



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, September 12, 2024

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:00 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County, NY	Committee Member	Present		
Cathy Bischoff	Cortland County, NY	Committee Member	Present		
Reed Cleland	Cortland County, NY	Committee Member	Present		
William McGovern	Cortland County, NY	Committee Member	Present		
Christopher Newell	Cortland County, NY	Committee Member	Present		
Keith VanGorder	Cortland County, NY	Committee Vice-Chair	Present		
Ronald J. Van Dee	Cortland County, NY	Committee Chair	Present		
Kevin Fitch	Cortland County, NY	Ex-Officio Member/Chair of the Legislature	Remote		11:30 AM
Ashley Millard	Cortland County, NY	Deputy Clerk of the Legislature	Present		
Rob Corpora	Cortland County, NY	County Administrator	Present		
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present		
Andrea Herzog	Cortland County, NY	Director of Finance	Present		
Shannon Phillips	Cortland County, NY	Employment & Training Director	Present		
Pearl Reed-Klein	Cortland County, NY	Director of the Area Agency on Aging	Present		
Nicole Anjeski	Cortland County, NY	Public Health Director	Present		
Patty Schaap	Cortland County, NY	Deputy Director of Community Services	Present		
Sharon MacDougall	Cortland County, NY	Director of Community Services	Present		
Kristen Beard	Cortland County, NY	Child Advocacy Center Coordinator	Present		
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present		
Amy Buggs	Cortland County, NY	Grants Administrator	Present		

Rebecca Main	Cortland County, NY	Public Health Program Manager	Present		
Nicole Compton	Cortland County, NY	Paralegal	Remote		
Doug Schneider	Cortland Standard	Reporter	Present		
Matt Whitman	RHI of New York	Executive Director	Present		

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Aug 8, 2024 11:00 AM

RESULT: ACCEPTED

2. Health & Human Services Committee - Special Meeting - Aug 22, 2024 3:00 PM

RESULT: ACCEPTED

Resolutions

AGENDA ITEM NO. 1 – Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

There was a unanimous vote to do a correction, Amy Buggs brought to attention she had not changed the employer addresses for the said members, addresses corrected to reflect proper employers.

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	William McGovern, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby is appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

Name	Address	Sector	Term Ending
Heather Wineburg	83 Main Street, Cortland, NY 13045	Cortland County Chamber	6/30/2027
Nicole Meeker	67 Main Street, Cortland NY 13045	McNeil & Co., Inc.	6/30/2027

AGENDA ITEM NO. 2 – Authorize Agreement for Public Health Emergency Preparedness - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Douglas Bentley, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement for Public Health Emergency Preparedness - Health Department

WHEREAS, the counties of Cayuga, Cortland, Jefferson, Lewis, Madison, Onondaga, Oswego, and Tompkins are referred to as the Central New York (CNY) Public Health Alliance; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance all have responsibilities for public health emergency planning and response; AND

WHEREAS, some public health problems may require public health services that exceed the capacities of the individual County Health Departments; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance are desirous to establish an intermunicipal agreement to provide mutual aid to each other during a public health emergency, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, to enter into an agreement with the agencies and counties named in the CNY Public Health Alliance.

AGENDA ITEM NO. 3 – Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$108,730 to Cortland County, through the Youth Bureau; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2024 through September 30, 2025 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$92,420 will be allocated to Cortland County municipalities and \$16,310 will be

allocated to the Cortland County Youth Bureau administration; AND

WHEREAS, the 2024 County Budget will need to be amended as follows:

Revenue:		Current	Increase	Amended	Balance
A73125.43820.YB	Youth Bureau	\$113,028	\$108,730		\$221,758
Expenditure:		Current	Increase		Balance
A73125.51005	Personal Services	\$14,794	\$7,857		\$22,651
A73125.54020	Postage	\$10	\$10		\$20
A73125.54035	Ed/Train	\$700	\$700		\$1,400
A73125.54040	Dues	\$120	\$150		\$270
A73125.54045	Travel	\$224	\$2,500		\$2,724
A73125.54048	Program Supp	\$36	\$2,500		\$2,536
A73125.54800	Program Exp - SDPP	\$96,013	\$92,420		\$188,433
A73125.58060	Health Ins	\$0	<u>\$2,593</u>		\$2,593
			\$108,730		

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the New York State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract.

AGENDA ITEM NO. 4 – Amend 2024 Budget for Daycare Expenditures - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2024 Budget for Daycare Expenditures - Department of Social Services

WHEREAS, expenditures for Daycare cases are continuing to increase this year and are expected to exceed the amount appropriated in our 2024 budget; NOW THEREFORE BE IT

RESOLVED, that the 2024 County Budget be and hereby is amended as follows:

INCREASE:

Daycare Expenditures

A60105.56055 current \$1,350,000.00 INCREASE \$250,000 new = \$1,600,000.00

Daycare Revenues

A601043.43655 current \$1,296,578.00 INCREASE \$250,000 new = \$1,546,578.00

AGENDA ITEM NO. 5 – Authorize Agreement with Cayuga Addictions Recovery Services- DSS

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with Cayuga Addictions Recovery Services- DSS

WHEREAS, the NYS Office of Children and Family Services is anticipated to allocate another round of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders; AND

WHEREAS, Cayuga Addictions Recovery Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership; AND

WHEREAS, the \$60,000.00 in funding needed for this Agreement will be provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to an allocation from New York State and the appropriation of funding by the Legislature, be and hereby is authorized to execute an agreement for the time period of December 1, 2024 through November 30, 2025 with CARS in an amount not to exceed \$60,000.

AGENDA ITEM NO. 6 – Authorize Memorandum of Understanding - Cayuga-Cortland Workforce Development Area

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Memorandum of Understanding - Cayuga-Cortland Workforce Development Area

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 seeks to streamline the internal workings of several major pieces of Workforce-related legislation and to mandate a much closer local collaboration through a One-Stop service delivery system for employers and job seekers; AND

WHEREAS, the Memorandum Of Understanding includes the budget for the sharing of infrastructure costs of each Comprehensive, Affiliate, and Specialized Career Center in the Local Workforce Development Area and identify each co-located partner's infrastructure cost share for each Comprehensive, Affiliate, and Specialized Center in the Local Workforce Development Area; AND

WHEREAS, required in the Memorandum of Understanding requirements set forth in 20 CFR 678.500, 20 CFR678.510 and the Training and Guidance Letter 17-16 of the Workforce Innovation and

Opportunity Act statute, Memoranda of Understanding must be developed between the Local Workforce Development Board and each of the One-Stop Partners and all other County Departments in the Career Center System; AND

WHEREAS, the Memorandum of Understanding will define the roles and responsibilities of the parties and the budget of the parties of the Agreement with regard to implementation of the One-Stop Career Centers in Cayuga and Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature, upon review of the County Attorney or designee, be and hereby is authorized to execute said agreement.

AGENDA ITEM NO. 7 – Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/17/2024 9:00 AM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Mental Health Department recommends the creation of two full time positions of one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant; AND

WHEREAS, the Grant has designated fund to be used for 2024 purchasing of two (2) laptops and two (2) iPads to be used by the Mental Health Department for grant management, activities and oversight; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to authorize the Cortland County Administrator to approve the designation of funds to the following Cortland County contracted agencies to work under the Grant leadership oversight of the Mental Health Department; with these budget requirements in the grant:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
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Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND

WHEREAS, the 2024 budget needs to be amended; NOW THEREFORE BE IT

RESOLVED, that the Cortland County be and hereby accepts the award of the Substance Abuse & Mental Health Services Administration (SAMHSA) in the amount of \$3,526,362.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute all necessary agreements to receive the grant funding; AND BE IT FURTHER

RESOLVED, that one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant, be created with approval to fill on September 27, 2024 at 12:01 AM; AND BE IT FURTHER

RESOLVED, that both positions shall be abolished upon the expiration of the grant funding for the positions; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute contracts with the following agencies for an amount not to exceed the amount listed below:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND BE IT FURTHER

RESOLVED, the Director of Finance is authorized to pay the approved county contracted agencies from the appropriate expense account for this SAMHSA Grant; AND BE IT FURTHER

RESOLVED, that the 2024 budget be and hereby is amended as follows:

INCREASE:

Acct No. _____ SAMHSA Grant \$956,086

; AND BE IT FURTHER

RESOLVED, that the Director of Finance be and hereby shall carryover any unused grant funds to subsequent budgets for the life of the grant.

Presentations

1. Cortland County Youth Bureau Presentation

RESULT:	COMPLETED
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2. Columbia University HEALing Communities Study Synopsis

RESULT:	COMPLETED
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Monthly Reports

1. 12412 : Health Department Monthly Report - August 2024

RESULT:	COMPLETED
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2. Health Department Monthly Report - September 2024

RESULT:	COMPLETED
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3. Department of Social Services 2Nd Quarter Statistics

RESULT:	COMPLETED
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4. Mental Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 12:06 PM



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

2.1

~ Minutes ~

Thursday, August 8, 2024

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:00 AM by

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Reed Cleland	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Member	Present	
Keith VanGorder	Cortland County, NY	Committee Vice-Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Chair	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Kevin Fitch	Cortland County, NY	Ex-Officio Member/Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Lisa Perfetti	Cortland County, NY	Deputy Public Health Director	Present	
Rebecca Main	Cortland County, NY	Public Health Program Manager	Present	
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present	
Amy Buggs	Cortland County, NY	Grants Administrator	Present	
Shannon Phillips	Cortland County, NY	Employment & Training Director	Present	
Pearl Reed-Klein	Cortland County, NY	Director of the Area Agency on Aging	Present	
Tom Tedesco	Cortland County, NY	Director of Veterans Services	Present	
Sharon MacDougall	Cortland County, NY	Director of Community Services	Present	
Margaret Spaulding	Cortland County, NY	Grants Administrator	Present	
Beau Harbin	Cortland County, NY	Board Member	Present	
Kris Valentine	Cortland County, NY	Board Member	Present	

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Behnke	NY			
Sandra Price	Cortland County, NY	Board Member	Present	
Kim Cameron	Cortland County, NY	Planning Board Member	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Mitchel Eccleston	Cortland County, NY	Board Member	Present	
Nicole Compton	Cortland County, NY	Paralegal	Remote	
Ashley Millard	Cortland County, NY	Deputy Clerk of the Legislature	Remote	
Nicole Anjeski	Cortland County, NY	Public Health Director	Present	
Doug Schneider	Cortland Standard	Reporter	Present	
Conor Wight	CNY Central News	Multimedia Journalist	Present	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Jun 13, 2024 11:00 AM

RESULT: ACCEPTED

Resolutions

AGENDA ITEM NO. 1 – Appointment of Youth Board Members - Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 8/22/2024 6:00 PM

MOVER: Cathy Bischoff, Committee Member

SECONDER: Reed Cleland, Committee Member

AYES: Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Appointment of Youth Board Members - Health Department

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms; NOW THEREFORE BE IT

RESOLVED, that the following person be and hereby is appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME	CAPACITY	ADDRESS	TERM ENDING
Alicia Wheaton	Probation	60 Central Ave, Cortland NY	12/31/2026

AGENDA ITEM NO. 2 – Appoint Member to Cortland County Board of Health

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/22/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	William McGovern, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint Member to Cortland County Board of Health

WHEREAS, due to the resignation of Nicole Villapiano, M.D., a vacant position for a physician exists on the Cortland County Board of Health; AND

WHEREAS, New York State Regulation requires that the County Legislature may choose the medical members of the Board of Health from a list of physicians submitted by the County Medical Society; NOW THEREFORE BE IT

RESOLVED, that Erica Skipton, M.D., c/o Guthrie Cortland, 134 Homer Ave., Cortland, NY 13045 be and hereby is appointed to said Board to fill the remainder of the term of Nicole Villapiano, M.D., starting September 1, 2024 and ending December 31, 2024; AND BE IT FURTHER

RESOLVED, that Erica Skipton, c/o Guthrie Cortland, 134 Homer Ave., Cortland, NY 13045 be and hereby is appointed to said Board as a Medical Provider Representative member for a four month term beginning on September 1, 2024 and ending December 31, 2024.

