



Cortland County Legislature

Legislative Session

Legislative Chambers
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, January 25, 2024

6:00 PM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=ma55f69146f71aecc03b0e37069c2abe5>

Thursday, January 25, 2024 6:00 PM | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2333 842 0263

Password: pCWD59qqdP7

Join by phone

+1-415-655-0001 US Toll

Access code: 233 384 20263

Public Hearings

1. Local Law "A" of 2024 - a Local Law to Repeal Local Law 10 of 2023, a Local Law Overriding Tax Levy Limit for Fiscal Year 2024

Salute to the Flag

Call to Order

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Reed Cleland	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Majority Leader Paul Heider	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Dominick Mantella	☐	☐	☐	
Legislator William McGovern	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Keith VanGorder	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Legislator Susan Wilson	☐	☐	☐	
Chair of the Legislature Kevin Fitch	☐	☐	☐	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Dec 21, 2023 6:00 PM
2. Cortland County Legislature - Organizational Meeting - Jan 3, 2024 10:00 AM
3. Cortland County Legislature - Special Meeting - Jan 16, 2024 11:00 AM

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, and Notice

Receive and File

1. Receive and File - IDA Notice - AK Community LLC Project Real Property Exemption Application
2. Receive & File IDA PILOT Notice - Pyrotek Incorporated
3. Receive & File - Annual Coroner Report (Dec. '22 - Dec. '23)

Reports of Standing, Special and Ad Hoc Committees

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF FITCH

AGENDA ITEM NO. 1

Appoint Members Cortland County Solid Waste Permit Board of Hearing

WHEREAS, the Cortland County Legislature adopted Local Law No. 2 of 2018 a local law to amend Local Law No. 4 of 2017 and Local Law No. 8 of 2014, to introduce flow control of solid waste generated within the county of Cortland; AND

WHEREAS, Section 5(1)(e) of said local law provides for the appointment of a Board of Hearing which among other duties is required to conduct adjudicatory proceedings and appeals relating to alleged violation(s) of Local Law No. 4 of 2017, as amended by Local Law 2 of 2018; AND

WHEREAS, said local law requires these appointments to be made at the first regular meeting following the Cortland County Legislature's Organizational meeting; NOW THEREFORE BE IT

RESOLVED, that Cathy Bischoff, of 16 ½ Ellwood Ave., Cortland, NY 13045, shall serve as Chair of the Solid Waste Permit Board of Hearing; AND BE IT FURTHER

RESOLVED, that Leo Riley, of 5 Stanford Drive, Homer NY, 13077, shall serve on the Solid Waste Permit Board of Hearing; AND BE IT FURTHER

RESOLVED, that Kathie Arnold of 3175 Route 13, Truxton, NY 13158, shall serve on the Solid Waste Permit Board of Hearing; AND BE IT FURTHER

RESOLVED, that the terms of the Board of Hearing Members shall run concurrent with the

Legislature and shall expire on December 31, 2027.

ON MOTION OF FITCH

AGENDA ITEM NO. 2

Appoint Members - Central New York Regional Planning and Development Board

WHEREAS, the terms of Cortland County Representatives have expired on the Central New York Regional Planning and Development Board; NOW THEREFORE BE IT

RESOLVED, that the following be appointed in conformance with the Regional Planning and Development Board By-Laws:

Name	Capacity	Term Expiration
Kevin Fitch	County Legislative Chair	12/31/25
Beau Harbin	Legislative Planning Committee Chair	12/31/25
Christopher Newell	County Legislator	12/31/25
Scott Steve	Local Elected Official	12/31/24
Trisha Hiemstra	Cortland County Planning Director	12/31/24
Brendan O'Bryan	At-Large Representative	12/31/24
Patrick Clune	At-Large Representative	12/31/24

ON MOTION OF FITCH

AGENDA ITEM NO. 3

Appoint Member - Region 7 Fish and Wildlife Management Board

WHEREAS, the term of the Legislative Representative and Sportsman Representative of the Sportsmen's Club of the Region 7 Fish and Wildlife Management Board has expired; AND

WHEREAS, the County is authorized to appoint a Legislative Representative, Sportsman Representative and a Landowner Representative to said Board; NOW THEREFORE BE IT

