Cortland County Agriculture, Planning & Environmental Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, November 6, 2025 **10:00 AM** **Room 302**

Call to Order

The meeting was called to order at 10:00 AM by Chair of the Committee Beau Harbin.

Roll Call

PRESENT:	Legislator Mitchel Eccleston, Legislator William McGovern, Legislator Jason Prentice, Legislator Reed Cleland, Minority Leader Beau Harbin, Deputy Clerk of the Legislature Ashley Millard, Legislator Christopher Newell, Cornell Cooperative Extension Executive Director Kelly Guy, Planning Director Trisha Heimstra, Mobility Director Melissa Potter, Grand Administrator Morgan Spaulding, Resident Kim Cameron, Remote: County Attorney Executive Assistant Nicole Compton, Planning Executive Assistant Jessica Leet, Cortland Soil & Water Conservation District Manager Amanda Barber, Chair of the Legislature Kevin Fitch, Finance Director Andrea Herzog
ABSENT:	
EXCUSED:	Legislator Paul Heider, Legislator Sandra Price

Approval of Minutes

RESULT:	**APPROVED**

1. Agriculture, Planning & Environmental Committee - Committee Meeting October 9, 2025 10:00 AM

Resolutions

Monthly Reports

1. Cornell Cooperative Extension Monthly Report

RESULT:	**COMPLETED**

2. Planning Department Monthly Report

RESULT:	**COMPLETED**

Discussion Items

Adjournment

10:56 AM

Ag, Planning & Environmental Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
https://www.cortlandcountyny.gov

Thursday, October 9, 2025 **10:00 AM** **Room 302**

CALL TO ORDER

The meeting was called to order at 10:03 AM by Committee Vice-Chair Reed Cleland

Attendee Name	Organization	Title	Status	Arrived	Departed
Mitchel Eccleston	Cortland County	Committee Member	Present		
Paul Heider	Cortland County	Committee Member	Present		
William McGovern	Cortland County	Committee Member	Present		
Jason Prentice	Cortland County	Committee Member	Present		
Sandra Price	Cortland County	Committee Member	Present		
Reed Cleland	Cortland County	Committee Vice-Chair	Present		
Beau Harbin	Cortland County	Committee Chair	Excused		
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present		
Melissa Potter	Cortland County	Mobility Manager	Present		
Lillian Jensen	Cortland County	Mobility Coordinator	Present		
Jessica Leet	Cortland County	Executive Administrative Assistant	Present		
Wendy Canfield	Cortland County	County Administrator Executive Assistant	Present		
Morgan Spaulding	Cortland County	Grants Administrator	Present		
Christopher Newell	Cortland County	Legislator	Present		
Kelly Guy	Cornel Cooperative Extension	Executive Director	Present		
Amanda Barber	Soil & Water Conservation District	District Manager	Present		
Michael Ponticiello	Cortland County	County Administrator	Present		
Kim Cameron	Cortland	Resident	Present		
Jason DeRaiche	Cortland County	Safety Director	Remote		10:26 AM
Andrea Herzog	Cortland County	Director of Finance	Remote		
Victoria J. Monty	Cortland County	County Attorney	Remote		

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Sep 11, 2025 10:00 AM

RESULT:	**ACCEPTED**

PRESENTATIONS

1. Christopherson Center Presentation

RESULT:	**COMPLETED**

2. Mobility Management Presentation

RESULT:	**COMPLETED**

RESOLUTIONS

AGENDA ITEM NO. 1 – Approve Negative Declaration of Environmental Impact Under State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails - Planning Department

RESULT:	**APPROVED [UNANIMOUS]**
	Next: 10/23/2025 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Paul Heider, Committee Member
AYES:	Eccleston, Heider, McGovern, Prentice, Price, Cleland
EXCUSED:	Beau Harbin

ON MOTION OF HARBIN **RESOLUTION NO.**

Approve Negative Declaration of Environmental Impact Under State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails - Planning Department

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System; AND

WHEREAS, having reviewed the criteria contained in 6NYCRR, Section 617.7, Cortland County finds that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County; AND

WHEREAS, it is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Cortland County; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign a Negative Declaration of Environmental Impact statement under the New York State Environmental Quality Review (SEQR), Article 8 of the New York State Environmental Conservation Law, stating that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County.

AGENDA ITEM NO. 2 – Amending the 2025 Budget to Provide for the STOA 18B Local Match Payment to the Central New York Regional Transportation Authority (CNYRTA)

RESULT:	**APPROVED [UNANIMOUS]**
	Next: 10/14/2025 9:00 AM
MOVER:	Paul Heider, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Eccleston, Heider, McGovern, Prentice, Price, Cleland
EXCUSED:	Beau Harbin

ON MOTION OF HARBIN **RESOLUTION NO.**

Amending the 2025 Budget to Provide for the STOA 18B Local Match Payment to the Central New York Regional Transportation Authority (CNYRTA)

WHEREAS, the Cortland County Legislature adopted Resolution No. 145-24, which authorized the County to become a participating member of the Central New York Regional Transportation Authority (CNYRTA), also known as Centro of Cortland, LLC, to ensure that citizens continue to have access to affordable and reliable public transportation; AND

WHEREAS, as a participating member of CNYRTA, Cortland County is required to provide the STOA 18b Local Match portion of funding in support of the public transportation services operated by Centro of Cortland, LLC; AND

WHEREAS, the current 2025 County Budget does not contain sufficient funds within the Contracted Services (A56305.54815) account to pay the STOA 18b Local Match; AND

WHEREAS, revenue of $46,440.66 generated from the sale of public transportation vehicles at County auctions, together with insurance reimbursements has been set aside in a reserve account (A386300.STOA) designated for transportation-related services; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney, is hereby authorized to take all necessary actions to ensure payment of the STOA 18b Local Match portion to Centro of Cortland, LLC; AND BE IT FURTHER

RESOLVED, that the 2025 County Budget be amended as follows:

Increase Use of Reserves:

A.351100	Appropriated Reserves	$37,622.52	

Increase Expenditure:

A56305.54815	Contracted Services	$37,622.52

RESOLVED, that this resolution shall take effect immediately upon its adoption.

AGENDA ITEM NO. 3 – Authorize Federal Section 5310 Grant Application for Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program New York State Department of Transportation - Planning Department

RESULT:	**APPROVED [UNANIMOUS]**
	Next: 10/23/2025 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Paul Heider, Committee Member
AYES:	Eccleston, Heider, McGovern, Prentice, Price, Cleland
EXCUSED:	Beau Harbin

ON MOTION OF HARBIN **RESOLUTION NO.**

Authorize Federal Section 5310 Grant Application for Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program New York State Department of Transportation - Planning Department

WHEREAS, County of Cortland, through its Department of Planning/Mobility Management Office, recognizes the need to improve transportation options for seniors and individuals with disabilities; AND

WHEREAS, the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, administered by the New York State Department of Transportation (NYSDOT), provides funding for operating, capital, and mobility management projects that provide support beyond traditional public transportation and American with Disabilities Act (ADA) complementary paratransit services; AND

WHEREAS, County of Cortland, is eligible to apply for Section 5310 and is submitting a request for grant funds to the New York State Department of Transportation, pursuant to Section 5310 for operating and capital projects to improve and enhance mobility for seniors and individuals with disabilities throughout Cortland County; AND

WHEREAS, no not-for-profit corporations or associations are readily available in the area to provide transportation services to seniors and individuals with disabilities with the application; AND

WHEREAS, Cortland County and the State of New York have entered into continuing agreements, or may enter into successor continuing agreements, which authorizes the undertaking of the project(s) and reimbursement of the Federal Share; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is authorized to act on behalf of Cortland County to sign the application and any related contracts, and to progress and complete the above-named project(s); AND BE IT FURTHER,

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is authorized to sign any contracts or agreements between Cortland County and any third-party subcontractor necessary to complete the 5310 project(s).

MONTHLY REPORTS

1. Planning Department Monthly Report

RESULT:	COMPLETED

2. Cornell Cooperative Extension Monthly Report

RESULT:	COMPLETED

3. Soil & Water Conservation District Monthly Report

RESULT:	COMPLETED

DISCUSSION ITEMS

ADJOURNMENT

The meeting was closed at 10:53 AM

Ag, Planning & Environmental Committee

60 Central Ave.
Cortland, NY 13045
https://www.cortlandcountyny.gov

Committee Meeting

~ Minutes ~

Thursday, September 11, 2025 **10:00 AM** **Room 302**

CALL TO ORDER

The meeting was called to order at 10:00 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Mitchel Eccleston	Cortland County	Committee Member	Present	
Paul Heider	Cortland County	Committee Member	Present	
William McGovern	Cortland County	Committee Member	Late	10:12 AM
Jason Prentice	Cortland County	Committee Member	Present	
Sandra Price	Cortland County	Committee Member	Excused	
Reed Cleland	Cortland County	Committee Vice-Chair	Present	
Beau Harbin	Cortland County	Committee Chair	Present	
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present	
Wendy Canfield	Cortland County	County Administrator Executive Assistant	Present	
Christopher Newell	Cortland County	Legislator	Present	
Ronald J. Van Dee	Cortland County	Legislator	Present	
Morgan Spaulding	Cortland County	Grants Administrator	Present	
Melissa Potter	Cortland County	Mobility Manager	Present	
Jessica Leet	Cortland County	Executive Administrative Assistant	Present	
Kelly Guy	Cornell Cooperative Extension	Executive Director	Present	
Amanda Barber	Soil & Water Conservation District	District Manager	Present	
Kim Cameron	Cortland	Resident	Present	
Nicole Compton	Cortland County	Executive Assistant	Remote	
Andrea Herzog	Cortland County	Director of Finance	Remote	
Lillian Jensen	Cortland County	Mobility Coordinator	Remote	

Minutes Acceptance: Minutes of Sep 11, 2025 10:00 AM (MINUTES)

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Aug 14, 2025 10:00 AM

RESULT:	APPROVED

RESOLUTIONS

MONTHLY REPORTS

1. Cornell Cooperative Extension Monthly Report

RESULT:	COMPLETED

2. Soil & Water Conservation District Monthly Report

RESULT:	COMPLETED

3. Planning Monthly Report

RESULT:	COMPLETED

DISCUSSION ITEMS

ADJOURNMENT

The meeting was closed at 10:34 AM

Building a Circular Construction Economy: Deconstruction and Reuse in Cortland County

October 9, 2025





Gretchen Worth
Project Director
Susan Christopherson Center for Community Planning

SUSAN CHRISTOPHERSON
CENTER FOR COMMUNITY PLANNING

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

What is a circular economy?

A circular economy keeps materials and products in circulation for as long as possible. It is a change to the linear economy in which resources are mined, made into products, and then become waste.

A circular economy:

- uses a systems-focused approach
- enables resources used to maintain their highest value for as long as possible
- involves industrial processes and economic activities that are restorative or regenerative by design: maintenance, repair, refurbishment, reuse, remanufacture
- aims for the elimination of waste

https://www.epa.gov/circulareconomy/what-circular-economy

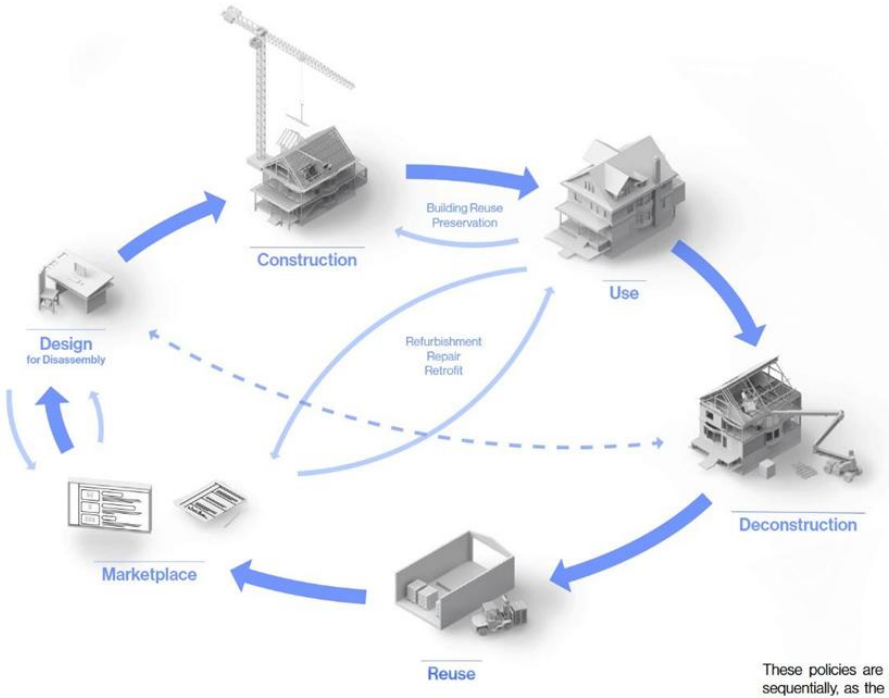
Attachment: Local Government TAP-CNY-intro.2025 (13320 :

W Build the Workforce

- W1 Establish a Contractor Training + Certification Program
- W2 Support Deconstruction Workforce Development
- W3 Reinvigorate Related Trades Programs

M Build the Market

- M1 Encourage Adoption of Municipal Deconstruction Ordinances
- M2 Encourage Reused Material in New Construction and Renovation
- M3 Revise Building Codes and Legislation to Support Material Reuse
- M4 Incorporate Deconstruction and Reuse into State Certification and Funding Programs



I Build the Infrastructure

- I1 Invest in Reuse Infrastructure Development
- I2 Enact a Surcharge on Wasted Construction Materials
- I3 Create New Diversion Pathways
- I4 Support the Advancement of Environmental Product Declarations for Reclaimed Materials

L Lead by Example

- L1 Implement Deconstruction and Reuse in State Projects
- L2 Leverage State Purchasing Power to Advance Reuse of Construction Materials
- L3 Consider Deconstruction in Climate Mitigation Action
- L4 Improve the State Surplus Property System

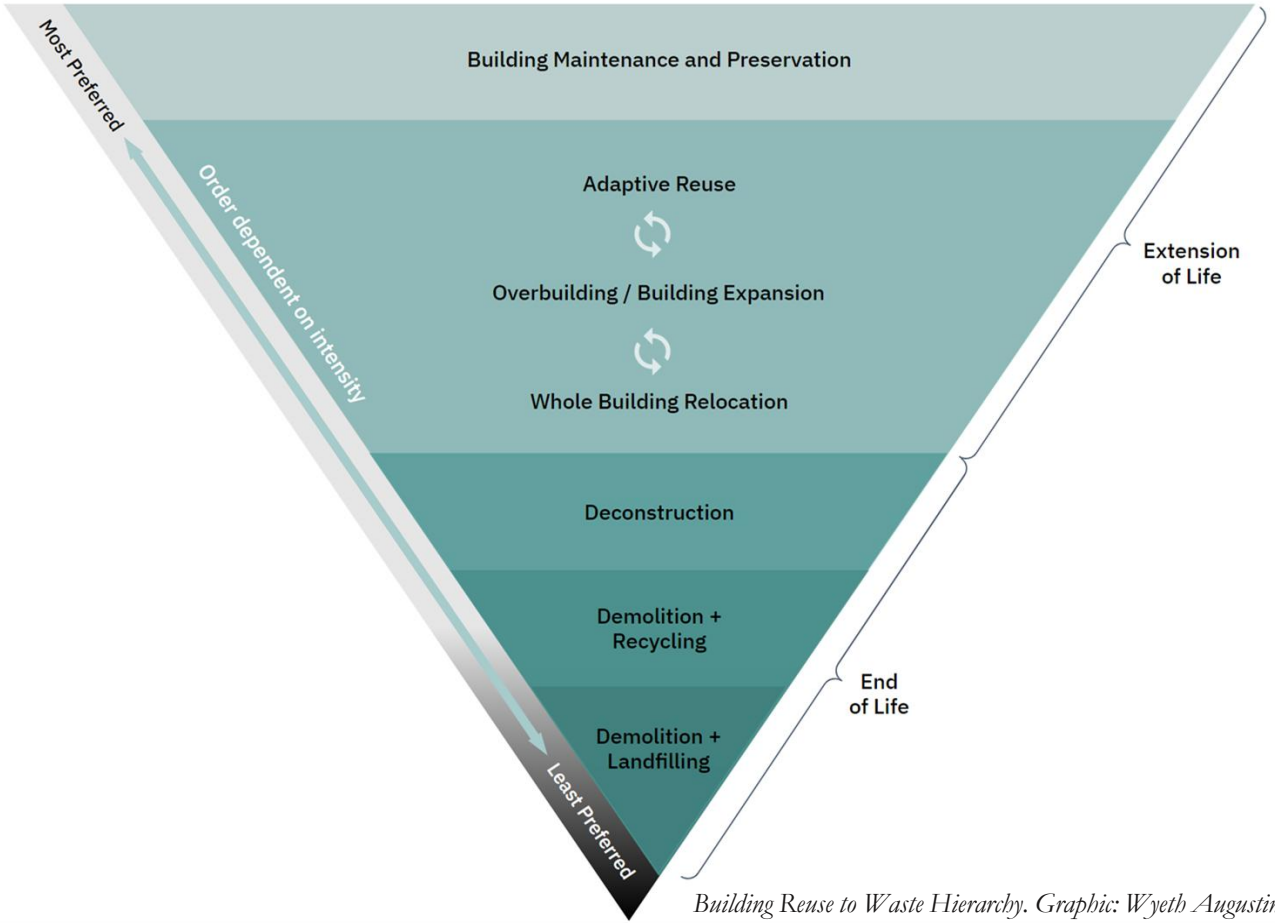
C Support Long-Term Circularity

- C1 Modernize Landfill Annual Reports
- C2 Create Standards for Pre-Project Surveys
- C3 Extend the Lifespan of Buildings and Improve New Construction
- C4 Create Task Forces to Grow the Circular Construction Economy

These policies are designed to be developed in parallel rather than sequentially, as the simultaneous growth of the market, infrastructure, and workforce is crucial for scalable success. The State can play a pivotal role in initiating and driving economy-wide adoption by offering targeted incentives, advancing the reuse market and infrastructure, and establishing best practices. As noted in *Barriers to Scaling and Adoption*, New York State still faces significant barriers to scaling and market adoption. Therefore, this approach prioritizes the use of incentives and State-led initiatives to cultivate a strong, diffuse deconstruction and reuse ecosystem.

