



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, October 10, 2024

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:14 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Reed Cleland	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Member	Excused	
Keith VanGorder	Cortland County, NY	Committee Vice-Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Chair	Present	
Kevin Fitch	Cortland County, NY	Ex-Officio Member/Chair of the Legislature	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Patty Schaap	Cortland County, NY	Director of Community Services	Present	
Kristen Beard	Cortland County, NY	Child Advocacy Center Coordinator	Present	
Allison Veintimillia	Cortland County, NY	Deputy Director of Social Services	Present	
Nicole Anjeski	Cortland County, NY	Public Health Director	Present	
Rebecca Main	Cortland County, NY	Public Health Program Manager	Present	
Pearl Reed-Klein	Cortland County, NY	Director of the Area Agency on Aging	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Victoria J. Monty	Cortland County, NY	County Attorney	Present	
Doug Schneider	Cortland Standard	Reporter	Present	
Ashley Millard	Cortland County, NY	Deputy Clerk of the Legislature	Remote	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Sep 12, 2024 11:00 AM

RESULT:	APPROVED
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2. Health & Human Services Committee - Special Meeting - Sep 26, 2024 4:30 PM

RESULT:	APPROVED
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Resolutions

AGENDA ITEM NO. 1 – Amend Resolution No. 29-24/Authorize Lease Extension at 91-101 Main Street, LLC - Workforce Development

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend Resolution No. 29-24/Authorize Lease Extension at 91-101 Main Street, LLC - Workforce Development

WHEREAS, the Cortland County Legislature adopted Resolution No. 29-24 that Resolution No. 229-22, authorizing a lease agreement with 91-101 Main Street, LLC from December 1, 2022 to November 30, 2024; AND

WHEREAS, there is a need to extend the lease contract by 3 months from November 30, 2024 to February 28, 2025; NOW THEREFORE BE IT

RESOLVED, that the County Administrator is hereby authorized to execute an extension on the current lease for 91-101 Main Street, LLC through February 28, 2025.

AGENDA ITEM NO. 2 – Authorize Agreements for Administrative and Program Services - Office for Aging

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreements for Administrative and Program Services - Office for Aging

WHEREAS, Cortland County Office for Aging and other departments must execute several contracts for various administrative and program services for the 2025 calendar year; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements through the end of 2025 for or with the following:

Classen Home Health Association
Cortland Chenango Rural Services, Inc. (LASS)
Cortland Transit
Center 4 Arts
Cortland Park Rehabilitation & Nursing Facility
Cortland Repertory Theatre
Crown Park Rehabilitation and Nursing
Guthrie Cortland Nursing & Rehabilitation Facility
Elizabeth Brewster House
Family Health Network
Homemakers of Western New York (d/b/a Caregivers Home Care)
Integrity Home Care Services
J.M. Murray Center
KPH Healthcare Services/Kinney Drugs
Language Line
Portzline Day Program & Respite Center, LLC
Resource Center for Independent Living
Rural Roots Nutrition
Scott United Methodist Church
Self-Direct, Inc./Response4HELP
SEPP Corporation
Seven Valleys Health Coalition
Syracuse University
The Scott Club, Inc. (LASS)
TLC Medical Transportation Services, Inc.
Visiting Nurse Service of New York Choice
Town of Preble (LASS)
Town of Willet
Town of Truxton (LASS)
Truxton United Methodist Church
Virgil United Methodist Church (LASS)
Walden Place
Walgreens Co.
Walmart Stores, Inc.

AGENDA ITEM NO. 3 – Authorize Agreements for Qualified Independent Assessments - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	William McGovern, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreements for Qualified Independent Assessments - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase Qualified Independent Assessments from state authorized individuals or agencies to comply with Families First legislation requirements for children placed in qualifying residential foster care centers; AND

WHEREAS, the payment rates for such services are negotiated as needed with qualified entities available and able to perform such assessments within required timeframes; AND

WHEREAS, the funds are expended once services are required and provided; AND

WHEREAS, payments for such services are made from the A60105.54800 Program Expense account; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2025 for Qualified Independent Assessments with individuals or agencies authorized by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

AGENDA ITEM NO. 4 – Authorize Agreements for Foster Care Services - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreements for Foster Care Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase foster care, detention and adoption services for specialized care and placement of children; AND

WHEREAS, the payment rates for such services are established by New York State as Maximum State Aid Rates; AND

WHEREAS, the funds are expended once services are required and provided; AND

WHEREAS, payments for such services are made from one of the following accounts; A60105.56109, A60105.56119, or A60105.56123; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2025 for foster care, detention and adoption services with licensed agencies and/or foster care parents licensed or otherwise authorized by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

AGENDA ITEM NO. 5 – Authorize Administration and Program Agreements - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	Douglas Bentley, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Administration and Program Agreements - Department of Social Services

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2025; AND

WHEREAS, such contracts, costs, terms, functional areas and associated account numbers are listed in the attached chart; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute agreements for or with the following for contract terms beginning on or after 12/31/24 and ending on or before 12/31/25:

Catholic Charities
Cayuga Addictions Recovery Services
Cayuga Centers
Children’s Home of Wyoming Conference
Community Action Program (CAPCO)
Cortland County Area Agency on Aging
Cortland County Central Services
Cortland County District Attorney’s Office
Cortland County Employment and Training
Cortland County Mental Health Department
Cortland County Probation Department
Cortland County Sheriff’s Department
Cortland County Veteran’s Services Office
Elmcrest Children’s Services
Family Counseling Services
Hillside Children’s Center
J.M. Murray Center
Jennifer Genovese, ACSW, LCSW
Josie’s Journey

LabCorp
Language Line
L. Woerner, Inc d/b/a Home Care of Rochester
Lifeline Systems, Inc.
Salvation Army
Stafling Healthcare Systems, Inc.
Upstate Services Group
YWCA

AGENDA ITEM NO. 6 – Authorize Agreements for Day Care Services - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreements for Day Care Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase day care services from day care centers to provide care for children eligible for the Low-Income Day Care and Temporary Assistance Day Care programs; AND

WHEREAS, the payment rates for such services are established by New York State as Child Care Market Rates; AND

WHEREAS funds are expended once services are authorized, required, and provided; AND

WHEREAS, payments for day care services are made from one of the following accounts; A60105.56055, A60105.56070, or A60105.56119; NOW THEREFORE BE IT

RESOLVED, that the County Administrator be and hereby is authorized and directed to execute contractual agreements for Day Care Services to be provided in 2025 with agencies/providers pursuant to criteria established by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

AGENDA ITEM NO. 7 – Authorize Agreements for Work Experience Sites - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreements for Work Experience Sites - Department of Social Services

WHEREAS, the Cortland County Department of Social Services is required to provide Work Experience activities as part of an Employment Plan required by the New York State Office of Temporary and Disability; AND

WHEREAS, there are no funds paid for such services; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements for dates from 12/31/24 through 12/31/25 for work experience site placements with the following:

Cortland County Buildings and Grounds
Cortland County Agency on Aging
Cortland County Clerk
Cortland County Employment and Training
Cortland County Health Department
Cortland County Highway Department
Cortland County Mental Health Clinic
Cortland County Personnel Department

AGENDA ITEM NO. 8 – Authorizing and Approving Settlement Agreements to an Action Relating to the Opioid Crisis

It was MOVED by Mr. Cleland, seconded by Ms. Bischoff, and unanimously approved by voice vote of members present, to enter into an executive session for discussions regarding current litigation, with Savannah Hempstead, Rob Corpora, Melanie Vilardi, Victoria Monty and all Legislators permitted to stay in the room. MOTION CARRIED.

An executive session was held from 11:34 a.m. to 11:37 a.m. at which time on motion of Mr. Bentley, seconded by Mr. Cleland, it was unanimously approved by voice vote to exit executive session.

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/15/2024 8:30 AM
MOVER:	William McGovern, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, VanGorder, Van Dee
EXCUSED:	Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorizing and Approving Settlement Agreements to an Action Relating to the Opioid Crisis

WHEREAS, there is pending the matter on behalf of Cortland County regarding the opioid addiction crisis, in which Cortland County is the named plaintiff in the action (the "Action"); AND

WHEREAS, the Action is against several defendants, including manufacturers of opioids, distributors of opioids and chain pharmacies; AND

WHEREAS, after discussion the Cortland County Legislature authorized the County Attorney to accept confidential settlements for in relation to two (2) such defendants in the ongoing matter; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Chairman of the Legislature to accept said settlements and execute Participation and Release Forms for each defendant; AND BE IT FURTHER

RESOLVED, that all funds received from the settlement be set aside into a special reserve account for the sole purpose of addressing the opioid epidemic in Cortland County.

Discussion Items

Monthly Reports

1. Mental Health Department Monthly Report

RESULT:	COMPLETED
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2. Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 11:38 AM



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, September 12, 2024

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:00 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County, NY	Committee Member	Present		
Cathy Bischoff	Cortland County, NY	Committee Member	Present		
Reed Cleland	Cortland County, NY	Committee Member	Present		
William McGovern	Cortland County, NY	Committee Member	Present		
Christopher Newell	Cortland County, NY	Committee Member	Present		
Keith VanGorder	Cortland County, NY	Committee Vice-Chair	Present		
Ronald J. Van Dee	Cortland County, NY	Committee Chair	Present		
Kevin Fitch	Cortland County, NY	Ex-Officio Member/Chair of the Legislature	Remote		11:30 AM
Ashley Millard	Cortland County, NY	Deputy Clerk of the Legislature	Present		
Rob Corpora	Cortland County, NY	County Administrator	Present		
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present		
Andrea Herzog	Cortland County, NY	Director of Finance	Present		
Shannon Phillips	Cortland County, NY	Employment & Training Director	Present		
Pearl Reed-Klein	Cortland County, NY	Director of the Area Agency on Aging	Present		
Nicole Anjeski	Cortland County, NY	Public Health Director	Present		
Patty Schaap	Cortland County, NY	Deputy Director of Community Services	Present		
Sharon MacDougall	Cortland County, NY	Director of Community Services	Present		
Kristen Beard	Cortland County, NY	Child Advocacy Center Coordinator	Present		
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present		
Amy Buggs	Cortland County, NY	Grants Administrator	Present		

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Rebecca Main	Cortland County, NY	Public Health Program Manager	Present		
Nicole Compton	Cortland County, NY	Paralegal	Remote		
Doug Schneider	Cortland Standard	Reporter	Present		
Matt Whitman	RHI of New York	Executive Director	Present		

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Aug 8, 2024 11:00 AM

RESULT: ACCEPTED

2. Health & Human Services Committee - Special Meeting - Aug 22, 2024 3:00 PM

RESULT: ACCEPTED

Resolutions

AGENDA ITEM NO. 1 – Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

There was a unanimous vote to do a correction, Amy Buggs brought to attention she had not changed the employer addresses for the said members, addresses corrected to reflect proper employers.