RESOLVED, that Jared Popoli of 116 South Main Street, Homer, NY 13077 be and hereby is appointed to the Region 7 Fish & Wildlife Management Board as the Sportsman Representative for a term ending December 31, 2025; AND BE IT FURTHER

RESOLVED, that Allen Pankhurst of 39 N. West Street, Homer, NY 13077 be and hereby is appointed to the Region 7 Fish & Wildlife Management Board as the Legislature Representative for a term ending December 31, 2025; AND BE IT FURTHER

RESOLVED, that the Clerk of the Cortland County Legislature submit a certified copy of this resolution to the NYS Department of Environmental Conservation located in Cortland, New York.

ON MOTION OF FITCH

AGENDA ITEM NO. 4

Appoint Member - Cortland County Jury Board/Louis Folmer Supreme Court Law Library

WHEREAS, it is required pursuant to Article 16, Section 503a, 1 of Judiciary Law that one Legislator be appointed to the Cortland County Jury Board; AND

WHEREAS, a seat is designated for a County Legislator as Trustee for the Louis H. Folmer Supreme Court Law Library; NOW THEREFORE BE IT

RESOLVED, that Sandra Price, of 1189 Church Street, Cortland, NY 13045, is hereby appointed to the Cortland County Jury Board, as the Legislative Representative, for a term commencing immediately and ending December 31, 2025; AND BE IT FURTHER

RESOLVED, that Sandra Price is hereby appointed as the Legislative Representative and sitting Trustee for the Louis H. Folmer Supreme Court Law Library for a term commencing immediately and ending December 31, 2025.

ON MOTION OF FITCH

AGENDA ITEM NO. 5

Appoint Legislative Liaison to the Cortland County Fire Advisory Board

WHEREAS, pursuant to a resolution dated December 18, 1950, which established the Cortland County Fire Advisory Board under the provisions of Article 10, Section 209-K of the General Municipal Law for the purpose, among other things to develop and maintain programs for fire training and mutual aid in case of fire and other public emergencies in which the fire service would be used; AND

WHEREAS, Article 3, Section 4 of the Cortland County Fire Advisory Board By-Laws state that the term of each member be one year; NOW THEREFORE BE IT

RESOLVED, that Mitchel Eccleston, of 3228 State Route 26, Cincinnatus, NY 13040 is hereby appointed as the legislative liaison to the Cortland County Fire Advisory Board, to serve without compensation for a term expiring December 31, 2024.

ON MOTION OF FITCH

AGENDA ITEM NO. 6

Appoint Member - Cornell Cooperative Extension of Cortland County Board of Directors

WHEREAS, the Cortland County Legislature is provided two seats on the Cornell Cooperative Extension of Cortland County Board of Directors; NOW THEREFORE BE IT

RESOLVED, that Beau Harbin, of 25 West Court Street, Cortland, New York 13045, and Mitchel Eccleston, of 3228 State Route 26, Cincinnatus, NY 13040, be and hereby are appointed to the Cornell Cooperative Extension of Cortland County Board of Directors for a term ending December 31, 2027.

ON MOTION OF FITCH

AGENDA ITEM NO. 7

Appoint Liaison - Cortland County Coalition for Long Term Care, Inc.

WHEREAS, the Cortland County Coalition for Long Term Care, Inc. develops, implements, and coordinates innovative community based continuing care services, promotes the provision of services that will enhance the quality of life for all individuals, and examines the unmet needs in the continuum of care, educates the community and policy makers regarding long term care and enhances the communication among providers; AND

WHEREAS, the Cortland County Legislature believes designating a liaison is in the best interests of the County; NOW THEREFORE BE IT

RESOLVED, that Ronald VanDee, of 7 Taylor Street, Cortland, NY 13045, is hereby appointed to fill the Legislative Liaison position to the Cortland County Coalition for Long Term Care, Inc. for a term to expire December 31, 2027.

