



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, March 9, 2023

9:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Kelly L. Fairchild-Preston

Attendee Name	Organization	Title	Status	Arrived	Departed
Christopher Newell	Cortland County, NY	Committee Member	Excused		
Douglas Bentley	Cortland County, NY	Committee Member	Present		
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Chair	Present		
Cathy Bischoff	Cortland County, NY	Committee Member	Present		
Susan Wilson	Cortland County, NY	Committee Member	Present		
Joseph Nauseef	Cortland County, NY	Committee Vice Chair	Present		
Eugene Waldbauer	Cortland County, NY	Committee Member	Present		
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present		
Rob Corpora	Cortland County, NY	County Administrator	Present		
Savannah Hempstead	Cortland County, NY	Clerkof the Legislature	Present		
Patrick Perfetti	Cortland County, NY	District Attorney	Present		
Keith Dayton	Cortland County, NY	Public Defender	Present		
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present		
Laurie Leonard	Cortland County, NY	Personnel Officer	Present		
Nicole Albro	Cortland County, NY	Probation Director	Present		
Budd Rigg	Cortland County, NY	Undersheriff	Present		
Mark Helms	Cortland County, NY	Sheriff	Present		
Ronald J. Van Dee	Cortland County, NY	Board Member	Present		9:20 AM
Michael Cardinale	Cortland County, NY	Assigned Counsel Plan Administrator	Present		
Scott Roman	Cortland	Director of Emergency	Present		

	County, NY	Response and Communications			
Andrea Herzog	Cortland County, NY	Finance Director	Present		
George Wagner	Cortland County, NY	Board Member	Present		
Margaret Mellott	Cortland Standard	Reporter	Remote		
Patricia Dawson	Cortland County, NY	Deputy Clerk of the Legislature	Remote		
C. Withers			Remote		

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Feb 14, 2023 9:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Vice Chair
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Fairchild-Preston, Bischoff, Wilson, Nauseef, Waldbauer
EXCUSED:	Christopher Newell

RESOLUTIONS

AGENDA ITEM NO. 1 – Abolish Cook (32 Hrs/Week)/Create Cook (40 Hrs/Week) - Sheriff's Office

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/23/2023 6:00 PM
MOVER:	Joseph Nauseef, Committee Vice Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Fairchild-Preston, Bischoff, Wilson, Nauseef, Waldbauer
EXCUSED:	Christopher Newell

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Abolish Cook (32 Hrs/Week)/Create Cook (40 Hrs/Week) - Sheriff's Office

WHEREAS, the needs of the Sheriff's Office will be better served by abolishing one (1) Cook (32 hours) position and creating one (1) Cook (40 hours) position, AND

WHEREAS, the Judiciary and Public Safety Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Cook (Grade 2 Corrections/Civilian Union, \$17.4089-\$23.1381/hr, non-competitive class, 32 hours/week) be and hereby is abolished effective March 23, 2023 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of Cook (Grade 2 Corrections/Civilian Union, \$17.4089-\$23.1381/hr, non-competitive class, 40 hours/week) be created with permission to fill effective March 24, 2023 at 12:01 am.

AGENDA ITEM NO. 2 – Create Part-Time Crime Victim Advocate - Office of the District Attorney

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/14/2023 10:00 AM
MOVER:	Joseph Nauseef, Committee Vice Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Fairchild-Preston, Bischoff, Wilson, Nauseef, Waldbauer
EXCUSED:	Christopher Newell

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Create Part-Time Crime Victim Advocate - Office of the District Attorney

WHEREAS, the needs of the agency will be better served by creating one part-time position of Crime Victim Advocate, AND

WHEREAS, the Judiciary and Public Safety Committee recommends the creation of this position, NOW THEREFORE BE IT

RESOLVED, that one position of Crime Victim Advocate (CSEA, Grade 9, 18.2559-23.1072/hr, competitive class, part-time, no benefits), be created with approval to fill on March 24, 2023.

DISCUSSION ITEMS

The committee discussed the ambulance issues happening in Cortland County and throughout the State. Legislator Nauseef is going to work with the Sheriff's Office and the Department of Emergency Response and Communications on possible solutions.