AGENDA ITEM NO. 3 – Appoint Members - Older Americans Act Advisory Council

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/22/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	William McGovern, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint Members - Older Americans Act Advisory Council

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Area Agency on Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 2, states the Ex-Officio members of the Council shall include: the Director of the Office for Aging and the Director of the Cortland County Veterans Services Agency; NOW THEREFORE BE IT

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RESOLVED, that the following be and hereby appointed to the Older Americans Act Advisory Council effective upon adoption of this resolution by the Cortland County Legislature:

Name	Capacity	Term Expiration
Pearl Reed-Klein, PhD	Director of Office for Aging	Ex-Officio
Thomas Tedesco	Director of Veterans Affairs	Ex-Officio

AGENDA ITEM NO. 4 – Create Senior Mental Health Clinician & Community Mental Health Manager - Abolish SPOA Coordinator - Mental Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 8/22/2024 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Reed Cleland, Committee Member

AYES: Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Create Senior Mental Health Clinician & Community Mental Health Manager - Abolish SPOA Coordinator - Mental Health Department

WHEREAS, the needs of the Mental Health Department will be better served by creating one Senior Mental Health Clinician and one Community Mental Health Manager position and abolishing one SPOA Coordinator position; AND

WHEREAS, the Health & Human Services Committee recommends the creation of one Senior Mental Health Clinician and one Community Mental Health Manager position and the abolition of one SPOA Coordinator position; NOW THEREFORE BE IT

RESOLVED, that one full time position of SPOA Coordinator (CSEA, Grade 21, \$28,4879-36,0584/HR, competitive class, full time with benefits) hereby is abolished effective August 22, 2024 at midnight; AND BE IT FURTHER

RESOLVED, that one position of Senior Mental Health Clinician (CSEA, Grade 28, \$37,2145-47,1041/HR, competitive class, full time with benefits) and one position of Community Mental Health Manager (Management, Grade 10, \$57,528-76,569/YR, competitive class, full time with benefits) be created effective August 23, 2024 at 12:01 am with approval to fill.

AGENDA ITEM NO. 5 – Create One Caseworker Position - Department of Social Services

RESULT: APPROVED [UNANIMOUS]

Next: 8/22/2024 6:00 PM

MOVER: Reed Cleland, Committee Member

SECONDER: Cathy Bischoff, Committee Member

AYES: Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Create One Caseworker Position - Department of Social Services

WHEREAS, New York State has provided Cortland County with an allocation of \$165,385 in Temporary Assistance for Needy Families (TANF) funds to hire a staff person to provide case

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management services for families who are having difficulty stabilizing their households and transitioning towards greater financial security; AND

WHEREAS, the needs of the Department of Social Services will be better served by creating one (1) position of Caseworker; AND

WHEREAS, the Health and Human Services recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Caseworker (Grade 18, CSEA, \$25.5703-32.3653/hr, competitive class, full time, 40 hrs/week, with benefits) be created with approval to fill on August 22, 2024; AND BE IT FURTHER

RESOLVED, that the position is contingent upon continued funding and will be abolished once said funding is exhausted; AND BE IT FURTHER

RESOLVED, that the 2024 County budget be amended as follows:

Increase

Expense:

A60105.51005.FCS	Salary- FCS	\$18,509.00
A60105.51020.FCS	Overtime- FCS	\$4,000.00
A60105.58020	Retirement-FCS	\$2,221.00
A60105.58030	FICA-FCS	\$1,416.00
A60105.58040	Workers Comp-FCS	\$600.00
A60105.58060	Health Insurance-FCS	\$6,961.00
A60105.58062	Dental-FCS	\$30.00
A60105.58065	Vision- FCS	\$7.00
A60105.52005.FCS	Furniture-FCS	\$1,500.00
A60105.52060.FCS	Equipment- FCS	\$1,600.00
A60105.54000.FCS	Phones- FCS	\$230.00
A60105.54005.FCS	Office Supplies-FCS	\$1,500.00
A60105.54045.FCS	Travel-FCS	\$200.00
A60105.54078.FCS	Fuel-FCS	\$200.00
A60105.54300.FCS	Vehicle Repairs-FCS	\$400.00
A60105.54301.FCS	Vehicle Lease-FCS	\$3,000.00
A60105.54800.FCS	Program Expense-FCS	\$30,361.00

Increase

Revenue:

A601044.44689.FCS	Federal Revenue	\$72,735.00
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AGENDA ITEM NO. 6 – Authorize Agreement with the Salvation Army for Code Blue Services - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/22/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	William McGovern, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Minutes Acceptance: Minutes of Aug 8, 2024 11:00 AM (Minutes Approval)

Authorize Agreement with the Salvation Army for Code Blue Services - Department of Social Services

WHEREAS, the NYS Office of Temporary and Disability Assistance requires counties to implement regulations in Title 18NYCRR Section 304.1, titled Protection of Vulnerable Homeless Persons, otherwise referred to as “Code Blue,” to provide shelter during inclement weather when air temperatures are at or below 32 degrees Fahrenheit; AND

WHEREAS, the Salvation Army has agreed to contract with Cortland County to provide Warming Center services for the 2024-2025 season; AND

WHEREAS, a majority of the costs will be paid from expense account A60105.54800.4696. If other revenue sources are made available to cover the portion of costs ineligible for Code Blue due to disqualifying temperatures during the duration of the contract, they will be used to allow the Warming Center services to remain open continuously during the contract period; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with the Salvation Army for Warming Center services for the term November 1, 2024 – April 30, 2025 in an amount not to exceed \$300,000.00.

AGENDA ITEM NO. 7 – Authorize Agreement for Use of Opioid Reserve Funds - Code Blue Warming Center/Salvation Army

RESULT: APPROVED [6 TO 1]

Next: 8/22/2024 6:00 PM

MOVER: Reed Cleland, Committee Member

SECONDER: Cathy Bischoff, Committee Member

AYES: Bentley, Bischoff, Cleland, McGovern, Newell, Van Dee

NAYS: Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement for Use of Opioid Reserve Funds - Code Blue Warming Center/Salvation Army

RWHEREAS, the Cortland County Department of Social Services (DSS) 2023 homeless population demographic data demonstrates that approximately 44% of the unhoused population face substance addiction and mental health challenges; AND

WHEREAS, the DSS 2023 data also shows that approximately 62% of individuals placed in DSS emergency housing options are discharged from placement due to non-compliant behavior; AND

WHEREAS, a significant portion of those individuals discharged due to noncompliance are struggling with substance addiction and mental health issues; AND

WHEREAS, other Cortland County substance abuse databases clearly illustrate that an overwhelming number of Cortland County residents’ overdoses and substance use disorders involve the opioid fentanyl; AND

WHEREAS, DSS ineligible/sanctioned homeless clients’ options for emergency overnight housing are limited to, when available, overnight warming centers, which provide sheltering and bedding such as the Cortland County Salvation Army; AND

WHEREAS, Cortland County has contracted with the Salvation Army to be the sole source

Minutes Acceptance: Minutes of Aug 8, 2024 11:00 AM (Minutes Approval)

provider of overnight warming center services in Cortland County from approximately November through April; AND

WHEREAS, the state monies used to fund the Salvation Army contract for these services, due to governing regulations, periodically prevent the Salvation Army from being continuously open to provide overnight warming center services during any given authorized contract; AND

WHEREAS, the erratic closing and opening of Salvation Army warming center services during the contractual term is disruptive to the recovery process for unhoused individuals with substance use disorder and mental health issues, and undermining to recovery case management support provided by substance abuse treatment and housing placement specialists such as Cortland County's Catholic Charities Critical Intervention Team; AND

WHEREAS, New York State Mental Hygiene Law § 25.18 and the NY Opioid Settlement Fund Schedule C - Approved Uses, explicitly sanctions the use of opioid settlement funds for "housing services" and such "housing services shall be appropriate, based on the individual's current need and state of recovery"; AND

WHEREAS, New York State Finance Law § 99-nn, Mental Hygiene Law § 25.18 and NY Opioid Settlement Fund Schedule C -Approved Uses, encourages the use of opioid funds in a manner that places "an emphasis on programs that provide a continuum of care" that includes "screening and assessment" and "that support critical time interventions (CTI)" and services for "individuals who face immediate risks and service needs" and, lastly may be used to supplement existing state funded program services; AND

WHEREAS, the Cortland County Salvation Army overnight warming center services are on the continuum of care from emergency to transitional to permanent housing options for homeless individuals at risk for or with substance use disorders; AND

WHEREAS, the application of opioid funds for the permitted use of housing can be used to supplement the state funded Salvation Army overnight warming center operations and thereby, when under contract with Cortland County, maintain a continuously open and accessible overnight warming center for homeless individuals at risk for or with substance use disorders; AND

WHEREAS, a continuously open, accessible overnight warming center provides homeless individuals at risk for or with substance use disorders a stable temporary place to begin the path to recovery, facilitates screening and assessment activities, and supports the case management and treatment services of Catholic Charities Critical Invention Team for unhoused individuals at risk for or with substance use disorders; AND

WHEREAS, the Health and Human Services Committee and Finance and Administration Committees of the Cortland County Legislature recommend allocating up to \$25,000 of the Opioid Settlement Reserve Fund to the Salvation Army to enable the Salvation Army to provide continuous open overnight emergency shelter housing to homeless individuals at risk for, or with, substance use disorder; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the allocation of up to \$25,000 of the Opioid Settlement Reserve Fund to the Salvation Army to enable the Salvation Army to provide continuous open overnight emergency shelter housing to homeless individuals at risk for, or with, substance use disorder.

Discussion Items

Monthly Reports

1. Health Department Monthly Report

RESULT: POSTPONED TO DATE CERTAIN (NO VOTE)

Next: 9/13/2024 11:00 AM

2. Department of Social Services 2Nd Quarter Statistics

RESULT: POSTPONED TO DATE CERTAIN (NO VOTE)

Next: 9/13/2024 11:00 AM

Executive Session

It was MOVED by Mr. Cleland, Seconded by Mr. McGovern, and unanimously approved by voice vote of members present, to enter into an executive session for discussions regarding proposed litigation, with Kevin Fitch, Paul Heider, Cathy Bischoff, Sandy Price, William McGovern, Mitchel Eccleston, Douglas Bentley, Chris Newell, Kris Valentine Behnke, Reed Cleland, Beau Harbin, Keith VanGorder, Ron VanDee, Savannah Hempstead, Rob Corpora, Victoria Monty and Kristen Monroe permitted to stay in the room. MOTION CARRIED.