ON MOTION OF FITCH

AGENDA ITEM NO. 8

Appoint Members - Southern Tier East Regional Planning Development Board (STERPDB)

WHEREAS, the terms of membership of the Cortland County representatives to the Southern Tier East Regional Planning Development Board (STERPDB) have expired; AND

WHEREAS, Cortland County is entitled to three representatives; NOW THEREFORE BE IT

RESOLVED, that the following individuals be appointed to STERPDB for a two-year term as follows:

Beau Harbin	County Legislator	Term Expires 12/31/25
Brendan O'Bryan	Cortland County Economic Development Professional	Term Expires 12/31/25
Trisha Hiemstra	County Planning Director	Term Expires 12/31/25

ON MOTION OF FITCH

AGENDA ITEM NO. 9

Establish Cortland County Strategic Development Plan Steering Committee (SDPSC)

WHEREAS, Cortland County's current comprehensive plan, titled *Land Use Plan for Cortland County*, was created in June 1978, and being over 40 years old, this plan is severely outdated and has not been referenced in decades; AND

WHEREAS, Cortland County has been awarded \$100,000 from the Federal Appalachian Regional Commission (ARC) and \$90,000 from an Empire State Development Strategic Planning and Feasibility Study Grant for the creation of a new strategic plan for Cortland County; AND

WHEREAS, the cost to Cortland County, to satisfy a cash match requirement for the implementation of the program, is \$10,000; AND

WHEREAS, the new strategic plan for Cortland County is titled *Strategic Development Plan for Cortland County*; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 137-23 awarding the contract for consulting services to create a Cortland County strategic development plan to MRB Group, D.P.C; AND

WHEREAS, the Cortland County Legislature recognizes the need to collect ideas and input from key stakeholders, municipal leaders and experts, as well as from the public; AND

WHEREAS, it is the recommendation of the Chair of the Legislature to appoint a Strategic Development Plan Steering Committee (SDPSC) consisting of key stakeholders, municipal leaders and experts to work with MRB Group, D.P.C. to create the Strategic Development Plan; AND

WHEREAS, the Strategic Development Plan Steering Committee will be tasked with providing input and advice on the Plan's process, documentation, existing conditions, technical studies, and potential opportunities for growth; AND

WHEREAS, the Strategic Development Plan Steering Committee will hold regular meetings and keep the public informed and engaged throughout the Plan's process; AND

WHEREAS, the Agriculture, Planning and Environmental Committee and Chair of the Legislature be provided with regular updates on the Plan; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature be and hereby establishes the Strategic Development Plan Steering Committee effective immediately, with said committee dissolving on December 31, 2027 or unless discharged by a subsequent resolution; AND BE IT FURTHER

RESOLVED, that the Strategic Development Plan Steering Committee is tasked with assisting MRB Group, D.P.C. with the creation of the Strategic Development Plan for Cortland County and

providing said plan to the legislature for final approval; AND BE IT FURTHER

RESOLVED, that the following individuals be and hereby are appointed to the Strategic Development Plan Steering Committee effective immediately, for a term ending December 31, 2025:

Name	Title
Melanie Vilardi	Deputy County Administrator, Cortland County
Trisha Hiemstra	Planning Director, Cortland County
Beau Harbin	County Legislator, Cortland County (Chair of Agriculture, Planning & Environmental Committee)
Brendan O'Bryan	Executive Director, Cortland County Business Development Corporation and Industrial Development Agency
Michelle Enright	Executive Director, Cortland County Convention & Visitor's Bureau
Bob Haight	President/CEO, Cortland Area Chamber of Commerce
Amy Buggs	Workforce Development Director, Cortland County

ON MOTION OF FITCH

AGENDA ITEM NO. 10

Appoint Members to the Cortland County Industrial Development Agency Board of Directors

WHEREAS, pursuant to General Municipal Law 856, the Cortland County Legislature, on recommendation of the Chair of the Cortland County Legislature, is required to appoint the members of the Industrial Development Agency Board of Directors; NOW THEREFORE BE IT

RESOLVED, that the following individuals are appointed to the Industrial Development Agency Board of Directors effective immediately for a two-year term to expire 12/31/25 or until such time that the Cortland County Legislature make new appointments by Resolution at the end of the two years:

Stephen Compagni, 1657 Lighthouse Hill Road Homer, New York 13077
Donald Richards, 692 Hatchers Run Cortland New York, 13045
Michael McMahon, 5005 Creal Road Homer New York 13077
Deborah Hayden, 6271 State Route 281 Preble New York 13141
Johanna Ames, 972 Beechwood Lane Cortland New York 13045
Clint Brooks, 6438 East Homer Baltimore Road Homer New York 13077
Dr. Kathleen Burke, 16 Lansing Avenue Cortland New York 13045

; AND BE IT FURTHER

RESOLVED, that Michael McMahon shall serve as Chair of said Board.

