



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, August 12, 2021

9:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
Christopher Newell	Cortland County, NY	Committee Member	Excused	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Vice-Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	9:02 AM
Susan Wilson	Cortland County, NY	Committee Member	Present	9:04 AM
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Paul Heider	Cortland County, NY	Chair, Legislature	Present	9:07 AM
Savannah Hempstead	Cortland County, NY	Clerkof the Legislature	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Scott Roman	Cortland County, NY	Director of Emergency Response and Communications	Present	
Budd Rigg	Cortland County, NY	Undersheriff	Present	
Valerie Puma	Cortland Standard	Reporter	Present	
Denise Bushnell	Cortland County, NY	Coroner	Present	
Bryan Riccardi	Cortland County, NY	Coroner	Present	
Keith Dayton	Cortland County, NY	Public Defender	Present	
Michael Cardinale	Cortland County, NY	Assigned Counsel Plan Administrator	Present	9:21 AM
Casey Neville	Cortland County, NY	Assigned Counsel	Present	
Francis J. Casullo	Cortland County, NY	County Attorney	Present	9:45 AM

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Jul 8, 2021 9:00 AM

RESULT:	ACCEPTED [4 TO 0]
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Member
AYES:	Sandra Price, Ronald J. Van Dee, Richard Stock, Mitchel Eccleston
EXCUSED:	Christopher Newell
AWAY:	Cathy Bischoff, Susan Wilson

RESOLUTIONS

AGENDA ITEM NO. 1 – Amend 2021 Budget to Accept 2021-22 Passenger Traffic Grant & Authorize Agreement - Sheriff's Office

RESULT:	APPROVED [4 TO 0]
	Next: 8/17/2021 10:00 AM
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Member
AYES:	Sandra Price, Ronald J. Van Dee, Richard Stock, Mitchel Eccleston
EXCUSED:	Christopher Newell
AWAY:	Cathy Bischoff, Susan Wilson

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2021 Budget to Accept 2021-22 Passenger Traffic Grant & Authorize Agreement - Sheriff's Office

WHEREAS, the New York State Governor's Traffic Safety Committee has awarded the Cortland County Sheriff's Office a grant to participate in the statewide "Passenger Traffic Safety", PTS-20220 - Cortland Co SO-00084-(012), CFDA#: 20.600, Contract #T006864, program and receive grant monies from the State for the period of October 1, 2021 to September 30, 2022, NOW THEREFORE BE IT

RESOLVED, the Cortland County Sheriff's Office accept the grant, and that the 2021 budget be amended to reflect the acceptance of these funds with the following adjustments to the 2021 budget:

		Revised
INCREASE REVENUE BUDGET:		
Revenue	A312044.44589.22GTS	\$10,050
INCREASE EXPENDITURE BUDGET:		
Expense	A31205.51020.22GTS	\$ 9,800
	Overtime	
	A31205.54045.22GTS	\$ 250
	Travel Expense	

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Governor's Traffic Safety Committee to participate in the "Passenger Traffic Safety" program, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 2 – Accept 2021-2022 STOP DWI Crackdown Grant Funds - Sheriff's Office

RESULT:	APPROVED [5 TO 0]
	Next: 8/17/2021 10:00 AM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Richard Stock, Committee Vice-Chair
AYES:	Price, Van Dee, Stock, Bischoff, Eccleston
EXCUSED:	Christopher Newell
AWAY:	Susan Wilson

ON MOTION OF PRICE

RESOLUTION NO.

Accept 2021-2022 STOP DWI Crackdown Grant Funds - Sheriff's Office

WHEREAS, the New York State STOP DWI Foundation has been awarded a Crackdown Grant as part of New York State's Highway Safety Program in which Cortland County STOP DWI has been accepted to participate in and receive partial grant monies from the State for the period October 1, 2021 to September 30, 2022, NOW THEREFORE BE IT

RESOLVED, the Cortland County STOP DWI Program accept the grant, and that the 2021 budget be amended to reflect the acceptance of these funds with the following adjustments:

		Original	Increase	Revised
REVENUE				
A331543.43389.22DWI	State Aid-STOP DWI	\$-0-	\$15,000	\$15,000
EXPENSE				
A33155.54800.22DWI	Enforcement-STOP DWI	\$-0-	\$15,000	\$15,000

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State STOP DWI Foundation to participate in the Crackdown Grant program, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to subsequent year(s) budget covered by the grant, per approved grant agreements.

AGENDA ITEM NO. 3 – Amend 2021 Budget for Contracted Medical Services - County Coroner

RESULT:	APPROVED [5 TO 0]
	Next: 8/17/2021 10:00 AM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Price, Van Dee, Stock, Bischoff, Eccleston
EXCUSED:	Christopher Newell
AWAY:	Susan Wilson

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2021 Budget for Contracted Medical Services - County Coroner

WHEREAS, the Coroner's office has nearly exceeded budgeted funds in the 2021 budget due to additional professional service and transportation costs associated with the removal and autopsy of decedent's, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

Increase:

A1185.54615	Contracted Medical Svcs	\$35,000.00
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Decrease:

A390900	General Fund	\$35,000.00
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AGENDA ITEM NO. 4 – Authorize Appointment of Coroner's Physician - County Coroner

RESULT:	APPROVED [5 TO 0]
	Next: 8/26/2021 6:00 PM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Price, Van Dee, Stock, Bischoff, Eccleston
EXCUSED:	Christopher Newell
AWAY:	Susan Wilson

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Appointment of Coroner's Physician - County Coroner

WHEREAS, Section 400 of the County law requires that a County in which any Coroner is not a physician appoint a Coroner's Physician, AND

WHEREAS, Darshan Patel, M.D. of 15 Suits Ave., Homer, NY 13077 has agreed to serve that role for Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby appoints Darshan Patel, M.D., as Coroner's Physician for a term to expire December 31, 2023, AND BE IT FURTHER

RESOLVED, that the Coroner's Physician shall, by virtue of the office, be a Deputy Coroner and shall possess the powers and perform the duties of the Coroner during the absence or inability of the Coroner to act, or in the event of a vacancy in the Office of the Coroner, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review of the County Attorney or designee, be and hereby is authorized and directed to enter into an agreement with Darshan Patel, M.D. of 15 Suits

Ave., Homer, NY 13077, to provide Coroner services for a term beginning September 1, 2021 and expiring Dec. 31, 2023.

