



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, October 11, 2022

8:30 AM

Board Room

Call to Order

The meeting was called to order at 8:30 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
George Wagner	Cortland County, NY	Committee Member	Absent	
Ann Homer	Cortland County, NY	Committee Vice Chair	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Excused	
Richard Stock	Cortland County, NY	Committee Member	Excused	
Joseph Nauseef	Cortland County, NY	Committee Member	Excused	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Trisha Jesset	Cortland County, NY	Planning Director	Present	
Sharon MacDougall	Cortland County, NY	Director of Community Services	Present	
Elizabeth Haskins	Cortland County, NY	Director, Area Agency on Aging	Present	
Lisa Perfetti	Cortland County, NY	Deputy Public Health Director	Present	
Tom Tedesco	Cortland County, NY	Director of Veterans Services	Present	
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present	
Amy Buggs	Cortland County, NY	Grants Administrator	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Present	
Lisa Hoeschele	Family Counseling Services		Present	
Jack Eves	WXHC	Reporter	Remote	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Remote	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Sep 6, 2022 8:30 AM

RESULT: NO ACTION

Discussion Items

1. Family Counseling Services Funding Request

RESULT: COMPLETED

2. 2023 Departmental Budget Reviews

RESULT: COMPLETED

Resolutions

AGENDA ITEM NO. 1 – Abolish Mental Health Program Aides and Continuing Day Treatment Specialist/Create Mental Health Rehabilitation Specialists - Mental Health Department

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Mental Health Program Aides and Continuing Day Treatment Specialist/Create Mental Health Rehabilitation Specialists - Mental Health Department

WHEREAS, the needs of the Mental Health Department will be better served by abolishing three (3) full-time Mental Health Program Aide positions, one (1) part-time Mental Health Program Aide position and one (1) full-time Continuing Day Treatment Specialist position and creating four (4) full-time Mental Health Rehabilitation Specialist positions and one (1) part-time Mental Health Rehabilitation Specialist position, AND

WHEREAS, the Health and Human Services Committee recommends the abolition/creation of these positions, NOW THEREFORE BE IT

RESOLVED, that three (3) positions of Mental Health Program Aide (Grade 8 CSEA, \$17.3185-21.8118/hr, competitive class, full time) and one (1) position of Mental Health Program Aide (Grade 8, CSEA, competitive class, part-time) and one (1) position of Continuing Day Treatment Specialist (Grade 15, CSEA, \$21.6766-27.3006/hr, competitive class, full time) be and hereby are abolished effective September 22, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that four (4) positions of Mental Health Rehabilitation Specialist (Grade 16, CSEA, \$22.4261-28.2445, competitive class, full-time) and one (1) position of Mental Health Rehabilitation Specialist (Grade 16, CSEA \$22.4261-28.2445/hr, competitive class, part-time, up to 17 hrs/wk, no benefits) be created with the current incumbents filling the positions effective September 23, 2022 at 12:01 a.m.

AGENDA ITEM NO. 2 – Renew Lease Agreement with 91-101 Main Street LLC - Grant Administration & Employment & Training

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

Renew Lease Agreement with 91-101 Main Street LLC - Grant Administration & Employment & Training

WHEREAS, Cortland County holds the lease for the Cortland Works Career Center (CWCC) at 91-101 Main Street LLC, Cortland, NY which ends November 30, 2022, AND

WHEREAS, Cortland County wishes to negotiate a lease into the future to meet the continued needs of the County and to meet the current financial concerns of the County, AND

WHEREAS, the Health and Human Services Committee recommends renewing said lease with 91-101 Main Street LLC, AND

WHEREAS, Cortland County intends to sub-lease portions of said rental space, NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to execute a contractual agreement with 91-101 Main Street, LLC, for a term of 24 months from December 1, 2022 to November 30, 2024, AND BE IT FURTHER

RESOLVED, that the lease amount for the period December 1, 2022 to November 30, 2024 shall be \$122,844 payable in monthly installments of \$10,237, AND BE IT FURTHER

RESOLVED, that rent for said space shall increase annually by 1.5% percent over the preceding year's rent, AND BE IT FURTHER

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is authorized to execute a sub-lease for portions of said rental space on such terms and conditions as deems appropriate by the County Attorney, AND BE IT FURTHER

RESOLVED, it is agreed and understood by all parties that this lease is contingent upon the receipt of Federal Workforce Innovation and Opportunity Act funds and that Cortland County nor any of its Departments will not be obligated for rental payments to the Landlord should these funds no longer be available.

AGENDA ITEM NO. 3 – Amend 2022 Pre-K Budget- Health Department

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

Amend 2022 Pre-K Budget- Health Department

WHEREAS, Cortland County's Pre-K Program is a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, AND

WHEREAS, due to the doubling of contracted transportation costs, an increase in the New York State rate of tuition and an increase in children requiring higher needs and more services, the Pre-K program requires an increase to the 2022 budget for tuition and transportation services, AND

WHEREAS, this increase in expenses will be offset with an increase in revenues, AND

WHEREAS, the New York State Education Department (NYSED) will reimburse the County at a rate of 59.5% for the expenses of both transportation and tuition. In addition, the Cortland County Health Departments Medicaid Admin revenue has also increased exponentially with the increase in Medicaid children and services in our Early Intervention Department, NOW THEREFORE BE IT

RESOLVED, the 2022 budget be and hereby is amended as follows:

<u>Increase Revenue</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40595.41689.4052	MA Admin Revenue	\$195,000	\$202,500	\$397,500
A40465.43277.PREK	PREK State Revenue	\$1,088,850	<u>\$297,500</u>	\$1,386,350
			\$500,000	
<u>Increase Expenditures</u>				
A40465.54445.PREK	Tuition	\$1,675,000	\$395,000	\$2,070,000
A40465.54800.PREK	Transportation	\$99,921.40	<u>\$105,000</u>	\$204,921.40
			\$500,000	
		Net County Cost	\$0	

AGENDA ITEM NO. 4 – Authorize 2023 Agreements (Several Agencies, Departments, Etc.) - Area Agency on Aging

