



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, September 7, 2021

11:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mcaccdb27dd2e26f50ea2c4b78887e576>

Tuesday, Sep 7, 2021 11:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 179 763 1850

Password: BPuYcpFd879

Join by phone

+1-415-655-0001 US Toll

Access code: 179 763 1850

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Vice-Chair Ann Homer	☐	☐	☐	
Committee Member Richard Stock	☐	☐	☐	
Committee Chair Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Kevin Fitch	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Aug 10, 2021 11:00 AM

Resolutions

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 1

Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said area, AND

WHEREAS, there is a position designated for the Director of Planning for Cortland County, AND

WHEREAS, Trisha Jesset was appointed as the Director of Planning for Cortland County, NOW THEREFORE BE IT

RESOLVED, that Dan Dineen be and hereby is removed from the Cayuga/Cortland Workforce Development Board, AND BE IT FURTHER

RESOLVED, that the following be and hereby is appointed effective immediately to serve on the

Cayuga/Cortland Workforce Development Board for the term and from the sector listed below:

Name	Address	Term
Trisha Jesset	60 Central Avenue Cortland, NY 13045	10/1/21-6/30/24

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 2

**Authorizing the Chairman of the Cortland County Legislature to Sign Local Plan for Program
Year 2021**

WHEREAS, pursuant to the Workforce Innovation & Opportunity Act (HR 803, PL 113-118) a Local Plan is required to be submitted for the Cayuga Cortland Workforce Development Area (CCWDA) for the Title I-B and Wagner Peyser Programs, AND

WHEREAS, said Local Plan must be signed by the Workforce Development Board Chair and the Chief Elected Officials in Cayuga and Cortland Counties, AND

WHEREAS, said plan upon signing is to be submitted to the New York State Department of Labor, AND

WHEREAS, this legislature has been informed that there are no local funds involved in the execution of said plan, NOW THEREFORE BE IT

RESOLVED, that the Chair of the Cortland County Legislature and Cayuga Cortland Workforce Development Board Director, upon review and approval by the County Attorney, be and hereby is authorized and directed to execute the Local Plan for WIOA Title 1-B and Wagner Peyser programs and related programs.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 3

**Accept Bids/Authorize Purchase - Miscellaneous Groceries and Frozen Foods - Area Agency on
Aging**

WHEREAS, bids were received on August 4, 2021 for the period October 1, 2021 through December 31, 2021, for the purchase of miscellaneous groceries and frozen foods in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee recommends that bids be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

Ginsberg's, PO Box 17, Route 66, Hudson, NY 12534
Smith Packing Co., PO Box 520, Utica, NY 13503-0520
Renzi Food Service, 901 Rail Drive, Watertown, NY 13601

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for the period October 1, 2021 through December 31, 2021.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 4

Accept Bids/Authorize Purchase-Paper Goods & Maintenance Supplies - Area Agency on Aging

WHEREAS, bids were received on August 4, 2021, for period October 1, 2021 through June 30, 2022 for the purchase of paper goods and maintenance supplies in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee recommends that bids be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

Renzi Food Service, 901 Rail Dr., Watertown, NY 13601
Oliver Packaging & Equip Co., 3236 Wilson Dr NW, Walker, MI 49534
Sanico, Inc., PO Box 2037, 156 Corporate Drive, Binghamton, NY 13905
Unipak, 2766 E 63rd St., Brooklyn, NY 11234
WB Mason, 1200 State Fair Blvd, Syracuse, NY 13209
Economy Products & Solutions, 1175 E. Main Street, Rochester, NY 14609
Central Poly-Bag Corp., 2400 Bedle Place, Linden, NJ 07036
Hill & Markes Wholesale Distr. 1997 St. Hwy 5-S, PO Box 7, Amsterdam, NY 12010
NYSID, 11 Columbia Circle Dr. Albany, NY 12203

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for October 1, 2021 through June 30, 2022.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 5

Accept Bids/Authorize Purchase - Milk and Dairy Products - Area Agency on Aging

WHEREAS, bids were received on August 4, 2021 for the period October 1, 2021 through June 30, 2022 for the purchase of milk and dairy products in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee recommends that bids be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

John R. Sears, DBA Bill Bros. Dairy, 219 Port Watson St., Cortland, NY 13045

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on an overall basis, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidder and best value for October 1, 2021 through June 30, 2022

