



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, December 2, 2021

9:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
Christopher Newell	Cortland County, NY	Committee Member	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Vice-Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Remote	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Paul Heider	Cortland County, NY	Chair, Legislature	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Patrick Perfetti	Cortland County, NY	District Attorney	Present	
Denise Bushnell	Cortland County, NY	Coroner	Present	
Paul Sandy	City of Cortland	Chief of Police	Present	
Nicole Albro	Cortland County, NY	Probation Director	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Robert Pittman	Village of Homer	Chief of Police	Present	
Carrie Whitney	Cortland County, NY	Resident	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Keith Dayton	Cortland County, NY	Public Defender	Present	
Tim Bennett	Cortland Voice	Reporter	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Melanie Arnold	Cortland County, NY	Resident	Present	
Kevin Arnold	Cortland County, NY	Resident	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Late	9:42 AM

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Nov 4, 2021 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Christopher Newell, Committee Member
SECONDER:	Richard Stock, Committee Vice-Chair
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

RESOLUTIONS

AGENDA ITEM NO. 1 – Appoint Members - Traffic Safety Board

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/16/2021 6:00 PM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Christopher Newell, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Appoint Members - Traffic Safety Board

WHEREAS, pursuant to Article 43 §1672 of Vehicle and Traffic Safety Laws, Local Law No. 4 for the Year 1971 of the Cortland County Legislature established a Cortland County Traffic Safety Board, AND

WHEREAS, Local Law No. 3 for the Year 1978 amended Local Law No. 4 for the Year 1971 and established the membership of the Board is appointed by the Cortland County Legislature, NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby are appointed to serve the terms as listed below:

Name	Organization	Address	Term Expiration
Mark Helms	Cortland County Sheriff	54 Greenbush Street Cortland, NY 13045	12/31/24
David Guerrera	Cortland City Police Department	25 Court Street Cortland, NY 13045	12/31/23
Eric Mulvihill	Community Member	9 South William Street Homer, NY 13077	12/31/23
Robert Pitman	Village of Homer Police Chief	43½ James Street Homer, NY 13077	12/31/24
John Gallagher	Cortland County Sheriff's Department	54 Greenbush Street Cortland, NY 13045	12/31/23
Melissa Potter	Community Member	60 Central Avenue Cortland, NY 13045	12/31/24
Cheyenne Cute	Cortland City Police Department	25 Court Street Cortland, NY 13045	12/31/24

AGENDA ITEM NO. 2 – Appoint/Reappoint Members of the Cortland County Fire Advisory Board

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/16/2021 6:00 PM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Appoint/Reappoint Members of the Cortland County Fire Advisory Board

WHEREAS, pursuant to a resolution dated December 18, 1950, which established the Cortland County Fire Advisory Board under the provisions of Article 10, Section 209-K of the General Municipal

Law for the purpose, among other things, to develop and maintain programs for fire training and mutual aid in case of fire and other public emergencies in which the fire service would be used, AND

WHEREAS, Article 3, Section 4 of the Cortland County Fire Advisory Board By-Laws state that the term of each member be one year, NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby are appointed to the Cortland County Fire Advisory Board, to serve without compensation for a term beginning January 1, 2022 and expiring December 31, 2022:

Shawn Scoville, Cincinnatus FD, 5756 Telephone Rd. Cincinnatus, NY 13040
Richard Allen Sr., Cortland FD, 35 Garfield Street, Cortland, NY 13045
Derek Reynolds, Cortland FD, 87 Greenbush Street, Cortland, NY 13045
Wayne Friedman, Cortland FD, 2151 Ames Road, Cortland, NY 13045
Michael Biviano, Cortlandville FD, 4361 Meadow Lane, Cortland, NY 13045
Kevin Whitney, Cortlandville FD, 3689 Delaware Avenue, Cortland, NY 13045
Adam Daley, Cuyler FD, 6553 W. Keeney Road, Truxton, NY 13158
Justin Scott, Harford FD, 769 Rte. 221, Harford, NY 13784
Mahlon Irish, Jr., Homer FD, 32 Center Street, Homer, NY 13077
Michael Niehus, Homer FD, 2 Brentwood Drive, Homer, NY 13077
John Ryan Jr., Homer FD, 5449 Mead Road, Homer, NY 13077
Larri Leet, Marathon FD, 1171 Salt Road, Marathon, NY 13803
Norm Forrest, Marathon FD, 544 Jennings Creek Road, Marathon, NY 13803
Thomas Heller, McGraw FD, 28 W Center Street, McGraw, NY 13101
Andrew Harvey, McGraw FD, 3783 Clinton Street Extension. McGraw, NY 13101
Jeff Griswold, Preble FD, 6903 Route 281, Preble, NY 13141
Bruce Potter, Truxton FD, 5775 Chenengo Road, Truxton, NY 13158
Timothy McCall, Truxton FD, 3699 State Route 13 P.O. Box 13 Truxton, NY 13158
Adam Brown, Virgil FD, 1291 Route 392, Cortland, NY 13045
Jereme Stiles, Virgil FD, 1336 Route 392, Cortland, NY 13045
Ryan McGowan., Willet FD, 649 Route 14, Willet, NY 13863

, AND BE IT FURTHER

RESOLVED, that Chairman of the 2022 Legislature will appoint a Legislative Representative who shall be a non-voting representative and legislative liaison that shall periodically report activities of the Fire Advisory Board to the Judiciary and Public Safety Committee.

AGENDA ITEM NO. 3 – Authorize Appointment of Coroner's Physician - County Coroner

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/16/2021 6:00 PM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Christopher Newell, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Appointment of Coroner's Physician - County Coroner

WHEREAS, Section 400 of the New York State County law requires that a County in which any Coroner is not a physician appoint a Coroner's Physician, AND

WHEREAS, EMP Physicians of Cortland, 134 Homer Avenue, Cortland, NY 13045 has agreed

to serve in that role for Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby appoints EMP Physicians of Cortland, 134 Homer Avenue, Cortland, NY as Coroner's Physician for a term beginning January 1, 2022 and expiring December 31, 2023, AND BE IT FURTHER

RESOLVED, that the Coroner's Physician shall, by virtue of the office, be a Deputy Coroner and shall possess the powers and perform the duties of the Coroner during the absence or inability of the Coroner to act, or in the event of a vacancy in the Office of the Coroner, AND BE IT FURTHER

RESOLVED, that the County Administrator be and hereby is authorized and directed to enter into an agreement upon review of the County Attorney or designee; with EMP Physicians of Cortland, 134 Homer Avenue, Cortland, NY 13045, to provide Coroner services for a term beginning January 1, 2022 and expiring December 31, 2023.

AGENDA ITEM NO. 4 – Create Position/Appropriate Funds Safe Harbour Coordinator - Department of Social Services (Child Advocacy Center Division)

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/16/2021 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Richard Stock, Committee Vice-Chair
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF BISCHOFF

RESOLUTION NO.

**Create Position/Appropriate Funds Safe Harbour Coordinator - Department of Social Services
(Child Advocacy Center Division)**

WHEREAS, Cortland County has been provided an allocation of \$43,350 for the development and implementation of Safe Harbour programming for the calendar year 2022, AND

WHEREAS, New York State Office of Children and Family Services requires this money go through the Department of Social Services for planning and claiming purposes to support Cortland County in developing a system response to commercially sexually exploited children and trafficked at-risk youth, AND

WHEREAS, the Cortland County Child Advocacy Center ("CAC") is an entity aligned with and able to implement a Safe Harbour Program, AND

WHEREAS, the Department of Social Services-CAC Division needs to create one (1) part-time Safe Harbour Coordinator position, AND

WHEREAS, the Health and Human Services Committee recommends the creation of this position, NOW THEREFORE, BE IT

RESOLVED, that one (1) position of Safe Harbour Coordinator (CSEA, Grade 13, \$20.2732-25.5331/HR (2022 Rate), competitive class, part-time 17 hours per week, (no benefits) in the Department of Social Services-CAC Division be created effective January 1, 2022 at 12:01 A.M., with approval to fill, AND

RESOLVED, that funds be appropriated in the 2022 County Budget as follows:

A40505.51010 SF	Personnel	\$17,921.51
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A40505.54000 SF	I/D Phones	\$132.00
A40505.54001 SF	Copies	\$1,000.00
A40505.54035 SF	Training & Staff Dev	\$800.00
A40505.54055 SF	Contract-Campaign	\$11,000.00
A40505.54800 SF	Program Supplies	\$7,621.48
A40505.58020 SF	Retirement	\$2,509.00
A40505.58030 SF	FICA	\$1,371.01
A40505.58040 SF	Worker's Comp	\$995.00
TOTAL Expense		\$43,350.00
A40505.43489 SF Revenue		\$43,350.00

