



Highway Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, April 24, 2025

4:00 PM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m4c0abb4cc4e67ed8f9e8be493e8d3842>

Thursday, April 24, 2025 4:00 PM | 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2345 017 4473

Password: SmqsW3gtG88

Join by phone

+1-415-655-0001 US Toll

Access code: 234 501 74473

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Reed Cleland	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Linda Jones	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Keith VanGorder	☐	☐	☐	
Committee Vice-Chair Ronald J. Van Dee	☐	☐	☐	
Committee Chair Christopher Newell	☐	☐	☐	

Action Items

1. Authorize Independence Day Celebration at Dwyer Memorial Park - July 5, 2025 (With a Rain Date of July 6, 2025)

Resolutions

ON MOTION OF NEWELL

AGENDA ITEM NO. 1

Award Playground Equipment and Installation Bid and Accept Funding and Amend Budget for Playground Dwyer Memorial County Park - Highway Department

WHEREAS, Cortland County advertised, received and opened bids for playground equipment and installation at Dwyer Memorial County Park; AND

WHEREAS, the Tobacco Asset Securitization Corporation (TASC) Board voted to provide up to \$80,000 in funding to the County for this project; AND

WHEREAS, Cortland County has received the following bids for the playground equipment and installation;

BIDDERS

BID

\$ xx.xx

\$ xx.xx

\$ xx.xx

; AND

WHEREAS, it is the recommendation of the Highway Committee to award the bid to the lowest responsible bidder; AND

WHEREAS, the Highway Committee recommends awarding the bid for the purchase and installation of playground equipment for Dwyer Memorial County Park to _____; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the Cortland County Legislature hereby awards the bid for the purchase and installation of playground equipment for Dwyer Memorial County Park to, _____for the bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon approval by the County Attorney or designee, is hereby authorized and directed to execute an agreement with _____; AND BE IT FURTHER

RESOLVED, that the 2025 Cortland County Budget be and hereby is amended as follows to accept the funding from the Tobacco Asset Securitization Corporation for use for the playground at Dwyer Memorial County Park:

INCREASE:

A71105.52015	Equipment	\$80,000
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A71105.42705	Gifts & Donations	\$80,000
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ON MOTION OF NEWELL

AGENDA ITEM NO. 2

Award 2025 Material and Service Bids and Authorize Agreements with Various Vendors - Highway Department

WHEREAS, the Cortland County Highway Department advertised, received and opened bids for various materials, supplies and services used by the Highway Department; AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2025 budget; AND

WHEREAS, the Cortland County Highway Superintendent has reviewed the various said responses and recommends that the various materials, supplies and services be awarded based on lowest price, availability and best value to the County; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent that the County Highway Department may purchase the various materials, supplies and services from the lowest responsible bidder meeting specifications as well as location and availability from the attached comparison list for the 2025 material and service bid results; AND BE IT FURTHER

RESOLVED, that the County Administrator or designee and/or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute any agreements associated with said bid awards.

Adjournment