Referred from Building & Grounds Committee

Referred from Highway Committee

ON MOTION OF NEWELL

AGENDA ITEM NO. 11

Abolish One Position of Fiscal Manager/Create One Position of Executive Administrative Officer - Highway Department

WHEREAS, the needs of the Highway Department will be better served by abolishing one (1) Fiscal Manager position and creating one (1) Executive Administrative Officer position; AND

WHEREAS, the Highway Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Fiscal Manager (Grade 11, Management Compensation Plan, \$53,514-71,227, competitive class, full time with benefits) be and hereby is abolished effective January 25, 2024 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Executive Administrative Officer (Grade 11, Management Compensation Plan, \$53,514-71,227, competitive class, full time with benefits) be created with permission to fill effective January 26, 2024 at 12:01 am.

Referred from Government Operations Committee

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 12

Authorize Creation of the Cortland County Legislature's Rules of Order Citizen's Advisory Committee

WHEREAS, Article XIV (1) of the Cortland County Legislature's Rules of order states that it is the intent of this Legislature to determine the rules of its own proceedings pursuant to County Law §153 and Local Law No. 2 for year 1972 establishing the County Legislature with the power to enact local laws or rules governing the conduct of the members at such sessions and the manner of transaction business thereat; AND

WHEREAS, the Cortland County Legislature's Rules of Order were last adopted on October 26, 2023 per Resolution No. 183-23; AND

WHEREAS, Article XII (12)(C) of those rules task the Legislature's Government Operations Committee with all matters concerning operation and revision of these rules; AND

WHEREAS, Article XII (11) of those rules state that special committees shall be created by resolution for a period not to exceed the term of the Legislature adopting the resolution; AND

WHEREAS, there is a need to examine those rules periodically to recognize various procedural and operational changes; AND

WHEREAS, the County will benefit from having a dedicated group specifically focused on reviewing and recommending potential changes to those rules; AND

WHEREAS, the Government Operations Committee recommends the creation of a Citizen's Advisory Committee consisting of legislators and key personnel to review and recommend changes to those rules; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby creates a Rules of Order Citizen's Advisory Committee; AND BE IT FURTHER

RESOLVED, that the Committee shall be tasked with reviewing the Cortland County Legislature's Rules of Order and providing recommendations to the Government Operations Committee; AND BE IT FURTHER

RESOLVED, that the Committee shall be comprised of the following five individuals:

Paul Heider, Chair
Sandra Price
Mitchel Eccleston
Victoria Monty
Savannah Hempstead

; AND BE IT FURTHER

RESOLVED, that the term of the Committee shall be until December 31, 2027, unless discharged by Resolution of the Cortland County Legislature prior to that date.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 13

Authorize Authority Deputy County Administrator - Personnel Department

WHEREAS, the position of Deputy County Administrator was created in the 2023 budget; AND

WHEREAS, the Cortland County Legislature wishes this position to have a civil service classification of exempt with the authority to act on behalf of and in the absence of the County Administrator; NOW THEREFORE BE IT

RESOLVED, that Cortland County Legislature authorizes the duties of the Deputy County Administrator to include acting on behalf of and in the absence of the County Administrator effective immediately.

Referred from Judiciary & Public Safety Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 14

Abolish One Position of Assistant Public Defender/Create One Position of Associate Assistant Public Defender/Assistant Public Defender - Public Defender's Office

WHEREAS, the needs of the agency will be better served by abolishing one (1) position of Assistant Public Defender and creating one (1) position of Associate Assistant Public Defender/Assistant Public Defender; AND

WHEREAS, the Judiciary and Public Safety Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Assistant Public Defender (Management Compensation Plan, Attorney Grade 2, \$85,000-111,041, non-competitive class, full-time with benefits) be and hereby is abolished effective January 25, 2024 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Associate Assistant Public Defender/Assistant Public Defender (Management Compensation Plan, Attorney Grade 3, \$85,000-\$111,041, non-competitive class, full time, with benefits or Management Compensation Plan, Attorney Grade 2, \$72,000-94,058, pending jurisdictional classification, fulltime with benefits) be created with approval to fill on January 26, 2024 at 12:01 a.m.

