of Cortland Elected or Appointed Official
- One (1) Cortland County Municipal Supervisor
- One (1) Representative from the Cortland County Business Sector
- One (1) Representative from the Cortland County Education Sector
- One (1) Attorney
- Two (2) Cortland County Residents

, AND BE IT FURTHER

RESOLVED, that said Redistricting Commission shall be dissolved on December 31, 2022 or unless discharged by a subsequent resolution, AND BE IT FURTHER

RESOLVED, that the Redistricting Commission Citizen's Advisory Committee shall be dissolved upon the dissolution of the Redistricting Commission.

Referred from Building & Grounds Committee

ON MOTION OF HEIDER

AGENDA ITEM NO. 13

Authorize Annual Stipend for Additional Duties - Safety Officer

WHEREAS, the position of Safety Officer has been vacant since July 18, 2017, AND

WHEREAS, Charles Miller has been performing the duties of Safety Officer without additional compensation, AND

WHEREAS, the Buildings and Grounds and Finance and Administration Committees recommend compensating Mr. Miller for performing these duties with a \$4,000 yearly stipend which would not be added to his base salary for as long as he continues to perform Safety Officer duties, NOW THEREFORE BE IT

RESOLVED, that Charles Miller will receive a \$4,000 stipend for performing the duties of Safety Officer effective January 27, 2022.

ON MOTION OF HEIDER

AGENDA ITEM NO. 14

Authorize Agreement with Bell & Spina Architects for Specs for Cortland County Courthouse Steps Rehabilitation - Buildings and Grounds Department

WHEREAS, the Cortland County Courthouse exterior stairs have reached the end of their useful life and are in need of repair and replacement, AND

WHEREAS, Bell & Spina Architects of 215 Wyoming Street Syracuse, NY 13204, has the expertise to draw up specifications for said repair and replacement, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney, or their designee, is hereby authorized and directed to execute a contract, for an amount not to exceed \$70,000, with Bell & Spina Architects, 215 Wyoming Street Syracuse, NY 13204, for the completion of the specifications for the Cortland County Courthouse steps repair and replacement, AND BE IT FURTHER

RESOLVED, that the County Administrator be and hereby is authorized to sign any documentation to allow for the submission of any grant applications that may be available to support the necessary repairs and improvements.

Referred from Highway Committee

ON MOTION OF NEWELL

AGENDA ITEM NO. 15

Appoint Members to the Dwyer Memorial Park Advisory Board - Highway Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 298-18 to Establish The Dwyer Memorial Park Citizen's Advisory Committee, AND

WHEREAS, the Committee provides recommendations and feedback regarding current and future use of the park, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendation of the Cortland County Legislature's Highway Committee, the following names are hereby approved for service on said Committee for a term to expire on December 31, 2022.

Linda Jones - 2087 E. River, Cortland NY 13045
Larry Jones - 2087 E. River, Cortland NY 13045
Judah Currie - 6559 Steger Rd, Preble NY 13141
Daron Foster - 5771 Hights Gulf Rd, Cortland NY 13045
Mike Thayer - 280 Route 90 Cortland, NY 13045

ON MOTION OF NEWELL

AGENDA ITEM NO. 16

Approve Purchase of Highway Vehicles - Highway Department

WHEREAS, the Highway Committee has approved the purchase of four 2023/2024 Western Star 47X Cab and Chassis, AND

WHEREAS, the Onondaga County Bid Reference #8996 for purchasing Western Star Cab and Chassis allows other municipalities within New York State to “piggyback” on the Onondaga County Bid, AND

WHEREAS, the Cortland County Highway Department has determined that it is in the best interest of Cortland County to utilize the Onondaga County Bid, AND

WHEREAS, the Highway Superintendent has recommended the purchase of four 2023/2024 Western Star Cab and Chassis as follows:

2023/2024 Western Star 47X Cab and Chassis

VENDOR

QUOTE

Tracey Road Equipment, Inc.
6803 Manlius Center Road
East Syracuse, NY 13057

(4) Trucks @ \$148,613.00 (each)

, AND

WHEREAS, the amount is not to exceed \$594,452.00 total for four (4) new Cab and Chassis,
AND

WHEREAS, the monies for said equipment are budgeted in the 2022 Road Machinery Budget,
NOW THEREFORE BE IT

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account E51305.52030, Highway Equipment Account for an amount of \$594,452.00 for the purchase of four (4) 2023/2024 Western Star 47X Cab and Chassis to Tracey Road Equipment, Inc.

