



# Highway Committee

## Committee Meeting

60 Central Ave.  
Cortland, NY 13045  
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, October 11, 2022

11:00 AM

Board Room

### CALL TO ORDER

The meeting was called to order at 11:08 AM by Committee Chair Christopher Newell

| Attendee Name      | Organization                                     | Title                    | Status  | Arrived |
|--------------------|--------------------------------------------------|--------------------------|---------|---------|
| George Wagner      | Cortland County, NY                              | Committee Member         | Absent  |         |
| Linda Jones        | Cortland County, NY                              | Committee Member         | Present |         |
| Christopher Newell | Cortland County, NY                              | Committee Chair          | Present |         |
| Ronald J. Van Dee  | Cortland County, NY                              | Committee Vice Chair     | Present |         |
| Cathy Bischoff     | Cortland County, NY                              | Committee Member         | Present |         |
| Joseph Nauseef     | Cortland County, NY                              | Committee Member         | Excused |         |
| Eugene Waldbauer   | Cortland County, NY                              | Committee Member         | Present |         |
| Kevin Fitch        | Cortland County, NY                              | Chair of the Legislature | Present |         |
| Rob Corpora        | Cortland County, NY                              | County Administrator     | Present |         |
| Savannah Hempstead | Cortland County, NY                              | Clerk of the Legislature | Present |         |
| Charles Sudbrink   | Cortland County, NY                              | Highway Superintendent   | Present |         |
| Garry VanGorder    | Cortland County Business Development Corporation | Executive Director       | Present |         |

### MINUTES

1. Highway Committee - Committee Meeting - Sep 6, 2022 11:00 AM

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Cathy Bischoff, Committee Member            |
| <b>SECONDER:</b> | Eugene Waldbauer, Committee Member          |
| <b>AYES:</b>     | Jones, Newell, Van Dee, Bischoff, Waldbauer |
| <b>ABSENT:</b>   | George Wagner                               |
| <b>EXCUSED:</b>  | Joseph Nauseef                              |

### RESOLUTIONS

AGENDA ITEM NO. 1 – Authorize Lease Agreement with Cortland County Agricultural Corporation - Highway Department

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
|                  | <b>Next: 10/19/2022 3:00 PM</b>             |
| <b>MOVER:</b>    | Cathy Bischoff, Committee Member            |
| <b>SECONDER:</b> | Eugene Waldbauer, Committee Member          |
| <b>AYES:</b>     | Jones, Newell, Van Dee, Bischoff, Waldbauer |
| <b>ABSENT:</b>   | George Wagner                               |
| <b>EXCUSED:</b>  | Joseph Nauseef                              |

**ON MOTION OF NEWELL**

**RESOLUTION NO.**

**Authorize Lease Agreement with Cortland County Agricultural Corporation - Highway Department**

WHEREAS, there is a need to store County Highway heavy construction equipment during the winter season, AND

WHEREAS, the County of Cortland Agricultural Corporation currently owns buildings at the Cortland County Fairgrounds with adequate space available located at the Cortland County Fairgrounds, AND

WHEREAS, the County of Cortland Agricultural Corporation is agreeable to lease said buildings to Cortland County during the winter season, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute a lease agreement for the 2022-2023 winter season starting October 15, 2022 and ending May 8, 2023 with the County of Cortland Agricultural Corporation for a fee of \$2,650.00, to be charged to account E51305.54067.

AGENDA ITEM NO. 2 – Authorize Sublease of Cortland County Agricultural Corp. Fairgrounds Building to Suit-Kote Corporation - Highway Department

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
|                  | <b>Next: 10/18/2022 10:00 AM</b>            |
| <b>MOVER:</b>    | Ronald J. Van Dee, Committee Vice Chair     |
| <b>SECONDER:</b> | Linda Jones, Committee Member               |
| <b>AYES:</b>     | Jones, Newell, Van Dee, Bischoff, Waldbauer |
| <b>ABSENT:</b>   | George Wagner                               |
| <b>EXCUSED:</b>  | Joseph Nauseef                              |

**ON MOTION OF NEWELL**

**RESOLUTION NO.**

**Authorize Sublease of Cortland County Agricultural Corp. Fairgrounds Building to Suit-Kote Corporation - Highway Department**

WHEREAS, the County of Cortland has a lease agreement with the Cortland County Agricultural Corporation for storing Highway Equipment in the fairgrounds building from October 15, 2022 through May 8, 2023, AND