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Building Reuse to Waste Hierarchy



Building Reuse to Waste Hierarchy. Graphic: Wyeth Augustine-Marceil, Just Places Lab

CROWD
Circularity, Reuse, and Zero Waste Development

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

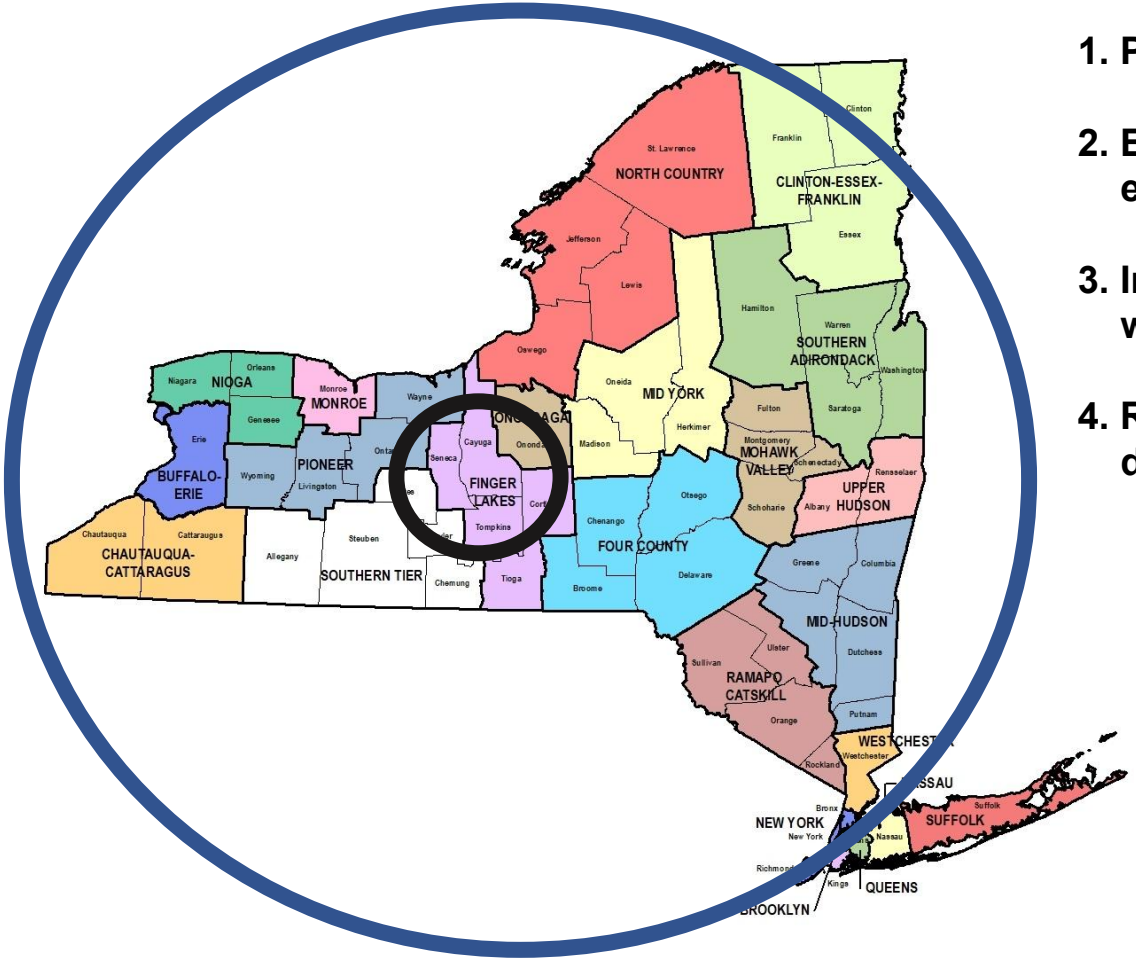


CR0WD

Circularity, Reuse, and Zero Waste Development

CR0WD assists communities in realizing the economic, environmental, and cultural benefits of a circular construction economy that includes repair, maintenance, adaptive reuse, deconstruction and building material reuse.

An alliance grows into a CR0WD



1. Policy development
2. Education and engagement
3. Infrastructure and workforce development
4. Research and data analysis

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Circularity, Reuse, and Zero Waste Development

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Deconstruction

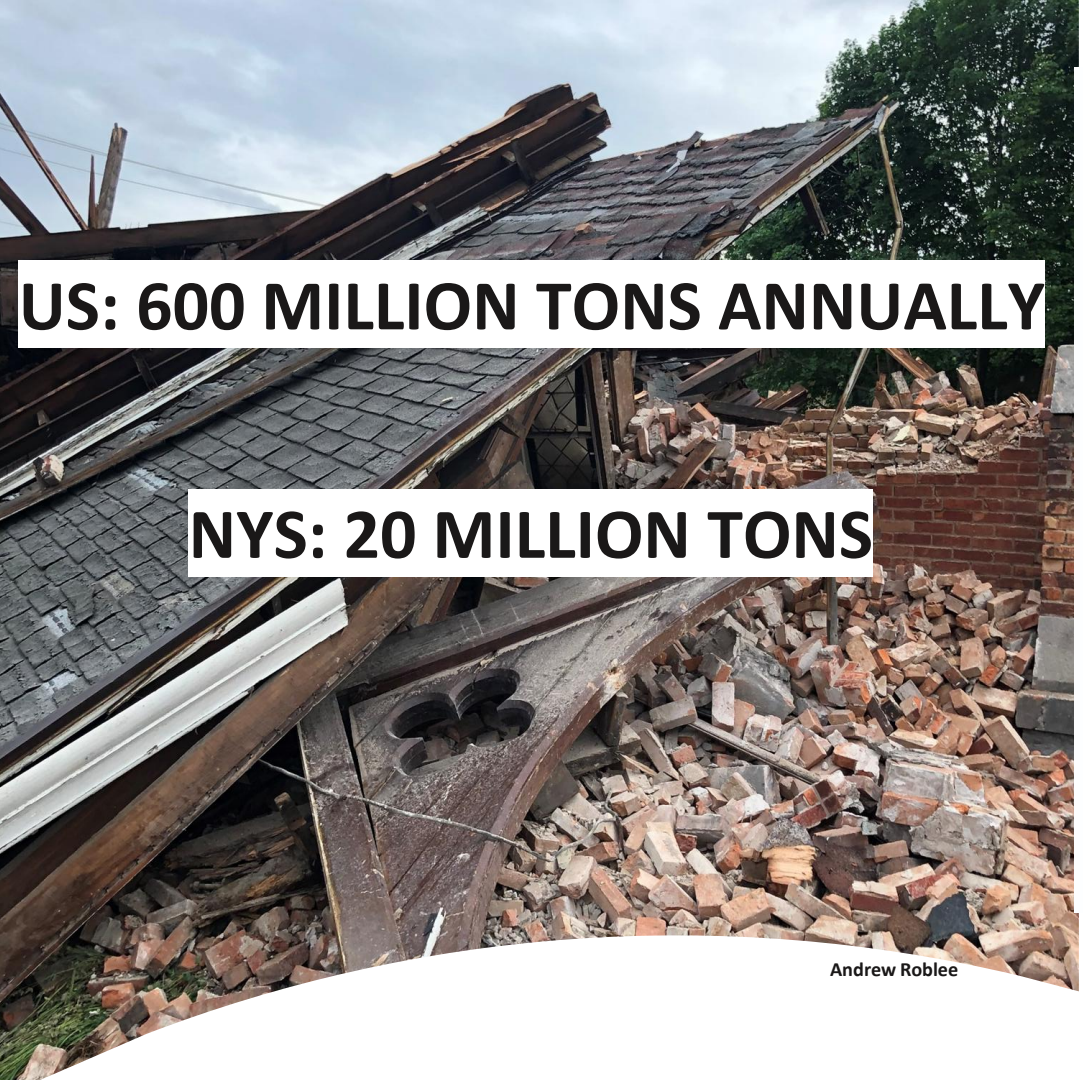
The careful and systematic dismantling of a building or structure, either as whole or in part, to maximize the recovery of valuable materials and architectural components for reuse.

Construction and demolition debris (CDD)

All waste and recyclables resulting from construction, remodeling, repair, and demolition of structures, buildings and roads, including excavated materials used as fill.

CR0WD
Circularity, Reuse, and Zero Waste Development

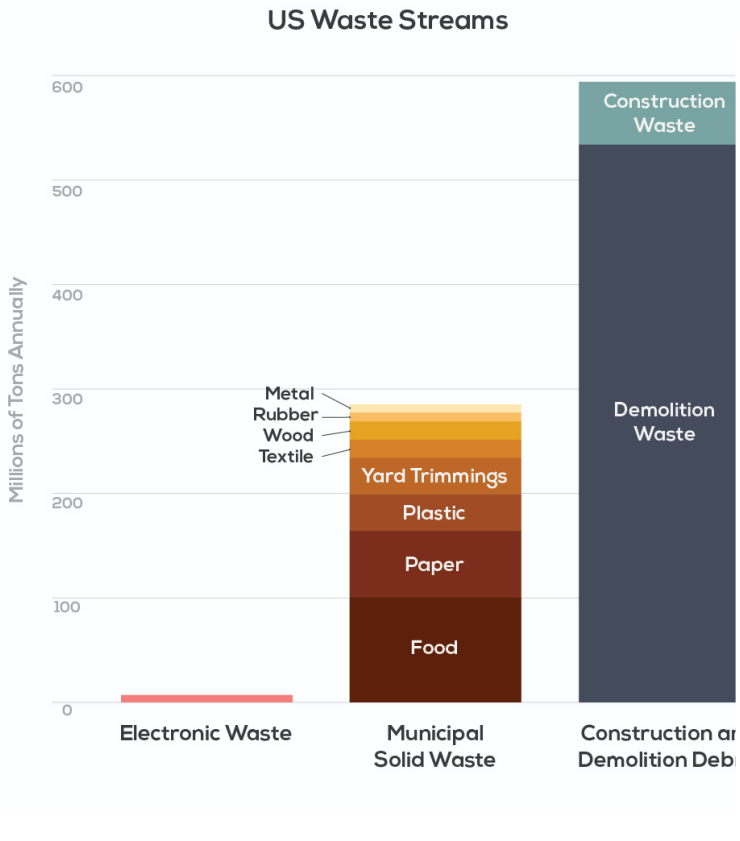
Key terms from *(Constructing a Circular Economy in New York State: Deconstruction and Building Material Reuse, Cornell University AAP, Circular Construction Lab, Just Places Lab, CR0WD, 2024)*



US: 600 MILLION TONS ANNUALLY

NYS: 20 MILLION TONS

Andrew Roblee



Source: *Advancing Sustainable Materials Management: Fact Sheet 2018*, EPA, November 2020
Management Plan (2023-20
Conservation

Attachment: Local Government TAP-CNY-intro.2025 (13320 :



80%+ OF BUILDING MATERIALS CAN BE REUSED

90% COMES FROM DEMOLITION
10% FROM NEW CONSTRUCTION

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

15,000 - 20,000
Residential full-building demolitions

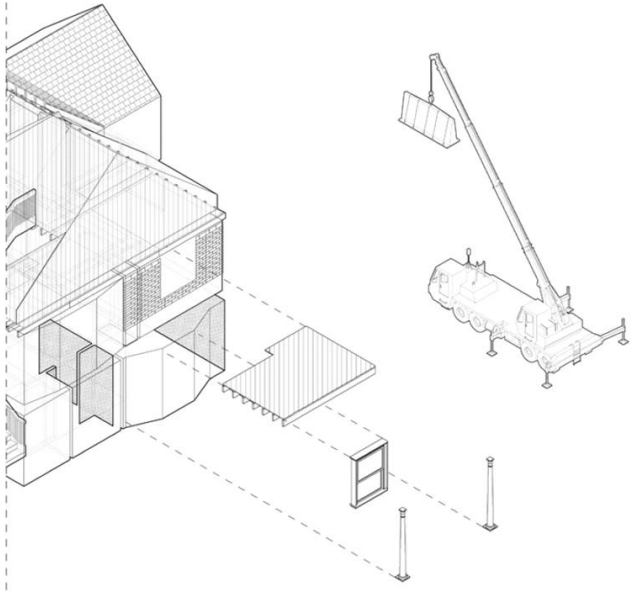
Convert 75% of these demolitions to deconstruction

$3.05 billion in total economic impact

12,500 new green jobs

CROWD
Circularity, Reuse, and Zero Waste Development





Demolition + Disposal

- Destroys economic value of buildings and materials
- Consumes 22% of annual volume in NYS landfills
- Limited job creation potential due to use of heavy machinery
- Drives demand for new material extraction + more carbon emission
- Undermines NYS climate and sustainability goals
- Responsible for 18% of all waste generated in NYS
- Spreads lead-laden toxic dust into surrounding communities

Deconstruction + Reuse

- Maximizes economic potential of building materials
- Boosts NYS's economy through new jobs and sale of reused material
- Creates green trade jobs through hands-on labor
- Generates affordable, low-embodied carbon construction materials
- Supports NYS climate and sustainability goals
- Capable of diverting 90% of materials for reuse and recycling
- Protects public health by containing harmful dust + materials on site

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Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Central NY Technical Assistance Program/ Circular Construction Economy

The Christopherson Center, in collaboration with CR0WD, is launching an ongoing technical assistance program to offer planning support and address key questions, working together to develop pathways for implementation of your circular construction goals. This includes:

- Collaborative workshop series
- Site visits
- Resource creation



Central NY Technical Assistance Program/ Circular Construction Economy

Permitting
Funding opportunities
Workforce development
Public education and engagement
Data collection
Amending existing policies
Estimating economic and/or environmental impact locally



Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Central NY Technical Assistance Program/ Circular Construction Economy

1. Pass a deconstruction resolution (non-binding)
   We have a template!
2. Complete a TAP survey
   What are your local priorities?
3. Designate a lead participant for a one-year period
   Who will attend workshops and site visits and communicate with their team internally?
4. Work with regional colleagues on shared goals and initiatives

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DRAFT Deconstruction Resolution

RESOLUTION # ___(2025) SUPPORTING THE DECONSTRUCTION AND REUSE OF THE BUILT ENVIRONMENT IN [MUNICIPALITY]

WHEREAS, the [MUNICIPAL COUNCIL] recognizes the benefits of deconstruction, and is among a handful of other municipalities nationwide supporting these measures; and

WHEREAS, the [MUNICIPAL COUNCIL] recognizes the value of reuse and preservation of its cultural heritage by prolonging the lifespan of current building stock, its architectural features, and building material as much as possible; and

WHEREAS, globally, buildings account for 39 percent of annual greenhouse gas emissions and more than 50 percent of resource extraction; and

WHEREAS, the [MUNICIPAL COUNCIL] supports a circular economy approach to construction and deconstruction in the built environment; and

WHEREAS, the [MUNICIPAL COUNCIL] supports the reduction of landfill waste through careful deconstruction of buildings that have run their full course of use; and

WHEREAS, the [MUNICIPAL COUNCIL] desires as much material as possible to be reused in the community; and

WHEREAS, the [MUNICIPAL COUNCIL] desires as much material as possible to be recycled that cannot be easily reused; and

WHEREAS, the [MUNICIPAL COUNCIL] recognizes that the process of deconstruction, and not mechanical demolition, will reduce the release of hazardous toxins into the environment; and

WHEREAS, the [MUNICIPAL COUNCIL] desires to reduce the carbon emissions associated with the extraction and transportation of raw materials that make up our built environment; and

WHEREAS, the [MUNICIPAL COUNCIL], in supporting initiatives to preserve, protect, deconstruct, and reuse rather than demolish, desires to provide opportunities for deconstruction and reuse businesses; and

WHEREAS, the [MUNICIPAL COUNCIL] considers this resolution to be in alignment with the circular economy objectives of [COUNTY] Solid Waste Management Plan; and

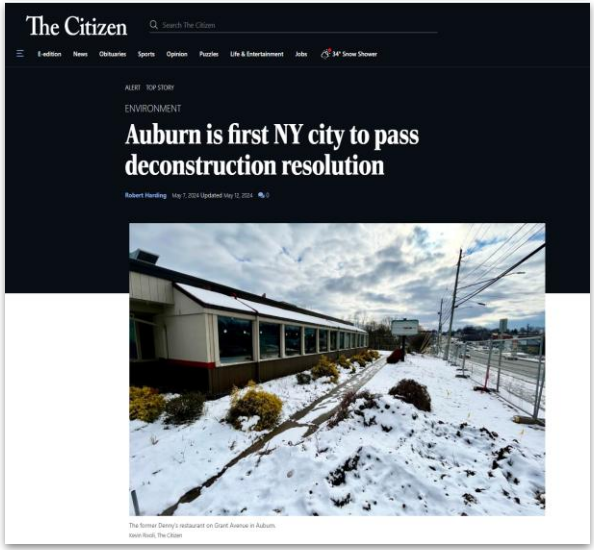
NOW, THEREFORE, BE IT RESOLVED that the [MUNICIPAL COUNCIL] hereby approves the adoption of a policy supporting the deconstruction and reuse of the built environment in the [MUNICIPALITY].