ON MOTION OF NEWELL

AGENDA ITEM NO. 17

Approve Aviation Project Funding Agreement - Highway Department

WHEREAS, the Cortland County Legislature passed Resolution No. 230-18, approving the application for funding for Security Equipment and Replacement of the Ceilometer at the Cortland County Airport, AND

WHEREAS, the funding for said project has been approved under the AIR'99 Funding for an amount of \$151,000.00, AND

WHEREAS, the program costs will be reimbursed at a ratio of 90% State-Air'99 for an amount of \$135,900.00 and 10% local share at \$15,100.00, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized to execute all necessary documents and plans on behalf of the County of Cortland with New York State Department of Transportation, with respect to the Security Equipment project, AND BE IT FURTHER

RESOLVED, that the project be established and the 2022 Capital Projects Budget be amended as follows:

Increase:

HH56105.52800.SECUR	Airport Security Project	\$151,000.00
HH561043.43597.SECUR	Airport Security Revenue	\$135,900.00
HH99015.45031.SECUR	Local Share	\$15,100.00

ON MOTION OF NEWELL

AGENDA ITEM NO. 18

Authorize Supplemental Agreement No. 3 / New York State / McGraw Marathon Road Bridge (BIN 3312050) Replacement - Highway Department

WHEREAS, the Project for the McGraw Marathon Road Bridge (BIN 3312050), Replacement Project P.I.N. 375654 (the project) is eligible for funding under Title 23 U.S. Code, as amended, that call for the apportionment of the costs of such program to be borne at the ratio of 95% Federal Funds and 5% non-federal funds, AND

WHEREAS, the Cortland County Legislature approved the implementation, and funding in the first instance, 100% of the Federal funded eligible costs of a transportation Federal Aid project, and appropriating funds therefore by Resolution No. 8-19, AND

WHEREAS, the New York State Department of Transportation is amending the previously adopted Schedule A by adding the Construction Phase PIN and increasing the funding for the said project, NOW THEREFORE BE IT

RESOLVED, that the 2022 Cortland County Capital Budget be amended as follows:

Increase:

HH512244.44597.MMBR	Federal Revenue	\$110,250.35
HH512248.45031.MMBR	Local Share	\$5,802.65
HH51225.52800.MMBR	Construction	\$116,053.00

, AND BE IT FURTHER

RESOLVED, that in the event the full Federal share costs of the project exceeds the amount appropriated, the Legislature of Cortland County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the NYSDOT thereof, AND BE IT FURTHER

RESOLVED, that the Chairman of the County Legislature of Cortland County be and is hereby authorized and directed to execute all necessary Agreements, certifications or reimbursement as approved to form by the County Attorney or designee on behalf of the County of Cortland in connection with the advancement or approval of the Project, AND BE IT FURTHER

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, AND BE IT FURTHER

RESOLVED, that the construction of the said project shall begin no later than twenty-four (24) months after award and the construction phase of the said project shall be completed within thirty (30) months, AND BE IT FURTHER

RESOLVED, this Resolution shall take effect immediately.

Referred from Health & Human Services Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 19

Authorize Agreement - Rural Roots Nutrition, PLLC - Area Agency on Aging

WHEREAS, the Cortland County Area Agency on Aging wishes to enter into a contract with Rural Roots Nutrition, PLLC, with offices located at 1672 Pompey Center Road, Fabius, NY 13063 for the provision of dietitian services to program clients, AND

WHEREAS, the services of a Registered Dietitian is program requirement under the Older Americans Act and New York State Office of Aging, AND

WHEREAS, the Registered Dietitian contract position has been vacant since July, 2021, AND

WHEREAS, 13 individuals are in need of nutrition counseling deemed a mandated service under federal and state funding streams, AND

WHEREAS, Rural Roots Nutrition, PLLC, will provide nutrition counseling on a per diem basis

until the Registered Dietitian contract position is filled, AND

WHEREAS, the funding for this position is included in the Cortland County 2022 budget for the Area Agency on Aging, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney, be and hereby is authorized to execute said agreement, in an amount of \$50.00 per hour on a per diem basis not to exceed \$30,000 annually, to be paid from account A67745-54055-4340.

