



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, September 6, 2022

11:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 11:00 AM by Committee Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
George Wagner	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
Jesse Wildman	Cortland County, NY	Deputy Highway Superintendent	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Remote	

MINUTES

1. Highway Committee - Committee Meeting - Jun 7, 2022 11:00 AM

RESULT:	ACCEPTED [6 TO 0]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Nauseef, Waldbauer
AWAY:	Cathy Bischoff

RESOLUTIONS

AGENDA ITEM NO. 1 – Resolution Declaring the Intent of the Cortland County Legislature to Act as Lead Agency for Landfill Gas Collection and Control System - Cortland County Highway/Landfill

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	George Wagner, Committee Member
SECONDER:	Linda Jones, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Resolution Declaring the Intent of the Cortland County Legislature to Act as Lead Agency for Landfill Gas Collection and Control System - Cortland County Highway/Landfill

WHEREAS, Cortland County is proposing the Cortland County Landfill - Landfill Gas Collection and Control System (Project), located in the Towns of Cortlandville, Homer, and Solon, Cortland County, New York, AND

WHEREAS, the Project has been classified as an “Unlisted Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2, AND

WHEREAS, it is the intent of the Cortland County Legislature to assume the role of “Lead Agency” for purposes of conducting a SEQRA process for the Project, AND

WHEREAS, Part I of a Short Environmental Assessment Form (SEAF) has been completed, reviewed by the Cortland County Legislature, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Cortland County Legislature as the “Lead Agency” in accordance with 6 NYCRR Part 617.6(b), NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature is hereby authorized to sign Part I of the SEAF (page 3), AND BE IT FURTHER

RESOLVED, that Barton & Loguidice, DPC, on behalf of the Cortland County Legislature, will send said Part I of the SEAF and associated site figure to “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA, AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and the Superintendent of the Cortland County Highway Department, together with the County Attorney and Barton & Loguidice, DPC, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

AGENDA ITEM NO. 2 – Approve Design & Construction Observation/Administration Services for the 100LL Avgas Fuel Farm Relocation - Cortland County Airport/Highway Department

RESULT: APPROVED [UNANIMOUS]

Next: 9/22/2022 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: Linda Jones, Committee Member

AYES: Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Approve Design & Construction Observation/Administration Services for the 100LL Avgas Fuel Farm Relocation - Cortland County Airport/Highway Department

WHEREAS, the County has been awarded a NYSDOT Aviation Capital Grant for the 100LL AvGas Fuel Farm Relocation (PIN:3903.10, K007472) at the Cortland County Airport, Gen. Levi R. Chase Field, AND,

WHEREAS, the State of New York grant to the County of Cortland for the construction of said fuel system with a State participation share in the amount of \$1,103,515.00, and a local participation share required by said grant in the amount of \$136,390.00 for a total project cost of \$1,239,905.00, AND

WHEREAS, the Cortland County Legislature approved the Aviation Funding Agreement by Resolution No. 82-22, AND

WHEREAS, the County desires to construct said project during the 2023 fiscal year, AND

WHEREAS, McFarland Johnson is the airport consultant for the County, AND

WHEREAS, the fee for the Engineering Agreement for the Design & Construction Observation / Administration Services for said project is \$262,071.00, AND

WHEREAS, the funds will be appropriated in Account # HH56105.52800.100LL, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the contract with McFarland Johnson to perform the Design & Construction Observation / Administration Services for the 100 LL AvGas Fuel Farm Relocation during the 2022 fiscal year at a cost not to exceed \$262,071.00 AND, BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign a contract with McFarland Johnson to perform the Design & Construction Observation/Administration Services for the 100LL AvGas Fuel Farm Relocation at the Cortland County Airport, Gen. Levi R. Chase Field, AND BE IT FURTHER

RESOLVED, that the 2022 Cortland County Capital Budget be amended as follows:

Increase:

