



Health & Human Services Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, July 15, 2021

4:00 PM

Board Room

Call to Order

The meeting was called to order at 4:00 PM by Committee Chair Cathy Bischoff

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Excused	
Ann Homer	Cortland County, NY	Committee Vice-Chair	Present	
Richard Stock	Cortland County, NY	Committee Member	Excused	
Cathy Bischoff	Cortland County, NY	Committee Chair	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Excused	
Elizabeth Haskins	Cortland County, NY	Director, Area Agency on Aging	Present	
Savannah Hempstead	Cortland County, NY	Deputy Clerk, Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Valerie Puma	Cortland Standard	Reporter	Present	

Resolutions

AGENDA ITEM NO. 1 – Authorize Lease Agreement with Crescent Commons Master Tenant, LLC for Lease of Property Located at Crescent Commons - Area Agency on Aging

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Ann Homer, Cathy Bischoff, Susan Wilson, Kevin Fitch
EXCUSED:	Douglas Bentley, Richard Stock, Joseph Nauseef

ON MOTION OF BISCHOFF

RESOLUTION NO.

Authorize Lease Agreement with Crescent Commons Master Tenant, LLC for Lease of Property Located at Crescent Commons - Area Agency on Aging

WHEREAS, the Cortland County Area Agency on Aging (Lessee) is in need of leasing property at Crescent Commons, 165 Main St, Suite B2, Cortland, New York, from Crescent Commons Master Tenant, LLC (Lessor) to be used as the Cortland Senior Center for Cortland County residents, AND

WHEREAS, the term of the lease is for five (5) years commencing August 1, 2021 and ending

July 31, 2026, AND

WHEREAS, the rent is to be paid in monthly installments of \$2,000.00 per month, or a total of \$24,000 per year, AND

WHEREAS, an additional amount of \$200.00 per month for all utilities is assessed, also to be paid monthly, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized and directed to sign a lease with Crescent Commons Master Tenant, LLC and authorizes the Cortland County Treasurer's office to release funds accordingly.

AGENDA ITEM NO. 2 – Authorize Agreement Cortland Transit, Inc. and Multiple Taxi Companies Serving Cortland County - Area Agency on Aging

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Ann Homer, Cathy Bischoff, Susan Wilson, Kevin Fitch
EXCUSED:	Douglas Bentley, Richard Stock, Joseph Nauseef

ON MOTION OF BISCHOFF

RESOLUTION NO.

Authorize Agreement Cortland Transit, Inc. and Multiple Taxi Companies Serving Cortland County - Area Agency on Aging

WHEREAS, the Area Agency on Aging wishes to enter into contract with Cortland Transit, Inc. and taxi companies serving Cortland County, AND

WHEREAS, the Area Agency on Aging receives state funding to provide transportation to older adults, AND

WHEREAS, the Area Agency on Aging wishes to expand transportation assistance to better serve older adults, AND

WHEREAS, the funding for this agreement is included in the Cortland County 2021 budget for the Area Agency on Aging, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to execute said agreement, not to exceed \$5,600, to be paid from account A67725-54049-4339.

Adjournment

The meeting was closed at 4:21 PM.