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Authorize 2023 Agreements (Several Agencies, Departments, Etc.) - Area Agency on Aging

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2023, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements through the end of 2023 for or with the following:

Classen Home Health Association
 Cortland Chenango Rural Services, Inc.
 Cortland Transit
 Center 4 Arts
 Comfort Keepers
 Cortland Park Rehabilitation & Nursing Facility
 Cortland Repertory Theatre
 Crown Park Rehabilitation and Nursing
 Guthrie Cortland Nursing & Rehabilitation Facility
 Elder Choice
 Elizabeth Brewster House
 Family Health Network
 Homemakers of Western New York (d/b/a Caregivers Home Care)
 Integrity Home Care Services
 J.M. Murray Center
 KPH Healthcare Services/Kinney Drugs

Language Line
 Language Services Associates
 Resource Center for Independent Living
 Rural Roots Nutrition
 Scott United Methodist Church
 SEPP Corporation
 Seven Valley Health Coalition
 SUNY Cortland
 Syracuse University
 The Scott Club, Inc.
 TLC Medical Transportation Services, Inc.
 Visiting Nurse Service of New York Choice
 Town of Preble
 Town of Willet
 Town of Truxton
 Truxton United Methodist Church
 Virgil United Methodist Church
 Walden Place
 Walgreens Co.
 Walmart Stores, Inc.

AGENDA ITEM NO. 5 – Authorize Agreements Day Care Services - Department of Social Services

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreements Day Care Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase daycare services from day care centers to provide care for children eligible for the Low-Income Day Care and Temporary Assistance Day Care programs, AND

WHEREAS, the payment rates for such services are established by New York State as Child Care Market Rates, AND

WHEREAS funds are expended once services are authorized, required, and provided, AND

WHEREAS, payments for day care services are made from one of the following accounts; A60105.56055, A60105.56070, or A60105.56119, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized and directed to execute contractual agreements in 2023 for Day Care Services with agencies/providers pursuant to criteria established by the New York State Office of Children and Family Services.

AGENDA ITEM NO. 6 – Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services – Department of Social Services and Child Advocacy Center

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services – Department of Social Services and Child Advocacy Center

WHEREAS, the Cortland County Department of Social Services and Child Advocacy Center believes there is a therapeutic value to providing clients with access to a trained canine to be utilized for comfort services, AND

WHEREAS, Josie's Journey, Inc. has agreed to contract with Cortland County to provide such services at a cost of \$50 per hour, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with Josie's Journey Inc. for canine comfort services for the term October 1, 2022 – December 31, 2023.

AGENDA ITEM NO. 7 – Authorize Agreement with Park Outdoor Advertising of New York to Advertise on Billboards for a Commercially Sexually Exploited Youth Public Awareness Campaign – DSS/CAC

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement with Park Outdoor Advertising of New York to Advertise on Billboards for a Commercially Sexually Exploited Youth Public Awareness Campaign – DSS/CAC

WHEREAS, the Department of Social Services/Child Advocacy Center was awarded Safe Harbour funds to develop a system of response for commercially sexually exploited children and trafficked at-risk youth, including an awareness campaign, AND

WHEREAS, the Department of Social Services/Child Advocacy Center desires to contract with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, 2516 Corning Rd., Elmira, New York 14903 for advertisements on various digital billboards located in Cortland County, AND

WHEREAS, the cost of the advertising (display and maintenance) is \$615 per month per billboard display, AND

WHEREAS, this contract shall be for the term October 1, 2022 through December 31, 2023 for a total cost not to exceed \$5,000, AND

WHEREAS, these expenses are budgeted in account Professional Services A40505.54055.SF, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute an agreement with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, for the provision of said services.

AGENDA ITEM NO. 8 – Authorize 2023 Agreements (Several Agencies and Departments) - Department of Social Services

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Authorize 2023 Agreements (Several Agencies and Departments) - Department of Social Services

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2023, AND

WHEREAS, such contracts, costs, terms, functional areas and associated account numbers are listed in the attached chart, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute agreements between 12/31/22 and 12/31/23 for or with the following:

Access to Independence, Inc.
Catholic Charities
Cayuga Addictions Recovery Services
Cayuga Centers
Child Development Council
Children's Home of Wyoming Conference
Community Action Program (CAPCO)
Cortland County Area Agency on Aging
Cortland County Central Services
Cortland County District Attorney's Office
Cortland County Employment and Training
Cortland County Mental Health Department
Cortland County Probation Department
Cortland County Sheriff's Department
Cortland County Veteran's Services Office
Elmcrest Children's Services
Family Counseling Services
Hillside Children's Center
Jennifer Genovese, ACSW, LCSW
J.M. Murray Center
LabCorp
Language Line
L. Woerner, Inc d/b/a Home Care of Rochester
Lifeline Systems, Inc.
Salvation Army
Stafling Healthcare Systems, Inc.
Upstate Services Group
YWCA

AGENDA ITEM NO. 9 – Authorize 2023 Foster Care and Detention Agreements - Department of Social Services

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Authorize 2023 Foster Care and Detention Agreements - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase foster care, detention and adoption services for specialized care and placement of children, AND

WHEREAS, the payment rates for such services are established by New York State as Maximum State Aid Rates, AND

WHEREAS, the funds are expended once services are required and provided, AND

WHEREAS, payments for such services are made from one of the following accounts; A60105.56109, A60105.56119, or A60105.56123, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2023 for foster care, detention and adoption services with licensed agencies and/or foster care parents licensed or otherwise authorized by the New York State Office of Children and Family Services, AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

AGENDA ITEM NO. 10 – Authorize Agreements 2023 Work Experience Work Sites - Department of Social Services

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreements 2023 Work Experience Work Sites - Department of Social Services

WHEREAS, the Cortland County Department of Social Services is required to provide Work Experience activities as part of an Employment Plan required by the New York State Office of Temporary and Disability Assistance, AND

WHEREAS, there are no funds paid for such services, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements from 12/31/22 through 12/31/23 for work experience site placements with the following:

Cortland County Buildings and Grounds
Cortland County Agency on Aging
Cortland County Clerk
Cortland County Employment and Training
Cortland County Grants Administration
Cortland County Health Department
Cortland County Highway Department

AGENDA ITEM NO. 11 – Appoint Community Services Board and Subcommittee Member

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Appoint Community Services Board and Subcommittee Member

WHEREAS, the By-Laws for the Cortland County Community Services Board (CSB) state that there shall be fifteen (15) members of the Community Services Board and nine (9) members on its separate Subcommittees; Chemical Dependence, Developmental Disabilities and Mental Health, AND

WHEREAS, the membership of each Subcommittee will be made up of citizens appointed by the Cortland County Legislature, AND

WHEREAS, the term of each member of the CSB and Subcommittees shall be for four years, AND

WHEREAS, no person may serve as a member for more than two (2) terms consecutively, NOW THEREFORE BE IT

RESOLVED, that the following citizens be appointed to the following Board and Subcommittee to begin November, 2022:

Appoint to Community Services Board:

Janet L. Johnson, MD
(Physician)

2251 Greenwood Rd, Cortland NY 13045
Term: 11/2022 - 12/30/2025

Appoint to Chemical Dependence Subcommittee:

Michael Eastman
(Family/Consumer/Peer)

48 West Academy St., McGraw NY 13101
Term: 11/2022 - 12/30/2025

AGENDA ITEM NO. 12 – Appoint Director of Area Agency on Aging

RESULT: NO ACTION

Next: 10/19/2022 3:00 PM

ON MOTION OF PRICE

RESOLUTION NO.

Appoint Director of Area Agency on Aging

WHEREAS, due to the retirement of Elizabeth Haskins, the current Director of the Area Agency on Aging for Cortland County, there is a need to appoint a new Director of the Area Agency on Aging, AND

WHEREAS, an interview committee was established and conducted interviews and offered a

recommendation for this appointment, AND

WHEREAS, the County Legislature has received the recommendation for appointment of _____ as Director of the Cortland County Area Agency on Aging, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby appoints _____ as Director of the Area Agency on Agency at an annual salary of \$_____ (Grade 7, Step _____, Management Compensation Plan, non-competitive class) effective November 29, 2022 at 12:01 a.m.

Monthly Reports

1. Cortland County Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 10:11 AM



Health & Human Services Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

2.1

Tuesday, September 6, 2022

8:30 AM

Board Room

Call to Order

The meeting was called to order at 8:30 AM by Committee Chair Sandra Price.

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
George Wagner	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Vice Chair	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Elizabeth Haskins	Cortland County, NY	Director, Area Agency on Aging	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present	
Kristen Beard	Cortland County, NY	Child Advocacy Center Coordinator	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Present	
Patricia Schaap	Cortland County, NY	Deputy Director of Community Services	Present	
ReBecca Smith	Cortland County, NY	Public Health Program Manager	Present	
Shannon Phillips	Cortland County, NY	Employment & Training Director	Present	
Gail Spitzer	Cortland County, NY	Confidential Secretary to the Director of Community Services	Present	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Remote	
Amy Buggs	Cortland County, NY	Grants Administrator	Remote	
Eddie Velazquez	Cortland Voice	Reporter	Remote	

Minutes Acceptance: Minutes of Sep 6, 2022 8:30 AM (Minutes Approval)

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Aug 9, 2022 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

Resolutions

AGENDA ITEM NO. 1 – Abolish Nutrition Program Manager/Abolish Assistant Director of Area Agency on Aging/Create Deputy Director of Area Agency on Aging – Aging Services/Create Deputy Director of Area Agency on Aging – Nutrition Services Cortland County Area Agency on Aging

It was MOVED by Mr. Heider, seconded by Ms. Homer, and unanimously approved by voice vote of members present, to enter into an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED.

An executive session was held from 8:32 a.m. to 9:41 a.m., at which time on motion of Mr. Heider, seconded by Mrs. Preston, and unanimously approved to exit executive session.

Ms. Preston MADE A MOTION TO AMEND the resolution to change the deputy positions to Grade 10 on the Management Compensation Plan and for the incumbent Assistant Director of the Area Agency to start at Grade 10, Step 4 (\$72,005); Mr. Wagner SECONDED THE MOTION TO AMEND; and upon a unanimous voice vote of members present, MOTION CARRIED.

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Paul Heider, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Nutrition Program Manager/Abolish Assistant Director of Area Agency on Aging/Create Deputy Director of Area Agency on Aging – Aging Services/Create Deputy Director of Area Agency on Aging – Nutrition Services Cortland County Area Agency on Aging

WHEREAS, the needs of the Area Agency on Aging will be better served by abolishing one (1) full-time Nutrition Program Manager position and one (1) full-time Assistant Director of Area Agency on Aging and creating one (1) Deputy Director of Area Agency on Aging - Aging Services position and one (1) Deputy Director of Area Agency on Aging - Nutrition Services position, AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Nutrition Program Manager (Grade 12 Management Compensation Plan, \$46,813-62,308, competitive class, full-time) and one (1) position of Assistant Director of Area Agency on Aging (Grade 10, Management Compensation Plan, \$54,098-72,005, competitive class, full-time) be and hereby are abolished effective September 22, 2022, AND BE IT FURTHER

RESOLVED, that one (1) position of Deputy Director of Area Agency on Aging - Aging Services (Grade 10, Management Compensation Plan, \$54,098-72,005, competitive class, full-time) and one (1) positions of Deputy Director of Area Agency on Aging - Nutrition Services (Grade 10, Management Compensation Plan, \$54,098-72,005, competitive class, full-time) be created with permission to fill effective September 22, 2022, AND BE IT FURTHER

RESOLVED, that the incumbent in the Assistant Director of Area Agency on Aging will be promoted into the Deputy Director Area Agency on Aging - Aging Services position at Step 4 of Grade 10, \$72,005, effective September 22, 2022.

