



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, June 12, 2025

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:04 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County	Committee Member	Present		
Reed Cleland	Cortland County	Committee Member	Present		
William McGovern	Cortland County	Committee Member	Present		
Christopher Newell	Cortland County	Committee Member	Present		
Jason Prentice	Cortland County	Committee Member	Present		
Keith VanGorder	Cortland County	Committee Vice-Chair	Present		
Ronald J. Van Dee	Cortland County	Committee Chair	Present		
Kevin Fitch	Cortland County	Ex-Officio Member/Chair of the Legislature	Present	11:10 AM	11:20 AM
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present		
Beau Harbin	Cortland County	Legislator	Present		
Patty Schaap	Cortland County	Director of Community Services	Present		
Kristen Monroe	Cortland County	Commissioner of Social Services	Present		
Shannon Phillips	Cortland County	Employment & Training Director	Present		
Rebecca Main	Cortland County	Public Health Program Manager	Present		
Amber Giamei	Cortland County	Deputy Director of Area Agency on Aging	Present		
Nicole Anjeski	Cortland County	Public Health Director	Present		11:53 AM
Morgan Spaulding	Cortland County	Grants Administrator	Present		
Kim Cameron	Cortland	Resident	Present		
Carol Costell Corbin	Cortland	Resident	Present		
Andrea Herzog	Cortland County	Director of Finance	Remote		11:20 AM
Nicole Compton	Cortland County	Executive Assistant	Remote		

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - May 8, 2025 11:00 AM

RESULT:	ACCEPTED
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Resolutions

AGENDA ITEM NO. 1 – Authorize Agreement with Brisbane Consulting Group, LLC - Department of Social Services

RESULT:	APPROVED [6 TO 0]
	Next: 6/26/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Bentley, Cleland, Newell, Prentice, VanGorder, Van Dee
AWAY:	William McGovern

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with Brisbane Consulting Group, LLC - Department of Social Services

WHEREAS, the Cortland County Department of Social Services (CCDSS) must provide adult protective representative payee services pursuant to Social Services Law 473 and 18 NYCRR 457.5; AND

WHEREAS, CCDSS is currently managing the money of up to 200 disabled individuals using an archaic and unreliable software system; AND

WHEREAS, CCDSS desires to contract with Brisbane Consulting Group, LLC for the implementation of an AccuFund software system for the performance of representative payee and reporting functions of the Department; AND

WHEREAS, the cost of the one-time professional service implementation fee is \$12,000; AND

WHEREAS, the cost of the AccuFund Cloud Anywhere Solution for a year's subscription is \$9,060.00, but would be \$7,927.50 in the first year if engagement occurs prior to July 1, 2025; AND

WHEREAS, this purchase and contract shall be for a one (1) year period including implementation fees and software with cloud storage in an amount not to exceed \$19,999.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator or Chair of the Legislature, upon review and approval by the County Attorney or designee, to enter into an agreement with Brisbane Consulting Group, LLC for the initial time period of July 1, 2025 - June 30, 2026, for an amount not to exceed \$19,999.00; AND BE IT FUTHER

RESOLVED, that the following budget accounts be changed for 2025:

Increase:

Expense A60105.54015 Maintenance Agreements	current \$2,730	change \$7,999	new
\$10,729			

Expense A60105.54055 Professional Services	current \$47,000	change	\$12,000
new \$59,000			

Decrease:

Expense A6010.54800 Program Expense	current \$2,143,905	change	\$19,999
new \$2,123,906			

AGENDA ITEM NO. 2 – Amend 2025 Budget/Authorize Agreements for Code Blue for 2025-2026 Season

RESULT:	APPROVED [6 TO 1]
	Next: 6/26/2025 6:00 PM
MOVER:	William McGovern, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
NAYS:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2025 Budget/Authorize Agreements for Code Blue for 2025-2026 Season

WHEREAS, the New York State Office of Temporary and Disability Assistance mandates counties to implement regulations in Title 18NYCRR Section 304.1 titled Protection of Vulnerable Homeless Persons, otherwise referred to as “Code Blue” to provide shelter during inclement weather when air temperatures are at or below 32 degrees Fahrenheit; AND

WHEREAS, the New York State (NYS) Code Blue policy was established as an emergency Executive Order on December 16, 2016, with a commitment of reimbursement for additional costs to counties that are directly related to the requirements of the Code Blue regulation; AND

WHEREAS, the current Code Blue policy is no longer adequate or effective given the significant changes in affordable housing availability and evolving complex human needs of unhoused individuals since that time; AND

WHEREAS, the cost of delivering Code Blue services continues to escalate due to increasing numbers of individuals in need, rising behavioral challenges stemming from untreated mental health conditions, substance use disorders, developmental disabilities, and the rising costs of staffing, utilities, and essential supplies; AND

WHEREAS, NYS has capped the amount of funding allocated to counties for the operation of Code Blue programs, with Cortland County receiving funding equal to the expenditures of the previous year, which does not account for the annual increase in operational costs or the growing demand for services; AND

WHEREAS, NYS passed a SFY 25-26 budget that does not increase Code Blue funding and the current level of funding is inadequate to cover the increased staffing and resources necessary to safely operate warming centers, Cortland County is forced to place the burden of these rising costs on local taxpayers as a new unfunded mandate; AND

WHEREAS, Cortland County was allocated \$323,648 by NYS for the 2024-2025 Code Blue season; AND

WHEREAS, Cortland County estimates the cost to operate Code Blue contracts and services for the 2025-2026 season will be approximately \$543,700 leaving approximately \$220,052 to be funded by Cortland County if NYS provides an allocation consistent with the prior year; AND

WHEREAS, the Salvation Army has agreed to contract with Cortland County to provide Warming Center services for the 2025-2026 season; AND

WHEREAS, the Salvation Army cannot be open for all hours when the County Office Building is closed so another location may need to be leased for approximately 12 hours each week; AND

WHEREAS, the need for an on-site security officer has been identified for all warming center locations and hours outside of when the County Office Building is open to enhance safety of warming center staff and guests; AND

WHEREAS, the Salvation Army will contract with a security firm for all hours they open a warming center and the estimated cost of such service is \$139,000; AND

WHEREAS, a majority of the costs for Code Blue services will be paid from expense account A60105.54800.4696; AND

WHEREAS, the first two months and start-up costs of the Salvation Army contract for the Code Blue season will fall within the 2025 County fiscal year requiring \$176,900 to be available; NOW THEREFORE BE IT

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with the Salvation Army for Warming Center services for the term October 1, 2025 – April 30, 2026, in an amount not to exceed \$518,700.00; AND BE IT FURTHER

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with a landlord of a location to be determined for hours the Salvation Army is not open in an amount not to exceed \$25,000; AND BE IT FURTHER

RESOLVED that the following budget accounts be changed for 2025:

Increase:

Expense A60105.54800.4696	current \$320,000	change \$67,000.66	new \$387,000.66
Revenue A601043.43689.4696	current \$320,000	change \$67,000.66	new \$387,000.66

AGENDA ITEM NO. 3 – Award Bid/Authorize Agreement for Cortland County Integrated System of Care Expansion Initiative Marketing and Advertising - Cortland County Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/26/2025 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Chair
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Award Bid/Authorize Agreement for Cortland County Integrated System of Care Expansion Initiative Marketing and Advertising - Cortland County Mental Health Department