An executive session was held from 11:27 a.m. to 12:14 p.m., at which time on motion of Mr. McGovern, seconded by Mr. Cleland, it was unanimously approved by voice vote to exit executive session.

Adjournment

The meeting was closed at

Minutes Acceptance: Minutes of Aug 8, 2024 11:00 AM (Minutes Approval)



Health & Human Services Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

2.2

~ Minutes ~

Thursday, August 22, 2024

3:00 PM

Room 302

Call to Order

The meeting was called to order at 3:04 PM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Absent	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Reed Cleland	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Member	Present	
Keith VanGorder	Cortland County, NY	Committee Vice-Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Chair	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Nicole Anjeski	Cortland County, NY	Public Health Director	Present	
Lisa Perfetti	Cortland County, NY	Deputy Public Health Director	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Victoria J. Monty	Cortland County, NY	County Attorney	Present	
Katee Padbury	Cortland County, NY	Health Department	Present	
Jeri DuVall	Cortland County, NY	Chief Assistant County Attorney	Present	
Kris Valentine Behnke	Cortland County, NY	Board Member	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	

Resolutions

AGENDA ITEM NO. 1 – Reject Bid for Transportation of Children with Special Needs - Health Department

Minutes Acceptance: Minutes of Aug 22, 2024 3:00 PM (Minutes Approval)

RESULT: **APPROVED [UNANIMOUS]**

Next: 8/22/2024 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Cathy Bischoff, Committee Member

AYES: Bischoff, Cleland, McGovern, Newell, VanGorder, Van Dee

ABSENT: Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Reject Bid for Transportation of Children with Special Needs - Health Department

WHEREAS, the County of Cortland is responsible for providing transportation for children with disabilities (ages birth through five years) for therapy and program participation; AND

WHEREAS, the County issued a Request for Proposal (RFP) on June 12, 2024 for transportation of children with disabilities for the 2024-2026 contract years; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, the County received one bid from the following:

Transdev North America, Inc. dba First Transit, Inc.
720 East Butterfield Road, Suite 300
Lombard, Illinois 60148

; AND

WHEREAS, based upon evaluation of the bid it has been determined that it is in the County's best interest to reject all bids; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby formally rejects the bid proposal received for the transportation of children with special needs.

Adjournment

The meeting was closed at 3:05 PM

Minutes Acceptance: Minutes of Aug 22, 2024 3:00 PM (Minutes Approval)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration**

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby is appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

Name	Address	Sector	Term Ending
Heather Wineburg	83 Main Street, Cortland, NY 13045	Cortland County Chamber	6/30/2027
Nicole Meeker	67 Main Street, Cortland NY 13045	McNeil & Co., Inc.	6/30/2027

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 2

Authorize Agreement for Public Health Emergency Preparedness - Health Department

WHEREAS, the counties of Cayuga, Cortland, Jefferson, Lewis, Madison, Onondaga, Oswego, and Tompkins are referred to as the Central New York (CNY) Public Health Alliance; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance all have responsibilities for public health emergency planning and response; AND

WHEREAS, some public health problems may require public health services that exceed the capacities of the individual County Health Departments; AND

WHEREAS, the County Health Departments of the CNY Public Health Alliance are desirous to establish an intermunicipal agreement to provide mutual aid to each other during a public health emergency, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, to enter into an agreement with the agencies and counties named in the CNY Public Health Alliance.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 3****Accept Funds Resource Allocation Plan New York State Office of Children and Family Services -
Health Department/Youth Bureau**

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$108,730 to Cortland County, through the Youth Bureau; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2024 through September 30, 2025 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$92,420 will be allocated to Cortland County municipalities and \$16,310 will be allocated to the Cortland County Youth Bureau administration; AND

WHEREAS, the 2024 County Budget will need to be amended as follows:

<u>Revenue:</u>		<u>Current</u>	<u>Increase</u>	<u>Amended</u>	<u>Balance</u>
A73125.43820.YB	Youth Bureau	\$113,028	\$108,730	\$221,758	
<u>Expenditure:</u>		<u>Current</u>	<u>Increase</u>		<u>Balance</u>
A73125.51005	Personal Services	\$14,794	\$7,857		\$22,651
A73125.54020	Postage	\$10	\$10		\$20
A73125.54035	Ed/Train	\$700	\$700		\$1,400
A73125.54040	Dues	\$120	\$150		\$270
A73125.54045	Travel	\$224	\$2,500		\$2,724
A73125.54048	Program Supp	\$36	\$2,500		\$2,536
A73125.54800	Program Exp - SDPP	\$96,013	\$92,420		\$188,433
A73125.58060	Health Ins	\$0	<u>\$2,593</u>		\$2,593
			\$108,730		

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the New York State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 4

Amend 2024 Budget for Daycare Expenditures - Department of Social Services

WHEREAS, expenditures for Daycare cases are continuing to increase this year and are expected to exceed the amount appropriated in our 2024 budget; NOW THEREFORE BE IT

RESOLVED, that the 2024 County Budget be and hereby is amended as follows:

INCREASE:

Daycare Expenditures

A60105.56055 current \$1,350,000.00 INCREASE \$250,000 new = \$1,600,000.00

Daycare Revenues

A601043.43655 current \$1,296,578.00 INCREASE \$250,000 new = \$1,546,578.00

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 5

Authorize Agreement with Cayuga Addictions Recovery Services- DSS

WHEREAS, the NYS Office of Children and Family Services is anticipated to allocate another round of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders; AND

WHEREAS, Cayuga Addictions Recovery Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership; AND

WHEREAS, the \$60,000.00 in funding needed for this Agreement will be provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to an allocation from New York State and the appropriation of funding by the Legislature, be and hereby is authorized to execute an agreement for the time period of December 1, 2024 through November 30, 2025 with CARS in an amount not to exceed \$60,000.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 6****Authorize Memorandum of Understanding - Cayuga-Cortland Workforce Development Area**

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 seeks to streamline the internal workings of several major pieces of Workforce-related legislation and to mandate a much closer local collaboration through a One-Stop service delivery system for employers and job seekers; AND

WHEREAS, the Memorandum Of Understanding includes the budget for the sharing of infrastructure costs of each Comprehensive, Affiliate, and Specialized Career Center in the Local Workforce Development Area and identify each co-located partner's infrastructure cost share for each Comprehensive, Affiliate, and Specialized Center in the Local Workforce Development Area; AND

WHEREAS, required in the Memorandum of Understanding requirements set forth in 20 CFR 678.500, 20 CFR678.510 and the Training and Guidance Letter 17-16 of the Workforce Innovation and Opportunity Act statute, Memoranda of Understanding must be developed between the Local Workforce Development Board and each of the One-Stop Partners and all other County Departments in the Career Center System; AND

WHEREAS, the Memorandum of Understanding will define the roles and responsibilities of the parties and the budget of the parties of the Agreement with regard to implementation of the One-Stop Career Centers in Cayuga and Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature, upon review of the County Attorney or designee, be and hereby is authorized to execute said agreement.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 7****Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department**

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Mental Health Department recommends the creation of two full time positions of one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant; AND

WHEREAS, the Grant has designated fund to be used for 2024 purchasing of two (2) laptops and two (2) iPads to be used by the Mental Health Department for grant management, activities and oversight; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to authorize the Cortland County Administrator to approve the designation of funds to the following Cortland County contracted agencies to work under the Grant leadership oversight of the Mental Health Department; with these budget requirements in the grant:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND

WHEREAS, the 2024 budget needs to be amended; NOW THEREFORE BE IT

RESOLVED, that the Cortland County be and hereby accepts the award of the Substance Abuse & Mental Health Services Administration (SAMHSA) in the amount of \$3,526,362.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute all necessary agreements to receive the grant funding; AND BE IT FURTHER

RESOLVED, that one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant, be created with approval to fill on September 27, 2024 at 12:01 AM; AND BE IT FURTHER

RESOLVED, that both positions shall be abolished upon the expiration of the grant funding for the positions; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute contracts with the following agencies for an amount not to exceed the amount listed below:

2024-2028 SAMHSA Approved Contacted Providers Authorized Funds Four (4) Year Totals	
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND BE IT FURTHER

RESOLVED, the Director of Finance is authorized to pay the approved county contracted agencies from the appropriate expense account for this SAMHSA Grant; AND BE IT FURTHER

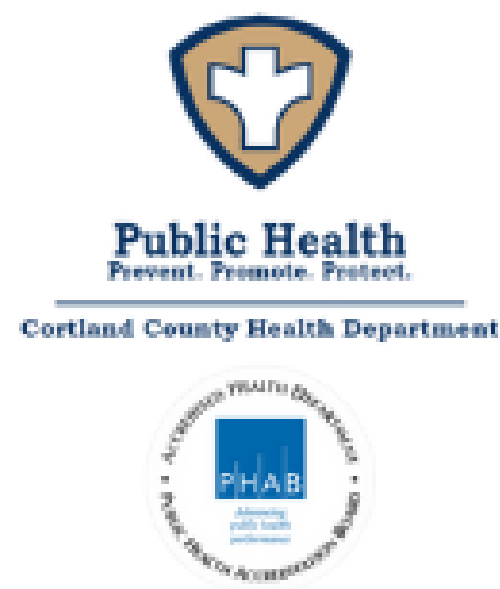
RESOLVED, that the 2024 budget be and hereby is amended as follows:

INCREASE:

Acct No. _____	SAMHSA Grant	\$956,086
Acct No. A359990	Approp. Fund Balance	\$956, 086

; AND BE IT FURTHER

RESOLVED, that the Director of Finance be and hereby shall carryover any unused grant funds to subsequent budgets for the life of the grant.



Youth Bureau

607-758-5509

ReBecca Main
Public Health Programs Manager
rmain@cortlandcountyny.gov



Mission- To create and support countywide youth services in Cortland County which will provide opportunities for youth to become responsible, productive, and fully integrated members of our community.

The Cortland County Youth Bureau is charged with the responsibility of developing and accounting for a county-wide system of youth services. To reach this objective, the Youth Bureau networks with municipalities and not-for profit agencies within the county.



The Cortland County Youth Bureau was established by the Cortland County Legislature in July of 1978. In establishing this agency, Cortland County was complying with the N.Y. State Division for Youth rules and regulations promulgated as a result of unanimous passage by the N.Y. State Legislature of the 1974 Comprehensive Planning Law.

The amounts of monetary support are determined annually by the OCFS, Cortland County Youth Board and Legislature.



Determining the effectiveness of contracted service through monitoring and evaluation is the key responsibility of the Youth Bureau.

The Children & Family Services Plan (CFSP), which is a five year plan of service provision written by a Planning Committee including a variety of key stakeholders, in collaboration with not - for - profits, youth, schools, community and county agencies, identifies youth program assets and needs in the county, with strategies to address the area need.

The Plan is then implemented through continued networking with these same groups.

It is only with that Plan in place, that funds become available to Cortland County from the New York State Office of Children and Family Services.



Planning/Coordination

We assess youth needs by convening community planning groups, identifying problems and strengths and developing coordinated strategies to address them. We promote private and public partnerships in planning, bringing together towns, villages, cities, social agencies and private citizens including youth.



Advocacy

We advocate for the adoption of strong legislation, regulations, policies and services that will promote healthy youth, families and communities in Cortland County.