WHEREAS, the costs to the County for said lease agreement is \$2,650.00 for the term of the agreement, AND

WHEREAS, one half of the fairgrounds building is available for Suit-Kote Corporation to utilize

for storing equipment, AND

WHEREAS, Suit-Kote Corporation is willing to pay one-half of the costs of said lease which amounts to \$1,325.00, AND

WHEREAS, the County of Cortland is agreeable to sublease one half of said building to Suit-Kote under the same terms that the Cortland County Highway Department has with the Cortland County Agricultural Corporation during the winter season, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute a sublease agreement for the 2022-2023 winter season starting October 15, 2022 and ending May 8, 2023 with Suit-Kote Corporation, 1911 Loring Crossing Road, Cortland, NY 13045 for an amount of \$1,325.00.

AGENDA ITEM NO. 3 – Amend 2022 Budget for Fuel - Highway Department

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
|                  | <b>Next: 10/18/2022 10:00 AM</b>            |
| <b>MOVER:</b>    | Linda Jones, Committee Member               |
| <b>SECONDER:</b> | Eugene Waldbauer, Committee Member          |
| <b>AYES:</b>     | Jones, Newell, Van Dee, Bischoff, Waldbauer |
| <b>ABSENT:</b>   | George Wagner                               |
| <b>EXCUSED:</b>  | Joseph Nauseef                              |

ON MOTION OF NEWELL

RESOLUTION NO.

**Amend 2022 Budget for Fuel - Highway Department**

WHEREAS, due to the increase in fuel prices, the Road Machinery Fund budget for fuel will need to be increased to cover costs for the remainder of 2022, AND

WHEREAS, there are monies in the Road Machinery fund balance, NOW THEREFORE BE IT

RESOLVED, that the 2022 Road Machinery be and hereby is amended as follows:

Increase:

|              |                           |              |
|--------------|---------------------------|--------------|
| E51305.54078 | Fuel                      | \$200,000.00 |
| E359900      | Appropriated Fund Balance | \$200,000.00 |

AGENDA ITEM NO. 4 – Amend 2022 Budget and Authorize Purchases - Highway Department

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
|                  | <b>Next: 10/18/2022 10:00 AM</b>            |
| <b>MOVER:</b>    | Ronald J. Van Dee, Committee Vice Chair     |
| <b>SECONDER:</b> | Eugene Waldbauer, Committee Member          |
| <b>AYES:</b>     | Jones, Newell, Van Dee, Bischoff, Waldbauer |
| <b>ABSENT:</b>   | George Wagner                               |
| <b>EXCUSED:</b>  | Joseph Nauseef                              |

ON MOTION OF NEWELL

RESOLUTION NO.

**Amend 2022 Budget and Authorize Purchases - Highway Department**

WHEREAS, the County of Cortland will have remaining CHIPS funding anticipated after completing 2022 County Road Projects, AND

WHEREAS, the remaining CHIPS monies can be used toward the purchase of new construction equipment, AND

WHEREAS, an amount of \$170,000.00 will need to be transferred from the County Road Fund CHIPS revenue account to the Road Machinery Fund Equipment Account to Purchase a 2022 MORBARK Eager Beaver 1415 Wood Chipper and a Kubota Skid-Steer with attachments, AND

WHEREAS, the Highway Superintendent has recommended the following purchases available through Sourcewell # 031721, Member ID # 36777:

Eager Beaver 1415 Wood Chipper

| <b><u>VENDOR</u></b>                        | <b><u>AMOUNT</u></b> |
|---------------------------------------------|----------------------|
| MORBARK<br>Box 1000<br>Winn, Michigan 48896 | \$59,922.58          |

AND

Kubota Skid-Steer with Attachments

| <b><u>VENDOR</u></b>                                                  |              |
|-----------------------------------------------------------------------|--------------|
| Admar Supply Co, Inc.<br>7800 Brewerton Road<br>Cicero, NY 13039-9536 | \$110,000.00 |

, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be amended as follows:

Increase:

|               |               |              |
|---------------|---------------|--------------|
| E51305.52030  | Equipment     | \$170,000.00 |
| E513043.43501 | CHIPS Revenue | \$170,000.00 |

Decrease:

|               |               |              |
|---------------|---------------|--------------|
| D511243.43501 | CHIPS Revenue | \$170,000.00 |
| D51125.54077  | CHIPS         | \$170,000.00 |

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account E51305.52030 Highway Equipment Account for the purchase of one 2022 Morbark Eager Beaver 1415 Wood Chipper for an amount of \$59,922.58 from MORBARK, and one Skid-Steer SVL97-2HFC with attachments for an amount of \$110,000.00 from Admar Supply Co., Inc.