DRAFT

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Circularity, Reuse, and Zero Waste Development

Local Government Deconstruction Resolutions





City of Auburn, May 2024

Town of Dryden, January 2025

Tompkins County, June 2025

Town of Danby, September 2025

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Attachment: Local Government TAP-CNY-intro.2025 (13320 :

2025-26 NYS Circular Construction/Embodied Carbon Bills

- Standards for the reuse of deconstructed building materials
- Grants to incentivize municipalities to adopt deconstruction ordinances and support technical assistance programs, data collection, establishment of deconstruction contractor certification program
- Targets for embodied carbon/carbon emissions of buildings and building materials
- Sustainable building materials act
- State agency action on decarbonization





Attachment: Local Government TAP-CNY-intro.2025 (13320 :

NYS State Agency/Authority Support

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Department of Environmental Conservation



Deconstruction/circular construction economy webpages https://dec.ny.gov/environmental-protection/recycling-composting/waste-reduction/building-material-reuse-and-deconstructionwebpage

$2 million reuse funding via Solid Waste Management grant opportunity with expanded eligibility

Climate Smart Communities actions

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

NYS State Agency/Authority Support

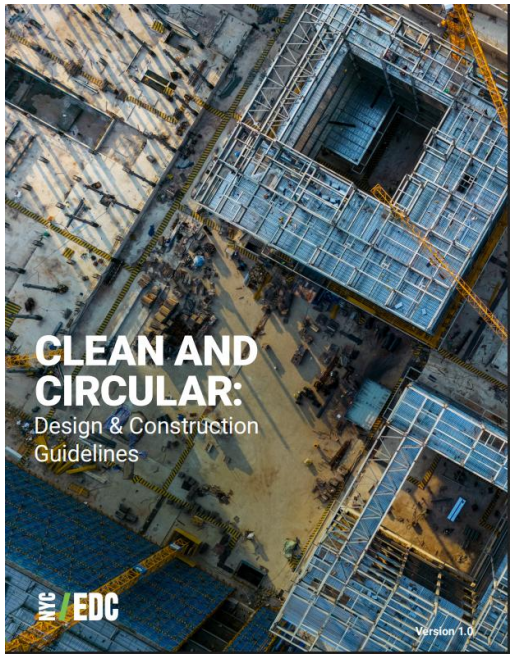
Empire State Development

Office of General Services

SUNY Sustainability/SUNY ESF

Department of State

NYC Department of Sanitation
NYC Department of Design and Construction
NYC Economic Development Corporation (SPARC)



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Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Searching for Space



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Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Works in Progress

- AI tools for surveys/processing
- Online marketplace development
- NYS Multi-sector Workshop, Oct 2025
- Municipal resolution technical assistance program
- Agent modeling/scenario planning
- University pledge
- Resource creation



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Circularity, Reuse, and Zero Waste Development

CROWD RESOURCES

Click directly on a resource to download.



New York State Service Directory 2024 - 2025



Constructing a Circular Economy in NYS (2024)



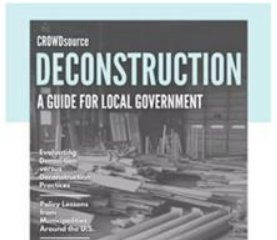
Deconstruction Request for Proposals (2024)



Embodying Justice in the Built Environment (2024)









Attachment: Local Government TAP-CNY-intro.2025 (13320 :

Thank you!

CR0WD

Circularity, Reuse, and Zero Waste Development

Join the CR0WD!

Convenient zoom-based meetings:

- **CR0WD Conversations** – virtual speaker series
  CR0WD Tompkins/Central New York
  2nd and 4th Mondays
- **CR0WD Policy New York State**
  1st Monday
- **CR0WD New York State**
- 3rd Monday
- **CR0WD Operations**
  2nd Wednesday

HISTORIC ITHACA · ITHACA REUSE CENTER · Just Places Lab · SUSAN CHRISTOPHERSON CENTER FOR COMMUNITY PLANNING · Circular Construction Lab

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

For more information

www.cr0wd.org

info@cr0wd.org

Attachment: Local Government TAP-CNY-intro.2025 (13320 :

For more information



projectdirector@christophersoncenter.org
www.christophersoncenter.org

WAY2 GO CORTLAND

SEAL OF CORTLAND COUNTY N.Y. A.D. 1808

nadtc
National Aging and Disability Transportation Center

Cortland County Mobility and Accessibility Plan 2026-2029







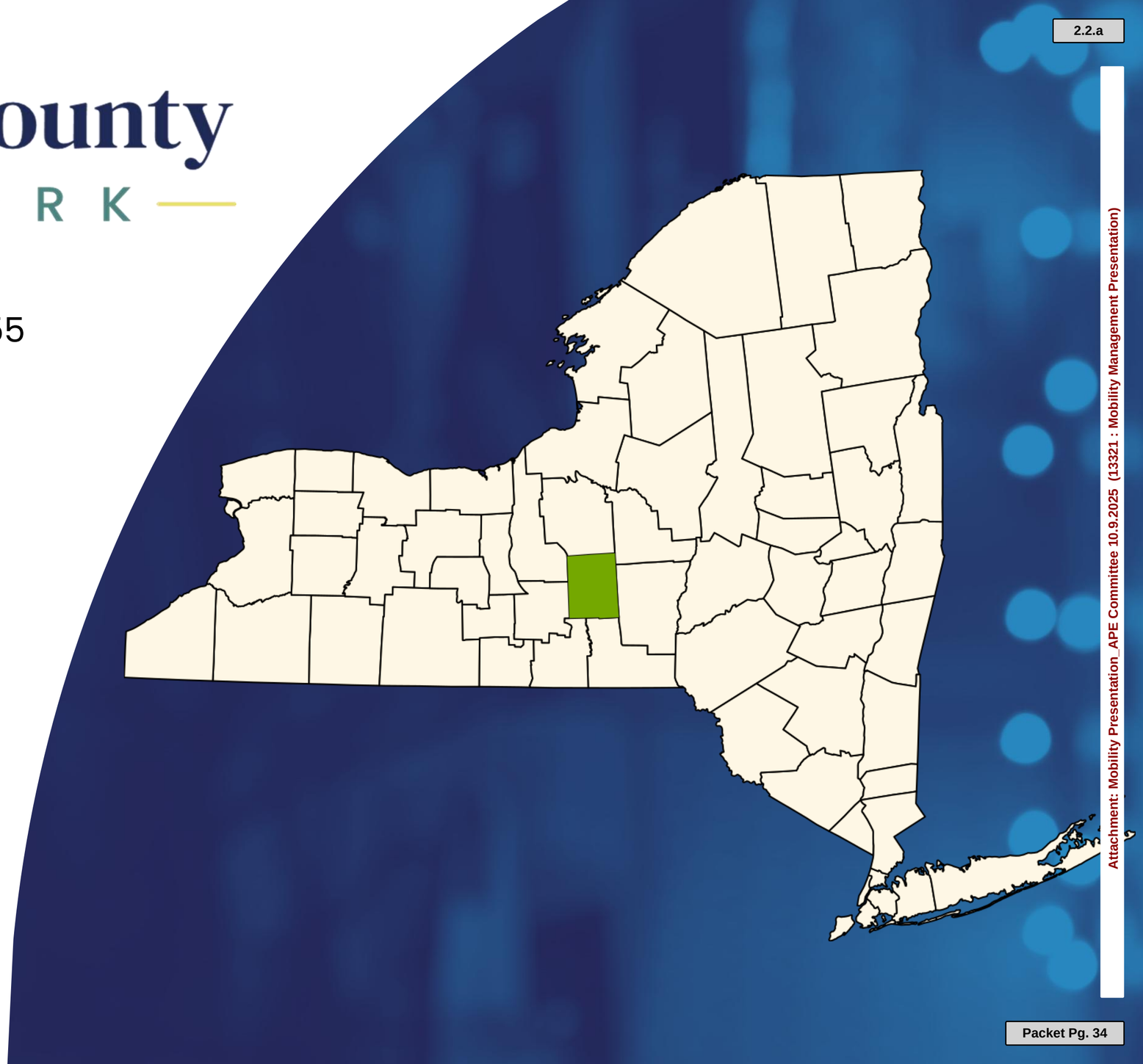
Visit Our Website
www.way2gocortland.org

Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Cortland County

NEW YORK

- Rural New York County covering 501.55 square miles
- Population: 45,945
- Predominately agricultural, with vast farmlands.
- The County encompasses: 1 city, 3 villages, and 15 towns
- Median household income: $67,527
- Poverty rate: 12.81%
- Quintessential rural community in Upstate New York
- Blend of natural beauty and small-town charm



Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Planning Phase



Transportation Advisory Committee (TAC)

TAC is comprised of over 15 key stakeholders and agencies works to improve transportation services for residents of Cortland County.



NADTC Subcommittee

Members of TAC that sit on the subcommittee specifically for this grant planning project.



Needs Assessment

Survey was developed and distributed to the partners and community December 2024 - March 2025. There were 237 responses.



Key Stakeholder Interviews

Five (5) Key Stakeholder interviews were completed with NADTC Subcommittee Members.



Outreach Events

Seven (7) community outreach events attended throughout the County.



Community Conversations

Four (4) focus groups were completed. Planning to host a Free Community Conversation and Dinner to engage community feedback in the barriers and gaps identified and proposed solutions at the end of August.

Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Transportation Advisory Committee & NADTC Subcommittee

Access to Independence
Office for Aging
Catholic Charities
Centro
Cortland Action Program of Cortland County
Cortland County Department of Social Services
Cortland County Health Department
Cortland County Mental Health
Cortland County Legislature
Cortland County Planning Department
Cortland County Mobility Management
Cortland County Grant Administration
Cayuga/Cortland Workforce Development Board
JM Murray Center
Seven Valleys Health Coalition
SUNY Cortland
Tompkins Cortland Community Colleg

Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Barriers & Gaps Identified

Rural Service Limitations

- Many towns in Cortland County experience sparse or nonexistent public transportation, especially outside the Centro fixed-route and paratransit zones.
- The lack of coverage leaves rural residents with no reliable transit, perpetuating rural isolation.

Transportation Cost Burden

- Rising costs of gas, insurance, and car maintenance are prohibitive for many, especially for low-income households, which report the unavailability of affordable transport.

Lack of Awareness & Coordination

- A significant number of residents are unaware of existing services, such as CAPCO's Volunteer Driver Program and Office for Aging transportation vehicle.
- Service providers lack clarity on available mobility options, leading to underutilization of resources.

Missed Essential Trips

- Approximately 30% of survey participants reported missing a medical or essential appointment in the past three months to a lack of transportation.

Physical Infrastructure Barriers

- Frequent complaints centered on poor sidewalk conditions, inadequate snow removal, and high curbs, which inhibit safe access to bus stops, especially among older adults and those with mobility aids.

Over-Reliance on Informal Networks

- 44% of respondents rely on family or friends for rides, often without a backup option if unavailable.
- Many opt for personal networks over navigating an unfamiliar public transportation system, indicating high dependency on informal support.

Public Transit Accessibility Concerns

- Roughly 30% of survey respondents described fixed-route transit as confusing, unsafe, or inaccessible.

Medicaid Transportation Deficit

- The County lacks a sufficient number of Medicaid-approved transportation providers, resulting in service gaps for eligible individuals who struggle to access non-emergency medical trips.

Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Strategic Priorities, Solutions & Sustainability

Centralized Access to Mobility Information

Challenge: Many residents and service providers are unaware of the full range of available transportation resources. This lack of information leads to underutilization of services, missed trips, and inefficiencies across programs.

Strategy:

- Expand, strengthen and promote Way2Go Cortland's one-call, one-click mobility access hub to increase its visibility, usability, and community reach.
- Improve user experience on the way2gocortland.org website with updated trip planning tools, eligibility guides, and printable resources.
- Ensure multilingual content and accessibility for residents with disabilities.
- Continue offering direct phone-based assistance through trained staff.
- Promote the hub widely across agencies, clinics, and community centers.
- Provide training to local providers, caseworkers, and front-line staff on how to refer and assist residents using Way2Go Cortland.

Expand Medical & Essential Rides

Challenge: A significant portion of the population, especially older adults and individuals with chronic conditions, report missed medical appointments and delayed access to food and prescriptions due to transportation gaps and barriers.

Strategy:

- Expand volunteer driver programs.
- Develop a mobility management program designed to distribute ride vouchers for medical and essential trips, particularly targeting those ineligible for Medicaid transportation.
- Support partnerships with grocery stores, pharmacies, and local nonprofits to provide subsidized delivery services for residents who are homebound or have limited mobility.
- Launch mobility management pilot programs in collaboration with local health centers to proactively schedule transportation alongside appointments.

Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Strategic Priorities, Solutions & Sustainability

Enhance Rural First Mile/Last Mile Services

Challenge: Rural isolation continues to be a major barrier to mobility in Cortland County, especially in areas not served by fixed-route transit. Poor first mile/last mile connections inhibit transit use.

Strategy:

- Partner with Local Employers for Last-Mile Shuttles. Coordinate with major employers, and schools to support shuttle service from transit stops to job sites, especially in areas like City of Cortland, Village of Homer, Cortlandville or Village of Marathon.

- Launch “Transit Connector Days.” Pilot special scheduled ride days for rural hamlets (e.g., Tuesdays and Thursdays) with guaranteed trips into Cortland or regional hubs—great for grocery trips, medical appointments, or social services.

- Bike-Share or E-Bike Lending Program in Rural Villages. Offer access to e-bikes or regular bikes with designated loan stations near bus stops or community centers. Include helmets and safety gear. Great for students, older adults, or low-income residents.

- Integrate Greenways and Blueways into First Mile/Last Mile Planning. Leverage existing and planned trails, waterways, and recreation corridors to support transportation access.

Strengthen Public Transit Usability

Challenge: Even when transit is available, usability issues such as unclear signage, language barriers, and limited rider education discourage use, especially among new riders, older adults, and individuals with disabilities.

Strategy:

- Host “On the Move” sessions where mobility management staff accompany first-time riders to familiarize them with the system.

- Strengthen “Mobility Meet-up” program, designed to collaborate with agencies to develop a consistent presence in the community. In turn, community members learn to contact Mobility Management staff for questions regarding the transportation options available to them in Cortland County

Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Strategic Priorities, Solutions & Sustainability

Recruit & Retain Volunteer Drivers

Challenge: A shortage of available drivers limits the capacity of both volunteer and on-demand transportation options. Rural areas are especially impacted due to long distances and fewer willing drivers.

Strategy:

- Incentivize local residents to become Lyft or Uber drivers, particularly in rural areas, through outreach campaigns, signup events, and fuel or maintenance subsidies.
- Build partnerships with churches, schools, veterans' organizations, and civic groups to recruit volunteer drivers from trusted community networks.
- Provide training, background checks, insurance assistance, and scheduling software for volunteers to reduce barriers to participation.
- Create a volunteer driver recognition program to honor contributions and encourage retention.

Improve Accessibility, Walkability & Bikeability

Challenge: Inaccessible infrastructure, ranging from icy sidewalks, to missing curb cuts and disconnected bike routes, creates significant safety and mobility challenges, particularly for individuals using mobility devices, older adults, and parents with strollers.

Strategy:

- Conduct seasonal accessibility audits to evaluate sidewalks, curb ramps, bike lanes, bus stop areas, road and bike infrastructure and pedestrian crossings throughout the county.
- Partner with municipal departments to develop a prioritized repair and upgrade schedule for critical zones, focusing on high-need areas such as those near healthcare centers, senior housing and public transit hubs.
- Collaborate with the Cortland County Planning Department and municipalities to include accessible designs for walkability standards into new developments and renovations.
- Support the development of "Safe Routes to Transit" and "Complete Streets" plans that emphasize safety, equity, and accessibility for all modes, including people walking, rolling, biking or using transit.
- Expand multimodal and micro-mobility access. That includes support infrastructure for alternative transportation options.

Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

Thank You

Melissa Potter, MPH, Mobility Manager
Lillian Jensen, Mobility Coordinator

mobility@cortlandcountyny.gov

www.way2gocortland.org

Way2Go Cortland







Attachment: Mobility Presentation_APE Committee 10.9.2025 (13321 : Mobility Management Presentation)

ON MOTION OF BEAU HARBIN, COMMITTEE CHAIR **AGENDA ITEM NO. 1**

Approve Negative Declaration of Environmental Impact Under State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails - Planning Department

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System; AND

WHEREAS, having reviewed the criteria contained in 6NYCRR, Section 617.7, Cortland County finds that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County; AND

WHEREAS, it is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Cortland County; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign a Negative Declaration of Environmental Impact statement under the New York State Environmental Quality Review (SEQR), Article 8 of the New York State Environmental Conservation Law, stating that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County.

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information

Cortland County Snowmobile Trail Development and Maintenance Grant-in-Aid, Cortland County, 60 Central Avenue, Cortland, NY 13045

Name of Action or Project:
Cortland County Snowmobile Trail Development and Maintenance Grant-in-Aid

Project Location (describe, and attach a location map):

Brief Description of Proposed Action:
282.62 Miles of Snowmobile trails throughout the County that connect to the Statewide Snowmobile Trail System.

There is some tree removal and bridges built over streams to accommodate the trails.