WHEREAS, Cortland County was awarded and accepted funding through SAMHSA Systems of Care Expansion Grant in September 2024; AND

WHEREAS, this is a four (4) year grant focused on promoting mental health education, reducing stigma and increasing awareness of the System of Care, it is the expectation of the proposal to identify effective marketing campaign strategies that will support this work; AND

WHEREAS, a Request for Proposals (RFP) was issued on April 24, 2025 to solicit proposals for the Integrated System of Care Expansion Initiative Marketing and Advertising; AND

WHEREAS, Eight (8) Proposals were received from the following:

Advanced Media New York
220 South Warren St.
Syracuse, NY 13202

A to Z Communications
307 Fourth Ave.
Suite 1500
Pittsburg, PA 15222

Banyan Communications, Inc.
777 Memorial Drive SE
Suite B200
Atlanta, GA 30316

BusySeed, Inc.
2196 3rd. Ave.
10706 Beaver Dam Road
Hunt Valley, MD 21030

Initium Health
1401 Wewatta St.
Suite 103
Denver, CO 80202

NikiJones Agency
39 Front St.
Port Jervis, NY 12771

Sinclair, Inc.
10706 Beaver Dam Road
Hunt Valley, MD 21030

Rural Health Institute of
45 Crandall St.
Cortland, NY 13045

; AND

WHEREAS, sealed bids were received and publicly opened on May 19, 2025 at 2:30 PM; AND

WHEREAS, upon review, it is the recommendation to accept the RFP from the local vendor, Rural Health Institute (RHI) of NY, of 45 Crandall Street, Cortland, NY 13045; AND

WHEREAS, the Health and Human Services Committee of the Cortland County Legislature has reviewed and agrees with the recommendation; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves and awards the contract to Rural Health Institute of NY (RHI), of 45 Crandall Street, Cortland, NY 13045, in the amount of \$417,500; AND BE IT FURTHER

RESOLVED, that the funds be disbursed over the four-year grant as follows:

Year 1- \$117,000 (contract start date - 8/01/2025-09/29/2025),

Year 2- \$125,000 (9/30/2025 - 9/29/2026),

Year 3- \$117,000 (9/30/2026 - 9/29/2027),

Year 4- \$58,500 (9/30/2027 - 9/29/2028)

Totaling: \$417,500

; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon approval of the County Attorney or designee, is hereby authorized to enter into an agreement with Rural Health Institute of NY at 45 Crandall Street, Cortland NY, 13045 for said amount and purposes.

AGENDA ITEM NO. 4 – Amend Contract with New York State Office of Mental Health and Office of Addiction Services and Support (OASAS) - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/26/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend Contract with New York State Office of Mental Health and Office of Addiction Services and Support (OASAS) - Mental Health Department

WHEREAS, the Cortland County Legislature approved to contract with and accept funds from New York State Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2025; AND

WHEREAS, Cortland County has received Opioid Stewardship Funds from New Your State; AND

WHEREAS, it is necessary to revise the contract per the OASAS State Aid Funding Authorization (SAFA) of June 2, 2025 to include \$3,523 to provider 70030, Cortland County Mental Health program 408410 for the purchase and distribution of FDA-approved formulations of naltrexone and buprenorphine-naloxone to treat county jail inmates with opioid use disorder under Opioid Stewardship Funds as of July 1, 2025; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to accept these funds and amend the contracts as needed for the distribution of \$3,523 to Cortland County Mental Health as of July 1, 2025: AND BE IT FURTHER

RESOLVED, that the 2025 County Mental Health budget be amended as follows:

Account	Account Number	Budget Amt	Total Alloc.	Inc/Dec
INCREASE EXPENDITURE:				

Contracted Medical Services	A43105.54615	\$40,000	\$43,523	\$3,523
INCREASE REVENUE:				
OASAS	A43105.43492	\$1,652,048	\$1,655,571	\$3,523

AGENDA ITEM NO. 5 – Amend 2025 Budget/Accept Increased State Aid OASAS Funding - Mental Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 6/26/2025 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Douglas Bentley, Committee Member

AYES: Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2025 Budget/Accept Increased State Aid OASAS Funding - Mental Health Department

WHEREAS, the Cortland County Legislature approved to contract with and accept funds from NYS Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2025; AND

WHEREAS, Cortland County Mental Health Department has received confirmation from OASAS that State Aid funding for Catholic Charities of Cortland County has been increased by \$63,271 for 2025 for a new program; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement to accept the additional funds as listed; AND BE IT FURTHER

RESOLVED, that the 2025 County Mental Health budget be amended as follows:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
INCREASE EXPENDITURE:				
Catholic Charities of Cortland County	A43105.54815.4213	\$419,313	\$482,584	\$63,271
INCREASE REVENUE:				
OASAS	A43105.43492	\$1,588,777	\$1,652,048	\$63,271

AGENDA ITEM NO. 6 – Appoint Substance Use Disorder and Developmental Disabilities Subcommittees - Mental Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 6/26/2025 6:00 PM

MOVER: Keith VanGorder, Committee Vice-Chair

SECONDER: Christopher Newell, Committee Member

AYES: Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

Appoint Substance Use Disorder and Developmental Disabilities Subcommittees - Mental Health Department

WHEREAS, the By-laws of the Cortland County Community Services Board, Article 3, Section 1 states that the Board shall have separate Subcommittees for Mental Health, Developmental Disabilities, and Substance Use Disorder, each have no more than nine (9) members; AND

WHEREAS, the term of each member of the Subcommittee shall be four (4) years except for the vacancies of unexpired terms; AND

WHEREAS, the Substance Use Disorder and Developmental Disabilities Subcommittees have vacancies due to term completion and resignations; NOW THEREFORE BE IT

RESOLVED, that the following Subcommittees' appointments be made:

SUBSTANCE USE DISORDER SUBCOMMITTEE:

<u>NAME/ADDRESS</u>	<u>TERM EXPIRATION</u>
Jessica Woodard 6 Delaware Ave Cortland, NY 13045 Peer constituent	12/31/2028
Brad Walworth 10 Preston Dr. Glen Aubrey, NY 13777 Substance Use Treatment agency in Cortland	12/31/2026 (Completing term of Darrin Jones)

DEVELOPMENTAL DISABILITIES SUBCOMMITTEE:

Jillian Perkins 8 Center St Homer NY 13077 OPWDD Agency Rep / Regional Director	12/31/2028
Kimberly VanEtten 9 Clinton St Homer, NY 13077 Parent / Liberty Partnerships	12/31/2028
Neil Cavalieri 6525 Thunder Road LaFayette, NY 13084 New to area - JM Murray	12/31/2026 (Completing term of Crystol Benedict)

AGENDA ITEM NO. 7 – Amend Resolution No. 204-24/Authorize Lease Extension at 91-101 Main Street, LLC - Workforce Development

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/26/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend Resolution No. 204-24/Authorize Lease Extension at 91-101 Main Street, LLC - Workforce Development

WHEREAS, the Cortland County Legislature adopted Resolution No. 204-24, authorizing a lease extension at 91-101 Main Street, LLC from November 30, 2024 to February 28, 2025 with an additional three (3) month extension through May 31, 2025; AND

WHEREAS, there is a need to extend the lease contract by seven (7) months from May 31, 2025 to December 31, 2025 with no increase in rent; NOW THEREFORE BE IT

RESOLVED, that the County Administrator or a designee is hereby authorized to execute an extension on the current lease for 91-101 Main Street, LLC through December 31, 2025; AND BE IT FURTHER

RESOLVED, that upon agreement of both parties, the County Administrator or designee be and hereby is authorized to execute an additional seven (7) month extension on the lease for 91-101 Main Street, LLC through December 31, 2025 with no increase in rent.