AGENDA ITEM NO. 2 – Accept Sports Opportunity Funding - Youth Bureau/Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 9/13/2022 10:00 AM

MOVER: Kelly L. Fairchild-Preston, Committee Member

SECONDER: Richard Stock, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Accept Sports Opportunity Funding - Youth Bureau/Health Department

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$7,159 to Cortland County Youth Bureau, AND

WHEREAS, each municipal youth bureau will receive an allocation for the Sports Opportunity Funding to serve children and youth ages 6-17 based on the population of eligible youth in the county, AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year 2022 and for which a copy is in the County Youth Bureau Office, AND

WHEREAS, the 2022 County Budget will need to be amended as follows:

<u>Increase Revenue:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.43820. YB	Youth Bureau	\$68,686	\$7,159	\$75,845
<u>Increase Expenditure:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.54815	Program Exp - SDPP	\$53,186	\$7,159	\$60,345

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and Public Health Director, upon review and approval by the County Attorney or designee, and subject to appropriation of the funding by the Legislature, are hereby authorized and directed to execute the Resource Allocation Planning Agreement with the NY State Office of Children and Family Services and contract with approved agencies, AND BE IT FURTHER,

RESOLVED, that the Treasurer's office is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the NY State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 3 – Authorize Agreement Qualified Individual Assessment Services - Department of Social Services

RESULT: **APPROVED [UNANIMOUS]**

Next: 9/22/2022 6:00 PM

MOVER: Richard Stock, Committee Member

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement Qualified Individual Assessment Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must contract with authorized agencies to provide Qualified Individual Assessment Services to determine the appropriateness of placement in a Qualified Residential Treatment Program, AND

WHEREAS, pursuant to the Family First Prevention Services Act (FFPSA) an independent assessment of a child in foster care placed in a Qualified Residential Treatment Program (QRTP) is required to make determinations, including, but not limited to, whether the placement in the QRTP is appropriate, AND

WHEREAS, the assessment must be completed within 30 days of placement of the child in the QRTP, AND

WHEREAS, each assessment must utilize a federally approved functional assessment tool that is age-appropriate and evidence based, AND

WHEREAS, the standards for the timing, process, content of the assessment and the qualifications for who may conduct the assessment are set forth in federal and New York State statute, regulation and policy, AND

WHEREAS, the Office of Children and Family Services (OCFS) has issued a model contract to be used for the purchase of Qualified Individual Assessment Services, AND

WHEREAS, payments for such services will made from the Program Expense Account A60105.54800, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, and subject to appropriation of funding by the Legislature, be and hereby is authorized and directed to execute contractual agreements for the time period 10/1/2022 – 12/31/2023 for Qualified Individual Assessment Services with providers authorized by the New York State Office of Children and Family Services.

AGENDA ITEM NO. 4 – Abolish Part Time Safe Harbour Coordinator & Full Time MDT Facilitator/Create Full Time MDT Facilitator/Safe Harbour Coordinator Position - Department of Social Services/Child Advocacy Center

Minutes Acceptance: Minutes of Sep 6, 2022 8:30 AM (Minutes Approval)

RESULT: APPROVED [UNANIMOUS]

Next: 9/13/2022 10:00 AM

MOVER: Richard Stock, Committee Member

SECONDER: Ann Homer, Committee Vice Chair

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Part Time Safe Harbour Coordinator & Full Time MDT Facilitator/Create Full Time MDT Facilitator/Safe Harbour Coordinator Position - Department of Social Services/Child Advocacy Center

WHEREAS, the needs of the Department of Social Services - Child Advocacy Center will be better served by abolishing one (1) part time Safe Harbour Coordinator position and abolishing one (1) full time Multidisciplinary Team (MDT) Facilitator position and creating one (1) full-time MDT Facilitator/Safe Harbour Coordinator position, AND

WHEREAS, the Health & Human Services Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Safe Harbour Coordinator (Grade 13 CSEA, \$20.2732-\$25.5331/hr. competitive, part-Time 17 Hours/Week, No Benefits) and that one (1) position of MDT Facilitator (Grade 13 CSEA, \$20.2732-\$25.5331/hr, competitive class, full-time 35 hours/week with benefits) be and hereby is abolished effective September 30, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of MDT Facilitator/Safe Harbour Coordinator (Grade 13 CSEA, \$20.2732-\$25.5331/hr, competitive class, full-time 35 hours/week with benefits) be created with permission to fill effective October 1, 2022 at 12:01 am.

AGENDA ITEM NO. 5 – Authorize 2022-2023 Contract with New York State Office of Victim Services, Accept Grant Funds to Support Cortland County Child Advocacy Center - Cortland County Department of Social Services

RESULT: APPROVED [UNANIMOUS]

Next: 9/13/2022 10:00 AM

MOVER: Joseph Nauseef, Committee Member

SECONDER: Ann Homer, Committee Vice Chair

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize 2022-2023 Contract with New York State Office of Victim Services, Accept Grant Funds to Support Cortland County Child Advocacy Center - Cortland County Department of Social Services

WHEREAS, a Child Advocacy Center (“CAC”) has been created in Cortland County to facilitate the most efficient and effective handling of cases involving child victims of sexual and physical abuse, which program is funded by New York State grants through the New York State Office of Victim Services (“OVS”), AND

WHEREAS, the grants will be received by Cortland County on behalf of the Child Advocacy Center, a division of the Department of Social Services (DSS) by contract with OVS assigning the Child Advocacy Center with authority and responsibility to administer grant funds, which OVS advises will

Minutes Acceptance: Minutes of Sep 6, 2022 8:30 AM (Minutes Approval)

total \$133,813.26 for the OVS fiscal year 2022, to pay the expenses of running the CAC, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an agreement for the time period of October 1, 2022 through September 30, 2023 with OVS, and the DSS be and hereby is authorized to administer funds received from OVS for the CAC, in an amount not to exceed \$133,813.26, AND BE IT FURTHER

RESOLVED, that the 2022 budget be amended as follows:

INCREASE:

Revenue:

A40505.44489.VOCA	\$133,813.26
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Expenditures:

A40505.51005.VOCA	\$63,392.71
A40505.51010.VOCA	\$17,784.20
A40505.58020.VOCA	\$11,364.77
A40505.58030.VOCA	\$6,210.03
A40505.58040.VOCA	\$4,087.50
A40505.58060.VOCA	\$15,342.24
A40505.58062.VOCA	\$135.36
A40505.58065.VOCA	\$23.52
A40505.54000.VOCA	\$336.00
A40505.54005.VOCA	\$400.00
A40505.54020.VOCA	\$50.00
A40505.54035.VOCA	\$1,000.00
A40505.54045.VOCA	\$500.00
A40505.54048.VOCA	\$400.00
A40505.54060.VOCA	\$1,121.00
A40505.54070.VOCA	\$2,652.00
A40505.54213.VOCA	\$1,051.64
A40505.54800.VOCA	\$7,962.29

, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the 2023 budget.

