



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, May 10, 2022

11:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 11:00 AM by Committee Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
George Wagner	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
Toby Bonham	Cortland County, NY	Landfill Manager	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Ray Oliver	Cortland County, NY	Resident	Present	
Dave Spoor	Cortland County, NY	Resident	Present	

MINUTES

1. Highway Committee - Committee Meeting - Apr 12, 2022 11:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

RESOLUTIONS

AGENDA ITEM NO. 1 – Approve Purchase Highway Pickup Trucks/One 2021 or Newer Ford F150 or F-250 XL Crew Cab Pickup Truck and One 2021 or Newer Ford F450 or F550 Cab & Chassis - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 5/17/2022 10:00 AM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Approve Purchase Highway Pickup Trucks/One 2021 or Newer Ford F150 or F-250 XL Crew Cab Pickup Truck and One 2021 or Newer Ford F450 or F550 Cab & Chassis - Highway Department

WHEREAS, the Highway Committee has approved the purchase of one (1) 2021 or newer Ford

F150 or Ford F-250 XL crew cab pickup truck and one (1) 2021 or newer Ford F-450 or Ford 550 cab & chassis, AND

WHEREAS, the monies to purchase the two new pickup trucks is included in the 2022 Road Machinery budget, AND

WHEREAS, the Highway Committee has advertised for and opened bids for the purchase of the new trucks, AND

WHEREAS, the Highway Superintendent has recommended the purchase of the two Ford pickup trucks as follows:

One Ford XL Crew Cab from:

and:

One Ford Cab & Chassis:

, AND

WHEREAS, the amount is not to exceed \$, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account E51305.52030 - Vehicles for the purchase of two Ford pickup trucks.

AGENDA ITEM NO. 2 – Amend Budget / Authorize Supplemental Agreement No. 1 with Barton & Loguidice, D.P.C. / East River Crossing Over Tioughnioga River Bridge (BIN 3312310) Replacement / Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 5/26/2022 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Amend Budget / Authorize Supplemental Agreement No. 1 with Barton & Loguidice, D.P.C. / East River Crossing Over Tioughnioga River Bridge (BIN 3312310) Replacement / Highway Department

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, P.I.N. 375687, through Resolution No. 339-19, AND

WHEREAS, the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended, which calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, AND

WHEREAS, the said projects costs may also be eligible for reimbursement of 15% of the project costs through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York, AND

WHEREAS, the Highway Department solicited and received proposals from firms interested in

providing design services for said project, AND

WHEREAS, the Highway Committee appointed a Selection Committee to review said proposals, and make a recommendation to the Highway Committee of a firm that would best provide professional engineering services, AND

WHEREAS, the Highway Committee recommended that Barton and Loguidice Engineers, D.P.C. of 443 Electronics Parkway Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Highway Department, AND

WHEREAS, the Cortland County Legislature approved said agreement with Barton and Loguidice, D.P.C through Resolution No. 244-20, AND

WHEREAS, the Cortland County Legislature approved an agreement with the New York State Department of Transportation (NYSDOT) for the acquisition of right of way (ROW) property through Resolution No. 57-21, AND

WHEREAS, during the course of the design phase of said project, it was determined that the bridge carrying East River Crossing was eligible for the National Register of Historic Places, which requires the preparation of a finding document, an alternative analysis and a memorandum of agreement to meet section 106 a 4 (f) requirements, AND

WHEREAS, during the preliminary design phase it was also determined that the right of way phase of the project would be completed by the consultant instead of the NYSDOT because of possible schedule concerns, AND

WHEREAS, the additional scope of work for the design phase of the said project needs to be changed to include the ROW incidentals and acquisition, AND

WHEREAS, contingent upon funding by the NYSDOT, the Cortland County Highway Committee wishes to further said project by authorizing Supplemental Agreement # 1 with Barton and Loguidice, D.P.C. which adds \$129,000.00 to the design agreement, which includes \$34,090.00 for ROW incidentals and ROW acquisitions, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute Supplemental Agreement No. 1 with Barton and Loguidice, D.P.C, for the continued design and right of way incidentals and right of way acquisitions of the East River Crossing Bridge Replacement, AND BE IT FURTHER