HH561043.43597.100LL	State Revenue	\$1,103,515.00
HH99015.45031.100LL	Interfund Transfer-in	\$136,390.00
HH56105.52800.100LL	Project Expense	\$1,239,905.00

A99095.59950.100LL	Interfund Transfer-out	\$136,390.00
A359900	Appropriated Fund Balance	\$136,390.00

AGENDA ITEM NO. 3 – Transfer Funds from the Solid Waste Reserve Account to the Fuel Account
Fuel - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

**Transfer Funds from the Solid Waste Reserve Account to the Fuel Account Fuel - Highway
Department**

WHEREAS, due to the increasing prices for fuel, the Solid Waste Department's budget for fuel will need to be increased to cover costs for the remainder of 2022, AND

WHEREAS, there are monies in the Solid Waste Fund fund balance, NOW THEREFORE BE IT

RESOLVED, that the 2022 Solid Waste budget be amended as follows:

Increase:

EL81605.54078	Fuel	\$80,000.00
EL359900	Appropriated Fund Balance	\$80,000.00

AGENDA ITEM NO. 4 – Approval of Selection of Airport Engineering Consultant Five Year Term (2022-2027) - Cortland County Airport/Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

**Approval of Selection of Airport Engineering Consultant Five Year Term (2022-2027) - Cortland
County Airport/Highway Department**

WHEREAS, Cortland County applies for and receives Federal and State grant funding through the Federal Aviation Administration (FAA) for various capital improvement and aviation safety related projects at the Cortland County Airport, AND

WHEREAS, the FAA has issued guidelines for the selection and procurement of Engineering Services under Advisory Circular (AC) 150/1500-14D for projects in which the FAA provides grant funding, AND

WHEREAS, the County advertised for and received proposals to provide airport engineering services from various firms in accordance with said AC 150/1500-14D, AND

WHEREAS, the Selection Committee evaluated qualifications of the firms that submitted proposals and has recommended McFarland Johnson, Inc., 49 Court St., Suite 240, Binghamton, NY 13901 to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term, AND

WHEREAS, the Highway Committee has recommended McFarland Johnson, Inc. to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the selection of McFarland Johnson, Inc. to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term beginning September 1, 2022, AND BE IT FURTHER

RESOLVED, that each capital project will have its own contract and account number from which the consultant will be paid.

AGENDA ITEM NO. 5 – Authorize the Construction of a New Dock at Dwyer Memorial Park - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Linda Jones, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize the Construction of a New Dock at Dwyer Memorial Park - Highway Department

WHEREAS, since its acquisition by the Cortland County Board of Supervisors on September 3, 1941 at a cost of \$7,500.00 from the Central New York Power Corporation, Cortland County has owned and maintained the 85 acres that has come to be known as Dwyer Memorial Park, AND

WHEREAS, the park continues to see high levels of usage from the public, AND

WHEREAS, the dock at Dwyer Memorial Park has become dilapidated and is in need of replacement, AND

WHEREAS, the Cortland County Highway Committee recommends investing in the park and constructing a new dock for use by all County residents, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreements for the construction of a new dock at Dwyer Memorial Park for a cost not to exceed \$100,000, AND BE IT FURTHER

RESOLVED, that this will be budgeted for in the 2023 budget.

Mr. Nauseef MADE A MOTION to abolish the flow control law; there was NO SECOND ON THE MOTION. MOTION FAILED.