23-24 OCFS Funding

24-25 OCFS Funding

Youth Development Programs	\$68,687.00	\$67,415.00
Youth Sports and Recreation	\$23,440.00	\$20,000.00
Youth Team Sports	\$21,231.00	\$21,315.00
Youth Sports Infrastructure	\$10,344.00	\$0





Public Health
Prevent. Promote. Protect.
Cortland County Health Department



Youth Bureau
607-758-5509



Youth Development Programs

Birth to 18 years old

PYD is an intentional, prosocial approach that engages youth within their communities, schools, organizations, peer groups, and families in a manner that is productive and constructive; recognizes, utilizes, and enhances young people's strengths; and promotes positive outcomes for young people by providing opportunities, fostering positive relationships, and furnishing the support needed to build on their leadership strengths.

Cortland County Youth Bureau \$10,303

Cortland County Youth Council \$1,435

YWCA Bridges for Kids \$9,500

YMCA Power Scholars \$5000

CAPCO Education Program \$3500

City of Cortland Recreation \$20,949

Homer Recreation Program \$2500

Scott Summer Program \$2000

Town of Truxton Program \$2500

Marathon Recreation \$2500

Catholic Charities; Supportive Teen Education Parent Services \$8500





Youth Sports and Education Opportunity Funding Ages 6-17



YSEF awards are guided by the following principles:

- Sports are effective tools in effectuating positive youth development and family engagement.
 - Sports improve the lives of young people by promoting positive social, emotional, health, and educational outcomes and have important life-long effects.
- Sports enable opportunities for young people to thrive through leadership roles.
- Coaching education greatly improves young people's sports experience and development outcomes.



All funded programs must aim to foster the following:

- **Educational connection and achievement – More youth attending and completing school with increased attainment, including collegiate placement success.**
- **Physical health and well-being – Increasing physical activity and positive relationships to one's body.**
- **Mental health and well-being – Improving outcomes related to youth's mental health, and social and emotional skills development and connectedness.**
- **Employment – Increasing qualifications and skills, such as collective problem-solving, teamwork, and dispute resolution, which help prepare youth for suitable employment.**
- **Community cohesion – Breaking down barriers to reduce discrimination, crime, and violence in communities and help young leaders emerge.**





23-24 funded programs

Compass \$1500

HealthyNOW Cortland County \$1500



Learn to Skate Program \$10.303

Recycled Bike Program \$7000

Swim Lessons Program \$2000

Village of Homer Youth Football
\$1,500





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Cortland County Health Department



Youth Bureau
607-758-5509



Youth Team Sports Allocation Under 18 years

Similar to the Youth Sports and Education Opportunity Funding (YSEF), YTS is grounded in the principles of positive youth development.

Unlike YSEF, YTS has a sole focus on team sports. For the purposes of YTS, a “team sport” is defined as an organized physical activity in which groups of two or more individuals are in competition with two or more opposing individuals.

Sporting activities where individuals engage in competition on behalf of an organized group (such as singles tennis, team golf, or racing sports such as swimming or skiing) are included in this definition.



All funded programs must aim to foster the following:

- **Physical health and well-being – Increasing physical activity and positive relationships to one's body.**
- **Mental health and well-being – Improving outcomes related to youth mental health, and social and emotional skills development and connectedness.**
- **Employment – Increasing qualifications and skills, such as collective problem solving, teamwork, and dispute resolution, which help prepare youth for suitable employment.**
- **Community cohesion – Breaking down barriers to reduce discrimination, crime, and violence in communities, and help young leaders emerge.**



23-24 Funded Programs

Cortland County Hockey \$3400



Cortland County Youth Soccer Association \$3400



Cortland Figure Skating Club \$3400



Cortland Small Fry Football \$2175

Cortland YMCA Stingers \$3400

Friends of Homer Wrestling \$3400

Village of Homer Recreation Department \$2056



Life Areas

Economic Security

Goal: Youth will be prepared for their eventual economic self -sufficiency.

Physical and Emotional Health

Goal: Children and Youth will have optimal physical and emotional health.

Education

Goal: Children will leave school prepared to live, learn and work in a community as a contributing member of society.

Citizenship/Civic Engagement

Goal: Children and youth will demonstrate good citizenship as law-abiding, contributing members of their families, schools and communities.

Family

Goal: Families will provide children with safe, stable and nurturing environments.

Youth



The Cortland County Youth Council are teens from Cortland County who focus on civic engagement, community outreach, and peer leadership. Council members strive to raise awareness in the Cortland community about issues that are unique to teens, and they work together to develop resources and find solutions.

The mission of the Cortland County Youth Council is to promote civic engagement among youth in Cortland County. The Cortland County Youth Council is a county -wide, youth -led, multi-issue advocacy programs are designed to empower and equip young people to create positive change in their communities. The Youth Councils create opportunities for youth to cultivate valuable leadership skills and exercise them through a wide variety of youth -led community service, advocacy, and activism initiatives.



The Youth Council is teen-run; its members have developed an organizational structure and work to identify and prioritize issues that matter to local youth. Youth Council has four main goals:

1. Develop Future Leaders

Our youth have the power to shape the future of our county. By being provided opportunities to participate in city and county governance and have an active role in addressing community issues, members learn important skills, become positive agents for change, and become bonded to the community.

2. Give Formal Voice to Youth

The Youth Council provides representation for Cortland County's youth and provides a forum for advocacy. It provides ongoing, 2-way communication with legislators, Town Halls, and Common Council, so as to better address youth and community issues. Youth Council members are expected to develop ways to get regular input from other youth about their ideas and concerns

3. Provide Civic Education

Youth Council members get first-hand experience with how the democratic process works by becoming involved in government in a practical, hands-on way.



4. Encourage Community Contribution

In addition to representing the needs and interests of youth to policy makers, Youth Council plans and executes projects to improve conditions for teenagers.



C.Y.B.I.

CORTLAND'S YOUTH BIKE INITIATIVE



We educate Youth on basic bike maintenance and safety

You can help by donating gently used bikes

ReBecca Main
rmain@cortlandcountyny.gov
Phone - 607 758 5509



JULY 1 - AUGUST 30, 2024

CORTLAND COUNTY

AGES 5-13



McGraw Park
15 Clinton Street
McGraw, NY 13010

MONDAY, WEDNESDAY AND FRIDAY
2 PM- 4PM
RAIN OR SHINE

Town of Scott
Andrew R. Fuller Park
7330 Glen Haven Road
Homer NY 13077

MONDAYS AND
WEDNESDAYS 9 AM- 11 AM
RAIN OR SHINE

Cincinnatus Park and
Playground
2794-2878 State Rte. 26,
Cincinnatus, NY 13040

FRIDAYS
9 AM- 11 AM RAIN OR
SHINE

** Children under 10 must be
accompanied by an adult



Youth Bureau
607-758-5509



We have developed “running clubs” for youth.

The entire focus of our program is on building a solid foundation for a healthy, lifetime habit of running while developing self -esteem and confidence.

The mission of the Running Club is to develop a strong, confident, athletic, and community -loyal young person. This is achieved through the process of training and completing a 5k Road Race within a supportive team environment.

The Running Club program is designed for 3rd through 6th grade youth. Members become runners, experience the sense of accomplishment when they successfully complete a 5k, and learn the power that runners can bring to a community when they work together.



Thursday, August 29, 2024

CORTLAND COUNTY YOUTH BOARD RETREAT 9AM-12PM

Cortland County Youth Voice Initiative 1 pm - 3 pm

United Presbyterian Church of Cortland
25 Church Street, Cortland, NY 13045

RSVP by 8/23/24

rmain@cortlandcountyny.gov

607-758-5509



Youth Bureau
607-758-5509



ReBecca Main
Public Health Programs Manager
Cortland County Youth Bureau Director
rmain@cortlandcountyny.org
607 -758 -5509



The HEALing Communities Study

4.2.a

Implementation Phase: April 2023 - March 31, 2024

With **almost \$500,000 to implement our action plan**, support like **training, technical assistance, and design work**, and **three full-time staff** based at RHI, the HEALing Communities Study (HCS) supported the Cortland community to expand important work as well as pilot and assess new approaches to preventing overdose deaths.

What did we accomplish?

1. Expansion of naloxone distribution and training

Not only did naloxone distribution increase by over 30%, the hours and geography were expanded as well:

- **2,758 kits** distributed in total
- **833 kits** distributed on evenings and weekends
- **540 kits** distributed in the rural areas of Cortland County
- **6 N-PODs** (distribution boxes) installed (7 now installed)

2. Increased engagement with Medications for Opioid Use Disorder

A large focus on MOUD referrals, increased outreach efforts, and offering lower-barrier entry led to increased engagement with medication treatment with:

- **90 new inductions** onto medication
- **160 referrals** for medication treatment made
- 6 partner agencies coming together toward the goal of increasing access to MOUD

We supported the opening of the new Opioid Treatment Program in partnership with CARS.

3. Advancement of data collection and tracking

Data collection was prioritized to better understand what's happening in the community, and better target response to negative outcomes. Making data collection easier and more efficient for service providers was one of the project's successes

What did we learn?

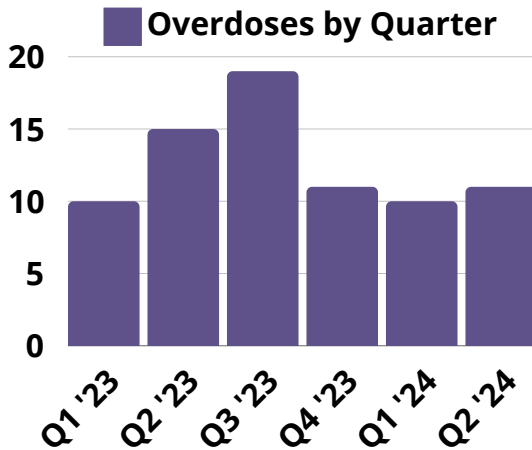
- **Data is important to measure and understand impact** and to know when to make changes, but there is still a lot of work to do to address barriers to data collection and sharing.
- Partnerships are important, and we need to continue **breaking down silos** between agencies and sectors to effectively respond to large-scale community issues.
- People with lived experience are a **largely underutilized asset. It's hard—but critical—to meaningfully include and engage people with lived experience.**
- One size doesn't fit all, **Narcan trainings must be tailored** to the population we are seeking to educate/ help.
- **Staffing** isn't the determining factor we thought it was for Narcan distribution. There are ways to achieve outcomes that are less staff intensive (ex. N-POD Narcan distribution boxes in the community).
- **Stigma** is a complicated barrier that requires **consistent, diverse effort** to address it.