RESOLVED, that the 2022 Capital Project Budget be amended as follows:

Increase:

HH51225.54055.ERRBR	Professional Services	\$94,910.00
HH51225.52100.ERRBR	Land	\$34,090.00
HH512244.44597.ERRBR	Federal Revenues	\$103,200.00
HH99015.45031.ERRBR	Local Share	\$25,800.00

AGENDA ITEM NO. 3 – Award the Construction Project for the Replacement of McGraw Marathon Road Bridge (BIN 3312050) - Highway Department

RESULT: APPROVED [UNANIMOUS]

Next: 5/26/2022 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: Joseph Nauseef, Committee Member

AYES: Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Award the Construction Project for the Replacement of McGraw Marathon Road Bridge (BIN 3312050) - Highway Department

WHEREAS, the McGraw Marathon Road Bridge Replacement Project (PIN 375654, D036174) has been approved by the New York Department of Transportation and the project is to be funded with 95% Federal funds, AND

WHEREAS, the Cortland County Legislature approved the implementation and funding of said project in the first instance, 100% of the Federally funded eligible costs of a transportation Federal Aid project and appropriating funds in Resolution No. 8-19, AND

WHEREAS, the Cortland County Legislature approved the NYSDOT Supplemental # 3 Agreement that amended the amount approved for the construction phase of said project to \$1,969,091.00 by passing Resolution No. 21-22, AND

WHEREAS, the amount budgeted for the construction and construction administration/inspection of said project in the 2022 Capital Projects Budget is \$1,969,091.00, AND

WHEREAS, the Highway Superintendent has advertised for and received bids for the construction of the McGraw Marathon Road Bridge Replacement as follows:

<u>BIDDERS</u>	<u>BID</u>
Vector Construction Corporation 6364 Island Road Cicero, NY 13039	\$1,573,056.77
Economy paving Co., Inc. 1819 NYS Route 13 Cortland, NY 13045	\$1,595,595.95
R. DeVincentis Construction Inc. One Brick Avenue Binghamton, NY 13901	\$1,689,000.00

, AND

WHEREAS, the lowest responsible bid received for the construction of the said project was received from Vector Construction Corporation, 6364 Island Road, Cicero, NY 13039, NOW THEREFORE BE IT

RESOLVED, that contingent upon NYSDOT's approval of award, the Cortland County Administrator, upon review and approval by the County Attorney, or designee, is hereby authorized to execute an agreement for the construction of said project with Vector Construction Corporation for an amount not to exceed \$1,573,056.77, AND BE IT FURTHER

RESOLVED, that the project costs be charged to the already established Account # HH51225.52800.MMBR, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

DISCUSSION ITEMS/MONTHLY REPORTS

1. Little York Lake Preservation Society Work Plan

RESULT:	COMPLETED
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2. Highway Department Activities Report

RESULT:	COMPLETED
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3. April Solid Waste Totals

RESULT:	COMPLETED
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4. May Landfill Activities Report

RESULT:	COMPLETED
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RECEIVE & FILE

1. Receive & File - Email from Elizabeth Gondeck, P.E. - NYS DEC

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	George Wagner, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ADJOURNMENT

The meeting was closed at 12:14 PM



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, April 12, 2022

11:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 11:03 AM by Committee Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
George Wagner	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Excused	
Christopher Newell	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Toby Bonham	Cortland County, NY	Landfill Manager	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Kevin Limit	Cortland Standard	Reporter	Present	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Present	
Stephen Furlin	Cortland County, NY	Resident	Present	
Mitchel Eccleston	Cortland County, NY	Board Member	Present	
Jillian Blake	Barton & Loguidice	Engineer	Present	

MINUTES

1. Highway Committee - Committee Meeting - Mar 8, 2022 11:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer
EXCUSED:	Linda Jones

RESOLUTIONS

AGENDA ITEM NO. 1 – Amend 2022 Budget/Authorize Agreement/Installation of Active Landfill Gas Collection and Control System - Highway Department

Minutes Acceptance: Minutes of Apr 12, 2022 11:00 AM (MINUTES)

RESULT:	APPROVED [UNANIMOUS]
	Next: 4/19/2022 10:00 AM
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer
EXCUSED:	Linda Jones