DISCUSSION/REPORTS

1. August Activities Report-Solid Waste

RESULT: COMPLETED

2. APEX Tipping Fees Discussion

RESULT: COMPLETED

3. Letter from Greg Leach Regarding Flow Control

RESULT: COMPLETED

4. Dock at Dwyer Memorial Park

RESULT: COMPLETED

5. Highway Dept Activities Report - August

RESULT: COMPLETED

ADJOURNMENT

The meeting was closed at 11:59 AM



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, June 7, 2022

11:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 11:00 AM by Committee Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
George Wagner	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Excused	
Christopher Newell	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Excused	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
Toby Bonham	Cortland County, NY	Landfill Manager	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Sandra Price	Cortland County, NY	Board Member	Present	

Minutes Acceptance: Minutes of Jun 7, 2022 11:00 AM (MINUTES)

MINUTES

1. Highway Committee - Committee Meeting - May 10, 2022 11:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	George Wagner, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef
EXCUSED:	Linda Jones, Eugene Waldbauer

RESOLUTIONS

AGENDA ITEM NO. 1 – Abolish Four Positions of Motor Equipment Operator/Create Four Positions of Motor Equipment Operator Trainee/Motor Equipment Operator - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/14/2022 10:00 AM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef
EXCUSED:	Linda Jones, Eugene Waldbauer

ON MOTION OF NEWELL**RESOLUTION NO.**

Abolish Four Positions of Motor Equipment Operator/Create Four Positions of Motor Equipment Operator Trainee/Motor Equipment Operator - Highway Department

WHEREAS, the needs of the agency will be better served by abolishing four (4) full-time positions of Motor Equipment Operator and creating four (4) full-time positions of Motor Equipment Operator Trainee/Motor Equipment Operator, AND

WHEREAS, the Highway Committee recommends the creation of these positions, NOW THEREFORE BE IT

RESOLVED, that four (4) positions of Motor Equipment Operator (Grade 14 Highway Salary Chart, CSEA, \$20.1507-25.3763/hr, non-competitive class, full-time, 40 hours/week with benefits) be and hereby are abolished effective June 23, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that four (4) positions of Motor Equipment Operator Trainee/Motor Equipment Operator (Grade 11, CSEA, \$19.0072-23.9385, pending jurisdictional classification, full-time, 40 hours/week with benefits OR Grade 14 Highway Salary Chart, CSEA, \$20.1507-25.3763/hr, non-competitive class, full-time, 40 hours/week with benefits) be created with permission to fill effective June 23, 2022 at 12:01 a.m.

AGENDA ITEM NO. 2 – Authorize Agreement for Vehicle Inspection Services - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/23/2022 6:00 PM
MOVER:	George Wagner, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Vice Chair
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef
EXCUSED:	Linda Jones, Eugene Waldbauer

ON MOTION OF NEWELL**RESOLUTION NO.**

Authorize Agreement for Vehicle Inspection Services - Highway Department

WHEREAS, the New State Department of Motor Vehicles has entered into a contract with Opus Inspection (Opus) to provide the electronic vehicle inspection equipment, AND

WHEREAS, Opus is the company selected by the New York State Department of Motor Vehicles to provide the electronic data transfer necessary to conduct motor vehicle inspections, AND

WHEREAS, Opus will provide the necessary network services that allows the NYVIP3 Computerized Vehicle Inspection System (CVIS) to connect to the Vehicle Information Database (VID), AND

WHEREAS, the costs associated with the necessary electronics hardware and software from Opus Inspections is estimated not to exceed \$1,695.00 and shall be charged to account no. E51305.52060, AND

WHEREAS, it is in the best interest of the County Highway Department to maintain the ability to continue to perform vehicle inspections, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute an agreement with Opus Inspection, 7 Kripes Road, East Granby, CT 06026, expiring December 1, 2029, AND BE IT FURTHER

RESOLVED, that the \$0.436 transaction fee charge for each vehicle inspection shall be charged to account no. E51305.54300.