RESULT: APPROVED [UNANIMOUS]

Next: 9/26/2024 6:00 PM

MOVER: William McGovern, Committee Member

SECONDER: Christopher Newell, Committee Member

AYES: Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby is appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

Name	Address	Sector	Term Ending
Heather Wineburg	83 Main Street, Cortland, NY 13045	Cortland County Chamber	6/30/2027
Nicole Meeker	67 Main Street, Cortland NY 13045	McNeil & Co., Inc.	6/30/2027

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AGENDA ITEM NO. 2 – Authorize Agreement for Public Health Emergency Preparedness - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Douglas Bentley, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement for Public Health Emergency Preparedness - Health Department

WHEREAS, the counties of Cayuga, Cortland, Jefferson, Lewis, Madison, Onondaga, Oswego, and Tompkins are referred to as the Central New York (CNY) Public Health Alliance; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance all have responsibilities for public health emergency planning and response; AND

WHEREAS, some public health problems may require public health services that exceed the capacities of the individual County Health Departments; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance are desirous to establish an intermunicipal agreement to provide mutual aid to each other during a public health emergency, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, to enter into an agreement with the agencies and counties named in the CNY Public Health Alliance.

AGENDA ITEM NO. 3 – Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$108,730 to Cortland County, through the Youth Bureau; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2024 through September 30, 2025 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$92,420 will be allocated to Cortland County municipalities and \$16,310 will be

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allocated to the Cortland County Youth Bureau administration; AND

WHEREAS, the 2024 County Budget will need to be amended as follows:

Revenue:		Current	Increase	Amended	Balance
A73125.43820.YB	Youth Bureau	\$113,028	\$108,730		\$221,758
Expenditure:		Current	Increase		Balance
A73125.51005	Personal Services	\$14,794	\$7,857		\$22,651
A73125.54020	Postage	\$10	\$10		\$20
A73125.54035	Ed/Train	\$700	\$700		\$1,400
A73125.54040	Dues	\$120	\$150		\$270
A73125.54045	Travel	\$224	\$2,500		\$2,724
A73125.54048	Program Supp	\$36	\$2,500		\$2,536
A73125.54800	Program Exp - SDPP	\$96,013	\$92,420		\$188,433
A73125.58060	Health Ins	\$0	<u>\$2,593</u>		\$2,593
			\$108,730		

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the New York State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract.

AGENDA ITEM NO. 4 – Amend 2024 Budget for Daycare Expenditures - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2024 Budget for Daycare Expenditures - Department of Social Services

WHEREAS, expenditures for Daycare cases are continuing to increase this year and are expected to exceed the amount appropriated in our 2024 budget; NOW THEREFORE BE IT

RESOLVED, that the 2024 County Budget be and hereby is amended as follows:

INCREASE:

Daycare Expenditures

A60105.56055 current \$1,350,000.00 INCREASE \$250,000 new = \$1,600,000.00

Daycare Revenues

A601043.43655 current \$1,296,578.00 INCREASE \$250,000 new = \$1,546,578.00

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AGENDA ITEM NO. 5 – Authorize Agreement with Cayuga Addictions Recovery Services- DSS

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with Cayuga Addictions Recovery Services- DSS

WHEREAS, the NYS Office of Children and Family Services is anticipated to allocate another round of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders; AND

WHEREAS, Cayuga Addictions Recovery Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership; AND

WHEREAS, the \$60,000.00 in funding needed for this Agreement will be provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to an allocation from New York State and the appropriation of funding by the Legislature, be and hereby is authorized to execute an agreement for the time period of December 1, 2024 through November 30, 2025 with CARS in an amount not to exceed \$60,000.

AGENDA ITEM NO. 6 – Authorize Memorandum of Understanding - Cayuga-Cortland Workforce Development Area

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Memorandum of Understanding - Cayuga-Cortland Workforce Development Area

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 seeks to streamline the internal workings of several major pieces of Workforce-related legislation and to mandate a much closer local collaboration through a One-Stop service delivery system for employers and job seekers; AND

WHEREAS, the Memorandum Of Understanding includes the budget for the sharing of infrastructure costs of each Comprehensive, Affiliate, and Specialized Career Center in the Local Workforce Development Area and identify each co-located partner's infrastructure cost share for each Comprehensive, Affiliate, and Specialized Center in the Local Workforce Development Area; AND

WHEREAS, required in the Memorandum of Understanding requirements set forth in 20 CFR 678.500, 20 CFR678.510 and the Training and Guidance Letter 17-16 of the Workforce Innovation and

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Opportunity Act statute, Memoranda of Understanding must be developed between the Local Workforce Development Board and each of the One-Stop Partners and all other County Departments in the Career Center System; AND

WHEREAS, the Memorandum of Understanding will define the roles and responsibilities of the parties and the budget of the parties of the Agreement with regard to implementation of the One-Stop Career Centers in Cayuga and Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature, upon review of the County Attorney or designee, be and hereby is authorized to execute said agreement.

