



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, May 17, 2022

9:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Kelly L. Fairchild-Preston

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County, NY	Committee Member	Present	
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Absent	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Vice Chair	Excused	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerkof the Legislature	Present	
Richard Stock	Cortland County, NY	Board Member	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Nicole Albro	Cortland County, NY	Probation Director	Present	
Denise Bushnell	Cortland County, NY	Coroner	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Keith Dayton	Cortland County, NY	Public Defender	Present	
Michael Cardinale	Cortland County, NY	Assigned Counsel Plan Administrator	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Remote	
Kevin Limiti	Cortland Standard	Reporter	Present	

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Mar 15, 2022 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Bentley, Fairchild-Preston, Wilson, Waldbauer
ABSENT:	Cathy Bischoff
EXCUSED:	Joseph Nauseef

RESOLUTIONS

AGENDA ITEM NO. 1 – Amend 2022 Budget and Transfer Funds to Jail Housed Inmates-Sheriff

RESULT:	APPROVED [UNANIMOUS]
	Next: 5/17/2022 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Newell, Bentley, Fairchild-Preston, Wilson, Waldbauer
ABSENT:	Cathy Bischoff
EXCUSED:	Joseph Nauseef

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Amend 2022 Budget and Transfer Funds to Jail Housed Inmates-Sheriff

WHEREAS, the Cortland County Sheriff's Office has expended the 2022 budget line for Housed Out Inmates, AND

WHEREAS, it is anticipated that the county jail will continue the need to house inmates out, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget is hereby amended as follows:

Increase:

Expense:

House Inmates	A31505-54350	\$100,000
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Approp. Fund Balance	A359900	\$100,000
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MONTHLY REPORTS

1. Assigned Counsel Monthly Report

RESULT:	COMPLETED
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2. Coroner Monthly Death Report

RESULT:	COMPLETED
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3. Jail Inmate Population for April 2022

RESULT:	COMPLETED
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4. District Attorney Monthly Statistics

RESULT:	COMPLETED
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5. Monthly Probation Report

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 9:43 AM



Judiciary & Public Safety Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

1.1

Tuesday, March 15, 2022

9:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Kelly L. Fairchild-Preston

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County, NY	Committee Member	Present	
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Excused	
Joseph Nauseef	Cortland County, NY	Committee Vice Chair	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Excused	
Patricia Dawson	Cortland County, NY	Deputy Clerk of the Legislature	Present	
Laurie Leonard	Cortland County, NY		Present	
Keith Dayton	Cortland County, NY	Public Defender	Present	
Scott Roman	Cortland County, NY	Director of Emergency Response and Communications	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Patrick Perfetti	Cortland County, NY	District Attorney	Present	
Nicole Albro	Cortland County, NY	Probation Director	Present	
Denise Bushnell	Cortland County, NY	Coroner	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Budd Rigg	Cortland County, NY	Undersheriff	Present	
Michael Cardinale	Cortland County, NY	Assigned Counsel Plan Administrator	Present	
Kevin Smith	Cortland Voice	Reporter	Present	
Kevin Conlon	Cortland Standard	Reporter	Present	

Minutes Acceptance: Minutes of Mar 15, 2022 9:00 AM (MINUTES)

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Feb 15, 2022 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Christopher Newell, Committee Member
SECONDER:	Joseph Nauseef, Committee Vice Chair
AYES:	Newell, Bentley, Fairchild-Preston, Bischoff, Nauseef
EXCUSED:	Susan Wilson, Eugene Waldbauer

RESOLUTIONS

AGENDA ITEM NO. 1 – Appoint Members - Criminal Justice Advisory Board

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/24/2022 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Joseph Nauseef, Committee Vice Chair
AYES:	Newell, Bentley, Fairchild-Preston, Bischoff, Nauseef
EXCUSED:	Susan Wilson, Eugene Waldbauer

ON MOTION OF FAIRCHILD-PRESTON**RESOLUTION NO.****Appoint Members - Criminal Justice Advisory Board**

WHEREAS, Resolution No. 131-05 created the Cortland County Criminal Justice Advisory Board, AND

WHEREAS, the Cortland County Legislature is required by Article III, Section 2 of the Criminal Justice Advisory Board Bylaws to make all appointments to the Board, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to the Criminal Justice Advisory Board:

Michael Cardinale	Assigned Counsel Administrator
Hon. Elizabeth Burns	Criminal Court Judge
Rob Corpora	County Administrator
Kevin Fitch	Chair of the Legislature
Kelly Fairchild-Preston	Chair of the Judiciary & Public Safety Committee
Patrick Perfetti	District Attorney
Sharon MacDougall	Director of Community Services/Mental Health
Hon. Mary Beth Mathey	Local Town Judge (Cortlandville Town Court)
Scott Ochs	Sociologist/Criminologist from local college
Palmyre (Pam) Charron	OCM BOCES representative
Tim Lockwood	Catholic Charities Representative
Crystal Jenes	Catholic Charities Representative
Mark Helms	Cortland County Sheriff
Capt. Nicholas Lynch	Jail Administrator
Paul Sandy	Chief of City Police
Tara Driscoll	Alternatives to Incarceration Officer
Keith Dayton	Public Defender
Julie Nezda	Drug Court Coordinator

Susan Neufang	Treatment Provider - ASI, Inc.
Nicole Albro	Cortland County Probation Director
Hon. Julie Campbell	Cortland County Judge
Kimberly Reakes	Crime Victim
Hon. David Alexander	Cortland County Judge
Trooper Jason Cawley	State Trooper

AGENDA ITEM NO. 2 – Renew Lease/Authorize Contract Cortland County Regional Training Center – Department of Emergency Response and Communications

RESULT: APPROVED [UNANIMOUS]

Next: 3/24/2022 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Joseph Nauseef, Committee Vice Chair

AYES: Newell, Bentley, Fairchild-Preston, Bischoff, Nauseef

EXCUSED: Susan Wilson, Eugene Waldbauer

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Renew Lease/Authorize Contract Cortland County Regional Training Center – Department of Emergency Response and Communications

WHEREAS, the Cortland County Legislature adopted Resolution 332-11 which authorized an agreement with Cortlandville Fire District for use of the Cortlandville Fire District's first responder training facility located at 999 Route 13, Cortland, NY 13045, AND

WHEREAS, the Cortland County Legislature adopted Resolution 091-18 which re-authorized the agreement for a five year term expiring December 31, 2022, AND

WHEREAS, the Cortland County Department of Emergency Response and Communications supports continued use of the facility for training of first responders, County departments and organizations, as well as functioning as the County's back up 911 center, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized and directed to enter into a five year lease agreement with the Cortlandville Fire District with a term expiring December 31, 2027.

AGENDA ITEM NO. 3 – Accept and Authorize 2021 State Homeland Security Projects (SHSP) Grant - Emergency Response

RESULT: APPROVED [UNANIMOUS]

Next: 3/15/2022 10:00 AM

MOVER: Christopher Newell, Committee Member

SECONDER: Joseph Nauseef, Committee Vice Chair

AYES: Newell, Bentley, Fairchild-Preston, Bischoff, Nauseef

EXCUSED: Susan Wilson, Eugene Waldbauer

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Accept and Authorize 2021 State Homeland Security Projects (SHSP) Grant - Emergency Response

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$51,215, resulting in no new county costs, in support of State Homeland Security Projects (SHSP), AND

WHEREAS, the fiscal period for this grant is September 1, 2021 to August 31, 2024, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2022 budget is amended as follows:

		Current	Change	Revised
A34105.44389.24SHS	Federal DHSES Revenue	0	\$51,215	\$51,215
A34105.54015.24SHS	Maintenance Agreements	0	\$22,954	\$22,954
A34105.52015.24SHS	Dept Specific Equip	0	\$28,261	\$28,261

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or their designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$51,215.

AGENDA ITEM NO. 4 – Authorize Agreement Upstate Family Defense (Child Welfare) Quality Improvement/Case Load Reduction - Public Defender

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/15/2022 10:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Joseph Nauseef, Committee Vice Chair
AYES:	Newell, Bentley, Fairchild-Preston, Bischoff, Nauseef
EXCUSED:	Susan Wilson, Eugene Waldbauer

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Authorize Agreement Upstate Family Defense (Child Welfare) Quality Improvement/Case Load Reduction - Public Defender

WHEREAS, the New York State Office of Indigent Legal Services has awarded the Cortland County Public Defender's Office an Upstate Family Defense (Child Welfare) Quality Improvement & Caseload Reduction grant in the amount of \$500,000 for the period 1/1/22 to 12/31/24, to improve the quality of mandated indigent legal representation, AND

WHEREAS, this grant money shall be used to continue to provide salary and fringe benefits funding for Family Court attorney services within the Public Defender's Office, AND

WHEREAS, as required by the County or New York State Office of Indigent Legal Services, the Public Defender shall collect and report data annually, in statistical and narrative form, to measure this project and shall continuously analyze and evaluate case outcomes to ensure effective use of the funds,

AND

WHEREAS, this is a new grant to the Public Defender's Office and was not budgeted for in 2022,
NOW THEREFORE BE IT

RESOLVED, the 2022 County budget be amended as follows:

INCREASE:

A117043.43025	State Aid, Indigent Legal Svcs	\$500,000
A11705.51005	Personal Services	\$223,493
A11705.54055	Professional Services	\$150,658
A11705.54000	Telephone	\$450
A11705.54215	I/D Westlaw	\$2,772
A11705.54035	Education & Training	\$6,000
A11705.58020	Retirement	\$33,500
A11705.58030	FICA	\$17,100
A11705.58060	Workers' Compensation	\$6,100
A11705.58060	Health Insurance	\$59,500
A11705.58062	Dental Insurance	\$350
A11705.58065	Vision Insurance	<u>\$77</u>
		\$500,000

AND BE IT FURTHER,

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized and directed to sign an agreement with New York State Office of Indigent Legal Services, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 5 – Authorize Agreement Between Cortland County and County Police Association (CPAC) - Personnel

It was MOVED by Ms. Bischoff, seconded by Mr. Nauseef, and unanimously approved by voice vote of members present, to enter into an executive session to discuss collective negotiations pursuant to article fourteen of the civil service law. MOTION CARRIED.

An executive session was held from 9:25 a.m. to 9:38 a.m., at which time on motion of Mr. Nauseef, seconded by Ms. Bischoff, and unanimously approved to exit executive session.

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/24/2022 6:00 PM
MOVER:	Joseph Nauseef, Committee Vice Chair
SECONDER:	Christopher Newell, Committee Member
AYES:	Newell, Bentley, Fairchild-Preston, Bischoff, Nauseef
EXCUSED:	Susan Wilson, Eugene Waldbauer

ON MOTION OF STOCK

RESOLUTION NO.

Minutes Acceptance: Minutes of Mar 15, 2022 9:00 AM (MINUTES)

**Authorize Agreement Between Cortland County and County Police Association (CPAC) -
Personnel**

1.1

WHEREAS, the Cortland County and County Policy Association of Cortland County (CPAC) negotiating committees have met to negotiate a new contract, AND

WHEREAS, the negotiating committees have agreed on a new contract, AND

WHEREAS, the County Police Association of Cortland County ratified the contract on March 2, 2022, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the County Police Association of Cortland County contract.

DISCUSSION ITEMS

1. Cortlandville Fire Department - Suit Kote Fire Recognition

RESULT:	COMPLETED
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MONTHLY REPORTS

1. Coroner Monthly Reports

RESULT:	COMPLETED
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2. Probation Department 2021 Annual Report

RESULT:	COMPLETED
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3. District Attorney Monthly Report

RESULT:	COMPLETED
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4. Public Defender Monthly Report

RESULT:	COMPLETED
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5. Assigned Counsel Monthly Report

RESULT:	COMPLETED
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6. Monthly Inmate Housing Report

RESULT:	COMPLETED
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7. Department of Emergency Response & Communications Monthly Report - March 2022

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 9:40 AM

Minutes Acceptance: Minutes of Mar 15, 2022 9:00 AM (MINUTES)



CORTLAND COUNTY ASSIGNED COUNSEL OFFICE

CORTLAND COUNTY OFFICE BUILDING, SUITE B27
60 CENTRAL AVENUE, CORTLAND NY 13045

STEPHANIE A. OLIVER
SECRETARY

MICHAEL R. CARDINALE
ADMINISTRATOR

CASEY K. NEVILLE
CASE MANAGER

JPS Meeting – April 2022 Report

DENIALS: 1 financially ineligible
0 type of case

CONFLICT

Family Court: 52

Criminal:

Felonies 16

Misdemeanors 32

Violations 7

Infractions 1

Appeals 0

Total 108

PUBLIC DEFENDER ASSIGNMENTS

Family Court 20

Criminal:

Felonies 7

Misdemeanors 31

Violations 1

Infractions 0

Appeals 0

Total 59

Total PD cases assigned: Assigned by AC- 59

Assigned by Courts: 129
188

Total Cases Assigned

108+188 = **296**

(29 more cases than March)

COUNSEL AT FIRST ARRAIGNMENT

AFTER hours	18B	PD
April 2022	20	14
March 2022	21	13
February 2022	21	16
January 2022	25	12
December 2021	26	13
November 2021	9	17
October 2021	12	10
NOT After hours		
April 2022	6	70
March 2022	10	75
February 2022	5	46
January 2022	5	47
December 2021	4	47
November 2021	2	44
October 2021	2	28

ILS Hurrell-Harring Grant Money

\$57,021.06 received 3/19/20

\$52,941.00 received 10/28/20

\$160,282.95 requested reimbursement

Money Saved-Grant Paid

04/2021 \$161.28	12/2021 \$797.10
05/2021 \$263.20	02/2022 \$197.49
06/2021 \$2432.00	03/2022 \$582.22
08/2021 \$54.90	04/2022 \$200.07
09/2021 \$653.02	
10/2021 \$2078.57	
11/2021 \$248.08	

Cortland County Coroner

2022 Death Report

<u>January</u> 10 deaths 3 autopsies	<u>February</u> 10 deaths 3 autopsies	<u>March</u> 11 deaths 5 autopsies
<u>April</u> Deaths 10 3 Autopsies	<u>May</u> deaths autopsies	<u>June</u> deaths autopsies
<u>July</u> deaths autopsies	<u>August</u> deaths autopsies	<u>September</u> deaths autopsies
<u>October</u> deaths autopsies	<u>November</u> deaths autopsies	<u>December</u> deaths autopsies

Total Inmate Day Report

From Period 04/01/2022 Through 04/30/2022

All County/Non-County Inmates

Date	Male	Female	Total Days
04/01/2022	50	4	54
04/02/2022	48	4	52
04/03/2022	48	4	52
04/04/2022	50	4	54
04/05/2022	54	5	59
04/06/2022	54	4	58
04/07/2022	52	4	56
04/08/2022	54	4	58
04/09/2022	52	5	57
04/10/2022	53	5	58
04/11/2022	54	5	59
04/12/2022	54	6	60
04/13/2022	52	8	60
04/14/2022	54	5	59
04/15/2022	52	6	58
04/16/2022	50	6	56
04/17/2022	51	6	57
04/18/2022	52	6	58
04/19/2022	52	6	58
04/20/2022	51	7	58
04/21/2022	50	6	56
04/22/2022	50	6	56
04/23/2022	51	5	56
04/24/2022	51	5	56
04/25/2022	51	6	57
04/26/2022	51	6	57
04/27/2022	49	7	56
04/28/2022	49	7	56
04/29/2022	48	7	55
04/30/2022	48	7	55
Totals	1,535	166	1,701

Males	Females	De
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Attachment: April 2022 Inmate Population (10695 : Jail Inmate Population April 2022)

2022 DA Statistics

	Jan 2021	Jan 2022	Feb 2021	Feb 2022	Mar 2021	Mar 2022	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Fel-County & City	14	15	17	24	28	25	22	25	35		22	
Misd City	23	23	18	20	26	26	36	21	40		24	
Misd County	37	43	30	36	22	29	27	37	30		35	
Violations City	6	9	2	4	9	6	11	12	9		7	
Violations County	16	3	6	5	10	1	4	1	0		5	
Sealed Indictments	0	0	0	0	0	4	0	0	0			
TOTALS:	96	93	73	89	95	91	100	96	114	0	93	0
Vehicle and Traffic	277	277	222	240	283	293	319	225	153		120	
DWI's	13	13	4	13	16	20	8	14	15		19	
	July 2021	July 2022	Aug 2021	Aug 2022	Sep 2021	Sep 2022	Oct 2021	Oct 2022	Nov 2021	Nov 2022	Dec 2021	Dec 2022
Fel-County & City	18		16		16		13		22		33	
Misd City	30		43		36		17		25		25	
Misd County	32		40		46		25		30		48	
Violations City	11		2		16		25		7		19	
Violations County	3		4		3		4		6		5	
Sealed Indictments			0		0		0		0		0	
TOTALS:	94	0	105	0	117	0	84	0	90	0	130	0
Vehicle and Traffic	684		377		293		203		385		353	
DWI's	16		13		19		6		11		23	

PROBATION STATISTICS March 2022

CRIMINAL COURT

	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec	
Year 20'	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22
On Probation	412	379	412	377	416	370	414	365	410		407		391		397		410		379		381		381	
Reports Completed	28	28	23	13	26	32	27	12	33		27		46		33		9		19		18		18	

FAMILY COURT

	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec	
Year 20'	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22
Adult Probation	15	18	15	19	17	19	17	18	16		15		16		16		20		21		21		17	
Youth Probation	14	8	14	9	14	9	14	7	15		15		15		15		15		10		10		11	
PINS in Diversion	23	31	25	29	29	30	33	32	33		32		26		23		25		30		33		32	
JD in Diversion	3	2	2	1	1	1	4	4	3		3		5		3		6		4		2		3	
Reports Completed	0	1	2	0	0	2	1	1	0		2		0		0		0		0		3		1	

TOTAL ON PROBATION ALL COURTS and receiving Diversion Services:

2021 – Jan. 441, Feb. 441, Mar. 447, April 445, May 477, June 472, July 422, August 443, Sept. 445, Oct. 435, Nov. 445, Dec. 431

2022 – Jan. 438, Feb. 435, March 449, April 426

RELEASED TO ATI (Pre-trial):

2021 – January 71, February 73, March 65, April 59, May 71, June 71, July 77, August 89, Sept. 89, Oct. 89, Nov. 85, Dec. 90

2022 – January 109, February 110, March 120, April 126

