



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, May 11, 2021

11:00 AM

Board Room

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Vice-Chair Ann Homer	☐	☐	☐	
Committee Member Richard Stock	☐	☐	☐	
Committee Chair Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Kevin Fitch	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Apr 6, 2021 11:00 AM

Departmental Update

1. Health Department Update

Resolutions

Workforce Development

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 1

Appoint Members - Cayuga/Cortland Workforce Development Board - Employment and Training Grant Administration

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby is appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for the term and from the sector listed below:

Name	Address	Sector	Term
Kay Breed	215 Main Street Cortland, NY 13045	Business/Private - Cortland Plastics International	6/1/21 - 6/30/23
Carrie Knight	51 North Street McGraw, NY 13101	Business/Private - NBT Bank	6/1/21 - 6/30/23
Jason McRae	206 Tompkins Street Cortland, NY 13045	Business/Private - Stupid Choppers/Townline Motors	6/1/21 - 6/30/21
Heather Wineburg	4059 Route 281 Cortland, NY 13045	Community Based Org. - JM Murray	6/1/21 - 6/30/24

Nicole Meeker	59 Pomeroy Street Cortland, NY 13045	Business/Private - Child Development Center	6/1/21 - 6/30/24
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Health Department

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 2

Amend 2021 Budget to Accept New York State Septic System Replacement Grant and Authorize Contract with New York State Environmental Facilities Corporation and New York State Department of Environmental Conservation - Health Department, Environmental Health Division

WHEREAS, the New York State Department of Environmental Conservation (DEC) and the New York State Environmental Facilities Corporation (EFC) provides grant funding to replace cesspools and septic systems to reduce the environmental and public-health impacts associated with the discharge from cesspools and septic systems, AND

WHEREAS, the DEC/EFC has notified Cortland County that it is eligible for up to \$85,000 in grant funding to incentivize the replacement of a cesspool with a septic system, install, replace or upgrade septic systems or septic system components, or install enhanced treatment technologies, including an advanced nitrogen removal system located near priority water bodies, AND

WHEREAS, there is no local match associated with this program, AND

WHEREAS, the County Administrator and Public Health Director both recommend acceptance of this funding and authorize signature of the program contract agreements, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby accepts the New York State Septic System Replacement Grant and amends the 2021 budget accordingly, AND BE IT FURTHER

RESOLVED, the Legislature authorizes the County Administrator upon review and approval of the County Attorney or designee, to execute all required contracts and agreements with the New York State Department of Environmental Conservation (DEC) and the New York State Environmental Facilities Corporation (EFC) in accordance with the New York State Septic System Replacement Grant.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 3

Amend 2021 Budget for Advancing Tobacco Free Communities Grant - Health Department

WHEREAS, Resolution No. 208-19 gave Cortland County Health Department permission to enter into a grant with New York State Department of Health for funding of the Advancing Tobacco Free Communities Grant, Contract No. C-34796, AND

WHEREAS, for the period of 7/1/20-6/30/21, the contract awarded the Cortland County Health Department \$325,000, AND

WHEREAS, in December 2020, these funds were cut by 14%, or \$45,500 due to COVID funding restrictions, AND

WHEREAS, Resolution No. 66-21 amended the 2021 budget and accounted for the 14% cut due to COVID restrictions, AND

WHEREAS, in April 2021, New York State rescinded the 14% cut and fully funded the grant for the grant year 7/1/20-6/30/21, NOW THEREFORE BE IT

RESOLVED, that the funds in the 2021 County Budget will be amended as follows:

Increase:		Current	Increase	Balance
A40105.43450.20TBC	ATFC 2021	\$206,052	\$45,500	\$251,552
A40105.52015.20TBC	Equipment	\$0	\$6,800	\$6,800
A40105.54035.20TBC	Educ/Train	\$4,850	\$2,000	\$6,850
A40105.54048.20TBC	Prog Supply	\$11,844	\$6,700	\$18,544
A40105.54060.20TBC	Advertising	\$30,825	\$15,000	\$45,825
A40105.54815.20TBC	Contracted Agency	\$74,781	\$15,000	\$89,781

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to sign an agreement with New York State Department of Health to accept these funds.

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 4

Reject Bid for Transportation for Children with Special Needs – Health Department

WHEREAS, the Cortland County Health Department advertised and received a bid for Transportation for Children with Special Needs-Birth through Five years, AND

WHEREAS, the County received one (1) bid from First Transit, Inc., 600 Vine Street, Suite 1400, Cincinnati, OH 45202, AND

WHEREAS, the scope of the County's request for proposals for transportation did not include specifics that are required for being in compliance with the Department of Education and Medicaid billing, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby formally rejects all bid proposals for Transportation for Children with Special Needs and directs the County Health Department to revise the scope of services and advertise for Transportation for Children with Special Needs-Birth through Five years for school years 2021-2022 and 2022-2023 including the summer sessions.

Social Services

ON MOTION OF BISCHOFF

AGENDA ITEM NO. 5

Authorize Agreement with Hillside Children's Services - Department of Social Services

WHEREAS, the Cortland County Department of Social Services desires to increase and expand the number and types of locally certified foster boarding homes to achieve goals of the federal Families First Law and support children staying in our community, AND

WHEREAS, Hillside Children's Services is an authorized child welfare service agency with the expertise and ability to recruit, train and certify foster boarding homes, AND

WHEREAS, the \$79,500 needed for this Agreement from July 1, 2021 – December 31, 2021 is in the 2021 budget Account A60105.54800 due to the other contracts being canceled and on hold since the budget was finalized, AND

WHEREAS, the initial contract will run for 18 months from July 1, 2021 – December 31, 2022 to allow adequate time for positive results, AND

WHEREAS, the additional funds needed for this Agreement will be built into the 2022 budget,
NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to sign an Agreement for the time period July 1, 2021 – December 31, 2022 with Hillside Children's Services in an amount not to exceed \$238,200, AND BE IT FURTHER

RESOLVED, that said Agreement shall be cancelled December 31, 2021 should funding not be approved in the 2022 County Budget.

Presentations

1. Overview of the Mental Health Department by Sharon MacDougall, Director of Community Services

Discussion Items

1. Homelessness in Cortland County - Department of Social Services
2. Senior Center Discussion

Monthly Reports

Area Agency on Aging

1. Area Agency on Aging Monthly Budget Report

Workforce Development

2. Grant Administration Monthly Budget Report
3. Employment & Training Monthly Budget Report

Social Services

4. Department of Social Services Monthly Budget Report
5. 2021 First Quarter Statistics - Department of Social Services

Health Department

6. Health Department Monthly Budget Report

Veterans' Services Agency

7. Monthly Budget Report - Veterans' Services

Mental Health

8. Mental Health Department Monthly Budget Report

Adjournment