



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, September 6, 2022

8:30 AM

Board Room

Call to Order

The meeting was called to order at 8:30 AM by Committee Chair Sandra Price.

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
George Wagner	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Vice Chair	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Elizabeth Haskins	Cortland County, NY	Director, Area Agency on Aging	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present	
Kristen Beard	Cortland County, NY	Child Advocacy Center Coordinator	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Present	
Patricia Schaap	Cortland County, NY	Deputy Director of Community Services	Present	
ReBecca Smith	Cortland County, NY	Public Health Program Manager	Present	
Shannon Phillips	Cortland County, NY	Employment & Training Director	Present	
Gail Spitzer	Cortland County, NY	Confidential Secretary to the Director of Community Services	Present	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Remote	
Amy Buggs	Cortland County, NY	Grants Administrator	Remote	
Eddie Velazquez	Cortland Voice	Reporter	Remote	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Aug 9, 2022 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

Resolutions

AGENDA ITEM NO. 1 – Abolish Nutrition Program Manager/Abolish Assistant Director of Area Agency on Aging/Create Deputy Director of Area Agency on Aging – Aging Services/Create Deputy Director of Area Agency on Aging – Nutrition Services Cortland County Area Agency on Aging

It was MOVED by Mr. Heider, seconded by Ms. Homer, and unanimously approved by voice vote of members present, to enter into an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED.

An executive session was held from 8:32 a.m. to 9:41 a.m., at which time on motion of Mr. Heider, seconded by Mrs. Preston, and unanimously approved to exit executive session.

Ms. Preston MADE A MOTION TO AMEND the resolution to change the deputy positions to Grade 10 on the Management Compensation Plan and for the incumbent Assistant Director of the Area Agency to start at Grade 10, Step 4 (\$72,005); Mr. Wagner SECONDED THE MOTION TO AMEND; and upon a unanimous voice vote of members present, MOTION CARRIED.

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Paul Heider, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Nutrition Program Manager/Abolish Assistant Director of Area Agency on Aging/Create Deputy Director of Area Agency on Aging – Aging Services/Create Deputy Director of Area Agency on Aging – Nutrition Services Cortland County Area Agency on Aging

WHEREAS, the needs of the Area Agency on Aging will be better served by abolishing one (1) full-time Nutrition Program Manager position and one (1) full-time Assistant Director of Area Agency on Aging and creating one (1) Deputy Director of Area Agency on Aging - Aging Services position and one (1) Deputy Director of Area Agency on Aging - Nutrition Services position, AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Nutrition Program Manager (Grade 12 Management Compensation Plan, \$46,813-62,308, competitive class, full-time) and one (1) position of Assistant Director of Area Agency on Aging (Grade 10, Management Compensation Plan, \$54,098-72,005, competitive class, full-time) be and hereby are abolished effective September 22, 2022, AND BE IT FURTHER

RESOLVED, that one (1) position of Deputy Director of Area Agency on Aging - Aging Services (Grade 10, Management Compensation Plan, \$54,098-72,005, competitive class, full-time) and one (1) positions of Deputy Director of Area Agency on Aging - Nutrition Services (Grade 10, Management Compensation Plan, \$54,098-72,005, competitive class, full-time) be created with permission to fill effective September 22, 2022, AND BE IT FURTHER

RESOLVED, that the incumbent in the Assistant Director of Area Agency on Aging will be promoted into the Deputy Director Area Agency on Aging - Aging Services position at Step 4 of Grade 10, \$72,005, effective September 22, 2022.

AGENDA ITEM NO. 2 – Accept Sports Opportunity Funding - Youth Bureau/Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/13/2022 10:00 AM
MOVER:	Kelly L. Fairchild-Preston, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Accept Sports Opportunity Funding - Youth Bureau/Health Department

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$7,159 to Cortland County Youth Bureau, AND

WHEREAS, each municipal youth bureau will receive an allocation for the Sports Opportunity Funding to serve children and youth ages 6-17 based on the population of eligible youth in the county, AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year 2022 and for which a copy is in the County Youth Bureau Office, AND

WHEREAS, the 2022 County Budget will need to be amended as follows:

<u>Increase Revenue:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.43820. YB	Youth Bureau	\$68,686	\$7,159	\$75,845
<u>Increase Expenditure:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.54815	Program Exp - SDPP	\$53,186	\$7,159	\$60,345

