



Cortland County Legislature

Legislative Session

Legislative Chambers

Cortland, NY 13045

<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, January 23, 2025

6:00 PM

Board Room

Call to Order

Salute to the Flag

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley	☐	☐	☐	
Legislator Cathy Bischoff	☐	☐	☐	
Legislator Reed Cleland	☐	☐	☐	
Legislator Mitchel Eccleston	☐	☐	☐	
Minority Leader Beau Harbin	☐	☐	☐	
Majority Leader Paul Heider	☐	☐	☐	
Legislator Linda Jones	☐	☐	☐	
Legislator Dominick Mantella	☐	☐	☐	
Legislator William McGovern	☐	☐	☐	
Legislator Joseph Nauseef	☐	☐	☐	
Legislator Christopher Newell	☐	☐	☐	
Legislator Jason Prentice	☐	☐	☐	
Legislator Sandra Price	☐	☐	☐	
Legislator Ronald J. Van Dee	☐	☐	☐	
Legislator Keith VanGorder	☐	☐	☐	
Legislator Eugene Waldbauer	☐	☐	☐	
Chair of the Legislature Kevin Fitch	☐	☐	☐	

Approval of Minutes

1. Cortland County Legislature - Legislative Session - Dec 19, 2024 6:00 PM

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, Presentations and Notices

1. Centro Introduction and Welcome - Centro Chair, Nicholas F. Laino & Deputy Chief Executive Officer, Christopher Tuff

Reports of Standing, Special and Ad Hoc Committees

Receive and File

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF FITCH

AGENDA ITEM NO. 1

Appoint Members - Central New York Regional Planning and Development Board

WHEREAS, the terms of Cortland County Representatives have expired on the Central New York Regional Planning and Development Board; NOW THEREFORE BE IT

RESOLVED, that the following be appointed in conformance with the Regional Planning and Development Board By-Laws:

Name	Capacity	Term Expiration
Scott Steve	Local Elected Official	12/31/25
Trisha Hiemstra	Cortland County Planning Director	12/31/25
Brendan O'Bryan	At-Large Representative	12/31/25
Patrick Clune	At-Large Representative	12/31/25

Referred from Building & Grounds Committee

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Authorization to Initiate Parkland Alienation Process for Linear Park

WHEREAS, the Cortland County Legislature acknowledges the vital role that public parks, such as Linear Park, play in enhancing the quality of life for its residents and providing recreational opportunities for families and individuals alike; AND

WHEREAS, the County has determined that there is an opportunity to explore the sale of Linear Park in a manner that aligns with the County's strategic goals for economic development and community engagement; AND

WHEREAS, in accordance with state law, the Parkland Alienation process is necessary to ensure that the sale of parkland is conducted transparently and in compliance with all legal requirements, thereby protecting the interests of the community; AND

WHEREAS, the Legislature wishes to ensure that any future arrangements involving Linear Park will prioritize public access and the ongoing enjoyment of the park by residents; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Clerk of the Legislature and the County Attorney's Office to initiate the Parkland Alienation process for Linear Park, ensuring that all statutory obligations are met; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature and the County Attorney are directed to prepare and issue a Request for Proposals (RFP) for the sale of Linear Park, with a focus on soliciting proposals

that not only respect the park's current use but also enhance its value to the community; AND BE IT FURTHER

RESOLVED, that it is the intent of the Legislature that Linear Park shall remain open to the public following any sale, with specific protections in place to guarantee access to all residents.

Referred from Highway Committee

ON MOTION OF NEWELL

AGENDA ITEM NO. 3

Engineering Services Term Agreement - Highway Department and the Solid Waste Division

WHEREAS, the County Highway Superintendent has identified the need for Professional Engineering Services for the performance of highly specialized engineering tasks for the Cortland County Highway Department and Solid Waste Division; AND

WHEREAS, these highly specialized engineering tasks would be most effectively performed by a consulting engineering firm that regularly and successfully performs these types of tasks; AND

WHEREAS, the Highway Committee appointed a Selection Committee to review 2022-2025 LDSA Consultant proposals, and make a recommendation to the Highway Committee of a firm that would best provide said Professional Engineering Services; AND