ON MOTION OF PRICE

AGENDA ITEM NO. 20

Authorize Use of Donald Sharpe Fund for Specialized Training - Mental Health Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 288-18, which established a reserve fund based on a bequest from the Estate of Donald W. Sharpe of approximately \$151,855.78 to the Cortland County Department of Mental Health for the support of Mental Health's programs serving "mentally and emotionally disabled persons in Cortland County", AND

WHEREAS, the maximum amount which may be used from the fund in any one calendar year is limited to \$25,000, AND

WHEREAS, the funds not used in any one calendar year for the express purposes as set out by the trust must be refunded to the Sharpe Fund account, NOW THEREFORE BE IT

RESOLVED, the Legislature approves the use of \$25,000 for the 2022 calendar year, AND BE IT FURTHER

RESOLVED, the 2022 budget is hereby amended as follows:

Increase: Account Number A43115.54035.DSHP Education and Training \$25,000

Increase: Account Number A351100 Appropriated Reserves \$25,000

ON MOTION OF PRICE

AGENDA ITEM NO. 21

Appoint Member - Cortland County Board of Health

WHEREAS, there is a vacancy on the Cortland County Board of Health to be filled with the current Chair of the Health and Human Services Committee, or their designee, NOW THEREFORE BE IT

RESOLVED, that Sandra Price of 1189 Church Street, Cortland, New York 13045, be and hereby is appointed to the Cortland County Board of Health for a term to expire December 31, 2023.

ON MOTION OF PRICE

AGENDA ITEM NO. 22

Create Temporary Positions - Public Health Fellow (4 Positions) and Public Health Fellow Coordinator - Health Department

WHEREAS, the Cortland County Health Department has been awarded a grant by Health Research, Inc. for the New York State Public Health Corps (NYSPHC) Fellowship Program in the amount of \$849,912 for the period of 9/1/21 - 7/31/23, AND

WHEREAS, the Cortland County Health Department will use these funds to recruit, train, deploy and manage NYSPHC Fellows in order to augment LHD capacity to respond to current and emerging public health emergencies, to provide health education services to inform and protect communities,

improve outreach and assistance to vulnerable populations and to directly assist with the local COVID-19 public health response, AND

WHEREAS, the Cortland County Health Department needs to create four temporary Public Health Fellow positions (CSEA, Grade 16, \$22.4261-28.2445/HR, competitive, with benefits) and one temporary Public Health Fellow Coordinator (CSEA, Grade 22, \$27.7991-35.0115/HR, competitive, with benefits), AND

WHEREAS, the Health and Human Services Committee recommends the creation of four temporary Public Health Fellow positions and one temporary Public Health Fellow Coordinator position with approval to fill effective January 28, 2022 through July 31, 2023, NOW THEREFORE BE IT

RESOLVED, that funds be appropriated in the 2022 County Budget as follows:

A40455.51005	Personnel	\$491,042
A40455.52005	Office Equip	\$22,500
A40455.52060	Computer Equip	\$9,700
A40455.54000	Phone	\$990
A40455.54005	Office Supplies	\$11,330
A40455.54015	Software/Maint Agree	\$3,612
A40455.54020	Postage	\$1,000
A40455.54035	Educ/Train	\$5,000
A40455.54045	Travel	\$27,500
A40455.54213	Copy/Print	\$1,000
A40455.58020	Retirement	\$78,567
A40455.58030	FICA	\$37,565
A40455.58040	Workers Comp	\$14,993
A40455.58060	Health Ins	\$144,288
A40455.58062	Dental Ins	\$675
A40455.58065	Vision Ins	\$150
TOTAL Expense		\$849,912
A40455.43450 PHCF Revenue		\$849,912