AGENDA ITEM NO. 8 – Resolution Calling on Congress to Reject the Harmful Medicaid and Nutrition Assistance Cuts Included in the Final Budget Reconciliation Bill

RESULT:	APPROVED [UNANIMOUS]
	Next: 6/26/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	William McGovern, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Resolution Calling on Congress to Reject the Harmful Medicaid and Nutrition Assistance Cuts Included in the Final Budget Reconciliation Bill

WHEREAS, the recently passed House Budget, H.R.1, dramatically cuts federal funding for Medicaid, the Affordable Care Act, and supplemental nutrition assistance (SNAP) in New York State; AND

WHEREAS, these cuts amount to over \$15 billion dollars annually to New York State, which would devastate county governments, healthcare providers, hospitals, food assistance recipients, and vulnerable residents throughout the State; AND

WHEREAS, these cuts include over \$7.5 billion annually to New York's Essential Plan and \$2.5 billion to Medicaid, and the elimination of \$3.1 billion in federal funding allocated for New York State Medicaid; AND

WHEREAS, the budget would add \$3.3 billion in Medicaid costs to New York taxpayers, and \$1.3 billion in added uncompensated care costs to hospitals; AND

WHEREAS, over 1 million Medicaid enrollees, representing 15% of the entire program, would lose health insurance, and administrative costs would rise by over 20% due to new program requirements, and healthcare providers would close because of the cost increases; AND

WHEREAS, nutrition program (SNAP) cuts would represent an additional \$2.1 billion in state impact beyond Medicaid cuts; AND

WHEREAS, the SNAP program changes would change the funding ratio from 50/50 federal/state-county to 25/75 federal/state-county cost share, and new program requirements would create significant new administrative costs for counties; AND

WHEREAS, county governments will be forced to choose between raising property taxes and cutting vital services to fill the resulting budget shortfalls; AND

WHEREAS, the proposed federal cost-shifting will lead to the closure of hospitals, community health centers, and the elimination of healthcare jobs, creating healthcare deserts, particularly in rural counties, and destabilizing local economies; AND

WHEREAS, county Departments of Social Services are already operating with limited staff and resources, and the increased administrative demands resulting from the proposed eligibility and work requirements would be unmanageable without significant new investments; AND

WHEREAS, the 57 counties of New York State and New York City do not have the capacity to assume any more cost shifts, which would certainly place a significant financial burden on already overtaxed New Yorkers; AND

WHEREAS, the bill now heads to the U.S. Senate to be amended and returned to the House of Representatives for final passage; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby calls upon the New York Congressional Delegation in the U.S House and Senate to reject these spending cuts that disproportionately target New York State, and would decimate the state's county budgets; AND BE IT FURTHER

RESOLVED, NYSAC calls upon the Governor and the State Legislature to enact program reform, ensuring that potential program changes would not jeopardize the ability of New York's counties to offer these essential services without reductions, raised taxes, or both; AND BE IT FURTHER

RESOLVED, a copy of this resolution shall be provided to the counties of New York State; AND BE IT FURTHER

RESOLVED, a copy of this resolution shall be submitted to Governor Kathy Hochul, the New York State Legislature, Congressmen Josh Riley and John Mannion, Senators Charles Schumer and Kristen Gillibrand, and all others deemed necessary and proper.

Discussion Items

1. Child Care Assistance Program Discussion

RESULT:	COMPLETED
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Monthly Reports

1. Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 12:08 AM



Health & Human Services Committee

60 Central Ave.
Cortland, NY 13045

Committee Meeting

<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, May 8, 2025

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:12 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County	Committee Member	Excused		
Reed Cleland	Cortland County	Committee Member	Present		
William McGovern	Cortland County	Committee Member	Present		
Christopher Newell	Cortland County	Committee Member	Present		
Jason Prentice	Cortland County	Committee Member	Present		
Keith VanGorder	Cortland County	Committee Vice-Chair	Present		
Ronald J. Van Dee	Cortland County	Committee Chair	Present		
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present		
Kevin Fitch	Cortland County	Ex-Officio Member/Chair of the Legislature	Late	11:26 AM	11:45 AM
Tom Tedesco	Cortland County	Director of Veterans Services	Present		
Carl Bush	Clearpath Veterans Services	Veterans Advocate	Present		
Kristen Beard	Cortland County	Child Advocacy Center Coordinator	Present		
Kristen Monroe	Cortland County	Commissioner of Social Services	Present		
Shannon Phillips	Cortland County	Employment & Training Director	Present		
Rebecca Main	Cortland County	Public Health Program Manager	Present		
Amy Buggs	Cortland County	Workforce Development Director	Present		
Amber Giamei	Cortland County	Deputy Director of Area Agency on Aging	Present		
Nicole Anjeski	Cortland County	Public Health Director	Present		
Lisa Perfetti	Cortland County	Deputy Public Health Director	Present		
Morgan Spaulding	Cortland County	Grants Administrator	Present		
Nicole Compton	Cortland County	Executive Assistant	Remote		12:00 PM

Minutes Acceptance: Minutes of May 8, 2025 11:00 AM (Minutes Approval)

Kim Cameron	Cortland	Resident	Present		
Sandra Price	Cortland County	Legislator	Present		

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Apr 10, 2025 11:00 AM

RESULT:	ACCEPTED
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2. Health & Human Services Committee - Special Meeting - Apr 24, 2025 3:30 PM

RESULT:	ACCEPTED
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Committee Update

1. Update from Manager of Age-Well Center

RESULT:	COMPLETED
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Resolutions

AGENDA ITEM NO. 1 – Authorize Agreement with Response4Help - Office for Aging

RESULT:	APPROVED [UNANIMOUS]
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Next: 5/22/2025 6:00 PM

MOVER: Reed Cleland, Committee Member

SECONDER: Christopher Newell, Committee Member

AYES: Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

EXCUSED: Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with Response4Help - Office for Aging

WHEREAS, the Expanded In-Home Services for the Elderly (EISEP) and the National Family Caregiver Support (Title IIIIE) programs provide critical services to frail older adults; AND

WHEREAS, the Office for Aging requires the services of outside service providers and private organizations to fulfill its charge; AND

WHEREAS, the Office for Aging wishes to enter into a contract with Response4Help medical alert services for the provision of Personal Emergency Response Systems (PERS); AND

WHEREAS, the total amount of all EISEP and Title IIIIE contracts shall not exceed the available funds allocated to each program:

Total Allocation for EISEP PERS units is \$10,800

Total Allocation for Title IIIIE PERS units is \$5,400

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or the Chair of the Legislature, upon review and approval by the County Attorney or designee, and subject to appropriation of funding by the Legislature, be and hereby is authorized to execute said agreement.