WHEREAS, the Highway Committee recommends that Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088 provide said Professional Engineering Services to the Cortland County Highway Department and Solid Waste Division; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the contract agreement with Barton & Loguidice, D.P.C. For Professional Engineering Services to the Cortland County Highway Department and Solid Waste Division for a two year term beginning January 1, 2025 and ending December 31, 2026, with the option of three two-year contract renewals; AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator, upon review and approval as to form by the County Attorney, is hereby authorized to execute said contract agreement with Barton & Loguidice, D.P.C for Professional Engineering Services to the Cortland County Highway Department and Solid Waste Division for a two year term beginning January 1, 2025 and ending December 31, 2026; AND BE IT FURTHER

RESOLVED, that the various tasks under said agreement shall be as assigned by the County Highway Superintendent; AND BE IT FURTHER

RESOLVED, that the costs of the tasks assigned by the County Highway Superintendent under said contract shall not exceed the amount appropriated in the following expense accounts: Highway Dept. - D50205.54055; Solid Waste Division - EL81605.54055; or any other Professional Services Expense Account established by the Legislature in the Highway Department or Solid Waste Division Budgets.

ON MOTION OF NEWELL

AGENDA ITEM NO. 4

Establish Stage 3 Landfill Closure Project/Approve Professional Services/Amend 2025 Budget/Transfer Funds - Highway Department

WHEREAS, the Cortland County Legislature's Highway Committee recognizes the need to cap approximately six (6) acres in cells 1B and 2A; AND

WHEREAS, the Stage 3 Landfill Closure project will significantly reduce the amount of leachate

hauled to the City of Cortland's Wastewater Treatment Facility; AND

WHEREAS, the Highway Committee recommends the advancement of the Stage 3 Landfill Closure Project; AND

WHEREAS, there is a need to establish an account and transfer funds into said project account to cover the Professional Services required for said project; AND

WHEREAS, the funds are to be appropriated from the landfill capping reserve fund, EL.386300.LDCL; AND

WHEREAS, the Legislature has selected Barton & Loguidice, P.C., of 443 Electronics Parkway, Liverpool, NY 13088 to provide professional engineering services for the Highway Department/Solid Waste by Resolution _____; AND

WHEREAS, the Highway Committee desires to authorize the use of the Engineering Term Agreement approved by Resolution _____ to provide Professional Services for said project; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney, is hereby authorized to execute all documents related to the advancement of said Landfill project; AND BE IT FURTHER

RESOLVED, that the 2025 Adopted Budget is hereby amended as follows:

Increase:

Expense:

EL81605.54055.8167 Professional Services	\$365,500
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Appropriated Reserves:

EL.351100 Appropriated Reserves	\$365,500
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Final Design & Bid Administration	\$72,000.00
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Construction Administration & Inspection	\$293,500.00
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Total Fee:	\$365,500.00
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ON MOTION OF NEWELL

AGENDA ITEM NO. 5

Approve Design & Construction Phase Services for Cortland County Airport - Highway Department

WHEREAS, the County has been awarded a NYSDOT Aviation Capital Grant for the Conventional Aircraft Hangar with Auxiliary Spaces, Aircraft Apron & Parking Lot (PIN:3903.11, 19046.03) at the Cortland County Airport, Gen. Levi R. Chase Field; AND

WHEREAS, The State of New York grant to the County of Cortland for the construction of said conventional aircraft hangar with a State participation share in the amount of \$2,499,660.00, and a local participation share required by said grant in the amount of \$277,740.00 for a total project cost of \$2,777,400.00; AND

WHEREAS, the Cortland County Legislature approved the Aviation Funding Agreement by Resolution No. 20-22; AND

WHEREAS, the County desires to construct said project during the 2025 fiscal year; AND

WHEREAS, McFarland Johnson is the airport consultant for the County; AND

WHEREAS, the fee for the Engineering Agreement for the Design & Construction phase Services for said project is \$421,924.00; AND

WHEREAS, the funds will be appropriated in Account #HH56105.52320.25CAH; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the contract with McFarland Johnson to perform the Design & Construction Phase Services for the Conventional Aircraft Hangar with Auxiliary Spaces, Aircraft Apron & Parking Lot Design & Construction Phase Services during the 2025 fiscal year at a cost not to exceed \$421,924.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign a contract with McFarland Johnson to perform the Design & Construction Phase for the Conventional Aircraft Hangar with Auxiliary Spaces, Aircraft Apron & Parking Lot A at the Cortland County Airport, Gen. Levi R. Chase Field; AND BE IT FURTHER