ON MOTION OF PRICE

AGENDA ITEM NO. 15

Authorize Annual Salary Increases for Special Patrol Officers

WHEREAS, Resolution No. 95-23 created two (2) part-time Special Patrol Officers (Security) and four (4) part-time Special Patrol Officers (School Resource Officer); AND

WHEREAS, Resolution No. 95-23 did not authorize annual salary increases for the above positions; AND

WHEREAS, the Judiciary and Public Safety Committee recommends that these positions receive annual increases as given to the County Police Association of Cortland; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves that the above positions shall receive an annual adjustment equal to the increase given to the County Police Association of Cortland effective January 1, 2024.

ON MOTION OF PRICE

AGENDA ITEM NO. 16

THIS RESOLUTION WAS NOT APPROVED BY THE FINANCE & ADMINISTRATION COMMITTEE

Authorize Annual Stipend for Additional Duties STOP DWI Coordinator and Administrative Assistant - Sheriff's Department

WHEREAS, the position of STOP DWI Coordinator is held by the Cortland County Sheriff;
AND

WHEREAS, the position of Administrative Assistant to the STOP DWI Coordinator is held by the Sheriff's Secretary; AND

WHEREAS, the Sheriff has been performing the duties of the county's STOP DWI Coordinator without additional compensation; AND

WHEREAS, the Sheriff's Secretary has been performing the duties of the Administrative Assistant to the STOP DWI Coordinator without additional compensation; AND

WHEREAS, the STOP DWI 2024 Plan submitted to the state and the Cortland County 2024 Budget both include compensating the STOP DWI Coordinator and the STOP DWI Administrative Assistant for performing these duties with a \$2,500 yearly stipend to the STOP DWI Coordinator (Sheriff) and \$2,500 yearly stipend to the STOP DWI Administrative Assistant (Sheriff's Secretary), which would not be added to their base salary, for as long as the Sheriff and the Sheriff's Secretary continue to perform STOP DWI Coordinator and Administrative Assistant duties, said stipends budgeted in A33155.51035, Other Compensation; NOW THEREFORE BE IT

RESOLVED, that the Sheriff will receive a \$2,500 stipend for performing the duties of STOP DWI Coordinator effective January 1, 2024; AND BE IT FURTHER

RESOLVED, that the Sheriff's Secretary will receive a \$2,500 stipend for performing the duties of Administrative Assistant to the STOP DWI Coordinator effective January 1, 2024.

Referred from Agriculture/Planning/Environment Committee

Referred from Health & Human Services Committee

ON MOTION OF VAN DEE

AGENDA ITEM NO. 17

Appoint Members - Older Americans Act Advisory Council

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Area Agency on Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; NOW THEREFORE BE IT

RESOLVED that the following appointments be appointed/reaffirmed:

Name	Capacity	Term Number	Term Expiration
Jan Dempsey	Community Member	2 nd Term	12/31/2026
Mary Ellen Bloodgood	Community Member	2 nd Term	12/31/2026
Jane Hall	Community Member	1 st Term	12/31/2026
Karen Knauerhase	Community Member	1 st Term	12/30/2026
Chris Newell	Cortland County Legislator	n/a	12/31/2027

ON MOTION OF VAN DEE

AGENDA ITEM NO. 18

Amend Resolution No. 229-22 - Lease Agreement with 91-101 Main Street LLC - Workforce Development

WHEREAS, the Cortland County Legislature adopted Resolution No. 229-22 authorizing a lease agreement with 91-101 Main Street, LLC from December 1, 2022 to November 30, 2024; AND

WHEREAS, Resolution No. 229-22 included the authorization of a 1.5% annual increase in rent; AND

WHEREAS, the annual increase in rent was negotiated to 3% and not reflected in the resolution; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 229 be and hereby is amended to allow for an annual increase of 3% percent over the preceding year's rent in the lease agreement with 91-101 Main Street, LLC from December 1, 2022 to November 30, 2024.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 19