ON MOTION OF NEWELL**RESOLUTION NO.**

Amend 2022 Budget/Authorize Agreement/Installation of Active Landfill Gas Collection and Control System - Highway Department

WHEREAS, the Cortland County Landfill produces methane gas that is directly vented into the atmosphere, AND

WHEREAS, methane is a greenhouse gas that is approximately 25 times more potent than carbon dioxide and produces odors at the Cortland County Landfill and surrounding areas, AND

WHEREAS, Barton & Loguidice, D.P.C. provided a preliminary analysis of the estimated landfill gas generation at the Cortland County Landfill based upon the mass of waste in place at the landfill, the type of waste at the landfill, the landfill design life, the methane generation constant, the methane generation potential, the concentration of NMOC's as hexane, the volumetric percent of landfill gas that is methane and the volumetric percent of landfill gas that is carbon dioxide, AND

WHEREAS, through voluntary destruction of landfill gas with the installation of an active gas collection and flaring system, the County is eligible to become a carbon credit provider, AND

WHEREAS, the Cortland County Highway Committee supports the installation of an active gas collection and flaring system to reduce the amount of greenhouse gases emitted into the atmosphere from the landfill and to be eligible to become a carbon credit provider, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves of the installation of an active gas collection and flaring system at the Cortland County Landfill, AND BE IT FURTHER

RESOLVED, that the County Administrator and the Superintendent of Highways, upon approval from the County Attorney or designee as to form, be and hereby are authorized to enter into any agreements and award bids needed for the planning, installation and implementation of an active gas collection and flaring system at the Cortland County Landfill for a cost not to exceed \$1.7 million, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorizes the 2022 County Budget to be modified as necessary for said project, AND BE IT FURTHER

RESOLVED, that the funding for this project is to come from account A359900, Appropriated Fund Balance, as a loan from the General Fund to the Solid Waste Fund to be paid back with carbon credits received.

AGENDA ITEM NO. 2 – Allocate 2021 Fund Balance to Airport Reserve - Highway Department/Cortland County Airport

Minutes Acceptance: Minutes of Apr 12, 2022 11:00 AM (MINUTES)

RESULT:	APPROVED [UNANIMOUS]
	Next: 4/19/2022 10:00 AM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Vice Chair
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer
EXCUSED:	Linda Jones

ON MOTION OF NEWELL**RESOLUTION NO.****Allocate 2021 Fund Balance to Airport Reserve - Highway Department/Cortland County Airport**

WHEREAS, the Cortland County Legislature adopted Resolution No. 269-17 which directed that the gain or loss from A5610 accounts be placed into a dedicated reserve fund, AND

WHEREAS, the Airport had a gain in 2021 of \$52,284.74, AND

WHEREAS, a Board resolution is required annually to move the funds into said Airport Reserve, NOW THEREFORE BE IT

RESOLVED that the Airport Reserve (A386300.ARPT) be increased \$52,284.74 for 2021 gains.

AGENDA ITEM NO. 3 – Authorize Agreement for Environmental Monitoring with Cortland County Soil and Water Conservation District - Highway Department Division of Solid Waste

RESULT:	APPROVED [UNANIMOUS]
	Next: 4/19/2022 10:00 AM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Vice Chair
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer
EXCUSED:	Linda Jones

ON MOTION OF NEWELL**RESOLUTION NO.****Authorize Agreement for Environmental Monitoring with Cortland County Soil and Water Conservation District - Highway Department Division of Solid Waste**

WHEREAS, Cortland County is required to monitor ground water quality at the Cortland County Landfill, AND

WHEREAS, the Cortland County Soil and Water Conservation District has submitted a proposal to provide monitoring services and the associated report preparation for the Cortland County Landfill for a three year term of January 1, 2022 through December 31, 2024, AND

WHEREAS, the costs of said services will be \$74,000.00 per year, which may be invoiced quarterly, AND

WHEREAS, in addition, the Cortland County Soil and Water District will be entitled to additional compensation in the event of a substantial increase in costs required to provide such services. A substantial increase shall be defined as an increase in excess of 5% over the prior year for laboratory testing fees, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute an agreement with the Cortland County

Soil and Water Conservation District to perform the environmental monitoring and the associated report preparation for the Cortland County Landfill for a cost of \$74,000.00 per year, to be paid from Landfill account EL81605.54055, on a quarterly basis commencing on January 1, 2022 and ending December 31, 2024.