AGENDA ITEM NO. 5 – Authorized Use of Jail Project Reserve for Boiler Replacements

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/7/2021 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Authorized Use of Jail Project Reserve for Boiler Replacements

WHEREAS, the Cortland County Legislature adopted Resolution No. 313-15, which established the County Jail Project Reserve for the purpose of repair, construction, capital projects and other related expenditures for the County correctional facility, AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 157-19 requiring all future uses of the reserve to be done through resolution, AND

WHEREAS, funds are required for the emergency replacement of the two boilers at the jail,

WHEREAS, the Jail Project Reserve balance at November 30, 2021 is \$1,364,365.30,
NOW THEREFORE BE IT

RESOLVED, the Legislature approves the use of the Jail Project Reserve for the emergency replacement of two (2) boilers at the jail, AND BE IT FURTHER

RESOLVED, the 2021 budget is hereby amended as follows:

Increase: Account Number A31505.52320 Building Improvements \$65,191

Increase: Account Number A359900 Appropriated Reserves \$65,191

AGENDA ITEM NO. 6 – Amend 2021 Budget for Contracted Medical Services - County Coroner

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/7/2021 10:00 AM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Ronald J. Van Dee, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2021 Budget for Contracted Medical Services - County Coroner

WHEREAS, the Coroner's office has nearly exceeded budgeted funds in the 2021 budget due to additional professional service and transportation costs associated with the removal and autopsy of decedent's, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

Increase:

A11855.54615	Contracted Medical Svcs	\$35,000.00
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Decrease:

A359900	Appropriated Fund Balance	\$35,000.00
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AGENDA ITEM NO. 7 – Resolution to Oppose Governor Hochul’s Closure Plan on Public Safety and Economic Grounds

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/16/2021 6:00 PM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Christopher Newell, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Resolution to Oppose Governor Hochul’s Closure Plan on Public Safety and Economic Grounds

WHEREAS, Gov. Kathy Hochul has announced that six prisons across the state will close by March of next year, consisting of: Willard Drug Treatment Campus; Ogdensburg Correctional Facility; Moriah Shock Incarceration Correctional Facility; Southport Correctional Facility; Downstate Correctional Facility and Rochester Correctional Facility, AND

WHEREAS, the Governor’s announcement was made with no advance warning wherein local officials at the state and county levels only learned of these closures from media reports, AND

WHEREAS, no local input or outreach to corrections unions or local officials was made prior to the announcement, AND

WHEREAS, this announcement appears to disregard a 2005 state law that requires 12-months’ notice for a prison closure, as well as an opportunity for local discussion and input into options and alternatives, AND

WHEREAS, the closing of these facilities will negatively affect over hundreds of correctional officers and their families, who are projected to be displaced, in addition to the negative economic and social impacts these closures will have on local communities, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby opposes the Governor's plan to close these six corrections facilities, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature stands with the New York State Corrections Officers, as well as with corrections support staff and their families, whose lives will be devastated by this decision, and other area residents along Seneca Lake and otherwise, and calls for this decision to be reconsidered and reversed immediately, AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature immediately transmit a true copy of this resolution to Governor Kathy Hochul, Acting Commissioner of the Department of Corrections and Community Supervisor Anthony J. Annucci, New York State Senate Majority Leader Andrea Stewart- Cousins, New York State Assembly Speaker Carl E. Heastie, New York State Senator Peter Oberacker, New York State Assembly Members Anna Kelles and John Lemondes, New York State Association of Counties, and such other persons deemed necessary and appropriate.

AGENDA ITEM NO. 8 – Local Law "H" of 2021 - a Local Law to Proscribe as Unlawful the Sale and Possession Within the County of Cortland, New York, of Intoxicating Chemical Compounds or Dangerous Substances, that Are Mislabeled or Unlabeled, Whose Intended Purpose is to be Ingested, Inhaled or Injected, to Mimic the Effects of Controlled Substances or Marihuana and that Have No Other Legitimate Therapeutic Use or Purpose; "County of Cortland Synthetic Intoxicants and Dangerous Substances Law"

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/16/2021 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Local Law "H" of 2021 - a Local Law to Proscribe as Unlawful the Sale and Possession Within the County of Cortland, New York, of Intoxicating Chemical Compounds or Dangerous Substances, that Are Mislabeled or Unlabeled, Whose Intended Purpose is to be Ingested, Inhaled or Injected, to Mimic the Effects of Controlled Substances or Marihuana and that Have No Other Legitimate Therapeutic Use or Purpose; "County of Cortland Synthetic Intoxicants and Dangerous Substances Law"

SECTION I: LEGISLATIVE INTENT

A. Findings

The County Legislature of the County of Cortland, New York, finds that the potential or actual harm to residents from certain intoxicating chemical compounds or dangerous substances to be such that these chemical compounds or dangerous substances should be proscribed as unlawful.

B. Statement of Purpose

1. It is the purpose of this local law to promote public health, safety, and general welfare, and to minimize public and private injury to the citizens for the County of Cortland due to the permissive availability of certain intoxicating chemical compounds or dangerous substances; thus, requiring the prohibition of such chemical compounds or dangerous substances;
2. to protect human life and health; and,
3. to aid in the interdiction of such chemical compounds or dangerous substances along with other narcotics and illicit intoxicants, and to aid in the prosecution of such related offenses.

SECTION II: AUTHORITY

Municipal Home Rule Law, §§ 10 (2), (4) (b), and (4) (c); and Op Atty Gen 85-23,

SECTION III: LAW

- A. It shall be unlawful for any person, including a corporation or other entity, to manufacture, distribute, use, possess, purchase, attempt to purchase, sell, publicly display for sale, attempt to sell, give, trade, or barter any one or more of the following chemical compounds or substances, to include its salts, isomers, homologues, and salts of their isomers and homologues:

It shall be unlawful for any person to sell, possess, or use mislabeled or unlabeled dangerous substances whose intended purpose is to be ingested so as to mimic the effects of controlled substances and/or marijuana and that have no other legitimate, medical, or therapeutic purpose.

- (1) Salvia divinorum or salvinorum A; all parts of the plant presently classified botanically as salvia divinorum, whether growing or not, the seeds thereof, any extract from any part of such plant, and every compound, manufacture, salts derivative, mixture or preparation of such plant, its seeds or extracts,
- (2) (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3(2-methyloctan-2-yl)-6a, 7, 10, 10a-tetrahydrobenzo[c]chromen-1-ol, some trade or other name: HU- 210,
- (3) Naphthalen-1-yl-(1-pentylindol-3-yl) methanone (also known as 1 Pentyl- 3-(1-naphthoyl) indole, some trade or other name: JWH-018,
- (4) Naphthalen-1-yl-(1-butyldiol-3-yl) methanone (also known as 1-Butyl-3- (1-naphthoyl) indole, some trade or other name: JWH-073,
- (5) 2-[(1R,3S)-3-hydroxycyclohexyl]-5-(2-methyloctan-2-yl) phenol, some trade or other name: CP 47,497 and its C6, C7, C8, and C9 homologues,
- (6) 1-(3-[trifluoromethyl]phenyl) piperazine, some trade or other name: TFMPP,
- (7) (R)-(+)-[2,3-Dihydro-5-methyl-3-(4-morpholinylmethyl)pyrrolo[1,2,3- de)-1,4-benzoxazin-6-yl]-1-naphthalenylmethanone, some trade or other name: WIN 55,2-212,

- (8) 2-[(1R,2R,5R)-5-hydroxy-2-(3-hydroxypropyl) cyclohexyl]-5-(2-methyloctan-2-yl) phenol, some trade or other name: CP 55,940,
- (9) 6,6,9-trimethyl-3-(3-methyloctan-2-yl)-7,8,9,10-tetrahydrobenzo [c]chromen-1-ol, some trade or other name: Dimethylheptylpyran 1, 2- dimethylheptyl-[Δ]3THC, or DMHP, or A-40824, or EA-1476,
- (10) [(6S,6aR,9R,10aR)- 9-hydroxy- 6-methyl- 3-[(2R)-5-phenylpentan- 2- yl]oxy- 5,6,6a,7,8,9,10,10a-octahydrophenanthridin- 1-yl] acetate, some trade or other name: Levonantradol, or CP 50,556-1,
- (11) -1-(4-methylphenyl)-2-methylaminopropan-1-one, some trade or other name: Mephedrone, 4-methylmethcathinone, 4-MMC or 4- methylephedrone,
- (12) any similar structural analogs that are intended to mimic the effects of intoxicating controlled substance.

