



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, April 13, 2023

9:00 AM

Room B20

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m79a02645bd6825c57dbb7f96c46c83fe>

Thursday, April 13, 2023 9:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2338 271 0577

Password: AEwiYrdr776 (23949737 from video systems)

Join by phone

+1-415-655-0001 US Toll

Access code: 233 827 10577

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Christopher Newell	☐	☐	☐	
Committee Member Douglas Bentley	☐	☐	☐	
Committee Chair Kelly L. Fairchild-Preston	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Vice Chair Joseph Nauseef	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Mar 9, 2023 9:00 AM

RESOLUTIONS

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 1

Amend 2023 Budget to Cover Parking Lot Surveillance - Sheriff

WHEREAS, the Cortland County Sheriff's Office contracted with Cedar Path Solutions Group in 2018 to install parking lot surveillance at 54 Greenbush St., Cortland, NY, AND

WHEREAS, in 2021, it was determined Cedar Path Solutions Group was unable to complete said project and issued a refund for payments made, AND

WHEREAS, in 2022, the Sheriff contracted with Beard Electric LLC to install parking lot surveillance at a cost of \$26,668, AND

WHEREAS, the project was completed in 2023 and funds need to be added to the Jail budget to cover project costs, NOW THEREFORE BE IT

RESOLVED, that the 2023 County budget is amended as follows:

Increase		
A31505.54076	Building Repair & Maintenance	\$26,668.00
A359900	Unappropriated Fund Balance	\$26,668.00

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 2

Authorize Use of County Vehicle Repair/Replacement Reserve for Sheriff Vehicle - Sheriff's Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 107-15, which established the County Vehicle Repair/Replacement Reserve for the purpose of vehicle related costs, AND

WHEREAS, funds are required for the lease payoff on a Sheriff Road Patrol vehicle damaged beyond repair, AND

WHEREAS, the County Vehicle Repair/Replacement Reserve balance at February 28, 2023 was \$173,938.69, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature be and hereby approves the use of the County Vehicle Repair/Replacement Reserve for the lease payoff, AND BE IT FURTHER

RESOLVED, the 2023 budget is hereby amended as follows:

Increase:

A31205.54765	Judgments & Claims	\$19,404.70
A359900	Appropriated Reserves	\$19,404.70

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 3

Abolish Investigator (Part-Time)/Create Investigator (Full-Time) - Public Defender's Office

WHEREAS, the needs of the Public Defender's Office will be better served by abolishing one (1) Investigator (part-time) position and creating one (1) Investigator (full-time) position, AND

WHEREAS, the Judiciary and Public Safety Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Investigator (Grade 7H, Management Compensation Plan, \$25.2484-33.6056/hr, exempt class, 17 hours/week) be and hereby is abolished effective April 27, 2023 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of Investigator (Grade 7H, Management Compensation Plan, \$25.2484-33.6056/hr, exempt class, 35 hours/week) be created with permission to fill effective April 28, 2023 at 12:01 am, AND BE IT FURTHER

RESOLVED, that this position is dependent on the related grant funding and will be abolished unless extended by resolution prior to grant funding being exhausted.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 4

Accept and Authorize 2023 Emergency Management Performance Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$21,478 in support of the Emergency Management Performance Grant (EMPG), AND

WHEREAS, the fiscal period for this grant is October 1, 2023 to September 30, 2025, AND

WHEREAS there is a required County match of \$21,478 which has been budgeted as the salary of the Assistant Director of the Department of Emergency Response & Communications, NOW THEREFORE BE IT

RESOLVED, that the 2023 budget is amended as follows:

		Current	Change	Revised
INCREASE REVENUE BUDGET:				
A34105.43306.25EMP	DHSES Grant	0	\$21,478	\$21,478
INCREASE EXPENDITURE BUDGET:				
A34105.51005.25EMP	Personnel	0	\$21,478	\$21,478

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services in an amount not to exceed \$21,478, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 5

Accept and Award NYS Homeland Security Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$51,215 resulting in no new county costs, in support of NYS State Homeland Security Grant Program, AND

WHEREAS, the fiscal period for this grant is September 1, 2022 to August 31, 2025, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2023 budget is amended as follows:

	Current	Change	Revised
A34105.43306.25SHS DHSES Grant	0	(\$51,215)	(\$51,215)
A34105.54048.25SHS PROGRAM SUPPLIES	0	\$51,215	\$51,215

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$51,215, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 6

Accept and Award NYS Domestic Terrorism Prevention Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$172,413 resulting in no new county costs, in support of NYS Domestic Terrorism Prevention Grant Program, AND

WHEREAS, the fiscal period for this grant is September 1, 2022 to August 31, 2024, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2023 budget is amended as follows:

	Current	Change	Revised
A34105.43306.24DTP DHSES Grant	0	\$172,413	\$172,413
A34105.51005.24DTP PERSONNEL	0	\$172,413	\$172,413

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$172,413, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF FAIRCHILD-PRESTON

AGENDA ITEM NO. 7

Accept and Award FY2022 NYS SICG Targeted Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$5,000,000 resulting in no new county costs, in support of NYS 2022 Statewide Interoperable Communications Targeted Grant Program, AND

WHEREAS, the fiscal period for this grant is March 1, 2023 to February 28, 2027, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is

hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2023 budget is amended as follows:

	Current	Change	Revised
A30205.44389.27SICG DHSES Grant	0	\$5,000,000	\$5,000,000
A30205.52015.27SICG Technical Equipment	0	\$5,000,000	\$5,000,000

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$5,000,000, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

DISCUSSION ITEMS

1. DOERC - Nurse Navigation

MONTHLY REPORTS

1. DOERC Report
2. Coroner Monthly Report
3. District Attorney Statistics March 2023
4. Public Defender Monthly Report
5. Assigned Counsel Monthly Report
6. Total Inmate Count March 2023

ADJOURNMENT