AGENDA ITEM NO. 4 – Transfer Funds/Establish 2022 Projects for the Consolidated Local Street and Highway Improvement Program (CHIPS) PAVE-NY Funds and Extreme Winter Recovery Program (EWR) Funds/Create Projects - Highway Department

RESULT: APPROVED [UNANIMOUS]

Next: 4/19/2022 10:00 AM

MOVER: George Wagner, Committee Member

SECONDER: Joseph Nauseef, Committee Member

AYES: Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

EXCUSED: Linda Jones

ON MOTION OF NEWELL

RESOLUTION NO.

Transfer Funds/Establish 2022 Projects for the Consolidated Local Street and Highway Improvement Program (CHIPS) PAVE-NY Funds and Extreme Winter Recovery Program (EWR) Funds/Create Projects - Highway Department

WHEREAS, the 2022 County Road Fund Budget included \$1,992,703 in funding for the Consolidated Local Street and Highway Improvement Program (CHIPS), \$555,598 under the program known as PAVE-NY, and \$369,997 in Extreme Winter Recovery (EWR), for a total of \$2,918,298, AND

WHEREAS, the County Road Rehab Projects were not yet determined at the time of the passing of the 2022 County Road Fund Budget, AND

WHEREAS, an amount of \$2,918,298.00 was budgeted in expense account D51125.54077 to be used when the projects were determined, AND

WHEREAS, the Cortland County Highway Superintendent has recommended that the following new projects be established for the 2022 Construction Season:

Fisher Avenue, Project # 7150
Health Camp Road, Project # 7151
McGraw Marathon Road Section G, Project # 7152
McGraw Marathon Road Section H, Project # 7153
Penelope Road, Project # 7233
Texas Valley Road, Project # 7155

, AND

WHEREAS, the following projects were established in 2021, and will be completed in 2022:

Page Green Road Section 1 Project # 7149
Preble Road, Project # 7146
Highland Road, Project # 7148

, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Road Fund Budget be amended as follows:

Minutes Acceptance: Minutes of Apr 12, 2022 11:00 AM (MINUTES)

DECREASE:				
D51125	54077		CHIPS EXPENSES	\$ 2,106,863.00
INCREASE:			PROJECTS	
			PREBLE ROAD	
D51125	51005	7146	PERSONAL SERVICES	\$ 8,990.00
D51125	54065	7146	EQUIPMENT	\$ 26,028.00
D51125	54077	7146	MATERIALS	\$ 94,068.00
D51125	58020	7146	RETIREMENT	\$ 2,374.00
D51125	58030	7146	FICA	\$ 1,297.00
D51125	58040	7146	WORKERS COMP	\$ 678.00
D51125	58060	7146	HEALTH	\$ 3,591.00
D51125	58062	7146	DENTAL	\$ 22.00
D51125	58065	7146	VISION	\$ 4.00
			TOTAL PROJECT	\$ 137,052.00
			HIGHLAND ROAD	
D51125	51005	7148	PERSONAL SERVICES	\$ 18,151.00
D51125	54065	7148	EQUIPMENT	\$ 48,060.00
D51125	54077	7148	MATERIALS	\$ 162,432.00
D51125	58020	7148	RETIREMENT	\$ 4,793.00
D51125	58030	7148	FICA	\$ 2,619.00
D51125	58040	7148	WORKERS COMP	\$ 1,369.00
D51125	58060	7148	HEALTH	\$ 7,251.00
D51125	58062	7148	DENTAL	\$ 45.00
D51125	58065	7148	VISION	\$ 8.00
			TOTAL PROJECT	\$ 244,728.00
			PAGE GREEN ROAD SECTION A	
D51125	51005	7149	PERSONAL SERVICES	\$ 11,280.00
D51125	54065	7149	EQUIPMENT	\$ 29,916.00
D51125	54077	7149	MATERIALS	\$ 201,960.00
D51125	58020	7149	RETIREMENT	\$ 2,979.00
D51125	58030	7149	FICA	\$ 1,628.00
D51125	58040	7149	WORKERS COMP	\$ 851.00
D51125	58060	7149	HEALTH	\$ 4,506.00
D51125	58062	7149	DENTAL	\$ 28.00
D51125	58065	7149	VISION	\$ 5.00
			TOTAL PROJECT	\$ 253,153.00
			FISHER AVE	
D51125	51005	7150	PERSONAL SERVICES	\$ 8,818.00
D51125	54065	7150	EQUIPMENT	\$ 45,036.00
D51125	54077	7150	MATERIALS	\$ 39,420.00