AGENDA ITEM NO. 3 – Authorize Creation of Road Machinery Capital Reserve Fund - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/14/2022 10:00 AM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef
EXCUSED:	Linda Jones, Eugene Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize Creation of Road Machinery Capital Reserve Fund - Highway Department

WHEREAS, per Cortland County Policy No. 003.006, Fund Balance Policy, Road Machinery Fund assigned fund balance at year end over \$750,000 is to be placed in a capital reserve for equipment and capital projects, AND

WHEREAS, at year ended December 31, 2021, the Road Machinery Fund had an assigned fund balance of \$1,589,676, AND

WHEREAS, that pursuant to Section 6-c of General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the Road Machinery Capital Reserve Fund and the purpose of this reserve fund is to accumulate moneys to finance the cost of highway equipment costing \$100,000 or more individually, or to fund costs of highway related capital projects, not including roads, bridges or culverts, NOW THEREFORE BE IT

Minutes Acceptance: Minutes of Jun 7, 2022 11:00 AM (MINUTES)

RESOLVED, that the Chief Fiscal Officer is hereby directed to deposit and secure the moneys of this reserve fund in the manner provided by Section 10 of General Municipal Law, AND BE IT FURTHER

RESOLVED, that the Chief Fiscal Officer may invest the moneys in the reserve fund in the manner provided by Section 11 of General Municipal Law and consistent with the investment policy of the County, and any interest earned or capital gains/losses realized on the moneys so deposited or invested shall accrue to and become part of the reserve fund, AND BE IT FURTHER

RESOLVED, that the Director of Finance shall account for the reserve fund in a manner which maintains the separate identity of the reserve fund and shows the date and amount of each sum paid into the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Cortland County Legislature a detailed report of the operation and condition of the reserve fund, AND BE IT FURTHER

RESOLVED, that expenditures from this reserve fund shall be made only for the purpose for which the reserve fund is established and no expenditure shall be made from this reserve fund without the approval of the Cortland County Legislature, AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to place \$839,676 in reserve account E386300.CAP to be used only for the specified uses above, AND BE IT FURTHER

RESOLVED, the County Treasurer is authorized to invest these funds in accordance with the County's investment policy.

AGENDA ITEM NO. 4 – Reappoint Superintendent of Highways - Highway Department

It was MOVED by Mr. Wagner, seconded by Mr. Nauseef, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED.

An executive session was held from 11:01 a.m. to 11:13 a.m., at which time on motion of Mr. Newell, seconded by Ms. Bischoff, and unanimously approved to exit executive session.

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/23/2022 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef
EXCUSED:	Linda Jones, Eugene Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Reappoint Superintendent of Highways - Highway Department

WHEREAS, the Cortland County Legislature, through Resolution No. 317-18, appointed Charles Sudbrink as the Superintendent of Highways on October 1, 2018 for a four-year term ending October 1, 2022 pursuant to Section 100 of New York State Highway Law, AND

WHEREAS, the County Administrator, pursuant to Section 5 of Local Law No. 7 of year 2002 is responsible for making recommendations to the County Legislature for the appointment of each department head, AND

WHEREAS, the County Administrator, after evaluation, recommends the reappointment of Charles Sudbrink as the Superintendent of Highways , AND

WHEREAS, the Highway Committee, after conducting their evaluation and reviewing the evaluation and recommendation of the County Administrator, concurs with the County Administrator's recommendation of reappointment, NOW THEREFORE BE IT

RESOLVED, that Charles Sudbrink be and is hereby appointed for a term commencing October 1, 2022, and ending September 30, 2026, and shall be compensated in accordance with the Management and Management Confidential Compensation Policy as may be amended from time to time.

DISCUSSION/REPORTS

1. Landfill Monthly Activities Report

RESULT:	COMPLETED
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2. Landfill Monthly Report - May Totals

RESULT:	COMPLETED
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3. Highway Monthly Activity Report

It was MOVED by Ms. Bischoff, seconded by Mr. Wagner, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED.

An executive session was held from 11:39 a.m. to 11:48 a.m., at which time on motion of Mr. Nauseef, seconded by Mr. Wagner, and unanimously approved to exit executive session.

RESULT:	COMPLETED
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4. Paid Boat Launch at Dwyer Memorial Park

RESULT:	COMPLETED
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5. Dock at Dwyer Memorial Park

Mr. Nauseef MADE A MOTION to authorize a dock to be installed at Dwyer Memorial Park for a cost not to exceed \$100,000. The MOTION FAILED due to a LACK OF A SECOND.