Name of Applicant or Sponsor:	Telephone: 607-753-5043
Cortland County	E-Mail: thiemstra@cortlandcountyny.gov

Address:
60 Central Avenue

City/PO:	State:	Zip Code:
Cortland	NY	13045

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☐	☐
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: NYS Office of Parks, Recreation and Historic Preservation	☐	☐

3.a. Total acreage of the site of the proposed action? 341 acres
b. Total acreage to be physically disturbed? 0 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 0 acres

4. Check all land uses that occur on, adjoining and near the proposed action.
☐ Urban ☑ Rural (non-agriculture) ☑ Industrial ☑ Commercial ☑ Residential (suburban)
☑ Forest ☑ Agriculture ☐ Aquatic ☐ Other (specify): _____
☑ Parkland

Attachment: SEQR - Short Form (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☐	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☐
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: Homer Public Water Supply Source	☐	☐
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☐	☐
b. Are public transportation service(s) available at or near the site of the proposed action?	☐	☐
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☐	☐
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies:	☐	☐
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water:	☐	☐
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment:	☐	☐
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	☐	☐
b. Is the proposed action located in an archeological sensitive area?	☐	☐
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☐	☐
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:	☐	☐

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

☐ Shoreline ☑ Forest ☑ Agricultural/grasslands ☐ Early mid-successional
☐ Wetland ☐ Urban ☐ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☐	☐
16. Is the project site located in the 100 year flood plain?	☐	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES		

Attachment: SEQR - Short Form (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

	NO	YES
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	☐	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	☐	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	☐	☐

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: Trisha R. Hiemstra, PE, Director of Planning Date: _____

Signature: _____

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☐	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☐	☐
3. Will the proposed action impair the character or quality of the existing community?	☐	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☐	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☐	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☐	☐
7. Will the proposed action impact existing: a. public / private water supplies?	☐	☐
b. public / private wastewater treatment utilities?	☐	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☐	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☐	☐

Attachment: SEQR - Short Form (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☐	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☐	☐

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Cortland County
Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT

Attachment: SEQR - Short Form (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

CORTLAND COUNTY SNOWMOBILE TRAILS

2025-2026

CORT 1 CORT 2 CORT 102 CORT 103 CORT 104 CORT 105 CORT 106 CORT 107 CORT 108 CORT 109 CORT 110 CORT 111 CORT 112 CORT 113 CORT 114 CORT 115 CORT 116 CORT 117 CORT 118 CORT 119 CORT 120 CORT 121 CORT 122 CORT 201 CORT 202 CORT 203 CORT 204 CORT 205 CORT 206 CORT 207 CORT 208 CORT 209 CORT 3 CORT 4 CORT 5 CORT 6 CORT 7 CORT 8 CORT 9 CORT 10 CORT 11 CORT 12 CORT 13 CORT 14

C5 C5D C5E C5F C5FB C5A C5B C5C C5G C5H C6 C2B C2C C2D S50A S51D S55A S56 S56A S57 S57C S57D S58 S58A S59A S59B S59C S59F S52 S53 S55 S22

Vesper Spafford Tully Center Cowles Settlement Keeney Puckerville South Spafford Bromley DeRuyter Callan Creek Grout Mill Truxton Cuyler Hill Little York East Homer Chenango New Boston Lincklaen East River Homer Loring Crossing Mosquito Creek Union Valley Cortland McGraw Pokeville Taylor Valley Hydeville Gracie Blodgett Mills East Freetown Taylor Lower Cincinnatus Freetown Corners Virgil Galatia Texas Valley Harford Lapeer Hunts Corners Harford Mills

Cortland County has not inspected the trails for obstacles, hazards, or any other concerns to the user's well being, and does not, by production of this map, offer opinion as to the condition of the trails depicted therein. Except for the unfunded trails, all trails displayed on this map are state funded and therefore meet state approval.

Cortland County Planning Dept.
60 Central Ave
Cortland, NY 13045
Map Prepared On: 6/2/25
Map Prepared By: Chris Jankus
Map Prepared For: Snowmobile Clubs

CLUB

- 7 VALLEYS
- DRYDEN CAROLINE DRIFTER
- LAFAYETTE TRAIL RIDERS
- MARATHON
- RIDGE RIDERS
- TRAIL HOUNDS
- TRUXTON
- TULLY TRAILBLAZERS
- TRAIL JUNCTION

Attachment: 2025Changes (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

617.20
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There is some tree removal and bridges built over streams to accommodate the trails.

Name of Applicant or Sponsor:	Telephone: 607-753-5043
Cortland County	E-Mail: thiemstra@cortlandcountyny.gov

Address:
60 Central Avenue

City/PO:	State:	Zip Code:
Cortland	NY	13045

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☑	☐
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: NYS Office of Parks, Recreation and Historic Preservation	☐	☑

3.a. Total acreage of the site of the proposed action? 341 acres
b. Total acreage to be physically disturbed? 0 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 0 acres

4. Check all land uses that occur on, adjoining and near the proposed action.
☐ Urban ☑ Rural (non-agriculture) ☑ Industrial ☑ Commercial ☑ Residential (suburban)
☑ Forest ☑ Agriculture ☐ Aquatic ☐ Other (specify): _____
☑ Parkland

Attachment: SEQR - Short Form 10-9-25 (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☐	☑
b. Consistent with the adopted comprehensive plan?	☐	☑	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES
If Yes, identify: Homer Public Water Supply Source	☐	☑
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES
	☐	☑
b. Are public transportation service(s) available at or near the site of the proposed action?	☑	☐
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☑	☐
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES
If the proposed action will exceed requirements, describe design features and technologies:	☑	☐
10. Will the proposed action connect to an existing public/private water supply?	NO	YES
If No, describe method for providing potable water:	☑	☐
11. Will the proposed action connect to existing wastewater utilities?	NO	YES
If No, describe method for providing wastewater treatment:	☑	☐
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES
	☑	☐
b. Is the proposed action located in an archeological sensitive area?	☑	☐
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES
	☑	☐
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☑	☐
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:		

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:
☐ Shoreline ☑ Forest ☑ Agricultural/grasslands ☐ Early mid-successional
☐ Wetland ☐ Urban ☐ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☑	☐
16. Is the project site located in the 100 year flood plain?	NO	YES
	☐	☑
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,		
a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES	☑	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?		
If Yes, briefly describe: ☐ NO ☐ YES		

Attachment: SEQR - Short Form 10-9-25 (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

	NO	YES
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	✔	
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	✔	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	✔	

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: Trisha R. Hiemstra, PE, Director of Planning Date: _____

Signature: _____

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	✔	
2. Will the proposed action result in a change in the use or intensity of use of land?	✔	
3. Will the proposed action impair the character or quality of the existing community?	✔	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	✔	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	✔	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	✔	
7. Will the proposed action impact existing: a. public / private water supplies?	✔	
b. public / private wastewater treatment utilities?	✔	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	✔	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	✔	

Attachment: SEQR - Short Form 10-9-25 (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☑	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☑	☐

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☑ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Cortland County	
Name of Lead Agency	Date
Michael Ponticiello	County Admisistrator
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

Attachment: SEQR - Short Form 10-9-25 (13309 : State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails)

ON MOTION OF BEAU HARBIN, COMMITTEE CHAIR **AGENDA ITEM NO. 2**

Amending the 2025 Budget to Provide for the STOA 18B Local Match Payment to the Central New York Regional Transportation Authority (CNYRTA)

WHEREAS, the Cortland County Legislature adopted Resolution No. 145-24, which authorized the County to become a participating member of the Central New York Regional Transportation Authority (CNYRTA), also known as Centro of Cortland, LLC, to ensure that citizens continue to have access to affordable and reliable public transportation; AND

WHEREAS, as a participating member of CNYRTA, Cortland County is required to provide the STOA 18b Local Match portion of funding in support of the public transportation services operated by Centro of Cortland, LLC; AND

WHEREAS, the current 2025 County Budget does not contain sufficient funds within the Contracted Services (A56305.54815) account to pay the STOA 18b Local Match; AND

WHEREAS, revenue of $46,440.66 generated from the sale of public transportation vehicles at County auctions, together with insurance reimbursements has been set aside in a reserve account (A386300.STOA) designated for transportation-related services; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney, is hereby authorized to take all necessary actions to ensure payment of the STOA 18b Local Match portion to Centro of Cortland, LLC; AND BE IT FURTHER

RESOLVED, that the 2025 County Budget be amended as follows:

Increase Use of Reserves:

A.351100	Appropriated Reserves	$37,622.52	

Increase Expenditure:

A56305.54815	Contracted Services		$37,622.52

RESOLVED, that this resolution shall take effect immediately upon its adoption.

ON MOTION OF BEAU HARBIN, COMMITTEE CHAIR **AGENDA ITEM NO. 3**

Authorize Federal Section 5310 Grant Application for Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program New York State Department of Transportation - Planning Department

WHEREAS, County of Cortland, through its Department of Planning/Mobility Management Office, recognizes the need to improve transportation options for seniors and individuals with disabilities; AND

WHEREAS, the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, administered by the New York State Department of Transportation (NYSDOT), provides funding for operating, capital, and mobility management projects that provide support beyond traditional public transportation and American with Disabilities Act (ADA) complementary paratransit services; AND

WHEREAS, County of Cortland, is eligible to apply for Section 5310 and is submitting a request for grant funds to the New York State Department of Transportation, pursuant to Section 5310 for operating and capital projects to improve and enhance mobility for seniors and individuals with disabilities throughout Cortland County; AND

WHEREAS, no not-for-profit corporations or associations are readily available in the area to provide transportation services to seniors and individuals with disabilities with the application; AND

WHEREAS, Cortland County and the State of New York have entered into continuing agreements, or may enter into successor continuing agreements, which authorizes the undertaking of the project(s) and reimbursement of the Federal Share; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is authorized to act on behalf of Cortland County to sign the application and any related contracts, and to progress and complete the above-named project(s); AND BE IT FURTHER,

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is authorized to sign any contracts or agreements between Cortland County and any third-party subcontractor necessary to complete the 5310 project(s).

ACTIVITY REPORT

Planning Department
October 2025

Attachment: Cortland County Planning Department Activity Report - October (13310 : Planning Department Monthly Report)

Administration

Education & Outreach

- October 2nd – **CNY Fair Housing Presentation** – McNeil Hub
- October 8th – 10th – **APA Annual Conference** - Rochester
- October 27th -29th - **Land Use Leadership Training** – Greek Peak
- November 18th – **Workforce, Housing, & Infrastructure** – Southern Tier Developers Summit - Binghamton

Municipal Solar Law Template

Countywide Solar Regulations

Task	7-Jul	14-Jul	21-Jul	28-Jul	4-Aug	11-Aug	18-Aug	25-Aug	1-Sep	8-Sep	15-Sep	22-Sep	29-Sep	6-Oct	13-Oct	20-Oct	27-Oct	3-Nov	10-Nov	17-Nov
Initial meeting with Task Force																				
Determine focus areas to be developed																				
Research Focus Areas																				
Draft Content of Focus Areas																				
BESS Law Research																				
PILOT Law Research																				
Review Progress with Task Force																				
Incorp. Feedback																				
Finalize Template Focus Areas/Model Law																				
DOS review period																				
Incporp. DOS feedback/suggestions																				
Meet with Task Force for Final Review/Approval																				
Final Regulation to Municipalities																				

CORTLAND County Housing Needs Assessment

Housing Needs Assesment Project Schedule

Task	30-Jun	7-Jul	14-Jul	21-Jul	28-Jul	4-Aug	11-Aug	18-Aug	25-Aug	1-Sep	8-Sep	15-Sep	22-Sep	29-Sep	6-Oct	13-Oct	20-Oct	27-Oct	3-Nov	10-Nov	17-Nov	24-Nov	1-Dec	8-Dec
Draft Game Plan																								
Determine Style/Layout of Plan																								
Finalize stakeholder group/contact list																								
Create Executive Summary																								
Gather Esisting Conditions Data/Demographics																								
Comparison Counties/Part of County																								
Engage data alternative data sources/partners																								
Gather permit/COO infor from codes																								
Compile data//work on graphic display																								
Draft Takeways from Data Gathering																								
Prepare Questions/Agenda for roundtable																								
Organize/Hold Roundtable Meeting(s)																								
Reorg. With results of stakeholder meetging																								
Draft Future Housing Needs																								
Draft Actions/Proirites																								
Hold 2nd Stakeholder Meeting to review Draft																								
Revise drafts with feedback																								
Beutify & add digital art																								
Assemble Appendix																								
Finalize Strategies For Action/Priorities																								
Final Assesment Complete																								
APE Committee																								
Full Leg - December 18th																								

Grants & Initiatives

- DOS Brownfield Grant Opportunity
- County Infrastructure Grant Program
- ARC Partnerships for Opportunity & Workforce & Economic Revitalization (POWER)
- Marathon NY Forward – LPC Meetings

Regional Partnerships

Central New York Regional Planning & Development Board

- Clean Energy Programs
- Vacant Rental Properties (VRP)
- Broadband Project

NEW YORK STATE OF OPPORTUNITY. ConnectALL
A Division of Empire State Development

SOUTHERN TIER 8 REGIONAL BOARD

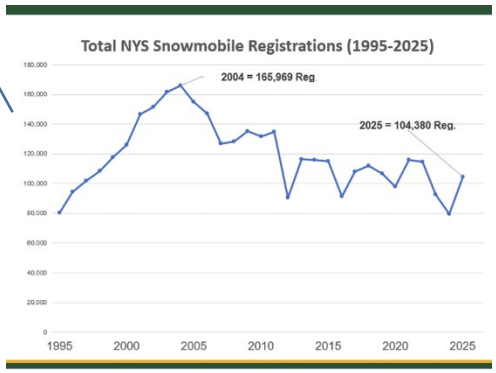
- Sustainability Group
- CEDS (Comprehensive Economic Development Strategy)
- Housing Initiatives
- ARC Applications and Projects

Snowmobile Grant

New York State Parks, Recreation and Historic Preservation

- ✓ 2025 – 2026 Phase 2 – Submitted
- Phase 3 – Ongoing review of monthly expenditures for the 2025–2026 season

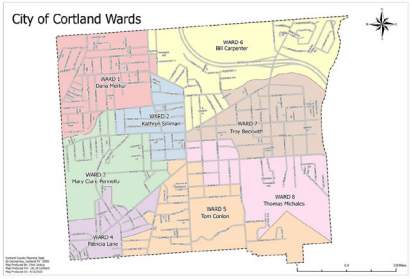
Historical trends & 2025 rise

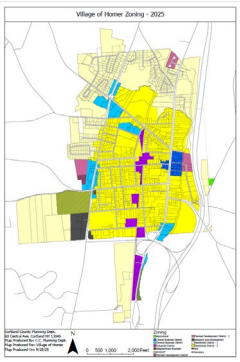


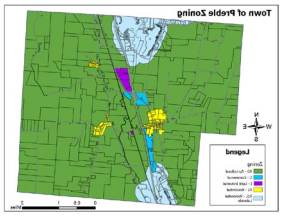
GIS

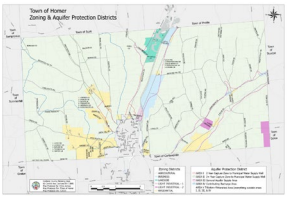
Cortland County's ArcGIS Applications	June Total views/usage	July Total views/usage	August Total views/usage	September Total views/usage
GIS Portal (Website Hub)	5213	5132	5731	7482
Instant App (Parcel Viewer)	1146	1158	1210	2079
Workspace (Parcel Viewer)	927	923	890	1346
E-911 and Postal Addressing (Website Hub)	79	190	103	127
Formula Based Housing Condition Survey	N/A	N/A	N/A	2553
Abutter Map (Parcel Viewer Tool)	125	136	58	65
McGraw Recreational Opportunities (Web Map)	N/A	N/A	139	154

Featured Map Requests:









Cortland County Planning Board

GML 239 Reviews (September)

- 4 Returned for local determination
- 4 Staff Reports

Attachment: Cortland County Planning Department Activity Report - October (13310 : Planning Department Monthly Report)

Mobility Management

- Centro Operations
  - Full, uninterrupted service
  - August Ridership – 4,279
- Travel Training
  - Facilitated travel training sessions with community members
  - Continue to advertise availability of training
  - On the Move Sessions – Pilot on Route 11
- Transportation Advisory Committee – October 20th
- Connectivity Subcommittee
  - Coordination with Health Department – Walk Audits
  - Sidewalk Inventory and GIS Mapping
- Completed Cortland County Mobility and Accessibility Plan – 2026-2029
- 5310 Grant Application – Due November 3rd
    - Coordination with CAPCO, SVHC, ATI and Mental Health Dept.
- Education & Outreach
  - Mobility Meet-ups Program
    - Completed 14 meet-ups and has 113 participants
    - Month of October – 8 Mobility Meet-Up Events Scheduled
      - Friendship House
      - Age Well Center
      - 42 Church St.
      - Homer Library
      - Cortland Library
      - 51 Port Watson
      - Racker Center
  - Homer Central Schools Open House Events – October 9th
- Professional Development
    - NYPTA Conference

OUR TEAM:



Trisha Hiemstra, PE – Director of Planning
Melissa Potter, MPH – Mobility Manager
Jessica Leet – Executive Administrative Officer
Hank Day – Land Use Planner
Chris Jankus – GIS Planner
Scott Hourigan – GIS Planner
Lillian Jensen – Mobility Coordinator

Attachment: Cortland County Planning Department Activity Report - October (13310 : Planning Department Monthly Report)

CORTLAND COUNTY MOBILITY and ACCESSIBILITY PLAN 2026–2029







WAY2GO CORTLAND

nadtc
National Aging and Disability Transportation Center

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

ACKNOWLEDGEMENTS

Thank you, Cortland County.

Public Participants

Thank you to the residents of Cortland County for their participation in this planning process and their passion for improving the place they call home.

Stakeholder Subcommittee

Thank you to the engaged leaders of the Cortland County community for their participation throughout the planning process and for their commitment to furthering the efforts of this plan.