Minutes Acceptance: Minutes of May 8, 2025 11:00 AM (Minutes Approval)

AGENDA ITEM NO. 2 – Authorize Agreements for Advancing Tobacco Free Communities Program - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 5/22/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreements for Advancing Tobacco Free Communities Program - Health Department

WHEREAS, the New York State Department of Health has awarded Cortland County funding of the Advancing Tobacco Free Communities Grant (ATFC), Contract C40621GM for \$1,675,000 for the contract period of 5/1/2025-4/30/2030; AND

WHEREAS, the ATFC grant requires Cortland County to provide funding to one or more community organizations within its catchment area (Cortland, Tompkins and Chenango Counties) in support of addressing work plan deliverables related to tobacco use and exposure in multi-unit housing and/or tobacco waste in the environment; AND

WHEREAS, that recipient organizations should serve individuals/communities most impacted by tobacco-related morbidity and mortality; AND

WHEREAS, \$35,000 will be allocated to one or more community organizations within the ATFC catchment area between 5/1/2025 to 4/20/2026; AND

WHEREAS, Cortland County will release an application seeking proposals from eligible organizations which will be reviewed with approval from the New York State Bureau of Tobacco Control; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, are hereby authorized to sign agreements with the approved agencies.

AGENDA ITEM NO. 3 – Authorize Agreement Healthy Alliance Foundation, Inc. Social Care Network/Healthy Alliance IPA, LLC - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 5/22/2025 6:00 PM
MOVER:	Jason Prentice, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement Healthy Alliance Foundation, Inc. Social Care Network/Healthy Alliance IPA, LLC - Health Department

WHEREAS, the Health Department recommends entering into an agreement with the Healthy Alliance Foundation, Inc. ("Healthy Alliance") and the Healthy Alliance IPA, LLC ("IPA") to collect

Minutes Acceptance: Minutes of May 8, 2025 11:00 AM (Minutes Approval)

data for social determinants of health; AND

WHEREAS, Healthy Alliance has recently been designated as a Social Care Network (“SCN”) Lead Entity to establish, contract and coordinate a network of Community-Based Organizations (CBOs) and other organizations providing or arranging for health-related social needs (HRSN) services as part of the New York Health Equity Reform (NYHER) 1115 Waiver Demonstration Amendment (the “1115 Demonstration Waiver”); AND

WHEREAS, IPA is an independent practice association approved by the New York State Department of Health to arrange for the provision of health and health related services to members of managed care organizations (MCOs) and other community members outside of the 1115 Demonstration Waiver; AND

WHEREAS, the Health Department wishes to participate in certain initiatives to advance the objectives of the 1115 Demonstration Waiver and other key aspects of the operations of the SCN and IPA including but not limited to collaboration and performance monitoring of SCN and IPA participants and data sharing; AND

WHEREAS, the data collected can assist on the scope of the Community Health Improvement Plan/Community Health Assessment by using the shared data in prevention strategies within the community; AND

WHEREAS, there would be no cost to the County; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to sign agreements with Healthy Alliance Foundation, Inc. and the Healthy Alliance IPA, LLC to collect data for social determinants of health.

AGENDA ITEM NO. 4 – Authorize Agreement with New York State Department of Health for Data Sharing - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 5/22/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with New York State Department of Health for Data Sharing - Health Department

WHEREAS, Emergency Medical Services in New York State report prehospital care data to the New York State Department of Health (NYSDOH) including but not limited to, overdose and opioid use; AND

WHEREAS, the de-identified data elements will be provided to the Cortland County Health Department via the Biospatial platform and ImageTrend Elite Viewer for EMS ePCR responses within the Cortland County Health Department’s authority for all EMS data elements; AND

WHEREAS, the Cortland County Health Department will be able to use contemporary Emergency Medical Services (EMS) electronic pre-hospital care report (ePCR) data as a contributing data

Minutes Acceptance: Minutes of May 8, 2025 11:00 AM (Minutes Approval)

set in the creation of an Aggregate Data Product to identify and assess public health concerns within the their authority; AND

WHEREAS, there would be no cost to the County; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, are hereby authorized to sign agreements with the New York State Department of Health for Data Use for Emergency Medical Services (EMS) electronic pre-hospital care report (ePCR) data.

AGENDA ITEM NO. 5 – Authorize Adoption of Cortland County Indigent Burial Policy

RESULT: APPROVED [UNANIMOUS]

Next: 5/22/2025 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Jason Prentice, Committee Member

AYES: Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

EXCUSED: Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Adoption of Cortland County Indigent Burial Policy

WHEREAS, The Cortland County Department of Social Services pursuant to Section 141 of the Social Services Law of the State of New York is responsible to provide for the care, removal and burial of the body of any recipient of public assistance or care including stillborn infants, who shall die, or of any person found dead in the welfare district, if the deceased leaves no funds sufficient to pay the expense of burial and there are no known relatives or friends or personal representatives liable or willing to accept responsibility for such expense; AND

WHEREAS, the Cortland County Department of Social Services has established a limit on the amount of money that can be spent on the burial of indigent persons within Cortland county and the limits defined below constitute an “indigent burial”; AND

WHEREAS, Cortland County indigent burial rates have not been adjusted since April 2017 when Resolution No. 126-17 established such rates; AND

WHEREAS, local funeral homes are working with Cortland County to provide essential services at reduced rates; AND

WHEREAS, if money is spent above the limits established herein, the burial is not an indigent burial and the Cortland County Department of Social Services is prohibited from providing any money to the funeral directors of services rendered to a deceased indigent person; AND

WHEREAS, it is appropriate and necessary at this time to revise said rates; NOW THEREFORE BE IT

RESOLVED, Resolution No. 126-17 be and hereby is rescinded effective June 30, 2025 at 11:59 PM; AND BE IT FURTHER

RESOLVED, that this County Legislature hereby authorizes the following rates and procedures, with an effective date of July 1, 2025:

1. General Policy:

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- A. Indigent burials must be prior approved by the Cortland County Department of Social Services (hereinafter Department) at the time funeral arrangements are made. If funeral arrangements need to be made on a holiday or a weekend, the Department must be contacted on the next business day. In no case will the Department be liable for more than the amounts listed below. A member of the family or a representative will be required to complete a written application and face to face interview with the Department to determine eligibility for a Social Services burial unless the Department waives this for good cause.
- B. Cortland County **will only authorize payment for direct burials or cremations with no services.** The only exception is for a Veteran's funeral for which Cortland County will pay an additional \$1,000 to the above rates for a one (1) hour service including sundry items either at the funeral home or graveside.
- C. All burials and cremations, as well as any ancillary services provided herein, are to be in compliance with all local and state laws governing such practices.
- D. No funeral home will charge the Department more than the rates charged to the public for any item or service. All funeral homes providing indigent burial services will submit a list of their public rates to the Department by January 31st of each year. Whenever rates are adjusted, the Department will be notified.
- E. Within 48 hours of receiving approval from the Department for an indigent burial, funeral homes will provide the Department with a copy of the contract signed by the family.
- F. If the decedent has a life insurance policy, the beneficiary of that policy is a responsible party of the deceased, and the value of the policy is greater than the cost of burial/cremation, the application will be denied.