MONTHLY REPORTS

1. DOERC - March 2023

RESULT:	COMPLETED
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2. Coroner Monthly Report

RESULT:	COMPLETED
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3. Public Defender February 2023 Monthly Report

RESULT:	COMPLETED
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4. District Attorney Monthly Statistics

RESULT:	COMPLETED
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5. Assigned Counsel Monthly Report

RESULT:	COMPLETED
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6. February Total Inmate Daily Report 2023

RESULT:	COMPLETED
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7. Probation Monthly Report

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 9:40 AM



Judiciary & Public Safety Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

1.1

Tuesday, February 14, 2023

9:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Vice Chair Joseph Nauseef

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County, NY	Committee Member	Excused	
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Chair	Excused	
Cathy Bischoff	Cortland County, NY	Committee Member	Remote	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Vice Chair	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerkof the Legislature	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Andrea Herzog	Cortland County, NY	Finance Director	Present	
Eddie Velazquez	Cortland Voice	Reporter	Remote	
Patricia Dawson	Cortland County, NY	Deputy Clerk of the Legislature	Remote	
Margaret Mellott	Cortland Standard	Reporter	Remote	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Remote	9:24 AM

Minutes Acceptance: Minutes of Feb 14, 2023 9:00 AM (MINUTES)

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Jan 17, 2023 9:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Susan Wilson, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Wilson, Nauseef, Waldbauer
EXCUSED:	Christopher Newell, Kelly L. Fairchild-Preston

RESOLUTIONS

AGENDA ITEM NO. 1 – Authorize Agreement TransUnion Risk and Alternative Data Solutions - Public Defender

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/23/2023 6:00 PM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Wilson, Nauseef, Waldbauer
EXCUSED:	Christopher Newell, Kelly L. Fairchild-Preston

ON MOTION OF FAIRCHILD-PRESTON**RESOLUTION NO.****Authorize Agreement TransUnion Risk and Alternative Data Solutions - Public Defender**

WHEREAS, the Cortland County Public Defender's Office requires access to an investigative, background check and people finder service in order to effectively and efficiently represent clients, AND

WHEREAS, TransUnion Risk and Alternative Data Solutions provides such a service, AND

WHEREAS, TransUnion Risk and Alternative Data Solutions will be used to run the necessary background investigative searches in-house, rather than pay an outside investigative entity to run the same background and people finder services, while paying an enhanced rate for this service to a third party and an hourly rate for the third party's time, AND

WHEREAS, TransUnion Risk and Alternative Data Solutions requires the execution a professional services agreement to establish an active account, and to install, maintain and support the program for case analysis, AND

WHEREAS, the contract will be an open ended contract, in which either party may terminate this agreement at any time for any reason upon notice to the other party, at a Flat Rate cost of One Hundred Seventy-Five Dollars (\$175.00) per month, AND

WHEREAS, the cost for the program will be paid by the Public Defender's Office and will utilize grant funds provided by New York State Office of Indigent Legal Services (ILS) for all costs associated with utilizing this service, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Public Defender or the Cortland County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the agreement with TransUnion Risk and Alternative Data Solutions for the program, AND BE IT FURTHER

RESOLVED, that the funds for this agreement shall be taken from the Public Defender's Professional Services account# A11750.54055HH11.

DISCUSSION ITEMS

1. Cortland County Coroners Annual Report 2022

RESULT:	COMPLETED
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2. Creation of a Part-Time Victim Advocate Position - District Attorney

RESULT:	COMPLETED
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MONTHLY REPORTS

1. District Attorney Monthly Statistics

RESULT:	COMPLETED
----------------	------------------

2. Assigned Counsel Monthly Report

RESULT:	COMPLETED
----------------	------------------

3. Total Inmate Daily Report Jan 2023 Sheriff's Office

RESULT:	COMPLETED
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4. DOERC - February 2023 Report

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 9:50 AM



Personnel Change Justification Form

Requested Change: ☒ Abolish/Create ☐ Reallocation ☐ Abolish ☐ Create

Purpose and Background:

The Kitchen in the jail has traditionally Staffed with 1 fulltime and 3 parttime Cooks. We have been functioning with 1 fulltime and 1 parttime cook, creating Scheduled Overtime in order to meet NYS Standards.

