



Health & Human Services Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Wednesday, October 19, 2022

3:00 PM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=me5758668521e7c4786126b64dc893f90>

Wednesday, Oct 19, 2022 3:00 pm | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2336 434 2613

Password: 2bkUmSeAC73 (22586732 from video systems)

Join by phone

+1-415-655-0001 US Toll

Access code: 233 643 42613

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Chair Sandra Price	☐	☐	☐	
Committee Member George Wagner	☐	☐	☐	
Committee Vice Chair Ann Homer	☐	☐	☐	
Committee Member Kelly L. Fairchild-Preston	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Richard Stock	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	

Resolutions

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Abolish Mental Health Program Aides and Continuing Day Treatment Specialist/Create Mental Health Rehabilitation Specialists - Mental Health Department

WHEREAS, the needs of the Mental Health Department will be better served by abolishing three (3) full-time Mental Health Program Aide positions, one (1) part-time Mental Health Program Aide position and one (1) full-time Continuing Day Treatment Specialist position and creating four (4) full-time Mental Health Rehabilitation Specialist positions and one (1) part-time Mental Health Rehabilitation Specialist position, AND

WHEREAS, the Health and Human Services Committee recommends the abolition/creation of these positions, NOW THEREFORE BE IT

RESOLVED, that three (3) positions of Mental Health Program Aide (Grade 8 CSEA, \$17.3185-21.8118/hr, competitive class, full time) and one (1) position of Mental Health Program Aide (Grade 8, CSEA, competitive class, part-time) and one (1) position of Continuing Day Treatment Specialist (Grade 15, CSEA, \$21.6766-27.3006/hr, competitive class, full time) be and hereby are abolished effective September 22, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that four (4) positions of Mental Health Rehabilitation Specialist (Grade 16, CSEA,

\$22.4261-28.2445, competitive class, full-time) and one (1) position of Mental Health Rehabilitation Specialist (Grade 16, CSEA \$22.4261-28.2445/hr, competitive class, part-time, up to 17 hrs/wk, no benefits) be created with the current incumbents filling the positions effective September 23, 2022 at 12:01 a.m.

ON MOTION OF PRICE

AGENDA ITEM NO. 2

Authorize Agreements Day Care Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase daycare services from day care centers to provide care for children eligible for the Low-Income Day Care and Temporary Assistance Day Care programs, AND

WHEREAS, the payment rates for such services are established by New York State as Child Care Market Rates, AND

WHEREAS funds are expended once services are authorized, required, and provided, AND

WHEREAS, payments for day care services are made from one of the following accounts; A60105.56055, A60105.56070, or A60105.56119, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized and directed to execute contractual agreements in 2023 for Day Care Services with agencies/providers pursuant to criteria established by the New York State Office of Children and Family Services.

ON MOTION OF PRICE

AGENDA ITEM NO. 3

Authorize Agreements 2023 Work Experience Work Sites - Department of Social Services

WHEREAS, the Cortland County Department of Social Services is required to provide Work Experience activities as part of an Employment Plan required by the New York State Office of Temporary and Disability Assistance, AND

WHEREAS, there are no funds paid for such services, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements from 12/31/22 through 12/31/23 for work experience site placements with the following:

Cortland County Buildings and Grounds
Cortland County Agency on Aging
Cortland County Clerk
Cortland County Employment and Training
Cortland County Grants Administration
Cortland County Health Department
Cortland County Highway Department
Cortland County Legislature
Cortland County Mental Health Clinic
Cortland County Personnel Department

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Authorize 2023 Foster Care and Detention Agreements - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase foster care, detention and adoption services for specialized care and placement of children, AND

WHEREAS, the payment rates for such services are established by New York State as Maximum State Aid Rates, AND

WHEREAS, the funds are expended once services are required and provided, AND

WHEREAS, payments for such services are made from one of the following accounts; A60105.56109, A60105.56119, or A60105.56123, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2023 for foster care, detention and adoption services with licensed agencies and/or foster care parents licensed or otherwise authorized by the New York State Office of Children and Family Services, AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

ON MOTION OF PRICE

AGENDA ITEM NO. 5

Authorize 2023 Agreements (Several Agencies and Departments) - Department of Social Services

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2023, AND

WHEREAS, such contracts, costs, terms, functional areas and associated account numbers are listed in the attached chart, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute agreements between 12/31/22 and 12/31/23 for or with the following:

