



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, February 7, 2023

11:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 11:13 AM by Committee Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
George Wagner	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
James L. Aiken	Cortland County, NY	Solid Waste Supervisor	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Ray Oliver		Resident	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present	
Margaret Mellott	Cortland Standard	Reporter	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Paul Heider	Cortland County, NY	Board Member	Present	11:40 AM
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	11:44 AM

MINUTES

1. Highway Committee - Committee Meeting - Dec 6, 2022 11:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

RESOLUTIONS

AGENDA ITEM NO. 1 – Appoint Members to the Dwyer Memorial Park Advisory Board - Highway Department

Mr. Van Dee MADE A MOTION TO AMEND the resolution to include Gary Lawrence as an at large member. Ms. Jones SECONDED THE MOTION, and upon unanimous voice vote of members present; MOTION CARRIED.

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/23/2023 6:00 PM
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Appoint Members to the Dwyer Memorial Park Advisory Board - Highway Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 298-18 to Establish The Dwyer Memorial Park Citizen's Advisory Committee, AND

WHEREAS, the Committee provides recommendations and feedback regarding current and future use of the park, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendation of the Cortland County Legislature's Highway Committee, the following names are hereby approved for service on said Committee for a term to expire on December 31, 2023:

Linda Jones - 2087 E. River, Cortland, NY 13045
Larry Jones - 2087 E. River, Cortland, NY 13045
Judah Currie - 6559 Steger Rd, Preble, NY 13141
Daron Foster - 5771 Hights Gulf Rd, Cortland, NY 13045
Kaidon Foster - 5771 Hights Gulf Rd, Cortland, NY 13045
Mike Thayer - 280 Route 90 Cortland, NY 13045
Gary Lawrence - 1805 Mountain View Dr, Homer, NY 13077

AGENDA ITEM NO. 2 – Authorize 2023 Landfill Amnesty Credit for Municipalities - Highway Department/Landfill

RESULT: APPROVED [UNANIMOUS]

Next: 2/23/2023 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: Linda Jones, Committee Member

AYES: Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize 2023 Landfill Amnesty Credit for Municipalities - Highway Department/Landfill

WHEREAS, the Highway Committee of this Legislature believes that the municipalities of Cortland County will be better served by authorizing a credit to be used at the Cortland County Landfill for the disposal of waste other than garbage at no charge, AND

WHEREAS, the Highway Committee has previously recommended that there be a 30-ton limit per municipality, AND

WHEREAS, the Cortland County Landfill no longer accepts tires at their facility, AND

WHEREAS, the Superintendent of the Highway Department is authorized to establish a credit for each municipality to dispose of waste at no charge, NOW THEREFORE BE IT

RESOLVED, the Superintendent of the Highway Department shall provide each municipality in Cortland County a credit of \$2,700.00 for 2023 and allow said municipalities to dispose of their waste other than garbage at the Cortland County Landfill, AND BE IT FURTHER

RESOLVED, that only authorized municipal representatives utilizing authorized municipal vehicles may bring the waste to the County Landfill in order to make use of the above referenced credit, AND BE IT FURTHER

RESOLVED, that any metal objects (including white goods), construction and demolition waste, and tree waste shall be separated by category at the landfill site by the municipality making delivery, AND BE IT FURTHER

RESOLVED, that tires shall be excluded as an item that is accepted from the municipalities wishing to utilize the amnesty credit, AND BE IT FURTHER

RESOLVED, the Superintendent of the Highway Department shall furnish the Legislature with an accounting of all waste delivered to the landfill utilizing the amnesty credit.

COMMITTEE NOTIFICATION

1. Municipality Letters Regarding Hauler Route

RESULT: COMPLETED

DISCUSSION/REPORTS

1. February Highway Report

RESULT: COMPLETED

ADJOURNMENT

The meeting was closed at 11:59 AM



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, December 6, 2022

11:00 AM

Board Room

CALL TO ORDER

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George Wagner	Cortland County, NY	Committee Member	Present	
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Ronald J. Van Dee	Cortland County, NY	Committee Vice Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Charles Sudbrink	Cortland County, NY	Highway Superintendent	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Todd McAdam	Cortland Standard	Reporter	Present	
Ray Oliver	Cortland County	Resident	Present	
Gerald Ruggiero	Cortland County	Resident	Present	