AGENDA ITEM NO. 5 – Award the Handling, Transportation and Safe Disposal of Household Hazardous Waste Agreement - Highway Department/Recycling

**RESULT:           APPROVED [UNANIMOUS]**

**Next: 10/18/2022 10:00 AM**

**MOVER:**           Linda Jones, Committee Member

**SECONDER:**       Eugene Waldbauer, Committee Member

**AYES:**            Jones, Newell, Van Dee, Bischoff, Waldbauer

**ABSENT:**          George Wagner

**EXCUSED:**        Joseph Nauseef

**ON MOTION OF NEWELL**

**RESOLUTION NO.**

**Award the Handling, Transportation and Safe Disposal of Household Hazardous Waste Agreement  
- Highway Department/Recycling**

WHEREAS, the Cortland County Highway Department advertised for bids for the Handling, Transportation and Safe Disposal of Household Hazardous Waste, AND

WHEREAS, the Cortland County Highway Department has received the following base bid for the Handling, Transportation and Safe Disposal of Household Hazardous Waste:

**BIDDER**

**BASE BID**

MXI Environmental Services LLC  
26319 Old Trail Road  
Abingdon, VA 24210

\$11,000.00

, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the County hereby awards the agreement for the handling, transportation and safe disposal of household hazardous waste bid to the lowest bidder, MXI Environmental Services LLC for the bid price listed above, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account EL81615.54625 for the handling, transportation and safe disposal of household hazardous waste to the lowest bidder, MXI Environmental Services LLC, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute an agreement with MXI Environmental Services LLC.

AGENDA ITEM NO. 6 – Absolve the Cortland County Industrial Development Agency from Tipping Fees for APEX Project - Landfill/Highway Department

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
|                  | <b>Next: 10/18/2022 10:00 AM</b>            |
| <b>MOVER:</b>    | Linda Jones, Committee Member               |
| <b>SECONDER:</b> | Cathy Bischoff, Committee Member            |
| <b>AYES:</b>     | Jones, Newell, Van Dee, Bischoff, Waldbauer |
| <b>ABSENT:</b>   | George Wagner                               |
| <b>EXCUSED:</b>  | Joseph Nauseef                              |

**ON MOTION OF NEWELL**

**RESOLUTION NO.**

**Absolve the Cortland County Industrial Development Agency from Tipping Fees for APEX Project  
- Landfill/Highway Department**

WHEREAS, the Cortland County Industrial Development Agency acquired the former APEX tool property in the City of Cortland after a previous owner demolished the site for scrap and left an eyesore for all County residents, AND

WHEREAS, the property would have remained in a state of disarray for years awaiting a City foreclosure process, had the Industrial Development Agency not stepped in to remediate the issue, AND

WHEREAS, the City of Cortland forgave \$300,000 in past due taxes, in which Cortland County was made whole on by the City, pending the development of the site, AND

WHEREAS, the Industrial Development Agency, in its capacity, has taken on this project for future economic development for the benefit of all County residents, AND

WHEREAS, the Industrial Development Agency hired contractors to properly clean up the site and dispose of the materials according to New York State Department of Environmental Conservation and New York State Department of Labor standards, AND

WHEREAS, the majority of the materials were disposed of at the Cortland County Landfill, AND

WHEREAS, the hours of operation were extended at the landfill to ensure the efficiency of the project and to ensure that the project did not hinder other Cortland County haulers, AND

WHEREAS, the Cortland County Landfill incurred \$4,628.74 in overtime expenses and the total amount of tipping fees for the project totaled \$381,706.10, AND

WHEREAS, the Highway Committee recognizes the importance of the ability of the Industrial Development Agency to bring in viable development to that location and others in Cortland County, AND

WHEREAS, the Highway Committee recommends that Cortland County forego the tipping fees in the amount of \$381,706.10 and recoup the overtime expense of \$4,628.74 from the Cortland County Industrial Development Agency, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby absolves the Cortland County Industrial Development agency of the \$381,706.10 in tipping fees from this project, AND BE IT FURTHER

RESOLVED, that the Cortland County Industrial Development Agency will pay Cortland County the incurred overtime fees in the amount of \$4,628.74, to be credited to account no. EL81605.51020, AND BE IT FURTHER

RESOLVED, that pending the development of the site, the County will be paid any amount received over the amount over the amount due to others with agreements already arranged up to the amount of the forgiven tipping fees.