2. **Base Rates:**

A. **Burials**

Stillborn to 6 months -	\$638
Seven months Adult -	\$2,169

B. **Cremations -** \$2,169

C. **Anatomical Donations -** \$2,169

The base rates shall be recalculated by February 1st of each subsequent year using the US Department of Labor Consumer Price Index (CPI-U Northeast) previous calendar year average up to a maximum annual increase of 4%. The Department shall issue a letter to the funeral home directors each year on or about February 1st outlining the adjusted rate amounts.

Included in the base rates are the following items:

- A. Preparation of remains
- B. Use of preparation room
- C. Transportation within 10 miles to cemetery
- D. One courtesy death notice in the newspaper

The Department will not pay for the vault, urn or grave opening/closing for a cremation. Cremains will be returned to family.

3. **Additional Allowances to Funeral Homes:**

The following incidental burial items will be reimbursed at actual cost with properly documented receipts when applicable:

- A. Minimum casket required
- B. Minimum outer enclosure
- C. Minimum oversized vault

- D. Cemetery equipment
 - E. Cemetery grave opening/closing charges up to \$800
 - F. Winter vault storage
 - G. Crematory costs
 - H. Outside professional services up to \$500
 - I. One death certificate provided to the Department, if required
 - J. When determined necessary, a disaster pouch and a sealed metal casket
4. **Transportation:** Transportation of deceased from place of death to the funeral home or crematory and from the crematory to the funeral home shall be at the rate of \$2.00 per mile for those miles in excess of ten (10) miles from the funeral home not to exceed 30 miles. Transportation from the funeral home to crematory is not reimbursable. Transportation of deceased from funeral home to place of interment shall be at a rate of \$2.00 per mile for those miles in excess of ten (10) miles from the funeral home not to exceed 30 miles. When anatomical donation is chosen, transportation costs to the State University of New York at Upstate Health Science Center, Syracuse, New York will be paid. When it is necessary to transport a body back to Cortland County, mileage at the rate of \$2.00 per loaded mile will be allowed from place of removal to funeral home with prior approval and at the discretion of the Department. Mileage back to Cortland County applies only in those cases where a Cortland County resident has been placed in a nursing home or hospital outside of the County.
 5. **Cemetery Plots:** The Department will not pay for cemetery plots. Exceptions may be considered with proper documentation that no indigent burial plots are available within Cortland County.
 6. **Supplementation:** Family or friends may not supplement the cost of the burial/cremation in any manner. Relatives or friends assume responsibility for the entire cost of burial/cremation arrangements should they wish to arrange a more expensive funeral or upgrade merchandise for the deceased beyond amounts in this policy resolution.
 7. **Headstones:** These are not to be placed on plots that are either donated or purchased by the Department unless they are prior approved by the Department. With prior approval, the family or arranging party will be allowed to place a flush grave marker on the plot, at their expense, provided that the grave marker falls within the following guidelines: granite gray, no larger than 24"x12"x4", includes deceased's name and dates of birth/death only, and cost does not exceed \$1,200 (not including installation if required). For approval, the family or arranging party must submit to the Department a purchase order indicating size, stone type, lettering and cost to the arranging party.
 8. **Benefits Due:** If through Social Security, life insurance or other sources, there are funds available, the Department will pay the difference between the combined assets/resources and the above stated maximum burial allowances. If the decedent has assets/resources equal to or above the maximum rates as adjusted each year, the Department will not contribute toward the burial/cremation. Where the Department is eligible to claim assets/resources, such as bank accounts and Veteran's benefits, the Department will pursue these assets after paying funeral homes the maximum allowable burial expenses.
 9. **Billing and Remittance:** Claims for burials approved by the Department must be billed to the Department on a Cortland County voucher accompanied by an itemized billing statement and receipted bills as applicable. Vouchers must be submitted to the Department within thirty (30) days of the date of services. In the event that circumstances delay the submission of vouchers beyond thirty (30) days, consideration will be given if the funeral director can submit appropriate documentation justifying the circumstances leading to the late submission. All burial allowances receiving prior approval from the Department will be paid to the funeral home within thirty (30) days of receipt of all required items.

AGENDA ITEM NO. 6 – Reject Bids for Opioid Settlement Funds RFP

RESULT: APPROVED [UNANIMOUS]**Next: 5/22/2025 6:00 PM****MOVER:** Christopher Newell, Committee Member**SECONDER:** Jason Prentice, Committee Member**AYES:** Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee**EXCUSED:** Douglas Bentley**ON MOTION OF VAN DEE****RESOLUTION NO.****Reject Bids for Opioid Settlement Funds RFP**

WHEREAS, Cortland County advertised and received bids for the Utilization of Cortland County Opioid Settlement Funds for Prevention, Treatment, Recovery, and Harm Reduction Initiatives; AND

WHEREAS, the County received bids from the following:

Family & Children's Counseling Services
165 Main Street, Suite B
Cortland, NY 13045

Access to Independence of Cortland County, Inc.
26 North Main Street
Cortland, NY 13045

I PRO
1979 Marcus Avenue
Lake Success, NY 11042

Cortland County Mobility
60 Central Ave, Suite 114
Cortland, NY 13045

Rural Health Institute of New York
45 Crandall Street
Cortland, NY 13045

National Opinion Research Center
55 East Monroe Street, 30th Floor
Chicago, IL 60603

; AND

WHEREAS, based upon evaluation of the bids it has been determined that it is in the County's best interest to reject all bids; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby formally rejects the bid proposals received for the Utilization of Cortland County Opioid Settlement Funds for Prevention, Treatment, Recovery, and Harm Reduction Initiatives.

AGENDA ITEM NO. 7 – Rescind Resolution No. 64-25 -Accept Funds HUD Healthy Homes Production Grant

Minutes Acceptance: Minutes of May 8, 2025 11:00 AM (Minutes Approval)

RESULT:	APPROVED [UNANIMOUS]
	Next: 5/22/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Keith VanGorder, Committee Vice-Chair
AYES:	Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Douglas Bentley

ON MOTION OF VAN DEE

RESOLUTION NO.

Rescind Resolution No. 64-25 -Accept Funds HUD Healthy Homes Production Grant

WHEREAS, Resolution No. 64-25 authorized the acceptance of Funds HUD Healthy Homes Production Grant; AND

WHEREAS, the requirements of this grant are not feasible; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 64-25 be and hereby is rescinded.

Discussion Items

1. Department of Social Services First Quarter Statistics 2025

RESULT:	COMPLETED
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Monthly Reports

1. Mental Health Monthly Report

RESULT:	COMPLETED
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2. CCHD Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 12:17 PM

Minutes Acceptance: Minutes of May 8, 2025 11:00 AM (Minutes Approval)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Authorize Agreement with Brisbane Consulting Group, LLC - Department of Social Services**

WHEREAS, the Cortland County Department of Social Services (CCDSS) must provide adult protective representative payee services pursuant to Social Services Law 473 and 18 NYCRR 457.5; AND

WHEREAS, CCDSS is currently managing the money of up to 200 disabled individuals using an archaic and unreliable software system; AND

WHEREAS, CCDSS desires to contract with Brisbane Consulting Group, LLC for the implementation of an AccuFund software system for the performance of representative payee and reporting functions of the Department; AND

WHEREAS, the cost of the one-time professional service implementation fee is \$12,000; AND

WHEREAS, the cost of the AccuFund Cloud Anywhere Solution for a year's subscription is \$9,060.00, but would be \$7,927.50 in the first year if engagement occurs prior to July 1, 2025; AND