	Component	What was or will be sustained?
Coalition Structure	Project Director	We hope this role will be sustained in a limited capacity—dependent on pending funding applications. Future meeting facilitation will be shared by the former project director & data coordinator.
	Full Coalition (Opioid Task Force)	Yes—the details must still be worked out but either as part of county SUD subcommittee or standalone group. It will meet less frequently.
	Workgroups	Yes—as RHI-run workgroup (Quarterly Narcan Meetings) and the new Recovery Community Organization (Cortland Area Recovery & Empowerment). We are exploring an Overdose Response Team.
Strategies	Narcan and Overdose Education	Yes
	Medication for Opioid Use Disorder	Mostly—NY MATTERS strategy will not continue as coordinated effort. SUD providers have successfully secured additional funding.
	Safer Prescribing/Dispensing	Mostly—long-standing disposal campaign/kiosks/events will continue in some form, details TBD
Data Access, Collection, and Analysis	Data Coordinator	Mostly, in a more limited capacity—dependent on pending funding applications
	External Data Sources	Mostly—uncertain if RHI will have access to everything the HEALing Communities Study gave us access to
	Strategy-Based Data Collection and Sharing	Mostly—many partners continue to share data that they collect with RHI. The frequency and level of detail has changed.
	Data Analysis and Visualization Support	Yes—level depends on outstanding funding, but will continue
Communications Support	Community Engagement Coordinator	No—rolled into other contracts, roles
	HCS Communication Campaigns	Mostly—will integrate messaging into existing harm reduction, prevention, recovery campaigns; will maintain the Communications Implementation Team to leverage partner social accounts/ reach

Cortland County Naloxone Distribution Update

Quarters 1 & 2 of 2024

4.2.b



21
overdoses

Non-fatal overdose

City of Cortland overdoses have declined from Q3 & Q4 of last year (2023)



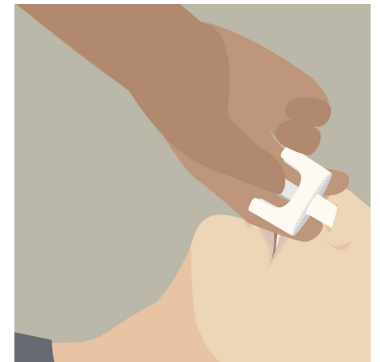
Fatal overdoses

Coroner data reports one confirmed overdose, and one pending (as of August 5th). This is down from 5 at this time last year.

Naloxone Distribution

In the first 2 quarters of 2024, 845 kits were distributed across Cortland County. This is down from 1,468 kits at this time last year.

845
kits
distributed



19
doses

of naloxone were reported as administered in the City of Cortland during Q1 & Q2 of 2024. Bystanders administering 75% of the time.



Thank you to our partners who help make it possible to get an understanding of the current opioid-related circumstances in Cortland County: Cortland City Police Department, Family and Children's Counseling Services, Guthrie Cortland Medical Center, Cortland County Health Department, Healing Hearts Collaborative, Southern Tier AIDS Program, Next Distro, Cortland County Coroner's Office, Office of Mental Health



For more information or questions about the data please reach out to ncarter@cortlandareactc.org



CORTLAND COUNTY HEALTH DEPARTMENT

**COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036**

FAX: (607) 753-5209

<https://www.cortlandcountyny.gov/432/Health-Department>

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Douglas MacQueen, MD, MS, FIDSA
Medical Consultant

Public Health
Prevent. Promote. Protect.

Cortland County Health Department

Health and Human Services Committee Report

August 2024

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Hepatitis A Vaccination Clinics Held

Free hepatitis A vaccinations clinics were held at the Cortland County Health Department on July 12 and July 16 after a confirmed case of hepatitis A virus infection in a local restaurant worker. Although the risk to patrons of this establishment was low, out of an abundance of caution these clinics were offered. We want to thank the owner and staff at the restaurant for complying with all recommendations and the CCHD staff for mobilizing and facilitating these clinics with their collective expertise and experience. There were 51 people vaccinated.

3Cheers! Committee-Fostering CCHD Employee Morale!!!

Members Behind it all:



3Cheers!

Appreciate. Recognize. Engage.

Strengthen employee morale and workforce culture through appreciation, recognition, and engagement.



Mary Gonzalez: "I had an opportunity in the first half of Christmas, to meet Mickey Tuck from OGC. Mickey had shared his personal story with me in one of their local camps while on vacation. They had come down to get some groceries, and saw Mickey's house for a photo as they graciously obliged and were suited for my!"



Cheryl Mrozowski: "I love musicals! Live action, animation, foreign films it doesn't matter as long as the music is good, and I can sing along. It is a dream of mine to go see a musical show on Broadway."



Courtney Johnson: "I was a dancer from first grade all the way through college. I learned almost all styles and eventually became a student teacher. In college, I taught classes and choreographed my own dances. I miss it a lot and am hoping to get involved in it again! Bonus Fun fact: Justin Bieber follows me on Twitter."



Rhonda Fitzpatrick: "I make guitars out of cigar boxes."



Missi Babcock: "I enjoy camping or as my sister refers to it "Glamping!"



Chris Quinlan: "I am buying a house for the first time."



Love Family: "My husband and I have been married for 10 years. We have two children, a son and a daughter. We are both teachers and we love our jobs. We are also very active in our community and we love to travel. We are looking forward to our 10th anniversary celebration in the fall. We are also looking forward to our 10th anniversary celebration in the fall. We are also looking forward to our 10th anniversary celebration in the fall."

Highlights of the YEAR!!!

Luncheons:

- Luau
- Ice Cream Social
- Cereal Bar
- Halloween/Fall Desserts
- Cookie Bake off
- Rock the Crockpot
- Coffee/ Pastry Bar
- Pie Day
- Grazing Day
- Potato Bar
- Taco Bar

Contest:

- Halloween Door Decorating
- Shamrock Hunt
- Scavenger Hunt Bingo

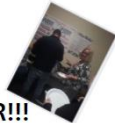
Appreciation:

- CARE Bags
- Veteran Highlights
- Thankful Hands
- Valentine LOVE Bags
- Dog Appreciation

MISC:

- Clean your Desk
- Popcorn Day
- Non Perishable food Drive
- Spring Exchange/ Swap, Don't Shop
- Planting with Peers!
- 3Cheers! Donut Cart
- Breakfast Pizza
- 50/50 Raffle
- Work Milestone Highlights














MANDATED/NON-MANDATED SERVICES/PROGRAMS

Funding sources: Article 6 Base Grant (\$750,000), State, Federal and County funds, Medicaid Reimbursement

MANDATED SERVICES/PROGRAMS**Health Administration**

- **Purpose:**
 - Initiate, plan, direct local public health programs. Enforce State/County Sanitary Code.
- **Funding:**
 - 36% Article 6, 64% County. Net County Cost = (\$418,621). Because of Article Six State Aid, the Health Administration division yields a return, not a cost. However, Article Six encompasses Administration, Emergency Preparedness, Health Education, Nursing and Environmental Health. The revenue is captured only in Health Administration.
- **Statute/Law:**
 - NYS Public Health Law, NYS and Cortland County Sanitary Code

Emergency Preparedness

- **Purpose:**
 - Prepare to respond to and recover from Public Health Emergencies
- **Funding:**
 - 60% Federal grant, 36% Article 6, 4% County
- **Statute/Law:**
 - Public Health Law-Article 6-Title 1

Health Education

- **Purpose:**
 - Grant writing, administration, reporting and public education
- **Funding:**
 - 100% State and Federal Grants
- **Statute/Law:**
 - Public Health Law-Article 6-Title 1

Nursing Division (programs listed below)-Net County Cost = \$419,814

- We are required to maintain an Article 28 licensed clinic (Diagnostic and Treatment Center) to provide immunizations in the department's immunization clinics

- We are also required to maintain an Article 36 license (Licensed Home Care Agency) to provide home visits for TB cases.
- Both of these licensed agencies are highly regulated by the New York State Department of Health and require a significant amount of administrative time. While we can bill for some of these services, the reimbursement rate does not cover administrative or nursing fees.

Tuberculosis (TB)

- **Purpose:**
 - The purpose of this program is to identify and coordinate treatment for active TB cases.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:** Public Health Law-Article 6-Title 1, Article 22-Title 1 and 2

Communicable Disease

- **Purpose:**
 - Prevent/Control infectious disease
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:** Public Health Law-Article 6-Title 1; Article 21-Title 1

Lead Poisoning Prevention

- **Purpose:**
 - Decrease childhood lead exposure
- **Funding:**
 - 50% State grant, 36% Article 6, 14% County
- **Statute/Law:**
 - Public Health Law-Article 6-Title 1; Article 13

Immunization

- **Purpose:**
 - Reduce vaccine-preventable diseases
- **Funding:**
 - Medicaid Reimbursement, 60% State grant, 36% Article 6, 4% County
- **Statute/Law:**
 - Public Health Law-Article 6-Title 1; Article 2-Title-1; Article 3-Title 3; Article 21-Title 6

Sexually Transmitted Diseases

- **Purpose:**
 - Prevent the spread of STIs. Education and ensure treatment provision. Control infectious disease
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - Public Health Law-Article 6-Title 1; Article 23

ChildFind & Early Intervention (birth-3)

- **Purpose:**
 - Identify/evaluate at risk infants, with suspected or confirmed developmental delay/disability, ensure delivery of intervention for improvement.
- **Funding:**
 - 7% State Grant, 68% Medicaid Admin (DSS), 21% Reimbursement, 4% County. Net County Cost = \$20,292
- **Statute/Law:**
 - Public Health Law, Article 25-Title 2-A

Pre-School Special Education (ages 3-5) special note: Not Mandated for the Health Department but Mandated for the County-

- **Purpose:**
 - Identify/provide services to children w/disabilities that impact their education. This includes transportation costs associated with getting children to and from preschool services. Transportation costs continue to rise.
- **Funding:**
 - Medicaid Reimbursement, 59.5% State, 21% Reimbursement, 19.5% County. Net County Cost = \$693,681
- **Statute/Law:**
 - Education Law- Title 6-Article 88, Article 89

Environmental Health (programs listed below)

- **Purpose:**
 - Responsible for a variety of environmental health programs as written in the NYS and Cortland County Sanitary Codes

- **Funding:**
 - Article 6, State Grants, Fees/Fines, County. Net County Cost = \$431,001
- **Statute/Law:**
 - Public Health Law-Article 6-Title 1, NYS and Cortland County Sanitary Codes

Rabies Control

- **Purpose:**
 - Respond to/control rabies exposure
- **Funding:**
 - 20% State grant, 36% Article 6, 44% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes; Public Health Law-Article 21-Title 4

Public Health Nuisances

- **Purpose:**
 - Respond to complaints/conditions that exist/may become a detriment/menace to human health.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Article 6-Title 1

Temporary Residences

- **Purpose:**
 - Ensure hotels, motels, and campgrounds are compliant with Public Health standards.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Article 2-Title 2

Vector Surveillance/Control

- **Purpose:**
 - Education to reduce mosquito-borne illness in humans.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes; Public Health Law-Volume A-1 (Title 10)-Section 44.10

Food Service Establishments

- **Purpose:**
 - Inspect all food operations.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Article 6-Title 1; Article 13

Public Water Supplies

- **Purpose:**
 - Oversee quality of all public water supplies.
- **Funding:**
 - 64% State grant, 36% Article 6
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Article 2-Title 2; Article 11

Well Head Protection & Aquifer Monitoring

- **Purpose:**
 - Guide remainder of water supplies.
- **Funding:**
 - 64% State grant, 36% Article 6
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes; Article A (Title 10)-Subpart 5-1

Mobile Home Parks

- **Purpose:**
 - Inspect/Issue Permits.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes; Public Health Law-Volume A-Title 10-Support 17

Pools/Beaches

- **Purpose:**
 - Inspect/Issue Permits-public pools, beaches and waterparks.
- **Funding:**
 - 36% Article 6, 64% County

- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Article A (Title 10)-Subpart 6-2

Children's Camps

- **Purpose:**
 - Ensure safety/inspect day & overnight camps.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Article 2-Title 2; Article 13