AGENDA ITEM NO. 7 – Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/17/2024 9:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Mental Health Department recommends the creation of two full time positions of one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant; AND

WHEREAS, the Grant has designated fund to be used for 2024 purchasing of two (2) laptops and two (2) iPads to be used by the Mental Health Department for grant management, activities and oversight; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to authorize the Cortland County Administrator to approve the designation of funds to the following Cortland County contracted agencies to work under the Grant leadership oversight of the Mental Health Department; with these budget requirements in the grant:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
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Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND

WHEREAS, the 2024 budget needs to be amended; NOW THEREFORE BE IT

RESOLVED, that the Cortland County be and hereby accepts the award of the Substance Abuse & Mental Health Services Administration (SAMHSA) in the amount of \$3,526,362.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute all necessary agreements to receive the grant funding; AND BE IT FURTHER

RESOLVED, that one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant, be created with approval to fill on September 27, 2024 at 12:01 AM; AND BE IT FURTHER

RESOLVED, that both positions shall be abolished upon the expiration of the grant funding for the positions; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute contracts with the following agencies for an amount not to exceed the amount listed below:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND BE IT FURTHER

RESOLVED, the Director of Finance is authorized to pay the approved county contracted agencies from the appropriate expense account for this SAMHSA Grant; AND BE IT FURTHER

RESOLVED, that the 2024 budget be and hereby is amended as follows:

INCREASE:

Acct No. _____ SAMHSA Grant \$956,086

Minutes Acceptance: Minutes of Sep 12, 2024 11:00 AM (Minutes Approval)

Acct No. A359990

Approp. Fund Balance \$956, 086

; AND BE IT FURTHER

RESOLVED, that the Director of Finance be and hereby shall carryover any unused grant funds to subsequent budgets for the life of the grant.

Presentations

1. Cortland County Youth Bureau Presentation

RESULT:	COMPLETED
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2. Columbia University HEALing Communities Study Synopsis

RESULT:	COMPLETED
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Monthly Reports

1. 12412 : Health Department Monthly Report - August 2024

RESULT:	COMPLETED
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2. Health Department Monthly Report - September 2024

RESULT:	COMPLETED
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3. Department of Social Services 2Nd Quarter Statistics

RESULT:	COMPLETED
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4. Mental Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 12:06 PM

Minutes Acceptance: Minutes of Sep 12, 2024 11:00 AM (Minutes Approval)



Health & Human Services Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

2.2

~ Minutes ~

Thursday, September 26, 2024

4:30 PM

Room 302

Call to Order

The meeting was called to order at 4:30 PM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Excused	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Reed Cleland	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Member	Present	
Keith VanGorder	Cortland County, NY	Committee Vice-Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Chair	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Beau Harbin	Cortland County, NY	Board Member	Present	
Doug Schneider	Cortland Standard	Reporter	Present	

Resolutions

AGENDA ITEM NO. 1 – Appoint Director of Community Mental Health Services

It was MOVED by Mr. McGovern, Seconded by Mr. Cleland, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the appointment of a particular person, with all legislators present and Laurie Leonard permitted to stay in the room. MOTION CARRIED.

An executive session was held from 4:30 p.m. to 4:38 p.m., at which time on motion of Mr. Newell, seconded by Mr. Cleland, it was unanimously approved by voice vote to exit executive session.

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee
EXCUSED:	Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint Director of Community Mental Health Services

WHEREAS, the Cortland County Legislature will have a vacant position of Director of Community Mental Health Services effective October 10, 2024; AND

WHEREAS, Legislators Ron VanDee, William McGovern and Keith VanGorder, Community Services Board member Kathy Reynolds, County Administrator Rob Corpora and Personnel Officer Laurie Leonard conducted interviews and offered a recommendation for this appointment; AND

WHEREAS, the Community Services Board has recommended _____ to be appointed to the position of Director of Community Mental Health Services; AND

WHEREAS, the County Legislature has received the recommendation for the appointment of _____ as Director of Community Mental Health Services; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as Director of Community Mental Health Services at an annual salary of \$_____ (Grade 3, Step __, Management Compensation Plan, non-competitive class, full-time) effective October 10, 2024.

Adjournment

The meeting was closed at 4:39 PM

Minutes Acceptance: Minutes of Sep 26, 2024 4:30 PM (Minutes Approval)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 1

Amend Resolution No. 29-24/Authorize Lease Extension at 91-101 Main Street, LLC - Workforce Development

WHEREAS, the Cortland County Legislature adopted Resolution No. 29-24 that Resolution No. 229-22, authorizing a lease agreement with 91-101 Main Street, LLC from December 1, 2022 to November 30, 2024; AND

WHEREAS, there is a need to extend the lease contract by 3 months from November 30, 2024 to February 28, 2025; NOW THEREFORE BE IT

RESOLVED, that the County Administrator is hereby authorized to execute an extension on the current lease for 91-101 Main Street, LLC through February 28, 2025.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 2****Authorize Agreements for Administrative and Program Services - Office for Aging**