B. Exceptions:

1. It is not an offense under subsection “A” of this section if the person was acting at the direction of an authorized agent of the County of Cortland to enforce or ensure compliance with this law prohibiting the sale or possession of the aforementioned chemical compounds or dangerous substances.
2. This section does not apply to any person who commits any act described in this section pursuant to the lawful direction or prescription of a licensed physician, dentist, or pharmacist authorized to direct or prescribe such act.
3. This section likewise does not apply to the inhalation of anesthesia for medical or dental purposes.

SECTION IV: PENALTIES

- A. Confiscation -- if any of the aforementioned intoxicating chemical compounds or dangerous substances are found in the possession of any person, such may be confiscated and destroyed by Law Enforcement Officials.
- B. Any person found to be in violation of this section will be guilty of a Class “B” misdemeanor and subject to a definite term of imprisonment not to exceed three (3) months, or a fine not to exceed five hundred (\$ 500), or both such definite term of imprisonment and fine. Each day during which violation of Section IV, subsection A of this act occurs shall constitute a separate offense.
- C. The County of Cortland shall have the authority to seek an injunction to compel the compliance by any business that fails or refuses to comply with this section.

SECTION V: CONSTRUCTION AND CONFLICT WITH OTHER LAWS

- A. This Local Law augments New York Penal Law, Articles 220 and 222 *et seq.*, and New York Public Health Law, §§ 3302 and 3306.
- B. In its interpretation and application, the provisions of this local law shall be held to be minimum requirements, adopted for the promotion of the public health, safety, and welfare. Whenever the requirements of this local law are at variance with the requirements of any other lawfully adopted rules, regulations, or ordinances, the

most restrictive, or that imposing the higher standard, shall govern.

SECTION VI: SEVERABILITY

If any provision of this law is held invalid, such invalidity shall not affect the remaining provisions of this section, which shall remain effective less the invalid provision, and to this end, the provisions of this section are declared to be severable.

SECTION VII: EFFECTIVE DATE

This Local Law shall take effect upon filing in the Office of the New York State Secretary of State as provided by Municipal Home Rule Law, § 27.

Public Comments Regarding Proposed Local Law "H" of 2021

1. Carrie Whitney's Pictures

RESULT: COMPLETED

2. Comments from Lou Anne Randall

RESULT: COMPLETED

MONTHLY REPORTS

1. Public Defender Monthly Report

RESULT: COMPLETED

2. Assigned Counsel Monthly Report

RESULT: COMPLETED

3. DA Monthly STAT Reporting

RESULT: COMPLETED

4. Dept of Emergency Response & Communications - December 2021 Report

RESULT: COMPLETED

5. Child Advocacy Center - October Update

RESULT: COMPLETED

6. Coroner Monthly Budget Report - December

RESULT: COMPLETED

ADJOURNMENT

The meeting was closed at 10:01 AM



Judiciary & Public Safety Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

1.1

Thursday, November 4, 2021

9:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
Christopher Newell	Cortland County, NY	Committee Member	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Vice-Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Patrick Perfetti	Cortland County, NY	District Attorney	Present	
Budd Rigg	Cortland County, NY	Undersheriff	Present	
Keith Dayton	Cortland County, NY	Public Defender	Present	
Scott Roman	Cortland County, NY	Director of Emergency Response and Communications	Present	
Michael Cardinale	Cortland County, NY	Assigned Counsel Plan Administrator	Present	
Nicole Albro	Cortland County, NY	Probation Director	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Remote	
Valerie Pua	Cortland Standard	Reporter	Remote	

Minutes Acceptance: Minutes of Nov 4, 2021 9:00 AM (MINUTES)

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Oct 14, 2021 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Susan Wilson, Committee Member
SECONDER:	Richard Stock, Committee Vice-Chair
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

RESOLUTIONS

AGENDA ITEM NO. 1 – Authorize 2022 Contract and Accept Funds with the New York State Office of Children and Family Services to Support the Cortland County Child Advocacy Center - District Attorney

RESULT:	APPROVED [UNANIMOUS]
	Next: 11/9/2021 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE**RESOLUTION NO.**

Authorize 2022 Contract and Accept Funds with the New York State Office of Children and Family Services to Support the Cortland County Child Advocacy Center - District Attorney

WHEREAS, a Child Advocacy Center (“CAC”) has been created in Cortland County to facilitate the most efficient and effective handling of cases involving child victims of sexual and physical abuse, AND

WHEREAS, said program is funded by a New York State grant through the New York State Office of Children and Family Services (“OCFS”), AND

WHEREAS, said grant will henceforth be received by Cortland County on behalf of the District Attorney of Cortland County (“DA”), by contract with OCFS assigning the DA as the lead agency with authority and responsibility to administer grant funds, which OCFS advises will total \$161,299 for the OCFS fiscal year 2022, to pay the expenses of running the CAC, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an agreement for the time period February 1, 2022 through January 31, 2023 with OCFS, and the DA be and hereby is authorized to administer funds received from OCFS for the CAC, in an amount not to exceed \$161,299 as follows:

51005	Personnel	\$78,278.00
54000	I/D Phones	\$906.00
54005	Office Supplies	\$500.00
54007	Janitorial Supplies	\$1,000.00
54020	Postage	\$300.00
54035	Training & Staff Dev	\$9,500.00
54040	Dues & Memberships	\$1,684.00
54045	Travel & Sustenance	\$1,200.00
54048	Program Supplies	\$914.00
54800	Program Expense	\$100.00
54070	Liability Insurance	\$4,077.00

54213	I/D Copier	\$784.00
54800	Program Expense	\$25,500.00
58020	Retirement	\$10,959.86
58030	FICA	\$5,988.47
58040	Worker's Comp	\$3,546.91
58060	HI	\$15,956.83
58062	Dental	\$88.25
58065	Vision	\$15.68
TOTAL		\$161,299.00

, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover unused grant funds to the subsequent year(s) budget as covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 2 – Amend the 2021 Budget to Accept Bureau of Justice Bulletproof Vest Partnership Grant - Sheriff's Department

RESULT: APPROVED [UNANIMOUS]

Next: 11/9/2021 10:00 AM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Susan Wilson, Committee Member

AYES: Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Amend the 2021 Budget to Accept Bureau of Justice Bulletproof Vest Partnership Grant - Sheriff's Department

WHEREAS, the Bureau of Justice Assistance (BJA), funded under the Fiscal Year (FY) 2021 BVP Patrick Leahy Bulletproof Vest Partnership (BVP) solicitation, has awarded the Cortland County Sheriff's Office a FY 2021 grant in the amount of \$10,650, AND

WHEREAS, the fiscal period for this grant is April 1, 2021 to August 31, 2023, NOW THEREFORE BE IT

RESOLVED, the Cortland County Sheriff's Office is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget be amended as follows:

REVENUE:

A312043.43306.23BVP	FY 2021 BVP Grant	\$10,650
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EXPENSE:

A312055.52015.23BVP	Department Specific Equipment	\$10,650
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, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with Bureau of Justice Assistance (BJA) for the \$10,650 Bulletproof Vest Partnership 2021 award, AND BE IT FURTHER

Minutes Acceptance: Minutes of Nov 4, 2021 9:00 AM (MINUTES)

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 3 – Authorize Agreement Between Cortland County and the County Police Association of Cortland County (CPAC)

It was MOVED by Mr. Eccleston, seconded by Ms. Bischoff, and unanimously adopted by voice vote of members present, to enter into an executive session to discuss pending negotiations. MOTION CARRIED.

An executive session was held from 9:44 a.m. to 10:04 a.m., at which time on motion of Ms. Wilson, seconded by Mr. Newell, and unanimously approved to exit executive session.

RESULT:	APPROVED [UNANIMOUS]
	Next: 11/9/2021 10:00 AM
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Member
AYES:	Price, Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement Between Cortland County and the County Police Association of Cortland County (CPAC)

WHEREAS, Cortland County and the County Police Association of Cortland County (CPAC) negotiating committees have met to negotiate a new contract, AND

WHEREAS, the negotiating committees have agreed on a new contract beginning January 1, 2022 through December 31, 2025, AND

WHEREAS, the County Police Association of Cortland County ratified the contract on October 27, 2021, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the County Police Association of Cortland County contract.