RESOLVED, that the 2025 Cortland County Capital Budget be amended as follows:

Increase:		
HH561043.43597.25CAH	State Revenue	\$ 2,499,660.00
HH99015.45031.25CAH	Interfund Transfer-In	\$ 277,740.00
HH56105.52320.25CAH	Building Improvements	\$ 2,777,400.00
A99095.59950.25CAH	Interfund Transfer-out	\$ 277,740.00
A.359900	Appropriated Fund Balance	\$ 277,740.00

Referred from Government Operations Committee

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 6

A Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Local Mortgage Recording Tax in Cortland County - County Clerk

WHEREAS, the Cortland County Legislature adopted Resolution No. 76-23, “A Home Rule Request For Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization For Imposition of Mortgage Recording Tax in Cortland County”; AND

WHEREAS, the request for special legislation was approved and the Cortland County Legislature adopted Local Law No. 9 of 2023 - a Local Law Amending Local Law 1 of 2007, as Last Amended by Local Law 3 of 2021, Extending the Imposition of a Mortgage Recording Tax in Cortland County; AND

WHEREAS, New York State Tax Law §253-v presently authorizes Cortland County to adopt and amend local laws imposing a mortgage recording tax of twenty five cents (\$.25) for each one hundred dollars (\$100.00) and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated in Cortland County and recorded on or after the date upon which such tax takes effect, (beginning September 30, 2007 and ending December 1, 2025); AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County that receives this revenue if this source of revenue were to expire, and such a loss would result in

a substantial burden on County property owners through increased property taxes or loss of essential services; NOW THEREFORE BE IT

RESOLVED, that this Legislature endorses and requests that the necessary information and forms be forwarded to the County Legislature in order that an appropriate Home Rule Request can be acted upon by this body; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb and New York State Assembly member Anna Kelles in order to request the introduction of Home Rule Legislation regarding this matter.

Referred from Judiciary & Public Safety Committee

ON MOTION OF PRICE

AGENDA ITEM NO. 7

Authorize Agreement with Emergency Medical Physicians - County Coroner

WHEREAS, a Coroner's Physician is required to sign a death certificate, or if it is necessary to have an autopsy done on any death in which a certificate has not been signed; AND

WHEREAS, it is the wish of the County Coroner's Office and the Judiciary and Public Safety Committee to authorize additional Coroner's Physicians to sign death certificates for a fee not to exceed \$125 per signature (A11855.54055); NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to enter into an agreement with Emergency Medical Physicians of Cortland, PLLC, 134 Homer Ave., Cortland, NY 13045 for the purpose of signing death certificates in the absence of the duly appointed Coroner's Physician for a term beginning January 1, 2025 and expiring December 31, 2027.

ON MOTION OF PRICE

AGENDA ITEM NO. 8

Award Bid/Preventative Maintenance Agreement - Breathing Air Stations

WHEREAS, a Request for Proposals (RFP) was issued on November 13, 2024 for two Breathing Air Stations for the County's Department of Emergency Response & Communications, and such bids were due and received by the Clerk of Legislature on December 11, 2024; AND

WHEREAS, funding was received from New York State, and approved by Resolution No. 76-24, under a Community Resiliency, Economic Sustainability, and Technology Program (CREST) grant sponsored by New York State Senator Lea Webb's office in the amount of \$200,000 for two breathing air stations, with one to be installed at the County's Regional Training Center, and one to be installed at the Marathon Fire Station; AND

WHEREAS, bids were received from the following:

Sherman Air Services PO Box 388 Norwich, NY 13815	\$180,625.26
Jerome Fire Equipment 8721 Caughdenoy Road Clay, NY 13041	\$207,780.63

; AND

WHEREAS, the bids were evaluated by New York State and County Fire Instructors to determine whether they met the specifications of the RFP and compared to identify the company that represents the lowest responsible bidder; AND

WHEREAS, upon review, it is recommended to award the bid to Jerome Fire Equipment; AND

WHEREAS, the balance of needed funding in the amount of \$7,780.63 will come from the County's Emergency Management Department. A3410; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature awards the contract to Jerome Fire Equipment as the bid was determined to be in the best interest of the County based on the evaluation performed; AND BE IT FURTHER