AGENDA ITEM NO. 5 – Amend 2021 Budget to Accept 2022 Child Passenger Safety Grant - Sheriff's Department

RESULT:	APPROVED [5 TO 0]
	Next: 8/17/2021 10:00 AM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Price, Van Dee, Stock, Bischoff, Eccleston
EXCUSED:	Christopher Newell
AWAY:	Susan Wilson

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2021 Budget to Accept 2022 Child Passenger Safety Grant - Sheriff's Department

WHEREAS, the New York State Governor's Traffic Safety Committee, has awarded the Cortland County Sheriff's Office a grant to participate in the statewide "Child Passenger Safety" program, CPS-2022-Cortland Co SO-000655-(012), SA00002152, CFDA# 20.616, and receive grant monies from the State for the period of October 1, 2021 to September 30, 2022, NOW THEREFORE BE IT

RESOLVED, the Cortland County Sheriff's Office accept the grant, and that the 2021 budget be amended to reflect the acceptance of these funds with the following adjustments:

		Addition
Revenue	A31205.44389.22CPS	\$1,500
Expense	A31205.52015.22CPS Department Specific Equipment	\$1,000
	A31205.54035.22CPS Education & Training	\$ 250
	A31205.54005.22CPS Office Supplies	\$ 250

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Governor's Traffic Safety Committee to participate in the statewide "Child Passenger Safety" program. AND BE IT FURTHER

RESOLVED, the director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 6 – Authorize Agreement New York State Public Defender's Association for Public Defense Case Management System - Public Defender & Assigned Counsel

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/17/2021 10:00 AM
MOVER:	Richard Stock, Committee Vice-Chair
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Price, Van Dee, Stock, Bischoff, Wilson, Eccleston
EXCUSED:	Christopher Newell

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement New York State Public Defender's Association for Public Defense Case Management System - Public Defender & Assigned Counsel

WHEREAS, the Cortland County Office of Public Defenders Office and the Assigned Counsel Office require an electronic case management system in order to efficiently manage indigent defense cases, AND

WHEREAS, the New York State Public Defender's Association provides a computerized Public Defense Case Management System ("PDCMS"), AND

WHEREAS, the PDCMS will be used to expedite the assignment of cases, collect data concerning numbers and types of cases assigned, allocate cases among attorneys, and create required reports, AND

WHEREAS, the Public Defender's Association requires the execution a professional services agreement to acquire, install, maintain and support the case management system for case assignments, AND

WHEREAS, the contract will be for a period of 1 year 10/01/21 through 09/30/22, at cost of Four thousand dollars (\$4,000.00); which will provide up to nine (9) licenses for the various program users, AND

WHEREAS, the cost for the program will be paid by the Public Defender's Office and the Assigned Counsel Office and where possible will utilize grant funds provided by New York State to for costs associated with providing indigent defense, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the agreement with the New York State Public Defender's Association, Inc., for (PDCMS) program, AND BE IT FURTHER

RESOLVED, that the funds for this agreement shall be taken from the Public Defender's Professional Services account# A11750.54055 and the Assigned Counsel Offices Professional Services account# A11755.54055HH11 on a prorated basis, based on the number of user licenses per department.

MONTHLY REPORTS

1. Probation Monthly Budget Reports

RESULT:	COMPLETED
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2. Probation Monthly Statistics Report

RESULT:	COMPLETED
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3. Emergency Response - August 2021 Reports

RESULT:	COMPLETED
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4. Coroner Monthly Budget Report

RESULT:	COMPLETED
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5. District Attorney Monthly Statistics Report

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 9:49 AM



Judiciary & Public Safety Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

1.1

Thursday, July 8, 2021

9:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Vice-Chair Richard Stock

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Excused	
Christopher Newell	Cortland County, NY	Committee Member	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Vice-Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Scott Roman	Cortland County, NY	Director of Emergency Response and Communications	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Valerie Puma	Cortland Standard	Reporter	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Nicole Albrow	Cortland County, NY	Probation Director	Present	
Patrick Perfetti	Cortland County, NY	District Attorney	Present	
Keith Dayton	Cortland County, NY	Public Defender	Present	
Jeri DuVall	Cortland County, NY	Assistant County Attorney	Present	
Paul Heider	Cortland County, NY	Chair, Legislature	Present	

Minutes Acceptance: Minutes of Jul 8, 2021 9:00 AM (MINUTES)

MINUTES

Judiciary & Public Safety Committee - Committee Meeting - Jun 10, 2021 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston
EXCUSED:	Sandra Price

RESOLUTIONS**Assigned Counsel**

AGENDA ITEM NO. 1 – Renew Agreement with Rural Law Center for Indigent Defense Appeals - Assigned Counsel

RESULT:	APPROVED [UNANIMOUS]
	Next: 7/13/2021 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston
EXCUSED:	Sandra Price

ON MOTION OF PRICE**RESOLUTION NO.****Renew Agreement with Rural Law Center for Indigent Defense Appeals - Assigned Counsel**

WHEREAS, the Cortland County Office of Assigned Counsel keeps records of attorney vouchers for assigned appeals in the county, AND

WHEREAS, Cortland County has previously contracted with the Rural Law Center of Central New York ("RLC") to be its exclusive provider of legal services for Cortland County appeals, AND

WHEREAS, RLC has agreed that such exclusivity will be limited to criminal appeals and no fewer than four family court appeals per contractual year, providing local 18-b panel attorneys an opportunity to participate in the appellate panel program, AND

WHEREAS, the RLC has agreed that such services shall be paid at the rate of \$2,500.00 per appeal, not including the cost of Family Court transcripts, which the County pays for, if Cortland County agrees to a two year contract period beginning on September 1, 2021 and ending on August 31, 2023, NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign the agreement with the Rural Law Center of Central New York ("RLC") for provision of appellate representation to indigent parties, as discussed above, for the period from September 1, 2021 through August 31, 2023 at the rate of \$2,500.00 per appeal, AND BE IT FURTHER

RESOLVED, that the funds for this agreement shall be taken from A11755.54055, Professional Services.

