



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, February 13, 2025

9:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m7ac3bcfafc1a442490032f1eae9840fd>

Thursday, February 13, 2025 9:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2333 683 1146

Password: 9P5vShDjNe2

Join by phone

+1-415-655-0001 US Toll

Access code: 233 368 31146

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	
Committee Member Christopher Newell	☐	☐	☐	
Committee Member Jason Prentice	☐	☐	☐	
Committee Vice-Chair Eugene Waldbauer	☐	☐	☐	
Committee Chair Sandra Price	☐	☐	☐	

MINUTES

1. Judiciary & Public Safety Committee - Committee Meeting - Jan 9, 2025 9:00 AM

RESOLUTIONS

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Amend 2025 Budget - Accept Grant Award - Public Safety Answering Points Operations Grant - Department of Emergency Response and Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a Public Safety Answering Point Operations Grant (PSAP) for the period January 1, 2024 - December 31, 2025 in the amount of \$194,635, resulting in no new county costs, in support of Public Safety Answering Point operations; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2025 budget is amended as follows:

Current

Change

Revised

INCREASE REVENUE BUDGET:

A302043.43306.PSP	DHSES Grant	\$100,000	\$94,635	\$194,635
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INCREASE EXPENDITURE BUDGET:

A30205.51005.PSP	Personal Services	\$0	\$100,000	\$100,000
A30205.54048.PSP	Dept. Specific Equipment	\$0	\$94,635	\$94,635

DECREASE EXPENDITURE BUDGET:

A30205.51005	Personal Services	\$1,301,262.52	(\$100,000)	\$1,201,262.52
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; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$194,635; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF PRICE

AGENDA ITEM NO. 2

Amend 2025 Budget - Accept and Authorize Statewide Interoperable Communications Grant (SICG) Award - Authorize Purchase of Emergency Fire Dispatching System - Emergency Response and Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded Cortland County \$786,336 under the New York State 2024 Statewide Interoperable Communications Grant (SICG) Program in support of interoperable communications; AND

WHEREAS, the fiscal period for this grant is January 1, 2024 to December 31, 2026; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2025 budget is amended as follows:

	Current	Change	Revised
INCREASE REVENUE BUDGET:			
A30205.44389.SICG	DHSES Grant	\$ -0-	\$786,336
INCREASE EXPENDITURE BUDGET:			
A30205.54015.SICG	Maintenance Agreements	\$ -0-	\$786,336

; AND BE IT FURTHER

RESOLVED, that the Department of Emergency Response & Communications seeks to add Medical Priority Dispatch's Emergency Fire Dispatching protocol system to the County's currently used Emergency Medical Dispatching system, and this expense is permissible under the SICG grant funding; AND BE FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$786,336; AND BE IT FURTHER

RESOLVED that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign a purchase contract with the Medical Priority Dispatch Consultants at an amount not to exceed \$125,000, for the purchase and installation of a Fire Dispatching protocol system for the County's 911 center; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF PRICE

AGENDA ITEM NO. 3

Authorize Negotiation and Rental Contract - NYS&W Railroad

WHEREAS, The New York, Susquehanna & Western Railway (NYSW), a public railroad company operating in Cortland County, with a home office located at 1 Railroad Avenue, Cooperstown, NY 13326 is in need of radio communications tower space to operate part of their radio network; AND

WHEREAS, the Cortland County radio tower known as "Virgil" and or "Cortlandville" meets that need; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature empowers the Director of Emergency Response and the County Administrator, or their designee, to negotiate a rental agreement that is advantageous to both the County and NYS&W; AND BE FURTHER

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County Administrator, upon approval of the County Attorney or designee, to execute a five (5) year rental agreement between the County and The New York Susquehanna & Western Railway for radio tower space on the County's radio tower, revenue of which will be reported in A302046.42410, Rental of Real Property.

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Authorize Lease Contract - Radio Microwave System - Department of Emergency Response & Communication

WHEREAS, Cortland County purchased a radio microwave system from Motorola in 2012; The County's radio microwave system carries all radio and 911 traffic around the County to the various radio towers and is integral to the operation of Cortland County's 911 center and for communications between first responders in Cortland County; AND

WHEREAS major components of the County's radio microwave system have reached end of life cycle for repair and replacement; AND

WHEREAS keeping the radio microwave system fully operational is in the best interests of the County to provide for continued high availability use during 911 and other emergency calls; AND

WHEREAS, Motorola has provided replacement pricing under NYS OGS contract PT68722 for the necessary microwave radio replacement resulting in a cost of \$1,029.713; AND

WHEREAS, the Department of Emergency Response and Communications previously leased the County's radio system with Motorola paying that lease off early by leveraging available grant funding. The Department of Emergency Response and Communications seeks to lease the upgrades to the radio microwave system enabling the County to seek grant funding to potentially pay off the lease early as opposed to funding completely from the County's operating budget; AND

WHEREAS, Motorola Solutions has proposed seven-year lease term, resulting in annual proposed payments of \$179,664 starting in 2026; NOW THEREFORE BE IT

RESOLVED, that the Cortland County legislature authorizes the County Administrator, upon approval of the County Attorney or designee, to execute a seven-year lease contract with Motorola Solutions, for a microwave system upgrade of the County's radio system for the County's 911 center.

ON MOTION OF PRICE

AGENDA ITEM NO. 5

Accept Flood Mitigation Equipment from NYS Department of Homeland Security

WHEREAS, in the New York State FY24 budget, \$15 million was allocated for flood mitigation equipment, by the Governor, for the counties; AND

WHEREAS, after reviewing each county's risk profile and researching New York Responds requests, New York State developed a list of the most requested items; AND

WHEREAS, attached to this resolution is a list of resources for Cortland County and a Memorandum of Understanding (MOU) to be executed with New York State to participate in the program; AND

WHEREAS, the key points of the program are as follows:

Program Highlights:

- This is a voluntary program.
- To participate, counties must sign an MOU in order to transfer possession of the resources.
- Counties must provide a shipment location and a point of contact.
- These are the maximum equipment allocated to each county.
- Counties cannot trade one type of equipment for another (e.g. exchanging pumps for more VMS' and vice versa)
- Counties may accept all, some or none of the allocated equipment.

MOU Highlights

- This is a one-time allocation until the equipment reaches the end of its useful life or becomes inoperable. Replacement is not included.
- The County is responsible for routine maintenance of the equipment.
- Equipment is not intended for personal or private purposes.
- Equipment will be direct shipped to counties. Upon receipt, an inventory will be conducted and attached to the MOU as a reference.

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee as to form, be and hereby is authorized to execute an agreement with NYS Department of Homeland Security for the accepting of certain flood mitigation equipment as provided by New York State.

DISCUSSION ITEMS

1. 2025 Committee Goals

MONTHLY REPORTS

1. Department of Emergency Response and Communications Monthly Report
2. District Attorney Monthly Report
3. Probation Department Monthly Report
4. Coroner Monthly Report
5. Public Defender Monthly Report

ADJOURNMENT