Appoint Members of Community Services Board and Chemical Dependence Subcommittee - Mental Health

WHEREAS, the By-Laws of the Cortland County Community Services Board (CSB), Article 3, Section 1 states that the membership of the organization shall consist of fifteen (15) members, AND Article 7, Section 1 states that membership of the Mental Health (MH), Developmental Disability (DD) and Chemical Dependence (CD) Subcommittees shall consist of nine (9) members appointed by the Cortland County Legislature; AND

WHEREAS, there is a need to fill a Legislative representative position on the Community Services Board and an ex-officio position liaison on the Chemical Dependence Subcommittee; NOW THEREFORE BE IT

RESOLVED that the following appointments be made:

NAME/ADDRESS

TERM EXP

Appoint to Community Services Board:

Douglas Bentley
128 Groton Avenue
Cortland NY 13045

12/31/2027

Appoint Liaison to Chemical Dependence Subcommittee:

Douglas Bentley
128 Groton Avenue
Cortland NY 13045

12/31/2027

Appoint Members - Community Services Board and Subcommittees - Mental Health Department

WHEREAS, the Bylaws of the Cortland County Community Services Board (CSB), Article 3, Section 1 states that membership of the organization shall consist of (15) fifteen members appointed by the Cortland County Legislature, and Article 7, Section 1 states that the membership of the Mental Health (MH), Developmental Disability (DD) and Chemical Dependence (CD) Subcommittees shall consist of nine (9) members appointed by the Cortland County Legislature; AND

WHEREAS, the term of each member of the Board and Subcommittees shall be four years except when completing the term created by a member resignation or death; AND

WHEREAS, members may serve for a maximum of two consecutive terms unless no recruitment is available; NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby reappoint to the Cortland County Community Services Board and three Subcommittees for second terms beginning February 2024 and ending December 31, 2027.

REAPPOINT SECOND TERM (TERM EXPIRATION 12/31/2027):**Community Services Board (CSB)**

Julie Partigianoni	5365 Fairlane Rd, Homer NY 13077 - Certified Peer Professional
Timothy Lockwood	721 Lime Hollow Rd., Cortland NY 13045 - Agency Executive

Chemical Dependence Subcommittee (CD)

Timothy Lockwood	721 Lime Hollow Rd., Cortland, NY 13045 - Agency Executive
Jackie Leaf	189 Green Lake Rd., Little York Lake, NY 13087 - Coalition Director
Nicholas Lynch	54 Greenbush St., Cortland NY 13045 - Law Enforcement

Development Disability Subcommittee (DD):

Renee Hettich	25 Floral Ave., Cortland NY 13045 - Parent, Advocate
Gwendolyn Barbato	10 Circle Dr., Cortland NY 13045 - School System, Special Ed

Mental Health Subcommittee (MH)

Julie Partigianoni	5365 Fairlane Rd., Homer NY - Certified Peer Professional
Crystol Benedict	31 Burgett Dr., Homer, NY 13077 - Parent/Family
Amanda Hudson	3914 Highland Rd., Cortland, NY 13045 - School SEC

Mental Health Subcommittee (MH)

Jeanette Dippo	2444 Ridge Rd., McGraw, NY 13101 - Parent/Family
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Appointment of Youth Board Members - Health Department

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland

County Legislature; AND

WHEREAS, the term of the legislative representatives expired on December 31, 2023; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed as members of the Cortland County Youth Board, to serve without compensation for a term beginning immediately and ending December 31, 2025:

NAME/REPRESENTING	ADDRESS
Doug Bentley, County Legislator	128 Groton Ave. Cortland, NY 13045
Reed Cleland, County Legislator	18 Nixon Ave. Homer, NY 13077

ON MOTION OF VAN DEE

AGENDA ITEM NO. 22

Appoint Member - Cortland County Board of Health

WHEREAS, there is a vacancy on the Cortland County Board of Health to be filled with the current Chair of the Health and Human Services Committee, or their designee; NOW THEREFORE BE IT

RESOLVED, that Ronald VanDee of 7 Taylor Street, Cortland, New York 13045, be and hereby is appointed to the Cortland County Board of Health for a term to expire December 31, 2025.