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 12:12 PM

Minutes Acceptance: Minutes of Jun 7, 2022 11:00 AM (MINUTES)

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:			Telephone:	
			E-Mail:	
Address:				
City/PO:		State:		Zip Code:
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			☐	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO	YES
If Yes, list agency(s) name and permit or approval:			☐	☐
3. a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. Urban	Rural (non-agriculture)	Industrial	Commercial	Residential (suburban)
☐ Forest	Agriculture	Aquatic	Other(Specify):	
☐ Parkland				

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☐	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☐	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☐	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	☐	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☐	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☐	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	☐	☐	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	☐	☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☐	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☐	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐ Shoreline	☐ Forest	Agricultural/grasslands Early mid-successional
☐ Wetland	☐ Urban	Suburban
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☐	YES ☐
16. Is the project site located in the 100-year flood plan?	NO ☐	YES ☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO ☐	YES ☐
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☐	☐

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO ☐	YES ☐

49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO ☐	YES ☐

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO ☐	YES ☐

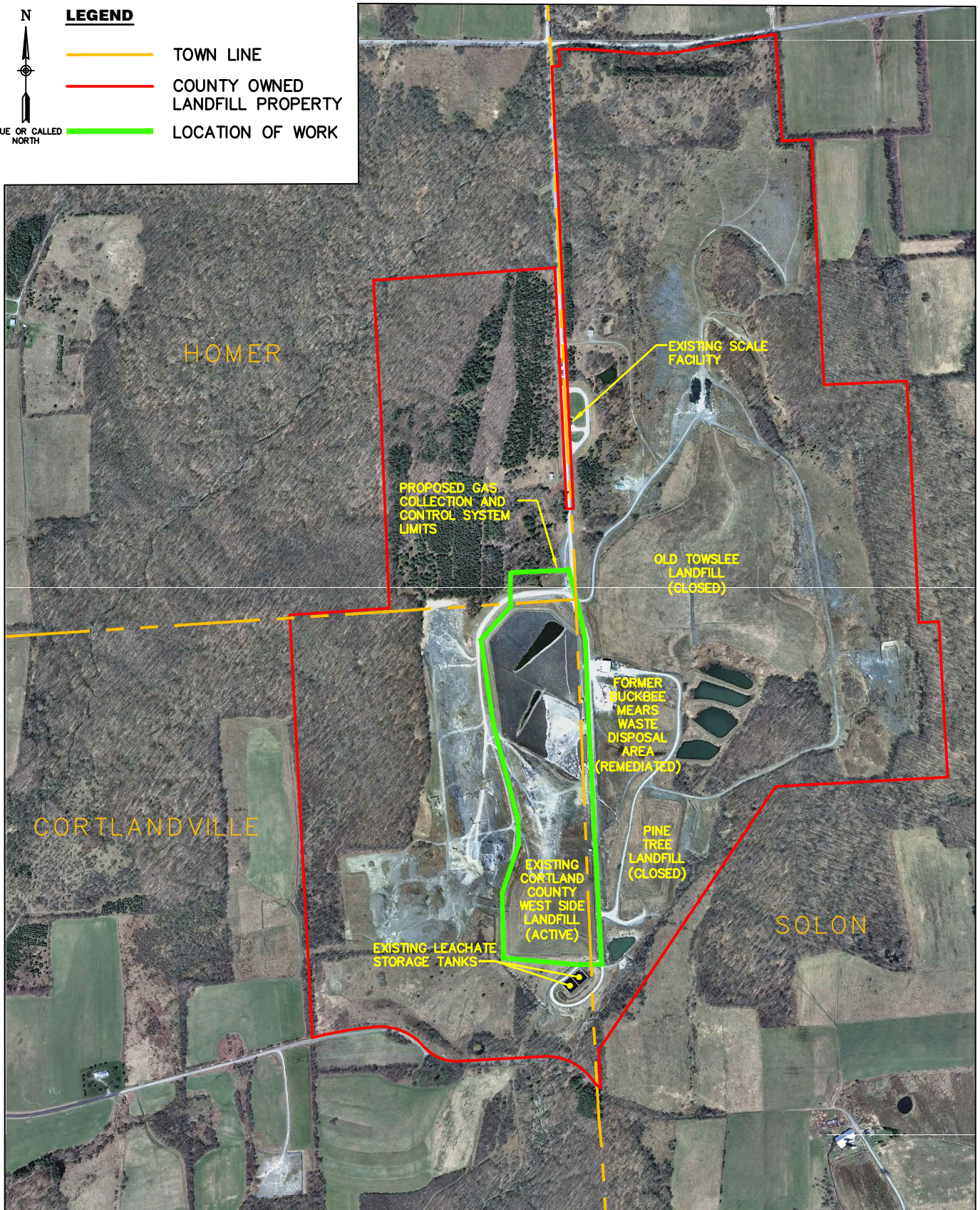
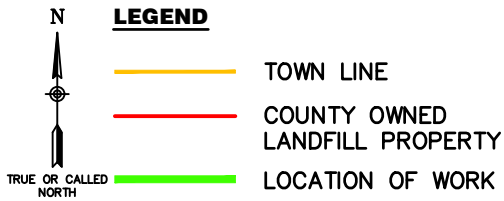
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes



**Barton
&Loguidice**

CORTLAND COUNTY LANDFILL
GAS COLLECTION AND CONTROL SYSTEM

SITE LOCATION PLAN

Figure Number

01

Project Number

3

Packet Pg. 16

Date
AUGUST 2022

Scale
1" = 1000'

TOWNS OF CORTLANDVILLE, HOMER AND SOLON CORTLAND COUNTY, NEW YORK

AUGUST 2022 SOLID WASTE DEPARTMENT REPORT

Landfill

Administration

- ❖ Working on Compliance Schedule for DEC.

Operations

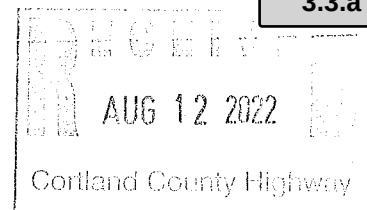
- **Leachate Hauling** – Continued transportation of leachate to the City’s WWTP. We have hauled 40,000 gallons from Pine Tree and 296,000 gallons from West Side in August.
- **Cover Material**- Approximately 466.46 tons of shredded auto fluff have been delivered for use as Alternate Operating Cover material at the landfill in August.
- **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odor.
- **Equipment** – Ongoing scheduled service and routine preventive maintenance.

Recycling

- **Recyclables**- **190.86** tons of material has been collected in August.
- **Compost**- **0** tons of paper and cardboard have been separated and composted in the permitted area in August.
- **Cardboard** – **19 tons** of cardboard.
- **Electronic Recycling** – Continuing collections of electronics.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Daily Averages (tons)
2011 MSW	1,269	1,149	1,645	1,638	2,041	1,777	1,473	2,058	1,730	1,658	1,488	1,318	19,244	
C&D	40	126	184	212	352	490	843	467	240	284	223	232	3,693	
Sludge	136	115	254	221	301	292	194	150	142	201	191	212	2,409	
Month Total	1,445	1,390	2,083	2,071	2,694	2,559	2,510	2,675	2,112	2,143	1,902	1,762	25,346	
2012 MSW	1,252	1,248	1,542	1,472	2,111	1,454	1,632	1,749	1,434	1,687	1,529	1,211	18,321	70.20
C&D	262	205	481	391	825	1,161	811	675	377	503	454	223	6,368	24.40
Sludge	252	209	251	327	257	188	241	236	254	250	147	243	2,855	10.94
Month Total	1,766	1,662	2,274	2,190	3,193	2,803	2,684	2,660	2,065	2,440	2,130	1,677	27,544	105.54
2013 MSW	1,262	1,058	1,164	1,458	1,934	1,399	1,452	1,514	1,399	1,368	1,215	1,099	16,322	62.54
C&D	200	190	410	368	408	632	939	829	471	733	382	235	5,797	22.21
Sludge	131	176	198	293	236	223	196	211	218	259	388	222	2,751	10.54
Month Total	1,593	1,424	1,772	2,119	2,578	2,254	2,587	2,554	2,088	2,360	1,985	1,556	24,870	95.29
2014 MSW	1,049	859	1,057	1,448	1,868	2,134	1,340	1,326	1,654	1,545	1,116	1,315	16,711	64.00
C&D	261	240	309	403	371	622	472	410	334	723	360	190	4,695	18.00
Sludge	191	194	210	250	244	202	236	204	215	281	206	256	2,689	10.30
Month Total	1,501	1,293	1,576	2,101	2,483	2,958	2,048	1,940	2,203	2,549	1,682	1,761	24,095	92.32
2015 MSW	1,019	922	1,093	1,630	1,621	1,441	1,471	1,374	1,423	1,383	1,208	1,363	15,948	61.34
C&D	170	109	184	472	423	422	752	386	429	367	213	257	4,184	30.45
Sludge	170	191	296	205	276	251	252	247	201	218	188	260	2,755	10.60
Month Total	1,359	1,222	1,573	2,307	2,320	2,114	2,475	2,007	2,053	1,968	1,609	1,880	22,887	102.39