Indoor Air Act

- **Purpose:**
 - Limit indoor smoking.
- **Funding:**
 - 64% State grant, 36% Article 6
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes; Public Health Law-Article 13-E

Adolescent Tobacco Use Prevention Act (ATUPA)

- **Purpose:**
 - Ensure compliance of facilities selling tobacco products.
- **Funding:**
 - 64% State grant, 36% Article 6
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Article 13-F

Radiation Protection

- **Purpose:**
 - Respond to radiation emergencies.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes; Public Health Law-Article 2-Title

Environmental Assessment Program

- **Purpose:**
 - Investigate hazardous waste sites, facilitate remedial action, respond to air quality/chemical exposure.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Article 6; Article 10

Cooling Towers

- **Purpose:**
 - To control the spread of Legionellosis, by monitoring cooling tower maintenance programs
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Volume A (Title 10)- Subpart 4-1

Migrant Farm Workers

- **Purpose:**
 - To inspect the health and safety of Migrant Farm Worker housing facilities
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Public Health Law-Volume A (Title 10)- Part 15

Agricultural Fairgrounds

- **Purpose:**
 - To inspect agricultural fairgrounds to ensure that there is no unreasonable risk to public health and to ensure that appropriate permits are obtained.
- **Funding:**
 - 36% Article 6, 64% County
- **Statute/Law:**
 - NYS and Cortland County Sanitary Codes, Article A (Title 10)-Subparts 7, 7-5

NON-MANDATED SERVICES/PROGRAMS**Youth Bureau**

- **Purpose:**
 - Develop/account for countywide system of youth services.
- **Funding:**
 - 100% State grant
- **Statute/Law:**
 - none

Early Intervention Therapy Team

- **Purpose:**
 - Provides therapy services to EI children. County is required to ensure delivery of services, but not required to provide the services. We have an early intervention therapy team, this helps to keep children off waitlist for evaluations and services, many other counties have high waitlist.
- **Funding:**
 - 49% Reimbursement, 51% County. Net County Cost = \$221,366
- **Statute/Law:**
 - none

Children and Youth with Special Health Care Needs (CYSHCN)

- **Purpose:**
 - Improve system of care for children w/special health care needs.
- **Funding:**
 - 100% State grant
- **Statute/Law:**
 - none

Individual Water Supply

- **Purpose:**
 - Guide remainder of water supplies.
- **Funding:**
 - 64% State grant, 36% Article 6
- **Statute/Law:**
 - none

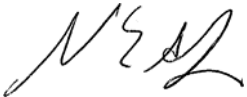
Individual Sewage Systems

- **Purpose:**
 - Ensure compliant septic systems.
- **Funding:**
 - 64% State grant, 36% Article 6
- **Statute/Law:**
 - none

Resources (Statute/Law)

- [Cortland County Sanitary Code](#)
- [NYS Sanitary Code](#)
- [Public Health Law](#) (PBH)
- [Education Law](#) (EDN)

Sincerely,



Nicole Anjeski, MS, MPH
Public Health Director



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
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Health and Human Services Committee Report September 2024

Community Health Improvement Plan-2024 April-June Quarter 2 Update

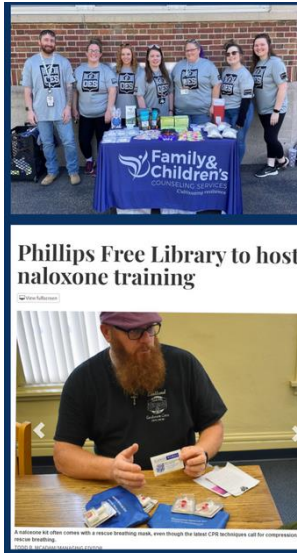
View the August 2024 Cortland County Community Health Improvement Plan Newsletter here: <https://mailchi.mp/06bdf1df7a1b/march-community-health-improvement-newsletter-12704147>

Tobacco & Vaping

- 1 Youth focused organizations to announce support to protect youth from tobacco marketing
- 2 Non-Reality Check Youth groups to support tobacco free activities
- 4 Social media posts on CCHD page related to smoke-free housing
- 8 Communications about EAP to the staff at Guthrie Hospital
- 581 Students participated in Too Good for Drugs
- 907 Average reach of posts on related to smoke-free housing on CCHD Facebook page

COVID-19/Flu

- 6 Workplace COVID-19/Flu vaccine clinics held at Family Health Network
- 7 Immunization Ambassador trainings conducted
- 100 % of healthcare providers received follow up visit/phone call after detailing visit
- 375 Radio Ads promoting Immunizations
- 1036 Ambassador outreach activities completed
- 1364 Average reach of CCHD Facebook post (unpaid) promoting Immunizations



Phillips Free Library to host naloxone training

A volunteer will often arrive with a naloxone training kit, even though the trained CPR techniques call for compression and breathing.



NATIONAL PREVENTION WEEK
A CELEBRATION OF PREVENTION
May 12-18, 2024

Opioids & Other Substances

368 Narcan Kits Distributed

* All data provided by Healing Cortland/Rural Health Institute and reflects only data collected from HCS partners.



Telehealth Office
Funding provided by the Central New York Community Foundation's "Bright Ideas" Grant

Safe ZONE
This private space may be reserved for virtual medical appointments, mental health counseling sessions, job interviews, and more.
To book a time slot, please visit the front desk.

Suicide

- 1** Youth Mental Health First Aid trainings conducted
- 3** Individuals completed Positive Parenting Program
- 20** Community engagement activities hosted by the LGBTQ Center
- 49** Callers received support through 988 (confirmed Cortland County location)
- 129** Students received Gizmo's Guide to Pawesome
- 3690** GCMC primary care patients screened for social determinants of health



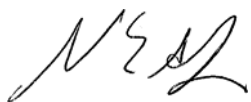
Community Health Improvement
Substance Use & Mental Health

Access to Independence

Healthy Homes Production Grant Application

The Cortland County Health Department submitted a HUD Healthy Homes Production Grant Application on September 3. The program builds upon HUD's successful Lead Hazard Control programs to expand the Department's efforts to address a variety of high-priority environmental health and safety hazards. For the purpose of this application both Lead and Radon hazards will be assessed/addressed in approximately 100 homes within targeted areas. If awarded, the Health Department will be working with both CAPCO and RHI to complete the grant deliverables over four years. Award notification is expected in late 2024.

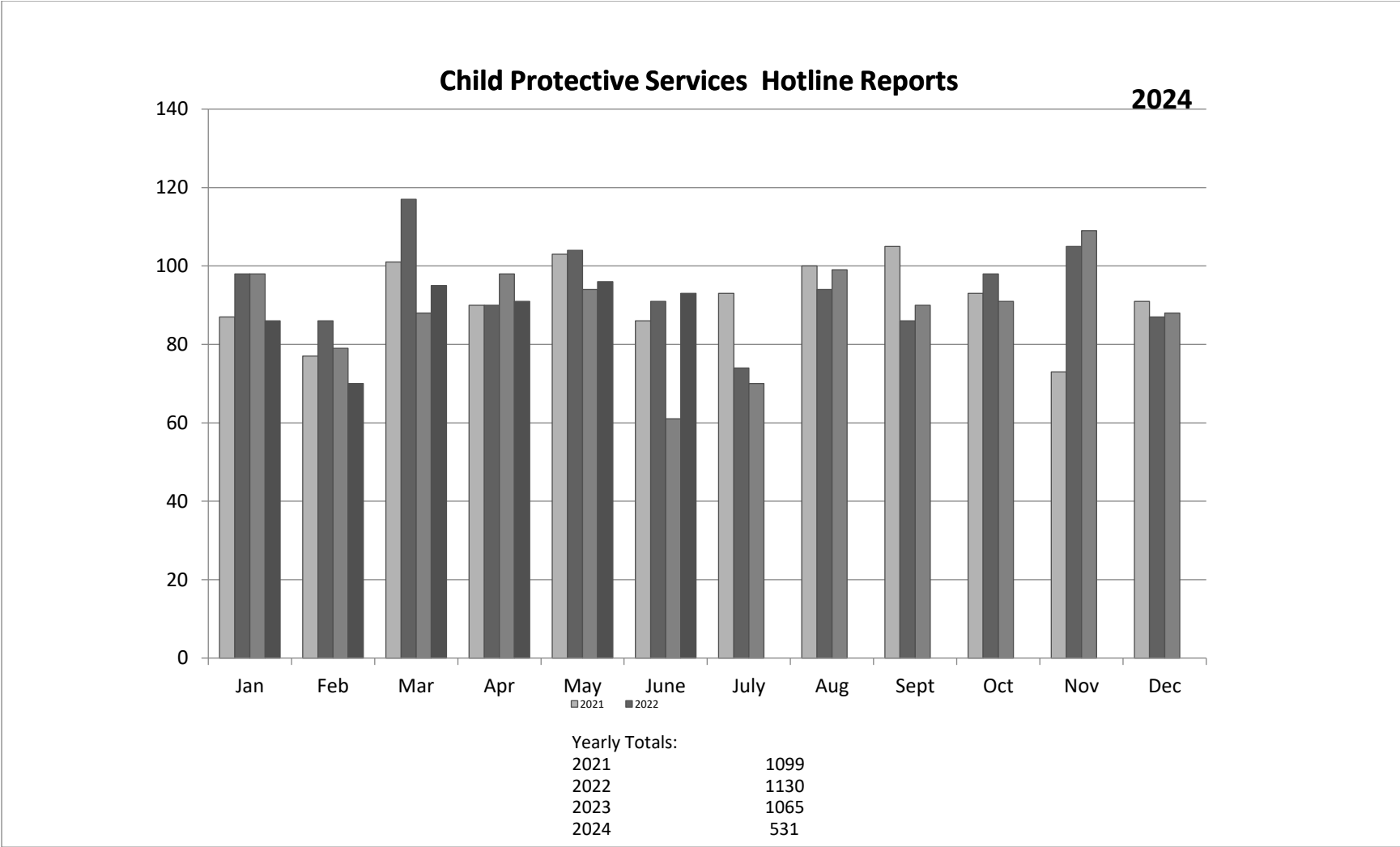
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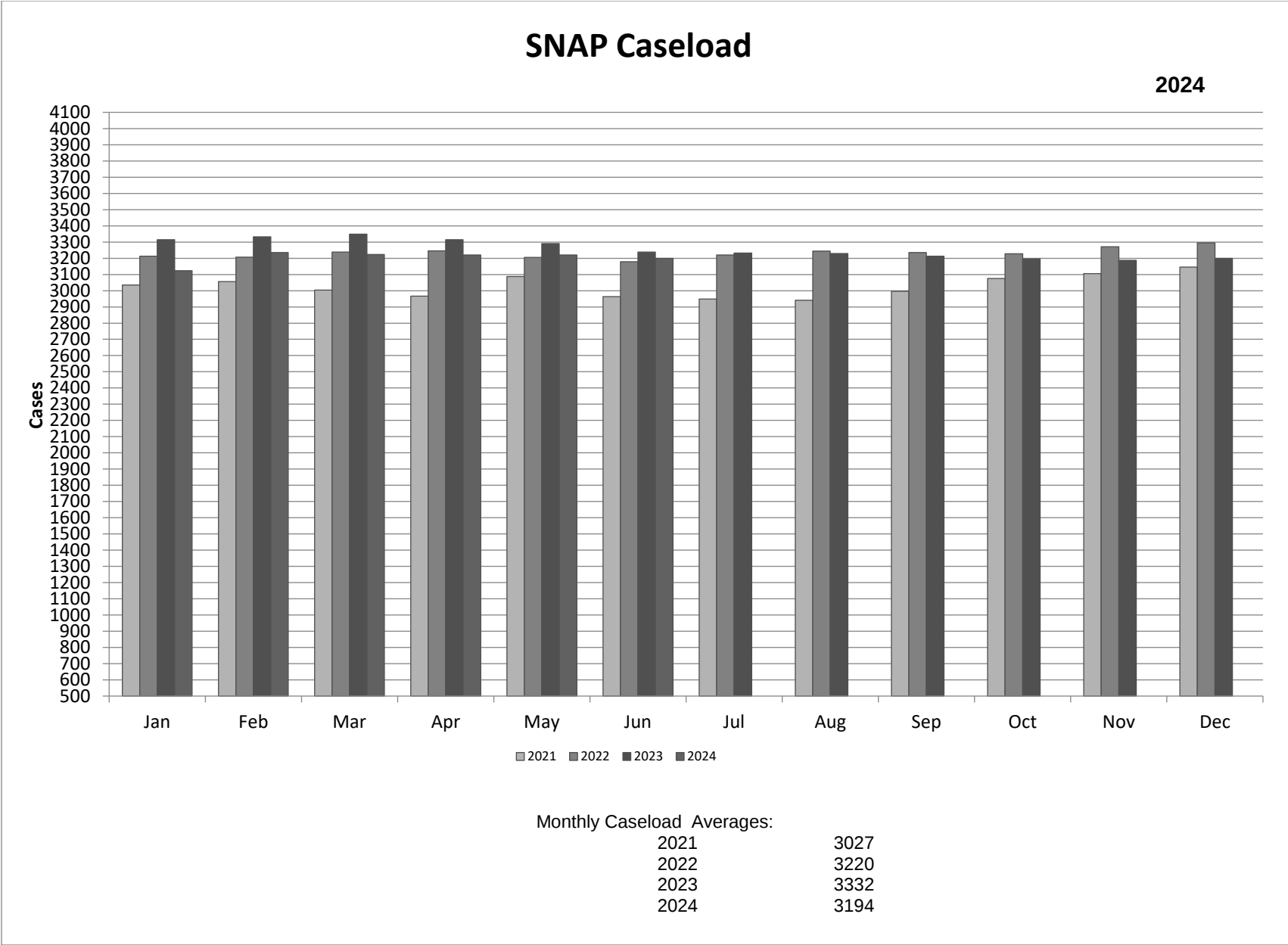