MONTHLY REPORTS

1. Coroners Monthly Budget Report

RESULT:	COMPLETED
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2. Department of Emergency Response & Communications - November 2021 Reports

RESULT:	COMPLETED
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3. District Attorney Monthly Statistics

RESULT:	COMPLETED
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4. Child Advocacy Center Monthly Update

RESULT:	COMPLETED
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5. Probation Monthly Reports

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 10:05 AM

Minutes Acceptance: Minutes of Nov 4, 2021 9:00 AM (MINUTES)

Traffic Safety Board

Name	Organization	Address	Term Expiration
ReBecca Smith	Cortland County Health Department	24 Pearne Avenue Cortland, NY 13045	12/31/22
Mark Helms	Cortland County Sheriff	54 Greenbush Street Cortland, NY 13045	12/31/24
David Guerrero	Cortland City Police Department	2216 Parks Road Cortland, NY 13045	12/31/23
Eric Mulvihill	Community Member	9 South William Street Homer, NY 13077	12/31/23
Robert Pitman	Village of Homer Police Chief	43½ James Street Homer, NY 13077	12/31/24
Jennifer Hillman	Cortland County Health Department	18 Hickory Park Road Cortland, NY 13045	12/31/22
John Gallagher	Cortland County Sheriff's Department	54 Greenbush Street Cortland, NY 13045	12/31/23
Catherine Wilde	Seven Valleys Health Coalition	20 Kennedy Parkway Cortland, NY 13045	12/31/22
Paul Heider	Chairman, Cortland County Legislature	60 Central Avenue Cortland, NY 13045	Ex-Officio
Rob Corpora	Cortland County Administrator	60 Central Avenue Cortland, NY 13045	Ex-Officio
Melissa Potter	Community Member	60 Central Avenue Cortland, NY 13045	12/31/24
Sandy Griep	Community Member	94 Cortland Street Marathon, NY 13803	12/31/22
Cheyenne Cute	Cortland City Police Department	25 Court Street Cortland, NY 13045	12/31/24

CORTLAND COUNTY PUBLIC DEFENDER

Public Defender

Keith D. Dayton

Investigator

Cortland County Office Building

60 Central Avenue

Cortland, New York 13045

(607) 753-5046

Fax (607) 753-0781

Service by Fax not accepted

Assistant Public Defender

Anita Ribeiro

Kevin A. Jones

Kayla Hardesty

Melissa Ballowe Smith

Keith R. Young

Brandon White

November 23, 2021

Sandra Price, Chair

Judiciary & Public Safety Committee

Cortland County Office Building

Third Floor, 60 Central Avenue

Cortland, NY 13045

Re: Public Defender Office Update

Dear JPS Chair Price:

1. Comparing the first five-sixths of 2021 to the first five-sixths of 2020:
 - a. Total Cases are up compared to last year.
 - b. Family Court Cases are up.
 - c. Criminal Cases are up compared to last year (with misdemeanors and arraignments at first appearance) up significantly.
2. In 2021, we are within our budget.
3. We continue to pursue and collect grant revenues.
4. We are not fully staffed. We have to fill a vacant full-time Assistant Public Defender position; full-time Case Manager for Indigent Defendants position; and part-time Investigator position.

Thank you for your consideration and interest in our Department.

Very truly yours,



Keith D. Dayton
Public Defender

Enclosures

Attachment: Nov 2021 PD JPS (10184 : Public Defender Monthly Report)

Chart PD1 - Cases represented by Public Defender's Office (opened)

2021

		Jan.	Feb.	March	April	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Year-to-date
Family Court	2016	41	35	34	15	34	45	32	40	49	43			368
	2017	22	26	57	22	18	34	32	21	22	22			276
	2018	17	25	47	40	46	49	37	44	45	42			392
	2019	38	28	46	59	45	38	63	41	48	46			452
	2020	39	31	32	18	13	22	25	20	43	24			267
Felonies	2021	36	40	34	27	27	19	38	22	43	36			322
	2016	10	16	16	16	18	18	10	13	27	14			158
	2017	12	14	10	17	30	27	9	22	17	28			186
	2018	12	18	27	25	14	15	16	24	28	21			200
	2019	13	21	24	13	20	20	30	14	22	27			204
Misdemeanors	2020	13	19	8	4	6	17	22	15	25	21			150
	2021	8	10	23	14	25	16	13	15	18	14			156
	2016	45	52	57	44	40	64	47	36	54	58			497
	2017	64	51	36	60	80	71	73	74	61	82			652
	2018	31	69	75	85	64	53	63	57	63	57			617
Violations	2019	58	54	66	55	64	45	60	61	70	80			613
	2020	34	32	28	8	6	36	44	53	55	60			356
	2021	29	36	52	62	74	59	38	49	52	41			492
	2016	14	5	4	5	12	6	3	4	12	10			75
	2017	6	10	1	6	4	8	12	5	6	17			75
Arraignments/Advice Only	2018	4	3	7	7	3	1	7	9	9	6			56
	2019	7	2	7	3	10	7	6	4	11	4			61
	2020	7	6	6	0	1	5	5	4	7	20			61
	2021	5	9	12	7	11	7	10	4	7	6			
	2017	0	0	0	0	0	0	3	8	6	4			21
Drug Treatment Court (DTC)	2018	14	15	15	14	13	8	10	12	14	11			126
	2019	10	10	11	9	13	12	10	7	11	10			103
	2020	8	10	7	4	8	15	22	21	19	22			136
	2021	17	15	17	16	22	25	20	16	21	19			188
	2016	1	0	1	0	1	4	1	2	0	4			14
Supreme Court Integrated Domestic Violence (IDV) or Matrimonial	2017	0	2	1	3	4	0	2	1	3	0			16
	2018	3	1	1	2	2	1	3	1	0	3			17
	2019	1	1	1	2	3	1	2	1	1	4			17
	2020	0	0	0	0	0	0	0	0	0	0			0
	2021	0	0	0	0	0	0	0	0	0	0			0
Parole	2016	7	1	0	0	8	3	2	4	3	1			29
	2017	1	7	1	3	5	0	1	6	3	3			30
	2018	1	0	2	2	3	2	1	1	0	0			12
	2019	2	4	2	7	2	1	4	7	4	3			36
	2020	2	0	0	0	2	3	1	2	4	1			15
Sex Offender Registration Act (SORA)	2021	1	1	4	0	0	0	0	0	1	0			7
	2016	5	8	5	3	5	3	7	2	6	5			49
	2017	1	4	5	2	0	2	5	5	2	7			33
	2018	6	5	9	3	3	3	8	5	12	4			58
	2019	9	1	4	2	1	4	5	3	9	4			42
Fugitive	2020	6	4	8	1	0	1	2	4	1	5			32
	2021	1	2	4	0	0	0	1	0	2	1			11
	2016	0	0	0	0	0	0	0	1	1	1	0	0	3
	2017	0	1	0	0	0	0	0	0	0	0	0	0	1
	2018	0	0	0	0	1	0	0	0	0	0	0	0	1
Appeal & Post-conviction Motion	2019	0	0	1	0	0	1	0	0	0	0	0	0	2
	2020	1	2	0	0	0	0	0	0	2	0	0	0	5
	2021	0	0	0	0	0	0	0	0	0	0			0
	2016	0	0	0	0	0	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0	0	0	0	0	0
Total per month	2018	0	0	0	0	0	1	0	0	0	0	0	0	1
	2019	0	0	0	1	0	0	0	0	0	0	0	0	1
	2020	1	0	0	0	0	0	0	0	0	0	0	0	1
	2021	0	0	0	0	0	0	0	0	0	0			0
	2016	123	117	117	83	118	143	102	102	152	136	0	0	1193
Total month-to-date	2017	106	116	111	113	141	142	137	144	120	163	0	0	1293
	2018	74	136	183	178	150	133	147	154	171	145	0	0	1471
	2019	138	121	162	151	158	129	181	138	177	178	0	0	1533
	2020	111	105	90	35	36	99	121	119	156	155	0		1027
	2021	97	113	146	126	160	126	120	106	144	117			1255
Average Cases per Month	2016	123	240	357	440	558	701	803	905	1057	1193			
	2017	106	222	333	446	587	729	866	1010	1130	1293			
	2018	74	210	393	571	721	854	1001	1155	1326	1471			
	2019	138	259	421	572	730	859	1040	1178	1355	1533			
	2020	111	216	306	341	377	476	597	716	872	1027			
	2021	97	210	356	482	642	768	888	994	1138	1255			
	2016	123	120	119	110	112	117	115	113	117	119			
	2017	106	111	111	112	117	122	124	126	126	129			
	2018	74	105	131	143	144	142	143	144	147	147			
	2019	138	130	140	143	146	143	149	147	151	153			
	2020	111	108	102	85	75	79	85	90	97	103			
	2021	97	105	119	121	128	128	127	124	126	126			