MINUTES

1. Highway Committee - Committee Meeting - Nov 1, 2022 11:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Linda Jones, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

RESOLUTIONS

AGENDA ITEM NO. 1 – Extend Engineering Services Agreement with Barton & Loguidice - Highway Department and Solid Waste Division

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/22/2022 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Vice Chair
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Extend Engineering Services Agreement with Barton & Loguidice - Highway Department and Solid Waste Division

Minutes Acceptance: Minutes of Dec 6, 2022 11:00 AM (MINUTES)

WHEREAS, the Cortland County Legislature previously adopted Resolution No. 455-16 on December 15, 2016, AND

WHEREAS, the County Highway Superintendent has identified the on-going need for Professional Engineering Services for the performance of highly specialized engineering tasks for the Cortland County Highway Department and Solid Waste Division, AND

WHEREAS, these highly specialized engineering tasks would be most effectively performed by a consulting engineering firm that regularly and successfully performs these types of tasks, AND

WHEREAS, Resolution No. 455-16 awarded said services for a two-year term, AND

WHEREAS, Resolution No. 455-16 provided for three two-year contract renewals with the firm of record, NOW THEREFORE BE IT

RESOLVED, the Highway Committee recommends that the current service agreement with Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088 to provide said Professional Engineering Services to the Cortland County Highway Department and Solid Waste Division, be extended for another two year term beginning January 1, 2023 and ending December 31, 2024, AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute said contract extension agreement with Barton & Loguidice, D.P.C for Professional Engineering Services to the Cortland County Highway Department and Solid Waste Division for a two year term beginning January 1, 2023 and ending December 31, 2024, AND BE IT FURTHER

RESOLVED, that the various tasks under said agreement shall be as assigned by the County Highway Superintendent, AND BE IT FURTHER

RESOLVED, that the costs of the tasks assigned by the County Highway Superintendent under said contract shall not exceed the amount appropriated in the following expense accounts: Highway Dept. - D50205.54062, Solid Waste Division - EL81605.54062 and EL81615.54062; or any other Professional Services Expense Account established by the Legislature in the Highway Department or Solid Waste Division Budgets.

AGENDA ITEM NO. 2 – Authorize Supplement Agreement No. 4/New York State/McGraw Marathon Road Bridge (BIN 3312050) Replacement - Highway Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/13/2022 10:00 AM

MOVER: Joseph Nauseef, Committee Member

SECONDER: Eugene Waldbauer, Committee Member

AYES: Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize Supplement Agreement No. 4/New York State/McGraw Marathon Road Bridge (BIN 3312050) Replacement - Highway Department

Minutes Acceptance: Minutes of Dec 6, 2022 11:00 AM (MINUTES)

WHEREAS, the Project for the McGraw Marathon Road Bridge (BIN 3312050), Replacement Project P.I.N. 375654 (“the project”) is eligible for funding under Title 23 U.S. Code, as amended, that call for the apportionment of the costs of such program to be borne at the ratio of 95% Federal Funds and 5% non-federal funds, AND

WHEREAS, the Cortland County Legislature approved the implementation, and funding in the first instance, 100% of the Federal funded eligible costs of a transportation Federal Aid project, and appropriating funds therefore by Resolution No. 8-19, AND

WHEREAS, the New York State Department of Transportation is amending the previously adopted Schedule A by decreasing the Construction Phase and increasing the design phase funding for the said project, NOW THEREFORE BE IT

RESOLVED, that the 2022 Cortland County Capital Budget be amended as follows:

Increase:

HH51225.54055.MMBR	Professional Services	\$22,000.00
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Decrease:

HH51225.52800.MMBR	Construction	\$22,000.00
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, AND BE IT FURTHER

RESOLVED, that in the event the full Federal share costs of the project exceeds the amount appropriated, the Legislature of Cortland County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the NYSDOT thereof, AND BE IT FURTHER

RESOLVED, that the County Administrator be and is hereby authorized and directed to execute all necessary agreements, certifications or reimbursement, as approved to form by the County Attorney or designee, on behalf of the County of Cortland in connection with the advancement or approval of the Project, AND BE IT FURTHER

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, AND BE IT FURTHER

RESOLVED, this Resolution shall take effect immediately.