2016 MSW	966	1,087	1,368	1,236	1,716	1,404	1,314	1,434	1,586	1,294	1,380	1,133	15,918	60.99
C&D	260	308	234	257	334	342	329	345	264	224	262	141	3,300	12.64
Sludge	343	331	358	303	393	392	288	340	339	372	351	352	4,162	15.95
ACM	0	0	0	43	7	14	0	0	15	0	0	0	79	0.30
Month Total	1,569	1,726	1,960	1,839	2,450	2,152	1,931	2,119	2,204	1,890	1,993	1,626	23,459	89.88
2017 MSW	1,201	1,125	1,249	1,413	1,794	1,412	1,225	1,310	1,253	1,359	1,637	1,204	16,181	63.45
C&D	112	111	130	158	225	463	466	564	570	473	259	269	3,801	14.91
Sludge	306	261	368	274	410	439	310	330	385	365	209	243	3,899	15.29
ACM	11	0	19	1	1	10	6	0	0	1	0	0	49	0.19
Month Total	1,630	1,497	1,766	1,846	2,429	2,324	2,007	2,204	2,208	2,197	2,105	1,716	23,930	93.84
2018 MSW	1,523	1,602	1,513	1,718	2,334	1,691	1,713	1,910	1,898	2,336	1,952	1,737	21,928	
C&D	490	294	401	437	364	547	428	416	514	282	174	305	4,653	
Sludge	279	269	401	459	491	358	427	414	457	538	389	446	4,928	
ACM	0	0	15	0	0	52	16	15	0	0	3	3	104	
Month Total	2,292	2,164	2,330	2,614	3,189	2,648	2,584	2,755	2,869	3,157	2,519	2,491	31,614	
2019 MSW	1,723	1,619	1,948	2,540	2,954	2,331	2,514	2,492	2,323	2,603	2,081	2,219	27,347	
C&D	114	126	122	132	140	93	113	174	146	187	124	55	1,525	
Sludge	345	386	376	536	627	466	499	586	493	491	401	348	5,554	
ACM	0	0	0	0	0	0	1	4	7	4	0	0	16	
Auto Fluff	0	0	0	0	0	1,242	1,102	112	0	0	0	0	2,456	
Process C&D	62	139	74	183	287	328	433	1,012	1,041	919	707	552	5,737	
Month Total	2,245	2,270	2,520	3,391	4,008	4,459	4,664	4,378	4,011	4,202	3,313	3,174	42,636	
2020 MSW	2,072	1,791	2,303	2,355	2,366	2,480	2,418	2,380	2,407	2,408	2,409	2,142	27,530	
C&D	81	104	124	90	84	152	116	137	129	161	174	62	1,415	
Sludge	411	387	491	465	424	478	449	389	373	485	428	520	5,301	
ACM	6	0	0	0	0	0	2	6	0	0	6	4	23	
Auto Fluff	0	0	0	0	0	0	0	0	0	0	0	0	0	
Process C&D	694	630	715	183	404	693	754	709	726	694	642	570	7,413	
Month Total	3,264	2,911	3,632	3,093	3,279	3,802	3,739	3,622	3,636	3,748	3,658	3,298	41,682	
2021 MSW	1,745	1,605	2,460	2,495	2,417	2,481	2,459	2,541	2,518	2,338	2,325	2,122	27,505	
C&D	38	43	59	104	102	100	135	118	100	334	153	207	1,492	
Sludge	437	400	567	485	374	502	498	485	432	385	441	464	5,472	
ACM	0	0	0	0	0	17	5	1	0	69	43	5	141	
Auto Fluff	0	0	0	0	0	0	0	0	0	0	0	0	0	
Process C&D	633	468	778	566	531	684	572	611	206	611	546	661	6,867	
Month Total	2,853	2,516	3,864	3,650	3,425	3,785	3,669	3,756	3,256	3,737	3,508	3,459	41,477	
2022 MSW	1,651	1,677	2,233	2,240	2,335	2,427	2,221	2,459					17,242	
C&D	54	84	97	125	125	222	179	135					1,021	
Sludge	388	371	338	530	568	386	322	290					3,193	
ACM	1	0	7	1	22	7	3	3,078					3,119	
Auto Fluff	0	0	546	83	577	467	525	466					2,664	
Process C&D	589	394	317	0	0	0	0	0					1,300	
Month Total	2,683	2,526	3,538	2,978	3,627	3,508	3,251	6,428	0	0	0	0	28,539	
Averages (thru 2021)														
Tonnage:	192.1	1,672.9	2,112.6	2,268.4	2,670.6	2,654.9	2,574.9	2,555.9	2,392.0	2,762.8	2,400.3	2,218.3		
% Annual Total:	0.6%	5.6%	7.1%	7.6%	8.9%	8.9%	8.6%	8.5%	8.0%	9.2%	8.0%	7.4%		