Fiscal Impact: ☒ County Funded 100 % ☐ Grant Funded 0 % Grant Exp. Date _____

Current Grade/Salary of Position: Step 1 Grade 2 Salary Range \$ 17,408.91 / \$ 27,158 Annual

Requested Grade/Salary of Position: Step 6 Grade 2 Salary Range \$ 21,180.71 / \$ 33,042 Annual

Annual Increase: \$ 5,885. County Share: \$ 5,885 # of Positions Affected: 1

Goals:

To reduce overtime - Scheduled overtime, while meeting the Standards set by New York State

Operational Impact:

Having a full time cook we will be able to transition the position into the Senior Cook upon his retirement. Hiring a full time position is more attractive in today's climate. Part time cooks are not available.

Requested By:

Signature of Requesting Department Head

02/28/2023

Date

Personnel Officer Approval

Signature of Personnel Officer

2/28/2023

Date

County Administrator Budget Impact Statement:

Increase of \$ 5,885 32 hours to 40 hours

County Administrator Approval

Signature of County Administrator

3/2/2023

Date

Statutory Committee Approval

Signature of Committee Chair after Committee Vote

Date

Attachment: Justification Jail Cook FT (11332 : Abolish Cook (32 Hrs) Create Cook (40 Hrs))



Personnel Change Justification Form

Requested Change: ☐ Abolish/Create ☐ Reallocation ☐ Abolish ☒ Create

Purpose and Background:

see attachment

Fiscal Impact: ☒ County Funded 100 % ☐ Grant Funded _____ % Grant Exp. Date _____

Current Grade/Salary of Position: Grade _____ Salary Range \$ _____

Requested Grade/Salary of Position: Grade 9 Salary Range \$ 18,255.9 - 23,107.2/HOUR

Annual Increase: \$ See Below County Share: \$ 100% # of Positions Affected: 1

Goals:

see attachment

Operational Impact:

see attachment

Requested By:

Patrick H. O'Connell
Signature of Requesting Department Head

February 22, 2023
Date

Personnel Officer Approval

Zamir Seman
Signature of Personnel Officer

2-22-2023
Date

County Administrator Budget Impact Statement:

\$33,226 - 42,055 Full Time + Benefits = \$59,584 - \$70,501
- 16,613 - 21,028 Part Time + Ret + FICA - No benefits = \$20,542 - 26,001
Position was proposed parttime @ JPS in February

County Administrator Approval

Part time
John Cap...
Signature of County Administrator

3/2/2023
Date

Statutory Committee Approval

Signature of Committee Chair after Committee Vote

Date

Attachment: DA justification Crime Victim Advocate (11345 : Create Part Time Crime Victim Advocate - District Attorney)

PURPOSE AND BACKGROUND:

In acting as the liaison between the Office of the District Attorney and crime victim and other witnesses the candidate will possess and a background of education and/or experience in Human Services and/or law enforcement or criminology

GOALS:

Will serve as direct liaison from the Office of the District Attorney to the crime victim and other witnesses to assist them toward government and non-profit resources for financial compensation and other types of assistance, thereby freeing the litigation staff to focus on prosecution of cases

OPERATIONAL IMPACT:

This position will allow the Office of the District Attorney to be pro-active and affirmatively coordinate with crime victims and witnesses in appearing for Grand Jury testimony presentations and also trial testimony preparation

March 2023

911

- Staffing issues
 - 2 current openings
 - 3 in training (not available for shifts yet)
- Vesta telephone refresh – Scheduled for July 2023
- Vesta telephone maintenance still under Frontier till changeover
- Radio system maintenance contract renewal will be re-negotiated in 2023
 - Most likely will be included in recent grant award
- Union contract will be re-negotiated in 2023
- Auto discovery recordings work continues