RESOLVED, that Cortland County Legislature awards an annual preventative maintenance agreement, as specified in the request for proposals, with Jerome Fire Equipment for the safe upkeep, maintenance and air quality testing of the breathing air stations in the amount of \$4,450, budgeted for in 2025 in account A34105.54015; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, be and hereby is authorized to enter into an agreement with Jerome Fire Equipment, 8721 Caughdenoy Road, Clay, NY 13041, effective January 24, 2025 in the amount of \$207,780.63 for the purchase of two breathing air stations with the preventative maintenance option for one year in the amount of \$4,450 per year with an option to extend the preventative maintenance for an additional two one-year terms.

ON MOTION OF PRICE

AGENDA ITEM NO. 9

Authorize Contract - 911 Center Medical Director

WHEREAS, Cortland County's Department of Emergency Response and Communications operates an emergency medical dispatching program that provides lifesaving pre-arrival medical instructions to 911 callers in need; AND

WHEREAS, the County's emergency medical dispatching program requires a medical physician to provide oversight, advisement and consent on certain criteria within the medical dispatching program; AND

WHEREAS, Cortland County previously contracted with Dr. David Wurtz, of Guthrie Medical, for the role of oversight and advisement of the County's emergency medical dispatching program; AND

WHEREAS, a 2025 goal of the County's 911 center is accreditation as a center for excellence in medical dispatching requiring significant involvement in the role of the participating physician; AND

WHEREAS, Cortland County has an established relationship with Dr. Darshan Patel, MD, approved by Resolution No. 200-24, and Dr. Patel has expressed interest in participating in the County's 911 center accreditation process; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute an agreement with Dr. Darshan Patel, MD in the amount of \$13,500 to be paid for from account A30205.54055 for three year contract term beginning on or after February 1, 2025 and ending on or before January 30, 2027.

Referred from Agriculture/Planning/Environment Committee

Appoint Member - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board, two of whom shall be practical farmers. The fifth member shall be appointed from the county at large and shall represent the urban, suburban and rural non-farm landownership interest; AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board; AND

WHEREAS, this appointment is for a one year term to fulfill the remainder of a term left vacant; NOW THEREFORE BE IT

RESOLVED, that the following is and hereby are appointed to serve as a member of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Jeremy Boylan	4361 Locust Ave, Homer, NY 13077	At Large Representative	12/31/2025

Authorize Federal Section 5311 Consolidated Grant Application FY 2024-2025 New York State Department of Transportation - Planning Department

WHEREAS, Cortland County is submitting a request, for consolidated grant funds, to the New York State Department of Transportation, pursuant to Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider; AND

WHEREAS, the service was provided during the fiscal year of 2024 and from January 1, 2025 until March 28, 2025; AND

WHEREAS, the Central New York Regional Transportation Authority will provide public transportation services for Cortland County beginning March 31, 2025; AND

WHEREAS, Cortland County is also submitting this request for project(s) to provide the continuation of Mobility Management for fiscal years 2024 and 2025 and has a committed local share; AND

WHEREAS, Cortland County has contracted with a third-party subcontractor for the operation of Cortland County's Public Transportation System; AND

WHEREAS, Cortland County and the State of New York have entered into continuing agreements, or will enter into successor continuing agreements, which authorizes the undertaking of the project(s) and reimbursement of the Federal and applicable State Shares; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is authorized to act on behalf of the Cortland County to sign the application and any related contracts, and to progress and complete the above-named project(s); AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is authorized to sign any contracts or agreements between Cortland County and any third-party subcontractor necessary to complete the public transportation project(s).

Referred from Health & Human Services Committee

ON MOTION OF VAN DEE

AGENDA ITEM NO. 12

Amend Resolution No. 189-24 for the Substance Abuse & Mental Health Services Administration (SAMHSA) 2024 - 2028 Youth Grant Agreement - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 189-24, which accepted the SAMHSA grant and designated provider contracts; AND

WHEREAS, upon review and recommendation of the Cortland County Mental health Department, Resolution No. 189-24 needs to be amended to reflect the removal of Cowley Associates, Inc. and authorize a contract with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 189-24 be and hereby is amended to remove Cowley Associates and insert CACTC/RHI as the approved provider for Web Page Design and Marketing; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to execute an agreement with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 13