AGENDA ITEM NO. 2 – Abolish Keyboard Specialist/Create Information Processing Clerk - Assigned Counsel

Minutes Acceptance: Minutes of Jul 8, 2021 9:00 AM (MINUTES)

RESULT:	APPROVED [UNANIMOUS]
	Next: 7/13/2021 10:00 AM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston
EXCUSED:	Sandra Price

ON MOTION OF PRICE**RESOLUTION NO.****Abolish Keyboard Specialist/Create Information Processing Clerk - Assigned Counsel**

WHEREAS, the needs of the office will be better served by abolishing one (1) full-time Keyboard Specialist position and creating one (1) full-time Information Processing Clerk position in the Assigned Counsel Office, AND

WHEREAS, the Judiciary & Public Safety Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Keyboard Specialist (Grade 5, \$14.9573-\$18.7442/hour, CSEA, competitive class, full-time 35 hours/week with benefits) be and hereby is abolished effective July 22, 2021 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of Information Processing Clerk (Grade 8, \$16.3259-\$20.4594/hour, CSEA, competitive class, full-time 35 hours/week with benefits) be created with permission to fill effective July 23, 2021 at 12:01 am.

Emergency Services/Communications

AGENDA ITEM NO. 3 – Authorize Extension of Contract 091-15-New York State Department of Homeland Security - Department of Emergency Response and Communications

RESULT:	APPROVED [UNANIMOUS]
	Next: 7/13/2021 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston
EXCUSED:	Sandra Price

ON MOTION OF PRICE**RESOLUTION NO.****Authorize Extension of Contract 091-15-New York State Department of Homeland Security - Department of Emergency Response and Communications**

WHEREAS, the Cortland County Department of Emergency Response was awarded a grant through the New York State Department of Homeland Security and Emergency Services for the installation and use of the software system called Mutualink, AND

WHEREAS, the Cortland County Legislature authorized a contract under Resolution No. 162-15, dated May 28, 2015 for the use and acceptance of the software and equipment called Mutualink, AND

WHEREAS, the Cortland County Legislature and the New York State Department of Homeland Security and Emergency Services has previously extended the original contract under resolution 278-18, dated July 26, 2018, AND

WHEREAS, the NYS Department of Homeland Security and Emergency Services has re-

Minutes Acceptance: Minutes of Jul 8, 2021 9:00 AM (MINUTES)

authorized the grant award for a new contract ending of March 31, 2024 at no cost to the County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or their designee, be and hereby is authorized to sign a contract extension to Contract 091-15 authorized under Resolution No. 162-15 and 278-18 for the new time period ending March 31, 2024 with the New York State Department of Homeland Security and Emergency Services.

AGENDA ITEM NO. 4 – Accept Federal Government Surplus Real Property - FAA Tower Site – 3350 South Hill Road, Cortlandville – Department of Emergency Response and Communications

RESULT:	APPROVED [UNANIMOUS]
	Next: 7/13/2021 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston
EXCUSED:	Sandra Price

ON MOTION OF PRICE

RESOLUTION NO.

Accept Federal Government Surplus Real Property - FAA Tower Site – 3350 South Hill Road, Cortlandville – Department of Emergency Response and Communications

WHEREAS, the United States Government office of General Services Administration has posted notice of surplus determination for federal real property described as FAA McGraw RCLR site, 3350 South Hill Road, Cortland, NY GSA Control Number: 1-U-NY-1019-AA, dated May 17, 2021, AND

WHEREAS, the United States Government office of General Services administration through the Federal Emergency Management Agency (FEMA) is offering the property at 3350 South Hill Road to Cortland County at no charge under the Public Benefit Conveyance for Emergency Management Response purposes under Title 40, United States Code 553, AND

WHEREAS, the property at 3350 South Hill road is currently landlocked and exempt from property taxes so its acquisition by Cortland County will not affect the County's property tax revenues, AND

WHEREAS, the United States Government has removed the radio tower and communications building at 3350 South Hill Road, AND

WHEREAS, the Cortland County Department of Emergency Response and Communications has desired interest in obtaining the property at 3350 South Hill Road, AND

WHEREAS, the acquisition of the property will greatly enhance the physical security of the County's existing Cortlandville Tower site and prevent any future development on the property that may be detrimental to the operation of the Cortlandville Tower, AND

WHEREAS, if approved the County would have to agree that the deed for the property would include a covenant requiring the property to be used and maintained for emergency management response purposes in perpetuity, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign a contract to execute real property acquisition documents with the Federal Emergency Management Agency (FEMA) for 3350 South Hill Road, Cortland, New

Minutes Acceptance: Minutes of Jul 8, 2021 9:00 AM (MINUTES)

York.