Emergency Management

- Working with County Administration on County employee emergency notification program
- Working with County Administration on Crisis response team and on bringing County Department heads training current.
- Emergency Management training was conducted in February for Department heads
- Citizens preparedness class held March 1

Fire Service

- Using NYS State fire for Fire investigations
- Still supporting repairs to radios under grant funding

Conferences – trainings

- NYS Emergency Managers conference in February
- NYS Fire coordinators conference in March

Grants Awarded

- 2023 SHSP - \$51,215 Detective canine, data access fees, tactical LE equipment
- 2023 EMPG - \$23,603 Partial salary – Deputy Director
- 2022 PSAP - \$197,805 Operational costs related to 911
- 2022 SICG – \$1,572,808 22 West Court Street; PM on the radio system
- 2022 DVT - \$172,413 Combating Domestic Terrorism
- 2023 SICG targeted - \$5,000,000 Radio system enhancements

03/01/23
11:58DEPARTMENT OF EMERGENCY RESPONSE AND COMMUNICATION
Total CAD Calls Received, by Nature of Call4402
Page: 1

Nature of Call	Total Calls Received	% of Total
-----	-----	-----
911 HANG UP	170	2.15
911 NOT DISPATCHED	147	1.86
911 OPEN LINE	69	0.87
ABDOMINAL PAIN	4	0.05
ABDOMINAL PAIN II	7	0.09
ADMINISTRATIVE	175	2.22
AIRCRAFT INCIDENT	1	0.01
POLICE ALARM	73	0.92
ALCOHOL OFFENSE	4	0.05
ALLERGIC REACTION	1	0.01
ANIMAL PROBLEM	115	1.46
ANIMAL BITE II	1	0.01
ARREST III	1	0.01
ARREST VI	1	0.01
ARREST X	6	0.08
ASSAULT	1	0.01
ASSAULT VI	1	0.01
ASSIST	354	4.48
ATTEMPT TO LOCATE	31	0.39
FIRE ALARM	43	0.54
BACK PAIN	3	0.04
BACK PAIN II	4	0.05
BAR CHECK	21	0.27
TROUBLE BREATHING	50	0.63
TROUBLE BREATHING III	1	0.01
GRASS/BRUSH FIRE	1	0.01
BURGLARY	21	0.27
BURNS	1	0.01
CARBON MONOXIDE	13	0.16
CHEST PAIN	20	0.25
CHEST PAIN II	4	0.05
CHIMNEY FIRE	1	0.01
CIVIL ONLY	191	2.42
CRIMINAL MISCHIEF	19	0.24
SPECIAL DETAIL	47	0.60
DIABETIC PROBLEM	4	0.05
DIABETIC PROBLEM II	5	0.06
DISORDERLY CONDUCT	70	0.89
DISTURBANCE	93	1.18
DOMESTIC	64	0.81
DRUG INVESTIGATION	12	0.15
DSS ASSIST/HOME VISIT	18	0.23
DSS NOTIFICATION	84	1.06
EMERGENCY BUTTON ACTIVATION	1	0.01
EMOTIONALLY DISTURBED PERSON	53	0.67
ELECTROCUTION	1	0.01
EMS	7	0.09
EQUIPMENT PROBLEM	3	0.04
EXPOSURE II	1	0.01
EYE II	1	0.01
FALL	7	0.09
FALL II	82	1.04
FALL IX	1	0.01
FIELD INVESTIGATION	82	1.04
OUTSIDE FIRE	6	0.08

Attachment: February 2023 cad calls (11328 : DOERC Report March 2023)

03/01/23
11:58DEPARTMENT OF EMERGENCY RESPONSE AND COMMUNICATION
Total CAD Calls Received, by Nature of Call4402
Page: 2

