



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, October 9, 2025

11:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m720c0afde6c0de557150bd5a1e375c77>

Thursday, October 9, 2025 11:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2342 587 7376

Password: ppJVU6kJJ33

Join by phone

+1-415-655-0001 US Toll

Access code: 234 258 77376

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Reed Cleland	☐	☐	☐	
Committee Member William McGovern	☐	☐	☐	
Committee Member Christopher Newell	☐	☐	☐	
Committee Member Jason Prentice	☐	☐	☐	
Committee Vice-Chair Keith VanGorder	☐	☐	☐	
Committee Chair Ronald J. Van Dee	☐	☐	☐	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Sep 11, 2025 11:00 AM

Resolutions

ON MOTION OF VAN DEE

AGENDA ITEM NO. 1

Appoint Member to the Cortland County Youth Board

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, due to the resignation of Shannon Phillips, a vacancy exists on the Cortland County Youth Board; AND

WHEREAS, Youth Representatives on the Board serve one-year terms and all other members serve three-year terms; AND

WHEREAS, pursuant to the Cortland County Youth Board By-Laws any person appointed to fill a vacancy due to resignation shall be appointed for the remainder of the term; NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby is appointed as a member of the Cortland

County Youth Board for the remainder of the vacant term:

NAME	CAPACITY	ADDRESS	TERM ENDING
Alexis Amsden	Cortland Works and Career Center	35 Pomeroy Street, Cortland, NY 13045	12/31/2027

ON MOTION OF VAN DEE

AGENDA ITEM NO. 2

Accept Funds Resource Allocation Plan New York State Office of Children and Family Services

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$115,157 to Cortland County, through the Youth Bureau; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2025 through September 30, 2026 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$95,383 will be allocated to Cortland County municipalities and \$19,774 will be allocated to the Cortland County Youth Bureau administration; AND

WHEREAS, the 2025 County Budget will need to be amended as follows:

Revenue:		Current	Increase	Balance
A73125.43820.YB	Youth Bureau	(\$107,035)	(\$115,157)	(\$222,192)
Expenditure:		Current	Inc/Dec	Balance
A73125.51005	Personal Services	\$7,887	\$8,602	\$16,489
A73125.54020	Postage	\$87	\$200	\$287
A73125.54040	Dues	\$120	\$120	\$240
A73125.54045	Travel	\$974	\$3,500	\$4,474
A73125.54048	Program Supp	\$6,247	\$6,000	\$12,247
A73125.54800	Program Exp - SDPP	\$107,320	\$95,383	\$202,703
A73125.58060	Health Ins	\$1,788	<u>\$1,352</u>	\$3,140
			\$115,157	

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Finance Department is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the New York State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 3

Authorize the Chairman of the Cortland County Legislature to Sign Local Plan for Program Year 2025-2028

WHEREAS, pursuant to the Workforce Innovation & Opportunity Act (HR 803, PL 113-118) a

Local Plan is required to be submitted for the Cayuga Cortland Workforce Development Area (CCWDA) for the Title I-B and Wagner Peyser Programs; AND

WHEREAS, said Local Plan must be signed by the Workforce Development Board Chair and the Chief Elected Officials in Cayuga and Cortland Counties; AND

WHEREAS, said plan upon signing is to be submitted to the New York State Department of Labor; AND

WHEREAS, this legislature has been informed that there are no local funds involved in the execution of said plan; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Cortland County Legislature and Cayuga Cortland Workforce Development Board Director, upon review and approval by the County Attorney, be and hereby is authorized and directed to execute the Local Plan for WIOA Title 1-B and Wagner Peyser programs and related programs.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 4

Authorize Agreements for Administrative and Program Services - Office for Aging

WHEREAS, Cortland County Agency for Aging and other departments must execute several contracts for various administrative and program services for the 2026 calendar year; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized to execute agreements through the end of 2026 for or with the following:

- CD Choices
- Classen Home Health Association
- Cortland Chenango Rural Services, Inc. (LASS)
- Center 4 Arts
- Central New York Regional Transportation Authority (Centro)
- Cortland Park Rehabilitation & Nursing Facility
- Cortland Repertory Theatre
- Crown Park Rehabilitation and Nursing
- Guthrie Cortland Nursing & Rehabilitation Facility
- Elizabeth Brewster House
- Family Counseling Services
- Family Health Network
- Food Net Meals on Wheels
- Homemakers of Western New York (d/b/a Caregivers Home Care)
- Integrity Home Care Services
- JA Food Service
- J.M. Murray Center
- KPH Healthcare Services/Kinney Drugs
- Language Line
- Mom's Meals
- Portzline Day Program & Respite Center, LLC
- Portzline Family Home