YEAR-TO-DATE BUDGET REPORT

FOR 2021 11

ACCOUNTS FOR: A GENERAL FUND		TRANS/ADJSWTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
1170 PUBLIC DEFENDER							
All1705 43025	HH11	SA -INDIGENT LEGAL SVCS	-305,357.24	0.00	0.00	-305,357.24	.0%*
All1705 51005		PERSONAL SERVICES	533,446.08	424,252.56	0.00	109,193.52	79.5%
All1705 51005	HH11	PERSONAL SERVICES	70,918.00	42,551.26	0.00	28,366.74	60.0%
All1705 51010		PART-TIME PAY	32,619.94	22,852.60	0.00	9,767.34	70.1%
All1705 51010	HH11	PART-TIME PAY	84,933.76	55,004.89	0.00	29,928.87	64.8%
All1705 51035		OTHER COMPENSATION & RAISES	0.00	16,348.67	0.00	-16,348.67	100.0%*
All1705 52005		Capital Office Equipment	2,493.00	2,493.00	0.00	0.00	100.0%
All1705 52060		Capital Computer Equipment	503.84	0.00	436.03	67.81	86.5%
All1705 54000		TELEPHONE	2,020.00	2,380.34	0.00	-360.34	117.8%*
All1705 54000	HH11	TELEPHONE, CELL & LONG DIST	932.00	172.08	214.02	545.90	41.4%
All1705 54001		COPYING/PRINTING	500.00	326.00	0.00	274.00	54.3%
All1705 54005		Office Materials & Supplies	4,000.00	3,522.46	26.57	518.39	87.3%
All1705 54015		Maintenance Agreements	3,700.00	3,179.34	0.00	520.66	85.9%
All1705 54015	HH11	Maintenance Agreements	1,000.00	0.00	0.00	1,000.00	.0%
All1705 54020		POSTAGE	1,200.00	421.17	0.00	678.83	38.3%
All1705 54035		EDUCATION & TRAINING	1,500.00	1,353.00	0.00	147.00	90.2%
All1705 54035	HH11	EDUCATION & TRAINING	5,044.00	579.00	0.00	4,465.00	11.5%
All1705 54040		ASSOC/MEMBERSHIP DUES	750.00	411.49	0.00	338.51	54.9%
All1705 54041		PUBLICATIONS	8,000.00	5,195.24	1,589.57	1,215.19	84.8%
All1705 54045		Travel & Sustenance	5,000.00	514.34	0.00	4,485.66	10.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 11

ACCOUNTS FOR: A GENERAL FUND		TRANS/ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
A11705 54055	6,000.00	PROFESSIONAL SERVICES	7,500.00	5,626.47	376.25	1,497.28	80.0%
A11705 54055 HH11	1,500.00	PROFESSIONAL SERVICES					
A11705 54059	52,000.00	COURT RELATED EXP	52,000.00	2,813.82	2,690.00	46,496.18	10.6%
A11705 54060	1,500.00	LEGAL NOTICES / ADVERTISING	0.00	0.00	0.00	0.00	.0%
A11705 54070	250.00	INSURANCE	250.00	140.90	0.00	109.10	56.4%
A11705 54078	2,671.00	Fuel	2,671.00	2,772.82	0.00	-101.82	103.8%*
A11705 54213	200.00	I/D COPIER	200.00	0.00	0.00	200.00	.0%
A11705 54215	2,990.00	I/D LEXIS NEXIS	2,990.00	2,412.90	0.00	577.10	80.7%
A11705 54215 HH11	6,386.00	I/D LEXIS/NEXIS	6,386.00	3,800.16	0.00	2,585.84	59.5%
A11705 54220	3,600.00	NYS LICENSING FEES	3,600.00	0.00	0.00	3,600.00	.0%
A11705 54444	120.00	FEES & PERMITS	0.00	0.00	0.00	0.00	.0%
A11705 58020	0.00	RETIREMENT	120.00	0.00	0.00	120.00	.0%
A11705 58020 HH11	79,249.24	RETIREMENT	79,249.24	0.00	0.00	79,249.24	.0%
A11705 58030	21,819.25	FICA	21,819.25	0.00	0.00	21,819.25	.0%
A11705 58030 HH11	43,304.05	FICA	43,304.05	34,235.13	0.00	9,068.92	79.1%
A11705 58040	11,922.66	WORKERS COMP	11,922.66	6,951.52	0.00	4,971.14	58.3%
A11705 58040 HH11	18,947.50	WORKERS COMP	18,947.50	19,199.85	0.00	-252.35	101.3%*
A11705 58060	4,982.50	HEALTH INS	4,982.50	5,049.23	0.00	-66.73	101.3%*
A11705 58060 HH11	85,387.78	HEALTH INS	85,387.78	74,278.73	0.00	11,109.05	87.0%
A11705 58062	47,820.62	DENTAL INS	47,820.62	23,680.15	0.00	24,140.47	49.5%
A11705 58062 HH11	676.80	DENTAL INS	676.80	515.38	0.00	161.42	76.1%
A11705 58065	315.84	VISION CARE BENEFITS	315.84	170.52	0.00	145.32	54.0%
A11705 58065 HH11	147.00	VISION CARE BENEFITS	147.00	93.82	0.00	53.18	63.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 11

ACCOUNTS FOR: A GENERAL FUND		TRANS/ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
A11705 58065 HH11	68.60	VISION CARE BENEFITS	68.60	36.75	0.00	31.85	53.6%
		0.00					
TOTAL PUBLIC DEFENDER	840,565.38	3,064.26	843,629.64	763,335.59	5,332.44	74,961.61	91.1%
TOTAL GENERAL FUND	840,565.38	3,064.26	843,629.64	763,335.59	5,332.44	74,961.61	91.1%
TOTAL REVENUES							
-305,357.24	0.00		-305,357.24	0.00	0.00	-305,357.24	
TOTAL EXPENSES							
1,145,922.62	3,064.26		1,148,986.88	763,335.59	5,332.44	380,318.85	



CORTLAND COUNTY ASSIGNED COUNSEL OFFICE

CORTLAND COUNTY OFFICE BUILDING, SUITE B27
60 CENTRAL AVENUE, CORTLAND NY 13045

STEPHANIE A. OLIVER
SECRETARY

MICHAEL R. CARDINALE
ADMINISTRATOR

CASEY K. NEVILLE
CASE MANAGER

JPS Meeting – NOVEMBER 01-23, 2021 Report

DENIALS: 0 financially ineligible
1 type of case

CONFLICT

Family Court:	33
Criminal:	
Felonies	11
Misdemeanors	17
Violations	3
Infractions	0
Appeals	0
Total	64

PUBLIC DEFENDER ASSIGNMENTS

Family Court	14
Criminal:	
Felonies	6
Misdemeanors	10
Violations	2
Infractions	0
Appeals	0
Total	32

Total PD cases assigned: Assigned by AC- 32
Assigned by Courts: 90
122

Total Cases Assigned
64+ 122 =186

COUNSEL AT FIRST ARRAIGNMENT

AFTER hours	18B	PD
November	9	9
October	12	10
September 2021	30	18
August 2021	22	17
July 2021	34	24
June 2021	20	36
May 2021	23	60
NOT After hours		
November	0	38
October	2	28
September 2021	5	30
August 2021	0	25
July 2021	0	18
June 2021	1	36
May 2021	4	38

ILS Hurrell-Harring Grant Money

\$57,021.06 received 3/19/20

\$52,941.00 received 10/28/20

Money Saved-Grant Paid

April \$161.28 Nov. \$248.08

May \$263.20

June \$2432.00

Aug. \$54.90

Sept. \$653.02

Oct. \$2078.57

Attachment: jps ac (10186 : Assigned Counsel Monthly Report)