Greg Richards, Executive Director, CAPCO
Alexandra Mikowski, Executive Director, Access to Independence
Melissa Potter, Mobility Manager, Cortland County
Morgan Spaulding, Grant Administrator, Cortland County
Lillian Jensen, Mobility Coordinator, Cortland County
Patricia Schaap, Director Mental Health, Cortland County
Amber Giamei, Director of Office for Aging, Cortland County
Jackie Cooper, Executive Director, Seven Valleys Health Coalition

Also, a special thank you to all the Stakeholders involved in the Transportation Advisory Committee, who were responsible for creating the subcommittee.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

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Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

EXECUTIVE SUMMARY

Overview

The Cortland County Mobility & Accessibility Plan is a strategic roadmap to improve transportation access for all residents, especially older adults, individuals with disabilities, rura residents, and low-income households. Developed through an extensive community-driven process, this plan reflects the lived experiences of Cortland County residents and lays the foundation for equitable, coordinated, and sustainable mobility solutions.

This plan was made possible through funding from the **National Aging and Disability Transportation Center (NADTC) Innovative Planning Grant**, which supported outreach, data analysis, and inclusive planning efforts over the past year.

VISION

A connected, inclusive, and resilient mobility ecosystem where ever Cortland County resident, regardless of income, ability, or location, can reliably access essential services, social connection, and economic opportunity, now and into the future.

Why This Plan Matters

Cortland County faces unique transportation challenges due to its rural geography, aging population, and limited public transit coverage. Residents without access to reliable transportation are often unable to meet basic needs, such as medical appointments, grocery shopping, employment, and social connection.

Key barriers identified through outreach include:

- Geographic isolation in rural areas
- Lack of awareness about available transportation options
- Gaps in weekend, evening, and cross-county service coverage

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

EXECUTIVE SUMMARY

Community Engagement

Over 300 individuals contributed to the planning process through surveys, focus groups, stakeholder interviews, and public forums. Outreach intentionally prioritized the voices of:

- Older adults and caregivers
- Individuals with physical, cognitive, or mental health disabilities
- Transportation Advisory Committee partners and other Human service agencies

This feedback directly shaped the plan's strategic priorities and solutions.

Strategic Priorities:

- **Centralized Access to Mobility Information**
- **Expand Medical and Essential Rides**
- **Enhance Rural and First Mile/Last Mile Services**
- **Strengthen Public Transit Usability**
- **Recruit Volunteer Drivers**
- **Improve Accessibility, Walkability and Bike-ability**

Looking Ahead

This plan is both a vision and a commitment. It reflects Cortland County's belief that mobility is a cornerstone of health and opportunity. With coordinated action and sustained investment, the County will advance a more inclusive mobility system that supports every resident, regardless of age, ability, or location.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Introduction

Mobility is more than a way to get from one place to another, it is a critical connector to health care, employment, food, education, and social support. In Cortland County, reliable mobility is essential to supporting personal independence, community participation, and overall well-being.

Yet for many residents, particularly older adults, individuals with disabilities, low-income households, and those living in rural areas, barriers to transportation limit access to essential services and opportunities. These barriers affect more than logistics; they impact health outcomes, economic stability, and quality of life.

This Mobility & Accessibility Plan recognizes transportation as a social determinant of health, a condition in which people live, learn, work, and age that impacts their ability to achieve optimal health. Inadequate mobility can lead to missed medical appointments, food insecurity, social isolation, unemployment, and delayed care. By removing mobility barriers, Cortland County can make measurable progress toward equity, community health, and economic resilience.

Grounded in community input, this plan reflects the voices of 237 survey respondents and four focus groups conducted across the county. It outlines current gaps and opportunities, while offering actionable strategies to expand access, improve coordination, and ensure that all residents can safely and confidently navigate their community.



At its core, this plan is not just about transit services, it is about people. It is about ensuring that no one is left behind simply because they do not drive, live far from town, or can't afford a ride. It is about designing a mobility system that supports inclusion, equity, and opportunity for all. This plan outlines key transportation barriers and gaps, strengths and opportunities and proposed strategies and solutions that improves access to social determinants of health for all Cortland County residents and visitors.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Introduction

NADTC Innovative Planning Grant: Foundation for the Plan

This Cortland County Mobility & Accessibility Plan is an outcome of the funding and technical support from the National Aging and Disability Transportation Center (NADTC) Innovative Planning Grant. Cortland County was selected as one of twelve communities nationwide to receive the grant in September 2024 to conduct inclusive, locally informed transportation planning with a focus on older adults, people with disabilities, and their families and caregiver



What is the NADTC Planning Grant?

The NADTC Innovative Planning Grant is a nationally competitive program that supports community-driven planning efforts aimed at improving accessible transportation. The goal of the program is to build capacity at the local level, promote inclusive planning practices, and support the development of innovative mobility solutions that reflect the needs of aging and disabled populations.



Why Cortland County Applied

Cortland County Mobility Management applied for the NADTC grant in response to growing transportation challenges in rural areas, as well as an opportunity to evaluate the efficiency of the current resources available, including:

- Gaps in transportation for medical care, groceries, and social activities.
- A desire to better coordinate transportation services across agencies and providers.
- Limited options for non-drivers and caregivers.



Mobility Management recognized the need to engage with residents and community partners to develop a plan that would align with lived experience and local data.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Introduction

Outreach and Engagement Activities

As part of the NADTC grant, Cortland County conducted a robust community engagement process from Fall 2024 through Spring 2025. This outreach informed every aspect of the final plan

Community Participation Metrics:

- 237 survey responses (print and online)
- 4 focus groups (including rural older adult centers and disability advocates)
- 5 subcommittee stakeholder interviews
- 7 community education events attended (in Truxton, Scott, Preble, Virgil, Cincinnatus, and Cortland)



Who was Engaged:

- Older adults from satellite centers and the Age Well Center.
- Individuals with physical and cognitive disabilities.
- Caregivers and family members.
- Staff from the Office for Aging, Community Action Program of Cortland County, Access to Independence, Seven Valleys Health Coalition, Mental Health Department, and Long-Term Care Coalition.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Introduction

How Feedback Shaped the Plan

Community and stakeholder feedback led directly to key themes and strategies in this plan, including:

- The need for a rural transportation pilot programs to address rural isolation.
- Strong demand for travel training and personal assistance with trip planning.
- Enhancing and strengthening Way2Go Cortland's One-Call/One-Click resource hub for easier access to services.
- The importance of recruiting volunteer drivers and expanding non-emergency medical transportation options.
- A clear need to coordinate better across agencies to reduce duplication and close service gaps.

The NADTC planning process served as a critical foundation for this Mobility & Accessibility Plan. It ensured that Cortland County's priorities were shaped by those most affected by transportation barriers. This plan reflects that input and provides a roadmap for implementing more equitable, responsive, and sustainable mobility solutions across the county.



Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Vision & Guiding Principles

VISION

A connected, inclusive, and resilient mobility ecosystem where every Cortland County resident, regardless of income, ability, or location, can reliably access essential services, social connection, and economic opportunity, now and into the future.

Guiding Principles



Equity
Prioritize underserved communities



Collaboration
Strengthen agency and regional partnerships



Flexibility
Embrace diverse, creative solutions



Transparency
Communicate clearly with the public



Resilience
Build sustainable, long-term mobility programs

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Existing Conditions

1. Mobility Management

Cortland County's Mobility Management program serves as the central hub for connecting residents to available transportation services, addressing mobility gaps, and coordinating cross-sector partnerships to improve access, particularly for older adults, individuals with disabilities, low-income residents, and those living in rural communities.

Housed within the Cortland County Planning Department, the Mobility Management office works collaboratively with transportation providers, human service agencies, healthcare organizations, municipal leaders, and state partners to design mobility solutions that are responsive, equitable, and sustainable.

Key Roles and Responsibilities

The Mobility Management team carries out a broad range of activities that collectively support a more coordinated and accessible transportation ecosystem, including:

- **Travel Training Program:** Through the County's Travel Training program, the Mobility Management team helps new or hesitant riders learn how to safely and confidently navigate local transit and other transportation options. The program is customized to each participant's needs and includes trip planning, escorted travel, and follow-up support.
- **Community Education & Outreach:** Public education is a core function. The Mobility Management team attends health fairs, various events, municipal meetings, and other public forums to raise awareness of services, collect feedback, and inform transportation planning

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Existing Conditions

Key Roles and Responsibilities continued

- **Stakeholder Engagement & Coordination:** The Mobility Management team facilitates interagency collaboration through initiatives, such as the Transportation Advisory Committee, the NADTC Subcommittee and Connectivity Subcommittee. These forums allow for ongoing dialogue between transportation providers, public health agencies, social services, and community-based organizations.

- **Individualized Rider Assistance:** The Mobility Management team assists residents one-on-one to identify and connect with appropriate transportation options, whether it be Centro bus routes, volunteer driver programs, paratransit services, Medicaid transportation, or other available resources.

- **Grant Development & Strategic Planning:** The Mobility Management team leads and supports funding applications for new or expanded mobility initiatives, including 5311 and 5310 grants, local match strategies, and pilot programs. Recent efforts include letters of interest submitted for wellness transportation pilots and coordination with the Cortland County Health Department to explore mobility innovations tied to health outcomes and development of transportation assistance pilot program.

- **Data Collection & Equity Focus:** The office plays an essential role in monitoring community transportation needs, especially those of traditionally underserved populations. By analyzing gaps in services and engaging directly with riders, the Mobility Management team helps shape a system that reflects local realities and advances transportation equity.

Mobility Management is a living, community-driven function. As Cortland County continues to identify mobility challenges and opportunities, the Mobility Manager will remain a key connector in the community by facilitating partnerships, improving system navigation, and working to ensure that no resident is left behind due to transportation barriers.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Existing Conditions

2. Fixed Route Transit Service

Cortland County has one fixed-route public transportation system open to the general public. The Central New York Regional Transportation Authority (Centro) officially began operating these bus services in Cortland County on March 31, 2025, marking its first expansion in two decades. Centro operates seven routes within the county, providing vital connections to major destinations including downtown Cortland, SUNY Cortland, and Tompkins-Cortland Community College.

Standard fares for these services are $1.00, with a discounted fare of $0.50 available to older adults (65+), and individuals with disabilities. Veterans ride free of charge with a Veterans pass. Despite the affordable fare structure, barriers such as route frequency, no weekend service, and limited geographic coverage, particularly in rural areas, remain challenging as of writing this plan.

3. ADA Paratransit Service

Centro's Call-A-Bus program is a federally mandated ADA paratransit service that provides curb-to-curb transportation for individuals with disabilities who are unable to access fixed-route buses. This service operates in a ¾-mile corridor around fixed-route lines and is available in Cortland County, as well as Onondaga, Oswego, Cayuga, and Oneida counties.

Eligible riders must apply and be certified in accordance with ADA criteria. The service is shared-ride, meaning passengers may share trips with others traveling in the same direction. Vehicles are fully accessible, equipped with wheelchair lifts, securement systems, and trained drivers. Personal care attendants ride free when accompanying an eligible rider. Reservations are required at least one day in advance.



Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Existing Conditions

4. Specialized Transportation Services

Specialized transportation services in Cortland County are essential for residents who cannot access fixed-route transit or paratransit services due to location, eligibility, or mobility limitations. These services are designed to accommodate:

- Individuals with disabilities
- Older adults
- People with chronic health conditions
- Residents in geographically isolated or rural areas



Several human service agencies in Cortland County offer transportation services tailored to their clients, such as rides to medical appointments, social service visits, or meal delivery. Volunteer driver programs also operate in the county, often in collaboration with senior centers or nonprofit agencies. While these programs help address critical gaps, their limited scale and reliance on volunteers mean they are not a substitute for comprehensive public transit.



This includes services offered by nonprofit organizations, healthcare facilities, and local agencies that serve clients with specific mobility needs. These services often require advance scheduling, may have eligibility restrictions, and are typically limited by funding and driver availability.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

5. Commercial Transportation Market

Commercial transportation options such as taxis, Uber, and Lyft are available in Cortland County, but are not reliable or accessible enough to serve as viable daily transit options for most residents, particularly older adults and people with disabilities. These services do not consistently operate in rural areas, may have long wait times, and are not required to comply with ADA standards. Additionally, the cost of frequent use can be prohibitive for individuals on fixed or low incomes.

A number of private transportation providers operate in the area, but are often affiliated with specific facilities (e.g., nursing homes, assisted living centers, or medical clinics). These providers typically use cutaway vehicles and may appear similar to public transit, but their services are restricted to eligible clients or members only.



Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Existing Conditions

6. Service Coverage and Gaps

Centro's launch has significantly enhanced local public transportation options, particularly being able to offer reliable and consistent transportation. However, as of writing this plan, there are still notable service gaps that persist across Cortland County. Rural and outlying areas remain largely disconnected from public transit, leaving many residents without feasible transportation options. This is especially problematic where distances to healthcare, employment, and grocery resources are substantial.

In addition, certain neighborhoods within the City of Cortland and surrounding towns, including areas with higher concentrations of older adults, low-income households, and residents without access to personal vehicles, continue to face disproportionate barriers to mobility. These communities often rely on public transportation, taxis or friends and family to meet basic needs, such as attending medical appointments, employment, and accessing daily essentials.

The current lack of evening and weekend service further compounds these challenges. Individuals who work second or third-shift jobs, attend night classes, or require transportation to places of worship, community events, or weekend healthcare appointments face limited or no options for travel outside of traditional weekday hours. As a result, the absence of comprehensive service during non-peak times has a direct impact on economic opportunity, public health, and social inclusion.

Addressing these mobility gaps, particularly through expanded service hours, rural coverage, and increased coordination with human service agencies and volunteer driver programs is essential to achieving a truly equitable and accessible transportation network throughout Cortland County.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

7. Technology and Payment Access

Centro's services in Cortland County are expected to be supported by the GoCentroBus app, which offers real-time tracking, route planning, and service alerts for riders. However, at the time of this plan's publication, this feature has not yet been fully integrated into the newly launched public transit system. When implemented, the app has the potential to significantly improve trip reliability and the user experience for tech-savvy and choice riders.

Despite these advancements, not all residents are positioned to benefit equally from digital transit tools. Older adults, low-income individuals, and residents in rural areas may lack access to smartphones, reliable data plans, or broadband internet service.

This digital divide poses a barrier to accessing information about routes, service changes, or scheduling paratransit trips. To address these disparities, Cortland County is actively participating in broadband expansion initiatives, supported by both state and federal funding. These efforts aim to extend affordable, high-speed internet access to underserved rural communities throughout the county. As broadband infrastructure expands, so too will the ability of transit users to access mobile apps, schedule rides online, and receive real-time updates. These are tools that can be critical for improving transit efficiency and user satisfaction.

In terms of fare payment, cash continues to be the primary and most accessible option, particularly for unbanked individuals or those without access to mobile payment methods. Electronic fare systems, such as mobile ticketing or credit/debit card, have not yet been introduced in Cortland County, though they are in use elsewhere within the broader Centro network. The lack of electronic fare options can be a barrier for riders who would otherwise benefit from the speed, security, and convenience of digital transactions.

Moving forward, it will be critical to coordinate transit improvements with broadband deployment and digital literacy programs, ensuring that all residents, regardless of income, age, or geography, can fully participate in and benefit from technology-enhanced transportation services. Additional partnerships with libraries, senior centers, and community organizations can help bridge the digital gap and expand access to both technology and mobility.

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Existing Conditions

8. Demographic and Transportation Dependency

Cortland County is home to a considerable share of residents who are dependent on others or systems for transportation due to age, disability, income status, or lack of access to a personal vehicle. According to recent census data, over 16.7% of the county's population is aged 65 or older, and approximately 14.2% of residents live with a disability.* Additionally, a significant percentage of households fall below the federal poverty line, and many live in zero-vehicle households, particularly in the city of Cortland and more remote rural areas.

These demographic groups are especially reliant on public and specialized transportation services, as well as friends and family to access essential destinations, such as medical appointments, grocery stores, employment, and community services.

Furthermore, rural isolation, physical limitations, and financial constraints can significantly reduce mobility options for these populations. Without reliable, affordable, and accessible transportation, individuals may experience:

- Delayed or missed healthcare appointments
- Reduced employment and educational opportunities
- Social isolation and diminished quality of life

Therefore, it's important to prioritize equity-focused service delivery that addresses the specific mobility needs of these vulnerable groups. This includes expanding service coverage to rural areas, improving ADA-compliant infrastructure, increasing trip frequency, and coordinating with human service and healthcare providers.

Understanding and responding to these demographic realities is essential for building a resilient, inclusive, and equitable transportation network that truly serves all Cortland County residents.

*US Census Data. Cortland County 2023

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Barriers and Gaps Identified in Needs Assessment

During the planning phase of this project, the County sought to identify transportation barriers that affected older adults, individuals with disabilities and their caregivers. To achieve this, a Mobility and Accessibility Transportation Survey was conducted from December 2024 to March 2025 and outreach by the Cortland County Mobility Management team from February 2025 to June 2025. The survey aimed to understand transportation strengths and barriers, with a focus on older adults, individuals with disabilities and their caregivers. The survey and focus group data are located in Appendices A and B, respectively.

The resulting barriers and gaps, presented below are based on 237 survey responses received from residents across the County, four focus groups and outreach by the Cortland County Mobility Management team from December 2024 to June 2025.

1. Rural Service Limitations

- Many towns in Cortland County experience sparse or nonexistent public transportation, especially outside the Centro fixed-route and paratransit zones.
- The lack of coverage leaves rural residents with no reliable transit, perpetuating rural isolation.

2. Transportation Cost Burden

- Rising costs of gas, insurance, car maintenance, taxis, private rides, and even obtaining a driver's license create severe hardship for many residents, especially low-income households, who often report the unavailability of affordable transportation options.
- 12.8% of residents live below the poverty line (vs. 14.2% in NYS)*

*US Census Data. Cortland County 2023

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Barriers and Gaps Identified in Needs Assessment

3. Lack of Awareness & Coordination

- A significant number of residents are unaware of existing services, such as CAPCO's Volunteer Driver Program and Office for Aging transportation vehicle.
- Service providers lack clarity on available mobility options, leading to underutilization of resources.