WHEREAS, this purchase and contract shall be for a one (1) year period including implementation fees and software with cloud storage in an amount not to exceed \$19,999.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator or Chair of the Legislature, upon review and approval by the County Attorney or designee, to enter into an agreement with Brisbane Consulting Group, LLC for the initial time period of July 1, 2025 - June 30, 2026, for an amount not to exceed \$19,999.00; AND BE IT FUTHER

RESOLVED, that the following budget accounts be changed for 2025:

Increase:

Expense A60105.54015 Maintenance Agreements	current \$2,730	change \$7,999	new \$10,729
Expense A60105.54055 Professional Services	current \$47,000	change \$12,000	new \$59,000

Decrease:

Expense A6010.54800 Program Expense	current \$2,143,905	change \$19,999	new \$2,123,906
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Exceptional Brisbane Clients

Here at Brisbane Consulting Group, LLC we eat, sleep, breathe our clients. The satisfaction we have serving our clients and providing exceptional consulting services is our utmost priority. Below is just a small sample of our client base here in New York. We welcome you to call anyone of these clients to get a first-hand perspective on what it's like to work with us. Also, please visit our website www.briscon.com to learn more about our practice, history and what we do.

Representative Payee

Government

Chenango County Department of Social Services – Norwich, NY

Monroe County Department of Human Services – Rochester, NY

Sullivan County Department of Social Services – Monticello, NY

Private

Beechwood Continuing Care – Getzville, NY

Catholic Charities of Broome County – Binghamton, NY

The Arc of Monroe – Rochester, NY

The New York Foundling – New York, NY

SCO Family of Services – Glen Cove, NY

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 2****Amend 2025 Budget/Authorize Agreements for Code Blue for 2025-2026 Season**

WHEREAS, the New York State Office of Temporary and Disability Assistance mandates counties to implement regulations in Title 18NYCRR Section 304.1 titled Protection of Vulnerable Homeless Persons, otherwise referred to as “Code Blue” to provide shelter during inclement weather when air temperatures are at or below 32 degrees Fahrenheit; AND

WHEREAS, the New York State (NYS) Code Blue policy was established as an emergency Executive Order on December 16, 2016, with a commitment of reimbursement for additional costs to counties that are directly related to the requirements of the Code Blue regulation; AND

WHEREAS, the current Code Blue policy is no longer adequate or effective given the significant changes in affordable housing availability and evolving complex human needs of unhoused individuals since that time; AND

WHEREAS, the cost of delivering Code Blue services continues to escalate due to increasing numbers of individuals in need, rising behavioral challenges stemming from untreated mental health conditions, substance use disorders, developmental disabilities, and the rising costs of staffing, utilities, and essential supplies; AND

WHEREAS, NYS has capped the amount of funding allocated to counties for the operation of Code Blue programs, with Cortland County receiving funding equal to the expenditures of the previous year, which does not account for the annual increase in operational costs or the growing demand for services; AND

WHEREAS, NYS passed a SFY 25-26 budget that does not increase Code Blue funding and the current level of funding is inadequate to cover the increased staffing and resources necessary to safely operate warming centers, Cortland County is forced to place the burden of these rising costs on local taxpayers as a new unfunded mandate; AND

WHEREAS, Cortland County was allocated \$323,648 by NYS for the 2024-2025 Code Blue season; AND

WHEREAS, Cortland County estimates the cost to operate Code Blue contracts and services for the 2025-2026 season will be approximately \$543,700 leaving approximately \$220,052 to be funded by Cortland County if NYS provides an allocation consistent with the prior year; AND

WHEREAS, the Salvation Army has agreed to contract with Cortland County to provide Warming Center services for the 2025-2026 season; AND

WHEREAS, the Salvation Army cannot be open for all hours when the County Office Building is closed so another location may need to be leased for approximately 12 hours each week; AND

WHEREAS, the need for an on-site security officer has been identified for all warming center locations and hours outside of when the County Office Building is open to enhance safety of warming center staff and guests; AND

WHEREAS, the Salvation Army will contract with a security firm for all hours they open a warming center and the estimated cost of such service is \$139,000; AND

WHEREAS, a majority of the costs for Code Blue services will be paid from expense account A60105.54800.4696; AND

WHEREAS, the first two months and start-up costs of the Salvation Army contract for the Code Blue season will fall within the 2025 County fiscal year requiring \$176,900 to be available; NOW THEREFORE BE IT

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with the Salvation Army for Warming Center services for the term October 1, 2025 – April 30, 2026, in an amount not to exceed \$518,700.00; AND BE IT FURTHER

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with a landlord of a location to be determined for hours the Salvation Army is not open in an amount not to exceed \$25,000; AND BE IT FURTHER

RESOLVED that the following budget accounts be changed for 2025:

Increase:

Expense A60105.54800.4696	current \$320,000	change \$67,000.66	new \$387,000.66
Revenue A601043.43689.4696	current \$320,000	change \$67,000.66	new \$387,000.66

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 3****Award Bid/Authorize Agreement for Cortland County Integrated System of Care Expansion Initiative Marketing and Advertising - Cortland County Mental Health Department**

WHEREAS, Cortland County was awarded and accepted funding through SAMHSA Systems of Care Expansion Grant in September 2024; AND

WHEREAS, this is a four (4) year grant focused on promoting mental health education, reducing stigma and increasing awareness of the System of Care, it is the expectation of the proposal to identify effective marketing campaign strategies that will support this work; AND

WHEREAS, a Request for Proposals (RFP) was issued on April 24, 2025 to solicit proposals for the Integrated System of Care Expansion Initiative Marketing and Advertising; AND

WHEREAS, Eight (8) Proposals were received from the following:

Advanced Media New York
220 South Warren St.
Syracuse, NY 13202

A to Z Communications
307 Fourth Ave.
Suite 1500
Pittsburg, PA 15222

Banyan Communications, Inc.
777 Memorial Drive SE
Suite B200
Atlanta, GA 30316

BusySeed, Inc.
2196 3rd. Ave.
10706 Beaver Dam Road
Hunt Valley, MD 21030

Initium Health
1401 Wewatta St.
Suite 103
Denver, CO 80202

NikiJones Agency
39 Front St.
Port Jervis, NY 12771

Sinclair, Inc.
10706 Beaver Dam Road
Hunt Valley, MD 21030

Rural Health Institute of
45 Crandall St.

Cortland, NY 13045

; AND

WHEREAS, sealed bids were received and publicly opened on May 19, 2025 at 2:30 PM; AND

WHEREAS, upon review, it is the recommendation to accept the RFP from the local vendor, Rural Health Institute (RHI) of NY, of 45 Crandall Street, Cortland, NY 13045; AND

WHEREAS, the Health and Human Services Committee of the Cortland County Legislature has reviewed and agrees with the recommendation; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves and awards the contract to Rural Health Institute of NY (RHI), of 45 Crandall Street, Cortland, NY 13045, in the amount of \$417,500; AND BE IT FURTHER

RESOLVED, that the funds be disbursed over the four-year grant as follows:

Year 1- \$117,000 (contract start date - 8/01/2025-09/29/2025),

Year 2- \$125,000 (9/30/2025 - 9/29/2026),

Year 3- \$117,000 (9/30/2026 - 9/29/2027),

Year 4- \$58,500 (9/30/2027 - 9/29/2028)

Totaling: \$417,500

; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon approval of the County Attorney or designee, is hereby authorized to enter into an agreement with Rural Health Institute of NY at 45 Crandall Street, Cortland NY, 13045 for said amount and purposes.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 4****Amend Contract with New York State Office of Mental Health and Office of Addiction Services and Support (OASAS) - Mental Health Department**

WHEREAS, the Cortland County Legislature approved to contract with and accept funds from New York State Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2025; AND

WHEREAS, Cortland County has received Opioid Stewardship Funds from New Your State; AND

WHEREAS, it is necessary to revise the contract per the OASAS State Aid Funding Authorization (SAFA) of June 2, 2025 to include \$3,523 to provider 70030, Cortland County Mental Health program 408410 for the purchase and distribution of FDA-approved formulations of naltrexone and buprenorphine-naloxone to treat county jail inmates with opioid use disorder under Opioid Stewardship Funds as of July 1, 2025; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to accept these funds and amend the contracts as needed for the distribution of \$3,523 to Cortland County Mental Health as of July 1, 2025: AND BE IT FURTHER

RESOLVED, that the 2025 County Mental Health budget be amended as follows:

Account	Account Number	Budget Amt	Total Alloc.	Inc/Dec
INCREASE EXPENDITURE:				
Contracted Medical Services	A43105.54615	\$40,000	\$43,523	\$3,523
INCREASE REVENUE:				
OASAS	A43105.43492	\$1,652,048	\$1,655,571	\$3,523

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 5****Amend 2025 Budget/Accept Increased State Aid OASAS Funding - Mental Health Department**

WHEREAS, the Cortland County Legislature approved to contract with and accept funds from NYS Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2025; AND

WHEREAS, Cortland County Mental Health Department has received confirmation from OASAS that State Aid funding for Catholic Charities of Cortland County has been increased by \$63,271 for 2025 for a new program; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement to accept the additional funds as listed; AND BE IT FURTHER

RESOLVED, that the 2025 County Mental Health budget be amended as follows:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
INCREASE EXPENDITURE:				
Catholic Charities of Cortland County	A43105.54815.4213	\$419,313	\$482,584	\$63,271
INCREASE REVENUE:				
OASAS	A43105.43492	\$1,588,777	\$1,652,048	\$63,271

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 6****Appoint Substance Use Disorder and Developmental Disabilities Subcommittees - Mental Health Department**

WHEREAS, the By-laws of the Cortland County Community Services Board, Article 3, Section 1 states that the Board shall have separate Subcommittees for Mental Health, Developmental Disabilities, and Substance Use Disorder, each have no more than nine (9) members; AND

WHEREAS, the term of each member of the Subcommittee shall be four (4) years except for the vacancies of unexpired terms; AND

WHEREAS, the Substance Use Disorder and Developmental Disabilities Subcommittees have vacancies due to term completion and resignations; NOW THEREFORE BE IT

RESOLVED, that the following Subcommittees' appointments be made:

SUBSTANCE USE DISORDER SUBCOMMITTEE:**NAME/ADDRESS****TERM EXPIRATION**

Jessica Woodard
6 Delaware Ave
Cortland, NY 13045
Peer constituent

12/31/2028

Brad Walworth
10 Preston Dr.
Glen Aubrey, NY 13777
Substance Use Treatment agency in Cortland

12/31/2026
(Completing term of Darrin Jones)

DEVELOPMENTAL DISABILITIES SUBCOMMITTEE:

Jillian Perkins
8 Center St
Homer NY 13077
OPWDD Agency Rep / Regional Director

12/31/2028

Kimberly VanEtten
9 Clinton St
Homer, NY 13077
Parent / Liberty Partnerships

12/31/2028

Neil Cavalieri
6525 Thunder Road
LaFayette, NY 13084
New to area - JM Murray

12/31/2026
(Completing term of Crystal Benedict)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 7

Amend Resolution No. 204-24/Authorize Lease Extension at 91-101 Main Street, LLC - Workforce Development

WHEREAS, the Cortland County Legislature adopted Resolution No. 204-24, authorizing a lease extension at 91-101 Main Street, LLC from November 30, 2024 to February 28, 2025 with an additional three (3) month extension through May 31, 2025; AND

WHEREAS, there is a need to extend the lease contract by seven (7) months from May 31, 2025 to December 31, 2025 with no increase in rent; NOW THEREFORE BE IT

RESOLVED, that the County Administrator or a designee is hereby authorized to execute an extension on the current lease for 91-101 Main Street, LLC through December 31, 2025; AND BE IT FURTHER

RESOLVED, that upon agreement of both parties, the County Administrator or designee be and hereby is authorized to execute an additional seven (7) month extension on the lease for 91-101 Main Street, LLC through December 31, 2025 with no increase in rent.

**OFFICE OF THE COUNTY ADMINISTRATOR**

CORTLAND COUNTY
60 CENTRAL AVENUE, SUITE 316
CORTLAND, NEW YORK 13045
607-753-5083 (phone)
607-756-3489 (fax)

Robert J. Corpora
County Administrator
rcorpora@cortlandcountyny.gov

Wendy M. Canfield
Executive Assistant
wcanfield@cortlandcountyny.gov

May 21, 2025

Calabro Properties
Chris Calabro
Port Watson Street
Cortland, NY 13045

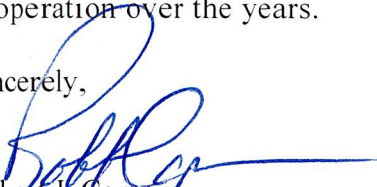
Re: Lease at 99 Main Street

Dear Mr. Calabro,

We are writing to confirm our acceptance of an extension of the current lease at 99 Main Street, Cortland, NY 13045. We agree to an extension of 8 months at a rate of \$11,403.44 per month. The term of the lease extension is May 1, 2025 to December 31, 2025.

Thank you for working with us on this transition and thank you for your flexibility and cooperation over the years.

Sincerely,



Robert J. Corpora

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 8****Resolution Calling on Congress to Reject the Harmful Medicaid and Nutrition Assistance Cuts Included in the Final Budget Reconciliation Bill**

WHEREAS, the recently passed House Budget, H.R.1, dramatically cuts federal funding for Medicaid, the Affordable Care Act, and supplemental nutrition assistance (SNAP) in New York State; AND

WHEREAS, these cuts amount to over \$15 billion dollars annually to New York State, which would devastate county governments, healthcare providers, hospitals, food assistance recipients, and vulnerable residents throughout the State; AND

WHEREAS, these cuts include over \$7.5 billion annually to New York's Essential Plan and \$2.5 billion to Medicaid, and the elimination of \$3.1 billion in federal funding allocated for New York State Medicaid; AND

WHEREAS, the budget would add \$3.3 billion in Medicaid costs to New York taxpayers, and \$1.3 billion in added uncompensated care costs to hospitals; AND

WHEREAS, over 1 million Medicaid enrollees, representing 15% of the entire program, would lose health insurance, and administrative costs would rise by over 20% due to new program requirements, and healthcare providers would close because of the cost increases; AND

WHEREAS, nutrition program (SNAP) cuts would represent an additional \$2.1 billion in state impact beyond Medicaid cuts; AND