AGENDA ITEM NO. 3 – Increase Fuel Budget - Airport/Highway Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/13/2022 10:00 AM

MOVER: Ronald J. Van Dee, Committee Vice Chair

SECONDER: Joseph Nauseef, Committee Member

AYES: Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Increase Fuel Budget - Airport/Highway Department

WHEREAS, due to the increasing prices for fuel, the Airport budget for fuel will need to be

Minutes Acceptance: Minutes of Dec 6, 2022 11:00 AM (MINUTES)

increased to cover costs for the remainder of 2022, AND

WHEREAS, the revenues received for fuel sales is increasing at the same rate, NOW THEREFORE BE IT

RESOLVED, that the 2022 Airport Budget be amended as follows:

Increase:

A56105.54078	Fuel	\$40,000.00
A561042.41776	Fuel Sales Revenues	\$40,000.00

AGENDA ITEM NO. 4 – Authorize Agreement PaintCare New York, LLC - Highway Department/Recycling

RESULT: APPROVED [UNANIMOUS]

Next: 12/22/2022 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: Ronald J. Van Dee, Committee Vice Chair

AYES: Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize Agreement PaintCare New York, LLC - Highway Department/Recycling

WHEREAS, the Cortland County Highway Department wishes to enter into an agreement with PaintCare New York, LLC for a waste collection program, for the purposes of waste collection at the Cortland County Recycling Center, AND

WHEREAS, there are no funds paid for such services, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to enter into an agreement with PaintCare New York, LLC for a two year term beginning January 1, 2023.

Minutes Acceptance: Minutes of Dec 6, 2022 11:00 AM (MINUTES)

DISCUSSION/REPORTS

1. Policies of the Cortland County Landfill and Recycling Center

RESULT:	COMPLETED
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2. Highway Department Monthly Report

RESULT:	COMPLETED
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3. Solid Waste Monthly Report

RESULT:	COMPLETED
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ACTION ITEMS

1. Approve Landfill Permit with Policies

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	George Wagner, Committee Member
AYES:	Wagner, Jones, Newell, Van Dee, Bischoff, Nauseef, Waldbauer

ADJOURNMENT

The meeting was closed at 11:58 AM

ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE CHAIR AGENDA ITEM NO. 1**Appoint Members to the Dwyer Memorial Park Advisory Board - Highway Department**

WHEREAS, the Cortland County Legislature adopted Resolution No. 298-18 to Establish The Dwyer Memorial Park Citizen's Advisory Committee, AND

WHEREAS, the Committee provides recommendations and feedback regarding current and future use of the park, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendation of the Cortland County Legislature's Highway Committee, the following names are hereby approved for service on said Committee for a term to expire on December 31, 2023:

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Mike Thayer - 280 Route 90 Cortland, NY 13045
Gary Lawrence - 1805 Mountain View Dr, Homer, NY 13077

ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE CHAIR AGENDA ITEM NO. 2**Authorize 2023 Landfill Amnesty Credit for Municipalities - Highway Department/Landfill**

WHEREAS, the Highway Committee of this Legislature believes that the municipalities of Cortland County will be better served by authorizing a credit to be used at the Cortland County Landfill for the disposal of waste other than garbage at no charge, AND

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RESOLVED, that tires shall be excluded as an item that is accepted from the municipalities wishing to utilize the amnesty credit, AND BE IT FURTHER

RESOLVED, the Superintendent of the Highway Department shall furnish the Legislature with an accounting of all waste delivered to the landfill utilizing the amnesty credit.



Town of Cortlandville

Highway Department

4765 Route 41

Cortland, New York 13045

Phone: 607-756-8241 Fax: 607-756-0512

December 8, 2022

Charlie Sudbrink
Cortland County
60 Central Ave
Cortland, New York 13045

Dear Mr. Sudbrink:

I am writing this letter to inform you of my concerns with commercial landfill vehicles using Town of Cortlandville roads. The weight causes the pavement surface to collapse, resulting in pot holes. This excessive wear and tear cause premature road wear. This then requires unnecessary maintenance which is an additional expenditure to the Town/taxpayers.

Thank you for your time and consideration. Please feel free to contact me at the above information if you have any questions or concerns.