AGENDA ITEM NO. 6 – Abolish Mental Health Program Aides and Continuing Day Treatment Specialist/Create Mental Health Rehabilitation Specialists - Mental Health Department

RESULT: **APPROVED [6 TO 1]**

Next: 9/22/2022 6:00 PM

MOVER: Richard Stock, Committee Member

SECONDER: Paul Heider, Committee Member

AYES: Price, Wagner, Fairchild-Preston, Heider, Stock, Nauseef

NAYS: Ann Homer

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Mental Health Program Aides and Continuing Day Treatment Specialist/Create Mental Health Rehabilitation Specialists - Mental Health Department

Minutes Acceptance: Minutes of Sep 6, 2022 8:30 AM (Minutes Approval)

WHEREAS, the needs of the Mental Health Department will be better served by abolishing three (3) full-time Mental Health Program Aide positions, one (1) part-time Mental Health Program Aide position and one (1) full-time Continuing Day Treatment Specialist position and creating four (4) full-time Mental Health Rehabilitation Specialist positions and one (1) part-time Mental Health Rehabilitation Specialist position, AND

WHEREAS, the Health and Human Services Committee recommends the abolition/creation of these positions, NOW THEREFORE BE IT

RESOLVED, that three (3) positions of Mental Health Program Aide (Grade 8 CSEA, \$17.3185-21.8118/hr, competitive class, full time) and one (1) position of Mental Health Program Aide (Grade 8, CSEA, competitive class, part-time) and one (1) position of Continuing Day Treatment Specialist (Grade 15, CSEA, \$21.6766-27.3006/hr, competitive class, full time) be and hereby are abolished effective September 22, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that four (4) positions of Mental Health Rehabilitation Specialist (Grade 16, CSEA, \$22.4261-28.2445, competitive class, full-time) and one (1) position of Mental Health Rehabilitation Specialist (Grade 16, CSEA \$22.4261-28.2445/hr, competitive class, part-time, up to 17 hrs/wk, no benefits) be created with the current incumbents filling the positions effective September 23, 2022 at 12:01 a.m.

Discussion Items

1. Voyant Layoff Update - Cortland County Workforce Development

RESULT:	COMPLETED
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Monthly Reports

1. Cortland County Health Department Monthly Report

RESULT:	COMPLETED
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Announcements

Health & Human Services Committee Chair Price announced that with the pending retirement of the Director of the Area Agency on Aging, she has appointed an interview committee for the position that will consist of herself, Legislator Homer and Legislator Heider.

Adjournment

The meeting was closed at 10:00 AM

Minutes Acceptance: Minutes of Sep 6, 2022 8:30 AM (Minutes Approval)



Kristen Monroe
Commissioner

2023 DSS BUDGET OVERVIEW – October 2022

Numbers are rounded to nearest 1,000th

- Total Budget is \$33,037,000, increase of \$2,531,000 over 2022
- Total Revenue is \$16,396,000, increase of \$1,488,000 over 2022
- County Share is \$16,641,000, increase of \$1,043,000 over 2022

Administrative Accounts – About 1/3 of Budget

\$10,385,000 in total, increase of \$991,000 over 2022

- Payroll is \$5,979,000, increase of \$547,000 over 2022
- Fringe is \$2,680,000, increase of \$183,000 over 2022
- Contractual accounts are \$1,720,000, increase of \$274,000 over 2022

Highlights:

- 1 new position – Grade A Supervisor in Child Welfare
- 1 no cost title change – Director of Program Development to Director of Social Services
- New Rent Supplement Program is \$180,000
- Increased Code Blue costs due to need for more staff
- New attorney malpractice insurance cost
- Cell phones for casework staff
- Reduced building security to just two positions

Program Accounts – About 2/3 of Budget

\$22,653,000 in total, increase of \$1,540,000 over 2022

Highlights:

- **Child Care Account** - \$6,113,746 in total, an increase of \$995,000 over 2022
 - o \$1,354,000 increase due to mandated room and board increases – mostly adoption stipends
 - o Account would have decreased \$359,000 without room and board increases
- **Family Assistance Account** - \$3,157,000 in total, an increase of \$463,000 over 2022
 - o \$150,000 is in cash assistance benefits
 - o \$418,000 is due to mandated room and board rate increases and higher-level institutional placements of children
 - o Child welfare preventive service costs decreased in this account

- **Services for Recipients Account** - \$1,156,000, an increase of \$163,000 over 2022
 - o Mostly due to higher domestic violence shelter costs
 - o A bit is due to preventive case eligibility shifting to this account from Family Assistance
- **Safety Net Account**- \$2,183,000, an increase of \$86,000 over 2022
 - o Mostly due to homeless housing cost increases as caseload is remaining flat
- **State Training Account** - \$60,000, an increase of \$45,000 over 2022
 - o Based on estimate of cost for 1 child in a secure detention facility for 2 months in 2021 that will be billed in 2023
- **Medicaid MMIS Account** - \$9,210,000, a decrease of \$130,000 over 2022
 - o Based on current weekly share reduced by federal pandemic money through March 2023
- **Juvenile Delinquent Account** - \$66,000, a decrease of \$72,000 over 2022
 - o Reduced with hope that no juvenile justice foster care placements occur from this account

Revenue Notes:

- Revenue against administrative expenses is flat despite higher spending due to capped funding streams
- Receiving more state and federal revenue against adoption room and board rate increases due to open ended revenue streams
- Receiving less revenue against the foster care portion of room and board rate increases due to capped and reduced state revenue and capped federal money provided by NYS in the Flexible Fund for Family Services, which has not increased since 2011 when it began

History and Perspective:

- 2023 appropriation is less than the 2014 appropriation, when it was \$33,497,000
- However, county share in 2023 is \$16,641,000 (50%) and in 2014 it was \$16,439,000 (49%)
- There are no sources of increasing revenue to offset areas of growth, primarily those in administrative costs, foster care and Safety Net. The biggest factor helping offset county share growth is the temporary reduction in Medicaid costs.