## DISCUSSION/REPORTS

1. APEX Tipping Fees

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

2. October Highway Department Activities Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

3. October 2022 Solid Waste Activities Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

4. 2023 Budget Item - Flow Control Officer

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

## ADJOURNMENT

The meeting was closed at 12:01 PM



# Highway Committee

## Committee Meeting

~ Minutes ~

60 Central Ave.  
Cortland, NY 13045  
<http://www.cortland-co.org>

1.1

Tuesday, September 6, 2022

11:00 AM

Board Room

### CALL TO ORDER

The meeting was called to order at 11:00 AM by Committee Chair Christopher Newell

| Attendee Name      | Organization        | Title                         | Status  | Arrived |
|--------------------|---------------------|-------------------------------|---------|---------|
| George Wagner      | Cortland County, NY | Committee Member              | Present |         |
| Linda Jones        | Cortland County, NY | Committee Member              | Present |         |
| Christopher Newell | Cortland County, NY | Committee Chair               | Present |         |
| Ronald J. Van Dee  | Cortland County, NY | Committee Vice Chair          | Present |         |
| Cathy Bischoff     | Cortland County, NY | Committee Member              | Present |         |
| Joseph Nauseef     | Cortland County, NY | Committee Member              | Present |         |
| Eugene Waldbauer   | Cortland County, NY | Committee Member              | Present |         |
| Rob Corpora        | Cortland County, NY | County Administrator          | Present |         |
| Savannah Hempstead | Cortland County, NY | Clerk of the Legislature      | Present |         |
| Charles Sudbrink   | Cortland County, NY | Highway Superintendent        | Present |         |
| Jesse Wildman      | Cortland County, NY | Deputy Highway Superintendent | Present |         |
| Paul Heider        | Cortland County, NY | Board Member                  | Present |         |
| Andrea Herzog      | Cortland County, NY | Director, Budget & Finance    | Remote  |         |

Minutes Acceptance: Minutes of Sep 6, 2022 11:00 AM (MINUTES)



**MINUTES**

## 1. Highway Committee - Committee Meeting - Jun 7, 2022 11:00 AM

|                  |                                                    |
|------------------|----------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [6 TO 0]</b>                           |
| <b>MOVER:</b>    | Joseph Nauseef, Committee Member                   |
| <b>SECONDER:</b> | George Wagner, Committee Member                    |
| <b>AYES:</b>     | Wagner, Jones, Newell, Van Dee, Nauseef, Waldbauer |
| <b>AWAY:</b>     | Cathy Bischoff                                     |

**RESOLUTIONS**

AGENDA ITEM NO. 1 – Resolution Declaring the Intent of the Cortland County Legislature to Act as Lead Agency for Landfill Gas Collection and Control System - Cortland County Highway/Landfill

|                  |                                                              |
|------------------|--------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
|                  | <b>Next: 9/22/2022 6:00 PM</b>                               |
| <b>MOVER:</b>    | George Wagner, Committee Member                              |
| <b>SECONDER:</b> | Linda Jones, Committee Member                                |
| <b>AYES:</b>     | Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer |

**ON MOTION OF NEWELL****RESOLUTION NO.**

**Resolution Declaring the Intent of the Cortland County Legislature to Act as Lead Agency for Landfill Gas Collection and Control System - Cortland County Highway/Landfill**

WHEREAS, Cortland County is proposing the Cortland County Landfill - Landfill Gas Collection and Control System (Project), located in the Towns of Cortlandville, Homer, and Solon, Cortland County, New York, AND

WHEREAS, the Project has been classified as an “Unlisted Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2, AND

WHEREAS, it is the intent of the Cortland County Legislature to assume the role of “Lead Agency” for purposes of conducting a SEQRA process for the Project, AND

WHEREAS, Part I of a Short Environmental Assessment Form (SEAF) has been completed, reviewed by the Cortland County Legislature, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Cortland County Legislature as the “Lead Agency” in accordance with 6 NYCRR Part 617.6(b), NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature is hereby authorized to sign Part I of the SEAF (page 3), AND BE IT FURTHER