YEAR-TO-DATE BUDGET REPORT

FOR 2021 11

ACCOUNTS FOR: A GENERAL FUND		TRANS/ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
1175 ASSIGNED COUNSEL							
A11755 43025 HH11	SA - INDIGENT LEGAL SVCS	0.00	-368,426.00	0.00	0.00	-368,426.00	.0%*
A11755 51005	PERSONAL SERVICES	0.00					
A11755 51005 HH11	PERSONAL SERVICES	0.00	68,758.00	43,252.28	0.00	25,505.72	62.9%
A11755 51010	PERSONAL SERVICES	0.00	83,865.00	55,633.52	0.00	28,231.48	66.3%
A11755 51010	PART-TIME PAY	0.00	36,798.00	30,996.58	0.00	5,801.42	84.2%
A11755 51020	OVERTIME PAY	0.00					
A11755 51035	OTHER COMPENSATION & RAISES	0.00	0.00	4,807.55	0.00	-4,807.55	100.0%*
A11755 52005 HH11	Capital Office Equipment	0.00	0.00	7,648.38	0.00	-7,648.38	100.0%*
A11755 52060 HH11	Capital Computer Equipment	1,935.93	1,935.93	1,935.93	0.00	0.00	100.0%
A11755 54000	TELEPHONE	0.00	1,000.00	0.00	0.00	1,000.00	.0%
A11755 54000 HH11	LONG DISTANCE CALLS	0.00	1,000.00	429.24	0.00	570.76	42.9%
A11755 54002	COMPUTER MTN/AGREEMENTS	0.00	432.00	371.08	0.00	60.92	85.9%
A11755 54002 HH11	COMPUTER MTN/AGREEMENTS	-1,000.00	0.00	0.00	0.00	0.00	.0%
A11755 54003 HH11	OFFICE FURNITURE	-1,000.00	0.00	0.00	0.00	0.00	.0%
A11755 54004 HH11	COMPUTER SOFTWARE	-2,000.00	0.00	0.00	0.00	0.00	.0%
A11755 54005	Office Materials & Supplies	5,275.00	5,275.00	2,937.50	0.00	2,337.50	55.7%
A11755 54005 HH11	Office Materials & Supplies	0.00	1,000.00	141.92	0.00	858.08	14.2%
A11755 54015	Maintenance Agreements	2,000.00	3,000.00	1,154.90	646.83	1,198.27	60.1%
A11755 54015 HH11	Maintenance Agreements	1,000.00	1,000.00	1,000.00	0.00	0.00	100.0%
A11755 54020	POSTAGE	1,059.00	1,059.00	1,000.00	0.00	59.00	94.4%
A11755 54020 HH11	POSTAGE	0.00	1,400.00	575.21	0.00	824.79	41.1%
A11755 54020 HH11	POSTAGE	0.00	400.00	17.17	0.00	382.83	4.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 11

ACCOUNTS FOR: A GENERAL FUND		TRANS/ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
A11755 54035 HH11	EDUCATION & TRAINING		44,666.00	0.00	0.00	44,666.00	.0%
A11755 54041 HH11	50,000.00 PUBLICATIONS	-5,334.00					
A11755 54045 HH11	1,500.00 Travel & Sustenance	0.00	1,500.00	70.45	0.00	1,429.55	4.7%
A11755 54047 HH11	2,500.00 MILEAGE REIMBURSEMENT	3,064.07	5,564.07	838.72	0.00	4,725.35	15.1%
A11755 54055 HH11	5,000.00 PROFESSIONAL SERVICES	-5,000.00	0.00	0.00	0.00	0.00	.0%
A11755 54055 HH11	650,000.00 PROFESSIONAL SERVICES	3,107.20	653,107.20	326,744.85	456.00	325,906.35	50.1%
A11755 54059 HH11	65,616.63 COURT RELATED EXP	9,000.00	74,616.63	64,067.64	0.00	10,548.99	85.9%
A11755 54063 HH11	9,000.00 LEGAL FEES	-9,000.00	0.00	0.00	0.00	0.00	.0%
A11755 54067 HH11	70,000.00 REAL PROPERTY RENT/LEASE	0.00	70,000.00	52.10	0.00	69,947.90	.1%
A11755 54070 HH11	12,525.65 INSURANCE	0.00	12,525.65	17,062.56	0.00	-4,536.91	136.2%*
A11755 54213 HH11	841.60 LIABILITY INSURANCE	0.00	841.60	776.02	0.00	65.58	92.2%
A11755 54215 HH11	946.80 I/D COPIER	0.00	946.80	946.80	0.00	0.00	100.0%
A11755 58020 HH11	1,520.00 I/D COPIER	0.00	1,520.00	1,266.20	0.00	253.80	83.3%
A11755 58020 HH11	1,520.00 I/D LEXIS/NEXIS	0.00	1,520.00	351.55	0.00	1,168.45	23.1%
A11755 58020 HH11	1,203.00 RETIREMENT	0.00	1,203.00	950.04	0.00	252.96	79.0%
A11755 58020 HH11	14,778.00 RETIREMENT	0.00	14,778.00	0.00	0.00	14,778.00	.0%
A11755 58030 HH11	11,741.10 FICA	0.00	11,741.10	0.00	0.00	11,741.10	.0%
A11755 58030 HH11	8,075.00 FICA	0.00	8,075.00	5,519.58	0.00	2,555.42	68.4%
A11755 58040 HH11	6,415.67 WORKERS COMP	0.00	6,415.67	3,892.55	0.00	2,523.12	60.7%
A11755 58040 HH11	4,985.00 WORKERS COMP	0.00	4,985.00	5,051.26	0.00	-66.26	101.3%*
A11755 58060 HH11	3,990.00 HEALTH INS	0.00	3,990.00	4,043.03	0.00	-53.03	101.3%*
A11755 58060 HH11	44,063.91 HEALTH INS	0.00	44,063.91	39,276.51	0.00	4,787.40	89.1%
A11755 58060 HH11	36,550.48 HEALTH INS	0.00	36,550.48	19,028.17	0.00	17,522.31	52.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 11

ACCOUNTS	FOR: A GENERAL FUND ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
A11755 58062	DENTAL INS 270.72	0.00	270.72	219.21	0.00	51.51	81.0%
A11755 58062 HH11	DENTAL INS 180.48	0.00	180.48	114.50	0.00	65.98	63.4%
A11755 58065	VISION CARE BENEFITS 39.20	0.00	39.20	29.98	0.00	9.22	76.5%
A11755 58065 HH11	VISION CARE BENEFITS 39.20	0.00	39.20	24.68	0.00	14.52	63.0%
TOTAL ASSIGNED COUNSEL		3,107.20	837,636.64	642,227.66	1,102.83	194,306.15	76.8%
TOTAL GENERAL FUND		3,107.20	837,636.64	642,227.66	1,102.83	194,306.15	76.8%
TOTAL REVENUES		0.00	-368,426.00	0.00	0.00	-368,426.00	
TOTAL EXPENSES		3,107.20	1,206,062.64	642,227.66	1,102.83	562,732.15	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 11

ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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GRAND TOTAL	3,107.20	837,636.64	642,227.66	1,102.83	194,306.15	76.8%
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** END OF REPORT - Generated by Lyn Manning **

2021 DA Statistics

	Jan 2020	Jan 2021	Feb 2020	Feb 2021	Mar 2020	Mar 2021	Apr 2020	Apr 2021	May 2020	May 2021	June 2020	June 2021
Fel-County & City	33	14	26	17	17	28	16	22	26	35	23	22
Misd City	12	23	22	18	19	26	18	36	17	40	20	24
Misd County	19	37	10	30	18	22	21	27	20	30	26	35
Violations City	0	6		2		9	0	11	0	9	0	7
Violations County	8	16	22	6	17	10	3	4	33	0	10	5
Sealed Indictments	0	0	0	0	0	0	0	0	0	0	0	
TOTALS:	72	96	80	73	71	95	58	100	96	114	79	93
Vehicle and Traffic	155	277	120	222	135	283	93	319	45	153	169	120
DWI's	18	13	20	4	13	16	2	8	7	15	9	19
	July 2020	July 2021	Aug 2020	Aug 2021	Sep 2020	Sep 2021	Oct 2020	Oct 2021	Nov 2020	Nov 2021	Dec 2020	Dec 2021
Fel-County & City	17	18	15	16	31	16	26	13	23	22	18	
Misd City	20	30	34	43	43	36	31	17	24	25	28	
Misd County	21	32	34	40	33	46	10	25	32	30	20	
Violations City	0	11	0	2	5	16	11	25	7	7	6	
Violations County	17	3	28	4	12	3	2	4	4	6	6	
Sealed Indictments	0		0	0	0	0		0		0	0	
TOTALS:	75	94	111	105	124	117	80	84	90	90	78	0
Vehicle and Traffic	259	684	226	377	284	293	113	203	245	385	325	
DWI's	11	16	15	13	16	19	6	6	12	11	11	

December 2021

911

- Staffing issues
 - One vacancy
 - One ADA compliance situation in dispatch.
- Cut over to fiber optic lines complete for dispatch
- Redundant paging link work is being started by United Radio
 - New connections to Virgil and Cortlandville towers
- Auto discovery recordings case load is taking around 2 hours per day
- Beginning preliminary discussions with Tompkins County for shared services
- Frontier Communications has decided to exit the new 911 equipment business; they are honoring all current contracts.