Referred from Finance & Administration Committee

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 23

Local Law "A" of 2024 - a Local Law to Repeal Local Law 10 of 2023, a Local Law Overriding Tax Levy Limit for Fiscal Year 2024

WHEREAS, the New York State Legislature enacted General Municipal Law §3-c, which establishes a limit upon real property tax levies by local governments; AND

WHEREAS, pursuant to General Municipal Law §3-c (5), a local government may adopt a budget in excess of the tax levy limit only if the governing body of such local government first enacts a local law to override the tax levy limit for the coming fiscal year only; AND

WHEREAS, the Cortland County legislature adopted the 2024 property tax cap override with Resolution No. 189-23 (Local Law No. 10 of 2023) on October 26, 2023; AND

WHEREAS, New York State law requires the repealing of said override if the County is under the property tax cap to assure that county residents receive a Property Tax Cap refund check; AND

WHEREAS, the proposed Local Law has sat on Legislator's desks for seven days, and a public hearing was held on January 25, 2024; NOW THEREFORE

BE IT ENACTED, by the Cortland County Legislature, Local Law "A" of 2024 - a Local Law to Repeal Local Law 10 of 2023, a Local Law Overriding Tax Levy Limit for Fiscal Year 2024, effective upon filing with the Office of the Secretary of State as provided by Section 27 of the Municipal Home Rule Law.

Resolution Urging the New York State Governor and Legislature to Include the Empire State Community College Workforce Guarantee in the FY 2025 New York State Budget

WHEREAS, Tompkins Cortland Community College serves the educational and workforce needs for residents and businesses in Cortland County through high quality, affordable academic and workforce development programs; AND

WHEREAS, the College offers associate degrees, microcredential certifications, early college programs, and non-credit workforce development coursework, serving more than 5,000 students annually; AND

WHEREAS, the State of New York and Cortland County have a need for individuals with the skills and credentials necessary for careers in high-demand sectors including healthcare, advanced manufacturing, IT/cybersecurity, skilled trades and green jobs; AND

WHEREAS, the Empire State Community College Workforce Guarantee is focused on boosting workforce and economic development statewide, delivering a skilled workforce and 20,000 career-ready students annually; AND

WHEREAS, workforce programs in high-demand sectors are also high-cost, and additional funding is necessary for community colleges to hire and retain experienced, specialized faculty to teach; acquire modernized equipment and resources to expand enrollment and programs; and provide crucial wrap-around services, coaching, and career services necessary for student success; AND

WHEREAS, New York's community colleges are requesting \$97 million in additional base state operating support to expand workforce development programs in high-demand, high-cost industries that lead to thriving wage jobs in Cortland County and improved economic sustainability for local families; NOW THEREFORE BE IT

RESOLVED, on the recommendation of the Finance and Administration Committee, that the Cortland County Legislature expresses its full support and urges Governor Hochul and the members of the New York State Legislature to include the Empire State Community College Workforce Guarantee and the requested \$97 million in additional base state operating support for New York's community colleges in the FY 2025 New York State Budget to increase the capacity necessary to meet New York State and Cortland County's formidable workforce needs both now and in the future; AND BE IT FURTHER

RESOLVED, that certified copies of this resolution be sent to the New York State Governor Kathy Hochul, Senate Majority Leader Stewart-Cousins, Assembly Speaker Heastie, State Senator Lea Webb, Assemblymember Dr. Anna Kelles and Assemblymember Jeff Gallahan.

Appoint Member - Cortland County Convention and Visitors Bureau Board of Directors

WHEREAS, the Cortland County Convention and Visitors Bureau Board of Directors includes a seat designated for a County Legislator or designee; NOW THEREFORE BE IT

RESOLVED, that Savannah Hempstead, of 9 South Williams Street, Homer, New York 13077, be and hereby is appointed to said Board for a term expiring December 31, 2025.