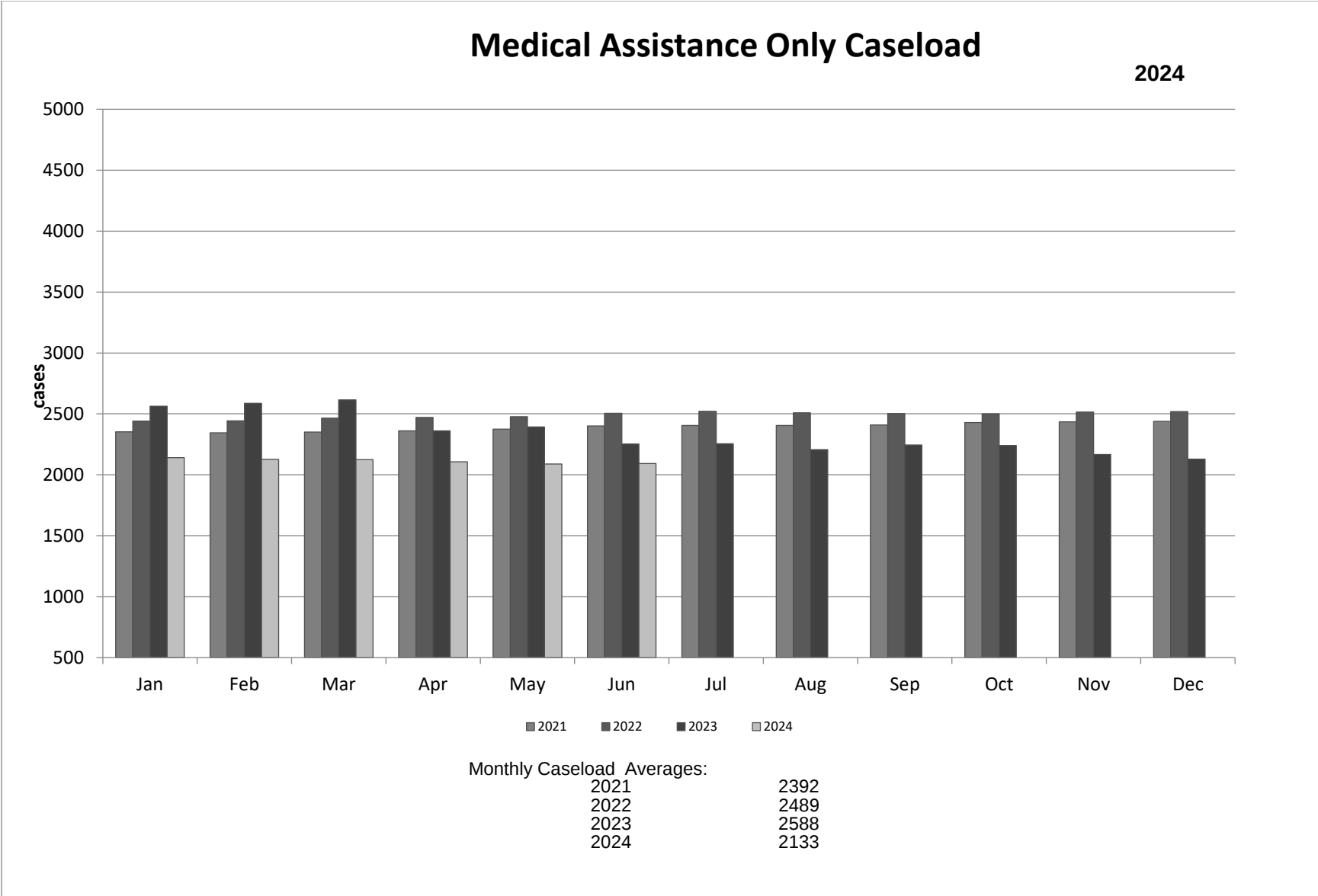
Nicole Anjeski, MS, MPH
Public Health Director

DSS Caseload Statistics

	2023						2024						
	Dec	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
TA Cases		350	359	362	354	356	353	374	375	359	361	374	378
SNAP Cases		3233	3230	3213	3196	3187	3199	3213	3236	3224	3220	3220	3199
Managed Care Individuals		10791	10507	10263	10192	9899	9502	9261	9092	8938	8736	8592	8479
MA Only Cases													
Medicaid MAGI		610	559	558	563	491	488	470	450	442	434	415	416
Medicaid Chronic Care		1645	1647	1687	1678	1676	1640	1670	1677	1682	1673	1674	1677
MA/SSI Cases		1072	1067	1068	1060	1055	1049	1047	1048	1046	1050	1044	1046
MA Total Cases		3327	3273	3313	3301	3222	3177	3187	3175	3170	3157	3133	3326
Foster Care Total		97	99	95	88	86	84	80	77	73	72	74	77
Adult Services Cases		186	180	181	177	176	175	180	181	183	177	177	178
Long Term Care Cases		45	44	40	40	39	38	40	37	37	37	36	36
CPS Hotline Cases		70	99	90	91	109	88	86	70	95	91	96	93
Child Preventive Cases		76	79	71	74	78	79	85	89	92	87	94	87
Day Care Cases		149	147	138	139	148	150	153	154	158	169	172	180
Services Individual Total		1333	1342	1280	1278	1343	1342	1351	1374	1379	1374	1382	1410
Child Support Cases		2662	2664	2651	2591	2451	2251	2253	2254	2238	2228	2231	2240
Front End Detection Fraud Referrals (FEDS)		22	42	30	47	25	36	39	26	20	33	31	29
Fraud Under Care		0	1	0	7	12	2	6	2	8	5	2	0
Estimated Total Clients		12469	12334	12303	11369	11493	11597	11820	12056	12147	12222	12177	1216

