



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, June 12, 2025

11:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m54bbdabab2556f9df7f8d5ab3e3b2753>

Thursday, June 12, 2025 11:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2345 525 3762

Password: iDJE6P3m9rP

Join by phone

+1-415-655-0001 US Toll

Access code: 234 552 53762

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Reed Cleland	☐	☐	☐	
Committee Member William McGovern	☐	☐	☐	
Committee Member Christopher Newell	☐	☐	☐	
Committee Member Jason Prentice	☐	☐	☐	
Committee Vice-Chair Keith VanGorder	☐	☐	☐	
Committee Chair Ronald J. Van Dee	☐	☐	☐	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - May 8, 2025 11:00 AM

Resolutions

ON MOTION OF VAN DEE

AGENDA ITEM NO. 1

Authorize Agreement with Brisbane Consulting Group, LLC - Department of Social Services

WHEREAS, the Cortland County Department of Social Services (CCDSS) must provide adult protective representative payee services pursuant to Social Services Law 473 and 18 NYCRR 457.5; AND

WHEREAS, CCDSS is currently managing the money of up to 200 disabled individuals using an archaic and unreliable software system; AND

WHEREAS, CCDSS desires to contract with Brisbane Consulting Group, LLC for the implementation of an AccuFund software system for the performance of representative payee and reporting functions of the Department; AND

WHEREAS, the cost of the one-time professional service implementation fee is \$12,000; AND

WHEREAS, the cost of the AccuFund Cloud Anywhere Solution for a year's subscription is \$9,060.00, but would be \$7,927.50 in the first year if engagement occurs prior to July 1, 2025; AND

WHEREAS, this purchase and contract shall be for a one (1) year period including implementation fees and software with cloud storage in an amount not to exceed \$19,999.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator or Chair of the Legislature, upon review and approval by the County Attorney or designee, to enter into an agreement with Brisbane Consulting Group, LLC for the initial time period of July 1, 2025 - June 30, 2026, for an amount not to exceed \$19,999.00; AND BE IT FUTHER

RESOLVED, that the following budget accounts be changed for 2025:

Increase:

Expense A60105.54015 Maintenance Agreements	current \$2,730	change \$7,999	new \$10,729
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Expense A60105.54055 Professional Services	current \$47,000	change \$12,000	new \$59,000
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Decrease:

Expense A6010.54800 Program Expense	current \$2,143,905	change \$19,999	new \$2,123,906
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ON MOTION OF VAN DEE

AGENDA ITEM NO. 2

Amend 2025 Budget/Authorize Agreements for Code Blue for 2025-2026 Season

WHEREAS, the New York State Office of Temporary and Disability Assistance mandates counties to implement regulations in Title 18NYCRR Section 304.1 titled Protection of Vulnerable Homeless Persons, otherwise referred to as "Code Blue" to provide shelter during inclement weather when air temperatures are at or below 32 degrees Fahrenheit; AND

WHEREAS, the New York State (NYS) Code Blue policy was established as an emergency Executive Order on December 16, 2016, with a commitment of reimbursement for additional costs to counties that are directly related to the requirements of the Code Blue regulation; AND

WHEREAS, the current Code Blue policy is no longer adequate or effective given the significant changes in affordable housing availability and evolving complex human needs of unhoused individuals since that time; AND

WHEREAS, the cost of delivering Code Blue services continues to escalate due to increasing numbers of individuals in need, rising behavioral challenges stemming from untreated mental health conditions, substance use disorders, developmental disabilities, and the rising costs of staffing, utilities, and essential supplies; AND

WHEREAS, NYS has capped the amount of funding allocated to counties for the operation of Code Blue programs, with Cortland County receiving funding equal to the expenditures of the previous year, which does not account for the annual increase in operational costs or the growing demand for services; AND

WHEREAS, NYS passed a SFY 25-26 budget that does not increase Code Blue funding and the current level of funding is inadequate to cover the increased staffing and resources necessary to safely operate warming centers, Cortland County is forced to place the burden of these rising costs on local taxpayers as a new unfunded mandate; AND