Sincerely,

Larry Drach
Highway Superintendent

Attachment: Cortlandville - Solon & McGraw Hauler Route Letters (11279 : Municipality Letters Regarding Hauler Route)

TOWN OF SOLONTOWN SUPERVISOR
Corey LasalleTOWN CLERK/TAX COLLECTOR
Tiffany WilliamsHIGHWAY SUPERINTENDENT
Jamison Livermore**ESTABLISHED 1798**TOWN COUNCILPERSONS
Brian Guernsey
Karen Maricle
Greg Smith
Shawn Reed

Charles Sudbrink
Cortland County Highway Superintendent
4267 Traction Drive
Cortland, NY 13045

January 4, 2023

Re: Landfill Route

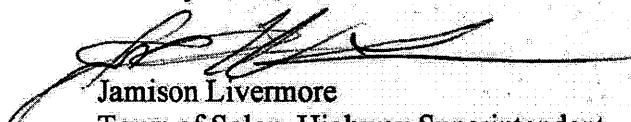
Dear Charlie,

This letter is to express my concerns about changing the mandatory landfill route. The Town of Solon roads are not built to handle commercial traffic that would come from changing the mandatory route. Also, the Town of Solon does not have enough money in the budget to be able to maintain the roads for this type of use. The roads in the Town of Solon are already posted not allowing landfill traffic on Potter and Warren Roads.

My recommendation, as Town of Solon highway superintendent, is to leave the existing mandatory route to the landfill. Allowing commercial landfill traffic to travel the roads in the Town of Solon would only create more of a hardship on the town.

I appreciate your consideration in this matter. Please feel free to contact me should you have any other questions.

Thank you.


Jamison Livermore
Town of Solon, Highway Superintendent

Village of McGraw
PO BOX 676
McGraw NY 13101
Phone (607)836-6294/Fax (607)836-4203
TDD # 711
mcgrawclerk@verizon.net

January 10, 2023

Charlie Sudbrink
Cortland County
60 Central Ave
Cortland, New York 13045

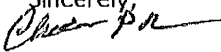
RE: Garbage Haulers using North Street

Dear Mr. Sudbrink:

This letter is being sent to you because the Village of McGraw is a small community with a small budget, expressing my concern regarding the County possibly changing the route of the commercial haulers to the landfill. The Haulers seem to think they can use North Street, which only has a 5-ton limit. However, the Commercial Haulers' weight exceeds that by far, and therefore, the Village does not want any commercial haulers using North Street as an alternate route.

The Village of McGraw has recently repaved all of our roads and has started a rotation on keeping them maintained. However, the Commercial haulers using North Street over the 5-ton limit will cause more wear and tear on the roads impacting the Village taxpayers who are already paying a 3.2 million dollar water line bond and cannot afford to pay for the roads being repaired every year due to damage from the heavy truck travel on North Street.

So the Village is asking you to consider leaving the commercial haulers' route the same to protect the small towns and Villages that are trying to survive and not put any more debt on the taxpayers.

Sincerely,

Charles Doran
DFW Foreman

"This institution is an equal opportunity provider and employer."

Administration

Monthly Superintendents Meeting
Department Head Meeting

Projects**BRIDGE-NY Projects:**

Marathon-McGraw bridge replacement – Structure complete

Other Structure Projects:

East River Crossing bridge replacement – Preliminary design has begun
Landers Corners Bridge- Deck replacement

Road Projects:

Telephone Road- Hot mix asphalt, Recycled asphalt
Baldwin Corners Road- Cold mix asphalt
Cuyler Linclean Road- Hot mix asphalt
Merrill Creek Road- Recycled asphalt
Fair Haven Road- Hot mix asphalt
Song Lake Crossing Road- Hot mix asphalt

Staffing - 1 full time positions open.

Equipment - Loader has been delivered .

Road Maintenance –Cross Culvert Replacement, Pothole repairs, tree maintenance, ditching.

Salt Usage - 7,147 tons of salt used as of January 31, 2023

Dwyer Park –Material has been ordered for the pier

Airport

T Hangar Occupancy- All hangers are occupied.