Biggest Concerns:

- NYS has not reconciled Medicaid payments made to them by counties since SFY 2015-16. There could be millions owed to Cortland County or there could be millions owed by Cortland County to NYS. A lack of reconciliation makes predicting current years even more difficult. Medicaid costs will likely increase significantly in 2024, perhaps even up to a million dollars.
- There is a new law to provide attorneys to represent people named in CPS reports prior to any Family Court activity, but no additional funding for DSS to establish adequate attorney time to negotiate allowing caseworkers to see children and homes to assess safety.

- The foster care and adoption room and board rate increases resulted in an increase of over \$700,000 in county share in 2023. This will increase more in 2024 when the full increase in rates is annualized.
- There is a record number of homeless placements and associated costs in 2022. Given the increasing human challenges and housing shortages, this will continue to worsen. Most of the increase is in the Safety Net Program at 71% county cost.
- Based on 1 child being placed in state custody for all of 2022, it is anticipated that we will have a bill of \$240,000 in 2024.
- The cost of doing business is higher when it comes to salaries and fringe. We are nothing and unable to effectively function without our employees. Without adequate numbers of employees to do this difficult work, our client benefit costs will increase.

Staff Changes Justification

1. The 2023 DSS budget proposed to create a Gr A Case Supervisor. This position does not currently exist but has in the past. It would be placed at pay grade 24 of the CSEA contract, which is two pay grades above the Gr B Case Supervisor. This higher-level supervisory position will provide new opportunities to support the Gr B Supervisors and Senior Caseworkers in daily case oversight, case crises, personnel development, new employee training, hiring, new policy implementation and case practice quality improvement initiatives. The current supervisory group is stretched too thin to effectively do more than react to daily high priority case challenges. Caseworkers frequently report feeling a lack of supervisory support and availability when supervisors are too busy or out of the office using benefit time. This problem is compounded when we experience a chronic influx of new inexperienced caseworkers. Additionally, the creation of this new position will afford us an opportunity to provide coordinated supervision of the support and case eligibility staff in child welfare and adult services to achieve efficiencies and cross-training. This position also allows us to provide coordinated supervision over all the department staff providing services to the growing and challenging homeless population.
2. There is a Director of Program Development that was created three years ago to oversee Adult Services and to discover and apply for outside funding to assist with creating new programs and services without increasing county costs. Only a couple small funding opportunities were discovered and pursued. The attempt to develop this function was meritorious, but the reality is we need a director position that can be more integrated, focused, and supportive of the larger child welfare mandated programs at a managerial level. The 2023 DSS budget proposes to abolish the Director of Program Development and create a Director of Services at the same pay grade. The Director of Services position will continue some of the same duties as the Program Development one, and be able to lend necessary support to the Deputy Commissioner who is currently unable to perform many functions of her job in the best manner possible due to a lack of time. Specifically, she will be able to spend more time overseeing the quality and performance of contract services, the implementation of Families First legislation including the Quality Independent assessment process for children in the various new institutional placement settings called Qualified Residential Treatment Programs and the new Title IVE Candidacy requirements that will impact our preventive services network and funding, the state-overseen child welfare Program Improvement Plan, evaluate policy and workflow strategies, and tend to personnel matters in a more thorough and timely manner.

CORTLAND COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT AUTHORIZATION LIST FOR 2023

CONTRACTOR	DESCRIPTION	Maximum COST	Contract Terms	FUNCTION	ACCOUNT NUMBER CHARGED TO IN 2021 BUDGET:
Catholic Charities	CCSI Parent Partner (STSJP funding)	69,000	12/31/22 – 12/31/23	Preventive Services	A60105.56070
Cayuga Addictions Recovery Services	Behavioral Health Specialist	50,000	12/1/22 – 11/30/23	Child Welfare	A60105.54800.4695
Cayuga Centers	Placement Diversion	\$172,000	12/31/22 – 12/31/23	Preventive Services	A60105.56070 & A60105.56109
Children's Home of Wyoming Conference	QI Assessments	\$25,000	10/1/22 – 12/31/23	Foster Care Admin Expense	A60105.54800
Community Action Program of Cortland (CAPCO)	Medicaid Personal Care Services	State Medicaid set rates	12/31/22 – 12/31/23	Long Term Care	State paid
Cortland County Area Agency on Aging	Home Energy Assistance Program	\$19,500	12/31/22 – 12/31/23	Home Energy Assistance Program	A60105.54815
Cortland County Central Services	County IT Support	22,000	12/31/22 – 12/31/23	Technical Support - Computers	A60105.54083
Cortland County Employment & Training	Lease at One Stop	15,000	12/1/22 – 11/31/23	Employment	A60105.54800
Cortland County Mental Health	Placement Diversion	\$175,000	12/31/22 – 12/31/23	Preventive Services	A60105.56070 & A60105.56109
Cortland County Probation Department	PINS Diversion Services	224,000	12/31/22 – 12/31/23	Preventive Services	A60105.56070 & A60105.56109
Cortland County Sheriff Department	Fraud Investigations	145,000	12/31/22 – 12/31/23	Fraud	A60105.54083
Cortland County Sheriff Department	On-Site Security	140,000	12/31/22 – 12/31/23	Office Security	A60105.54083
Cortland County Sheriff Department	Detention Transports	6,000	12/31/22 – 12/31/23	Non-Secure Detention	A60105.56123
Cortland County Sheriff Department	On-Call Security Services	8,000	12/31/22 – 12/31/23	Child Protective Services	A60105.54083
Cortland County Sheriff Department	Paper Process Service	5,000	12/31/22 – 12/31/23	Child Support/Child Welfare	A60105.54083
Cortland County Veterans Services Offices	Veterans Services and Referrals to DSS	52,000	12/31/22 – 12/31/23	Temporary Assistance/SNAP/MA	A60105.54083
Elmcrest	Family Support Services	772,000	12/31/22 – 12/31/23	Preventive Services	A60105.56070 & A60105.56109
Family Counseling Services, Inc.	Alcohol and Drug Screens	\$103/each	12/31/22 – 12/31/23	Temporary Assistance	A60105.54500