WHEREAS, Cortland County was allocated \$323,648 by NYS for the 2024-2025 Code Blue season; AND

WHEREAS, Cortland County estimates the cost to operate Code Blue contracts and services for the 2025-2026 season will be approximately \$543,700 leaving approximately \$220,052 to be funded by Cortland County if NYS provides an allocation consistent with the prior year; AND

WHEREAS, the Salvation Army has agreed to contract with Cortland County to provide Warming Center services for the 2025-2026 season; AND

WHEREAS, the Salvation Army cannot be open for all hours when the County Office Building is closed so another location may need to be leased for approximately 12 hours each week; AND

WHEREAS, the need for an on-site security officer has been identified for all warming center locations and hours outside of when the County Office Building is open to enhance safety of warming center staff and guests; AND

WHEREAS, the Salvation Army will contract with a security firm for all hours they open a warming center and the estimated cost of such service is \$139,000; AND

WHEREAS, a majority of the costs for Code Blue services will be paid from expense account A60105.54800.4696; AND

WHEREAS, the first two months and start-up costs of the Salvation Army contract for the Code Blue season will fall within the 2025 County fiscal year requiring \$176,900 to be available; NOW THEREFORE BE IT

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with the Salvation Army for Warming Center services for the term October 1, 2025 – April 30, 2026, in an amount not to exceed \$518,700.00; AND BE IT FURTHER

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with a landlord of a location to be determined for hours the Salvation Army is not open in an amount not to exceed \$25,000; AND BE IT FURTHER

RESOLVED that the following budget accounts be changed for 2025:

Increase:

Expense A60105.54800.4696	current \$320,000	change \$67,000.66	new \$387,000.66
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Revenue A60105.43689.4696	current \$320,000	change \$67,000.66	new \$387,000.66
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ON MOTION OF VAN DEE

AGENDA ITEM NO. 3

Award Bid/Authorize Agreement for Cortland County Integrated System of Care Expansion Initiative Marketing and Advertising - Cortland County Mental Health Department

WHEREAS, Cortland County was awarded and accepted funding through SAMHSA Systems of Care Expansion Grant in September 2024; AND

WHEREAS, this is a four (4) year grant focused on promoting mental health education, reducing stigma and increasing awareness of the System of Care, it is the expectation of the proposal to identify effective marketing campaign strategies that will support this work; AND

WHEREAS, a Request for Proposals (RFP) was issued on April 24, 2025 to solicit proposals for the Integrated System of Care Expansion Initiative Marketing and Advertising; AND

WHEREAS, Eight (8) Proposals were received from the following:

Advanced Media New York
220 South Warren St.
Syracuse, NY 13202

A to Z Communications
307 Fourth Ave.
Suite 1500
Pittsburg, PA 15222

Banyan Communications, Inc.
777 Memorial Drive SE
Suite B200
Atlanta, GA 30316

BusySeed, Inc.
2196 3rd. Ave.
10706 Beaver Dam Road
Hunt Valley, MD 21030

Initium Health
1401 Wewatta St.
Suite 103
Denver, CO 80202

NikiJones Agency
39 Front St.
Port Jervis, NY 12771

Sinclair, Inc.
10706 Beaver Dam Road
Hunt Valley, MD 21030

Rural Health Institute of
45 Crandall St.
Cortland, NY 13045

; AND

WHEREAS, sealed bids were received and publicly opened on May 19, 2025 at 2:30 PM; AND
WHEREAS, upon review, it is the recommendation to accept the RFP from the local vendor, Rural Health Institute (RHI) of NY, of 45 Crandall Street, Cortland, NY 13045; AND

WHEREAS, the Health and Human Services Committee of the Cortland County Legislature has reviewed and agrees with the recommendation; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves and awards the

contract to Rural Health Institute of NY (RHI), of 45 Crandall Street, Cortland, NY 13045, in the amount of \$417,500; AND BE IT FURTHER

RESOLVED, that the funds be disbursed over the four-year grant as follows:

Year 1- \$117,000 (contract start date - 8/01/2025-09/29/2025),

Year 2- \$125,000 (9/30/2025 - 9/29/2026),

Year 3- \$117,000 (9/30/2026 - 9/29/2027),

Year 4- \$58,500 (9/30/2027 - 9/29/2028)

Totaling: \$417,500

; AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon approval of the County Attorney or designee, is hereby authorized to enter into an agreement with Rural Health Institute of NY at 45 Crandall Street, Cortland NY, 13045 for said amount and purposes.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 4

Amend Contract with New York State Office of Mental Health and Office of Addiction Services and Support (OASAS) - Mental Health Department

WHEREAS, the Cortland County Legislature approved to contract with and accept funds from New York State Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2025; AND

WHEREAS, Cortland County has received Opioid Stewardship Funds from New Your State; AND

WHEREAS, it is necessary to revise the contract per the OASAS State Aid Funding Authorization (SAFA) of June 2, 2025 to include \$3,523 to provider 70030, Cortland County Mental Health program 408410 for the purchase and distribution of FDA-approved formulations of naltrexone and buprenorphine-naloxone to treat county jail inmates with opioid use disorder under Opioid Stewardship Funds as of July 1, 2025; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to accept these funds and amend the contracts as needed for the distribution of \$3,253 to Cortland County Mental Health as of July 1, 2025 as follows:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
Contracted Medical Services	A43105.54615	\$40,000	\$43,523	\$3,523

Revenue Accounts:

OASAS A43105.43492 \$1,674,854 Increase \$3,523 TOTAL \$1,678,377

ON MOTION OF VAN DEE

AGENDA ITEM NO. 5

Amend 2025 Budget/Accept Increased State Aid OASAS Funding - Mental Health Department

WHEREAS, the Cortland County Legislature approved to contract with and accept funds from NYS Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2025; AND

WHEREAS, Cortland County Mental Health Department has received confirmation from OASAS that State Aid funding for Catholic Charities of Cortland County has been increased by \$63,271

for 2025 for a new program; NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement to accept the additional funds as listed; AND BE IT FURTHER

RESOLVED, that the 2025 County Mental Health budget be amended as follows:

Increase Revenue:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
Catholic Charities of Cortland County	A43105.54815.4213	\$419,313	\$482,584	\$63,271

Revenue Accounts:

OASAS A43105.43492 \$1,588,777 Increase \$63,271 TOTAL \$1,652,048

ON MOTION OF VAN DEE

AGENDA ITEM NO. 6

Appoint Substance Use Disorder and Developmental Disabilities Subcommittees - Mental Health Department

WHEREAS, the By-laws of the Cortland County Community Services Board, Article 3, Section 1 states that the Board shall have separate Subcommittees for Mental Health, Developmental Disabilities, and Substance Use Disorder, each have no more than nine (9) members; AND

WHEREAS, the term of each member of the Subcommittee shall be four (4) years except for the vacancies of unexpired terms; AND

WHEREAS, the Substance Use Disorder and Developmental Disabilities Subcommittees have vacancies due to term completion and resignations; NOW THEREFORE BE IT

RESOLVED, that the following Subcommittees' appointments be made:

SUBSTANCE USE DISORDER SUBCOMMITTEE:

NAME/ADDRESS

TERM EXPIRATION

Jessica Woodard
6 Delaware Ave
Cortland, NY 13045
Peer constituent

12/31/2028

Brad Walworth
10 Preston Dr.
Glen Aubrey, NY 13777
Substance Use Treatment agency in Cortland

12/31/2026
(Completing term of Darrin Jones)

DEVELOPMENTAL DISABILITIES SUBCOMMITTEE:

Jillian Perkins
8 Center St
Homer NY 13077
OPWDD Agency Rep / Regional Director

12/31/2028

Kimberly VanEtten
9 Clinton St
Homer, NY 13077
Parent / Liberty Partnerships

12/31/2028

Neil Cavalieri
6525 Thunder Road
LaFayette, NY 13084
New to area - JM Murray

12/31/2026
(Completing term of Crystol Benedict)

ON MOTION OF VAN DEE

AGENDA ITEM NO. 7

Amend Resolution No. 204-24/Authorize Lease Extension at 91-101 Main Street, LLC - Workforce Development