AGENDA ITEM NO. 5 – Amend 2021 Budget to Accept 2020 Public Safety Answering Points Operations Grant and Authorize Agreement - Department of Emergency Response & Communications

RESULT:	APPROVED [UNANIMOUS]
	Next: 7/13/2021 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Member
AYES:	Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston
EXCUSED:	Sandra Price

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2021 Budget to Accept 2020 Public Safety Answering Points Operations Grant and Authorize Agreement - Department of Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a Public Safety Answering Points Operations Grant (PSAP) grant in the amount of \$188,819, resulting in no new county costs, in support of Public Safety Answering Point operations, AND

WHEREAS, the fiscal period for this grant is January 1, 2021 to December 31, 2021, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A302043.43306.PSP DHSES Grant	\$60,000	\$128,819	\$188,819
INCREASE EXPENDITURE BUDGET:			
A30205.51005.PSP Personal Services	\$60,000	\$18,328	\$78,328
A30205.54015.PSP Maintenance Agreements	\$0	\$110,491	\$110,491

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$188,819, AND BE IT FURTHER

RESOLVED, the director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 6 – Amend 2021 Budget to Accept 2020 Hazardous Materials Emergency Preparedness Grant and Authorize Agreement -Department of Emergency Response & Communication

Minutes Acceptance: Minutes of Jul 8, 2021 9:00 AM (MINUTES)

RESULT: APPROVED [UNANIMOUS]

Next: 7/13/2021 10:00 AM

MOVER: Christopher Newell, Committee Member

SECONDER: Mitchel Eccleston, Committee Member

AYES: Newell, Van Dee, Stock, Bischoff, Wilson, Eccleston

EXCUSED: Sandra Price

ON MOTION OF PRICE**RESOLUTION NO.**

**Amend 2021 Budget to Accept 2020 Hazardous Materials Emergency Preparedness Grant and
Authorize Agreement -Department of Emergency Response & Communication**

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYSDHSES) has awarded the Cortland County Department of Emergency Response and Communications a Hazardous Materials Emergency Preparedness (HMEP) grant in the amount of \$5,172, resulting in no new county costs, in support of State Hazardous Materials Emergency Preparedness, AND

WHEREAS, the fiscal period for this grant is April 1, 2021 to July 31, 2022, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A341044.44305.22HMP DHSES Grant	\$0	\$5,172	\$5,172
INCREASE EXPENDITURE BUDGET:			
A34105.54048.22HMP Prog Spec Materials & Supp	\$0	\$5,172	\$5,172

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or their designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$5,172, AND BE IT FURTHER

RESOLVED, the director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

MONTHLY REPORTS

1. Probation Department Monthly Reports

RESULT:	COMPLETED
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2. Assigned Counsel Monthly Activities Report

RESULT:	COMPLETED
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3. July Report - Department of Emergency Response & Communications

RESULT:	COMPLETED
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4. Monthly Budget Report - Coroners

RESULT:	COMPLETED
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5. DA Monthly STAT Report

RESULT:	COMPLETED
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6. PD May 2021 JPS Report

RESULT:	COMPLETED
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DISCUSSION ITEMS

ADJOURNMENT

The meeting was closed at 9:23 AM

YEAR-TO-DATE BUDGET REPORT

FOR 2021 07

ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A314042 PROBATION							
A314042 41580 REPARATION SURCHA	-2,000	0	-2,000	-1,834.65	.00	-165.35	91.7%*
A314042 41588 STOP DWI REFUND T	-10,000	0	-10,000	-5,000.00	.00	-5,000.00	50.0%*
A314042 41589 DSS PINS REIMBURS	-201,870	0	-201,870	-75,867.63	.00	-126,002.37	37.6%*
A314042 41590 DWI SUPERVISION F	-5,000	0	-5,000	-3,730.00	.00	-1,270.00	74.6%*
TOTAL PROBATION	-218,870	0	-218,870	-86,432.28	.00	-132,437.72	39.5%
A314043 PROBATION							
A314043 43310 STATE AID - PROBA	-157,397	0	-157,397	-49,186.50	.00	-108,210.50	31.2%*
A314043 43389 OTHER PUBLIC SAFE	-3,200	0	-3,200	-2,228.00	.00	-972.00	69.6%*
TOTAL PROBATION	-160,597	0	-160,597	-51,414.50	.00	-109,182.50	32.0%
A31405 PROBATION							
A31405 51005 PERSONAL SERVICES	1,120,261	0	1,120,261	578,159.82	.00	542,101.18	51.6%
A31405 51020 OVERTIME PAY	1,000	0	1,000	.00	.00	1,000.00	.0%
A31405 51025 SHIFT DIFFERENTIAL	150	0	150	.00	.00	150.00	.0%
A31405 54000 TELEPHONE	4,360	0	4,360	2,195.46	.00	2,164.54	50.4%
A31405 54001 COPYING/PRINTING	1,100	0	1,100	.00	.00	1,100.00	.0%
A31405 54005 Office Materials &	1,500	0	1,500	157.81	.00	1,342.19	10.5%
A31405 54006 Medical Materials	650	0	650	39.16	.00	610.84	6.0%
A31405 54015 Maintenance Agreem	9,957	0	9,957	9,956.26	.00	.74	100.0%
A31405 54020 POSTAGE	1,300	0	1,300	435.18	.00	864.82	33.5%
A31405 54035 EDUCATION & TRAINI	9,810	0	9,810	3,270.00	.00	6,540.00	33.3%
A31405 54040 ASSOC/MEMBERSHIP D	700	0	700	700.00	.00	.00	100.0%
A31405 54041 PUBLICATIONS	214	0	214	213.30	.00	.70	99.7%
A31405 54045 Travel & Sustenanc	1,000	0	1,000	.00	.00	1,000.00	.0%
A31405 54048 Prog Spec Material	300	0	300	88.75	.00	211.25	29.6%
A31405 54055 PROFESSIONAL SERVI	170	0	170	.00	.00	170.00	.0%
A31405 54070 INSURANCE	6,121	0	6,121	6,385.39	.00	-264.39	104.3%*
A31405 54072 LAW ENFORCEMENT IN	9,342	0	9,342	7,368.57	.00	1,973.43	78.9%
A31405 54074 VEHICLE INSURANCE	569	0	569	617.47	.00	-48.47	108.5%*
A31405 54078 Fuel	1,500	0	1,500	385.25	.00	1,114.75	25.7%
A31405 54213 I/D COPIER	2,013	0	2,013	936.06	.00	1,076.94	46.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 07