WHEREAS, the SNAP program changes would change the funding ratio from 50/50 federal/state-county to 25/75 federal/state-county cost share, and new program requirements would create significant new administrative costs for counties; AND

WHEREAS, county governments will be forced to choose between raising property taxes and cutting vital services to fill the resulting budget shortfalls; AND

WHEREAS, the proposed federal cost-shifting will lead to the closure of hospitals, community health centers, and the elimination of healthcare jobs, creating healthcare deserts, particularly in rural counties, and destabilizing local economies; AND

WHEREAS, county Departments of Social Services are already operating with limited staff and resources, and the increased administrative demands resulting from the proposed eligibility and work requirements would be unmanageable without significant new investments; AND

WHEREAS, the 57 counties of New York State and New York City do not have the capacity to assume any more cost shifts, which would certainly place a significant financial burden on already overtaxed New Yorkers; AND

WHEREAS, the bill now heads to the U.S. Senate to be amended and returned to the House of Representatives for final passage; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby calls upon the New York Congressional Delegation in the U.S House and Senate to reject these spending cuts that disproportionately target New York State, and would decimate the state's county budgets; AND BE IT FURTHER

RESOLVED, NYSAC calls upon the Governor and the State Legislature to enact program reform, ensuring that potential program changes would not jeopardize the ability of New York's counties to offer these essential services without reductions, raised taxes, or both; AND BE IT FURTHER

RESOLVED, a copy of this resolution shall be provided to the counties of New York State; AND BE IT FURTHER

RESOLVED, a copy of this resolution shall be submitted to Governor Kathy Hochul, the New York State Legislature, Congressmen Josh Riley and John Mannion, Senators Charles Schumer and Kristen Gillibrand, and all others deemed necessary and proper.



Kristen Monroe
Commissioner

Impact of NYS Child Care Assistance Program on Cortland County

Massive Expansion of Program by New York State:

- Expansion began at the end of 2021.
- Expenditures increased 468% since 2021.
- Caseload increased 242% since 2021.

Year	Expenditures	Average Monthly Cases
2021	\$389,282	60
2022	\$615,143	78
2023	\$1,224,680	136
2024	\$1,911,091	178
2025 projected	\$2,209,755	205 YTD

How Rapid Expansion Occurred:

1. Elimination of sliding fee scale parent fee (co-pays).
2. New requirements to pay for 80 child absences each year and another 20 provider closures each year.
3. Requirement to guarantee cases stay open for 12 months from case opening regardless of the County having adequate funding from the State.
4. Increased household income eligibility standards.

Family Size	Former 2021 Eligibility Levels (200% of the federal poverty level)	Current 2025 Eligibility Levels (85% of Standard Median Income for NY)
1	\$25,760	\$59,055
2	\$34,840	\$77,226
3	\$43,920	\$95,397
4	\$53,000	\$113,508
5	\$62,080	\$131,738
6	\$71,160	\$149,909
7	\$80,240	\$153,316
8	\$89,320	\$156,723

Funding Projection Challenges:

- Projections are based on a review of every single case and taking a best guess because of many unpredictable variables including:
 - o Not all open cases actively use care for which bills will be received in any month.
 - o It is unknown which cases will use full-time summer care thereby increasing costs.
 - o It is unknown how many cases will close at recertification due to household changes.
 - o It is unknown how many cases will apply and be found eligible to open.

- It is unknown how many cases will be in the guaranteed “must open” category when their Temporary Assistance case closes.
- It is unknown what types of care each case will choose to use and costs differ greatly for center and home-based care.
- With these variables, and the 12-month guarantee of funding for each case that opens or recertifies, it is impossible to accurately project expenditures and the potential impact this program could have on county finances if our allocation is not adequate.
- If we do not spend our allocation because we cut back too much, we will likely receive less money in the future.

Reasons NYS Counties are Implementing Waitlists and Denying Cases:

- NYS allocations do not guarantee counties money far enough out to keep cases open for 12 months. Counties are put in a very precarious position without being guaranteed funding in the future for which they have liability.
- NYS pushed counties to keep cases open and promised they would continue to adjust allocations to cover costs.
- Despite warnings from counties, NYS was unwilling to consider the changes made were too fast and too extreme resulting in unknown financial risk that would shut the program down.
 - The most recent policy directive from NYS Office of Children and Family Services (OCFS) providing allocations of day care funding to counties has been revised three times now with the original issuance on July 1, 2024, a first revision on October 31, 2024, a second revision on January 10, 2025, and a third revision on February 28, 2025. Cortland was allocated more money in the January 2025 revision.
 - At a late January 2025 New York Public Welfare Association conference, concerns of inadequate funding and the risk of closing cases was raised by many county DSS Commissioners. The response by OCFS was that counties should keep spending and not be worried because allocations would continue to be adjusted to ensure costs were fully funded for all counties.
 - The last allocation policy directive from OCFS issued February 28, 2025, continued to have the language that said, “the need for supplemental allocations will continue to be evaluated on a quarterly basis, based primarily on need as demonstrated through actual claims submitted.”
- On March 11, 2025, a message was sent by Cortland County DSS to OCFS showing them our anticipated claims and when we would be out of funding prior to the end of the allocation cycle on September 30, 2025.
- During a phone call between Cortland County DSS and OCFS on March 17, 2025, to discuss the projected shortfall, OCFS said they were out of money to allocate and advised of the steps to start a waiting list and/or deny cases.
- In less than two months, NYS went from reassuring counties they would receive more money as needed to telling counties there was no more money.

Next Steps:

Cortland County is waiting on our next allocation that covers October 2025 – September 2026 to decide how estimates compare to the allocation before deciding to start denying cases.



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036
FAX: (607) 753-5209

<https://www.cortlandcountyny.gov/432/Health-Department>

Nicole Anjeski, MS, MPH
Public Health Director
Lisa Perfetti, BSN, RN
Deputy Public Health Director
Douglas MacQueen, MD, MS, FIDSA
Medical Consultant



Health and Human Services Committee Report June 2025

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The budget negotiations with HUD have been finalized and this grant award will cover June 1, 2025 through December 31, 2028. We are in the beginning stages of contracting with CAPCO and RHI and expect this process to be done in early summer/late summer. HUD will provide trainings to our staff and CAPCO staff over the next few months.

Public Health Fellows

Some promising news! At the end of May, we received an email from NYSDOH stating that the fellows program would not be ending on May 30 as originally thought, there is litigation pending right now and an injunction stopping the federal government from pulling funding. It is unclear as of right now what if any end date will occur. Internally we have shifted some duties to better suit the needs of the department in case the fellowship does not continue until June 2026. We currently have two fellows working with us.

Community Health Assessment Survey (CHA)

Final collaboration meeting with Guthrie Cortland Medical Center (GCMC) will completed at the end of June. GCMC and CCHD are required by New York State Department of Health to submit a joint Community Health Assessment and Community Health Improvement Plan (CHIP). The CHA is due in December 2025 and the CHIP will be due in June 2026. We are expecting to distribute the CHA Survey to the public, partners, agencies, organizations, and community leaders beginning in early July through September.

To review the current CHIP (2022-2024) goals and initiatives please visit:

<https://sites.google.com/view/cortgovhealth22-24chachip/home/community-health-improvement-plan/quarterly-yearly-updates/final-2024>

Nicole Anjeski, MS, MPH
Public Health Director