WHEREAS, the Cortland County Legislature adopted Resolution No. 204-24, authorizing a lease extension at 91-101 Main Street, LLC from November 30, 2024 to February 28, 2025 with an additional three (3) month extension through May 31, 2025; AND

WHEREAS, there is a need to extend the lease contract by seven (7) months from May 31, 2025 to December 31, 2025 with no increase in rent; NOW THEREFORE BE IT

RESOLVED, that the County Administrator or a designee is hereby authorized to execute an extension on the current lease for 91-101 Main Street, LLC through December 31, 2025; AND BE IT FURTHER

RESOLVED, that upon agreement of both parties, the County Administrator or designee be and hereby is authorized to execute an additional seven (7) month extension on the lease for 91-101 Main Street, LLC through December 31, 2025 with no increase in rent.

ON MOTION OF VAN DEE

AGENDA ITEM NO. 8

Resolution Calling on Congress to Reject the Harmful Medicaid and Nutrition Assistance Cuts Included in the Final Budget Reconciliation Bill

WHEREAS, the recently passed House Budget, H.R.1, dramatically cuts federal funding for Medicaid, the Affordable Care Act, and supplemental nutrition assistance (SNAP) in New York State; AND

WHEREAS, these cuts amount to over \$15 billion dollars annually to New York State, which would devastate county governments, healthcare providers, hospitals, food assistance recipients, and vulnerable residents throughout the State; AND

WHEREAS, these cuts include over \$7.5 billion annually to New York's Essential Plan and \$2.5 billion to Medicaid, and the elimination of \$3.1 billion in federal funding allocated for New York State Medicaid; AND

WHEREAS, the budget would add \$3.3 billion in Medicaid costs to New York taxpayers, and \$1.3 billion in added uncompensated care costs to hospitals; AND

WHEREAS, over 1 million Medicaid enrollees, representing 15% of the entire program, would lose health insurance, and administrative costs would rise by over 20% due to new program requirements, and healthcare providers would close because of the cost increases; AND

WHEREAS, nutrition program (SNAP) cuts would represent an additional \$2.1 billion in state impact beyond Medicaid cuts; AND

WHEREAS, the SNAP program changes would change the funding ratio from 50/50 federal/state-county to 25/75 federal/state-county cost share, and new program requirements would create significant new administrative costs for counties; AND

WHEREAS, county governments will be forced to choose between raising property taxes and cutting vital services to fill the resulting budget shortfalls; AND

WHEREAS, the proposed federal cost-shifting will lead to the closure of hospitals, community health centers, and the elimination of healthcare jobs, creating healthcare deserts, particularly in rural counties, and destabilizing local economies; AND

WHEREAS, county Departments of Social Services are already operating with limited staff and resources, and the increased administrative demands resulting from the proposed eligibility and work requirements would be unmanageable without significant new investments; AND

WHEREAS, the 57 counties of New York State and New York City do not have the capacity to assume any more cost shifts, which would certainly place a significant financial burden on already overtaxed New Yorkers; AND

WHEREAS, the bill now heads to the U.S. Senate to be amended and returned to the House of Representatives for final passage; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby calls upon the New York Congressional Delegation in the U.S House and Senate to reject these spending cuts that disproportionately target New York State, and would decimate the state's county budgets; AND BE IT FURTHER

RESOLVED, NYSAC calls upon the Governor and the State Legislature to enact program reform, ensuring that potential program changes would not jeopardize the ability of New York's counties to offer these essential services without reductions, raised taxes, or both; AND BE IT FURTHER

RESOLVED, a copy of this resolution shall be provided to the counties of New York State; AND BE IT FURTHER

RESOLVED, a copy of this resolution shall be submitted to Governor Kathy Hochul, the New York State Legislature, Congressmen Josh Riley and John Mannion, Senators Charles Schumer and Kristen Gillibrand, and all others deemed necessary and proper.

Discussion Items

1. Child Care Assistance Program Discussion

Monthly Reports

1. Health Department Monthly Report

Adjournment