



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, June 13, 2024

11:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m1dc70fea26d3929f0c0482236a95954f>

Thursday, June 13, 2024 11:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2335 029 8655

Password: jJ4TkTXtG92

Join by phone

+1-415-655-0001 US Toll

Access code: 233 502 98655

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Christopher Newell	☐	☐	☐	
Committee Member Douglas Bentley	☐	☐	☐	
Committee Chair Ronald J. Van Dee	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member William McGovern	☐	☐	☐	
Committee Member Reed Cleland	☐	☐	☐	
Committee Vice-Chair Keith VanGorder	☐	☐	☐	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - May 9, 2024 11:00 AM

Resolutions

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training/Grant Administration

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of Cortland and Cayuga Counties, which have been designated as a workforce area, to appoint/reappoint members to the Workforce Development Board for said area, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for the term and from the sector listed below:

Name	Sector	Term Ending
Trisha Hiemstra	Cortland County Planning Director	6/30/2029
Carrie Coates Whitmore	Business - TC3	6/30/2029

Authorize Intern Agreements for Cortland County - Mental Health Department

WHEREAS, Cortland County Mental Health Department desires to enter into an agreement with the some additional colleges to allow current staff and students to obtain training and experience; AND

WHEREAS, the colleges with potential interns that would benefit the county include:

Cappella University
State University of NY at Delhi

; AND

WHEREAS, the Cortland County Mental Health Department is willing to accept said students for such purposes; AND

WHEREAS, this list and agreements may stay in effect for up to five years unless otherwise terminated; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign agreements for internship placements.

Authorize Insight Public Sector State, Local and Education (SLED) Agreement - Child Advocacy Center

WHEREAS, the Cortland County Child Advocacy Center was awarded New York State Office of Children and Family Services Funds to purchase a replacement video recording system with cloud functions and maintenance services; AND

WHEREAS, OMNIA purchasing network is a New York State approved vendor processor; AND

WHEREAS, New York State Finance Law Article 11 empowers municipalities to authorize purchases from contracts let by OMNIA; AND

WHEREAS, the Cortland County Child Advocacy Center desires to contract with Insight Public Sector SLED 2701 E. Insight Way, Chandler, AZ 85286-1930; AND

WHEREAS, Insight Public Sector State, Local and Education (SLED) is currently under contract with OMNIA purchasing network; AND

WHEREAS, the cost of the iRecord and iCloud Systems is \$22,540.00; AND

WHEREAS, the cost of the iRecord and iCloud Services is \$12,661.00; AND

WHEREAS, this purchase and contract shall be for a three (3) year period including equipment, installation, cloud storage and extended warranty covering the initial term of July 1, 2024 – June 30, 2027 for a total cost of \$35,201.00 with automatic renewal for successive periods of one (1) year unless either party gives at least sixty (60) days prior written notice of non-renewal before expiration of the then-current renewal term; AND

WHEREAS, these expenses are budgeted in account Professional Services A40505-52060-MDT; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator upon review and approval by the County Attorney or designee, to enter into an agreement with Insight Public Sector SLED, and any other entities necessary to fulfill contract, for the initial time period of July 1, 2024 – June 30, 2027, for an amount not to exceed \$35,201.00.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 4

Abolish One Caseworker and One Senior Case Aide/Create One Senior Housing Coordinator and Two Housing Coordinators - Department of Social Services

WHEREAS, the needs of the Department of Social Services will be better served by abolishing one (1) position of Caseworker, and one (1) position of Senior Case Aide, and creating one (1) position of Senior Housing Coordinator and two (2) positions of Housing Coordinator; AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Caseworker (Grade 18, CSEA, \$25.5703-32.3653/hr, competitive class, full time with benefits) and one (1) position of Senior Case Aide (Grade 10, CSEA, \$19.5862-24.7912/hr, competitive class, full time with benefits) be abolished effective July 1, 2024; AND BE IT FURTHER

RESOLVED, that one (1) position of Senior Housing Coordinator (Grade 19, CSEA, \$26.4962-33.5375/hr, competitive class, full time with benefits) and two (2) positions of Housing Coordinator (Grade 16, CSEA \$23.8479-30.1854/hr, competitive class, full time with benefits) be created with permission to fill effective July 1, 2024.

Discussion Items

Monthly Reports

1. Health Department Monthly Report

Adjournment