WHEREAS, Cortland County Office for Aging and other departments must execute several contracts for various administrative and program services for the 2025 calendar year; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements through the end of 2025 for or with the following:

Classen Home Health Association
 Cortland Chenango Rural Services, Inc. (LASS)
 Cortland Transit
 Center 4 Arts
 Cortland Park Rehabilitation & Nursing Facility
 Cortland Repertory Theatre
 Crown Park Rehabilitation and Nursing
 Guthrie Cortland Nursing & Rehabilitation Facility
 Elizabeth Brewster House
 Family Health Network
 Homemakers of Western New York (d/b/a Caregivers Home Care)
 Integrity Home Care Services
 J.M. Murray Center
 KPH Healthcare Services/Kinney Drugs
 Language Line
 Portzline Day Program & Respite Center, LLC
 Resource Center for Independent Living
 Rural Roots Nutrition
 Scott United Methodist Church
 Self-Direct, Inc./Response4HELP
 SEPP Corporation
 Seven Valleys Health Coalition
 Syracuse University
 The Scott Club, Inc. (LASS)
 TLC Medical Transportation Services, Inc.
 Visiting Nurse Service of New York Choice
 Town of Preble (LASS)
 Town of Willet
 Town of Truxton (LASS)
 Truxton United Methodist Church

Virgil United Methodist Church (LASS)

Walden Place

Walgreens Co.

Walmart Stores, Inc.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 3****Authorize Agreements for Qualified Independent Assessments - Department of Social Services**

WHEREAS, the Cortland County Department of Social Services must be able to purchase Qualified Independent Assessments from state authorized individuals or agencies to comply with Families First legislation requirements for children placed in qualifying residential foster care centers; AND

WHEREAS, the payment rates for such services are negotiated as needed with qualified entities available and able to perform such assessments within required timeframes; AND

WHEREAS, the funds are expended once services are required and provided; AND

WHEREAS, payments for such services are made from the A60105.54800 Program Expense account; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2025 for Qualified Independent Assessments with individuals or agencies authorized by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 4

Authorize Agreements for Foster Care Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase foster care, detention and adoption services for specialized care and placement of children; AND

WHEREAS, the payment rates for such services are established by New York State as Maximum State Aid Rates; AND

WHEREAS, the funds are expended once services are required and provided; AND

WHEREAS, payments for such services are made from one of the following accounts; A60105.56109, A60105.56119, or A60105.56123; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2025 for foster care, detention and adoption services with licensed agencies and/or foster care parents licensed or otherwise authorized by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 5****Authorize Administration and Program Agreements - Department of Social Services**

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2025; AND

WHEREAS, such contracts, costs, terms, functional areas and associated account numbers are listed in the attached chart; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute agreements for or with the following for contract terms beginning on or after 12/31/24 and ending on or before 12/31/25:

Catholic Charities
 Cayuga Addictions Recovery Services
 Cayuga Centers
 Children's Home of Wyoming Conference
 Community Action Program (CAPCO)
 Cortland County Area Agency on Aging
 Cortland County Central Services
 Cortland County District Attorney's Office
 Cortland County Employment and Training
 Cortland County Mental Health Department
 Cortland County Probation Department
 Cortland County Sheriff's Department
 Cortland County Veteran's Services Office
 Elmcrest Children's Services
 Family Counseling Services
 Hillside Children's Center
 J.M. Murray Center
 Jennifer Genovese, ACSW, LCSW
 Josie's Journey
 LabCorp
 Language Line
 L. Woerner, Inc d/b/a Home Care of Rochester
 Lifeline Systems, Inc.
 Salvation Army
 Stafking Healthcare Systems, Inc.
 Upstate Services Group
 YWCA

CORTLAND COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT AUTHORIZATION LIST FOR 2023

CONTRACTOR	DESCRIPTION	Maximum COST	Contract Terms	FUNCTION	ACCOUNT NUMBER CHARGED TO IN 2021 BUDGET:
Catholic Charities	CCSI Parent Partner (STSJP funding)	70,000	12/31/24 - 12/31/25	Preventive Services	A60105.56070
Catholic Charities	Emergency Housing Apartments	300,000	12/31/24 - 12/31/25	Temporary Assistance	A60105.56109 & A60105.56140
Cayuga Addictions Recovery Services	Behavioral Health Specialist	60,000	12/1/24 – 12/31/25	Child Welfare	A60105.54800.4695
Cayuga Centers	Functional Family Therapy	287,000	12/31/24 - 12/31/25	Preventive Services	A60105.56070 & A60105.56109
Cayuga Centers	Placement Diversion Safe Care	227,000	12/31/24 - 12/31/25	Preventive Services	A60105.56070 & A60105.56109
Children’s Home of Wyoming Conference	QI Assessments	25,000	12/31/24 - 12/31/25	Foster Care Admin Expense	A60105.54800
Community Action Program of Cortland (CAPCO)	Medicaid Personal Care Services	State Medicaid set rates	12/31/24 - 12/31/25	Long Term Care	State paid
Cortland County Area Agency on Aging	Home Energy Assistance Program	19,500	12/31/24 - 12/31/25	Home Energy Assistance Program	A60105.54815
Cortland County Central Services	County IT Support	22,000	12/31/24 - 12/31/25	Technical Support - Computers	A60105.54083
Cortland County Employment & Training	Lease at One Stop	15,000	12/1/24 – 12/31/25	Employment	A60105.54800
Cortland County Probation Department	PINS Diversion Services	226,000	12/31/24 - 12/31/25	Preventive Services	A60105.56070 & A60105.56109
Cortland County Sheriff Department	Fraud Investigations	158,000	12/31/24 - 12/31/25	Fraud	A60105.54083
Cortland County Sheriff Department	On-Site Security	146,000	12/31/24 - 12/31/25	Office Security	A60105.54083
Cortland County Sheriff Department	Detention Transports	6,000	12/31/24 - 12/31/25	Non-Secure Detention	A60105.56123
Cortland County Sheriff Department	On-Call Security Services	8,000	12/31/24 - 12/31/25	Child Protective Services	A60105.54083
Cortland County Sheriff Department	Paper Process Service	5,000	12/31/24 - 12/31/25	Child Support/Child Welfare	A60105.54083
Cortland County Veterans Services Offices	Veterans Services and Referrals to DSS	70,000	12/31/24 - 12/31/25	Temporary Assistance/SNAP/MA	A60105.54083
Elmcrest	Family Support Services	653,000	12/31/24 - 12/31/25	Preventive Services	A60105.56070 & A60105.56109
Family Counseling Services, Inc.	Alcohol and Drug Screens	50,000	12/31/24 - 12/31/25	Temporary Assistance	A60105.54500

