



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, September 6, 2022

11:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m23f3911ac232014edd6f9f9612a0efc1>

Tuesday, Sep 6, 2022 11:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2340 104 8447

Password: bGr58a63Etd

Join by phone

+1-415-655-0001 US Toll

Access code: 234 010 48447

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member George Wagner	☐	☐	☐	
Committee Member Linda Jones	☐	☐	☐	
Committee Chair Christopher Newell	☐	☐	☐	
Committee Vice Chair Ronald J. Van Dee	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Highway Committee - Committee Meeting - Jun 7, 2022 11:00 AM

RESOLUTIONS

ON MOTION OF NEWELL

AGENDA ITEM NO. 1

Cortland County Landfill – Landfill Gas Collection and Control System - Resolution Declaring the Intent of the Cortland County Legislature to Act as Lead Agency

WHEREAS, Cortland County is proposing the Cortland County Landfill - Landfill Gas Collection and Control System (Project), located in the Towns of Cortlandville, Homer, and Solon, Cortland County, New York, AND

WHEREAS, the Project has been classified as an “Unlisted Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2, AND

WHEREAS, it is the intent of the Cortland County Legislature to assume the role of “Lead Agency” for purposes of conducting a SEQRA process for the Project, AND

WHEREAS, Part I of a Short Environmental Assessment Form (SEAF) has been completed, reviewed by the Cortland County Legislature, and will be circulated to all Interested and Involved

Agencies for purposes of establishing the Cortland County Legislature as the “Lead Agency” in accordance with 6 NYCRR Part 617.6(b), NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature is hereby authorized to sign Part I of the SEAF (page 3), AND BE IT FURTHER

RESOLVED, that Barton & Loguidice, DPC, on behalf of the Cortland County Legislature, will send said Part I of the SEAF and associated site figure to “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA, AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and the Superintendent of the Cortland County Highway Department, together with the County Attorney and Barton & Loguidice, DPC, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

ON MOTION OF NEWELL

AGENDA ITEM NO. 2

Approve Design & Construction Observation/Administration Services for the 100LL Avgas Fuel Farm Relocation - Cortland County Airport/Highway Department

WHEREAS, the County has been awarded a NYSDOT Aviation Capital Grant for the 100LL AvGas Fuel Farm Relocation (PIN:3903.10, K007472) at the Cortland County Airport, Gen. Levi R. Chase Field, AND,

WHEREAS, the State of New York grant to the County of Cortland for the construction of said fuel system with a State participation share in the amount of \$1,103,515.00, and a local participation share required by said grant in the amount of \$136,390.00 for a total project cost of \$1,239,905.00, AND

WHEREAS, the Cortland County Legislature approved the Aviation Funding Agreement by Resolution No. 82-22, AND

WHEREAS, the County desires to construct said project during the 2023 fiscal year, AND

WHEREAS, McFarland Johnson is the airport consultant for the County, AND

WHEREAS, the fee for the Engineering Agreement for the Design & Construction Observation / Administration Services for said project is \$262,071.00, AND

WHEREAS, the funds will be appropriated in Account # HH56105.52800.100LL, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the contract with McFarland Johnson to perform the Design & Construction Observation / Administration Services for the 100 LL AvGas Fuel Farm Relocation during the 2022 fiscal year at a cost not to exceed \$262,071.00 AND, BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign a contract with McFarland Johnson to perform the Design & Construction Observation/Administration Services for the 100LL AvGas Fuel Farm Relocation at the Cortland County Airport, Gen. Levi R. Chase Field, AND BE IT FURTHER

RESOLVED, that the 2022 Cortland County Capital Budget be amended as follows:

Increase:

HH561043.43597.100LL	State Revenue	\$1,103,515.00
HH561048.45031.100LL	Local Share	\$136,390.00
HH56105.52800.100LL	Project Expense	\$1,239,905.00

ON MOTION OF NEWELL

AGENDA ITEM NO. 3

Transfer Funds from the Solid Waste Reserve Account to the Fuel Account Fuel - Highway Department

WHEREAS, due to the increasing prices for fuel, the Solid Waste Departments Budget for fuel will need to be increased to cover costs for the remainder of 2022, AND

WHEREAS, there are monies in the Solid Waste Fund Balance, NOW THEREFORE BE IT

RESOLVED, that the 2022 Solid Waste Budget be amended as follows:

Increase:

EL81606.54078	Fuel	\$80,000.00
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Decrease:

EL359900	Fund Balance	\$80,000.00
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ON MOTION OF NEWELL

AGENDA ITEM NO. 4

Approval of Selection of Airport Engineering Consultant Five Year Term (2022-2027) - Cortland County Airport/Highway Department

WHEREAS, Cortland County applies for and receives Federal and State grant funding through the Federal Aviation Administration (FAA) for various capital improvement and aviation safety related projects at the Cortland County Airport, AND

WHEREAS, the FAA has issued guidelines for the selection and procurement of Engineering Services under Advisory Circular (AC) 150/1500-14D for projects in which the FAA provides grant funding, AND

WHEREAS, the County advertised for and received proposals to provide airport engineering services from various firms in accordance with said AC 150/1500-14D, AND

WHEREAS, the Selection Committee evaluated qualifications of the firms that submitted proposals and has recommended McFarland Johnson, Inc., 49 Court St., Suite 240, Binghamton, NY 13901 to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term, AND

WHEREAS, the Highway Committee has recommended McFarland Johnson, Inc. to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the selection of McFarland Johnson, Inc. to provide Professional Airport Engineering Services to the County for airport related projects for a five-year term beginning September 1, 2022, AND BE IT FURTHER

RESOLVED, that each capital project will have its own contract and account number, from which the consultant will be paid.

DISCUSSION/REPORTS

1. August Activities Report-Solid Waste
2. APEX Tipping Fees Discussion
3. Letter from Greg Leach Regarding Flow Control
4. Dock at Dwyer Memorial Park

ADJOURNMENT