Resource Center for Independent Living
Rural Roots Nutrition
Scott United Methodist Church
Self-Direct, Inc./Response4HELP
SEPP Corporation
Seven Valley Health Coalition
SCC MedQR
SUNY Cortland
Syracuse University
The Scott Club, Inc. (LASS)
TLC Medical Transportation Services, Inc.
Visiting Nurse Service of New York Choice
Town of Preble (LASS)
Town of Willet (LASS)
Town of Truxton (LASS)
Truxton United Methodist Church
Virgil United Methodist Church (LASS)
Walden Place
Walgreens Co.
Walmart Stores, Inc.
Wegmans
YMCA
YWCA

ON MOTION OF VAN DEE

AGENDA ITEM NO. 5

Authorize Agreements Department of Social Services Foster Care and Detention

WHEREAS, the Cortland County Department of Social Services must be able to purchase foster care, detention and adoption services for specialized care and placement of children; AND

WHEREAS, the payment rates for such services are established by New York State as Maximum State Aid Rates; AND

WHEREAS, the funds are expended once services are required and provided; AND

WHEREAS, payments for such services are made from one of the following accounts; A60105.56109, A60105.56119, or A60105.56123; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2026 for foster care, detention and adoption services with licensed agencies and/or foster care parents licensed or otherwise authorized by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 6

Authorize Agreements Department of Social Services

WHEREAS, the Cortland County Department of Social Services must be able to purchase Qualified Independent Assessments from state authorized individuals or agencies to comply with Families First legislation requirements for children placed in qualifying residential foster care centers; AND

WHEREAS, the payment rates for such services are negotiated as needed with qualified entities available and able to perform such assessments within required timeframes; AND

WHEREAS, the funds are expended once services are required and provided; AND

WHEREAS, payments for such services are made from the A60105.54800 Program Expense account; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements in 2026 for Qualified Independent Assessments with individuals or agencies authorized by the New York State Office of Children and Family Services; AND BE IT FURTHER

RESOLVED, that the said agreements shall be contingent upon the approval of the County Attorney or designee and subject to appropriation of funding by the Legislature.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 7

Authorize Agreements Department of Social Services Work Experience Sites

WHEREAS, the Cortland County Department of Social Services is required to provide Work Experience activities as part of an Employment Plan required by the New York State Office of Temporary and Disability; AND

WHEREAS, there are no funds paid for such services; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements for dates from 12/31/25 through 12/31/26 for work experience site placements with the following:

Cortland County Office for Aging
Cortland County Clerk
Cortland County Employment and Training
Cortland County Health Department
Cortland County Department of Public Works
Various Non-Profit agencies

ON MOTION OF VAN DEE

AGENDA ITEM NO. 8

Authorize Agreements Department of Social Services (Several Agencies and Departments)

WHEREAS, Cortland County Department of Social Services must execute several contracts for various administrative and program services for the calendar year 2026; AND

WHEREAS, such contracts, costs, terms, functional areas and associated account numbers are listed in the attached chart; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute agreements for or with the following for contract terms beginning on or after 12/31/25 and ending on or before 12/31/26:

Accufund/Brisbane

Catholic Charities
Cayuga Addictions Recovery Services
Cayuga Centers
Children's Home of Wyoming Conference
Cortland County Office for Aging
Cortland County Information Technology
Cortland County District Attorney's Office
Cortland County Employment and Training
Cortland County Probation Department
Cortland County Sheriff's Department
Cortland County Veteran's Services Office
Elmcrest Children's Services
Family Counseling Services
Hillside Children's Center
J.M. Murray Center
Jennifer Genovese, ACSW, LCSW
Josie's Journey
LabCorp
Language Line
L. Woerner, Inc d/b/a Home Care of Rochester
Lifeline Systems, Inc.
Rural Health Institute
Salvation Army
Staffing Healthcare Systems, Inc.
Upstate Services Group
Vitalshred
YWCA

ON MOTION OF VAN DEE

AGENDA ITEM NO. 9

Resolution to Enter into an Agreement with Family and Children Counseling Services

WHEREAS, the Cortland County Mental Health Department and the Cortland County Office for Aging authorizes agreements with Family and Children Counseling Services; AND

WHEREAS, there are no costs to Cortland County; AND

WHEREAS, this agreement will set forth understanding regarding collaborative care coordination activities; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement with Family and Children Counseling Services, of 165 Main Street, Cortland, NY 13045, for collaborative care coordination activities at no cost to the County.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 10