CORTLAND COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT AUTHORIZATION LIST FOR 2023

Family Counseling Services, Inc.	Counseling Services	2,000	12/31/22 – 12/31/23	Preventive Services	A60105.56070 & A60105.56109
Genovese, Jennifer, ACSW, LCSW	Counseling for Caseworkers	6,000	12/31/22 – 12/31/23	Child Welfare Staff Support	A60105.54035
Hillside Children's Services	Foster Home Recruitment and Certification	\$159,000	12/31/22 – 12/31/23		
J M Murray Center	Staff Disability Analyst - SSI Determinations	67,000	12/31/22 – 12/31/23	Temporary Assistance	A60105.54083
J M Murray Center	Job Search	65,000	12/31/22 – 12/31/23	Temporary Assistance	A60105.54800
L. Woerner, Inc d/b/a Home Care of Rochester	Medicaid Personal Care Services	State Medicaid rates	12/31/22 – 12/31/23	Long Term Care	State Paid
LabCorp	Paternity Testing	\$10,000	12/31/22 – 12/31/23	Child Support	A60105.54500
Language Line	Language translation and hearing-impaired services	Per government rate	On-going service agreement	Department-wide	A60105.54000
Lifeline Systems	Medicaid Personal Care Services	State Medicaid rates	12/31/22 – 12/31/23	Long Term Care	State paid
Salvation Army	Warming Center	\$190,000	11/1/22 – 4/30/23	Emergency Services	A60105.54800.4696
Stafling Healthcare Systems, Inc	Medicaid Personal Care Services	State Medicaid rates	12/31/22 – 12/31/23	Long Term Care	State paid
Upstate Services Group	Medicaid Personal Care/Assisted Living Services	State Medicaid rates	12/31/22 – 12/31/23	Long Term Care	State paid
YWCA	Enhanced Non-Residential Services – AVV	25,000	7/1/22 - 6/30/23	Domestic Violence	A60105.54800.4693
YWCA	Non-Residential Services - AVV	54,000	12/31/22 – 12/31/23	Domestic Violence Services	A60105.54083
YWCA	AVV Residential Services	State established (currently \$93.76/day)	12/31/22 – 12/31/23	Domestic Violence Services	A60105.56109, A60105.56140, or A60105.56142



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036
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<http://www.cortland-co.org/432/Health-Department>

Nicole Anjeski, MS, MPH
Public Health Director
Lisa Perfetti, BSN, RN
Deputy Public Health Director
Ngozi Mezu-Patel, MD
Medical Advisor

Health and Human Services Committee Report October 2022

BOARD OF HEALTH

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COVID-19 Update

COVID-19 cases:

- a. 9/4-9/10=147
- b. 9/11-9/17=153
- c. 9/18-9/24=143
- d. 9/25-10/1=157

4 week total of **600** new cases.

As of September 29: Cortland County's community level is Medium

Continue to use the mitigation strategies established throughout the pandemic to decrease severe illness and spread of COVID-19.

These include:

- Get vaccinated and stay up to date on your COVID-19 vaccines
- Test if you have symptoms or an exposure
- Isolate away from others if you test positive for COVID-19
- If you are at high risk for severe illness, talk to your healthcare provider about whether you need to wear a mask and take other precautions
- People may choose to mask at any time. People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask.

COVID-19 Reporting

The Cortland County Health Department has refreshed the look of the COVID-19 Data Dashboard and added additional information and resources for community members. The Cortland County COVID-19 Dashboard can be found here: <https://sites.google.com/view/cortgovhealthcoviddata/daily-summary>

COVID-19 and Flu vaccines

The Cortland County Health Department urges all Cortland County residents to get their COVID-19 and Flu vaccine as soon as possible. Vaccination is safe and is the best way to prevent serious illness from COVID-19 and Flu in our community.



Residents should know:

- Everyone ages 6 months and older can receive the COVID-19 vaccine and Flu vaccine.
- You can get the COVID-19 and Flu vaccine at the same time
- Being vaccinated can reduce the seriousness of your illness if you do get COVID-19 or Flu.
- The COVID-19 and Flu vaccines are safe to receive if you are pregnant, breastfeeding, or thinking about becoming pregnant in the future.
- You cannot get the Flu from the Flu vaccine and you cannot get COVID-19 from the COVID-19 vaccine. Symptoms that occur after vaccination are signs that your body is building protection and will go away in a few days. It takes two weeks for the vaccines to provide full protection.
- If you are 12 years or older, and it has been at least two months since your last COVID-19 booster, you should receive the updated booster that protects against Omicron.

Residents can find a location to get vaccinated at the following link: <https://www.vaccines.gov/>

PREK funding

Due to the nearly doubling of transportation costs, an increase in the NYS rate of tuition and the increase in children with higher needs, our PREK program is short on funding in 2022. We are in need of an increase to our PREK tuition line \$395,000 and our PREK transportation line \$105,000. These increases can be offset with Revenues. The \$500,000 increase in tuition and transportation increases our PREK State funding \$297,500 (the state pays the county 59.5% of tuition and transportation costs). Our Medicaid Admin Revenue has also increased exponentially. Currently, we have received \$213,571 over what we have budgeted and still have 2 quarters to claim. We are asking to increase this revenue line \$202,500. By offsetting expenditures by revenues the net county cost will be \$0. **PREK services are mandatory for the county to pay.**

For more detailed information see attached explanation at end of report.