RESOLVED, that Barton & Loguidice, DPC, on behalf of the Cortland County Legislature, will send said Part I of the SEAF and associated site figure to “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA, AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and the Superintendent of the Cortland County Highway Department, together with the County Attorney and Barton & Loguidice, DPC, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

AGENDA ITEM NO. 2 – Approve Design & Construction Observation/Administration Services for the 100LL Avgas Fuel Farm Relocation - Cortland County Airport/Highway Department

|                  |                                                              |
|------------------|--------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
|                  | <b>Next: 9/22/2022 6:00 PM</b>                               |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                           |
| <b>SECONDER:</b> | Linda Jones, Committee Member                                |
| <b>AYES:</b>     | Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer |

**ON MOTION OF NEWELL**

**RESOLUTION NO.**

**Approve Design & Construction Observation/Administration Services for the 100LL Avgas Fuel Farm Relocation - Cortland County Airport/Highway Department**

WHEREAS, the County has been awarded a NYSDOT Aviation Capital Grant for the 100LL AvGas Fuel Farm Relocation (PIN:3903.10, K007472) at the Cortland County Airport, Gen. Levi R. Chase Field, AND,

WHEREAS, the State of New York grant to the County of Cortland for the construction of said fuel system with a State participation share in the amount of \$1,103,515.00, and a local participation share required by said grant in the amount of \$136,390.00 for a total project cost of \$1,239,905.00, AND

WHEREAS, the Cortland County Legislature approved the Aviation Funding Agreement by Resolution No. 82-22, AND

WHEREAS, the County desires to construct said project during the 2023 fiscal year, AND

WHEREAS, McFarland Johnson is the airport consultant for the County, AND

WHEREAS, the fee for the Engineering Agreement for the Design & Construction Observation / Administration Services for said project is \$262,071.00, AND

WHEREAS, the funds will be appropriated in Account # HH56105.52800.100LL, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the contract with McFarland Johnson to perform the Design & Construction Observation / Administration Services for the 100 LL AvGas Fuel Farm Relocation during the 2022 fiscal year at a cost not to exceed \$262,071.00 AND, BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign a contract with McFarland Johnson to perform the Design & Construction Observation/Administration Services for the 100LL AvGas Fuel Farm Relocation at the Cortland County Airport, Gen. Levi R. Chase Field, AND BE IT FURTHER

RESOLVED, that the 2022 Cortland County Capital Budget be amended as follows:

Increase:

|                      |                       |                |
|----------------------|-----------------------|----------------|
| HH561043.43597.100LL | State Revenue         | \$1,103,515.00 |
| HH99015.45031.100LL  | Interfund Transfer-in | \$136,390.00   |
| HH56105.52800.100LL  | Project Expense       | \$1,239,905.00 |

Minutes Acceptance: Minutes of Sep 6, 2022 11:00 AM (MINUTES)

|                    |                           |              |
|--------------------|---------------------------|--------------|
| A99095.59950.100LL | Interfund Transfer-out    | \$136,390.00 |
| A359900            | Appropriated Fund Balance | \$136,390.00 |

AGENDA ITEM NO. 3 – Transfer Funds from the Solid Waste Reserve Account to the Fuel Account  
Fuel - Highway Department

|                  |                                                              |
|------------------|--------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
|                  | <b>Next: 9/22/2022 6:00 PM</b>                               |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                           |
| <b>SECONDER:</b> | George Wagner, Committee Member                              |
| <b>AYES:</b>     | Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer |

ON MOTION OF NEWELL

RESOLUTION NO.

**Transfer Funds from the Solid Waste Reserve Account to the Fuel Account Fuel - Highway  
Department**

WHEREAS, due to the increasing prices for fuel, the Solid Waste Department's budget for fuel will need to be increased to cover costs for the remainder of 2022, AND

WHEREAS, there are monies in the Solid Waste Fund fund balance, NOW THEREFORE BE IT

RESOLVED, that the 2022 Solid Waste budget be amended as follows:

Increase:

|               |                           |             |
|---------------|---------------------------|-------------|
| EL81605.54078 | Fuel                      | \$80,000.00 |
| EL359900      | Appropriated Fund Balance | \$80,000.00 |

AGENDA ITEM NO. 4 – Approval of Selection of Airport Engineering Consultant Five Year Term (2022-2027) - Cortland County Airport/Highway Department

|                  |                                                              |
|------------------|--------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
|                  | <b>Next: 9/22/2022 6:00 PM</b>                               |
| <b>MOVER:</b>    | Ronald J. Van Dee, Committee Vice Chair                      |
| <b>SECONDER:</b> | George Wagner, Committee Member                              |
| <b>AYES:</b>     | Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer |

ON MOTION OF NEWELL

RESOLUTION NO.