22 West Court Street

- Fiber Optic connection contract is progressing with IT, work was slowed due to pandemic
- Further progress - Bidding/awarding of construction is on hold until 2022.

Emergency Management

- All hazard plan with Tetra Tech has been accepted by FEMA; the process continues for acceptance by each municipality in the County
- Work beginning with FEMA for Tropical Storm Fred (Preble, Homer, County, Truxton)
- Attending regional grant workshop on October 28

Fire Service

- Opening in State Fire Instructors for Cortland County was filled; Jay Riley from Homer.
- Using NYS State fire for Fire investigations
- Small group exploring grant opportunities for new radios.
- Still supporting repairs to radios under grant funding

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12								
ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
A341043 FIRE / EMERGENCY MANAGEMENT								
A341043 43306 20HSG HOMELAND SEC	-24,900	0	-24,900	.00	.00	-24,900.00	.00%	
TOTAL FIRE / EMERGENCY MANAGEMENT	-24,900	0	-24,900	.00	.00	-24,900.00	.00%	
A341044 FIRE / EMERGENCY MANAGEMENT								
A341044 44305 20EMP FIRE/EMERGEN	-23,162	0	-23,162	-17,946.00	.00	-5,216.00	77.5%*	
A341044 44305 22HMP FIRE/EMERGEN	0	-5,172	-5,172	.00	.00	-5,172.00	.00%	
TOTAL FIRE / EMERGENCY MANAGEMENT	-23,162	-5,172	-28,334	-17,946.00	.00	-10,388.00	63.3%	
A34105 FIRE / EMERGENCY MANAGEMENT								
A34105 43306 19SHS HOMELAND SECU	0	-3,229	-3,229	.00	.00	-3,228.59	.00%	
A34105 44389 19HMG OTHER PUBLIC	0	-10,030	-10,030	-5,859.14	.00	-4,170.93	58.4%*	
A34105 44389 23SHS OTHER PUBLIC	0	-57,278	-57,278	-18,147.36	.00	-39,130.64	31.7%*	
A34105 51005 PERSONAL SERVICES	93,679	0	93,679	102,857.33	.00	-9,178.33	109.8%*	
A34105 51005 20EMP PERSONAL SERV	23,162	0	23,162	17,946.00	.00	5,216.00	77.5%	
A34105 51005 20HSG PERSONAL SERV	24,900	0	24,900	.00	.00	24,900.00	.00%	
A34105 52015 Department Specifi	2,500	0	2,500	2,479.44	.00	20.56	99.2%	
A34105 52015 23SHS Department Sp	0	47,278	47,278	31,044.49	.00	16,233.51	65.7%	
A34105 54000 TELEPHONE	0	45	45	45.00	.00	.00	100.0%	
A34105 54000 19SHS TELEPHONE, CE	0	3,229	3,229	2,349.79	.00	878.80	72.8%	
A34105 54001 PRINTING/COPYING	750	-241	509	509.00	.00	.00	100.0%	
A34105 54005 Office Materials &	750	0	750	750.00	.00	.00	100.0%	
A34105 54006 Medical Materials	400	0	400	400.00	.00	.00	100.0%	
A34105 54012 SPECIAL SUPPLIES &	3,000	-3,000	0	.00	.00	.00	.00%	
A34105 54015 Maintenance Agreem	10,000	-751	9,249	9,249.16	.00	.00	100.0%	
A34105 54015 23SHS Maintenance A	0	10,000	10,000	.00	.00	10,000.00	.00%	
A34105 54020 POSTAGE	500	-200	300	39.60	.00	260.40	13.2%	
A34105 54025 UTILITIES	4,500	-2,720	1,780	3,654.79	.00	-1,874.79	205.3%*	
A34105 54035 EDUCATION & TRAINI	8,000	3,208	11,208	9,819.94	1,267.60	120.46	98.9%	
A34105 54040 ASSOC/MEMBERSHIP D	200	0	200	200.00	.00	.00	100.0%	
A34105 54045 Travel & Sustenanc	500	3,876	4,376	30.00	4,263.92	81.84	98.1%	
A34105 54047 MILEAGE REIMBURSEM	5,000	-5,000	0	.00	.00	.00	.00%	
A34105 54048 Prog Spec Material	0	3,417	3,417	3,417.28	.00	.00	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12								
ACCOUNTS FOR: A	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A34105 54048	22HMP Prog Spec Mat	0	5,172	5,172	.00	.00	5,172.00	.0%
A34105 54050	Equip. Repairs & M	1,400	78	1,478	2,132.56	.00	-654.56	144.3%*
A34105 54055	19HMG PROFESSIONAL	0	10,030	10,030	7,812.18	1,397.50	820.39	91.8%
A34105 54074	VEHICLE INSURANCE	900	26	926	926.21	.00	.00	100.0%
A34105 54078	Fuel	2,000	508	2,508	2,006.53	8.00	493.47	80.3%
A34105 54085	CLOTHING & UNIFORM	500	-500	0	.00	.00	.00	.0%
A34105 54300	Vehicle Repairs &	2,000	1,767	3,767	3,477.08	34.90	254.58	93.2%
A34105 58020	RETIREMENT	19,844	0	19,844	.00	.00	19,844.00	.0%
A34105 58030	FICA	10,843	0	10,843	8,756.99	.00	2,086.01	80.8%
A34105 58040	WORKERS COMP	3,990	53	4,043	4,043.03	.00	.00	100.0%
A34105 58060	HEALTH INS	25,789	0	25,789	13,292.62	.00	12,496.05	51.5%
A34105 58062	DENTAL INS	180	0	180	160.08	.00	19.92	88.9%
A34105 58065	VISION CARE BENEFI	40	0	40	34.50	.00	5.50	86.3%
TOTAL FIRE / EMERGENCY MANAGEMENT		245,327	5,738	251,065	203,427.10	6,971.92	40,665.65	83.8%
TOTAL GENERAL FUND		197,265	566	197,831	185,481.10	6,971.92	5,377.65	97.3%
TOTAL REVENUES		-48,062	-75,709	-123,771	-41,952.50	.00	-81,818.16	
TOTAL EXPENSES		245,327	76,275	321,601	227,433.60	6,971.92	87,195.81	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	197,265	566	197,831	185,481.10	6,971.92	5,377.65	97.3%