FEBRUARY 2023 SOLID WASTE DEPARTMENT REPORT

Landfill

Administration

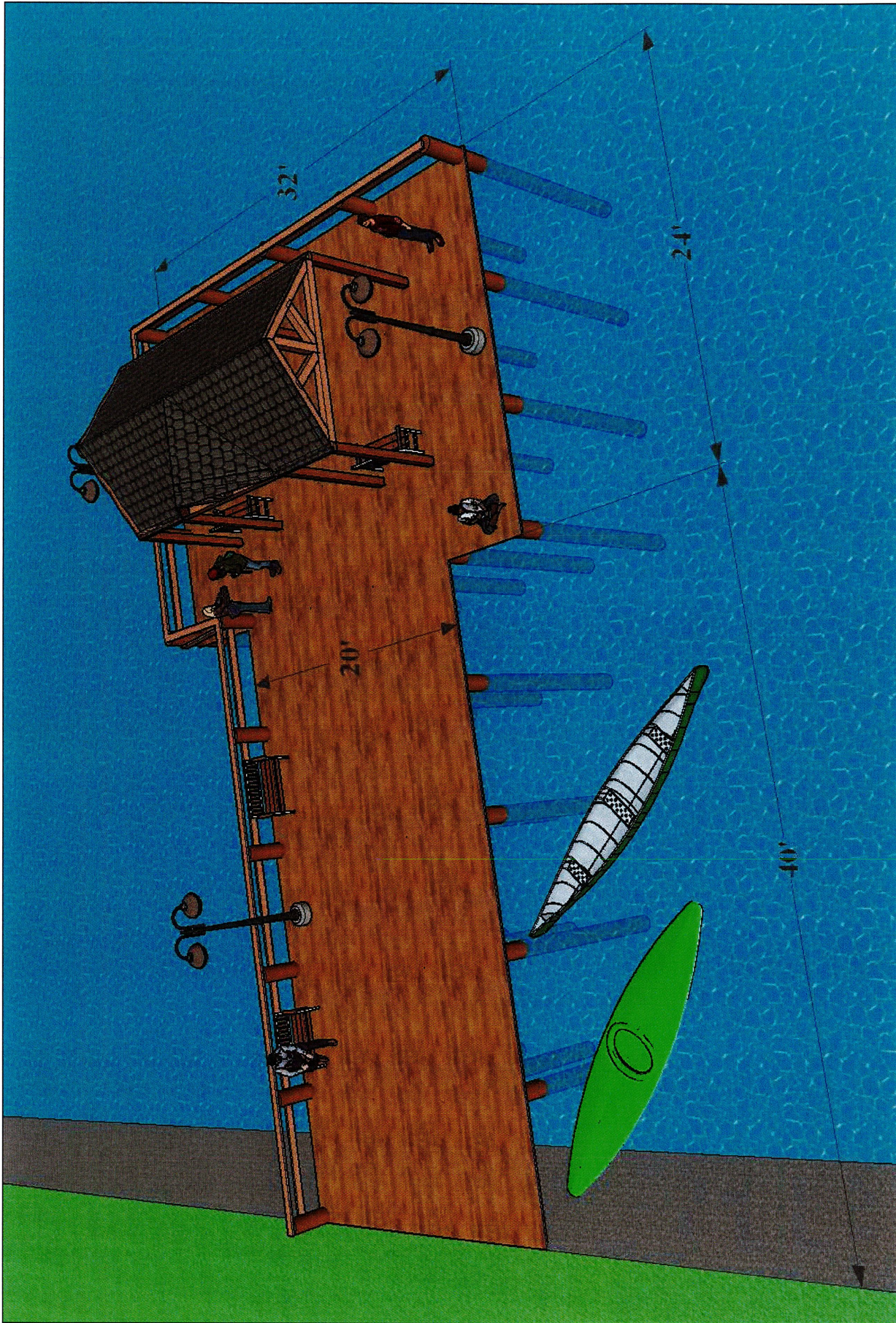
- ❖ Completed Compliance Schedule for DEC.

Operations

- **Leachate Hauling** – Continued transportation of leachate to the City’s WWTP. We have hauled 152,000 gallons from Pine Tree and 1,032,000 gallons from West Side in January.
 - **Cover Material**- Approximately 351 tons of shredded auto fluff have been delivered for use as Alternate Operating Cover material at the landfill in January 2023.
 - **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odor.
 - **Equipment** – Replaced chains on the D-7 bulldozer. Ongoing scheduled service and routine preventive maintenance.
 - **GCCS**- Bids will be opened 3-2-2023

Recycling

- **Recyclables**- 185.81 tons of material has been collected in August.
- **Compost**- 0 tons of paper and cardboard have been separated and composted in the permitted area in November.
- **Cardboard** – Holding 50 ton of cardboard.
- **Electronic Recycling** –7.38 tons, Continuing collections of electronics.



Dwyer Park - Dock Sketch
Cortland County Highway Department
2.6.2023

