



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, February 6, 2024

10:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=ma75720e8690e99201652537d7072efee>

Tuesday, February 6, 2024 10:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2342 768 3465

Password: HhGWpdFb337

Join by phone

+1-415-655-0001 US Toll

Access code: 234 276 83465

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Linda Jones	☐	☐	☐	
Committee Chair Christopher Newell	☐	☐	☐	
Committee Vice-Chair Ronald J. Van Dee	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Keith VanGorder	☐	☐	☐	

MINUTES

1. Highway Committee - Committee Meeting - Jan 9, 2024 10:00 AM

RESOLUTIONS

ON MOTION OF NEWELL

AGENDA ITEM NO. 1

Appoint Member - Syracuse Regional Airport Authority Regional Advisory Board

WHEREAS, the Syracuse Regional Airport Authority has requested a representative from Cortland County to serve on the Syracuse Regional Airport Authority Regional Advisory Board, NOW THEREFORE BE IT

RESOLVED, that Keith VanGorder, 130 N. Main Street, Cortland, NY, is hereby appointed to the Syracuse Regional Airport Authority Regional Advisory Board for a term to expire December 31, 2027.

ON MOTION OF NEWELL

AGENDA ITEM NO. 2

Adopt Dwyer Memorial Park Citizen's Advisory Board By-Laws

WHEREAS, the Cortland County Legislature adopted Resolution No. 298-18 which authorized

the establishment of the Dwyer Memorial Park Citizen's Advisory Board; AND

WHEREAS, there is a need to formalize the Dwyer Memorial Park Citizen's Advisory Board with by-laws; AND

WHEREAS, the attached by-laws have been established and approved by the Highway Committee of the Cortland County Legislature; NOW THEREFORE BE IT

RESOLVED, that the attached Dwyer Memorial Park Citizen's Advisory Board By-Laws are be and hereby adopted by the Cortland County Legislature effective immediately; AND BE IT FURTHER

RESOLVED, that a copy of the bylaws shall be kept on file with the Clerk of the Legislature.

ON MOTION OF NEWELL

AGENDA ITEM NO. 3

Authorize Supplemental Agreement No. 2 with New York State Department of Transportation/East River Crossing Over Tioughnioga River Bridge BIN 3312310 Replacement - Highway Department

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, P.I.N. 375687, by Resolution No. 339-19; AND

WHEREAS, the Project for the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds, 15% through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York, and 5% non-federal funds; AND

WHEREAS, the Highway Committee recommended that Barton and Loguidice Engineers, D.P.C. of 443 Electronics Parkway Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Highway Department; AND

WHEREAS, the Cortland County Legislature approved said agreement with Barton and Loguidice, D.P.C by Resolution No. 244-20; AND

WHEREAS, the Cortland County Legislature approved an Agreement with the New York State Department of Transportation (NYSDOT) for the Acquisition of Right of Way property by Resolution No. 57-21; AND

WHEREAS, during the preliminary design phase it was also determined that the Right of Way phase of the project would be completed by the consultant instead of the NYSDOT because of possible schedule concerns; AND

WHEREAS, the increased amount that will be allocated in Supplemental Agreement No. 2 of \$110,900.00 was budgeted in account HH51225.52100.ERRBR and HH51225.54055.ERRBR with Resolution No. 137-22; NOW THEREFORE BE IT

RESOLVED, that Supplemental Agreement No. 2 with the NYSDOT amends the contract end date to 12/31/2028, amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility), amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023, and adding phase 2 ROW acquisition and ROW incidentals; AND BE IT FURTHER

RESOLVED, that the Chair of the Legislature of Cortland County, upon review and approval by the County Attorney or designee, is hereby authorized to execute Supplemental Agreement No. 2 with NYSDOT, for the continued design, right of way incidentals and right of way acquisitions of the East River Crossing Bridge Replacement.

ON MOTION OF NEWELL

AGENDA ITEM NO. 4

Amend 2024 County Road Fund Budget for Rollover Consolidated Local Street and Highway Improvement Program (CHIPS) Funding - Highway Department

WHEREAS, there are funds remaining for the Consolidated Local Street and Highway Improvement Program (CHIPS) from the 2023 County Road Fund Budget, in an amount of \$1,714,275.54; AND

WHEREAS, these remaining funds are eligible to be rolled-over to the 2024 County Road Fund Budget; AND

WHEREAS, these funds may be used for Construction Projects; NOW THEREFORE BE IT

RESOLVED, that the 2024 County Road Fund Budget be amended as follows:

Increase Revenues

D511243.43501	County Road Fund CHIPS Revenue	\$1,714,275.54
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Increase Expenses

D51125.54077	Construction Expenses	\$1,714,275.54
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ON MOTION OF NEWELL

AGENDA ITEM NO. 5

Abolish One Position of Senior Engineer/Create One Position of Project Manager - Highway Department

WHEREAS, the needs of the Highway Department will be better served by abolishing one (1) Senior Engineer position and creating one (1) Project Manager position; AND

WHEREAS, the Highway Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Senior Engineer (Grade 25, CSEA, \$33.1102-\$41.9091, competitive class, full time with benefits) be and hereby is abolished effective February 22, 2024 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Project Manager (Grade 25, CSEA, \$33.1102-\$41.9091, competitive class, full time with benefits) be created with permission to fill effective February 23, 2024 at 12:01 am.

REPORTS

1. Solid Waste Monthly Report
2. Highway Activities Report - February

DISCUSSION ITEMS

1. Travis Gross - Roadrunners ATV Club
2. Abundant Solar - Cortland County Airport
3. Textile Recycling
4. Landers Corners Bridge - Level I Load Rating
5. Landfill - Future Options

ADJOURNMENT