ACCOUNTS FOR: A	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A31405 54300	Vehicle Repairs &	1,200	0	1,200	.00	.00	1,200.00	.0%
A31405 54301	Vehicle Rent/Lease	17,600	0	17,600	10,781.40	6,818.60	.00	100.0%
A31405 54615	CONTRACTED MEDICAL	650	0	650	225.00	425.00	.00	100.0%
A31405 54800	PROGRAM EXPENSE	1,000	0	1,000	.00	.00	1,000.00	.0%
A31405 58020	RETIREMENT	157,054	0	157,054	.00	.00	157,053.54	.0%
A31405 58030	FICA	85,819	0	85,819	41,915.69	.00	43,902.85	48.8%
A31405 58040	WORKERS COMP	39,900	0	39,900	40,430.34	.00	-530.34	101.3%*
A31405 58060	HEALTH INS	220,320	0	220,320	117,265.43	.00	103,054.12	53.2%
A31405 58062	DENTAL INS	1,263	0	1,263	679.66	.00	583.70	53.8%
A31405 58065	VISION CARE BENEFI	216	0	216	125.48	.00	90.12	58.2%
TOTAL PROBATION		1,697,038	0	1,697,038	822,331.48	7,243.60	867,462.51	48.9%
TOTAL GENERAL FUND		1,317,571	0	1,317,571	684,484.70	7,243.60	625,842.29	52.5%
TOTAL REVENUES		-379,467	0	-379,467	-137,846.78	.00	-241,620.22	
TOTAL EXPENSES		1,697,038	0	1,697,038	822,331.48	7,243.60	867,462.51	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,317,571	0	1,317,571	684,484.70	7,243.60	625,842.29	52.5%

** END OF REPORT - Generated by Nicole Albro **

YEAR-TO-DATE BUDGET REPORT

FOR 2021 07								
ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
A314142 PROBATION ATI (3140 AUD)								
A314142 42311 LOCAL ATI BAIL	0	0	0	-47.50	.00	47.50	100.0%	
TOTAL PROBATION ATI (3140 AUD)	0	0	0	-47.50	.00	47.50	100.0%	
A314143 PROBATION ATI (3140 AUD)								
A314143 43310 PROBATION SERVICE	-11,582	0	-11,582	-8,486.76	.00	-3,095.24	73.3%*	
TOTAL PROBATION ATI (3140 AUD)	-11,582	0	-11,582	-8,486.76	.00	-3,095.24	73.3%	
A31415 PROBATION ATI (3140 AUD)								
A31415 51005 PERSONAL SERVICES	72,331	0	72,331	52,523.21	.00	19,807.79	72.6%	
A31415 51020 OVERTIME PAY	25	0	25	.00	.00	25.00	.0%	
A31415 51025 SHIFT DIFFERENTIAL	25	0	25	.00	.00	25.00	.0%	
A31415 51035 OTHER COMPENSATION	0	0	0	10,054.17	.00	-10,054.17	100.0%*	
A31415 54000 CELL & LONG/DISTAN	300	0	300	177.64	.00	122.36	59.2%	
A31415 54001 COPYING/PRINTING	100	0	100	.00	.00	100.00	.0%	
A31415 54005 Office Materials &	100	0	100	54.90	.00	45.10	54.9%	
A31415 54020 POSTAGE	30	0	30	1.53	.00	28.47	5.1%	
A31415 54035 EDUCATION & TRAINI	50	0	50	.00	.00	50.00	.0%	
A31415 54045 Travel & Sustenanc	100	0	100	.00	.00	100.00	.0%	
A31415 54070 LIABILITY INSURANC	351	0	351	351.00	.00	.00	100.0%	
A31415 54072 LAW ENFORCEMENT IN	787	0	787	574.35	.00	212.65	73.0%	
A31415 58020 RETIREMENT	10,137	0	10,137	.00	.00	10,136.84	.0%	
A31415 58030 FICA	5,539	0	5,539	4,617.56	.00	921.50	83.4%	
A31415 58040 WORKERS COMP	3,990	0	3,990	4,043.03	.00	-53.03	101.3%*	
A31415 58060 HEALTH INS	15,027	0	15,027	7,424.19	.00	7,602.67	49.4%	
A31415 58062 DENTAL INS	180	0	180	89.41	.00	91.07	49.5%	
TOTAL PROBATION ATI (3140 AUD)	109,072	0	109,072	79,910.99	.00	29,161.25	73.3%	
TOTAL GENERAL FUND	97,490	0	97,490	71,376.73	.00	26,113.51	73.2%	
TOTAL REVENUES	-11,582	0	-11,582	-8,534.26	.00	-3,047.74		
TOTAL EXPENSES	109,072	0	109,072	79,910.99	.00	29,161.25		

YEAR-TO-DATE BUDGET REPORT

FOR 2021 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	97,490	0	97,490	71,376.73	.00	26,113.51	73.2%

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PROBATION STATISTICS 2021

CRIMINAL COURT

	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec	
Year 20'	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20
On Probation	412	485	412	480	416	483	414	477	410	459	407	444	391	433		432		434		429		422		414
Reports Completed	28	54	23	37	26	15	27	4	33	4	27	14	46	2		13		28		25		18		20

FAMILY COURT

	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec	
Year 20'	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20	21	20
Adult Probation	15	21	15	22	17	22	17	21	16	19	15	17	16	16		16		18		16		16		15
Youth Probation	14	15	14	15	14	15	14	15	15	16	15	16	15	13		13		15		19		19		17
PINS in Diversion	23	28	25	29	29	33	33	30	33	35	32	31	26	26		25		24		24		28		26
JD in Diversion	3	5	2	6	1	3	4	4	3	1	3	2	5	1		1		1		1		0		3
Reports Completed	0	6	2	0	0	1	1	0	0	3	2	1	0	2		0		4		0		4		0

TOTAL ON PROBATION ALL COURTS and receiving Diversion Services:

2021 – Jan. 441, Feb. 441, Mar. 447, April 445, May 477, June 472, July 422

2020 – Jan. 521, Feb. 517, Mar. 520, April 513, May 494, June 477, July 463, Aug. 461, Sept. 467, Oct. 467, Nov. 464, Dec. 446

RELEASED TO ATI (Pre-trial):

2021 – January 71, February 73, March 65, April 59, May 71, June 71, July 77

2020 – January 60, February 44, March 45, April 43, May 48, June 47, July 46, August 65, Sept. 71, Oct. 72, Nov. 72, Dec. 71

AUGUST 2021

911

- Staffing issues
 - One new employee starting August 16, 2021
 - One ADA compliance situation in dispatch.
 - Two dispatchers just starting training
- Fiber optic lines have been installed in PSB; awaiting further installation by IT
- New servers have arrived for Spillman CAD – awaiting installation by IT
- Radio towers are undergoing inspections by Northeast Site and Tower
- Air conditioners at all tower sites are all being serviced
- Lapeer generator is operational
- New paging base at Willet Firehouse is operational
- Paging system maintenance to be conducted this month by United Radio
- Auto discovery recordings case load is increasing significantly
- Grant applications submitted
 - SICG formula

22 West Court Street

- Fiber Optic connection contract is progressing with IT, work was slowed due to pandemic
- Further progress - Bidding/awarding of construction is on hold until 2022.

Emergency Management

- Property acquisition; 3350 South Hill has been approved by FEMA; awaiting draft deed.
- County quarantine locations reported to 911 system (COVID)
- All hazard plan with Tetra Tech has been accepted by FEMA; the process continues for acceptance by each municipality in the County

Fire Service

- One opening shortly in State Fire Instructors (teaches outreach classes)
- Using NYS State fire for Fire investigations
- Small group exploring grant opportunities for new radios.
- Still supporting repairs to radios under grant funding
- Purchase supply of textbooks for students in fire training that may not be able to afford or have one provided by their fire department

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12								
ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
A302041 EMS - DERC								
A302041 41140 EMERGENCY PHONE S	-182,000	0	-182,000	-87,237.15	.00	-94,762.85	47.9%*	
TOTAL EMS - DERC	-182,000	0	-182,000	-87,237.15	.00	-94,762.85	47.9%	
A302043 EMS - ERC								
A302043 43306 20HSG HOMELAND SEC	0	-108,035	-108,035	.00	.00	-108,034.59	.0%*	
A302043 43306 PSP HOMELAND SECUR	-60,000	-128,819	-188,819	-78,328.00	.00	-110,491.00	41.5%*	
TOTAL EMS - ERC	-60,000	-236,854	-296,854	-78,328.00	.00	-218,525.59	26.4%	
A302046 EMS - DERC								
A302046 42410 RENTAL OF RADIO T	-37,200	0	-37,200	-18,830.00	.00	-18,370.00	50.6%*	
TOTAL EMS - DERC	-37,200	0	-37,200	-18,830.00	.00	-18,370.00	50.6%	
A30205 EMERGENCY RESPONSE & COMMUNCTN								
A30205 44960 COV19 FEMA DISASTER	0	-2,000	-2,000	.00	.00	-2,000.00	.0%*	
A30205 51005 PERSONAL SERVICES	914,494	0	914,494	510,063.35	.00	404,430.65	55.8%	
A30205 51005 PSP PERSONAL SERVIC	60,000	18,328	78,328	.00	.00	78,328.00	.0%	
A30205 51020 OVERTIME PAY	110,000	0	110,000	54,953.58	.00	55,046.42	50.0%	
A30205 51035 OTHER COMPENSATION	22,788	0	22,788	10,033.39	.00	12,754.61	44.0%	
A30205 52005 Capital Office Equ	700	0	700	.00	.00	700.00	.0%	
A30205 52015 19PSP Department Sp	0	900	900	900.00	.00	.00	100.0%	
A30205 52015 20HSG Department Sp	0	250,818	250,818	249,725.68	320.96	771.17	99.7%	
A30205 52060 Capital Computer E	0	18,365	18,365	18,365.00	.00	.00	100.0%	
A30205 54000 TELEPHONE	38,500	0	38,500	28,209.19	9,971.17	319.64	99.2%	
A30205 54001 COPYING/PRINTING	500	0	500	.00	.00	500.00	.0%	
A30205 54005 Office Materials &	1,500	0	1,500	1,480.91	.00	19.09	98.7%	
A30205 54014 RENEWALS MTN AGREE	286,000	-286,000	0	.00	.00	.00	.0%	
A30205 54015 Maintenance Agreem	0	243,635	243,635	192,383.00	44,680.73	6,571.27	97.3%	
A30205 54015 PSP Maintenance Agr	0	110,491	110,491	.00	110,491.00	.00	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12								
ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
A30205 54020 POSTAGE	500	0	500	100.71	.00	399.29	20.1%	
A30205 54025 UTILITIES	42,000	0	42,000	20,530.03	14,740.33	6,729.64	84.0%	
A30205 54035 EDUCATION & TRAINI	7,500	0	7,500	4,178.74	.00	3,321.26	55.7%	
A30205 54040 ASSOC/MEMBERSHIP D	250	0	250	65.00	.00	185.00	26.0%	
A30205 54045 Travel & Sustenanc	1,000	0	1,000	551.00	.00	449.00	55.1%	
A30205 54048 COVID19 Prog Spec Mat	0	23,000	23,000	24,496.66	.00	-1,496.66	106.5%*	
A30205 54050 Equip. Repairs & M	7,500	54,000	61,500	58,716.43	2,754.28	29.29	100.0%	
A30205 54055 COVID19 PROFESSIONAL	0	30,640	30,640	30,640.00	.00	.00	100.0%	
A30205 54060 LEGAL NOTICES / AD	200	0	200	.00	.00	200.00	.0%	
A30205 54067 REAL PROPERTY RENT	30	0	30	20.00	.00	10.00	66.7%	
A30205 54070 INSURANCE	49,086	0	49,086	52,185.84	.00	-3,099.84	106.3%*	
A30205 54085 CLOTHING & UNIFORM	7,680	0	7,680	2,233.99	2,260.05	3,185.96	58.5%	
A30205 54213 I/D COPIER	525	0	525	287.84	.00	237.16	54.8%	
A30205 58020 RETIREMENT	154,953	0	154,953	.00	.00	154,953.00	.0%	
A30205 58030 FICA	84,671	0	84,671	41,915.28	.00	42,755.72	49.5%	
A30205 58040 WORKERS COMP	33,915	0	33,915	34,365.79	.00	-450.79	101.3%*	
A30205 58060 HEALTH INS	224,585	0	224,585	92,478.20	.00	132,106.40	41.2%	
A30205 58062 DENTAL INS	1,534	0	1,534	720.94	.00	813.06	47.0%	
A30205 58065 VISION CARE BENEFI	333	0	333	125.25	.00	207.75	37.6%	
A30205 97100 2E911 SERIAL BOND P	108,800	0	108,800	108,800.00	.00	.00	100.0%	
A30205 97110 2E911 SERIAL BOND I	73,066	0	73,066	36,533.00	36,533.00	.00	100.0%	
TOTAL EMERGENCY RESPONSE & COMMUNCTN	2,232,610	462,177	2,694,786	1,575,058.80	221,751.52	897,976.09	66.7%	
TOTAL GENERAL FUND	1,953,410	225,323	2,178,733	1,390,663.65	221,751.52	566,317.65	74.0%	
TOTAL REVENUES	-279,200	-238,854	-518,054	-184,395.15	.00	-333,658.44		
TOTAL EXPENSES	2,232,610	464,177	2,696,786	1,575,058.80	221,751.52	899,976.09		

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,953,410	225,323	2,178,733	1,390,663.65	221,751.52	566,317.65	74.0%

** END OF REPORT - Generated by Scott Roman **

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12								
ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
A341043 FIRE / EMERGENCY MANAGEMENT								
A341043 43306 20HSG HOMELAND SEC	-24,900	0	-24,900	.00	.00	-24,900.00	.00%	
TOTAL FIRE / EMERGENCY MANAGEMENT	-24,900	0	-24,900	.00	.00	-24,900.00	.00%	
A341044 FIRE / EMERGENCY MANAGEMENT								
A341044 44305 20EMP FIRE/EMERGEN	-23,162	0	-23,162	-17,946.00	.00	-5,216.00	77.5%*	
A341044 44305 22HMP FIRE/EMERGEN	0	-5,172	-5,172	.00	.00	-5,172.00	.00%	
TOTAL FIRE / EMERGENCY MANAGEMENT	-23,162	-5,172	-28,334	-17,946.00	.00	-10,388.00	63.3%	
A34105 FIRE / EMERGENCY MANAGEMENT								
A34105 43306 19SHS HOMELAND SECU	0	-3,229	-3,229	.00	.00	-3,228.59	.00%	
A34105 44389 19HMG OTHER PUBLIC	0	-10,030	-10,030	.00	.00	-10,030.07	.00%	
A34105 44389 23SHS OTHER PUBLIC	0	-57,278	-57,278	-18,147.36	.00	-39,130.64	31.7%*	
A34105 51005 PERSONAL SERVICES	93,679	0	93,679	65,225.09	.00	28,453.91	69.6%	
A34105 51005 20EMP PERSONAL SERV	23,162	0	23,162	12,816.00	.00	10,346.00	55.3%	
A34105 51005 20HSG PERSONAL SERV	24,900	0	24,900	.00	.00	24,900.00	.00%	
A34105 52015 Department Specifi	2,500	0	2,500	2,479.44	.00	20.56	99.2%	
A34105 52015 23SHS Department Sp	0	47,278	47,278	22,377.36	.00	24,900.64	47.3%	
A34105 54000 TELEPHONE	0	45	45	45.00	.00	.00	100.0%	
A34105 54000 19SHS TELEPHONE, CE	0	3,229	3,229	2,349.79	.00	878.80	72.8%	
A34105 54001 PRINTING/COPYING	750	0	750	509.00	.00	241.00	67.9%	
A34105 54005 Office Materials &	750	0	750	750.00	.00	.00	100.0%	
A34105 54006 Medical Materials	400	0	400	400.00	.00	.00	100.0%	
A34105 54012 SPECIAL SUPPLIES &	3,000	-3,000	0	.00	.00	.00	.00%	
A34105 54015 Maintenance Agreem	10,000	0	10,000	7,502.66	1,813.50	683.84	93.2%	
A34105 54015 23SHS Maintenance A	0	10,000	10,000	.00	.00	10,000.00	.00%	
A34105 54020 POSTAGE	500	0	500	.00	.00	500.00	.00%	
A34105 54025 UTILITIES	4,500	-1,000	3,500	1,675.00	.00	1,825.00	47.9%	
A34105 54035 EDUCATION & TRAINI	8,000	500	8,500	7,623.45	416.75	459.80	94.6%	
A34105 54040 ASSOC/MEMBERSHIP D	200	0	200	200.00	.00	.00	100.0%	
A34105 54045 Travel & Sustenanc	500	3,876	4,376	.00	.00	4,375.76	.00%	
A34105 54047 MILEAGE REIMBURSEM	5,000	-5,000	0	.00	.00	.00	.00%	
A34105 54048 Prog Spec Material	0	3,500	3,500	3,417.28	.00	82.72	97.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