Nature of Call	Total Calls Received	% of Total
-----	-----	-----
FOLLOW UP INVESTIGATION/ACTIO	516	6.53
FOUND PROPERTY	30	0.38
FRAUD	37	0.47
HARASSMENT	114	1.44
HAZARDOUS CONDITION	18	0.23
HEADACHE	2	0.03
HEADACHE II	1	0.01
HEART	6	0.08
HEMORRHAGE	6	0.08
HEMORRHAGE II	9	0.11
INFORMATION	15	0.19
INVESTIGATION	54	0.68
JUVENILE PROBLEM	21	0.27
LARCENY	100	1.27
LIFTING ASSISTANCE	9	0.11
LOST PROPERTY	19	0.24
MISSING PERSON	3	0.04
NOISE COMPLAINT	38	0.48
NOTIFICATION	37	0.47
OVERDOSE/POISONING III	3	0.04
OVERDOSE/POISONING VII	2	0.03
OVERDOSE/POISONING X	2	0.03
OPEN DOOR	6	0.08
COMMUNITY OUTREACH	92	1.16
PARKING COMPLAINT	93	1.18
PROPERTY DAMAGE MVA	172	2.18
PERSONAL INJURY MVA	35	0.44
PERSONAL INJURY MVA IX	1	0.01
PREGNANCY	2	0.03
PROCESSING	11	0.14
PROPERTY CHECK	1772	22.43
REPOSSESSION	14	0.18
SEIZURES	24	0.30
SEIZURES II	4	0.05
SEND	30	0.38
SERVICE CALL	29	0.37
SEX CRIME	6	0.08
SEX OFFENDER	7	0.09
SHOTS FIRED	2	0.03
SICK PERSON	28	0.35
SICK PERSON II	40	0.51
STOLEN VEHICLE	6	0.08
STROKE	9	0.11
STRUCTURE FIRE	8	0.10
SUSPICIOUS	82	1.04
TEST CALL	19	0.24
TRAFFIC PROBLEM	40	0.51
TRANSFER	2	0.03
TRANSPORT	112	1.42
TRAUMATIC	2	0.03
TRAUMATIC II	11	0.14
TREE DOWN	3	0.04
TRESPASSING	52	0.66
TRAFFIC STOP	1598	20.23
UNCONSCIOUS/FAINTING	18	0.23

Attachment: February 2023 cad calls (11328 : DOERC Report March 2023)

03/01/23
11:58

DEPARTMENT OF EMERGENCY RESPONSE AND COMMUNICATION
Total CAD Calls Received, by Nature of Call

4402
Page: 3

Nature of Call	Total Calls Received	% of Total
UNCONSCIOUS/FAINTING II	5	0.06
UNKNOWN PROBLEM	22	0.28
VEHICLE COMPLAINT	97	1.23
VEHICLE FIRE	4	0.05
WARRANT ARREST	26	0.33
WATER PROBLEM/PUMPING DETAIL	2	0.03
PERSON WITH A WEAPON	10	0.13
WELFARE CHECK	156	1.97
WIRES DOWN	8	0.10
Total Calls:		7899

Report Includes:

All dates between `00:00:00 02/01/23` and `23:59:59 02/28/23`
 All nature of incidents
 All cities
 All types
 All priorities
 All agencies

*** End of Report /tmp/rptydlqXT-rpcdtccr.r1_1 ***

Attachment: February 2023 cad calls (11328 : DOERC Report March 2023)

22 West Court Street

Architect: King & King, Syracuse NY

March 2023

Updates

- Phase 4 interior construction
 - Construction has started and bi-weekly meetings are being held at the IDA on Main Street.
 - General Contractor – McInnis Nelson
 - Contract executed
 - HVAC contractor – Slavik & Company
 - Contract at County Attorney (3/1)
 - Plumbing contractor – Slavik & Company
 - Contract at County Attorney (3/1)
 - Electrical contractor - Matco Electric
 - Contract executed
 - Construction Management – Construction Associates
 - Contract executed
- IT - Fiber Optic connection, no significant progress yet
- Generator arrival September 2023
- Exterior camera system ordered

Work completed

- Phase 1 - Interior demolition
- Phase 2 - Roof replacement
- Phase 3 - Window replacement

Future Work

- Phase 5 exterior site work
- Phase 6 site/security improvements

Attachment: DOERC March 2023 22 West Court (11328 : DOERC Report March 2023)



Jefferson Tower – Suite LL1
50 Presidential Plaza
Syracuse, New York 13202
www.cnyems.org