D51125	58020	7150	RETIREMENT	\$ 2,328.00
D51125	58030	7150	FICA	\$ 1,272.00
D51125	58040	7150	WORKERS COMP	\$ 665.00
D51125	58060	7150	HEALTH	\$ 3,523.00
D51125	58062	7150	DENTAL	\$ 22.00
D51125	58065	7150	VISION	\$ 4.00
			TOTAL PROJECT	\$ 101,088.00
			HEALTH CAMP ROAD	
D51125	51005	7151	PERSONAL SERVICES	\$ 33,096.00
D51125	54065	7151	EQUIPMENT	\$ 103,572.00
D51125	54077	7151	MATERIALS	\$ 152,604.00
D51125	58020	7151	RETIREMENT	\$ 8,739.00
D51125	58030	7151	FICA	\$ 4,775.00
D51125	58040	7151	WORKERS COMP	\$ 2,497.00
D51125	58060	7151	HEALTH	\$ 13,221.00
D51125	58062	7151	DENTAL	\$ 81.00
D51125	58065	7151	VISION	\$ 14.00
			TOTAL PROJECT	\$ 318,599.00
			MCGRAW MARATHON ROAD SECTION G	
D51125	51005	7152	PERSONAL SERVICES	\$ 16,462.00
D51125	54065	7152	EQUIPMENT	\$ 110,538.00
D51125	54077	7152	MATERIALS	\$ 149,418.00
D51125	58020	7152	RETIREMENT	\$ 4,347.00
D51125	58030	7152	FICA	\$ 2,375.00
D51125	58040	7152	WORKERS COMP	\$ 1,242.00
D51125	58060	7152	HEALTH	\$ 6,576.00
D51125	58062	7152	DENTAL	\$ 40.00
D51125	58065	7152	VISION	\$ 7.00
			TOTAL PROJECT	\$ 291,005.00
			MCGRAW MARATHON ROAD SECTION H	
D51125	51005	7153	PERSONAL SERVICES	\$ 16,462.00
D51125	54065	7153	EQUIPMENT	\$ 110,538.00
D51125	54077	7153	MATERIALS	\$ 149,418.00
D51125	58020	7153	RETIREMENT	\$ 4,347.00
D51125	58030	7153	FICA	\$ 2,375.00
D51125	58040	7153	WORKERS COMP	\$ 1,242.00
D51125	58060	7153	HEALTH	\$ 6,576.00
D51125	58062	7153	DENTAL	\$ 40.00
D51125	58065	7153	VISION	\$ 7.00
			TOTAL PROJECT	\$ 291,005.00
			PENELOPE ROAD	
D51125	51005	7233	PERSONAL SERVICES	\$ 14,258.00

D51125	54065	7233	EQUIPMENT	\$ 52,812.00
D51125	54077	7233	MATERIALS	\$ 41,472.00
D51125	58020	7233	RETIREMENT	\$ 3,765.00
D51125	58030	7233	FICA	\$ 2,057.00
D51125	58040	7233	WORKERS COMP	\$ 1,076.00
D51125	58060	7233	HEALTH	\$ 5,696.00
D51125	58062	7233	DENTAL	\$ 35.00
D51125	58065	7233	VISION	\$ 6.00
			TOTAL PROJECT	\$ 121,177.00
			TEXAS VALLEY ROAD	
D51125	51005	7155	PERSONAL SERVICES	\$ 21,358.00
D51125	54065	7155	EQUIPMENT	\$ 139,320.00
D51125	54077	7155	MATERIALS	\$ 169,452.00
D51125	58020	7155	RETIREMENT	\$ 5,640.00
D51125	58030	7155	FICA	\$ 3,082.00
D51125	58040	7155	WORKERS COMP	\$ 1,611.00
D51125	58060	7155	HEALTH	\$ 8,532.00
D51125	58062	7155	DENTAL	\$ 52.00
D51125	58065	7155	VISION	\$ 9.00
			TOTAL PROJECT	\$ 349,056.00
			TOTAL INCREASE	\$ 2,106,863.00

, AND BE IT FURTHER

RESOLVED, that more projects will be added as time allows during the 2022 Construction Season.