CORTLAND COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT AUTHORIZATION LIST FOR 2023

Genovese, Jennifer, ACSW, LCSW	Counseling for Caseworkers	6,000	12/31/24 - 12/31/25	Child Welfare Staff Support	A60105.54035
Hillside Children's Services	Foster Home Recruitment and Certification	195,000	12/31/24 - 12/31/25		
J M Murray Center	Staff Disability Analyst - SSI Determinations	72,000	12/31/24 - 12/31/25	Temporary Assistance	A60105.54083
J M Murray Center	Job Search	70,000	12/31/24 - 12/31/25	Temporary Assistance	A60105.54800
Josie's Journey	Comfort Dog Services	500	12/31/24 - 12/31/25	Child Welfare Admin	A60105.54035
L. Woerner, Inc d/b/a Home Care of Rochester	Medicaid Personal Care Services	State Medicaid rates	12/31/24 - 12/31/25	Long Term Care	State Paid
LabCorp	Paternity Testing	5,000	12/31/24 - 12/31/25	Child Support	A60105.54500
Language Line	Language translation and hearing-impaired services	Per government rate	On-going service agreement	Department-wide	A60105.54000
Lifeline Systems	Medicaid Personal Care Services	State Medicaid rates	12/31/24 - 12/31/25	Long Term Care	State paid
Salvation Army	Warming Center	275,000	11/1/24 – 4/30/25	Emergency Services	A60105.54800.4696
Stafling Healthcare Systems, Inc	Medicaid Personal Care Services	State Medicaid rates	12/31/24 - 12/31/25	Long Term Care	State paid
Upstate Services Group	Medicaid Personal Care/Assisted Living Services	State Medicaid rates	12/31/24 - 12/31/25	Long Term Care	State paid
YWCA	Enhanced Non-Residential Services – AVV	25,000	10/25 – 9/30/26	Domestic Violence	A60105.54800.4693
YWCA	Non-Residential Services - AVV	63,000	12/31/24 - 12/31/25	Domestic Violence Services	A60105.54083
YWCA	AVV Residential Services	200,000 at State established per diem	12/31/24 - 12/31/25	Domestic Violence Services	A60105.56109, A60105.56140, or A60105.56142

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 6

Authorize Agreements for Day Care Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase day care services from day care centers to provide care for children eligible for the Low-Income Day Care and Temporary Assistance Day Care programs; AND

WHEREAS, the payment rates for such services are established by New York State as Child Care Market Rates; AND

WHEREAS funds are expended once services are authorized, required, and provided; AND

WHEREAS, payments for day care services are made from one of the following accounts; A60105.56055, A60105.56070, or A60105.56119; NOW THEREFORE BE IT

RESOLVED, that the County Administrator be and hereby is authorized and directed to execute contractual agreements for Day Care Services to be provided in 2025 with agencies/providers pursuant to criteria established by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 7****Authorize Agreements for Work Experience Sites - Department of Social Services**

WHEREAS, the Cortland County Department of Social Services is required to provide Work Experience activities as part of an Employment Plan required by the New York State Office of Temporary and Disability; AND

WHEREAS, there are no funds paid for such services; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements for dates from 12/31/24 through 12/31/25 for work experience site placements with the following:

- Cortland County Buildings and Grounds
- Cortland County Agency on Aging
- Cortland County Clerk
- Cortland County Employment and Training
- Cortland County Health Department
- Cortland County Highway Department
- Cortland County Mental Health Clinic
- Cortland County Personnel Department

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 8****Authorizing and Approving Settlement Agreements to an Action Relating to the Opioid Crisis**

WHEREAS, there is pending the matter on behalf of Cortland County regarding the opioid addiction crisis, in which Cortland County is the named plaintiff in the action (the "Action"); AND

WHEREAS, the Action is against several defendants, including manufacturers of opioids, distributors of opioids and chain pharmacies; AND

WHEREAS, after discussion the Cortland County Legislature authorized the County Attorney to accept confidential settlements for in relation to two (2) such defendants in the ongoing matter; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Chairman of the Legislature to accept said settlements and execute Participation and Release Forms for each defendant; AND BE IT FURTHER

RESOLVED, that all funds received from the settlement be set aside into a special reserve account for the sole purpose of addressing the opioid epidemic in Cortland County.