**Approval of Selection of Airport Engineering Consultant Five Year Term (2022-2027) - Cortland  
County Airport/Highway Department**

WHEREAS, Cortland County applies for and receives Federal and State grant funding through the Federal Aviation Administration (FAA) for various capital improvement and aviation safety related projects at the Cortland County Airport, AND

WHEREAS, the FAA has issued guidelines for the selection and procurement of Engineering Services under Advisory Circular (AC) 150/1500-14D for projects in which the FAA provides grant funding, AND

Minutes Acceptance: Minutes of Sep 6, 2022 11:00 AM (MINUTES)

WHEREAS, the County advertised for and received proposals to provide airport engineering services from various firms in accordance with said AC 150/1500-14D, AND

WHEREAS, the Selection Committee evaluated qualifications of the firms that submitted proposals and has recommended McFarland Johnson, Inc., 49 Court St., Suite 240, Binghamton, NY 13901 to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term, AND

WHEREAS, the Highway Committee has recommended McFarland Johnson, Inc. to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the selection of McFarland Johnson, Inc. to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term beginning September 1, 2022, AND BE IT FURTHER

RESOLVED, that each capital project will have its own contract and account number from which the consultant will be paid.

AGENDA ITEM NO. 5 – Authorize the Construction of a New Dock at Dwyer Memorial Park - Highway Department

**RESULT:**           **APPROVED [UNANIMOUS]**

**Next: 9/22/2022 6:00 PM**

**MOVER:**           Joseph Nauseef, Committee Member

**SECONDER:**   Linda Jones, Committee Member

**AYES:**           Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

**ON MOTION OF NEWELL**

**RESOLUTION NO.**

**Authorize the Construction of a New Dock at Dwyer Memorial Park - Highway Department**

WHEREAS, since its acquisition by the Cortland County Board of Supervisors on September 3, 1941 at a cost of \$7,500.00 from the Central New York Power Corporation, Cortland County has owned and maintained the 85 acres that has come to be known as Dwyer Memorial Park, AND

WHEREAS, the park continues to see high levels of usage from the public, AND

WHEREAS, the dock at Dwyer Memorial Park has become dilapidated and is in need of replacement, AND

WHEREAS, the Cortland County Highway Committee recommends investing in the park and constructing a new dock for use by all County residents, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreements for the construction of a new dock at Dwyer Memorial Park for a cost not to exceed \$100,000, AND BE IT FURTHER

RESOLVED, that this will be budgeted for in the 2023 budget.

**Mr. Nauseef MADE A MOTION to abolish the flow control law; there was NO SECOND ON THE MOTION. MOTION FAILED.**

Minutes Acceptance: Minutes of Sep 6, 2022 11:00 AM (MINUTES)

**DISCUSSION/REPORTS**

1. August Activities Report-Solid Waste

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

2. APEX Tipping Fees Discussion

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

3. Letter from Greg Leach Regarding Flow Control

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

4. Dock at Dwyer Memorial Park

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

5. Highway Dept Activities Report - August

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

**ADJOURNMENT**

The meeting was closed at 11:59 AM



# A Commitment To Community:

The Cortland County IDA  
And the APEX Cleanup





The massive APEX  
factory was closed and  
mothballed in 2017



A new owner scrapped the factory in summer 2021, leaving a huge debris field and potential ACMs for the neighbors and community to absorb. It was a disaster...



An aerial photograph of a large industrial demolition site. The ground is covered in dirt, concrete slabs, and piles of debris. Several excavators and other heavy machinery are visible on the site. In the background, there are residential houses and commercial buildings. The text "The IDA stepped in to acquire the site, hire contractors and fund its cleanup in August 2022" is overlaid on the left side of the image.