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and Public Health Director, upon review and approval by the County Attorney or designee, and subject to appropriation of the funding by the Legislature, are hereby authorized and directed to execute the Resource Allocation Planning Agreement with the NY State Office of Children and Family Services and contract with approved agencies, AND BE IT FURTHER,

RESOLVED, that the Treasurer's office is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the NY State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 3 – Authorize Agreement Qualified Individual Assessment Services - Department of Social Services

RESULT: **APPROVED [UNANIMOUS]**

Next: 9/22/2022 6:00 PM

MOVER: Richard Stock, Committee Member

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement Qualified Individual Assessment Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services must contract with authorized agencies to provide Qualified Individual Assessment Services to determine the appropriateness of placement in a Qualified Residential Treatment Program, AND

WHEREAS, pursuant to the Family First Prevention Services Act (FFPSA) an independent assessment of a child in foster care placed in a Qualified Residential Treatment Program (QRTP) is required to make determinations, including, but not limited to, whether the placement in the QRTP is appropriate, AND

WHEREAS, the assessment must be completed within 30 days of placement of the child in the QRTP, AND

WHEREAS, each assessment must utilize a federally approved functional assessment tool that is age-appropriate and evidence based, AND

WHEREAS, the standards for the timing, process, content of the assessment and the qualifications for who may conduct the assessment are set forth in federal and New York State statute, regulation and policy, AND

WHEREAS, the Office of Children and Family Services (OCFS) has issued a model contract to be used for the purchase of Qualified Individual Assessment Services, AND

WHEREAS, payments for such services will made from the Program Expense Account A60105.54800, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, and subject to appropriation of funding by the Legislature, be and hereby is authorized and directed to execute contractual agreements for the time period 10/1/2022 – 12/31/2023 for Qualified Individual Assessment Services with providers authorized by the New York State Office of Children and Family Services.

AGENDA ITEM NO. 4 – Abolish Part Time Safe Harbour Coordinator & Full Time MDT Facilitator/Create Full Time MDT Facilitator/Safe Harbour Coordinator Position - Department of Social Services/Child Advocacy Center

RESULT: APPROVED [UNANIMOUS]

Next: 9/13/2022 10:00 AM

MOVER: Richard Stock, Committee Member

SECONDER: Ann Homer, Committee Vice Chair

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Part Time Safe Harbour Coordinator & Full Time MDT Facilitator/Create Full Time MDT Facilitator/Safe Harbour Coordinator Position - Department of Social Services/Child Advocacy Center

WHEREAS, the needs of the Department of Social Services - Child Advocacy Center will be better served by abolishing one (1) part time Safe Harbour Coordinator position and abolishing one (1) full time Multidisciplinary Team (MDT) Facilitator position and creating one (1) full-time MDT Facilitator/Safe Harbour Coordinator position, AND

WHEREAS, the Health & Human Services Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Safe Harbour Coordinator (Grade 13 CSEA, \$20.2732-\$25.5331/hr. competitive, part-Time 17 Hours/Week, No Benefits) and that one (1) position of MDT Facilitator (Grade 13 CSEA, \$20.2732-\$25.5331/hr, competitive class, full-time 35 hours/week with benefits) be and hereby is abolished effective September 30, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of MDT Facilitator/Safe Harbour Coordinator (Grade 13 CSEA, \$20.2732-\$25.5331/hr, competitive class, full-time 35 hours/week with benefits) be created with permission to fill effective October 1, 2022 at 12:01 am.

AGENDA ITEM NO. 5 – Authorize 2022-2023 Contract with New York State Office of Victim Services, Accept Grant Funds to Support Cortland County Child Advocacy Center - Cortland County Department of Social Services

RESULT: APPROVED [UNANIMOUS]

Next: 9/13/2022 10:00 AM

MOVER: Joseph Nauseef, Committee Member

SECONDER: Ann Homer, Committee Vice Chair

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize 2022-2023 Contract with New York State Office of Victim Services, Accept Grant Funds to Support Cortland County Child Advocacy Center - Cortland County Department of Social Services

WHEREAS, a Child Advocacy Center (“CAC”) has been created in Cortland County to facilitate the most efficient and effective handling of cases involving child victims of sexual and physical abuse, which program is funded by New York State grants through the New York State Office of Victim Services (“OVS”), AND