Staffing:

- Active recruitment continues for two nursing positions.

Sincerely,



Nicole Anjeski, MS, MPH
Public Health Director

INCREASES ACROSS CHILDREN W/ SPECIAL NEEDS – PREK AGED

Cortland County Health Department

Examination of the increased cost and program cost from 2019 until current. Why the COVID Pandemic and increased transportation rates have affected the financials of the Children w/ Special Needs - PREK Aged Program.

i Data Summary from 2019 until current (09/2022)

- While overall Children w/ Special Needs Pre-K Aged Program enrollment averaged the same between School Years (September through June) we did see an increased number of children enrolled for the Summer Sessions starting 07/2021. Typically, we see a downtrend from a School Year session into the summer session, but once the COVID Pandemic and shut downs eased a bit in summer 2021, we saw those Summer Sessions having a higher enrollment. The main justifications for this increased summer enrollment was many children were “qualifying” for the extended summer session due to being on waitlists during to the constraints of COVID closures, parental worries/fears, and the choice to not have services through virtual methods.
- The Pre-K Program ended the 2020-2021 school year with 19 children enrollment in the SCIS Program, going into the 2021 Summer Session we started with 26 SCIS Program enrollments. Enrollment starting the 2021-2022 School year remained high with an average of 29 children enrolled for the SCIS Program.
- County Bus Transport – From 09/2019 - 08/2020 the average for bus riders was 7
- County Bus Transport – From 09/2020 – 08/2022 we average for bus riders was 15

Reasoning

i Higher number SCIS Program Enrollments & Higher yearly cost

- We saw an increased # of SCIS Program enrollments for higher involved children starting early in July 2021, along with higher enrollment cost for the SCIS Program itself.
- Why the higher rates? Besides knowing yearly that Racker Center/SCIS Programs will raise their rates slightly, as expected. NYSED allows for an interim rate be set, most time this interim rate is not the final rate allowed. Throughout the year, Racker Center can adjust per the new rate set by NYSED and bill for the retroactive adjustments. We have seen this happen every year since 2017 and before. This has ranged from a few dollars on the monthly cost, to a few hundred.
- Why the increased enrollment (07/2021 – 08/2022)? EI children are eligible to start July 2021, instead of waiting until the school year starts in September, mostly because parents wanted their child to be acclimated to the setting and the COVID Pandemic closures/restriction were lifting. We have also noted that in general we are saw higher numbers of children who were more involved and needed such a setting, root cause has not been determined.

Reasoning

i Transportation Cost increased 42.7% per trips starting 09/2021

- New RFP caused increased Transportation Rates. Rate prior to 09/2021: \$29.24; after 09/2021: \$41.74
- With the increased SCIS Program enrollments and the average number of County Bus riders up 60% for the 2021 Summer Session through the end of 2022 Summer Session, we incurred must higher transportation costs because of the dual increase over 2 school year and 2 summer sessions.

**School Year Session
09/2019 - 06/2020**

Total Kids:	171
Kids w/ Related Services:	152
Related Services Total:	329
Related Services Cost:	\$ 361,900.00
SCIS Program Total:	19
SCIS Program Cost:	\$ 736,037.20
Bus Transportation Total:	8
Bus Transportation Cost:	\$ 35,402.86
	\$ 1,133,340.06

**Summer Session
07/2020 - 08/2020**

Total Kids:	74
Kids w/ Related Services:	55
Related Services Total:	98
Related Services Cost:	\$ 78,400.00
SCIS Program Total:	19
SCIS Program Cost:	\$ 121,998.24
Bus Transportation Total:	4
Bus Transportation Cost:	\$ 3,332.00
	\$ 203,730.24

09/2019 - 09/2021

Bus Transport Per Trip: \$29.24

09/2021 - current

Bus Transport Per Trip: \$41.74

**School Year Session
09/2020 - 06/2021**

Total Kids:	176
Kids w/ Related Services:	157
Related Services Total:	320
Related Services Cost:	\$ 352,000.00
SCIS Program Total:	19
SCIS Program Cost:	\$ 736,037.20
Bus Transportation Total:	10
Bus Transportation Cost:	\$ 68,799.56
	\$ 1,156,836.76

**Summer Session
07/2021 - 08/2021**

Total Kids:	96
Kids w/ Related Services:	70
Related Services Total:	104
Related Services Cost:	\$ 83,200.00
SCIS Program Total:	26
SCIS Program Cost:	\$ 167,024.00
Bus Transportation Total:	16
Bus Transportation Cost:	\$ 14,503.04
	\$ 264,727.04

**School Year Session
09/2021 - 06/2022**

Total Kids:	158
Kids w/ Related Services:	129
Related Services Total:	265
Related Services Cost:	\$ 291,500.00
SCIS Program Total:	29
SCIS Program Cost:	\$ 1,193,930.00
Bus Transportation Total:	16
Bus Transportation Cost:	\$ 114,701.00
	\$ 1,600,131.00

**Summer Session
07/2022 - 08/2022**

Total Kids:	93
Kids w/ Related Services:	69
Related Services Total:	100
Related Services Cost:	\$ 80,000.00
SCIS Program Total:	24
SCIS Program Cost:	\$ 178,824.00
Bus Transportation Total:	15
Bus Transportation Cost:	\$ 24,918.78
	\$ 283,742.78

School Year Session**09/2022 - current projections for 10 months with no increase of kids**

Total Kids:	103
Kids w/ Related Services:	86
Related Services Total:	167
Related Services Cost:	\$ 183,700.00
SCIS Program Total:	17
SCIS Program Cost:	\$ 776,883.00
Bus Transportation Total:	9
Bus Transportation Cost:	\$ 165,290.40
	\$ 1,125,873.40