4. Missed Essential Trips

- Approximately 30% of survey participants reported missing a medical or essential appointment in the past three months to a lack of transportation.

5. Physical Infrastructure Barriers

- Frequent complaints centered on poor sidewalk conditions, inadequate snow removal, and high curbs, which inhibit safe access to bus stops, especially among older adults and those with mobility aids.

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Barriers and Gaps Identified in Needs Assessment

6. Over-Reliance on Informal Networks

- 44% of respondents rely on family or friends for rides, often without a backup option if unavailable.
- Many opt for personal networks over navigating an unfamiliar public transportation system, indicating high dependency on informal support.

7. Public Transit Accessibility Concerns

- Roughly 30% of survey respondents described fixed-route transit as confusing, unsafe, or inaccessible.

8. Medicaid Transportation Deficit

- The County lacks a sufficient number of Medicaid-approved transportation providers, resulting in service gaps for eligible individuals who struggle to access non-emergency medical trips.

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Barriers and Gaps Identified in Needs Assessment

Key Findings

- Many rural areas in Cortland County lack public transportation, limiting residents' mobility.
- High transportation costs and inaccessible infrastructure, like unsafe sidewalks and bus stops, especially burden seniors, low-income residents, and people with disabilities.
- Limited awareness and coordination leave residents and agencies unclear about available transportation options.
- Many often rely on family or friends for rides, but this system can fall apart if those individuals are not available

These findings highlight critical areas to address through recommended strategic priorities and solutions, including expanding service coverage, improving infrastructure and app usability, enhancing Medicaid provider networks, and strengthening outreach and coordination to ensure that mobility truly is available to all residents

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Strengths and Opportunities

Despite the transportation barriers and gaps identified, Cortland County also possesses a number of strengths and opportunities that can be leveraged to improve mobility.

Approximately 25% of survey respondents reported experiencing no transportation difficulties, indicating that for some residents, existing transportation options, whether public, private, personal or informal, are meeting their current needs.

Many residents also benefit from strong informal ride networks, relying on family, friends, neighbors, or community members for transportation. While not always reliable or sustainable, these networks demonstrate a culture of community support that can be harnessed for volunteer-based programs, coordinated ride-sharing efforts and driver recruitment for CAPCO's Volunteer Driver Program.

A number of existing agencies are actively working to meet transportation needs, particularly for vulnerable populations. For example, CAPCO's Volunteer Driver Program and the Cortland County Office for Aging's vehicle services help bridge gaps for older adults and those without access to a car. These programs, while limited in scale, represent an important foundation for more coordinated and integrated transportation solutions.

In addition, delivery apps and emerging digital services such as DoorDash, Instacart, Uber Eats, and pharmacy deliveries are expanding in Cortland County. While these services do not replace traditional transportation, they do offer new alternatives for accessing food, prescriptions, and essential goods, especially for homebound individuals or those with limited mobility. As broadband access continues to improve in the region, these digital platforms may become more accessible to a broader segment of the population.

Taken together, these strengths offer promising opportunities to build on existing resources, support innovation, and develop partnerships that enhance mobility across the County

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Strategic Priorities and Solutions

This section presents six integrated strategic priorities designed to address Cortland County's most pressing mobility and transportation barriers, while leveraging its community assets. These priorities are rooted in the findings from the community survey, input from focus groups, and local mobility data, and they aim to create a more equitable, efficient, and user-friendly transportation ecosystem.

Each strategic priority includes specific action steps intended to enhance access, foster innovation, and ensure transportation and mobility solutions are sustainable and inclusive. Together, they represent a coordinated, community-centered approach to mobility planning through 2029.

1 Centralized Access to Mobility Information

Challenge: Many residents and service providers are unaware of the full range of available mobility and transportation resources. This lack of information leads to underutilization of services, missed trips, and inefficiencies across programs.

Strategy:

- Expand, strengthen and promote Way2Go Cortland's one-call, one-click mobility access hub to increase its visibility, usability, and community reach.
- Improve user experience on the way2gocortland.org website with updated trip planning tools, eligibility guides, and printable resources.
- Ensure multilingual content and accessibility for residents with disabilities.
- Continue offering direct phone-based assistance through trained staff.
- Promote the hub widely across agencies, clinics, and community centers.
- Provide training to local providers, caseworkers, and front-line staff on how to refer and assist residents using Way2Go Cortland.

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Strategic Priorities and Solutions

2 Expand Medical and Essential Rides

Challenge: A significant portion of the population, especially older adults and individuals with chronic conditions, report missed medical appointments and delayed access to food and prescriptions due to transportation gaps and barriers.

Strategy:

- Expand volunteer driver programs.
- Develop a mobility management program designed to distribute ride vouchers for medical and essential trips, particularly targeting those ineligible for Medicaid transportation.
- Support partnerships with grocery stores, pharmacies, and local nonprofits to provide subsidized delivery services for residents who are homebound or have limited mobility.
- Launch mobility management pilot programs in collaboration with local health centers to proactively schedule transportation alongside appointments.

3 Enhance Rural and First Mile/Last Mile Services

Challenge: Rural isolation continues to be a major barrier to mobility in Cortland County, especially in areas not served by fixed-route transit. Poor first mile/last mile connections inhibit transit use.

Strategy:

- Partner with Local Employers for Last-Mile Shuttles. Coordinate with major employers, and schools to support shuttle service from transit stops to job sites, especially in areas like City of Cortland, Village of Homer, Cortlandville or Village of Marathon.

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- Launch "Transit Connector Days." Pilot special scheduled ride days for rural hamlets (e.g., Tuesdays and Thursdays) with guaranteed trips into Cortland or regional hubs—great for grocery trips, medical appointments, or social services.

- Incentivize "Carpool Captains" or Community Vanpools. Recruit trusted community members with clean driving records to lead neighborhood vanpools or coordinated carpool groups. Provide mileage reimbursement, training, or a small monthly stipend.

- Bike-Share or E-Bike Lending Program in Rural Villages. Offer access to e-bikes or regular bikes with designated loan stations near bus stops or community centers. Include helmets and safety gear. Great for students, older adults, or low-income residents.

- Integrate Greenways and Blueways into First Mile/Last Mile Planning. Leverage existing and planned trails, waterways, and recreation corridors to support transportation access. Collaborate with the County Planning Department and NYS Parks to map and improve trailheads, bike/ped connections, and canoe/kayak access points that link rural areas with transit stops or community hubs.

4 Strengthen Public Transit Usability

Challenge: Even when transit is available, usability issues such as unclear signage, language barriers, and limited rider education discourage use, especially among new riders, older adults, and individuals with disabilities.

Strategy:

- Host "On the Move" sessions where mobility management staff accompany first-time riders to familiarize them with the system.

- Strengthen "Mobility Meet-up" program, designed to collaborate with agencies to develop a consistent presence in the community. In turn, community members learn to contact Mobility Management team for questions regarding the transportation options available to them in Cortland County.

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Strategic Priorities and Solutions

5 Recruit Volunteer Drivers

Challenge: A shortage of available drivers limits the capacity of both volunteer and on-demand transportation options. Rural areas are especially impacted due to long distances and fewer willing drivers.

Strategy:

- Incentivize local residents to become Lyft or Uber drivers, particularly in rural areas, through outreach campaigns, signup events, and fuel or maintenance subsidies.
- Build partnerships with churches, schools, veterans' organizations, and civic groups to recruit volunteer drivers from trusted community networks.
- Provide training, background checks, insurance assistance, and scheduling software for volunteers to reduce barriers to participation.
- Create a volunteer driver recognition program to honor contributions and encourage retention.

6 Improve Accessibility, Walkability and Bikeability

Challenge: Inaccessible infrastructure, ranging from icy sidewalks, to missing curb cuts and disconnected bike routes, creates significant safety and mobility challenges, particularly for individuals using mobility devices, older adults, and parents with strollers.

Strategy:

- Conduct seasonal accessibility audits to evaluate sidewalks, curb ramps, bike lanes, bus stop areas, road and bike infrastructure and pedestrian crossings throughout the county.
- Partner with municipal departments to develop a prioritized repair and upgrade schedule for critical zones, focusing on high-need areas such as those near healthcare centers, senior housing and public transit hubs.

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Strategic Priorities and Solutions

- Improve and maintain safe pedestrian crossings, ADA curb ramps, tactile warning strips, and snow/ice removal near bus stops.
- Collaborate with the Cortland County Planning Department and municipalities to include accessible designs for walkability standards into new developments and renovations.
- Support the development of “Safe Routes to Transit” and “Complete Streets” plans that emphasize safety, equity, and accessibility for all modes, including people walking, rolling, biking or using transit.
- Expand multimodal and micro-mobility access. That includes support infrastructure for alternative transportation options including, electrical vehicle charging stations, secure bike racks and lockers near bus stops, libraries and parks, designated share-use paths or lanes and pilot scooter or e-bike share programs.

These strategic priorities reflect Cortland County’s commitment to advancing mobility equity and transportation access. With coordinated efforts, innovative thinking, and broad-based community support, these solutions will help build a stronger, more inclusive mobility future. A future where every resident can connect to opportunity with safety, dignity, and confidence.





Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Sustainability Strategy

Ensuring the long-term success and resilience of Cortland County's mobility and accessibility initiatives requires a strong commitment to operational, financial, and environmental sustainability. Sustainability is not a single goal, but a continuous practice of aligning services with community needs, securing stable funding, and building adaptable systems that can evolve over time.

This section outlines Cortland County's strategy to sustain the programs, pilots, and innovations outlined in this plan beyond the 2026–2029 implementation period.

Operational Resilience

In rural counties like Cortland, long-term transportation success depends on flexible, community-anchored alternatives beyond fixed-route transit. Building resilience means strengthening the capacity of human service programs, volunteer-based transportation, and informal community networks that support daily mobility needs, especially for older adults, people with disabilities, and low-income families.

Support and Expand Volunteer Driver Programs:

Prioritize funding, coordination, and recruitment efforts for volunteer driver networks, such as those run through the Office for Aging, DSS, or CAPCO, to ensure reliable transportation to medical appointments, shopping, and essential services. Offer driver incentives, mileage reimbursement, and flexible scheduling tools.

Invest in Mobility Management:

Fund and support the role of mobility management who can serve as navigators for individuals with complex mobility and transportation needs. Ensure riders, especially those with cognitive or mobility challenges, have a trusted contact to help coordinate and problem-solve transportation.

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Sustainability Strategy

Utilize Office for Aging and Partner Agency Vehicles More Fully:

When possible, expand the use of underutilized agency vehicles during off-peak hours or coordinate shared use with other providers. Consider partnerships that allow flexible scheduling, especially for rides to food pantries, congregate meals, or adult day programs.

Pilot Alternative Service Models for Low-Density Areas:

Implement creative solutions like community vanpools, rural ride cooperatives, or "scheduled rides" that operate on select days in outlying towns. These low-cost alternatives are often more sustainable than maintaining low-ridership public routes.

Build Cross-Agency Coordination for Client Transportation:

Create formal collaboration channels among healthcare providers, such as Guthrie Medical Center, Cayuga Health, Family Health Network and Mental Health Department, senior services, and non-profits to pool transportation resources and avoid duplication. Develop shared calendars or dispatch systems to match clients with available rides across agencies.

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Sustainability Strategy

Financial Sustainability

Cortland County's mobility work leverages both federal and private funding. Sustaining these initiatives will require continued use of formula funds, pursuit of competitive grants, and development of diversified funding streams.

Coordinated Use of FTA Section 5310 – Enhanced Mobility of Seniors & Individuals with Disabilities

The FTA Section 5310 Program, which is designed to improve mobility for older adults and individuals with disabilities will be pursued through a coordinated and collaborative effort. This program supports key services such as volunteer driver initiatives, accessible vehicle purchases, travel training, and mobility assistance programs, all central to the County's mobility and accessibility goals.

To strengthen future 5310 applications, Cortland County will coordinate with key partners, including:

Office for Aging	Outreach to older adults, assistance identifying accessibility needs and access to accessible vehicle for older adults.
CAPCO	Management of volunteer driver programs and outreach.
Access to Independence	Outreach to individuals with disabilities, assistance identifying accessibility needs and access to accessible vehicle.
Local Healthcare Providers	Collaboration on Rides to Wellness and medical transportation.
Mobility Management	Development of travel training, outreach and education, data analysis, and grant writing support.

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Sustainability Strategy



Through this collaborative approach, Cortland County aims to expand and sustain core programs like travel training, rural volunteer transportation, and accessibility outreach. making 5310 not just a funding source, but a foundation for building a more inclusive mobility ecosystem.

FTA Section 5311 – Formula Grants for Rural Areas

Cortland County will pursue FTA Section 5311 funding specifically to support mobility management activities that improve coordination, access, and efficiency across rural transportation services. While Centro of Cortland serves as the primary applicant for 5311 operations funding, the County's mobility management team plays a distinct and complementary role focused on planning, coordination, and rider support.

5311 funds will support the following mobility management priorities:

- **Outreach and education** to help rural residents understand and access transportation services.
- **Travel training and trip planning assistance**, particularly for older adults and individuals with disabilities.

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Sustainability Strategy

- **Data collection and analysis** to identify service gaps, track utilization, and inform adaptive planning.
- **Pilot coordination,** including community engagement and evaluation for volunteer programs.
- **Regional collaboration** with neighboring counties and state partners to align service coverage and communication tools.

To strengthen the County's mobility management capacity under 5311, key partners will include:



By using 5311 to expand its mobility management program, Cortland County will ensure that rural residents, especially those in unserved or underserved areas, have the tools, support, and information they need to travel reliably and independently, regardless of geography.

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Sustainability Strategy

Private and Philanthropic Grant Opportunities

Cortland County will explore partnerships with private foundations and community benefit organizations to support pilot projects and equity-focused programming. Opportunities include:

FUNDER	PROGRAM TYPE	POTENTIAL USE
Excellus BlueCross BlueShield	Community Health Grants	Support for Rides to Wellness
AARP Community Challenge	Livable communities and infrastructure	Sidewalk audits, bus stop improvements
United Way of Cortland County	Local funding and collaboration	Outreach, travel training, public education
Community Foundation of Central NY	Community Impact Grants	Mobility navigation, volunteer coordination
Amazon/Google/ Tech Foundations	Tech-for-good initiatives	Digital inclusion tools for transportation info access

Robust evaluation is essential for ensuring that the strategies outlined in this plan are effective, equitable, and sustainable. Cortland County will implement a clear performance measurement and reporting process to:

- Demonstrate impact to funders and the public
- Guide data-informed decision-making
- Support adaptive planning and continuous improvement
- Strengthen future grant applications

Attachment: Cortland County Mobility and Accessibility Plan 2026-2029_FINAL 9.8.2025 (13310 : Planning Department Monthly Report)

Sustainability Strategy

Evaluation and Reporting

Robust evaluation is essential to ensuring that Cortland County's mobility strategies are effective, equitable, and sustainable. Regular tracking and reporting will help demonstrate progress to stakeholders, inform adaptive decision-making, and build trust with the public and funders alike.

This plan includes a coordinated evaluation framework that will be overseen by the Mobility Management Office, in collaboration with key partners such as CAPCO, the Office for Aging, the County Planning Department, Centro of Cortland, and regional health and transportation agencies.

Key Performance Indicators (KPIs)

FOCUS AREA	KEY METRICS
Access & Utilization	Number of rides by ZIP code and trip type (medical, shopping, social)
	Mobility hub usage (web traffic, hotline calls, printed guide distribution)
Equity & Inclusion	Rider demographics (age, disability, rural status, income level)
	Outreach participation by target population

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Sustainability Strategy

FOCUS AREA	KEY METRICS
Service Efficiency	Cost per trip (public transit vs. volunteer vs. pilot models)
	Average ride wait times or service coverage area
Health Impact	Change in missed medical appointments (Rides to Wellness pilot)
	Rider-reported changes in quality of life or independence
Coordination & Growth	Interagency referrals or co-developed services
	Joint funding applications and shared planning initiatives
Infrastructure Impact	Completion of sidewalk/accessibility audits
	Improvements to priority zones (based on audit results)

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Sustainability Strategy

Reporting Strategy

To maintain transparency and encourage stakeholder input, Cortland County will follow a regular reporting schedule:

- **Quarterly Updates:** Shared internally among lead agencies and the Transportation Advisory Committee.
- **Annual Reports:** Public-facing documents summarizing progress, challenges, and key takeaways.
- **Grant-Specific Reporting:** Customized outputs aligned to requirements of funders such as FTA, NYSDOT, and private foundations.
- **Public Dashboards** (*planned*): Infographics or online tools to share metrics with community members in a clear, visual way.

Community Feedback Loop

Evaluation is not limited to data. Ongoing community input, especially from older adults, people with disabilities, and rural residents, will be critical for accountability and refinement. Feedback will be gathered through:

- Post-ride or outreach surveys.
- Focus groups or community forums.
- Direct conversations during travel training and mobility navigation services.

These insights will ensure services remain responsive, culturally appropriate, and locally relevant.

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Sustainability Strategy

Using Evaluation to Strengthen Sustainability

Evaluation is directly tied to the plan's sustainability. Measured impact will help:

- Secure and justify continued 5310/5311 funding.
- Support competitive applications to private and philanthropic funders.
- Adapt and scale successful pilots.
- Advocate for infrastructure and policy changes with data in hand.

LONG-TERM VISION

Cortland County envisions a future where accessible mobility is no longer seen as a special program, but a fully integrated part of community life. By weaving together partnerships, funding strategies, and scalable models, this plan lays the foundation for a sustainable rural mobility ecosystem that can thrive beyond 2029.