Access to Independence, Inc.
Catholic Charities
Cayuga Addictions Recovery Services
Cayuga Centers
Child Development Council
Children's Home of Wyoming Conference
Community Action Program (CAPCO)
Cortland County Area Agency on Aging
Cortland County Central Services
Cortland County District Attorney's Office
Cortland County Employment and Training
Cortland County Mental Health Department
Cortland County Probation Department
Cortland County Sheriff's Department
Cortland County Veteran's Services Office
Elmcrest Children's Services
Family Counseling Services
Hillside Children's Center
Jennifer Genovese, ACSW, LCSW
J.M. Murray Center
LabCorp
Language Line
L. Woerner, Inc d/b/a Home Care of Rochester

Lifeline Systems, Inc.
Salvation Army
Staffing Healthcare Systems, Inc.
Upstate Services Group
YWCA

ON MOTION OF PRICE

AGENDA ITEM NO. 6

Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services – Department of Social Services and Child Advocacy Center

WHEREAS, the Cortland County Department of Social Services and Child Advocacy Center believes there is a therapeutic value to providing clients with access to a trained canine to be utilized for comfort services, AND

WHEREAS, Josie's Journey, Inc. has agreed to contract with Cortland County to provide such services at a cost of \$50 per hour, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with Josie's Journey Inc. for canine comfort services for the term October 1, 2022 – December 31, 2023.

ON MOTION OF PRICE

AGENDA ITEM NO. 7

Authorize Agreement with Park Outdoor Advertising of New York to Advertise on Billboards for a Commercially Sexually Exploited Youth Public Awareness Campaign – DSS/CAC

WHEREAS, the Department of Social Services/Child Advocacy Center was awarded Safe Harbour funds to develop a system of response for commercially sexually exploited children and trafficked at-risk youth, including an awareness campaign, AND

WHEREAS, the Department of Social Services/Child Advocacy Center desires to contract with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, 2516 Corning Rd., Elmira, New York 14903 for advertisements on various digital billboards located in Cortland County, AND

WHEREAS, the cost of the advertising (display and maintenance) is \$615 per month per billboard display, AND

WHEREAS, this contract shall be for the term October 1, 2022 through December 31, 2023 for a total cost not to exceed \$5,000, AND

WHEREAS, these expenses are budgeted in account Professional Services A40505.54055.SF, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute an agreement with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, for the provision of said services.

ON MOTION OF PRICE

AGENDA ITEM NO. 8

Amend 2022 Pre-K Budget- Health Department

WHEREAS, Cortland County's Pre-K Program is a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, AND

WHEREAS, due to the doubling of contracted transportation costs, an increase in the New York State rate of tuition and an increase in children requiring higher needs and more services, the Pre-K program requires an increase to the 2022 budget for tuition and transportation services, AND

WHEREAS, this increase in expenses will be offset with an increase in revenues, AND

WHEREAS, the New York State Education Department (NYSED) will reimburse the County at a rate of 59.5% for the expenses of both transportation and tuition. In addition, the Cortland County Health Departments Medicaid Admin revenue has also increased exponentially with the increase in Medicaid children and services in our Early Intervention Department, NOW THEREFORE BE IT

RESOLVED, the 2022 budget be and hereby is amended as follows:

<u>Increase Revenue</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40595.41689.4052	MA Admin Revenue	\$195,000	\$202,500	\$397,500
A40465.43277.PREK	PREK State Revenue	\$1,088,850	<u>\$297,500</u>	\$1,386,350
			\$500,000	
<u>Increase Expenditures</u>				
A40465.54445.PREK	Tuition	\$1,675,000	\$395,000	\$2,070,000
A40465.54800.PREK	Transportation	\$99,921.40	<u>\$105,000</u>	\$204,921.40
			\$500,000	
Net County Cost			\$0	

ON MOTION OF PRICE

AGENDA ITEM NO. 9

Authorize 2023 Agreements (Several Agencies, Departments, Etc.) - Area Agency on Aging

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2023, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements through the end of 2023 for or with the following:

Classen Home Health Association
 Cortland Chenango Rural Services, Inc.
 Cortland Transit
 Center 4 Arts
 Comfort Keepers
 Cortland Park Rehabilitation & Nursing Facility
 Cortland Repertory Theatre
 Crown Park Rehabilitation and Nursing
 Guthrie Cortland Nursing & Rehabilitation Facility
 Elder Choice
 Elizabeth Brewster House
 Family Health Network
 Homemakers of Western New York (d/b/a Caregivers Home Care)
 Integrity Home Care Services
 J.M. Murray Center
 KPH Healthcare Services/Kinney Drugs
 Language Line

Language Services Associates
Resource Center for Independent Living
Rural Roots Nutrition
Scott United Methodist Church
SEPP Corporation
Seven Valley Health Coalition
SUNY Cortland
Syracuse University
The Scott Club, Inc.
TLC Medical Transportation Services, Inc.
Visiting Nurse Service of New York Choice
Town of Preble
Town of Willet
Town of Truxton
Truxton United Methodist Church
Virgil United Methodist Church
Walden Place
Walgreens Co.
Walmart Stores, Inc.