ON MOTION OF PRICE

AGENDA ITEM NO. 23

Appointment of Youth Board Members - Health Department

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature, AND

WHEREAS, the term of the legislative representatives expired on December 31, 2021, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME/REPRESENTING	ADDRESS	TERM
Doug Bentley, County Legislator	128 Groton Ave. Cortland, NY 13045	1/1/22 - 12/31/23
Richard Stock, County Legislator	151 Central Ave. Cortland, NY 13045	1/1/22 - 12/31/23

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF HARBIN

AGENDA ITEM NO. 24

Appoint Members - Central New York Regional Planning and Development Board

WHEREAS, the terms of Cortland County Representatives have expired on the Central New York Regional Planning and Development Board, NOW THEREFORE BE IT

RESOLVED, that the following be appointed in conformance with the Regional Planning and Development Board By-Laws:

Trisha Jesset	County Planning Department Director	Term expires 12/31/22
Garry VanGorder	At Large Representative	Term expires 12/31/22
Kevin Fitch	County Legislative Chair (ex-officio)	Term expires 12/31/23
Beau Harbin	Legislative Planning Committee Chair (ex-officio)	Term expires 12/31/23
Christopher Newell	County Legislator	Term expires 12/31/22
Linda Hartsock	At Large Representative	Term expires 12/31/22

ON MOTION OF HARBIN

AGENDA ITEM NO. 25

Appoint Members to Transportation Advisory Committee - Planning Department

WHEREAS, Resolution No. 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee, AND

WHEREAS, the Transportation Advisory Committee as a formal subcommittee of the Agriculture, Planning, and Environment Committee will consist of a membership from a wide variety of community service agencies and government agencies, AND

WHEREAS, Beau Harbin has been appointed as the Chair of the Agricultural, Planning and Environmental Committee, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature appoint Beau Harbin to be legislative representative on the Transportation Advisory Committee for a term ending December 31, 2023.

ON MOTION OF HARBIN

AGENDA ITEM NO. 26

Authorize Agreement with the Marathon Snowdusters, Inc Snowmobile Club for Annual Snowmobile Trail Maintenance Grant Funding Years 2021-2022 - County Planning Department

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, AND

WHEREAS, Cortland County under Section 27.17 of the State Parks, Recreation and Historic Preservation Law will apply for Snowmobile Trail Development and Maintenance grant funding for the period of April 1, 2021 to March 31, 2022, AND

WHEREAS, Cortland County enters into agreements with certain Snowmobile Clubs to ensure that the clubs perform trail maintenance and grooming of existing trails throughout Cortland County, AND

WHEREAS, the County serves as the local sponsor for the grant application and as the grant recipient, AND

WHEREAS, the County will retain an administration fee up to ten percent (10%) of the grant award to offset the actual cost for administration expenses incurred as the local grant sponsor for the period of April 1, 2021 to March 31, 2022, but will transfer funds from the grant to the various snowmobile clubs to reimburse for the maintenance and grooming of the local snowmobile trail system, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby authorizes the County Administrator upon review and approval by the County Attorney or designee to sign the agreement with the Marathon Snowdusters, Inc. Snowmobile Club for the purposes as previously stated for the period April 1, 2021 to March 31, 2022.

ON MOTION OF HARBIN

AGENDA ITEM NO. 27

Authorize 2022 Agreement - Southern Tier East Regional Planning Development Board - Planning Department

WHEREAS, a proposed agreement between Cortland County and the Southern Tier East Regional Planning Development Board for 2022 in the amount of \$12,000 has been received, AND

WHEREAS, \$10,000 of these funds are included in the 2022 budget in account A10105.54040, AND

WHEREAS, due to an increase in the contract amount, another \$2,000 is needed, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement for 2022 with the Southern Tier East Regional Planning Development Board, AND BE IT FURTHER

RESOLVED, that the 2022 Cortland County Budget be amended as follows:

Increase:

A10105.54040	Assoc/Membership Dues	\$2,000
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A359900	Appropriated Fund Balance	\$2,000
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ON MOTION OF HARBIN

AGENDA ITEM NO. 28

Authorize 2022 Agreement - Cornell Cooperative Extension

WHEREAS, the 2022 Adopted Budget appropriated funds in the amount of \$258,420.00 for the operation of the Cornell Cooperative Extension of Cortland County programs, NOW THEREFORE BE IT