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 6

Authorize Agreement Esther Greenhouse M.S. CAPS, Built Environment Strategist Silver to Gold - Area Agency on Aging

WHEREAS, the Cortland County Area Agency on Aging wishes to enter into a contract with Esther Greenhouse, Built Environment Strategist, for the provision of expert consulting in relation to renovations at the Cortland Age Well Center, located at Crescent Commons, 165 Main Street, Cortland, New York 13045, and strategic outreach and planning targeting individuals 50 and older, AND

WHEREAS, the services of a Built Environmental Strategist will support the creation of innovative initiatives to build an environment for all to thrive into the future, AND

WHEREAS, Ms. Greenhouse's expertise includes addressing the "status quo of built environments that may be unnecessarily disabling and discriminatory to prevent direct and indirect negative impacts of uninformed design on wellbeing, productivity, and economics", AND

WHEREAS, Ms. Greenhouse helps organizations leverage the untapped resource of the built environment to enable older adults to thrive, AND

WHEREAS, Ms. Greenhouse is the Strategic Director for AARP International, and is affiliated with TC Age Friendly Center for Excellence Industry Scholar and Cornell Institute for Healthy Futures, AND

WHEREAS, the Area Agency on Aging has funds available in Professional Services and Personnel accounts under Aging Services and Nutrition exceeding \$10,000, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to execute said agreement with Esther Greenhouse, Built Environment Strategist, not to exceed \$10,000, to be paid from account A67745-54055-4340.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 7

Write Off Uncollectible Account Balances - Mental Health Department

WHEREAS, the Mental Health Department invoices clients and their health insurance companies for services provided, AND

WHEREAS, the department invoiced a total of \$5,547,520.12 and received a total of \$4,089,461.49 for the fiscal years 2016 through 2018;

WHEREAS, \$72,275.78 in unpaid balances that were invoiced between Jan. 1, 2016 and Dec. 31, 2018 are still listed in Mental Health's records as accounts receivable, AND

WHEREAS, the Mental Health Department does not want to carry forward these uncollectible balances, AND

WHEREAS, the Cortland County Mental Health Department anticipates that in the future unpaid account balances will increase due to managed care plans that offer health insurance coverage with

deductibles as high as \$10,000, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes that these balances, totaling \$72,275.78, be written off as uncollectible as of yearend December 31, 2021, AND BE IT FURTHER

RESOLVED, Cortland County will continue collection efforts when and where possible.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 8

Authorize Agreement Qualified Individual Assessment Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must contract with authorized agencies to provide Qualified Individual Assessment Services to determine the appropriateness of placement in a Qualified Residential Treatment Program as of October 1, 2021, AND

WHEREAS, the payment rates for such services are not yet established by New York State or by agencies who will be authorized to do such assessments, AND

WHEREAS, pursuant to the Family First Prevention Services Act (FFPSA) an independent assessment of a child in foster care placed in a Qualified Residential Treatment Program (QRTP) is required to make determinations, including, but not limited to, whether the placement in the QRTP is appropriate, AND

WHEREAS, the assessment must be completed within 30 days of placement of the child in the QRTP, AND

WHEREAS, each assessment must utilize a federally approved functional assessment tool that is age-appropriate and evidence based, AND

WHEREAS, the standards for the timing, process, content of the assessment and the qualifications for who may conduct the assessment are set forth in federal and New York State statute, regulation and policy, AND

WHEREAS, the Office of Children and Family Services (OCFS) has issued a model contract to be used for the purchase of Qualified Individual Assessment Services, AND

WHEREAS, payments for such services will be made from the Program Expense Account A60105.54800, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized and directed to execute contractual agreements for the time period 10/1/2021 – 12/31/2022 for Qualified Individual Assessment Services with providers authorized by the New York State Office of Children and Family Services, AND BE IT FURTHER

RESOLVED, that the said agreements shall be subject to appropriation of funding by the Legislature.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 9

Authorize Agreement with Cayuga Addiction Recovery Services - Department of Social Services

WHEREAS, the New York State Office of Children and Family Services is anticipated to allocate another round of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders, AND

WHEREAS, Cayuga Addiction Recovery Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership, AND