ACCOUNTS FOR: A	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A34105 54048	22HMP Prog Spec Mat	0	5,172	5,172	.00	.00	5,172.00	.0%
A34105 54050	Equip. Repairs & M	1,400	566	1,966	1,066.00	40.05	859.95	56.3%
A34105 54055	19HMG PROFESSIONAL	0	10,030	10,030	3,570.66	6,459.41	.00	100.0%
A34105 54074	VEHICLE INSURANCE	900	26	926	926.21	.00	.00	100.0%
A34105 54078	Fuel	2,000	0	2,000	1,246.43	193.14	560.43	72.0%
A34105 54085	CLOTHING & UNIFORM	500	0	500	.00	.00	500.00	.0%
A34105 54300	Vehicle Repairs &	2,000	1,000	3,000	2,718.89	100.00	181.11	94.0%
A34105 58020	RETIREMENT	19,844	0	19,844	.00	.00	19,844.00	.0%
A34105 58030	FICA	10,843	0	10,843	5,654.19	.00	5,188.81	52.1%
A34105 58040	WORKERS COMP	3,990	53	4,043	4,043.03	.00	.00	100.0%
A34105 58060	HEALTH INS	25,789	0	25,789	8,669.10	.00	17,119.57	33.6%
A34105 58062	DENTAL INS	180	0	180	104.40	.00	75.60	58.0%
A34105 58065	VISION CARE BENEFIT	40	0	40	22.50	.00	17.50	56.3%
TOTAL FIRE / EMERGENCY MANAGEMENT		245,327	5,738	251,065	137,244.12	9,022.85	104,797.70	58.3%
TOTAL GENERAL FUND		197,265	566	197,831	119,298.12	9,022.85	69,509.70	64.9%
TOTAL REVENUES		-48,062	-75,709	-123,771	-36,093.36	.00	-87,677.30	
TOTAL EXPENSES		245,327	76,275	321,601	155,391.48	9,022.85	157,187.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	197,265	566	197,831	119,298.12	9,022.85	69,509.70	64.9%

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shempsteadCortland County
YEAR-TO-DATE BUDGET REPORTP
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FOR 2021 13

ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A11855 CORONERS							
A11855 51010 PART-TIME PAY	50,484	0	50,484	23,452.47	.00	27,031.53	46.5%
A11855 54000 TELEPHONE	400	0	400	63.96	.00	336.04	16.0%
A11855 54001 COPYING/PRINTING	400	0	400	.00	.00	400.00	.0%
A11855 54005 Office Materials &	500	250	750	323.20	.00	426.80	43.1%
A11855 54012 SPECIAL SUPPLIES &	400	-400	0	.00	.00	.00	.0%
A11855 54020 POSTAGE	100	0	100	9.22	.00	90.78	9.2%
A11855 54040 ASSOC/MEMBERSHIP D	220	0	220	220.00	.00	.00	100.0%
A11855 54045 Travel & Sustenanc	1,200	0	1,200	659.92	.00	540.08	55.0%
A11855 54046 REMOVAL/TRANSFER/M	22,000	-22,000	0	.00	.00	.00	.0%
A11855 54048 Prog Spec Material	0	400	400	.00	.00	400.00	.0%
A11855 54055 PROFESSIONAL SERVI	4,000	-400	3,600	575.29	.00	3,024.71	16.0%
A11855 54070 INSURANCE	155	0	155	178.30	.00	-23.26	115.0%*
A11855 54071 MALPRACTICE/SPECIA	131	0	131	197.76	.00	-66.47	150.6%*
A11855 54074 VEHICLE INSURANCE	284	0	284	308.74	.00	-24.46	108.6%*
A11855 54075 OFFICE EQUIPMENT	250	-250	0	.00	.00	.00	.0%
A11855 54078 Fuel	1,500	0	1,500	226.91	.00	1,273.09	15.1%
A11855 54300 Vehicle Repairs &	0	400	400	79.80	.00	320.20	20.0%
A11855 54500 MEDICAL FEES & SER	60,000	-60,000	0	.00	.00	.00	.0%
A11855 54615 CONTRACTED MEDICAL	0	82,000	82,000	55,090.29	20,859.71	6,050.00	92.6%
A11855 58020 RETIREMENT	7,068	0	7,068	.00	.00	7,068.00	.0%
A11855 58030 FICA	3,862	0	3,862	1,555.34	.00	2,306.70	40.3%
A11855 58040 WORKERS COMP	1,990	0	1,990	2,016.45	.00	-26.45	101.3%*
A11855 58060 HEALTH INS	25,789	0	25,789	12,027.53	.00	13,761.14	46.6%
A11855 58062 DENTAL INS	180	0	180	34.80	.00	145.68	19.3%
A11855 58065 VISION CARE BENEFI	39	0	39	12.00	.00	27.20	30.6%
TOTAL CORONERS	180,953	0	180,953	97,031.98	20,859.71	63,061.31	65.2%
TOTAL GENERAL FUND	180,953	0	180,953	97,031.98	20,859.71	63,061.31	65.2%
TOTAL EXPENSES	180,953	0	180,953	97,031.98	20,859.71	63,061.31	

Attachment: Coroner Monthly Budget Report - August (9818 : Coroner Monthly Budget Report)

2021 DA Statistics

	Jan 2020	Jan 2021	Feb 2020	Feb 2021	Mar 2020	Mar 2021	Apr 2020	Apr 2021	May 2020	May 2021	June 2020	June 2021
Fel-County & City	33	14	26	17	17	28	16	22	26	35	23	22
Misd City	12	23	22	18	19	26	18	36	17	40	20	24
Misd County	19	37	10	30	18	22	21	27	20	30	26	35
Violations City	0	6		2		9	0	11	0	9	0	7
Violations County	8	16	22	6	17	10	3	4	33	0	10	5
Sealed Indictments	0	0	0	0	0	0	0	0	0	0	0	
TOTALS:	72	96	80	73	71	95	58	100	96	114	79	93
Vehicle and Traffic	155	277	120	222	135	283	93	319	45	153	169	120
DWI's	18	13	20	4	13	16	2	8	7	15	9	19
	July 2020	July 2021	Aug 2020	Aug 2021	Sep 2020	Sep 2021	Oct 2020	Oct 2021	Nov 2020	Nov 2021	Dec 2020	Dec 2021
Fel-County & City	17	18	15		31		26		23		18	
Misd City	20	30	34		43		31		24		28	
Misd County	21	32	34		33		10		32		20	
Violations City	0	11	0		5		11		7		6	
Violations County	17	3	28		12		2		4		6	
Sealed Indictments	0		0		0						0	
TOTALS:	75	94	111	0	124	0	80	0	90	0	78	0
Vehicle and Traffic	259	684	226		284		113		245		325	
DWI's	11	16	15		16		6		12		11	