WHEREAS, the grants will be received by Cortland County on behalf of the Child Advocacy Center, a division of the Department of Social Services (DSS) by contract with OVS assigning the Child Advocacy Center with authority and responsibility to administer grant funds, which OVS advises will

total \$133,813.26 for the OVS fiscal year 2022, to pay the expenses of running the CAC, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an agreement for the time period of October 1, 2022 through September 30, 2023 with OVS, and the DSS be and hereby is authorized to administer funds received from OVS for the CAC, in an amount not to exceed \$133,813.26, AND BE IT FURTHER

RESOLVED, that the 2022 budget be amended as follows:

INCREASE:

Revenue:

A40505.44489.VOCA	\$133,813.26
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Expenditures:

A40505.51005.VOCA	\$63,392.71
A40505.51010.VOCA	\$17,784.20
A40505.58020.VOCA	\$11,364.77
A40505.58030.VOCA	\$6,210.03
A40505.58040.VOCA	\$4,087.50
A40505.58060.VOCA	\$15,342.24
A40505.58062.VOCA	\$135.36
A40505.58065.VOCA	\$23.52
A40505.54000.VOCA	\$336.00
A40505.54005.VOCA	\$400.00
A40505.54020.VOCA	\$50.00
A40505.54035.VOCA	\$1,000.00
A40505.54045.VOCA	\$500.00
A40505.54048.VOCA	\$400.00
A40505.54060.VOCA	\$1,121.00
A40505.54070.VOCA	\$2,652.00
A40505.54213.VOCA	\$1,051.64
A40505.54800.VOCA	\$7,962.29

, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the 2023 budget.

AGENDA ITEM NO. 6 – Abolish Mental Health Program Aides and Continuing Day Treatment Specialist/Create Mental Health Rehabilitation Specialists - Mental Health Department

RESULT: **APPROVED [6 TO 1]**

Next: 9/22/2022 6:00 PM

MOVER: Richard Stock, Committee Member

SECONDER: Paul Heider, Committee Member

AYES: Price, Wagner, Fairchild-Preston, Heider, Stock, Nauseef

NAYS: Ann Homer

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Mental Health Program Aides and Continuing Day Treatment Specialist/Create Mental Health Rehabilitation Specialists - Mental Health Department

WHEREAS, the needs of the Mental Health Department will be better served by abolishing three (3) full-time Mental Health Program Aide positions, one (1) part-time Mental Health Program Aide position and one (1) full-time Continuing Day Treatment Specialist position and creating four (4) full-time Mental Health Rehabilitation Specialist positions and one (1) part-time Mental Health Rehabilitation Specialist position, AND

WHEREAS, the Health and Human Services Committee recommends the abolition/creation of these positions, NOW THEREFORE BE IT

RESOLVED, that three (3) positions of Mental Health Program Aide (Grade 8 CSEA, \$17.3185-21.8118/hr, competitive class, full time) and one (1) position of Mental Health Program Aide (Grade 8, CSEA, competitive class, part-time) and one (1) position of Continuing Day Treatment Specialist (Grade 15, CSEA, \$21.6766-27.3006/hr, competitive class, full time) be and hereby are abolished effective September 22, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that four (4) positions of Mental Health Rehabilitation Specialist (Grade 16, CSEA, \$22.4261-28.2445, competitive class, full-time) and one (1) position of Mental Health Rehabilitation Specialist (Grade 16, CSEA \$22.4261-28.2445/hr, competitive class, part-time, up to 17 hrs/wk, no benefits) be created with the current incumbents filling the positions effective September 23, 2022 at 12:01 a.m.

Discussion Items

1. Voyant Layoff Update - Cortland County Workforce Development

RESULT:	COMPLETED
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Monthly Reports

1. Cortland County Health Department Monthly Report

RESULT:	COMPLETED
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Announcements

Health & Human Services Committee Chair Price announced that with the pending retirement of the Director of the Area Agency on Aging, she has appointed an interview committee for the position that will consist of herself, Legislator Homer and Legislator Heider.