AGENDA ITEM NO. 5 – MH-2 Hangar Lease Agreement - Cortland County Airport/Highway Department

RESULT: APPROVED [UNANIMOUS]

Next: 4/28/2022 6:00 PM

MOVER: Cathy Bischoff, Committee Member

SECONDER: Eugene Waldbauer, Committee Member

AYES: Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

EXCUSED: Linda Jones

ON MOTION OF NEWELL

RESOLUTION NO.

MH-2 Hangar Lease Agreement - Cortland County Airport/Highway Department

WHEREAS, Cortland County (Lessor) currently owns, maintains and leases various hangar buildings and spaces at Cortland County Airport on a monthly basis, AND

WHEREAS, in accordance with Local Law No. 5 of 2012, the County has negotiated with DM3 of Cortland, LLC (Lessee), P.O. Box 328, Cortland, NY 13045, for the lease of a portion of Hangar Building MH-2 at Cortland County Airport, AND

Minutes Acceptance: Minutes of Apr 12, 2022 11:00 AM (MINUTES)

WHEREAS, the Cortland County Legislature's Highway Committee recommends the lease of approximately 6,500 square feet of Hangar MH-2 with the Lessee, containing the following terms and conditions:

Rental Rate Schedule:

- Year 1 (January 1, 2022 to December 31, 2022): \$1,300.00 per month,
- Optional one (1) Year term, commencing (January 1, 2023 to December 31, 2023): During the lease extension term, the annual rent shall be Fifteen Thousand Eight Hundred Forty Dollars (\$15,840.00) and shall be paid in twelve equal monthly installments of \$1,320.00 per month on the first day of each month

Terms and Conditions:

- All other terms and conditions of the previous Lease for Hangar MH-2 as outlined in the contract with the Lessee shall apply.

, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the lease of a portion of Hangar MH- 2 at Cortland County Airport to DM3 of Cortland, LLC (Lessee), P.O. Box 328, Cortland, NY 13045, in accordance with the Rental Rate Schedule, and Terms and Conditions as stated above, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form, is hereby authorized to execute the necessary Hangar Lease Agreement with the Lessee, in accordance with the Rental Rate Schedule, and Terms and Conditions as stated above.

Minutes Acceptance: Minutes of Apr 12, 2022 11:00 AM (MINUTES)

COMMITTEE APPROVAL

1. Approval to Use Dwyer Park for Bluegrass Ramble on August 7, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer
EXCUSED:	Linda Jones

2. Approval of Seven Valley Street Rod Club Request to Use Dwyer Park for Car Show on September 18, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer
EXCUSED:	Linda Jones

3. Committee Approval for Resolution to Go Forward to the Government Operations Committee for an Additional Employee at the Landfill

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Wagner, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Wagner, Newell, Van Dee, Bischoff, Nauseef, Waldbauer
EXCUSED:	Linda Jones

MONTHLY REPORTS

1. April Solid Waste Activities Report

RESULT:	COMPLETED
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2. March Solid Waste Totals

RESULT:	COMPLETED
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3. Activities Report - Highway Department

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 12:04 PM



LYLPS Work Plan 2022

Overview

LYLPS plans to continue to grow and expand activities based on the positive momentum from the past several years. These activities are guided by and in the context of the overall lake management plan. Primary activities will consist of:

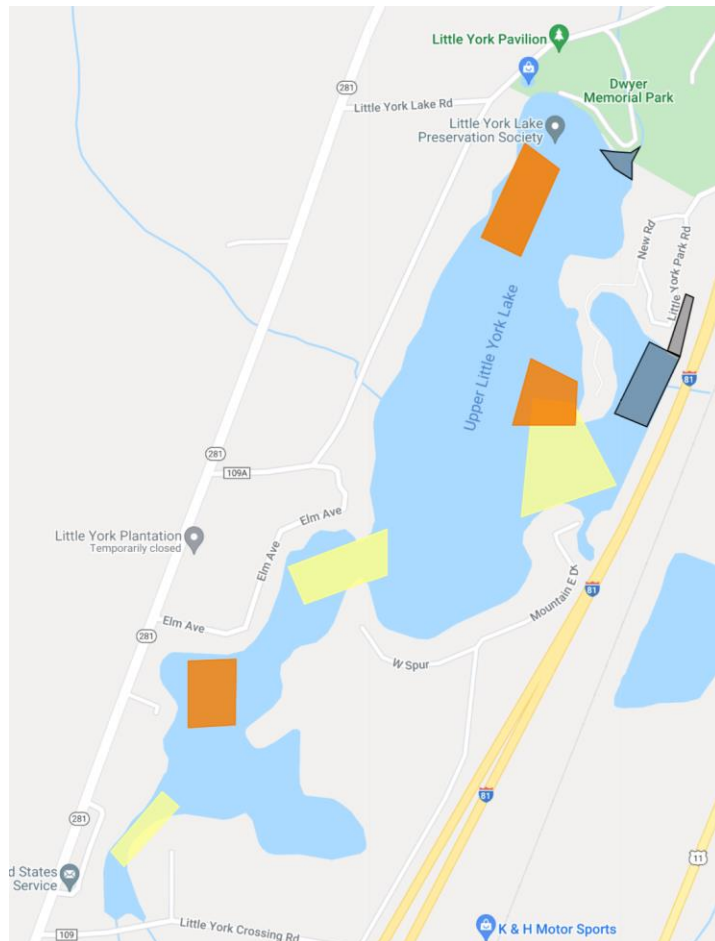
- Prevention
 - Continuing support, through C-OFOKLA, of the boat steward program, CCStoptheInvasion.org and including support of the boat decontamination station.
 - Provide content for public outreach, both directly and through C-OFOKLA.
- Monitoring
 - Monitor the lake through CSLAP
 - Expand the monitoring by developing a macrophyte monitoring program with Soil and Water (SWCD)
 - Develop a HABs monitoring program
 - Support C-OFOKLA flood rapid-response program
- Treatments
 - Treat variable leaf milfoil in previously untreated areas, focusing on clearing it from “seed” areas.
 - Treat starry stonewort and pondweed through weed harvesting
- Management
 - Support SWCD shorescaping program
 - Continue support of septic education program
 - Participate in the Tioughnioga River LWRP Update project
- Organizational
 - Continue to build community
 - Maintain the lake management plan

Our planned budget for treatments is as follows:

2022 Treatment Budget Summary

Treatment	
VLM	7,700
Pondweed	8,000
Starry Stonewort	8,000
Total	23,700
Funding	
LYLPS	16,250
County/SWCD	7,500
Total	23,750

Planned treatment areas



● VLM ● Pondweed ● Starry Stonewort

MAY 2022 HIGHWAY DEPARTMENT REPORT

Administration

Monthly Superintendents Meeting
Department Head Meeting

Projects

BRIDGE-NY Projects:

Loring Crossing bridge replacement– Bridge closed 6/30 2021. Scheduled to be complete by May 27th .
Marathon-McGraw bridge replacement – Bid opening May 5th , construction planned for 2022

Other Structure Projects:

East River Crossing bridge replacement – Preliminary design has begun

Road Projects:

Preble Road (East of 281) – shoulder stabilization complete, hot mix asphalt. Completed.
Highland Road – hot mix asphalt. Completed.
Page Green Road- hot mix asphalt scheduled for spring.
McGraw-Marathon Road- In place recycling, May-June.
Texas Valley Road- In place recycling, Completed.
Health Camp Road- Cold mix asphalt, June.
Penelope Road- Cold mix asphalt, June.

Staffing - Three full time positions open.

Equipment - Loader has been ordered. Bid opening for two pickup trucks May 12th .