RESOLVED, in consideration of the services to be performed by Cornell Cooperative Extension of Cortland County, the County agrees to pay to Cornell Cooperative Extension of Cortland County the sum of two hundred fifty eight thousand four-hundred twenty dollars (\$258,420) in payments as follows: The amount of sixty-four thousand six-hundred five dollars (\$64,605) upon the execution of this Agreement and the amount of sixty-four thousand six-hundred five dollars (\$64,605) on the first day of April, July and October 2022. However, prior to the payment of the second payment and each payment thereafter, Cornell Cooperative Extension of Cortland County shall submit to the County Finance Office an account of its disbursements on a form mutually agreed to by the Cornell Cooperative Extension of Cortland County and the County, AND BE IT FURTHER

RESOLVED, that a maintenance in lieu of rent payment in the amount of sixty-three thousand

seven hundred twenty-three dollars (\$63,723) is due to the County of Cortland as follows: The amount of fifteen-thousand nine-hundred thirty dollars and seventy-five cents (\$15,930.75) is due within 15 days of the execution of this agreement and the amount of fifteen-thousand nine-hundred thirty dollars and seventy-five cents (\$15,930.75) is due on the 15th day of April, July, and October, 2022, AND BE IT FURTHER

RESOLVED, that pursuant to Section 224 of the County Law, said agency shall render to the County Legislature a certified account of disbursements with verified or certified figures attached, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement with Cornell Cooperative Extension of Cortland County, AND BE IT FURTHER

RESOLVED that the County Treasurer be and hereby is authorized and directed to make payment from account #A87505.54815, AND BE IT FURTHER

RESOLVED, that any unused amounts of said sums shall be refunded to the County of Cortland.

ON MOTION OF HARBIN

AGENDA ITEM NO. 29

Appoint Member - Cornell Cooperative Extension of Cortland County Board of Directors

WHEREAS, the Cortland County Legislature is provided a seat on the Cornell Cooperative Extension of Cortland County Board of Directors, AND

WHEREAS, Beau Harbin has previously served on this Board and has expressed a desire to serve again, NOW THEREFORE BE IT

RESOLVED, that Beau Harbin of 25 West Court Street, Cortland, New York 13045, be and hereby is appointed to the Cornell Cooperative Extension of Cortland County Board of Directors for a two year term ending December 31, 2023.

Referred from Judiciary & Public Safety Committee

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 30

Appoint Member - Traffic Safety Board

WHEREAS, pursuant to Article 43 §1672 of Vehicle and Traffic Safety Laws, Local Law No. 4 for the Year 1971 of the Cortland County Legislature established a Cortland County Traffic Safety Board, AND

WHEREAS, Local Law No. 3 for the Year 1978 amended Local Law No. 4 for the Year 1971 and established the membership of the Board to be comprised of not less than 12 members appointed by the Cortland County Legislature, AND

WHEREAS, Kevin Fitch has been appointed as the Chair of the Cortland County Legislature, AND

WHEREAS, the Cortland County Traffic Safety Board Bylaws state that the Chair of the Legislature serves as a member of the board, NOW THEREFORE BE IT

RESOLVED, that the following member be and hereby is appointed to serve the terms as listed below:

Name	Organization	Address	Term Expiration
Kevin Fitch	Chair of the Legislature	6961 Route 41 Homer, NY 13077	12/31/2023

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 31

Authorize 2022 Agreement with BI Incorporated for Electronic Monitoring Services - Probation Department

WHEREAS, electronic monitoring is an authorized and accepted method of providing Court-ordered supervision of offenders in the community, AND

WHEREAS, there may be a need to provide this service as required by the local Court System, AND

WHEREAS, Cortland County Probation Department has contracted with BI Incorporated, 6265 Gunbarrel Avenue Suite B, Boulder, Colorado 80301, since 2005 and the latest contract, as authorized by Resolution No. 18-21, with said company expired December 31, 2021, AND

WHEREAS, BI Incorporated has agreed to contract for an additional one year period, starting January 1, 2022 and ending December 31, 2022, at reasonable competitive pricing, AND

WHEREAS, the Cortland County Probation Department desires to continue to contract with said company for services at the proposed pricing, AND

WHEREAS, the Cortland County Probation Department estimates \$650 to be paid for services from January 1, 2022 through December 31, 2022, AND

WHEREAS, funds are available in account A31405.54615 Contract Medical Services, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee, be and hereby is authorized to execute a one year contract with BI Incorporated, 6265 Gunbarrel Avenue, Suite b, Boulder, Colorado 80301, for the term January 1, 2022 through December 31, 2022, for the purpose of electronic monitoring through the Cortland County Probation Department, AND BE IT FURTHER

RESOLVED, that the County Treasurer is authorized to pay vendor from said funds.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 32

Creation of One Full Time (1) Position of Temporary Dispatcher with Benefits - Department of Emergency Response and Communications

WHEREAS, there are two anticipated vacancies (retirements) of Dispatcher (Grade 6/\$21.0492-23.9712/Hr competitive class, full time) in the 911 center / Department of Emergency Response and Communications during 2022, AND

WHEREAS, the required and on the job training period for the full-time position of Dispatcher takes approximately 5 months' time for the candidate to be working independently, AND

WHEREAS, the two anticipated openings in the position of Dispatcher will significantly increase overtime if a replacement employee has not completed training before the anticipated retirements, AND

WHEREAS, the Department of Emergency Response and Communications will be able to more adequately respond to the emergency needs of the Cortland County community by creating the position of one (1) full time position of Temporary Dispatcher, AND

WHEREAS, the County Administrator and the Director of Emergency Response and Communications recommend the creation of one full time (1) position of Temporary Dispatcher with benefits from March 1, 2022 through September 30, 2022, AND

WHEREAS, it is anticipated that there will be a cost savings to the County from backfilling the anticipated retirements both of which are paid at Grade 6, Step 9 with a Grade 6, Hire rate, NOW THEREFORE BE IT

RESOLVED, that one (1) temporary full time position of Dispatcher with benefits in the Department of Emergency Response and Communications (Grade 6/\$20.5973-23.0512/Hr competitive class, full time) be created effective March 1, 2022 at 12:01 A.M., with approval to fill, and to expire on October 1, 2022 at 12:01 A.M., and which is paid out of Account A30205.51005.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 33

Authorize Agreement for Forensic Lab Testing - NMS Labs - County Coroner's Office

WHEREAS, at times the Cortland County Coroners require forensic laboratory testing be performed on deceased individuals, AND

WHEREAS, the County of Cortland is desirous of obtaining forensic laboratory testing from NMS Labs, 3701 Welsh Road, Willow Grove, PA 19090, AND

WHEREAS, NMS Labs has agreed to a fee as itemized on their fee schedule, AND

WHEREAS, NMS Labs has the necessary expertise and facilities to perform these services and is willing to provide said services, NOW THEREFORE BE IT

RESOLVED, that the County Administrator be and hereby is authorized to enter into an agreement, upon approval of the County Attorney or designee, with NMS Labs for forensic laboratory testing as needed and requested and for the term of January 1, 2022 to December 31, 2023, with said expenses to be paid from account #A11855.54615.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 34

Authorization Agreement with Black Creek Intergrated System Corp for Jail Software-Sheriff's Office Division of Corrections - Sheriff's Department

WHEREAS, Black Creek Integrated System Corporation, 2900 Crestwood Blvd, Irondale, AL 35210, has agreed to enter into an agreement to perform services and/or supply goods for the Cortland County Jail Black Creek Sally Port Software Unlimited Support Plan, AND

WHEREAS, the Jail Management System Maintenance Agreement for the existing Black Creek Integrated System Corporation Software expired December 31, 2021, AND

WHEREAS, the cost of the maintenance agreement is \$21,680.80, for the period beginning on January 1, 2022 and ending on December 31, 2022.

WHEREAS, the Sheriff is authorized to pay this billing in January 2022, AND

WHEREAS, the funds to cover this contract are available in account number A31505.54015, Maintenance Agreements, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and the Sheriff of Cortland County, upon review and approval by the County attorney or designee, and subject to available funds, be and hereby are authorized to contract with Black Creek Integrated System Corporation for the period of January 1, 2022 to December 31, 2022.

Referred from Government Operations Committee

ON MOTION OF STOCK

AGENDA ITEM NO. 35

Abolish Part-Time County Attorney/Create Full-Time County Attorney - Personnel Department

WHEREAS, the needs of the office will be better served by abolishing one (1) part-time 25 hrs/week County Attorney position and creating one (1) full-time County Attorney position in the County Attorney's Office, AND

WHEREAS, the Government Operations Committee recommends the abolition and creation of these positions, NOW, THEREFORE BE IT

RESOLVED, that one (1) position of County Attorney (Grade 1, Management Compensation Plan, \$48.89-59.48/hr, 25 hrs/week with benefits, exempt class) be and hereby is abolished effective January 27, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of County Attorney (Grade 1, Management Compensation Plan, \$88,977-108,254, full-time with benefits, exempt class) be created with permission to fill effective January 27, 2022 at 12:01 A.M.

Referred from Finance & Administration Committee

ON MOTION OF WAGNER

AGENDA ITEM NO. 36

Amend 2021 Budget to Recognize Increased Sales Tax - Finance Department

WHEREAS, 2021 sales tax received was \$8,707,667.55 above budgeted revenue, AND

WHEREAS, 46% of the net sales tax received, after the County offset of \$1,500,000, is distributed to municipalities within Cortland County, AND

WHEREAS, the increased revenue resulted in the distribution to municipalities being over the budgeted amount, requiring an increase in the expenditure budget to cover the final 2021 distribution, NOW THEREFORE BE IT

RESOLVED, that the 2021 County budget be amended as follows:

Increase Revenue:

A198541.41110	Sales & Use Tax Revenue	\$4,005,527.07
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Increase Expenditure:

A19855.54101	Sales Tax Pymts to Municipalities	\$4,005,527.07
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Distribution of Fourth Quarter 2021 Sales Tax - Finance Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities, AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County, AND

WHEREAS, the gross deduction for County purposes will be provide for quarterly, AND

WHEREAS, the 2021 fourth quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for fourth quarter 2021 to be \$9,060,935.83, AND

WHEREAS, the total amount available for distribution is \$8,685,935.83, after the direct deduction for County purposes, AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$700,000.00) is to be withheld from the quarterly distribution, AND

WHEREAS, Cortland County receives (54%), or \$4,690,405.35 of the total net quarterly distribution, AND

WHEREAS, respective payments are now ready for disbursement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee to release sales tax payments for the fourth quarter of 2021 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
City of Cortland	\$1,541,753.60	-0-	\$1,541,753.60	-0-
Town of Cincinnatus	\$74,190.65	-0-	\$74,190.65	-0-
Town of Cortlandville	\$749,807.47	-0-	\$749,807.47	-0-
Town of Cuyler	\$65,452.65	-0-	\$65,452.65	-0-
Town of Freetown	\$51,033.73	-0-	\$51,033.73	-0-
Town of Harford	\$81,400.18	-0-	\$81,400.18	-0-
Town of Homer	\$261,374.73	-0-	\$261,374.73	-0-
Village of Homer	\$185,158.57	-0-	\$185,158.57	-0-
Town of Lapeer	\$106,205.66	-0-	\$106,205.66	-0-
Town of Marathon	\$80,314.52	-0-	\$80,314.52	-0-
Village of Marathon	\$41,238.40	-0-	\$41,238.40	-0-
Village of McGraw	\$34,068.90	-0-	\$34,068.90	-0-
Town of Preble	\$134,419.23	-0-	\$134,419.23	-0-
Town of Scott	\$80,340.80	-0-	\$80,340.80	-0-
Town of Solon	\$69,281.76	-0-	\$69,281.76	-0-

Town of Taylor	\$44,568.27	-0-	\$44,568.27	-0-
Town of Truxton	\$95,763.42	-0-	\$95,763.42	-0-
Town of Virgil	\$235,415.40	-0-	\$235,415.40	-0-
Town of Willet	\$63,742.54	-0-	\$63,742.54	-0-
Total	\$3,995,530.48	-0-	\$3,995,530.48	-0-

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 294-20.

Announcements

Adjournment