Appoint Members - Cayuga/Cortland Workforce Development Board

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

Name	Address	Sector	Term Ending
Brian Noteboom	181 Industrial Park Rd, Horseheads, NY	Carpenters Union Local 277	6/30/2027

Matt Horan	333 E. Washington St., Syracuse, NY	ACCES/VR	6/30/2027
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ON MOTION OF VAN DEE

AGENDA ITEM NO. 14

Advocating for Reform and Increased Funding for New York State's Code Blue Program

WHEREAS, the New York State Code Blue policy was established as an emergency Executive Order on December 16, 2016 with a commitment of reimbursement for additional costs to counties that are directly relate to the requirements of the Code Blue regulation; AND

WHEREAS, the current Code Blue policy is no longer adequate or effective given the significant changes in affordable housing availability and evolving human needs since that time; AND

WHEREAS, the requirement for Departments of Social Services to simply provide space to keep people warm during extreme weather conditions is no longer sufficient to meet the growing and complex needs of unhoused individuals; AND

WHEREAS, New York State leaders must recognize that any policy aimed at providing warm spaces for the most vulnerable individuals in our community must be comprehensive and involve the collaboration of all relevant human services agencies beyond the Office of Temporary and Disability Assistance (OTDA); AND

WHEREAS, the expertise and resources of agencies such as the Office of Mental Health, the Office of Addiction and Substance Abuse Services, and the Office for People with Developmental Disabilities are essential to address the multifaceted needs of unhoused individuals; AND

WHEREAS, County Departments of Social Services (DSS) are trained and equipped to deliver mandated income-based programs under the oversight of the NYS OTDA, but Code Blue services extend beyond these requirements and necessitate the involvement of additional state agencies and local service providers; AND

WHEREAS, the cost of delivering Code Blue services continues to escalate due to increasing numbers of individuals in need, rising behavioral challenges stemming from untreated mental health conditions, substance use disorders, developmental disabilities, and the rising costs of staffing, utilities, and essential supplies; AND

WHEREAS, New York State has capped the amount of funding allocated to counties for the operation of Code Blue programs, with Cortland County receiving funding equal to the expenditures of the previous year, which does not account for the annual increase in operational costs or the growing demand for services; AND

WHEREAS, the current level of funding is inadequate to cover the increased staffing and resources necessary to safely operate warming centers, and Cortland County seeks to avoid placing the burden of these rising costs on local taxpayers; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature strongly urges New York State to increase their funding commitment to adequately support the continued operation of Code Blue programs and ensure the safety and well-being of vulnerable individuals during cold weather conditions; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature calls for the establishment of true partnerships between County DSS and other service systems, starting at the State level, that have both the expertise and shared accountability to design the services and space to keep our most vulnerable individuals safe; AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to Governor Kathy Hochul, Senator Lea Webb, Assemblymember Anna Kelles, Assemblymember Jeff Gallahan, the New York State Association of Counties (NYSAC), and all others deemed necessary and proper.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 15

Amend Agreement with Salvation Army for Code Blue Services - Department of Social Services

WHEREAS, Resolution No. 168-24 authorized an agreement with the Salvation Army for Code Blue Warming Center services with the Cortland County Department of Social Services for the 2024-2025 season in an amount not to exceed \$300,000; AND

WHEREAS, the Salvation Army has already served over 150 unique individuals through January 1, 2025; AND

WHEREAS, the Salvation Army needs more money to cover increased staff hours, food and space costs to continue providing the services given the increase in individuals using the service; AND

WHEREAS, the costs will be paid from expense account A60105.54800.4696; NOW THEREFORE BE IT

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an amended agreement with the Salvation Army for Warming Center services for the term November 1, 2024 – April 30, 2025, in an amount not to exceed \$315,000.00.

Referred from Finance & Administration Committee

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 16

Delegate Authority to the Director of Finance to Approve Payment of Real Property Tax Errors and Omissions

WHEREAS, Section 554 of the New York State Real Property Tax Law provides a mechanism for the correction of errors on Real Property Tax Rolls by the County Legislature based upon the recommendation of the Cortland County Director of Real Property Tax Services pursuant to an application by an entitled person in cases involving clerical errors, unlawful entries or certain errors in essential fact; AND

WHEREAS, Section 554 of the New York State Real Property Tax Law authorizes the County Legislature to delegate to the Director of Finance the authority to approve such corrections in cases where the correction sought does not exceed twenty-five hundred dollars (\$2,500); AND

WHEREAS, Section 556 of the New York State Real Property Tax Law provides a mechanism for the refunding of certain real property taxes by the County Legislature based upon the recommendation of the Cortland County Director of Real Property Tax Services pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential fact; AND

WHEREAS, said Section 556 of the New York State Real Property Tax Law was amended to authorize the County Legislature to delegate to the Director of Finance the authority to approve such refunds in cases where the refund sought does not exceed twenty-five hundred dollars (\$2,500); AND

WHEREAS, both sections also provide that the Director of Finance will report to the County Legislature, on a monthly basis, those refund applications which have been approved during the previous month and further provides that all applications which have been denied by the Director of Real Property Tax Services, in whole or in part, shall be forwarded to the County Legislature for disposition; NOW

THEREFORE BE IT

RESOLVED, that pursuant to Sections 554 and 556 of the New York State Real Property Tax Law, the County Legislature does hereby delegate to the Director of Finance the authority to approve corrections to the Real Property Tax Rolls and approve certain refunds of real property taxes as outlined in said Sections 554 and 556 of the New York State Real Property Tax Law, in cases where the refund sought does not exceed the amount of twenty-five hundred dollars (\$2,500); AND BE IT FURTHER

RESOLVED, that pursuant to section 554 and 556 of the New York State Real Property Tax Law that the Director of Finance shall provide a report on or before the 15th day of each month indicating the name of each recipient, location of the property and the amount of the correction and the amount of the refund or credit; AND BE IT FURTHER

RESOLVED, that this delegation of authority shall remain in effect through December 31, 2025.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 17

Distribution of Fourth Quarter 2024 Sales Tax

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities; AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County; AND

WHEREAS, the gross deduction for County purposes will be provided for quarterly; AND

WHEREAS, the 2024 fourth quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for the fourth quarter 2024 to be \$9,873,611.76; AND

WHEREAS, the total amount available for distribution is \$9,498,611.76, after the direct deduction for County purposes; AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$725,000.00) is to be withheld from the quarterly distribution; AND

WHEREAS, Cortland County receives (55%), or \$5,224,236.47 of the total net quarterly distribution; AND

WHEREAS, respective payments are now ready for disbursement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee to release sales tax payments for the fourth quarter of 2024 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	\$1,650,858.72	\$-0-	\$1,650,858.72	\$-0-

Cincinnati, Town of	\$71,929.12	\$-0-	\$71,929.12	\$-0-
Cortlandville, Town of	\$802,474.39	\$-0-	\$802,474.39	\$-0-
Cuyler, Town of	\$66,172.92	\$(28,750.00)	\$37,422.92	\$-0-
Freetown, Town of	\$53,683.31	\$-0-	\$53,683.31	\$-0-
Harford, Town of	\$73,140.04	\$-0-	\$73,140.04	\$-0-
Homer, Town of	\$290,144.11	\$-0-	\$290,144.11	\$-0-
Homer, Village of	\$204,907.45	\$-0-	\$204,907.45	\$-0-
Lapeer, Town of	\$109,014.92	\$(18,111.80)	\$90,903.12	\$-0-
Marathon, Town of	\$83,996.09	\$-0-	\$83,996.09	\$-0-
Marathon, Village of	\$43,070.90	\$-0-	\$43,070.90	\$-0-
McGraw, Village of	\$35,719.45	\$-0-	\$35,719.45	\$-0-
Preble, Town of	\$148,797.58	\$-0-	\$148,797.58	\$-0-
Scott, Town of	\$85,380.81	\$-0-	\$85,380.81	\$-0-
Solon, Town of	\$80,573.74	\$-0-	\$80,573.74	\$-0-
Taylor, Town of	\$42,248.33	\$-0-	\$42,248.33	\$-0-
Truxton, Town of	\$105,964.43	\$-0-	\$105,964.43	\$-0-
Virgil, Town of	\$259,745.42	\$(25,000.00)	\$234,745.42	\$-0-
Willet, Town of	\$66,553.56	\$-0-	\$66,553.56	\$-0-
Total	\$4,274,375.29	\$(71,861.80)	\$4,202,513.49	\$-0-

; AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 283-21.

Announcements

Adjournment