The IDA stepped in to  
acquire the site, hire  
contractors and  
fund its cleanup in  
August 2022



An aerial photograph of a large industrial demolition site. The ground is covered in dirt, concrete slabs, and piles of debris. Several excavators and other heavy machinery are visible, working on the site. A red semi-trailer is parked in the center. The site is surrounded by residential neighborhoods with houses and trees. A road runs along the left side of the site.

After further  
environmental review  
the site will be  
marketed for sale,  
productive re-use, and  
return to the tax rolls



# Project Rationale for the IDA

- Neighborhood was stuck with an eyesore and public health hazard. People were demanding action;
- IDA could move quickly in comparison to the only other option – a perhaps years-long city foreclosure;
- City taxpayers would have underwritten the cleanup had the city taken the property
- IDA could expend resources collected from developers receiving tax benefits for other projects in the community (no impact on taxpayers);
- Despite some environmental hurdles, site is prime for redevelopment, employment, and return to the tax rolls – a project IDAs are geared for.

# Project Completed in Partnership with City of Cortland and County Highway Department

- City extinguished \$300,000 tax lien clearing path for IDA acquisition of the property;
- City provided water important to the cleanup process;
- City provided site security as needed;
- County Highway Department accommodated truck deliveries of debris to the landfill – a process that was efficient and important to timely completion of the demolition contract; and
- Extra staff added at landfill to accommodate earlier hours of operation for the project



# IDA Project Investment

|                                                |                                                         |
|------------------------------------------------|---------------------------------------------------------|
| Site acquisition                               | \$25,000                                                |
| Legal / engineering                            | \$19,000                                                |
| Site cleanup monitoring<br>(air quality, ACMs) | \$13,000                                                |
| Site cleanup                                   | \$250,000                                               |
| landfill overtime                              | \$4,500                                                 |
| Site maintenance                               | \$10,000                                                |
| City Water (for monitoring)                    | TBD                                                     |
| 2022-23 city/county/town taxes                 | \$23,580 (school \$8,640/ city \$7,867/ county \$7,071) |
| Maintenance, security, insurance, etc.         | \$15,000 (est.)                                         |
| <b>Total to date</b>                           | <b>\$360,080</b>                                        |
| <b>County Tipping Fees</b>                     | <b>\$381,700 (pending discussion)</b>                   |

## OCTOBER 2022 HIGHWAY DEPARTMENT REPORT

### Administration

Monthly Superintendents Meeting  
Department Head Meeting

### Projects

#### BRIDGE-NY Projects:

Marathon-McGraw bridge replacement – Under construction

#### Other Structure Projects:

East River Crossing bridge replacement – Preliminary design has begun

#### Road Projects:

Preble Road (East of 281) – shoulder stabilization complete, hot mix asphalt. Completed.

Highland Road – hot mix asphalt. Completed.

Page Green Road- hot mix asphalt. Completed.

McGraw-Marathon Road- In place recycling, Completed.

Texas Valley Road- In place recycling, Completed.

Health Camp Road- Cold mix asphalt, Completed.

Penelope Road- Cold mix asphalt. Completed.

Fisher Ave.- Mill and fill hot asphalt. Completed

Town Line- Mill and fill hot asphalt. Completed

Blodgett Mills- Hot asphalt. Completed

Staffing - Five full time positions open.

Equipment - Loader has been delivered .

Road Maintenance –Cross Culvert Replacement, Pothole repairs, tree maintenance, ditching.

Salt Usage - 12,034 tons of salt used as of May 2 , 2022

Dwyer Park –Crews are continuing to work on miscellaneous projects.

### Airport

**T Hangar Occupancy-** All hangers are occupied.

## OCTOBER 2022 SOLID WASTE DEPARTMENT REPORT

### Landfill

#### Administration

- ❖ Working on Compliance Schedule for DEC.

#### Operations

- **Leachate Hauling** – Continued transportation of leachate to the City’s WWTP. We have hauled 64,000 gallons from Pine Tree and 648,000 gallons from West Side in August.
  - **Cover Material**- Approximately 784 tons of shredded auto fluff have been delivered for use as Alternate Operating Cover material at the landfill in August.
  - **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odor.
  - **Equipment** – Ongoing scheduled service and routine preventive maintenance.

### Recycling

- **Recyclables**- 194 tons of material has been collected in August.
- **Compost**- 0 tons of paper and cardboard have been separated and composted in the permitted area in August.
- **Cardboard** – 19 tons of cardboard.
- **Electronic Recycling** – Continuing collections of electronics.