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Cornell Cooperative Extension of Cortland County

Kelly Guy: Executive Director

Highlights:

- Executive Leadership Conference at Cornell University
- 4-H New York State Annual Conference
- Conservation Field Days
- NYS Grange Wellness Day
- TC3 Job Fair Day- Camp Counselors Recruitment
- She Rises Summit at Greek Peak
- 4-H Achievement Night October 4th
- National 4-H Week October 5-11

On the Horizon: Annual Meeting, CCE Big Night Out October 18th , Death at the Wickwire Speakeasy November 14th, Opening Doors Summit,

South Central Dairy and Field Crop Program

Janice Degni: Regional Field Crops Specialist, Betsy Hicks: Regional Dairy Specialist

Highlights: Corn Silage Clinics

- Corn silage is a cornerstone crop for dairy farms because it provides a high-energy, digestible forage that supports milk production and herd health. Its ability to deliver consistent nutrition—especially in the form of fermentable carbohydrates and fiber—makes it a reliable feed source throughout the year.
- Forage quality directly impacts milk yield, and corn silage offers a balance of starch and fiber that complements other feed components. It's also efficient to grow and harvest, making it a cost-effective option for many operations. Proper management of corn silage—from planting to harvest to storage—is essential to maximize its value and minimize losses.
- Our burndown clinics are designed to help producers develop a harvest plan based on field maturity. We had an extended planting season making this year's crop highly variable not only between fields but even within field. We had weather challenges all season from too wet at planting, to severe storms that damaged corn with hail, to several weeks of dry weather potentially impacting pollination and overall yield. We accumulated a lot of growing degree days this summer. We had several "heat waves" defined as a minimum of 3 days over 90 degrees. In late September we are finding crop moistures from too wet to too dry which vary with time of planting, hybrid maturity and planting dates.

Attachment: CCE Update A,P&E Meeting October 9, 2025 (13311 : CCE Monthly Report)

- In a year like this the support from us to determine whole plant dry matter is critical for developing a harvest plan. The corn silage crop will make up 50% or more of the diet for the next 9-12 months. Proper planning ensures that the crop is harvested at **peak biomass** and **energy content**.
- **Why Planning Corn Silage Harvest Matters**
- **Maximizing Nutritional Value**
- **Harvest timing** directly affects starch content, fiber digestibility, and overall feed quality.
- Ideal harvest occurs when the whole plant moisture is around **65–70%** for bunker silos (or **62–68%** for upright silos).
- Delayed harvest can lead to **excessively dry silage**, reducing fermentation quality and palatability.

On the Horizon: Fall farm tours are planned to highlight new technologies, farm-to-farm cooperation and management practices.

Horticulture Team

Kayla Barry: Horticulture Educator

Highlights:

- Marketing for CCE's Big Night Out
- Partnership with Sherwin-Williams for social media marketing
- Field work with Janice: three farms, cut corn, and weighed for Cornell study
- MGVs table at Hollenbeck's Cider MillWe had swallowtail caterpillars on display and had sign-ups for those interested in becoming MGVs
- Background checks on all MGVs completed
- Taught about pollinators at Conservation Field Days to over 300 6th-grade students
- Attended a workshop about Revitalizing Your Soil with Compost at Syracuse University through the Institute for Sustainability Engagement (ISE) and visited OCRRA's large-scale Composting Site
- Attended TC3's Fall Career Carnival to get interest from students in becoming camp counselors for next season

Attachment: CCE Update A,P&E Meeting October 9, 2025 (13311 : CCE Monthly Report)

On the Horizon: Master Gardener meeting on October 10th, Big Night Out on October 18th. I am resigning from my position as Horticulture Educator and MGV Coordinator to pursue teaching, effective October 9th, 2025. This was not an easy decision, as my time here has been meaningful, and the team is so dedicated and passionate about what we do here at CCE. Kelly's leadership, vision, and commitment to CCE have inspired me daily, and I am grateful to have been a part of it. I would like to thank you for the opportunity to work here, and I will continue to support Cortland CCE as it grows and thrives.

4- H Team

Rebecca Ireland-Perry: 4-H Team Leader, Abby Thomas: 4-H/Agriculture Educator

Highlights:

- On August 13, hosted the Syracuse Inner City Rotary at EZ Acres for a farm tour, where 25 kids learned about the operations of a dairy farm.
- Developed Farm to School Grant agriculture lesson plans for the upcoming school year to present to students in Homer schools, covering varietals of honey, maple syrup production, and herb gardening.
- Supported youth participation at the State Fair by helping organize project entries, coaching a 4-H Dairy Challenge team (with two youth advancing to nationals), and coaching a 4-H Dairy Judging team (with members moving on to the next level of competition).
- Worked with students at the Conservations Field Days
- Presented at the 4-H State Conference on Capital Days and the importance of youth in politics and learning about governmental agencies.

On the Horizon: National 4-H Week is October 5-11th! Celebrate with us! 4-H Achievement Night is October 4th at the Cortland County Fairgrounds at 6pm!

Camp Owahta

Highlights:

- Hiring for a full time Outdoor Recreation Program Lead/Camp Director
- Plan to open property for three seasons of activity including camp rentals, outdoor safety and training courses (hunter, boater, wilderness), ropes courses, school field trips and community group use
- **On the Horizon:** Death at the Wickwire Speakeasy November 14th

Attachment: CCE Update A,P&E Meeting October 9, 2025 (13311 : CCE Monthly Report)



Attachment: CCE Update A,P&E Meeting October 9, 2025 (13311 : CCE Monthly Report)



Attachment: CCE Update A,P&E Meeting October 9, 2025 (13311 : CCE Monthly Report)

Cortland County Soil and Water Conservation District
100 Grange Place, Room 202, Cortland, NY 13045
Phone: (607) 756-5991 Fax: (607) 756-0029
www.cortlandswcd.org

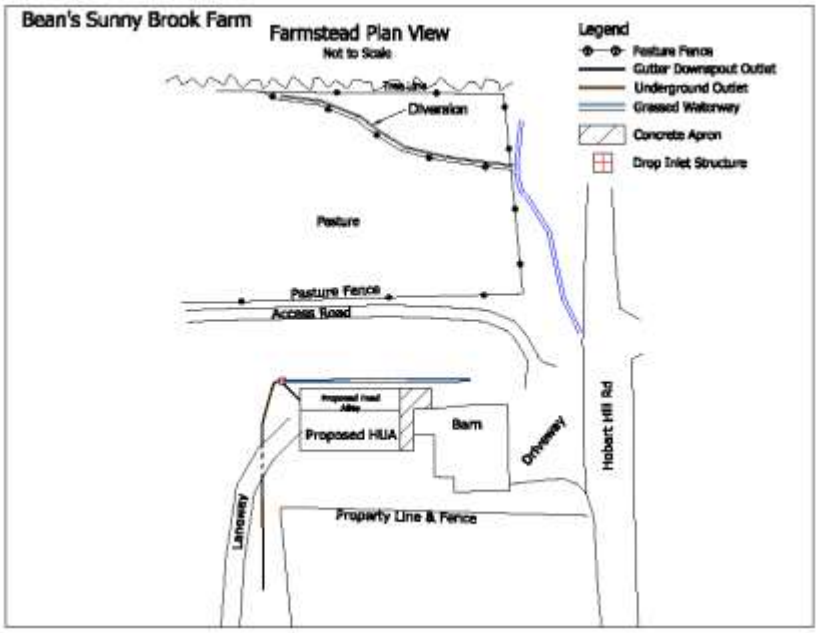
SWCD...established to promote the conservation and wise use of our county's natural resources

SOIL AND WATER CONSERVATION DISTRICT
MONTHLY REPORT - October

From: Amanda Barber, SWCD Manager September 30, 2025

AGRICULTURE AND PRIVATE LAND CONSERVATION

Agricultural Nonpoint Abatement and Control Program (AGNP) –Construction inspections and project oversight continue for the Ullrich, and Randall projects. The Bean project (below) is complete.





The statewide announcement for Round 30 of the AGNP program was held on September 29th at the Van Patten Farm in Preble. We had great attendance and media coverage. Board members Boylan and Legislator Jones, as well as Legislators Prentice and Cleland attended.

Agricultural Environmental Management (AEM) – Construction inspections and oversight are ongoing for the Tuning heavy use area protection and waste storage project. Whey Street Dairy construction is underway on their silage leachate treatment project.

Climate Resilient Farming – Design and coordination of several projects are underway - two silage leachate control and irrigation, two ponds and two tree planting projects are progressing. The Round 9 RFP was released and proposals are due on November 17th. $24 million is available this round. Projects including water management, ag waste management, forest management, etc. are eligible.

Concentrated Animal Feeding Operation (CAFO) Enhanced Nutrient and Methane Management Program (CAFO ENMP) – Project coordination and engineering are underway.

Attachment: update 10 2025 (13316 : SWCD Monthly Report)

Chesapeake Bay Watershed Ag Program – Staff are attending the Upper Susquehanna Watershed Forum on October 2nd. https://www.uppersusquehanna.org/usc/usc-resources/watershed-forum/

Cover crop incentive funding is available in both the Chesapeake Bay watershed and Finger Lakes watershed. Most cover crops need to be planted by October 15th to be eligible for funding. The sign up deadline has passed, but producers should contact the office to find out if they are still eligible.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

Little York Lake Protection and Rehabilitation District (LYLPRD) – The sediment traps were collected for sample analysis and redeployed for another month. Professor David Barclay is assisting with the project.

Boat stewarding for aquatic invasive species spread prevention has ended for the year. We stewarded for **123 site days** this year, with **1815 inspection events** for **2080 watercraft**, while interacting with and **educating 3986 people** at four sites in the county.

Upper Susquehanna and Chesapeake Bay Watershed – The Owego Creek watershed assessment work continues including stream corridor and road/stream crossing (culvert and bridge) assessments.

Conservation and wetlands enhancement work was recently completed on the Povero/Yahner property, including 3 shallow potholes. About 2 acres of upland wetlands and wetland hydrology are being restored with this project.



Upland wetlands are important features that not only provide diversity for wildlife habitat, but also provide water retention, improving water quality, contributing to flood control, and protecting downstream ecosystems. Nearly 2 acres of upland tree planting was completed in the spring 2025, and more buffers and tree planting are planned for spring 2026. This land is situated on the watershed divide between the Chesapeake Bay watershed and Finger Lakes watershed. The property was recently placed under conservation easement and is permanently protected from future development.

Finger Lakes Watershed – The Grout Brook culvert project near Grinnell Rd. is nearly complete. Final stabilization including seedlings, plantings, and road repairs are underway.

Fall planting of about 1.5 acres of riparian buffers will be completed this fall on three properties in the Finger Lakes watershed. Special grant funding from NYSDEC will provide resources to purchase trees and plant these important water quality protection practices.

CONSERVATION EDUCATION AND PROGRAMS

Conservation Field Days were September 25-26, 2025. We had about 400 sixth graders in total attending. They learned from local conservation professionals about aquatic invasive species, fossils and rocks, firearm safety, bees and pollinators, migration, and much more. This annual event is a unique outdoor learning opportunity.

Legislator Prentice made site visits to several completed stream and ag projects. Please contact me if you would like to visit projects or learn more about them.

Attachment: update 10 2025 (13316 : SWCD Monthly Report)

Cornell Cooperative Extension of Cortland County

Kelly Guy: Executive Director

Highlights:

- Annual Meeting
- CCE Big Night Out Fundraiser
- Senator Webb and Ag Coalition Task Force
- Leadership Cortland
- Farm Business Symposium
- Grant with Regional Market, Onondaga County
- Dairy Tour with Fouts Farms and Riverside Dairy and SCDFC Team
- Hiring for Outdoor Recreation Director
- Master Gardner Volunteer Program is creating their schedule for nest year

On the Horizon: Ag-Trivia Nov 8th, Death at the Wickwire Speakeasy November 14th,

South Central Dairy and Field Crop Program

Janice Degni: Regional Field Crops Specialist, Betsy Hicks: Regional Dairy Specialist

Highlights: The three Cortland County farms participating in the USDA CIG Bale Grazing Grant successfully completed their summer grazing seasons. Forage sampling and soil sampling protocols were taken at the beginning and end of the grazing season on each farm and will be compiled with other farms' data. Farms are now entering their second year of the grant protocol, which includes bale grazing a second winter on a portion of the project area. Two of the farms received in-depth soil reports from the NY Soil Health Initiative, to help them understand their fields more deeply and make better decisions for improving soil health. Farmers bale graze to reduce labor and equipment costs, improve soil fertility by naturally distributing manure and urine, increase forage production, and provide a consistent feed source for livestock, especially during winter. By placing hay bales in a grid pattern and allowing cattle to graze a few at a time, the practice mimics natural grazing, enhances soil health, and can improve cattle health by keeping them cleaner.

On the Horizon: Fall farm tours are planned to highlight new technologies, farm-to-farm cooperation and management practices.

4- H Team

Rebecca Ireland-Perry: 4-H Team Leader, Abby Thomas: 4-H/Agriculture Educator

Highlights:

- Farm to School Grant work with Homer schools.
- Fall Lessons in classrooms include “All Things Honeybees.” learned about hive formation and taste tested local honey from a variety of flowers.
- The 4-H Local Products Fundraiser is going on until November 14th. For more information: http://cortland.cce.cornell.edu/4-h-youth/4-h-projects-and-activities/4-h-local-products-fundraiser. You can order online, or forms may be downloaded off the CCE website, or stop by the 4-H office and pick one up. Please help support the Cortland County 4-H and the many local vendors that participate!

On the Horizon: Holiday Workshops are being held at the CCE Offices on Nov. 8th

ACTIVITY REPORT

Planning Department
November 2025

Administration

- **NYALT –** transfer progress

Education & Outreach

- October 1st – 3rd - **Municipal Electric Utilities Association** Annual Conference – Syracuse
- October 8th – 10th – **APA Annual Conference** - Rochester
- October 27th -29th - **Land Use Leadership Training** – Greek Peak
- October 30th – **SUNY Cortland Students** – Office Visit
- November 18th – **Workforce, Housing, & Infrastructure** Developers Summit – Binghamton **Flyer Attached**
- November 1st – November 30th – **Agricultural District Inclusion Period** **Flyer Attached**

Municipal Solar Law Template

Countywide Solar Regulations

Task	7-Jul	14-Jul	21-Jul	28-Jul	4-Aug	11-Aug	18-Aug	25-Aug	1-Sep	8-Sep	15-Sep	22-Sep	29-Sep	6-Oct	13-Oct	20-Oct	27-Oct	3-Nov	10-Nov	17-Nov	24-Nov
Initial meeting with Task Force																					
Determine focus areas to be developed																					
Research Focus Areas																					
Draft Content of Focus Areas																					
BESS Law Research																					
PILOT Law Research																					
Review Progress with Task Force																					
Incorp. Feedback																					
Finalize Template Focus Areas/Model Law																					
DOS review period																					
Incporp. DOS feedback/suggestions																					
Meet with Task Force for Final Review/Approval																					
Final Regulation to Municipalities																					

CORTLAND County Housing Needs Assessment

Housing Needs Assesment Project Schedule

Task	30-Jun	7-Jul	14-Jul	21-Jul	28-Jul	4-Aug	11-Aug	18-Aug	25-Aug	1-Sep	8-Sep	15-Sep	22-Sep	29-Sep	6-Oct	13-Oct	20-Oct	27-Oct	3-Nov	10-Nov	17-Nov	24-Nov	1-Dec	8-Dec	m
Draft Game Plan																									
Determine Style/Layout of Plan																									
Finalize stakeholder group/contact list																									
Create Executive Summary																									
Gather Esisting Conditions Data/Demographics																									
Comparison Counties/Part of County																									
Engage data alternative data sources/partners																									
Gather permit/COO infor from codes																									
Compile data//work on graphic display																									
Draft Takeways from Data Gathering																									
Prepare Questions/Agenda for roundtable																									
Organize/Hold Roundtable Meeting(s)																									
Reorg. With results of stakeholder meetging																									
Draft Future Housing Needs																									
Draft Actions/Proirites																									
Hold 2nd Stakeholder Meeting to review Draft																									
Revise drafts with feedback																									
Beutify & add digital art																									
Assemble Appendix																									
Finalize Strategies For Action/Priorities																									
Final Assesment Complete																									
APE Committee																									
Full Leg - December 18th																									

Grants & Initiatives

- DOS Brownfield Grant Opportunity
- County Infrastructure Grant Program
- ARC POWER Grant Application - Marathon
- Marathon NY Forward – LPC Meetings

Regional Partnerships

Central New York Regional Planning & Development Board

- Clean Energy Programs
- Vacant Rental Properties (VRP)
- Broadband Project

NEW YORK STATE OF OPPORTUNITY. ConnectALL
A Division of Empire State Development

SOUTHERN TIER 8 REGIONAL BOARD

- Sustainability Group
- CEDS (Comprehensive Economic Development Strategy)
- Housing Initiatives
- ARC Applications and Projects

Snowmobile Grant

New York State Parks, Recreation and Historic Preservation

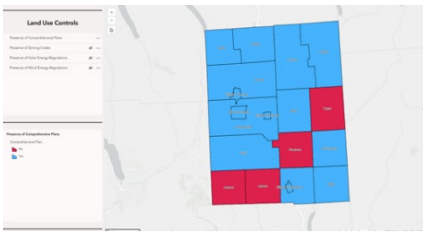
- ✓ 2025 – 2026 Phase 2 – Submitted
- Phase 3 – Ongoing review of monthly Expenditures for the 2025–2026 season

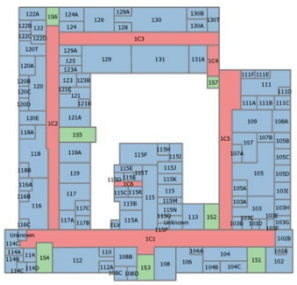
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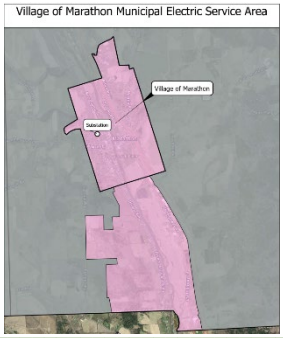
GIS