Adjournment

The meeting was closed at 10:00 AM



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

2.1

~ Minutes ~

Tuesday, August 9, 2022

9:00 AM

Board Room

Call to Order

The meeting was called to order at 9:00 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
George Wagner	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Vice Chair	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Tom Tedesco	Cortland County, NY	Director of Veterans Services	Present	
Amy Buggs	Cortland County, NY	Grants Administrator	Present	
Laurie Leonard	Cortland County, NY	Personnel Director	Present	
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present	
Kristen Beard	Cortland County, NY	Child Advocacy Center	Present	
Nicole Anjeski	Cortland County, NY	Public Health Director	Present	
Rebecca Smith	Cortland County, NY	Public Health Program Manager	Present	
Shannon Phillips	Cortland County	Employment & Training Director	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Sharon MacDougall	Cortland County, NY	Director of Community Services	Present	
Elizabeth Haskins	Cortland County, NY	Director, Area Agency on Aging	Present	
Andrea Herzog	Cortland County,	Director, Budget & Finance	Remote	

Minutes Acceptance: Minutes of Aug 9, 2022 9:00 AM (Minutes Approval)

	NY			
Kevin Limiti	Cortland Standard	Reporter	Late	9:07 AM

Minutes Approval

1. Health & Human Services Committee - Special Meeting - Jul 15, 2021 4:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	George Wagner, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

2. Health & Human Services Committee - Committee Meeting - Jun 7, 2022 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	George Wagner, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

Resolutions

AGENDA ITEM NO. 1 – Amend 2022 Budget/Other Compensation and Raises - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/25/2022 6:00 PM
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2022 Budget/Other Compensation and Raises - Department of Social Services

WHEREAS, expenditures for vacation payouts have increased due to staff turnover in the Department of Social Services, AND

WHEREAS, due to expenditures for Child Protective Services on-call pay trending higher this year, the expenses in the Other Compensation and Raises account are expected to exceed the amount appropriated in our 2022 budget, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

DECREASE:

Health Insurance			
A60105.58060	current 1,229,997.36	DECREASE (\$100,000)	new = \$1,129,997.36

INCREASE:

Other Compensation & Raises			
A60105.51035	current \$125,000	INCREASE +\$100,000	new = \$225,000

AGENDA ITEM NO. 2 – Accept Funds/NYS Rental Supplement Program Funds SFY 2022-2023 -
Department of Social Services

RESULT: APPROVED [UNANIMOUS]

Next: 8/25/2022 6:00 PM

MOVER: Ann Homer, Committee Vice Chair

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Accept Funds/NYS Rental Supplement Program Funds SFY 2022-2023 - Department of Social Services

WHEREAS, the New York State Office of Temporary and Disability Assistance has allocated the Cortland County Department of Social Services (CCDSS) \$141,026 in Rental Supplement Program (RSP) funds to provide rental supplements to individuals and families who are experiencing homelessness or are facing an imminent loss of housing, AND

WHEREAS, the CCDSS received approval on June 23, 2022 of a plan to spend this money beginning April 1, 2022 through March 31, 2023, NOW THEREFORE BE IT

RESOLVED, that the State allocation funds be accepted, and the 2022 County Budget be amended as follows:

Increase:

Expense:

A60105.54800.RSP	Program Expense RSP	\$141,026.00
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Revenue:

A601043.43689.RSP	Other DSS Admin RSP	\$141,026.00
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AGENDA ITEM NO. 3 – Authorize Agreement Medical Consultant for Tuberculosis Control Activities – Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 8/25/2022 6:00 PM

MOVER: Ann Homer, Committee Vice Chair

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement Medical Consultant for Tuberculosis Control Activities – Health Department

WHEREAS, the Cortland County Health Department is required by provisions under New York State Public Health Law to provide tuberculosis (TB) control activities, AND

WHEREAS, licensed physician, Douglas D. MacQueen, MD, of 108 Besemer Hill Rd, Ithaca, New York 14850, is knowledgeable and up-to-date with current TB treatment requirements, AND

WHEREAS, a fee of \$550 per month will be paid to the contractor, AND

WHEREAS, funds have been budgeted for this expense in account number A40115-54815-4037

Minutes Acceptance: Minutes of Aug 9, 2022 9:00 AM (Minutes Approval)

WHEREAS, the term for this agreement shall be from September 1, 2022 through August 31, 2024, with the right to renew by the parties for 2 year terms, up to 3 renewals total, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, are authorized to execute agreements for the provision of tuberculosis contract activities with Douglas D. MacQueen, MD, of 108 Besemer Hill Rd., Ithaca, NY 14850, for the period September 1, 2022 - August 31, 2024.

AGENDA ITEM NO. 4 – Authorize Agreement with Private Companies, Schools, Health Facilities & Private Organizations for Emergency Planning - Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 8/25/2022 6:00 PM

MOVER: Ann Homer, Committee Vice Chair

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement with Private Companies, Schools, Health Facilities & Private Organizations for Emergency Planning - Health Department

WHEREAS, the Cortland County Health Department is tasked by the New York State Department of Health with being prepared to provide medical countermeasures, such as vaccinations and prophylactic medications, within a 48 hour period to the entire population of Cortland County, AND

WHEREAS, the Health Department would need assistance from other entities in order to meet this requirement, AND

WHEREAS, other entities that employ healthcare professionals can assist by providing the medical countermeasures to the population that they work with and service, AND

WHEREAS, there would be no cost to the County other than the cost of supplies provided to the dispensing entity, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, are hereby authorized to sign agreements with entities willing to participate in a program that assists the Health Department in the dispensing of medical countermeasures for the period December 1, 2022 - December 31, 2027.

AGENDA ITEM NO. 5 – Authorize Amendment/Accept Funds - Health Research, Inc., COVID-19 ELC/Emergency Preparedness - Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 8/25/2022 6:00 PM

MOVER: Ann Homer, Committee Vice Chair

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Minutes Acceptance: Minutes of Aug 9, 2022 9:00 AM (Minutes Approval)

**Authorize Amendment/Accept Funds - Health Research, Inc., COVID-19 ELC/Emergency
Preparedness - Health Department**

WHEREAS, Resolution No. 284-20 gave the Cortland County Health Department permission to enter into a grant from Health Research, Inc. for funding for COVID-19 Epidemiology and Laboratory Capacity (ELC) Enhanced Detection, Contract # 6411-01, CFDA # 93.323, AND

WHEREAS, it is now desired to amend the provisions of the contract, AND

WHEREAS, funding for this grant will increase from \$581,922 to \$681,922, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

		<u>Current</u>	<u>Amendment</u>	<u>Adjusted</u>
Increase Revenue:				
A40115.44401.ELC	ELC Grant	\$307,974	\$100,000	\$407,974
Increase Expenditures:				
A40115.51005.4037	Personal Services	\$471,304	\$22,148	\$493,452
A40115.52015.4037	Dept. Equipment	\$7,300	\$28,830	\$36,130
A40115.54045.4037	Travel	\$200	\$500	\$700
A40115.54048.4037	Program Supplies	\$5,000	\$9,405	\$14,405
A40115.54060.4037	Advertising	\$37,901	\$27,325	\$65,226
A40115.54067.4037	RP Rent/Lease	\$0	\$2,150	\$2,150
A40115.58020.4037	Retirement	\$53,898	\$3,544	\$57,442
A40115.58030.4037	FICA	\$36,056	\$1,694	\$37,750
A40115.58060.4037	Health Insurance	<u>\$115,336</u>	<u>\$4,404</u>	<u>\$119,740</u>
			\$100,000	

, AND BE IT FURTHER

RESOLVED, that the County Administrator and Public Health Director, upon review and approval by the County Attorney or designee, and subject to appropriation of the funding by the Legislature, is hereby authorized and directed to execute the Health Research, Inc. Amendment for COVID-19 Epidemiology and Laboratory Capacity (ELC) Enhanced Detection and to accept these funds, AND BE IT FURTHER

RESOLVED, that the Treasurer's office is authorized to pay from the appropriate expense account and that in the event that the County does not receive the appropriate funds from the Health Research, Inc, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 6 – Authorize Agreement Between the County of Cortland and the New York State Nurse's Association Effective July 1, 2022 to December 31, 2026

It was MOVED by Ms. Homer, seconded by Ms. Preston, and unanimously approved by voice vote of members present, to enter into an executive session to discuss ongoing negotiations.
MOTION CARRIED.

Minutes Acceptance: Minutes of Aug 9, 2022 9:00 AM (Minutes Approval)

An executive session was held from 10:00 a.m. to 10:08 a.m., at which time on motion of Mr. Homer, seconded by Ms. Preston, and unanimously approved to exit executive session.

RESULT: APPROVED [UNANIMOUS]

Next: 8/25/2022 6:00 PM

MOVER: Ann Homer, Committee Vice Chair

SECONDER: George Wagner, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement Between the County of Cortland and the New York State Nurse's Association Effective July 1, 2022 to December 31, 2026

WHEREAS, Cortland County and New York State Nurse's Association (NYSNA) negotiating committees have met to negotiate a new contract, AND

WHEREAS, the negotiating committees have agreed on a new contract, AND

WHEREAS, the New York State Nurses Association ratified the contract on June 21, 2022,
NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the New York State Nurses Association of Cortland County contract.

Discussion Items

1. Department of Social Services 2Nd Quarter Stats

RESULT: COMPLETED

2. 988 - New Suicide and Crisis Lifeline

RESULT: COMPLETED

Monthly Reports

1. Cortland County Health Department Monthly Report

RESULT: COMPLETED

Adjournment

The meeting was closed at 10:09 AM

Minutes Acceptance: Minutes of Aug 9, 2022 9:00 AM (Minutes Approval)



Workforce Development Board

60 Central Ave., Rm B38

Cortland, NY 13045

Contact: Amy Buggs

607-753-5071

abuggs@cortland-co.org

Update regarding the work happening in the Cortland County Workforce Development/Grant Administration office

As you are aware by now, Voyant Beauty announced last week, their decision to close their Cortland locations by the end of 2022, and unfortunately due to this decision, ALPLA Inc. announced that they would also be closing as of March 2023. This announcement will affect approximately 450 people from not only our county, but contiguous counties as well. These closures came as a shock to this office and many others. I immediately reached out to my contacts at the NYS Dept of Labor and began the Rapid Response process. I reached out to the County Administrator, who said he would notify the Chair of the Legislature, Kevin Fitch. I reached out to the Mayor of the City of Cortland, Scott Steve and the Cortland County BDC/IDA office as well as Cortland County Chamber of Commerce. We all began immediate conversations and have continued throughout the week.

As the news began to spread on Tuesday and through the week, my phone rang non-stop with employers from all over wanting to “help” these displaced workers. I started a list with contacts. I was connected with the HR people at Voyant and we set up a time to meet and discuss their needs. I then convened a meeting for Friday, 8/26/2022, with our local group who we refer to as “Cortland County Street Beaters”, and started talking about how we were going to pull off a rather large recruitment effort in conjunction with Voyant and ALPLA.

At this time this is what we have planned:

- Large Recruitment effort taking place at the Voyant plant on Huntington Street at the end of September.
- As of today, 43 businesses and community agencies from 4 different contiguous counties confirmed as attending
- City of Cortland Mayor has talked with the school district and they will help with translators if needed.
- First Transit is in the conversation and will be providing transportation to the event for those on Central Ave and their warehouse.
- NYSDOL is working on recruiting other businesses getting them signed up.
- Cortland Works Career Center/ Employment & Training staff/NYSDOL staff are prepared and ready and have been assisting affected workers already with questions and resumes. They will be hosting job search related workshops throughout this transition for these workers as well.

Please feel free to reach out to me with any other questions or concerns, via email at:

abuggs@cortland-co.org



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
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Nicole Anjeski, MS, MPH
Public Health Director
Lisa Perfetti, BSN, RN
Deputy Public Health Director
Ngozi Mezu-Patel, MD
Medical Advisor

Health and Human Services Committee Report September 2022

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COVID-19 Update

COVID-19 cases:

- a. 7/31-8/6=96
- b. 8/7-8/13=95
- c. 8/14-8/20=71
- d. 8/21-8/27=107

4 week total of **369** new cases.

As of August 25: Cortland County's community level remains Low

Continue to use the mitigation strategies established throughout the pandemic to decrease severe illness and spread of COVID-19.

These include:

- Get vaccinated and stay up to date on your COVID-19 vaccines
- Test if you have symptoms or an exposure
- Isolate away from others if you test positive for COVID-19
- If you are at high risk for severe illness, talk to your healthcare provider about whether you need to wear a mask and take other precautions
- People may choose to mask at any time. People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask.

For more information: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19.html>

COVID-19 Reporting

To align with the Cortland County Health Department process utilized for reporting of all other communicable diseases, starting October 1st, 2022, CCHD will transition to only tracking and reporting COVID-19 tests confirmed through the Electronic Clinical Laboratory Reporting System (ECLRS). ECLRS is a NYSDOH database that contains reported results from all the labs testing samples from New York State residents.



Previously, Cortland County COVID-19 daily, weekly, and total case counts were sourced from the New York State Communicable Disease Case Management System (Commcare). Commcare includes laboratory confirmed positives results derived from ECLRS and positive home test results that were reported to CCHD via the home test reporting form on the CCHD website and uploaded into the Commcare system. The Commcare system was created to serve as a tool for local health departments to organize case management activities (i.e. isolation and quarantine) and not as a long term data reporting platform. As we enter yet another phase of the pandemic, it is time to align our COVID-19 data reporting with the same sources used by NYSDOH and the local reporting of all other communicable diseases.

This transition means that as of October 1st:

- CCHD will be discontinuing usage of the COVID-19 home test reporting form on the Cortland County Health Department website. CCHD still highly encourages residents to utilize home tests and to stay home when sick. Residents who test positive using a home test can still access the self-affirmation form for isolation on the website and your home test does not need to be reported to utilize the self-affirmation form.
 - Form: <https://www.cortland-co.org/DocumentCenter/View/11206/COVID-Isolation-Affirmation-Cortland-County>
 - Residents should follow CDC guidance when they test positive using a home test. This includes; isolating for 5 days, telling close contacts, wearing a well-fitting mask around others, seeking emergency care if you have emergency warning signs, and telling your healthcare provider. More information on what to do if you test positive for COVID-19 using a home test can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/testing/self-testing.html>
- The “Cases” page of the Cortland County COVID-19 Dashboard will be discontinued. Residents should refer to the “Testing” page of the Cortland County COVID-19 Dashboard for the official count of positive cases in Cortland County since March 2022 and the daily count of positive tests. Positive test results on the “Testing” page represent the first time a person tested positive in New York State. Thus, the information represents the number of unique persons who have tested positive in Cortland County. This adjustment will align our Cortland County count with the count reported by New York State on their COVID-19 testing dashboard.
- The “Deaths” page of the COVID-19 dashboard will be discontinued. Total COVID-19 deaths for Cortland County will be reported only on the summary page. The demographic data on the “Deaths” dashboard page was derived from Commcare.

This transition will allow CCHD staff to focus efforts and resources on increasing COVID-19 vaccine confidence and COVID-19 vaccination rates in the Cortland County community and improving our infrastructure for reporting and tracking other community health priorities related to the Community Health Improvement Plan.

Monkeypox

Currently Cortland County does not have any confirmed monkeypox cases. Community members can protect themselves by taking simple steps, which are especially important for those who may be at higher risk for severe disease, including people with weakened immune systems: Ask your sexual partners whether they have a rash or other symptoms consistent with monkeypox, avoid skin-to-skin contact with someone who has a rash or other monkeypox-related symptoms, and if you are exposed or experience symptoms, make sure to reach out to a health care provider.

The NYS Department of Health maintains the confirmed case and vaccination dashboard for all of NYS. We encourage community members to visit:

<https://health.ny.gov/diseases/communicable/zoonoses/monkeypox/> for more information.

Polio

All community members who are unvaccinated, including children 2 months and older, those who are pregnant, and people who have not completed their polio vaccine series previously should get vaccinated as soon as possible. Polio is a serious and life-threatening disease. This is a virus that can affect the nervous system and cause muscle weakness, some polio cases can also result in paralysis or death.

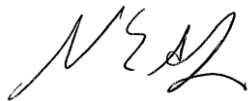
Cortland County-Polio Vaccination rate is 84.85% (source: August 2022 New York State Immunization Information System, NYSIIS, the rate is calculated based on data of children 2 years of age that have received 3 polio immunizations, reported their residency as the State of New York, provided their New York State county of residence, and have at least one immunization or have a New York State birth record outside of New York)

For more information: <https://www.health.ny.gov/diseases/communicable/polio/>

Staffing:

- Active recruitment continues for two nursing positions.

Sincerely,



Nicole Anjeski, MS, MPH
Public Health Director