** END OF REPORT - Generated by Scott Roman **

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

ACCOUNTS FOR: A	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A30205 EMERGENCY RESPONSE & COMMUNCTN								
A30205 43306	22IC HOMELAND SECUR	0	-1,572,840	-1,572,840	.00	.00	-1,572,840.00	.00%
A30205 44960	COVID FEMA DISASTER	0	-2,000	-2,000	-118,857.01	.00	116,857.01	5942.9%
A30205 51005	PERSONAL SERVICES	914,494	-89,428	825,066	719,024.63	.00	106,041.56	87.1%
A30205 51005	PSP PERSONAL SERVIC	60,000	18,328	78,328	78,328.00	.00	.00	100.0%
A30205 51020	OVERTIME PAY	110,000	0	110,000	93,501.42	.00	16,498.58	85.0%
A30205 51035	OTHER COMPENSATION	22,788	14,428	37,216	17,157.50	.00	20,058.31	46.1%
A30205 52005	Capital Office Equ	700	0	700	.00	.00	700.00	.0%
A30205 52015	19PSP Department Sp	0	900	900	900.00	.00	.00	100.0%
A30205 52015	20HSG Department Sp	0	250,818	250,818	249,725.68	.00	1,092.13	99.6%
A30205 52060	Capital Computer E	0	18,365	18,365	18,365.00	.00	.00	100.0%
A30205 54000	TELEPHONE	38,500	12,500	51,000	42,646.39	7,996.16	357.45	99.3%
A30205 54001	COPYING/PRINTING	500	0	500	.00	369.21	130.79	73.8%
A30205 54005	Office Materials &	1,500	0	1,500	1,492.59	.00	7.41	99.5%
A30205 54014	RENEWALS MTN AGREE	286,000	-286,000	0	.00	.00	.00	.0%
A30205 54015	Maintenance Agreem	0	243,635	243,635	240,783.40	2,411.12	440.48	99.8%
A30205 54015	PSP Maintenance Agr	0	110,491	110,491	110,491.30	.00	-.30	100.0%*
A30205 54020	POSTAGE	500	0	500	190.76	.00	309.24	38.2%
A30205 54025	UTILITIES	42,000	0	42,000	31,951.00	5,854.44	4,194.56	90.0%
A30205 54035	EDUCATION & TRAINI	7,500	0	7,500	6,015.74	970.00	514.26	93.1%
A30205 54040	ASSOC/MEMBERSHIP D	250	0	250	105.00	142.00	3.00	98.8%
A30205 54045	Travel & Sustenanc	1,000	0	1,000	551.00	.00	449.00	55.1%
A30205 54048	22IC Prog Spec Mate	0	1,572,840	1,572,840	420,332.00	5,491.63	1,147,016.37	27.1%
A30205 54048	COVID Prog Spec Mat	0	23,000	23,000	23,765.23	.00	-765.23	103.3%*
A30205 54050	Equip. Repairs & M	7,500	116,500	124,000	72,900.11	50,601.23	498.66	99.6%
A30205 54055	COVID PROFESSIONAL	0	30,640	30,640	30,640.00	.00	.00	100.0%
A30205 54060	LEGAL NOTICES / AD	200	0	200	.00	.00	200.00	.0%
A30205 54067	REAL PROPERTY RENT	30	0	30	20.00	.00	10.00	66.7%
A30205 54070	INSURANCE	49,086	0	49,086	52,185.84	.00	-3,099.84	106.3%*
A30205 54085	CLOTHING & UNIFORM	7,680	0	7,680	5,234.58	1,144.04	1,301.38	83.1%
A30205 54213	I/D COPIER	525	0	525	450.90	.00	74.10	85.9%
A30205 58020	RETIREMENT	154,953	0	154,953	.00	.00	154,953.00	.0%
A30205 58030	FICA	84,671	0	84,671	66,184.27	.00	18,486.73	78.2%
A30205 58040	WORKERS COMP	33,915	0	33,915	34,365.79	.00	-450.79	101.3%*
A30205 58060	HEALTH INS	224,585	0	224,585	146,001.06	.00	78,583.54	65.0%
A30205 58062	DENTAL INS	1,534	0	1,534	1,123.92	.00	410.08	73.3%
A30205 58065	VISION CARE BENEFI	333	0	333	194.25	.00	138.75	58.3%
A30205 97100	2E911 SERIAL BOND P	108,800	0	108,800	108,800.00	.00	.00	100.0%
A30205 97110	2E911 SERIAL BOND I	73,066	0	73,066	73,066.00	.00	.00	100.0%
TOTAL EMERGENCY RESPONSE & COMMUNCTN		2,232,610	462,177	2,694,786	2,527,636.35	74,979.83	92,170.23	96.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12								
ACCOUNTS FOR: A	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL GENERAL FUND	2,232,610	462,177	2,694,786	2,527,636.35	74,979.83	92,170.23	96.6%
	TOTAL REVENUES	0	-1,574,840	-1,574,840	-118,857.01	.00	-1,455,982.99	
	TOTAL EXPENSES	2,232,610	2,037,017	4,269,626	2,646,493.36	74,979.83	1,548,153.22	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	2,232,610	462,177	2,694,786	2,527,636.35	74,979.83	92,170.23	96.6%

** END OF REPORT - Generated by Scott Roman **

Cortland County Child Advocacy Center - Updates

Grant Funding	NYS OCFS = 2/1/21-1/31/22 = \$156,111 NYS OVS = 10/1/21-9/30/22 = \$111,600 (New RFP coming) NYSOA = 10/1/21-9/30/22 = \$46,414 (New RFP coming)
Program Standards	NYS OCFS conducted a virtual site audit on June 16, 2021. They found that the CAC is not meeting Standard 1: Child Appropriate Setting. A formalized plan of improvement was sent to NYS OCFS on October 15, 2021. CPS has had three offices within the CAC. In October, CPS willingly gave up two offices for the MDT Facilitator and Community Outreach Educator. This has allowed for both of these staff members to conduct their business without being disrupted or disrupting others during CAC Interviews. CPS staff utilize one office for various purposes on a daily basis. Storage space is still an issue with the hallway filled to capacity and a fire hazard. New storage space is being sought out.
Statistics	Jan-Oct 2021 = provided services to 152 victims compared to 171 victims in 2020.
ACEs	SUNY Cortland's <i>Childhood/Early Childhood Education</i> professor, Margaret Gichuru, was looking for ways to personalize the importance of community resources for the students in her <i>Children, Families, and Community</i>. Kris and Emily provided an overview of the services and resources that the CAC provides to child victims and their families to two classes on Nov 22nd.
Education	The Community Outreach Educator is administering the Child Safety Matters and Teen Safety Matters child abuse prevention curriculum mandated in accordance with Erin's Law, in all Cortland County Schools in the 2021-2022 school year.
Presentations	<i>Less is More</i> when it comes to determining if you have enough information to make a hotline report. This presentation leads into what happens after you make the call and discusses the role of First Responders and the work of the Child Advocacy Center. Cincinnatus School – Nov 2, 2021 - rescheduled
Community Awareness	Homer Winterfest was cancelled.
Fundraising Events	None scheduled.

11/30/2021 15:03
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YEAR-TO-DATE BUDGET REPORTP
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FOR 2021 13

ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A11855 CORONERS							
A11855 51010 PART-TIME PAY	50,484	0	50,484	37,970.87	.00	12,513.13	75.2%
A11855 54000 TELEPHONE	400	0	400	90.96	.00	309.04	22.7%
A11855 54001 COPYING/PRINTING	400	0	400	.00	.00	400.00	.0%
A11855 54005 Office Materials &	500	250	750	666.97	83.03	.00	100.0%
A11855 54012 SPECIAL SUPPLIES &	400	-400	0	.00	.00	.00	.0%
A11855 54020 POSTAGE	100	0	100	14.43	.00	85.57	14.4%
A11855 54040 ASSOC/MEMBERSHIP D	220	0	220	220.00	.00	.00	100.0%
A11855 54045 Travel & Sustenanc	1,200	0	1,200	659.92	.00	540.08	55.0%
A11855 54046 REMOVAL/TRANSFER/M	22,000	-22,000	0	.00	.00	.00	.0%
A11855 54048 Prog Spec Material	0	400	400	.00	.00	400.00	.0%
A11855 54055 PROFESSIONAL SERVI	4,000	-400	3,600	575.29	.00	3,024.71	16.0%
A11855 54070 INSURANCE	155	0	155	178.30	.00	-23.26	115.0%*
A11855 54071 MALPRACTICE/SPECIA	131	0	131	197.76	.00	-66.47	150.6%*
A11855 54074 VEHICLE INSURANCE	284	0	284	308.74	.00	-24.46	108.6%*
A11855 54075 OFFICE EQUIPMENT	250	-250	0	.00	.00	.00	.0%
A11855 54078 Fuel	1,500	0	1,500	351.96	.00	1,148.04	23.5%
A11855 54300 Vehicle Repairs &	0	400	400	79.80	.00	320.20	20.0%
A11855 54500 MEDICAL FEES & SER	60,000	-60,000	0	.00	.00	.00	.0%
A11855 54615 CONTRACTED MEDICAL	0	117,000	117,000	99,174.72	15,425.28	2,400.00	97.9%
A11855 58020 RETIREMENT	7,068	0	7,068	.00	.00	7,068.00	.0%
A11855 58030 FICA	3,862	0	3,862	2,509.12	.00	1,352.92	65.0%
A11855 58040 WORKERS COMP	1,990	0	1,990	2,016.45	.00	-26.45	101.3%*
A11855 58060 HEALTH INS	25,789	0	25,789	19,962.57	.00	5,826.10	77.4%
A11855 58062 DENTAL INS	180	0	180	62.64	.00	117.84	34.7%
A11855 58065 VISION CARE BENEFI	39	0	39	18.00	.00	21.20	45.9%
TOTAL CORONERS	180,953	35,000	215,953	165,058.50	15,508.31	35,386.19	83.6%
TOTAL GENERAL FUND	180,953	35,000	215,953	165,058.50	15,508.31	35,386.19	83.6%
TOTAL EXPENSES	180,953	35,000	215,953	165,058.50	15,508.31	35,386.19	

Attachment: Coroner Monthly Budget Report - December (10218 : Coroner Monthly Budget Report -