CORTLAND COUNTY MENTAL HEALTH DEPARTMENT

Health & Human Services (HHS) Leg. Committee October 2024 Report

Submitted by Sharon MacDougall, departing Mental Health (MH) Department Director of Community Services (DCS)
Presented by Patty Schaap, new MH Department Director of Community Services (DCS) effective 10/10/2024

SAMHSA 4yr Grant for Cortland's Youth System of Care, \$3.5 Million

Thank you for the September Legislative approval as the MH Department implements the four-year project aimed at improving mental health services for youth aged 12-18, particularly those at risk for Serious Emotional Disturbances (SED). Funded by a \$3.5 million grant from the Substance Abuse and Mental Health Services Administration (SAMHSA), the initiative will enhance access to care, reduce mental health crises, and build a stronger support system for families.

Key Goals of the Initiative:

1. Improved Access: A new integrated referral system will increase service referrals by 25% by 2028, ensuring families are connected to the right services regardless of where they enter the system.
2. Evidence-Based Treatments: Local clinicians will be trained in Functional Family Therapy (FFT) and Dynamic Deconstructive Psychotherapy (DDP), with the goal of serving 150 families and 96 youth. This will aim to reduce mental health-related emergency visits by 20%.
3. Training & Awareness: Fifty training sessions on trauma-informed care, LGBTQ+ support, cultural competency, and suicide prevention will be offered to local providers. Community outreach will aim to raise awareness of mental health services.
4. Data-Driven Care: A new data management system will monitor service use and outcomes, helping to identify gaps and improve service delivery.

Appointment gratitude as Cortland's new Mental Health Director of Community Services

I am deeply honored to be appointed as Cortland County's next Director of Community Mental Health Services. I would like to extend my heartfelt thanks to the County leadership, the selection committee, and the entire community for placing your trust in me to serve in this vital role. It is both a privilege and a responsibility to work alongside such dedicated professionals in advancing mental health services, promoting well-being, and strengthening support for individuals and families in our community. Together, we will continue to build upon the incredible work already being done, with a focus on collaboration, inclusivity, and accessibility for all. I am eager to lead our efforts in addressing the mental health needs of Cortland County, ensuring that everyone has the opportunity to thrive.

Thank you once again for this extraordinary opportunity. I look forward to serving and contributing to the health and resilience of our community.

Sincerely, Patty Schaap

October National Awareness behavioral health recognitions:

- Mental Illness Awareness week 10/6 – 10/12
- World Mental Health Day 10/10 (*today!*)
- Domestic Violence Awareness Month
- National ADHD Awareness Month
- National Bullying Prevention Month
- National Down Syndrome Awareness Month
- National Disability Employment Awareness Month

Mental Health Department Programs:

INTERNAL DEPARTMENT PROGRAMS	DATA DATE	PROGRESS UPDATES	ACHIEVEMENTS & RISKS	OUTCOMES & TRENDS
All MH Dept. Programs Fiscal/Revenue	8/2024	The 2025 budget proposal from the Mental Health Department maintains the county's financial contribution at close to the same level as 2024. The department continues its five-year trend of reducing county expenditures by optimizing billing practices, securing grants, and leveraging state aid to offset departmental costs. State Aid providers and MH Dept. received COLA increases thanks to OMH, OASAS, OPWDD. Cortland contracted Behavioral Health providers are receiving this increase as soon as contract amendments are approved.	MH Dept. is attempting to complete mandated CPL 730 evaluations. Defendants refuse to attend. MH Dept. is keeping Courts updated on the status. Evaluation costs to county are increasing.	2025 positive forecast in billing revenue receivables to ease county cost/share.
Mental Health: Outpatient Treatment Rehabilitation & Supports (MHOTRS) AKA = Clinic NYS OMH Licensed / Certified Program. Largest program at MH Dept.	8/2024	August 2024: - Total sessions provided: 1652 30% of all session were provided by telehealth - Total enrolled Clients/Patients: 1,071 (185 youth) 64 new referrals (unduplicated) 34 new admissions Learn more about our Clinic (aka: MHOTRS): https://omh.ny.gov/omhweb/clinic_restructuring/, https://www.cortland-co.org/452/Mental-Health-Clinic	Finalizing the process of hiring next NPP asap to meet the community needs.	High demand for therapy based on new referrals and intensity of treatment needs. Increase in complexity of clients' needs for therapy/support – require more frequent sessions and coordination with other providers.
"Horizon House" (HH) Adult Continuing Day Treatment (CDT) <i>Daily program for MH clients with serious mental illness (SMI)</i>	8/2024	August 2024: Total enrolled Clients/Patients: 32 Learn more about Adult CDT Treatment & HH Program: https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5396210/, https://www.cortland-co.org/453/Horizon-House	HH successfully streamlined to new Medent documentation to ease workforce stress and increase their time with clients.	HH Adult CDT Program originated in the 1980s. Estimated 40yrs of dedication to the community.
Family Support Services (FSS) Respite & Children Family Support Services (CFTSS)	8/2024	August 2024: 99 Total sessions 39 total enrolled Learn more about CFTSS Services and FSS: https://www.cortland-co.org/454/Family-Support-Services, https://omh.ny.gov/omhweb/bho/childrensmc.html	FSS is planning July intensive training/orientation for new staff to get up to speed quickly with OMH CFTSS requirements and to learn the EHR (Medent).	2024 CFTSS marketing all summer to the community and schools to improve understanding of CFTSS services and referrals.