WHEREAS, the \$50,000.00 in funding needed for this Agreement will be provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 titled Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695, NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to an allocation from New York State and the appropriation of funding by the Legislature, be and hereby is authorized to sign an Agreement for the time period of December 1, 2021 through November 30, 2022 with CARS in an amount not to exceed \$50,000.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 10

Authorize Agreement/Accept Funds Health Research, Inc. Emergency Preparedness - Health Department

WHEREAS, the Cortland County Health Department has been awarded a grant by Health Research, Inc. for funding the Public Health Emergency Preparedness Program Grant, Contract #1596-15, CFDA #96.069 in the amount of \$50,099 for the period of 7/1/21-6/30/22, AND

WHEREAS, these funds will be used to continue to assist our County in the development of a Public Health Emergency Response and Preparedness Plan, AND

WHEREAS, funds in the 2021 County Budget will need to be amended as follows:

Increase:		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40105.44401.21BTE	2122 BTE Grant	\$39,700	\$10,399	\$50,099
A40105.51005.21BTE	Personal Services	\$24,855	\$5,409	\$30,264
A40105.58020.21BTE	Retirement	\$3,480	\$0	\$3,480
A40105.58030.21BTE	FICA	\$1,901	\$0	\$1,901
A40105.58060.21BTE	Health Insurance	\$9,464	\$4,990	\$14,454

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of the funding by the Legislature, is hereby authorized and directed to sign an agreement with Health Research, Inc. to accept these funds, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 11

Authorizing the Issuance of Revenue Bonds by the Central Bradford Progress Authority for Guthrie Medical Center - Health Department

WHEREAS, the Central Bradford Progress Authority (the “Authority”) is a body corporate and politic organized and existing under the provisions of the Pennsylvania Municipality Authorities Act, 53 Pa. Cons. Stat. §§5601 - 5622, as amended (the “Act”), having been incorporated by the Borough of Towanda, the Township of North Towanda, the Township of Towanda and the Township of Wysox, all located in Bradford County, Pennsylvania, and is authorized by the Act to finance projects for “hospitals” and “health centers” as defined in the Act, AND

WHEREAS, the Authority has requested the approval of this municipality (the "Municipality") in connection with the issuance by the Authority of its revenue bonds, in multiple series, in a principal amount not to exceed \$250,000,000 (the "Bonds"), including a series of tax-exempt bonds in a principal amount not to exceed \$175,000,000 (the "Tax-Exempt Bonds"), (i) for the purpose of making a loan to Guthrie Clinic, a Pennsylvania nonprofit corporation (the "Borrower"), to finance and reimburse the costs of a project consisting of the acquisition, construction, renovation, equipping, furnishing, and installation of various facilities for the provision of clinical hospital, inpatient, outpatient, diagnostic, treatment, ancillary support and other health care related services provided by the Guthrie Clinic and its affiliates, including interest during construction, and provided by members of an integrated health care delivery system headed by the Borrower in its service area, including the Municipality at various locations listed in the hearing notice attached hereto as Exhibit B (the "Hearing Notice"); (ii) to refinance the Authority's Revenue Bonds (The Guthrie Clinic Issue), Series of 2016, the proceeds of which were used to refinance all of the Authority's Revenue Bonds (Robert Packer Hospital Issue), Series 2011 (the "2011 Bonds"), outstanding in the aggregate principal amount of \$41,565,000 originally issued to (a) pay the costs of the acquisition, construction, renovation, equipping, financing and installation of various facilities for the provision of clinical, hospital, inpatient, outpatient, diagnostic, treatment, ancillary, support and other health care-related services to be provided by the Corporation's affiliate, The Robert Packer Hospital ("RPH"), including interest during construction; (b) refinance certain of the Health Care Facilities Authority of Sayre Revenue Bonds (Guthrie Clinic Issue) Series of 2002A relating to the proceeds loaned to RPH, for various purposes; and (c) pay the costs of issuing the 2011 Bonds; (iii) for general corporate purposes of the Borrower; and (iv) pay the costs of issuance of the Bonds (the facilities referenced above are referred to herein as the "Facilities"), AND

WHEREAS, Section 147(f) of the Internal Revenue Code (the "Code") requires the approval of the governing body or chief elected representative of each state or local government jurisdiction on behalf of which tax-exempt bonds are to be issued, and each state or local government jurisdiction in which tax-exempt bond-financed facilities are located, following a public hearing by an authorized representative of the state or local government jurisdiction, AND