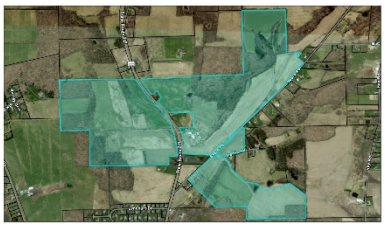
Cortland County's ArcGIS Applications	June Total views/usage	July Total views/usage	August Total views/usage	September Total views/usage	October Total views/usage
GIS Portal (Website Hub)	5213	5132	5731	7482	6367
Instant App (Parcel Viewer)	1146	1158	1210	2079	1872
Workspace (Parcel Viewer)	927	923	890	1346	1262
E-911 and Postal Addressing (Website Hub)	79	190	103	127	98
Formula Based Housing Condition Survey	N/A	N/A	N/A	2553	4323
Abutter Map (Parcel Viewer Tool)	125	136	58	65	63
McGraw Recreational Opportunities (Web Map)	N/A	N/A	139	154	98

Featured Map Requests:









Cortland County Planning Board

GML 239 Reviews (October)

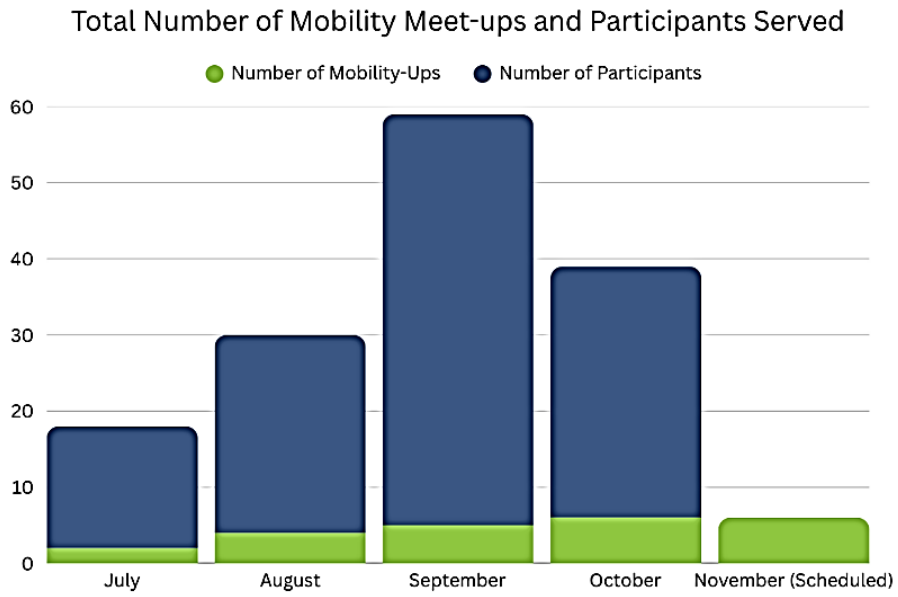
- 7 Returned for local determination
- 5 Staff Reports

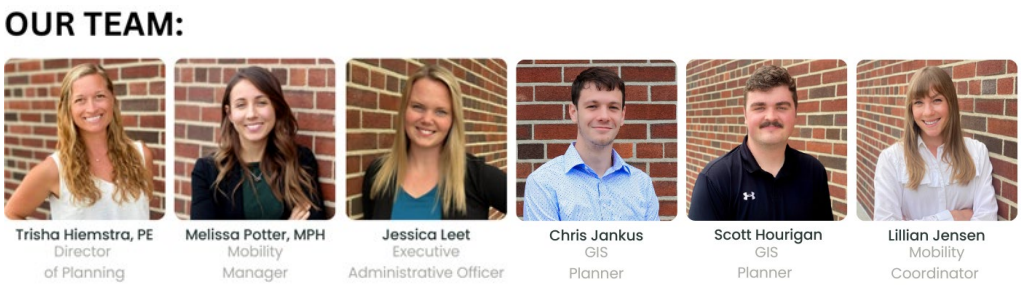
Featured Local Moratorium's (in the past 6 months)

- Cortlandville – Battery Energy Storage
- Cortlandville – Solar Energy Systems
- Homer (T) – All Renewable Energy Systems
- Virgil – Solar & Battery Energy Systems
- Preble – Wind Energy Systems

Mobility Management

- Centro Operations
  - Full, uninterrupted service
  - County Office Building Shelter installed week of November 10th
- Updated Website Domain – Way2GoCortland.com
- Travel Training
  - On the Move Sessions – November 5th **Flyer Attached**
- Transportation Advisory Committee – October 20th **Minutes Attached**
- Connectivity Subcommittee
  - Coordination with Health Department – Walk Audits
  - Sidewalk Inventory and GIS Mapping
- Submitted 5310 Grant Application **One pager attached**
- Professional Development
    - NYPTA Conference 10/27-10/28
- Education & Outreach
  - Mobility Meet-ups Program
    - Completed 21 meet-ups and served a total of 142 participants
  - Homer Library Sweet 60 & Up Event





WORKFORCE HOUSING & INFRASTRUCTURE

SOUTHERN TIER 8
REGIONAL BOARD

SOUTHERN TIER DEVELOPERS SUMMIT

The summit will bring together public and private sector leaders to explore how aligning community needs with development opportunities can benefit residents, attract a skilled workforce, and support successful projects for developers. It will showcase impact development (workforce, housing, brownfields, and infrastructure investments) as a tool to transform local challenges into catalysts for regional community growth. Participants will gain insights, tools, and perspectives on community investment, partnerships, emerging opportunities, and the future of development in the Southern Tier.

REGISTER TODAY!

HTTPS://REGIONALBOARD.REGFOX.COM/SOUTHERNTIERDEVELOPERSSUMMIT

THIS EVENT QUALIFIES FOR SEVEN (7) HOURS OF MUNICIPAL PLANNING BOARD CREDIT



WORKSHOP DETAILS

November 18, 2025, 8am-4pm

AT THE DOUBLETREE HOTEL, 225 WATER STREET, BINGHAMTON NY 13901

REGISTRATION FEE $75.00 **/PERSON**

Hosted by: Southern Tier 8 Regional Board - 607.724.1327

WORKFORCE
HOUSING & INFRASTRUCTURE
SOUTHERN TIER DEVELOPERS SUMMIT

SUMMIT AGENDA

November 18, 2025 | **Doubletree Hotel**
8:00 AM - 4:00 PM | 225 Water Street, Binghamton NY 13901

8:00 AM
Registration & Breakfast
Visit with our exhibitors, meet with other attendees and grab some breakfast.

8:30 AM
Welcome
Setting the stage and focus of the day.

8:45 AM
Emerging Economic Opportunity across the Southern Tier
Explore how communities can prepare for significant economic development investments by aligning community development strategies with emerging industry opportunities.

9:30 AM
Morning Keynote: Jim Heid, FASLA Founder, CRAFT DnA and Urban Green
Learning how "building small" strategies can spark big change (see keynote feature below).

10:45 AM
Impact Development as a Gateway to Growth
Learn how impact development, focused on reusing underutilized sites, aligning housing with jobs, and modernizing infrastructure, can be a catalyst for economic growth through local economic multipliers.

11:45 AM
Lunch Panel: The State of Real Estate, building, and the Trades
Gain perspectives from leaders on trends and factors shaping development, housing, and construction workforce in the region.

1:30 PM
From Risk to Return: Building a Capital Stack
Learn opportunities and strategies for building the capital stack for impactful projects.

2:30 PM
Local Projects in Action
Get a brief overview of highlighted local projects and hear from a panel of cross-sector partner collaborations designed to move projects from plans to reality in a way that aligns market opportunity with community needs.

3:15 PM
Strategic Collaborations to Get Projects Done
Hear from cross-sector partners about how their role in the housing development ecosystem and strategies and approaches for aligning public, private, and non-profit stakeholders to advance housing initiatives. The session will illustrate how intentional partnerships can deliver tangible results for the communities.

4:00 PM
Happy Hour
Connect with other regional stakeholders on what you learned throughout the day!



KEYNOTE FEATURE: Jim Heid, FASLA, *Founder, Craft DnA and Urban Green*
In an industry focused on dollars and square feet, Jim's approach to real estate is measured in impact. As a built environment entrepreneur, he focuses on real estate development as a vehicle to create positive change and environments for people to thrive. His book, *Building Small: A Toolkit for Real Estate Entrepreneurs, Civil Leaders and Great Communities*, published in 2021 by the Urban Land Institute (ULI) is acclaimed for bot its inspirational call and accessible and practical tools, and is now widely used in graduate design, real estate and emerging developer training programs.



NOVEMBER 1ST - NOVEMBER 30TH
AGRICULTURAL DISTRICT INCLUSION PERIOD

Per New York State Agriculture and Markets Law Section 303-b, the Cortland County Legislature has designated November 1st through November 30th as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into or remove from the existing certified agricultural district.

CHECKLIST

1. Complete an Ag. district inclusion worksheet found at www.cortlandcountyny.gov
2. Submit a supportive map identifying the parcel(s) by tax map number
3. Submit worksheet and map to Cortland County Planning Department by November 30, 2024

CORTLAND COUNTY
PLANNING
DEPARTMENT

60 Central Ave. - Room 131
Cortland, NY 13045

Phone: (607) 753-5043

Email:
planning@cortlandcountyny.gov

For more information visit our website at CortlandCountyNY.gov

On The Move Session





Group Travel Training Session to

HOLLENBECK'S CIDER MILL
~ EST. 1933 ~

Wednesday, November 5th, 2025

Register for the session

Call: 607-758-5569

Email: mobility@cortlandcountyny.gov

WAY2GO CORTLAND

Trip Details

Navigate to the County Office Building

3:15 PM Board Route 11

Arrive at Hollenbeck's Cider Mill

4:25 Arrive at County Office Building

Navigate or transfer to your ride home

Cortland County Mobility Management

Connecting people with the available transportation services, addressing mobility gaps, and coordinating partnerships to improve access for older adults, individuals with disabilities, low income individuals and those living in rural communities in Cortland County.



5310 Grant Opportunity

Operating Assistance (50/50)

Volunteer Driver Program

Health Access Shuttle Pilot Program (Subcontracted)

Capital (80/20)

2 - ADA Accessible Vehicles (8P/1WC)

4- Two-way Radios

2 - iPads with Data Plan

Mobility Management (80/20)

1 - FT Volunteer Driver Coordinator/Dispatcher (Subcontracted - Housed in County Mobility Management)

Mobility Management Program - Way2Go Cortland

Mobility Manager
County - Funded 5311

Mobility Coordinator
County - Funded 5311

Volunteer Driver Coordinator/Dispatcher
Contracted (Potentially CAPCO)
Funded 5310

2-4 Drivers
Contracted (Potentially CAPCO)
Funded 5310

Cortland County Transportation Advisory Committee Minutes

MINUTES | OCTOBER 20, 2025 10:00AM | ROOM 302 CORTLAND COUNTY OFFICE BUILDING

	Facilitator: Alex Mikowski-Vice Chair **Secretary**: J. Hillman
MEETING CALLED BY:	Alex at 10:02 am
MEETING TYPE	Meeting (quorum achieved with 8 appointed/designated members)
ATTENDEES	**Appointed:** Tim Lockwood (26), Amy Buggs (26), Patricia Schaap (26), Shannon Coffin (26), Jackie Cooper (27), Jennifer Hillman (27), Alex Mikowski (25), (Brandy Fetterly designated on Behalf of Brian Moore), Olivia Prioli (25) **Others:** Sign-in Sheet
ABSENT APPOINTEES	Christopher Maroney (27), Brian Moore (27), Kirsten Parker (25), Darese Doskal (25), Melissa Potter (Ex-officio), Bren Daiss (Ex-officio), Beau Harbin (27)
ITEM #1	**Administration**

DISCUSSION	• Introductions were made around the room
	• Approve July 2025 Meeting Minutes
	  ○ Motion to approve by Patty Schaap
	  ○ Jackie Cooper seconds motion
	  ○ Motion Approved by vote
	• Committee Member Appointments
	• Jen Hillman provided discussion of appointment process
	  ○ Jackie Cooper made motion to approve the following individuals for a three year term ending 12/31/2028: Brandy Strauf, Family Development Director, CAPCO, Alex Mikowski, Executive Director, ATI, Olivia Prioli, Nutrition, and for a two year term end in 12/31 /2027: Brandy Fetterly, Social Welfare Manager, DSS- replacing Brian Moore
	  ○ Patty Schaap seconds motion
	  ○ Motion Approved by vote
	• Tentative Organizational Meeting January 26, 2026 at 10am
	• Jen Hillman will schedule Room 302 and notify members if alternative location is required
	  ○ Patty Schaap made motion to approve proposed Organizational Meeting on January 26, 2026 at 10 am
	  ○ Jackie Cooper seconds motion
	  ○ Motion Approved by vote

ITEM #5	**Centro – Public Transportation**
DISCUSSION	• Updates were shared via email by Bren Diass in absentia: ○ CENTRO has settled into new location at Grant Street (a HUGE thank you again to Cortland County who lent us

	their space at DPW). We're not officially open to the public at Grant St yet due to our construction schedule; still having a few outstanding tasks. ○ Service is going well. Our Service Development team has been in Cortland working to gain specific ridership details (even though we don't yet have automatic passenger count (APC) technology on our vehicles). ○ We rolled out our Veterans' program in Cortland and have seen veterans riding Centro for free. (Yay!) • Lillian Jensen also shared that the new shelter replacement should be done this week in front of COB • Patty Schaap discussed OMH is working with CENTRO to ensure Door to Door drop off to parking lot for dial a ride; concern related to plans having changed after coordination with FHN and Guthrie locations in the past • Jackie Cooper asked if Mobility Manager Office was going to co-locate with CENTRO as was previously proposed at one time. Trish Hiemstra responded that was no longer being considered.
ITEM #8	**Mobility Management**
DISCUSSION	• NADTC - National Aging and Disability Transportation Center: 2024 Rural Community Innovations: Transportation Planning Grant ○ Community Conversation & Dinner August 26 ○ Completed Cortland County Mobility and Accessibility Plan 2026-2029 ○ Identified Gaps/Barriers and Solutions • Lillian Jensen gave Mobility and Accessibility Plan 2026-2029 presentation-slides will be provided with minutes of meeting • 5310 Grant – Due November 3rd ○ Requires local match and collaboration with other organizations • Travel Training ○ On the Move Sessions • Connectivity ○ Sidewalk Inventory in McGraw ○ GIS App developed in planning • Education & Outreach ○ Mobility Meet-up Program ○ Completed 14 meet-ups; 113 participants ○ October – 8 Mobility Meet-ups Scheduled ○ Homer Central Schools Open House Events • Professional Development – NYPTA Conference • Domain changed: Way2gocortland.com updated from ~~Way2Gocortland.org~~ (no longer active/connected) ○ Materials will be updated as reprinted
ITEM #9	**Subcommittee Updates**

DISCUSSION	• Connectivity Subcommittee Update
	  ○ Focus on media promotion and education for the use of public transit and bike/ped to safely access recreational opportunities in McGraw community by residents of Cortland County
	  ▪ Paid Social Media, radio and print campaign ongoing
	  ▪ Expanding to include fall/winter destinations from McGraw to other locations in the county via public transit
	  ▪ Initial planning to conduct Walk audits in McGraw community linked to Public Transit shelter to capture lived experience by community determine what encourages and prevents the use of bike/ped behaviors in community
	  ▪ Current partners include McGraw Mayor's Office, Cortland County Sheriff, ATI, NY DOT, CCHD, Planning, Mobility Management, Youth Bureau, Office of the Aging

ITEM #10	**Funding Opportunities**

DISCUSSION	• 1115 waiver Patient travel navigation coordination documentation consuming; handling fewer clients than thought
	  ○ ATI, , SVHC, Catholic Charities all funded
	  ○ Eligibility limited to managed Medicaid with proved conditions
	• Trish Hiemstra discussed the capability through Planning GIS for data plotting and support of grant application processes
	• ReBecca Main and Jen Hillman shared that the GTSC fully funded the CCHD HS1 and CPS grants for the 2025/2026 year starting October 1;
	  ○ Jen Hillman noting that funding is applied for annually and that there is a danger for future federal cuts to State funding as discussed at the NY State Highway Safety Conference last week.
	  ○ GTSC leadership at the conference shared that future grant funding approval is connected to linkages to GTSC Triennial State Highway Safety Plan and DOT Strategic Highway Safety Plan as well as support of a local Road Safety plan (if there is one); with local entities encouraged to create one if not in place yet.

ITEM #11	**Round Table**
DISCUSSION	• Jen Hillman shared some information from the 2025 NY State Highway Safety Conference that could have impact on

	organizations and their clients ○ The updates to the Point system when/once enforced and part of the DMV system, may impact those needing to utilize alternate transportation options: ○ Effective November 6, 2024, Amendments to Sections 131.3, 131.4, 136.5 and 136.6 of Title 15 NYCRR were adopted updating the **Point System and Licensing After Revocation Action** under the Statutory Authority of Vehicle and Traffic Law. Details of changes are located here: NY Register July 17, 2024 Adoption Notice here: NY Register Nov 6, 2024 ○ E-bikes/E-scooter remain a 'hot topic' for safety education and there are increasing improvements in required crash and ticket data to be utilized ○ Enforcement activities can be enhanced with municipal/local laws rather than relying on State Laws; particularly where level of e-bike class or prohibited use by minors is occurring (Class 3e-bike use not allowed outside of NYC, e-bike/e-scooter not to be operated by anyone under the age of 16)
	Next meeting: Organizational Meeting on January 26, 2026 at 10 am, room 302 at COB (if available)
ADJOURN	The meeting ended at approximately – 11:47 pm