



Health & Human Services Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, December 14, 2021

9:30 AM

Board Room

Call to Order

The meeting was called to order at 9:33 AM by Committee Chair Cathy Bischoff

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Vice-Chair	Excused	
Richard Stock	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Chair	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Committee Member	Excused	
Joseph Nauseef	Cortland County, NY	Committee Member	Excused	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	

Resolutions

AGENDA ITEM NO. 1 – Authorize Agreement/Accept Funds Healthy Neighborhoods Grant - Health Department/ Health Education

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/16/2021 6:00 PM

MOVER: Susan Wilson, Committee Member

SECONDER: Douglas Bentley, Committee Member

AYES: Douglas Bentley, Richard Stock, Cathy Bischoff, Susan Wilson

EXCUSED: Ann Homer, Kevin Fitch, Joseph Nauseef

ON MOTION OF BISCHOFF

RESOLUTION NO.

Authorize Agreement/Accept Funds Healthy Neighborhoods Grant - Health Department/ Health Education

WHEREAS, Resolution Nos. 154-14 and 185-20 gave the Cortland County Health Department permission to enter into an agreement with the New York State Dept. of Health for funding of the Healthy Neighborhoods Program, Contract No. C-029590, for the contract period of 4/1/14-3/31/21, AND

WHEREAS, the New York State Department of Health has extended the contract to 3/31/22, AND

WHEREAS, for the grant year 4/1/21-3/31/22, the New York State Department of Health has awarded Cortland County Health Department \$116,545, AND

WHEREAS these funds will be used for implementation of specific activities related to reducing the burden of housing related illness and injury, AND

WHEREAS, the 2021 Budget will need to be amended as follows:

Increase Revenue	<u>Current</u>	<u>Increase</u>	<u>Balance</u>
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A40105.43450.22HNP	2122HNP	\$0	\$116,545	\$116,545
Increase Expenditure				
A40105.51005.22HNP	Personal Svc	\$0	\$55,406	\$55,406
A40105.54000.22HNP	Phone	\$0	\$132	\$132
A40105.54005.22HNP	Ofc Supp	\$0	\$602	\$602
A40105.54020.22HNP	Postage	\$0	\$180	\$180
A40105.54045.22HNP	Travel	\$0	\$800	\$800
A40105.54048.22HNP	Prog Supp	\$0	\$23,915	\$23,915
A40105.54078.22HNP	Fuel	\$0	\$50	\$50
A40105.54213.22HNP	Copy/Print	\$0	\$350	\$350
A40105.58020.22HNP	Retirement	\$0	\$7,757	\$7,757
A40105.58030.22HNP	FICA	\$0	\$4,239	\$4,239
A40105.58040.22HNP	Workers Comp	\$0	\$2,000	\$2,000
A40105.58060.22HNP	Health Ins	\$0	<u>\$21,114</u>	\$21,114
			\$116,545	116,545

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and Public Health Director, upon review and approval by the County Attorney or designee, and subject to appropriation of funding by the Legislature, is hereby authorized and directed to sign an agreement with New York State Department of Health to accept these funds, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Adjournment

The meeting was closed at 9:35 AM

ON MOTION OF CATHY BISCHOFF, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Authorize Agreement/Accept Funds Healthy Neighborhoods Grant - Health Department/ Health Education**

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