Authorize Agreement with Dr. Gulhati - Mental Health Department

WHEREAS, the Mental Health Department is in need of a youth and adolescent psychiatrists to provide consultation services for the children and youth population served; AND

WHEREAS, it would be in the best interest of the county to provide these services through an outside vendor contractor who specializes in this unique expertise; AND

WHEREAS, Dr. Gulhati, a licensed psychiatrist is the contractor selected to provide this to the

Mental Health Department; AND

WHEREAS, Dr. Gulhati will provide consultation services up to four (4) hours a month at a rate of \$250 hr.; NOW THEREFORE BE IT

RESOLVED, that the 2025 Cortland County budget be and hereby has the funds under the contracted medical services line (A.43115.54615); AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to enter into a three (3) year agreement with Dr. Gulhati, M.D. for Mental Health Department children and youth consultation services.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 11

Appoint Members - Community Services Board and Mental Health Subcommittee

WHEREAS, the By-Laws of the Cortland County Community Services Board (CSB), Article 3, Section 1 states that the Board shall have separate Subcommittees for Mental Health, Developmental Disabilities, and Substance Use Disorder, each have no more than nine (9) members; AND

WHEREAS, the term of each member of the Subcommittee shall be four (4) years except for the vacancies of unexpired terms; AND

WHEREAS, the Community Services Board and the Mental Health Subcommittee have vacancies due to member resignations; NOW THEREFORE BE IT

RESOLVED, that the following CSB and Subcommittee appointments be made:

COMMUNITY SERVICES BOARD

NAME/ADDRESS

TERM EXPIRATION

Tammy McCall
5035 Town Line Rd
McGraw, NY 13101
DSS Employee - advocate

12/31/2026
(Completing term of Dr. Pearl
Reed-Klein)

MENTAL HEALTH SUBCOMMITTEE

Janet Johnson, MD
2251 Greenwood Rd
Cortland, NY 13045
Retired Medical Doctor

12/31/2028
(Completing Term of Dr. Pearl
Reed-Klein)

ON MOTION OF VAN DEE

AGENDA ITEM NO. 12

**Authorize Contract Amendment with Community Computer Service, Inc. (MEDENT) to Include
HealtheConnections - Mental Health Department**

WHEREAS, the Cortland County Mental Health Department currently contracts with Community Computer Service, Inc. (MEDENT) for electronic medical record services; AND

WHEREAS, Community Computer Service, Inc. offers a HealtheConnections Health Information Exchange (HIE) subscription which will enhance the exchange of health records and improve the continuity of care for clients; AND

WHEREAS, the subscription cost is \$75 per month per practice (2-5 providers); AND

WHEREAS, the additional cost for calendar year 2025 is covered within the current Mental Health Department budget; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized to execute a contract amendment with Community Computer Service, Inc. (MEDENT) to include the HealtheConnections HIE Subscription at the rate of \$75 per month per practice (2-5 providers), with the cost for 2025 to be paid from appropriations within the 2025 Cortland County Mental Health Department budget.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 13

Authorize Various Contracts - Mental Health Department

WHEREAS, the Cortland County Mental Health Department must execute contracts with several organizations and businesses to operate on a day to day basis which are included in the approved budget; AND

WHEREAS, the Cortland County Mental Health Department must execute contracts with several Schools and Universities to provide internship opportunities to students; AND

WHEREAS, there are no costs to Cortland County associated with these internships; AND

WHEREAS, the Cortland County Mental Health Department must execute contracts with several insurance companies to be considered in network for optimal payment; AND

WHEREAS, there are no costs to Cortland County associated with these insurance carrier contracts; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to appropriation of funding by the Legislature, is hereby authorized to execute an agreement for 2026 with each of the following:

- Ability (Billing Clearinghouse)
- Access to Independence
- Binghamton University
- Catholic Charities of Cortland
- CAPCO
- CDPHP
- Cigna
- Community Computer (Medent)
- Cornell University
- Excellus
- Family and Childrens Counseling Services
- Fidelis
- FFT, LLC
- Global Payment Integrated
- Humana
- Identrust (prescribing security)
- Ithaca College
- Kinney Drugs
- Keuka College
- LeMoyne College
- MD Hub
- Molina

MVP
Oneida College
Onondaga Cortland Madison Counties BOCES
OQ Measures, LLC
RHI
St. John Fisher University
State University of New York at Cortland
SUNY Oswego
SUNY Plattsburg
Sweeney Pest Control
Tompkins Cortland Community College
Tricare
United Health Care (UHC)
Upstate Medical University
Utica College
WellCare
W2 Operator Training Group
YWCA

Monthly Reports

1. Cortland County Health Department Monthly Report

Discussion Items

Adjournment