



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, December 6, 2022

11:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 11:00 AM by Committee Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
George Wagner	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Todd McAdam	Cortland Standard	Reporter	Present	
Ray Oliver	Cortland County	Resident	Present	
Gerald Ruggiero	Cortland County	Resident	Present	

MINUTES

1. Highway Committee - Committee Meeting - Nov 1, 2022 11:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Linda Jones, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

RESOLUTIONS

AGENDA ITEM NO. 1 – Extend Engineering Services Agreement with Barton & Loguidice - Highway Department and Solid Waste Division

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/22/2022 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Extend Engineering Services Agreement with Barton & Loguidice - Highway Department and Solid Waste Division

WHEREAS, the Cortland County Legislature previously adopted Resolution No. 455-16 on December 15, 2016, AND

WHEREAS, the County Highway Superintendent has identified the on-going need for Professional Engineering Services for the performance of highly specialized engineering tasks for the Cortland County Highway Department and Solid Waste Division, AND

WHEREAS, these highly specialized engineering tasks would be most effectively performed by a consulting engineering firm that regularly and successfully performs these types of tasks, AND

WHEREAS, Resolution No. 455-16 awarded said services for a two-year term, AND

WHEREAS, Resolution No. 455-16 provided for three two-year contract renewals with the firm of record, NOW THEREFORE BE IT

RESOLVED, the Highway Committee recommends that the current service agreement with Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088 to provide said Professional Engineering Services to the Cortland County Highway Department and Solid Waste Division, be extended for another two year term beginning January 1, 2023 and ending December 31, 2024, AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute said contract extension agreement with Barton & Loguidice, D.P.C for Professional Engineering Services to the Cortland County Highway Department and Solid Waste Division for a two year term beginning January 1, 2023 and ending December 31, 2024, AND BE IT FURTHER

RESOLVED, that the various tasks under said agreement shall be as assigned by the County Highway Superintendent, AND BE IT FURTHER

RESOLVED, that the costs of the tasks assigned by the County Highway Superintendent under said contract shall not exceed the amount appropriated in the following expense accounts: Highway Dept. - D50205.54062, Solid Waste Division - EL81605.54062 and EL81615.54062; or any other Professional Services Expense Account established by the Legislature in the Highway Department or Solid Waste Division Budgets.

AGENDA ITEM NO. 2 – Authorize Supplement Agreement No. 4/New York State/McGraw Marathon Road Bridge (BIN 3312050) Replacement - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/13/2022 10:00 AM
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize Supplement Agreement No. 4/New York State/McGraw Marathon Road Bridge (BIN 3312050) Replacement - Highway Department

WHEREAS, the Project for the McGraw Marathon Road Bridge (BIN 3312050), Replacement Project P.I.N. 375654 (“the project”) is eligible for funding under Title 23 U.S. Code, as amended, that call for the apportionment of the costs of such program to be borne at the ratio of 95% Federal Funds and 5% non-federal funds, AND

WHEREAS, the Cortland County Legislature approved the implementation, and funding in the first instance, 100% of the Federal funded eligible costs of a transportation Federal Aid project, and appropriating funds therefore by Resolution No. 8-19, AND

WHEREAS, the New York State Department of Transportation is amending the previously adopted Schedule A by decreasing the Construction Phase and increasing the design phase funding for the said project, NOW THEREFORE BE IT

RESOLVED, that the 2022 Cortland County Capital Budget be amended as follows:

Increase:

HH51225.54055.MMBR	Professional Services	\$22,000.00
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Decrease:

HH51225.52800.MMBR	Construction	\$22,000.00
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, AND BE IT FURTHER

RESOLVED, that in the event the full Federal share costs of the project exceeds the amount appropriated, the Legislature of Cortland County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the NYSDOT thereof, AND BE IT FURTHER

RESOLVED, that the County Administrator be and is hereby authorized and directed to execute all necessary agreements, certifications or reimbursement, as approved to form by the County Attorney or designee, on behalf of the County of Cortland in connection with the advancement or approval of the Project, AND BE IT FURTHER

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, AND BE IT FURTHER

RESOLVED, this Resolution shall take effect immediately.

AGENDA ITEM NO. 3 – Increase Fuel Budget - Airport/Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/13/2022 10:00 AM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Increase Fuel Budget - Airport/Highway Department

WHEREAS, due to the increasing prices for fuel, the Airport budget for fuel will need to be

increased to cover costs for the remainder of 2022, AND

WHEREAS, the revenues received for fuel sales is increasing at the same rate, NOW THEREFORE BE IT

RESOLVED, that the 2022 Airport Budget be amended as follows:

Increase:

A56105.54078	Fuel	\$40,000.00
A561042.41776	Fuel Sales Revenues	\$40,000.00

AGENDA ITEM NO. 4 – Authorize Agreement PaintCare New York, LLC - Highway Department/Recycling

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/22/2022 6:00 PM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Vice Chair
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize Agreement PaintCare New York, LLC - Highway Department/Recycling

WHEREAS, the Cortland County Highway Department wishes to enter into an agreement with PaintCare New York, LLC for a waste collection program, for the purposes of waste collection at the Cortland County Recycling Center, AND

WHEREAS, there are no funds paid for such services, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to enter into an agreement with PaintCare New York, LLC for a two year term beginning January 1, 2023.

DISCUSSION/REPORTS

1. Policies of the Cortland County Landfill and Recycling Center

RESULT:	COMPLETED
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2. Highway Department Monthly Report

RESULT:	COMPLETED
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3. Solid Waste Monthly Report

RESULT:	COMPLETED
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ACTION ITEMS

1. Approve Landfill Permit with Policies

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ADJOURNMENT

The meeting was closed at 11:58 AM



Highway Committee

Committee Meeting

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~ Minutes ~

Tuesday, November 1, 2022

11:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 11:00 AM by Committee Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
George Wagner	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Excused	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
John Conlon	Cortland Standard	Reporter	Present	
Eddie Velazquez	Cortland Voice	Reporter	Remote	

MINUTES

1. Highway Committee - Committee Meeting - Oct 11, 2022 11:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Linda Jones, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Waldbauer
EXCUSED:	Joseph Nauseef

RESOLUTIONS

AGENDA ITEM NO. 1 – Resolution Determining that the Cortland County Landfill GCCS Will Not Have a Significant Adverse Impact on the Environment - Solid Waste/Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 11/17/2022 6:00 PM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Vice Chair
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Waldbauer
EXCUSED:	Joseph Nauseef

ON MOTION OF NEWELL

RESOLUTION NO.

Minutes Acceptance: Minutes of Nov 1, 2022 11:00 AM (MINUTES)

Resolution Determining that the Cortland County Landfill GCCS Will Not Have a Significant Adverse Impact on the Environment - Solid Waste/Highway Department

WHEREAS, the County of Cortland (County) is proposing the Cortland County Landfill Gas Collection and Control System (GCCS), hereinafter referred to as "Project", located in the Towns of Cortlandville, Homer, and Solon, Cortland County, New York, AND

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (SEQRA) and the implementing regulations of 6 NYCRR Part 617 (the "Regulations"), the County desires to comply with SEQRA and the Regulations, AND

WHEREAS, Cortland County has established itself as Lead Agency for the Project, AND

WHEREAS, pursuant to the SEQRA Regulations, the County has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the Short Environmental Assessment Form (SEAF) for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the SEAF, together with other available supporting information, to identify the relevant areas of environmental concern, NOW THEREFORE BE IT

RESOLVED, that based upon an examination of the SEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the County's knowledge of the area surrounding the Project, the County makes the determination that the Project will not have a significant adverse environmental impact (negative declaration) and that the Project will not require the preparation of a Draft Environmental Impact Statement, AND BE IT FURTHER

RESOLVED, that all the filing and publication requirements set forth in SEQRA shall be followed with respect to this negative declaration.

DISCUSSION/REPORTS

1. Highway Department Activities Report-November

RESULT:	COMPLETED
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2. Solid Waste Activities Report-November

RESULT:	COMPLETED
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3. Landfill Discussion

RESULT:	COMPLETED
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EXECUTIVE SESSION

It was MOVED by Mr. Wagner, seconded by Mr. Waldbauer, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED.

An executive session was held from 11:33 a.m. to 11:47 a.m., at which time on motion of Ms. Jones, seconded by Ms. Bischoff, it was unanimously approved by voice vote to exit executive session.

Minutes Acceptance: Minutes of Nov 1, 2022 11:00 AM (MINUTES)

ADJOURNMENT

The meeting was closed at 11:50 AM

DECEMBER 2022 HIGHWAY DEPARTMENT REPORT

Administration

Monthly Superintendents Meeting
Department Head Meeting

Projects

BRIDGE-NY Projects:

Marathon-McGraw bridge replacement – Scheduled to be opened by December 23rd

Other Structure Projects:

East River Crossing bridge replacement – Preliminary design has begun

Road Projects:

Preble Road (East of 281) – shoulder stabilization complete, hot mix asphalt. Completed.

Highland Road – hot mix asphalt. Completed.

Page Green Road- hot mix asphalt. Completed.

McGraw-Marathon Road- In place recycling, Completed.

Texas Valley Road- In place recycling, Completed.

Health Camp Road- Cold mix asphalt, Completed.

Penelope Road- Cold mix asphalt. Completed.

Fisher Ave.- Mill and fill hot asphalt. Completed

Town Line- Mill and fill hot asphalt. Completed

Blodgett Mills- Hot asphalt. Completed

Staffing - Three full time positions open.

Equipment - Loader has been delivered .

Road Maintenance –Cross Culvert Replacement, Pothole repairs, tree maintenance, ditching.

Salt Usage - 439 tons of salt used as of December 2 , 2022

Dwyer Park –Crews are continuing to work on miscellaneous projects.

Airport

T Hangar Occupancy- All hangers are occupied.

DECEMBER 2022 SOLID WASTE DEPARTMENT REPORT

Landfill

Administration

- ❖ Completed Compliance Schedule for DEC.

Operations

- **Leachate Hauling** – Continued transportation of leachate to the City’s WWTP. We have hauled 88,000 gallons from Pine Tree and 160,000 gallons from West Side in August.
 - **Cover Material**- Approximately 450 tons of shredded auto fluff have been delivered for use as Alternate Operating Cover material at the landfill in November.
 - **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odor.
 - **Equipment** – Ongoing scheduled service and routine preventive maintenance.

Recycling

- **Recyclables**- 167 tons of material has been collected in August.
- **Compost**- 11 tons of paper and cardboard have been separated and composted in the permitted area in November.
- **Cardboard** – Holding 50 ton of cardboard.
- **Electronic Recycling** –7.71 tons, Continuing collections of electronics.