Phone: (315) 701-5707
(800) 295-2195
Fax: (315) 701-5709

President

Scott Clark

Vice-President

Warren R. Darby

Secretary

Patricia Hansen

Treasurer

Zachary Menter

Executive Committee

Chair

Scott Clark

Warren R. Darby

Robert Duell

Patricia Hansen

Troy Hogue

John Marko

Zachary Menter

Joseph Milliman

Matthew Smokoski

Susie Surprenant

Executive Director

Susie Surprenant

**Regional Medical
Director**

Daniel J. Olsson, DO

Serving

Cayuga County

Cortland County

Onondaga County

Oswego County

Tompkins County

February 13, 2023

Ms. Samantha Carmon
c/o Cortland County 911 Communications Center
54 Greenbush Street
Cortland, New York 13045

Re: Regional Call Commendation

Dear Samantha:

I would like to congratulate you on being recommended and receiving a Central New York Regional Call Commendation for the call that occurred on January 4, 2023.

The 911 Center received a call for a patient in cardiac arrest. You provided CPR instructions to a family member until TLC EMS and Cortland Fire Department arrived on the scene. Upon their arrival, they began treating the patient.

Emergency Medical Dispatch is a critical link in the patient care chain of survival. Providing pre-arrival instructions allowed the patient to receive aid prior to the arrival of the fire department and EMS.

Sincerely,

Susie Surprenant
Executive Director

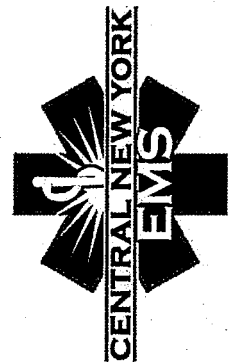
Attachment: 911 commendation (11328 : DOERC Report March 2023)

Central New York Call Commendation

presented to

Samantha Carmon

The 911 Center received a call for a patient in cardiac arrest. You provided CPR instructions to a family member until TLC EMS and Cortland Fire Department arrived on the scene. Emergency Medical Dispatch is a critical link in the patient care chain of survival.



Daniel J. Blanton, DO

Regional Medical Director

Suzie Surprenant

Executive Director

Cortland County Coroner

2023 Death Report

<u>January</u> 8 - Deaths 2 - Autopsies	<u>February</u> 8-Deaths 3-Autopsies	<u>March</u> Deaths Autopsies
<u>April</u> Deaths Autopsies	<u>May</u> Deaths Autopsies	<u>June</u> Deaths Autopsies
<u>July</u> Deaths Autopsies	<u>August</u> Deaths Autopsies	<u>September</u> Deaths Autopsies
<u>October</u> Deaths Autopsies	<u>November</u> Deaths Autopsies	<u>December</u> Deaths Autopsies



CORTLAND COUNTY PUBLIC DEFENDER
KEITH D. DAYTON

Chief Asst. Public Defender

Anita Ribeiro

Investigator

Michael J. Bidwell

Cortland County Office Building

60 Central Avenue
 Cortland, New York 13045
 (607) 753-5046
 Fax (607) 753-0781
 Service by Fax not accepted

Assistant Public Defenders

Kevin A. Jones
 Kayla D. Hardesty
 Keith R. Young
 Melissa L. Ballowe Smith
 Amanda S. Wadsworth
 Frank B. Scibilia
 BreAnna Avery

March 2, 2023

Kelly Preston, Chair
 Judiciary & Public Safety Committee
 Cortland County Office Building
 Third Floor, 60 Central Avenue
 Cortland, NY 13045

Re: Public Defender Office Update

Dear JPS Chair Preston:

1. Comparing the first two months of 2023 to the first two months of 2022, there is nothing noteworthy about the caseload numbers for our criminal caseload. However, there has been a spike in Family Court cases. I will continue to track these numbers to see if it becomes a trend.
2. So far in 2023, we were within our budget.
3. We continue to pursue and collect grant revenues.
4. We are currently fully staffed.

Thank you for your consideration and interest in our Department.

Very truly yours,

Keith D. Dayton
 Public Defender

Attachment: JPS February 2023 (11342 : Public Defender February 2023 Monthly Report)

Chart PD1 - Cases represented by Public Defender's Office (opened)

2023

		Jan.	Feb.	March	April	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Year-to-date
Family Court	2019	38	28											66
	2020	39	31											70
	2021	36	40											76
	2022	17	24											41
	2023	37	39											76
Felonies	2019	13	21											34
	2020	13	19											32
	2021	9	10											19
	2022	14	7											21
	2023	10	15											25
Misdemeanors	2019	58	54											112
	2020	34	32											66
	2021	32	36											68
	2022	60	56											116
	2023	33	44											77
Violations	2019	7	2											9
	2020	7	6											13
	2021	3	9											12
	2022	9	10											19
	2023	2	3											5
Arraignments/Advice Only	2019	10	10											20
	2020	8	10											18
	2021	17	15											32
	2022	24	19											43
	2023	25	26											51
Supreme Court Integrated Domestic Violence (IDV) or Matrimonial	2019	2	4											6
	2020	2	0											2
	2021	1	1											2
	2022	0	3											3
	2023	0	0											0
Parole	2019	9	1											10
	2020	6	4											10
	2021	2	2											4
	2022	2	1											3
	2023	0	1											1
Fugitive	2019	0	0											0
	2020	0	1											1
	2021	1	0											1
	2022	0	0											0
	2023	0	0											0
Appeal & Post-conviction Motion	2019	0	0											0
	2020	1	0											1
	2021	0	0											0
	2022	0	0											0
	2023	0	0											0
Total per month	2019	137	120											257
	2020	110	103											213
	2021	101	113											214
	2022	126	120											246
	2023	107	128											235
Total month-to-date	2019	137	257											
	2020	110	213											
	2021	101	214											
	2022	126	246											
	2023	107	235											
Average Cases per Month	2019	137	129											
	2020	110	106.5											
	2021	101	107											
	2022	126	123											
	2023	107	117.5											

2023 DA Statistics

	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023	Apr 2022	Apr 2023	May 2022	May 2023	June 2022	June 2023
Fel-County & City	15	33	24	29	25		25		26		29	
Misd City	23	26	20	35	26		21		30		42	
Misd County	43	32	36	36	29		37		46		43	
Violations City	9	4	4	5	6		12		8		5	
Violations County	3	2	5	0	1		1		2		1	
Sealed Indictments	0	0	0	0	4		0		0		1	
TOTALS:	93	97	89	105	91	0	96		112		121	
Vehicle and Traffic	277	255	240	327	293		225		260		297	
DWI's	13	13	13	15	20		14		15		14	
	July 2022	July 2023	Aug 2022	Aug 2023	Sep 2022	Sep 2023	Oct 2022	Oct 2023	Nov 2022	Nov 2023	Dec 2022	Dec 2023
Fel-County & City	24		26		13		28		37		22	
Misd City	17		26		20		41		28		32	
Misd County	50		33		31		42		60		35	
Violations City	8		14		16		15		12		8	
Violations County	5		6		10		4		3		2	
Sealed Indictments			0		0		0		0		0	
TOTALS:	104		105		90		130		140		99	
Vehicle and Traffic	260		272		338		246		339		234	
DWI's	15		12		6		4		20		3	



CORTLAND COUNTY ASSIGNED COUNSEL OFFICE

CORTLAND COUNTY OFFICE BUILDING, SUITE B27
60 CENTRAL AVENUE, CORTLAND NY 13045

STEPHANIE A. OLIVER
SECRETARY

MICHAEL R. CARDINALE
ADMINISTRATOR

CASEY K. NEVILLE
CASE MANAGER

JPS Meeting –February 2023 Report

DENIALS: 1 Financially ineligible
3 Type of case
0 Incomplete application

CONFLICT

Family Court:	56
Criminal:	
Felonies	18
Misdemeanors	25
Violations	1
Infractions	1
Appeals	2
Total	103

PUBLIC DEFENDER ASSIGNMENTS

Family Court	25
Criminal	
Felonies	10
Misdemeanors	29
Violations	2
Infractions	0
Appeals	0