ON MOTION OF PRICE

AGENDA ITEM NO. 10

Renew Lease Agreement with 91-101 Main Street LLC - Grant Administration & Employment & Training

WHEREAS, Cortland County holds the lease for the Cortland Works Career Center (CWCC) at 91-101 Main Street LLC, Cortland, NY which ends November 30, 2022, AND

WHEREAS, Cortland County wishes to negotiate a lease into the future to meet the continued needs of the County and to meet the current financial concerns of the County, AND

WHEREAS, the Health and Human Services Committee recommends renewing said lease with 91-101 Main Street LLC, AND

WHEREAS, Cortland County intends to sub-lease portions of said rental space, NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to execute a contractual agreement with 91-101 Main Street, LLC, for a term of 24 months from December 1, 2022 to November 30, 2024, AND BE IT FURTHER

RESOLVED, that the lease amount for the period December 1, 2022 to November 30, 2024 shall be \$122,844 payable in monthly installments of \$10,237, AND BE IT FURTHER

RESOLVED, that rent for said space shall increase annually by 1.5% percent over the preceding year's rent, AND BE IT FURTHER

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is authorized to execute a sub-lease for portions of said rental space on such terms and conditions as deems appropriate by the County Attorney, AND BE IT FURTHER

RESOLVED, it is agreed and understood by all parties that this lease is contingent upon the receipt of Federal Workforce Innovation and Opportunity Act funds and that Cortland County nor any of

its Departments will not be obligated for rental payments to the Landlord should these funds no longer be available.

ON MOTION OF PRICE

AGENDA ITEM NO. 11

Appoint Community Services Board and Subcommittee Member

WHEREAS, the By-Laws for the Cortland County Community Services Board (CSB) state that there shall be fifteen (15) members of the Community Services Board and nine (9) members on its separate Subcommittees; Chemical Dependence, Developmental Disabilities and Mental Health, AND

WHEREAS, the membership of each Subcommittee will be made up of citizens appointed by the Cortland County Legislature, AND

WHEREAS, the term of each member of the CSB and Subcommittees shall be for four years, AND

WHEREAS, no person may serve as a member for more than two (2) terms consecutively, NOW THEREFORE BE IT

RESOLVED, that the following citizens be appointed to the following Board and Subcommittee to begin November, 2022:

Appoint to Community Services Board:

Janet L. Johnson, MD
(Physician)

2251 Greenwood Rd, Cortland NY 13045
Term: 11/2022 - 12/30/2025

Appoint to Chemical Dependence Subcommittee:

Michael Eastman
(Family/Consumer/Peer)

48 West Academy St., McGraw NY 13101
Term: 11/2022 - 12/30/2025

ON MOTION OF PRICE

AGENDA ITEM NO. 12

Appoint Director of Area Agency on Aging

WHEREAS, due to the retirement of Elizabeth Haskins, the current Director of the Area Agency on Aging for Cortland County, there is a need to appoint a new Director of the Area Agency on Aging, AND

WHEREAS, an interview committee was established and conducted interviews and offered a recommendation for this appointment, AND

WHEREAS, the County Legislature has received the recommendation for appointment of _____ as Director of the Cortland County Area Agency on Aging, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby appoints _____ as Director of the Area Agency on Agency at an annual salary of \$_____ (Grade 7, Step _____, Management Compensation Plan, non-competitive class) effective November 29, 2022 at 12:01 a.m.

ON MOTION OF PRICE

AGENDA ITEM NO. 13

Authorize Allocation to the Cortland County Mental Health Department for Youth Behavioral Health Treatment Support in Schools

WHEREAS, Family Counseling Services put forward a request for funding to the Cortland County Health and Human Services Committee for \$100,000 for youth behavioral health treatment support in Cortland County schools, AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to amend the 2023 Tentative Budget and authorize the use of unappropriated fund balance for \$100,000 for youth behavioral health treatment support provided, by the Cortland County provider community, for youth counseling services through the Cortland County Mental Health Department, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to funding by the Cortland County Legislature, be and hereby is authorized to sign a contract with the Cortland County Mental Health Department and other authorized agencies in the provider community for said purposes, AND BE IT FURTHER

RESOLVED, that the Director of Finance, upon approval of the County Administrator, be and hereby is authorized to transfer funds to the Cortland County Mental Health Department for \$100,000 for youth behavioral health treatment support, provided by the Cortland County provider community, for youth counseling services in Cortland County schools.

Adjournment