Road Maintenance –Cross Culvert Replacement, Pothole repairs, tree maintenance, ditching.

Salt Usage - 12,034 tons of salt used as of May 2 , 2022

Dwyer Park –Crews are continuing to work on miscellaneous projects.

Airport

T Hangar Occupancy- All hangers are occupied.

AIRFEST!- JULY 23rd

Solid Waste Disposal Summary for April

	Apr.2021 TONS	Apr.2022 TONS	Difference TONS	rev 2021	rev 2022	Rev Diff
MSW	2,495	2,223	-272	\$205,195.80	\$201,562.24	-\$3,633.56
C&D	103.73	125.23	21.5	\$8,364.00	\$11,218.45	\$2,854.45
Sludge	485.11	529.64	45	\$38,808.80	\$0.00	-\$38,808.80
Auto Fluff	0	82.62	83	\$0.00	\$743.58	\$743.58
Process C&D	566.46	0	-566	\$12,462.12	\$0.00	-\$12,462.12
total	3,650	2,960	-690	\$264,830.72	\$213,524.27	-\$51,306.45

May 2022 SOLID WASTE DEPARTMENT REPORT

Landfill

Administration

- ❖ Working C&S Companies and DEC to except 2,700 tons of contaminated soil for use as Alternate Operating Cover.
- ❖ Preparing for 2nd Quarter storm water testing.
- ❖ Working on Compliance Schedule for DEC.

Operations

- **Leachate Hauling** – Continued transportation of leachate to the City's WWTP. We have hauled 40,000 gallons from Pine Tree and 944,000 gallons from West Side in April.
- **Cover Material**- Approximately 83 tons of shredded auto fluff has been utilized as Alternate Operating Cover material at the landfill in April.
- **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odors. Working on cleanup of ditches and side slopes from snow melt. Installed a 150 foot fence on top of the active cell to catch wind blown liter.
- **Equipment** – Ongoing scheduled service and routine preventive maintenance.
 - Replaced Turbo in 2015 MAC truck.
 - Working on 2015 F350 pick up power steering pump.
 - Replace hydraulic pump in 2019 CAT Packer.

Recycling

- **Recyclables**- 141.28 tons of material has been collected in April.
- **Compost**- 3.03 tons of paper and cardboard have been separated and composted in the permitted area in April.
- **Cardboard** –Continuing collections of cardboard.
- **Electronic Recycling** – 6.74 tons of electronics have been collected for recycling.

Charles Sudbrink

From: Gondeck, Elizabeth A (DEC) <Elizabeth.Gondeck@dec.ny.gov>
Sent: Tuesday, May 03, 2022 8:13 AM
To: Toby Bonham
Cc: Charles Sudbrink
Subject: FW: extension

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Toby,

I am forwarding your request onto our legal counsel for their consideration. I will let know when they make a determination.

I also wanted to stress the great progress the County has made decreasing the size of the working face and increasing cover on the landfill. The County is doing a great job monitoring incoming loads and identify and removing unacceptable waste. In addition I have not received an odor complaint from the landfill in weeks. Improvements have been made, despite the lack of cover in some areas and uncontrolled litter onsite.

Please note that when your permit get renewed in 2024, there is operational condition that requires "adequate numbers of staffing at the landfill." If the NYSDEC deems there is not enough staff on hand at the landfill at that time, you will be cited for a violation in the future. Please note the NYSDEC cites uncontrolled litter as an indicator of inadequate staffing, due to labor intensity of the task.

Thank you,

Elizabeth Gondeck, P.E. (she/her)
 Professional Engineer 1 (Environmental), Division of Materials Management

New York State Department of Environmental Conservation
 615 Erie Boulevard West, Syracuse, NY 13204-2400
 P: (315) 426-7468 | F: (315) 426-7487 | Elizabeth.Gondeck@dec.ny.gov
www.dec.ny.gov |  |  | 



From: Toby Bonham <tbonham@cortland-co.org>
Sent: Monday, May 2, 2022 3:40 PM
To: Gondeck, Elizabeth A (DEC) <Elizabeth.Gondeck@dec.ny.gov>
Cc: csudbrink@cortland-co.org
Subject: extension

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Beth: