



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, December 7, 2023

9:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m47209df45dbfe403bfa5d86242321962>

Thursday, December 7, 2023 9:00 AM | 1 hour | (UTC-05:00) Eastern Time

Meeting number: 2338 261 3580

Password: AEwiYrdr776

Join by phone

+1-415-655-0001 US Toll

Access code: 233 826 13580

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Christopher Newell	☐	☐	☐	
Committee Member Douglas Bentley	☐	☐	☐	
Committee Chair Kelly L. Fairchild-Preston	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Vice Chair Joseph Nauseef	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Nov 2, 2023 9:00 AM

RESOLUTIONS

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 1

Appoint/Reappoint Members of the Cortland County Fire Advisory Board

WHEREAS, pursuant to a resolution dated December 18, 1950, which established the Cortland County Fire Advisory Board under the provisions of Article 10, Section 209-K of the General Municipal Law for the purpose, among other things, to develop and maintain programs for fire training and mutual aid in case of fire and other public emergencies in which the fire service would be used, AND

WHEREAS, Article 3, Section 4 of the Cortland County Fire Advisory Board By-Laws state that the term of each member be one year, NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby are appointed to the Cortland County Fire Advisory Board, to serve without compensation for a term beginning January 1, 2024 and expiring December 31, 2024:

Shawn Scoville, Cincinnatus FD, 5756 Telephone Rd. Cincinnatus, NY 13040
 Richard Allen Sr., Cortland FD, 35 Garfield Street, Cortland, NY 13045
 Derek Reynolds, Cortland FD, 87 Greenbush Street, Cortland, NY 13045
 Wayne Friedman, Cortland FD, 2151 Ames Road, Cortland, NY 13045
 Michael Biviano, Cortlandville FD, 4361 Meadow Lane, Cortland, NY 13045
 Kevin Whitney, Cortlandville FD, 3689 Delaware Avenue, Cortland, NY 13045
 Adam Daley, Cuyler FD, 6553 W. Keeney Road, Truxton, NY 13158
 Justin Scott, Harford FD, 769 Rte. 221, Harford, NY 13784
 Mahlon Irish, Jr., Homer FD, 32 Center Street, Homer, NY 13077
 Michael Niehus, Homer FD, 2 Brentwood Drive, Homer, NY 13077
 John Ryan Jr., Homer FD, 5449 Mead Road, Homer, NY 13077
 Larri Leet, Marathon FD, 1171 Salt Road, Marathon, NY 13803
 Garret Gates, Marathon FD, 1137 Valentine Hill Road, Marathon, NY 13803
 Thomas Heller, McGraw FD, 28 W Center Street, McGraw, NY 13101
 Andrew Harvey, McGraw FD, 3783 Clinton Street Extension. McGraw, NY 13101
 Jeff Griswold, Preble FD, 6903 Route 281, Preble, NY 13141
 Darwin Smith, Truxton FD, 3760 State Route 13, Truxton, NY 13158
 Timothy McCall, Truxton FD, 3699 State Route 13 P.O. Box 13 Truxton, NY 13158
 Adam Brown, Virgil FD, 1291 Route 392, Cortland, NY 13045
 Jereme Stiles, Virgil FD, 1336 Route 392, Cortland, NY 13045
 Ryan McGowan., Willet FD, 649 Route 14, Willet, NY 13863

, AND BE IT FURTHER

RESOLVED, that Chair of the 2024 Legislature will appoint a Legislative Representative who shall be a non-voting representative and legislative liaison that shall periodically report activities of the Fire Advisory Board to the Judiciary and Public Safety Committee.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 2

Appoint Members - Traffic Safety Board

WHEREAS, pursuant to Article 43 §1672 of Vehicle and Traffic Safety Laws, Local Law No. 4 for the Year 1971 of the Cortland County Legislature established a Cortland County Traffic Safety Board, AND

WHEREAS, Local Law No. 3 for the Year 1978 amended Local Law No. 4 for the Year 1971 and established the membership of the Board is appointed by the Cortland County Legislature, NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby are appointed to serve the terms as listed below:

Name	Organization	Term Expiration
Ann Wells	Seven Valleys Health Coalition	12/31/2025
John Gallagher	Cortland County Sheriff's Department	12/31/2027
David Guerrera	Cortland City Police Department	12/31/2027

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 3

Amend 2024 Budget - Accept and Authorize Statewide Interoperable Communications Grant (SICG) Award - Create Position of Deputy Director - Emergency Response and Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded Cortland County \$786,336 under the New York State 2023 Statewide Interoperable Communications Grant (SICG) Program, resulting in no new county costs, in support of interoperable communications, AND

WHEREAS, the fiscal period for this grant is January 1, 2023 to December 31, 2025, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2024 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A30205.44389.SICG DHSES Grant	\$ -0-	\$473,783	\$473,783
A34105.44389.SICG DHSES Grant	\$ -0-	\$312,553	\$312,553
INCREASE EXPENDITURE BUDGET:			
A30205.54015.SICG Maintenance Agreements	\$ -0-	\$473,783	\$473,783
A34105.51005.SICG Personnel	\$ -0-	\$312,553	\$312,553

, AND BE IT FURTHER

RESOLVED, that one position of Deputy Director of Emergency Response and Communications (Management Compensation Plan, Grade 7, \$71,467-95,122, competitive class, full time, with benefits) be created with approval to fill on January 1, 2024, AND BE IT FURTHER

RESOLVED, that this position is dependent on the related grant and will be abolished if grant funding is exhausted, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$786,336, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 4

Authorize Annual Stipend for Additional Duties STOP DWI Coordinator and Administrative Assistant - Sheriff's Department

WHEREAS, the position of STOP DWI Coordinator is held by the Cortland County Sheriff, AND

WHEREAS, the position of Administrative Assistant to the STOP DWI Coordinator is held by

the Sheriff's Secretary, AND

WHEREAS, the Sheriff has been performing the duties of the county's STOP DWI Coordinator without additional compensation, AND

WHEREAS, the Sheriff's Secretary has been performing the duties of the Administrative Assistant to the STOP DWI Coordinator without additional compensation, AND

WHEREAS, the STOP DWI 2024 Plan submitted to the state and the Cortland County 2024 Budget both include compensating the STOP DWI Coordinator and the STOP DWI Administrative Assistant for performing these duties with a \$2,500 yearly stipend to the STOP DWI Coordinator (Sheriff) and \$2,500 yearly stipend to the STOP DWI Administrative Assistant (Sheriff's Secretary), which would not be added to their base salary, for as long as the Sheriff and the Sheriff's Secretary continue to perform STOP DWI Coordinator and Administrative Assistant duties, said stipends budgeted in A33155.51035, Other Compensation, NOW THEREFORE BE IT

RESOLVED, that the Sheriff will receive a \$2,500 stipend for performing the duties of STOP DWI Coordinator effective January 1, 2024, AND BE IT FURTHER

RESOLVED, that the Sheriff's Secretary will receive a \$2,500 stipend for performing the duties of Administrative Assistant to the STOP DWI Coordinator effective January 1, 2024.

COMMITTEE APPROVAL

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Award Bid/Authorize Contract - Inspection and Maintenance of Cortland County Generators - Buildings and Grounds

WHEREAS, a Request for Proposals (RFP) was issued October 16, 2023 for Inspection and Maintenance of Cortland County generators and where such bids were due and received by Thursday, November 16, 2023, AND

WHEREAS, based upon the results of the bid, the Building and Grounds and Judiciary and Public Safety Committees recommend that the bid be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

The Kinsley Group, 14 Connecticut South Drive, East Granby, CT 06026 Emergency Power Systems, 300 Mile Crossing Boulevard, Rochester, NY 14624

Penn Power Group LLC, dba Penn Power Systems, 8330 State Road, Philadelphia, PA 19136

, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby awards the Inspection and Maintenance of Cortland County Generators to Penn Power Group, LLC, dba Penn Power Systems, of 8330 State Road, Philadelphia, PA 19136 at the bid prices as listed per the RFP submission, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to enter into an agreement with Penn Power Group, LLC, dba Penn Power Systems, of 8330 State Road, Philadelphia, PA 19136 for the Inspection and Maintenance of Cortland County Generators.

DISCUSSION ITEMS

1. New York State Volunteer Firefighter Stipends
2. Management Attorney Salary Schedule 2024

MONTHLY REPORTS

1. District Attorney Monthly Statistics
2. Department of Emergency Response and Communication - November 911 Statistics
3. Department of Emergency Response and Communication Report - November 2023
4. Probation Statistics November 2023
5. Assigned Counsel November JPS Report

ADJOURNMENT