Appointing Members - County Sales Tax Sharing Review Committee

WHEREAS, the current Cortland County Sales Tax Agreement between the County of Cortland and the City of Cortland was adopted June 21, 2018 by Resolution No. 221-18; AND

WHEREAS, the City of Cortland sent a letter on December 28, 2022 notifying the County of the City's intent to enter into negotiations with Cortland County relative to the current sales tax allocations; AND

WHEREAS, the Legislature will benefit from having a committee review the current sales tax sharing agreement in order to negotiate changes to the sales tax sharing agreement with the City; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby establishes a County Sales Tax Sharing Review Committee; AND BE IT FURTHER RESOLVED

RESOLVED, that, upon recommendation of the Chair of the Legislature and the Finance and Administration Committee, Legislators Kevin Fitch, Paul Heider, Cathy Bischoff, Ronald VanDee and Linda Jones be and hereby are appointed to serve on this committee; AND BE IT FURTHER

RESOLVED, that Legislator Heider is hereby appointed as Chair of the Committee; AND BE IT FURTHER

RESOLVED, the term of committee will expire upon completion of a new Sales Tax Sharing Agreement or December 31, 2027, whichever comes sooner.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 27

Award Bid - County-Wide Cost Allocation Plan

WHEREAS, a Request for Proposals (RFP) was issued on September 26, 2023 for Annual Consolidated County-wide Cost Allocation Plans for FYE 2023, 2024 and 2025 and such bids were due and received by October 26, 2023; AND

WHEREAS, bids were received from the following:

Maximus US Services, Inc. 808 Moorefield Park Dr., Suite 205 Richmond, VA 23236	\$9,500
Venesky & Company 6114 State Route 31 Cicero, NY 13039	\$14,000

; AND

WHEREAS, the bids were evaluated to determine whether they met the specifications of the RFP and compared to identify the company that represents the lowest responsible bidder; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature awards the contract to Venesky & Company as the bid was determined to be in the best interest of the County based on the evaluation performed; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, be and hereby is authorized to enter into an agreement with Venesky & Company, 6114 State Route 31, Cicero, NY 13039, effective January 1, 2024 for a one year term in the amount of \$14,000 with an option to extend

for an additional two one-year terms at the same rate of compensation.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 28

Delegate Authority to the Director of Finance to Approve Payment of Real Property Tax Errors and Omissions

WHEREAS, Section 554 of the New York State Real Property Tax Law provides a mechanism for the correction of errors on Real Property Tax Rolls by the County Legislature based upon the recommendation of the Cortland County Director of Real Property Tax Services pursuant to an application by an entitled person in cases involving clerical errors, unlawful entries or certain errors in essential fact; AND

WHEREAS, Section 554 of the New York State Real Property Tax Law authorizes the County Legislature to delegate to the Director of Finance the authority to approve such corrections in cases where the correction sought does not exceed twenty-five hundred dollars (\$2,500); AND

WHEREAS, Section 556 of the New York State Real Property Tax Law provides a mechanism for the refunding of certain real property taxes by the County Legislature based upon the recommendation of the Cortland County Director of Real Property Tax Services pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential fact; AND

WHEREAS, said Section 556 of the New York State Real Property Tax Law was amended to authorize the County Legislature to delegate to the Director of Finance the authority to approve such refunds in cases where the refund sought does not exceed twenty-five hundred dollars (\$2,500); AND

WHEREAS, both sections also provide that the Director of Finance will report to the County Legislature, on a monthly basis, those refund applications which have been approved during the previous month and further provides that all applications which have been denied by the Director of Real Property Tax Services, in whole or in part, shall be forwarded to the County Legislature for disposition; NOW THEREFORE BE IT

RESOLVED, that pursuant to Sections 554 and 556 of the New York State Real Property Tax Law, the County Legislature does hereby delegate to the Director of Finance the authority to approve corrections to the Real Property Tax Rolls and approve certain refunds of real property taxes as outlined in said Sections 554 and 556 of the New York State Real Property Tax Law, in cases where the refund sought does not exceed the amount of twenty-five hundred dollars (\$2,500); AND BE IT FURTHER

RESOLVED, that pursuant to section 554 and 556 of the New York State Real Property Tax Law that the Director of Finance shall provide a report on or before the 15th day of each month indicating the name of each recipient, location of the property and the amount of the correction and the amount of the refund or credit; AND BE IT FURTHER

RESOLVED, that this delegation of authority shall remain in effect through December 31, 2024.

Announcements

Adjournment