Attachment: Solid Waste Totals - September (10886 : August Activities Report-Solid Waste)



August 3, 2022

Leach's Custom Trash Service
1834 Rt. 13 North
Cortland, NY 13045
607-753-7412
www.leachscustomtrash.com
leachscustomtrash@yahoo.com

Cortland County Solid Waste
60 Central Ave.
Cortland, NY 13045
Attn: Charles Sudbrink

Mr. Sudbrink,

I am writing you and the Solid Waste Committee to inquire about concerns I have regarding flow control.

I would like to know if Cortland County is getting all the C/D waste generated in the county that is required to be deposited at the landfill as stated in the Flow Control Law.

In addition, I have observed haulers providing their roll-off container service in Cortland County, and I am curious if they use our landfill? I can provide the names of all 9 haulers, if requested.

Lastly, I have been competing with numerous pick-up trucks with trailers hauling waste to the landfill; are they all registered as Commercial Haulers, with all the required insurance?

As a local hauler, heavily invested here for over 44 years, I believe everyone should adhere to the rules and/or Flow Control Law imposed by the Cortland County Legislature.

Please, feel free to contact me for further information.

Sincerely,

A handwritten signature in black ink that reads "Gregory K. Leach".

Gregory K. Leach, President
Leach's Custom Trash Service