Total **66**

Total PD cases assigned: Assigned by AC- 66
Assigned by Courts: 100
166

Total Cases Assigned
103+166 = **2698**

COUNSEL AT FIRST ARRAIGNMENT		
AFTER hours	18B	PD
February 2023	13	6
January 2023	18	16
December 2022	24	23
November 2022	30	8
October 2022	41	10
September 2022	23	12
August 2022	29	11
July 2022	34	7
NOT After hours		
February 2023	28	53
January 2023	37	46
December 2022	21	30
November 2022	17	59
October 2022	19	50
September 2022	9	40
August 2022	9	52
July 2022	10	55

ILS Hurrell-Harring Grant Money

\$57,021.06 received 3/19/20
\$52,941.00 received 10/28/20
\$160,282.95 received 07/14/22

Money Saved-Grant Paid

04/2021 \$161.28	02/2022 \$197.49	10/2022 \$209.93
05/2021 \$263.20	03/2022 \$582.22	11/2022 \$175.69
06/2021 \$2432.00	04/2022 \$200.07	12/2022 \$2598.94
08/2021 \$54.90	05/2022 \$263.18	01/2023 \$445.31
09/2021 \$653.02	06/2022 \$821.66	02/2023 \$463.88
10/2021 \$2078.57	07/2022 \$629.50	
11/2021 \$248.08	08/2022 \$593.94	
12/2021 \$797.10	09/2022 \$1069.12	

Cortland County Jail

4.6.a

Total Inmate Day Report

From Period 02/01/2023 Through 02/28/2023

All County/Non-County Inmates

Date	Male	Female	Total Days
02/01/2023	52	5	57
02/02/2023	51	6	57
02/03/2023	51	6	57
02/04/2023	51	6	57
02/05/2023	52	5	57
02/06/2023	53	6	59
02/07/2023	53	5	58
02/08/2023	52	5	57
02/09/2023	56	5	61
02/10/2023	58	6	64
02/11/2023	55	6	61
02/12/2023	55	6	61
02/13/2023	54	7	61
02/14/2023	54	6	60
02/15/2023	53	7	60
02/16/2023	53	8	61
02/17/2023	55	8	63
02/18/2023	54	7	61
02/19/2023	53	7	60
02/20/2023	53	8	61
02/21/2023	53	9	62
02/22/2023	52	9	61
02/23/2023	52	7	59
02/24/2023	55	7	62
02/25/2023	56	6	62
02/26/2023	57	6	63
02/27/2023	58	6	64
02/28/2023	56	7	63
Totals	1,507	182	1,689

Males

Females

Da

Attachment: TotalInmateDayReport03012023094510 (11325 : February Total Inmate Daily Report 2023)

PROBATION STATISTICS 2023

CRIMINAL COURT

	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec	
Year 20'	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23
On Probation	379	346	377	350	370		365		362		364		363		353		354		357		354		353	
Reports Completed	28	38	27	29	32		31		36		43		30		34		34		30		32		30	

FAMILY COURT

	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec	
Year 20'	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23	22	23
Adult Probation	18	26	19	26	19		18		23		27		26		28		28		28		30		27	
Youth Probation	8	7	9	6	9		7		7		6		6		4		4		3		6		6	
PINS in Diversion	31	36	29	37	30		32		34		31		30		28		28		25		27		29	
JD in Diversion	2	7	1	4	1		4		5		2		5		7		8		5		5		5	
Reports Completed	1	1	0	0	2		1		1		1		1		1		1		1		2		2	

TOTAL ON PROBATION ALL COURTS and receiving Diversion Services:

2023 – Jan. 422, Feb. 423

2022 – Jan. 438, Feb.435, March 449, April 426, May 431, June 430, July 430, August 420, Sept. 422, Oct. 418, Nov. 422, Dec. 420

RELEASED TO ATI (Pre-trial):

2023 – Jan. 96, Feb. 98

2022 – January 109, February 110, March 120, April 126, May 136, June 123, July 127, August 101, Sept. 93, Oct.88, Nov. 88, Dec. 95