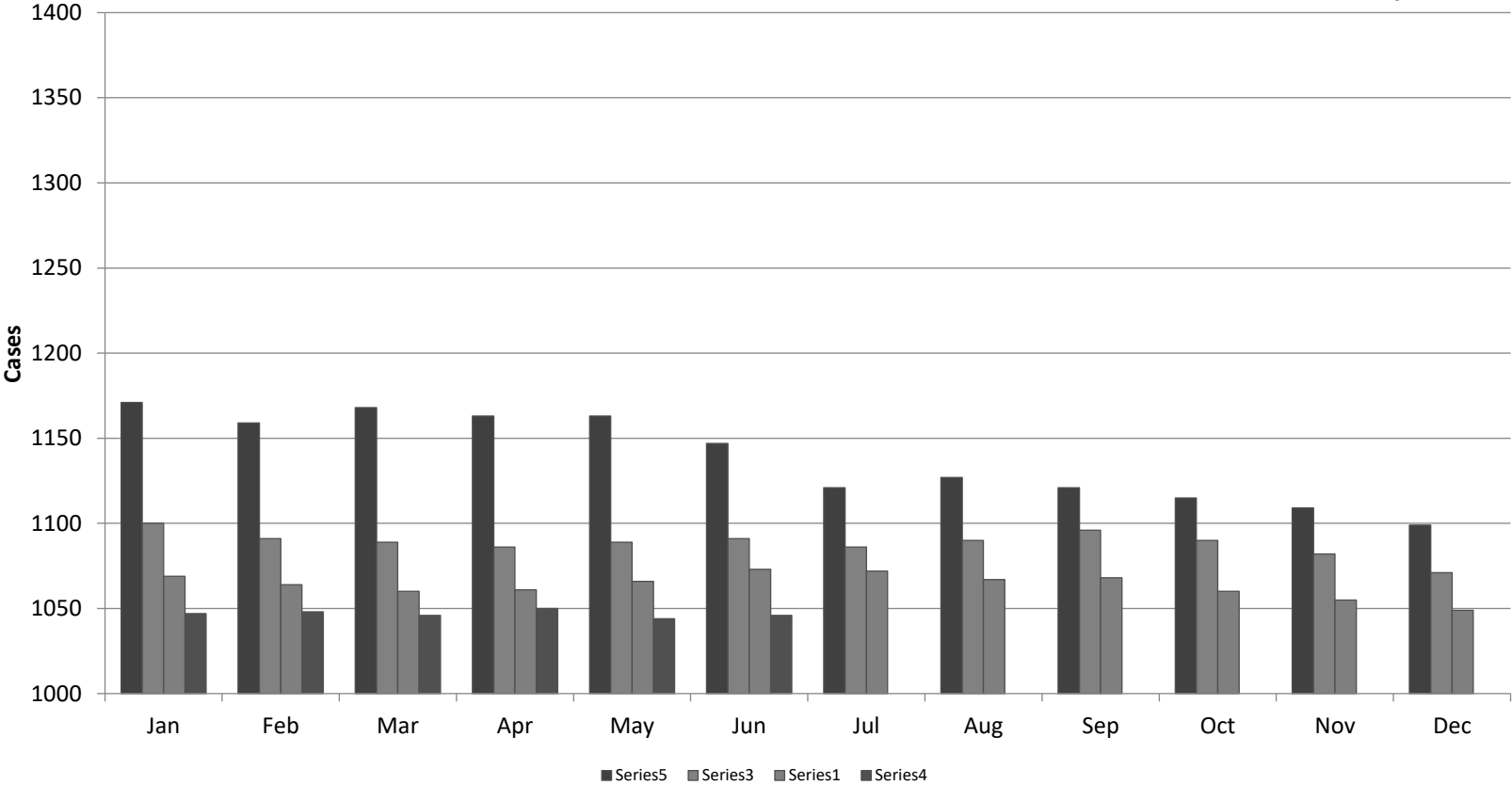






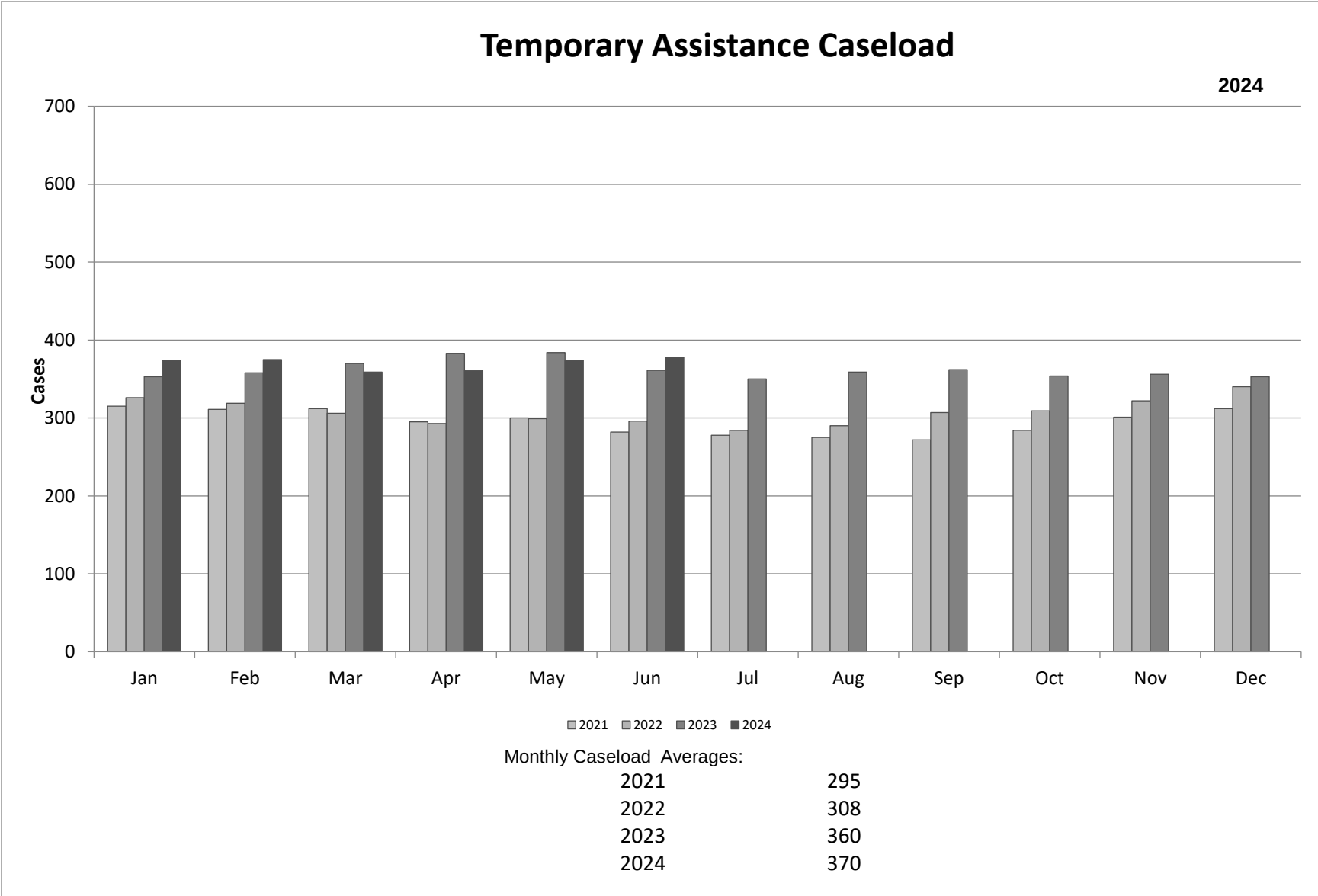
Medical Assistance - Supplemental Security Income Caseload

2024



Monthly Caseload Averages:

2021	1139
2022	1093
2023	1064
2024	1047



CORTLAND COUNTY MENTAL HEALTH DEPARTMENT

Health & Human Services (HHS) Leg. Committee September 2024 Report

Submitted by Sharon MacDougall, *MSW (LCSW-R), MBA, MS* Mental Health (MH) Department Director of Community Services (DCS)

OVERVIEW

Cortland MH Dept. is the NYS Statutory Art. 41 “Local Government Unit” (LGU) with a statutory title of Director of Community Services (DCS) as the Mental Health Department Head for Cortland. All county MH DCSs work closely with NYS OMH, OASAS & OPWDD mandates and requirements for each county. The Conference of Local Mental Hygiene Directors (CLMHD) is part of NYSAC and works on behalf of all County DCS; coordinating closely with OMH, OASAS & OPWDD.

After almost 5yrs and thoughtful reflection, I have decided to step down as the MH Dept. Director to take on a new role as the Behavioral Health DCS for Wayne County.

As I prepare for this transition, I want to extend my heartfelt gratitude for the remarkable experience we’ve had together! My special thanks to the HHS Subcommittee and the talented HHS Department Heads who I’m honored to have partnered with on many projects. My last day with the Department will be during the second week of October. Over the next month, I am fully committed to supporting a smooth transition. Please feel free to reach out if you have any questions or require support.

The MH Department Management Team is well-prepared to continue addressing behavioral health needs in Cortland. No one Department can function alone and my thanks for the partnerships. Your collaboration meant a lot, especially throughout the challenges of the pandemic. I am confident that the MH Department will continue to push for county wide behavioral health system improvements. I look forward to staying connected and celebrating the future milestones that lie ahead.

September National Awareness behavioral health recognitions:

- Suicide Prevention Month
- National Recovery Month
- Healthy Aging Month

Mental Health Department Programs:

INTERNAL DEPARTMENT PROGRAMS	DATA DATE	PROGRESS UPDATES	ACHIEVEMENTS & RISKS	OUTCOMES & TRENDS
All MH Dept. Programs Fiscal/Revenue	7/2024	State Aid providers and MH Dept. CCSI Fiscal Officer & MH -DCS completed 2024 half year review of NYS fiscal and data reporting for our contracted Behavioral Health providers. MH Dept. is struggling with scheduling increased number of CPL 730 evaluations and keeping Courts updated as delays occur. MH Dept. applied for 5 Grants and Appropriations funding requests for \$8.75M during Q1 & Q2 2024. Still in the running for \$6M from 2 of these requests. If awarded, will know in Sept. 2024.	2/21/24 National Cyberattack affected national healthcare billing systems. All has been corrected and no billing was lost thanks to our very hard working billing specialists. Close collaboration with the County Attorney throughout.	MH Dept. Billing is fully functioning after the 2/21/24 National Cyberattack.
Mental Health: Outpatient Treatment Rehabilitation & Supports (MHOTRS) AKA = Clinic NYS OMH Licensed / Certified Program. Largest program at MH Dept.	7/2024	July 2024: - Total sessions provided: 1678 28% of all session were provided by telehealth - Total enrolled Clients/Patients: 1,274 (199 youth) 68 new referrals 49 new admissions Learn more about our Clinic (aka: MHOTRS): https://omh.ny.gov/omhweb/clinic_restructuring/, https://www.cortland-co.org/452/Mental-Health-Clinic	Thank you for the new Senior MHC position – hiring in Sept. 2024.. Our NPP has resigned and is leaving 10/2/2024. We are working to hire asap for over 250 clients on that caseload. OMH did not award our request for \$750K Grant for updates to Clinic Intake/Rapid Engagement. We are still moving forward on that project in 2025.	High demand for therapy based on new referrals continues. Increase in complexity of clients' needs for therapy/support – require more frequent sessions and coordination with other providers.
“Horizon House” (HH) Adult Continuing Day Treatment (CDT) <i>Daily program for MH clients with serious mental illness (SMI)</i>	7/2024	Status Quo caseloads and accepting new referrals. M-F program 5hrs/day. Total enrolled Clients/Patients: 32 Learn more about Adult CDT Treatment & HH Program: https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5396210/, https://www.cortland-co.org/453/Horizon-House	HH successfully streamlined to new Medent documentation to ease workforce stress.	HH Adult CDT Program originated in the 1980s. Estimated 40yrs of dedication to the community.
Family Support Services (FSS) Respite & Children Family Support Services (CFTSS)	7/2024	One vacancies for MH Rehab. Spec. Large number of highly qualified applications for the opening. July 2024: 70 Total sessions 29 total enrolled	FSS completed July intensive training/orientation for new staff for OMH CFTSS requirements and to learn the EHR (Medent).	2024 CFTSS marketing all summer to the community and schools to improve understanding of CFTSS services and referrals are coming in.

Youth/Family outpatient services and treatment for those with Medicaid managed care eligibility.		Learn more about CFTSS Services and FSS: https://www.cortland-co.org/454/Family-Support-Services, https://omh.ny.gov/omhweb/bho/childrensmc.html		
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Macro-System News & Developments MH, SUD, I/DD (County, Regional & NYS)

Core Focus Areas (MH, SUD, I/DD)	Topic	Summary	Links for Further Review
Mental Health (MH) MH Dept. NYS Art. 41 statutory coordination with Office of Mental Health (OMH)	Supporting homeless and housing insecure.	Catholic Charities of Cortland award for regional homeless support– Street Outreach Services (SOS) thanks to OMH & CCOCC as the work to expand supports.	Latest announcement of awards: https://www.governor.ny.gov/news/governor-hochul-announces-30-million-awarded-supportive-housing & https://www.governor.ny.gov/sites/default/files/2024-02/esshi-8-awardees.pdf
Substance Use Disorders (SUD) MH Dept. NYS Art. 41 statutory coordination with Office of Addiction Services and Supports (OASAS)	OASAS Opioid Settlement Funds (OSF) to MH Dept.	MH Dept. awarded OASAS OSF we are recommended spending based on community input and data from the last 4yrs of Healing Community Study (HCS) as approved by the Community Services Board (CSB). Requesting RFP for County posting in Sept. 2024.	OASAS OSF initiatives: https://oasas.ny.gov/opioid-settlement-funding-initiatives , Attorney General (AG) https://ag.ny.gov/nys-opioid-settlement NYS OSF Advisory Board: https://oasas.ny.gov/opioid-settlement-fund-advisory-board
Intellectual/Developmental Disability (I/DD) MH Dept. NYS Art. 41 statutory coordination with Office of People with Developmental Disabilities (OPWDD)	OPWDD & DOH collaborative meetings have started to address I/DD needs	OPWDD shared summer Open Door trainings to support linkages to their system.	OPWDD newsletter: https://opwdd.ny.gov/news/news-publications