Attachment: MH Monthly Report to Leg. HHS 10.2024 (12545 : Mental Health Department Monthly Report)

Macro-System News & Developments MH, SUD, I/DD (County, Regional & NYS)

Core Focus Areas (MH, SUD, I/DD)	Topic	Summary	Links for Further Review
Mental Health (MH) MH Dept. NYS Art. 41 statutory coordination with Office of Mental Health (OMH)	September Suicide Prevention Awareness events throughout Cortland.	Multiple agencies joined the Suicide Prevention Awareness activities throughout Sept. Thanks to the all-volunteer "SPEAK UP Cortland" coalition for the efforts to support Cortland!	Latest announcement from SPEAK UP Cortland : https://www.facebook.com/SpeakUpCortland/
Substance Use Disorders (SUD) MH Dept. NYS Art. 41 statutory coordination with Office of Addiction Services and Supports (OASAS)	OASAS Opioid Settlement Funds (OSF) to MH Dept.	Resolution for RFP planning for MH Dept. awarded OASAS OSF, will be based on community input and data approved by the Community Services Board (CSB). Pending future discussion.	OASAS OSF initiatives: https://oasas.ny.gov/opioid-settlement-funding-initiatives , Attorney General (AG) https://ag.ny.gov/nys-opioid-settlement NYS OSF Advisory Board: https://oasas.ny.gov/opioid-settlement-fund-advisory-board
Intellectual/Developmental Disability (I/DD) MH Dept. NYS Art. 41 statutory coordination with Office of People with Developmental Disabilities (OPWDD)	OPWDD CPL 730 defendant concerns during Sept. will continue to be addressed with NYS.	OPWDD regional office is aware and involved to avoid future issues.	OPWDD newsletter: https://opwdd.ny.gov/news/news-publications



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036
FAX: (607) 753-5209

<https://www.cortlandcountyny.gov/432/Health-Department>

Nicole Anjeski, MS, MPH
Public Health Director
Lisa Perfetti, BSN, RN
Deputy Public Health Director
Douglas MacQueen, MD, MS, FIDSA
Medical Consultant



Health and Human Services Committee Report October 2024

BOARD OF HEALTH

Bonni C. Hodges, Ph.D.
President

Susan Williams
Vice-President

Marisa Clifford, DMD

Matthew Noble, DO

Erica Skipton, MD

Mary Wright, RN

Ronald VanDee
Legislator

Cheryl Mrozowski
Secretary

October is Breast Cancer Awareness Month

This is the time of the year that reminds people the importance of breast cancer screening, to honor those who are fighting against this disease and to remember those who have lost their lives trying to overcome this battle. According to the American Cancer Society, invasive breast cancer will be diagnosed in over 310,000 women this year or more simply, 1 in 8 women. Breast cancer remains the second leading cause of cancer death among women, however, early detection can stop breast cancer in its tracks.

Access to breast cancer screening is easy with the abundance of mammogram locations and mobile mammogram vans available. All health insurance plans pay for breast cancer screening as a preventative measure to help ensure better health and prevention of later stage breast cancer within our communities. If someone is uninsured/underinsured, between the ages of 40-64 years and in need of breast cancer screening contact the Cancer Services Program of Cayuga, Cortland and Tompkins Counties to qualify and enroll for a mammogram at no cost. Call 607-758-5523 or click <https://www.cortlandcountyny.gov/529/Cancer-Services-Program> to enroll online.

Fall and Winter Immunization Guide

- Flu, COVID-19, and respiratory syncytial virus (RSV) cause most hospitalizations from respiratory illness during fall and winter season.
- Staying up to date with immunizations helps protect you from severe illness.
- September and October are good times to get vaccinated, but you can still get vaccinated later in the year if you haven't received your vaccines.

For more information on the immunization for the 2024-2025 Fall and Winter Virus Season visit: [CDC Fall/Winter Virus Immunization Information](https://www.cdc.gov/fall-winter-virus-immunization/)

Vaccine appointments can be made through healthcare providers, pharmacies, or on [vaccines.gov](https://www.vaccines.gov)

Free at-home COVID-19 tests kits available

Free COVID-19 rapid test kits available again. To order free test kits and for more information visit: [ASPR COVID-19 Testing \(covidtests.gov\)](https://www.aspr.hhs.gov/covid-19-testing/)

Upcoming Rabies Clinic-November

Cortland County Health Department will be hosting its **final FREE rabies vaccination clinic of 2024** on November 13th from 6 to 8pm at the County office building. Another rabies clinic will not be offered until March. If you would like to attend, sign up at the link provided-www.health.ny.gov/Go2Clinic



Nicole Anjeski, MS, MPH
Public Health Director