WHEREAS, in accordance with the above-mentioned requirement, a public hearing was held by the Central Bradford Progress Authority, on behalf of, and as a joint undertaking of, the Municipality and certain of those other host jurisdictions (the "Consenting Jurisdictions") in which Facilities financed by the Tax-Exempt Bonds are located, respecting the proposed issuance of the Tax-Exempt Bonds and the purposes thereof, after the Hearing Notice was published prior to the hearing date in one or more newspapers of general circulation in the Municipality, NOW THEREFORE BE IT

RESOLVED AS FOLLOWS,

1. The issuance of the Tax-Exempt Bonds is hereby approved in accordance with Section 147(f) of the Internal Revenue Code. By way of this Resolution, the Municipality does not accept and through this approval does not impose any liability on the Municipality in connection with the issuance of the Bonds, nor shall the credit or taxing power of the Municipality be pledged in any way for the issuance of the Bonds or the financing of any projects with respect thereto.
2. It is hereby declared desirable for the health, safety and welfare of the people in the Municipality to have the Central Bradford Progress Authority issue the Bonds for the purpose of financing and refinancing costs of the Facilities.
3. The proper officers, authorized representatives or designees of the Municipality are hereby authorized, directed and empowered to execute and deliver a copy of these resolutions and such other documents or certifications as may be required or they may deem appropriate to carry out the purposes of these resolutions. Without limiting the generality of the foregoing authorization, a Certificate of Approval shall be executed and delivered in the form attached hereto as Exhibit A.

4. These resolutions shall be effective immediately upon adoption. All prior resolutions inconsistent herewith are hereby repealed to the extent of such inconsistency.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 12

Authorize Agreement/Accept Funds Health Research, Inc. Emergency Preparedness - Health Department

WHEREAS, the Cortland County Health Department has been awarded a grant by Health Research, Inc. for funding for Epidemiology and Laboratory Capacity (ELC) Schools Grant, Contract #6883-01, CFDA #93.323. \$1,337,971 was awarded for the period of 7/1/21-7/31/23, AND

WHEREAS, these funds will be used to enable schools/districts in Cortland County to establish COVID-19 screening testing programs to support and maintain in-person learning, AND

WHEREAS, Cortland County Health Department will contract with OCM BOCES and laboratory testing facilities to facilitate testing requirements of this grant, AND

WHEREAS, funds in the 2021 County Budget will need to be amended as follows:

Increase Revenue:		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40105.44401.SELC	Schools ELC Grant	\$0	\$1,337,971	\$1,337,971
Increase Expenditures:		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40105.51005.SELC	Personal Services	\$0	\$85,703	\$85,703
A40105.54005.SELC	Office Supplies	\$0	\$5,000	\$5,000
A40105.54035.SELC	Educ/Outreach	\$0	\$30,000	\$30,000
A40105.54045.SELC	Travel	\$0	\$3,000	\$3,000
A40105.54048.SELC	Program Supplies	\$0	\$15,000	\$15,000
A40105.54213.SELC	Copy/Print	\$0	\$1,000	\$1,000
A40105.54815.SELC	Contracted Svc	\$0	\$1,141,053	\$1,141,053
A40105.58020.SELC	Retirement	\$0	\$13,712	\$13,712
A40105.58030.SELC	FICA	\$0	\$6,556	\$6,556
A40105.58040.SELC	Workers Comp	\$0	\$6,000	\$6,000
A40105.58060.SELC	Health Insurance	\$0	\$30,947	\$30,947
			\$1,337,971	

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of the funding by the Legislature, is hereby authorized and directed to sign an agreement with New York State Department of Health to accept these funds, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Discussion Items

1. Center of Treatment Innovation (COTI) Presentation
2. SPEAK Up Cortland Suicide Prevention Coalition Presentation
3. Senior Center Update
4. Update on Selection Committee for Director of Public Health

Monthly Reports

1. Area Agency on Aging Monthly Budget Report
2. Veterans' Services Monthly Budget Report
3. Social Services Budget Report August
4. Monthly Budget Report - Mental Health
5. Grants Administration Monthly Budget Report
6. Employment & Training Monthly Budget Report

Adjournment